

BOONE COUNTY CHILDREN'S SERVICES BOARD
MEETING
COMMISSION CHAMBERS – BOONE COUNTY GOVERNMENT CENTER
801 E. WALNUT ST., COLUMBIA, MO.

Thursday, March 13, 2014 at 4:30 p.m.

MINUTES

Board Members Present: Les Wagner, Nancy McKerrow, Kathy Thornburg, Bruce Horwitz, Jennifer Walker, Greg Grupe, Dewey Riehn

Others Present: Kelly Wallis, Director of Boone County Community Services

Board Members Absent: Michele Kennett and Suzie Forbis

Guests: Consultants from the Truman Institute, Jacqueline Schumacher Christian Arment and Aron Meyers. Steve Hollis, with the County Health Services Department.

1. Community Input Session #2

The BCCSB hosted Boone County social services agencies at their bi-monthly board meeting on March 13, 2014. The topic of this session was *Community-based Programs & Family-intervention Services* which centered on respite care, home-based treatment, and community-based treatment. A total of 16 agencies were invited to participate, of which 11 were able to attend. Each agency was given five minutes to answer the following questions:

Question #1: *What are the top two issues you feel need to be addressed in your shelter and/or at-risk service populations?*

Question #2: *Are there systemic obstacles to your success when working with shelter and/or at-risk populations?*

Question #3: *Where is the gap in your shelter and/or at-risk population services?*

Question #4: *What is a quantitative measure of your success when working with shelter and/or at-risk populations?*

Question #5: *Please describe potential collaborations you envision for addressing challenges in the shelter and/or at-risk populations service area.*

2. Community Services Director's Report

a. Children's Services Board Openings

Kelly: Three board members terms expire in April. Kelly has received one application. If interested in re-applying for your position, please submit another application. The board opening has been posted on the website for over two weeks now and has not received any more applications. Try to get the word out in the community that there is an opening. Application is online. There is no dead line.

b. Program Manager Position

Kelly: Was posted over two weeks ago and was closed yesterday. We received over twenty applications for the position. With a good handful of very promising applicants. I will be meeting with Jennifer, who is the chair for the personnel committee, to develop a process for the interviews. If you would like to put any input into it, please get a hold of Jennifer or me on anything on the hiring process of the Program Manager.

There was discussion amongst the Board members and Director as to how much input the Board would contribute to the hiring process of the Program Manager position. It was decided the Personnel Committee Chair and the Director would narrow down the qualified applicants and conduct interviews. The top two to three candidates would then be introduced to the Board and the Board will provide input. The final hiring decision will be made by the Director.

c. Collective Impact Summit

Kelly: I'm working with the City and Heart of Missouri United Way in collaborating in many ways as possible. Perhaps, with a grants management system and data management to have collective data.

d. Data Management

The data management systems that I've looked into are really going to take some time to develop. I expect our first funding process is going to be a manual one. But I am looking at data management systems. But those take some time to get right and develop and purchase them.

3. RFP Workgroup Report

Bruce: Shared a document that Kelly prepared. It frames the scope of the work for the committee of the areas that we want to look at. Kelly has gathered information from

some different organizations and they are listed across the top. Gives a general idea of the kinds of things that the group wants to do. At the first and last meeting we looked at several RFP models and Kelly is developing a draft based on our discussion. Modeling it more after the St. Charles template than some of the others. Some of the issues that came up with that were, how specific RFP should be, how specific should we be on goals and outcomes. We talked about developing a team to write the RFP and to score proposals. Team would include members of the community and it would have some expertise and relevant domains. There would be a scoring template that would map to whatever the RFP format turned out to be. One of the issues we talked about was grants verses purchase service contracts, trying to wrap ourselves around what it is we are doing. We talked about a strategic plan and how this all fits into a strategic plan, how we would proceed without one. Do we try to develop at least an initial one?

4. **Public Comment**

None

5. **Adjourn**

Kelly: House bill 1813 that we discussed at the last meeting did not make it out of committee. I wanted to get a quick poll, we sent out invitations for the community input sessions for March 27th and we have started receiving RSVP's. I realize that it is spring break week and just wanted to take a poll on anybody who anticipates not being here.

Meeting adjourned by Board Chair, Les Wagner.

NEXT MEETING: March 27, 2014