

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 24

In the County Commission of said county, on the 13th day of June 20 24

the following, among other proceedings, were had, viz:

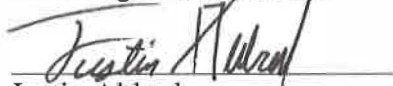
Now on this day, the County Commission of the County of Boone does hereby approve the attached State Homeland Security Grant applications submitted through Regional Homeland Security Grant Program.

Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# 29766 - Boone County OEM Generator Load Testing - Copy

## Application Details

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**Funding Opportunity:** 28466-FY 2024 State Homeland Security Program (SHSP) Region F  
**Funding Opportunity Due Date:** Jun 14, 2024 5:00 PM  
**Program Area:** State Homeland Security Program  
**Status:** Editing  
**Stage:** Final Application

**Initial Submit Date:**  
**Initially Submitted By:**  
**Last Submit Date:**  
**Last Submitted By:**

## Contact Information

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### Primary Contact Information

**Name:** Ms. Della Luster  
Salutation First Name Last Name  
**Job Title\*:** Administrative Coordinator  
**Email\*:** dluster@boonecountymo.org  
**Mailing Address\*:** 2145 County Drive  
  
Columbia Missouri 65202  
City State/Province Postal Code/Zip  
**Phone\*:** (573) 554-7907 Ext.   
Phone  
###-###-####  
**Fax:** (573) 442-3828  
###-###-####

### Organization Information

**Applicant Agency\*:** Boone County, Emergency Management Agency  
**Organization Type\*:** Government  
**Organization Website:** <http://www.showmeboone.com/OEM>  
**Federal Tax ID#\*:** 436000349 02  
9 digits (no hyphen) Tax ID Extension  
**DUNS #:** 073755977  
9-digit number  
**Unique Entity ID\*:** GKUHNLX9MJJ3  
**SAM/CCR CAGE Code:** 4KKC8 04/28/2023  
Valid Until Date

**Mailing Address\*:** 2145 County Drive

Columbia Missouri 65202 0000  
 City State/Province Postal Code/Zip +4

**County\*:** Boone

**Congressional District\*:** 04  
 Hold "CTRL" to add additional districts

**Phone\*:** (573) 554-7900 Ext.  
 ###-###-####

**Fax:** (573) 442-3828  
 ###-###-####

## Contact Information

### Contact Information

### Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is an Regional Planning Commission or Council of Government, the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

**\*\*If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding\*\***

**\*\*This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Homeland Security (DPS)/Office of Homeland Security (OHS) at (573) 522-6125\*\***

**Authorized Official\*:** Mr Kip Kendrick  
 Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:** Presiding Commissioner

**Agency\*:** County of Boone

**Mailing Address\*:** 801 E. Walnut, Suite 333

**Street Address 1:** 801 E. Walnut, Suite 333

**Street Address 2:**

Columbia Missouri 65201  
 City State Zip Code

**Email\*:** kkendrick@boonecountymo.org

**Phone\*:** 573-886-4807 Ext. Cell  
 Office

**Fax:**

**Applicant Project Director**

**Applicant Project Director\*:**

**Mr Chris Kelley**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

**Director**

**Agency\*:**

**Boone County Office of Emergency Manage**

**Mailing Address\*:**

**2145 County Dr**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65202**  
City State Zip Code

**Email\*:**

**dluster@boonecountymo.org**

**Phone\*:**

**573-554-7908** Ext. Cell  
Office

**Fax:**

**573-442-3828**

## **Fiscal Officer**

**Fiscal Officer\*:**

**Ms Jenna Redel**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

**Boone County Treasurer**

**Agency\*:**

**County of Boone**

**Mailing Address\*:**

**801 E Walnut Room 304**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65201**  
City State Zip Code

**Email\*:**

**jredel@boonecountymo.org**

**Phone\*:**

**573-886-4867** Ext. Cell  
Office

**Fax:**

## **Project Contact Person**

**Project Contact Person:**

**Ms Della Luster**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title:**

**Administrative Coordinator**

**Agency:**

**Boone County Office of Emergency Manage**

**Mailing Address:**

**2145 County Dr**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65202**  
City State Zip Code

**Email:**

**dluster@boonecountymo.org**

**Phone:**

**573-554-7907** Ext. Cell  
Office

**Fax:**

**573-442-3828**

## **SHSP Project Package**

A.1 Region\*: **F**

A.2 County\*: **Boone**

A.3 Project Location Zip Code\*: **65202**

A.4 Project Activity Type\*: **Establish/enhance emergency plans and procedures to reflect the National Response Plan**

A.5 Was this project previously funded with State Homeland Security Program (SHSP) funds?\*: **Yes**

A.5.a Please give a brief description and year of the ORIGINAL PROJECT.:

**2015-2016 Baldor 80 KVA Generator purchase  
2017-Generac 75 KVA Generator purchase  
Sustainment annual load testing**

A.5.b If you answered yes to Question A.5, please indicate if assets from your project have been deployed/shared in the past 12 months. Please be sure to include details about deployment/sharing that occurred.:

**Have not been deployed.**

A.6 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level?\*: **Sustain**

A.6.a If you answered Build/Enhance to question A.6, has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state?:

**Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.**

A.6.b Explain coordination efforts made by your agency, as well as the outcome of the coordination efforts.:

A.7 Provide a brief overall description of the project.\*:

**Annual load testing of 2 large towable electrical generators is necessary to ensure operations when needed for backup power supply, operational emergency communications.**

A.8 Provide a summary of specific project actions/items that will be purchased with grant funds\*:

**Load test both generators**

A.9 Provide estimated duration of the project (how long will it take to complete this project)\*:

**09/01/24-08/31/26**

A.10 What are the objectives this project is designed to accomplish? (the purpose of the project)\*:

**Enhance preparedness throughout the assessment of power generator assets. Complete load testing for generators that will be used to provide a backup power supply, identify any vulnerabilities or maintenance concerns with emergency power assets and to maintain reliable response equipment.**

A.11 How does this project align with/increase terrorism preparedness for the state?\*

**Enhancing community preparedness and resilience by testing our generators to ensure they are capable of delivering power during or after power grid issues due to terrorism. They can be deployed anywhere within the state, as needed.**

Please ensure to differentiate the project's alignment with terrorism preparedness in the state as a whole, rather than your region.

**A.12 How does this project align with/increase terrorism preparedness for your region?\***

**In the event of a terrorist caused or natural catastrophic event. It will be necessary for impacted populations to have adequate and reliable electricity that will be provided through readily available and load tested generators. Generators may be required for emergency response/critical assets in the region.**

Please ensure to differentiate the project's alignment with terrorism preparedness in your region, rather than the state as a whole.

**A.13 Why is this project necessary for the state?\***

**To ensure this equipment has the ability to deliver power to critical infrastructure in the time of need in the event of terrorist activity, anywhere within the state.**

Please ensure to differentiate why the project is necessary for the state as a whole, rather than your region.

**A.14 Why is this project necessary for the region?\***

**To ensure this equipment has the ability to deliver power to critical assets in the region, due to any terrorist activity on critical infrastructure.**

Please ensure to differentiate why the project is necessary for your region, rather than the state as a whole.

**A.15 How does your agency plan to financially sustain the requested items in the future without grant funding?\***

**Intentions of sustainment applications through Homeland Security or in the department budget if necessary.**

## **B. Project Capability, THIRA and Dual Use**

**B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?\*** **Yes**

**B.1.a Please explain your agency's participation in the development of the THIRA:**

**We attend and participate in all Region F/SEMA meetings.**

**B.1.a Please explain why your agency did not participate.:**

Please review the State 2022 MO THIRA and 2023 MO SPR to determine the following:

**B.2 Which Primary Core Capability best aligns to this project?\*** **Infrastructure Systems**

**B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? \*** **Equipment**

**B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability selected in B.2 and the POETE category(s) selected in B.3?\***

**Will allow reliable power source within 8 hours of potential or actual incident to provide continuity of service and operation structures.**

**B.5 Does the requested project support dual-use activities?\*** **Yes**

Dual-use activities are those that support the achievement of core capabilities related to the national priorities and terrorism preparedness while also simultaneously supporting enhanced preparedness for other hazards unrelated to acts of terrorism.

**B.5.a Please describe how the project supports terrorism preparedness and how this project increases preparedness for other hazards unrelated to terrorism.:**

**Available within Region F and throughout the state for deployment during incidents where power is needed for response and recovery to natural, technological, or man-made disasters including those caused by acts of terrorism.**

Please review the National Priorities in the FY 2024 SHSP Notice of Funding Opportunity.

1. Enhancing the protection of soft targets/crowded places
2. Enhancing information and intelligence sharing and analysis
3. Combating domestic violent extremism
4. Enhancing cybersecurity
5. Enhancing community preparedness and resilience
6. Enhancing election security

**B.6 Does your project align to a National Priority?\*** **No**

Select the National Priority the project aligns with from the dropdown.

**B.6.a National Priority:**

Select the Core Capability associated with the National Priority that the project aligns with. Please ensure the Core Capability chosen in B.6.b aligns with the Core Capability chosen in B.2.

**B.6.b Core Capability:**

**B.6.c Please describe how this project aligns with the National Priority selected in question B.6.a.:**

## C. Project Background

**C.1 Was any portion of the proposed project funded with FY 2023 SHSP funds?\*** **Yes**

What was the last major accomplishment/milestone that was completed with FY 2023 funds?

**C.1.a FY 2023 Prior Accomplishments:**

**Completed generator load testing.**

**C.2 Was any portion of the proposed project funded with FY 2022 SHSP funds?\*** **Yes**

What was the last major accomplishment/milestone that was completed with FY 2022 funds?

**C.2.a FY 2022 Prior Accomplishments:**

**Completed generator load testing.**

**C.3 Was any portion of the proposed project funded with FY 2021 SHSP funds?\*** **Yes**

What was the last major accomplishment/milestone that was completed with FY 2021 funds?

**C.3.a FY 2021 Prior Accomplishments:**

**Completed generator load testing.**

## D. Deployable/Shareable Resources

**Deployable Resource:** Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

**Shareable Resource:** Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

**D.1 Does this project fund resources that are deployable or shareable?\*** **Yes**

**D.1.a Please select from the dropdown if the project funds resources that are deployable or shareable.:** **Deployable Resource**

**D.1.a Does this project fund resources that are a regional asset?:**

Projects must support a deployable/shareable resource or be a regional asset to be eligible for funding.

**D.1.b. Please explain how the requested project is a regional asset.:**

List the deployable/shareable resource.

**D.1.b Item Name:**

**Generators (80 KVA AND 75 KVA)**

**D.1.c Are there any special conditions/requirements on sharing the deployable/shareable resources(s)?:**

**Yes**

Example: Specific requirements of equipment, operator, etc.

**D.1.c.1 Please explain the special conditions/requirements on sharing the deployable/shareable resource.:**

**Must sign an agreement to replace any lost or damaged equipment. Must be operated by an experienced and qualified operator, maintain fluids, and return to BCOEM in same condition as when deployed.**

FEMA Resource Typing Library Tool is located at <https://rlt.preptoolkit.org/Public>.

**D.1.d Is the deployable resource NIMS Kind & Typed?:** **No**

**D.1.d.1 Deployable Resources Kind & Type Name(s):**

Example: Mobile Communications Center

**D.1.d.2 Deployable Resources Kind & Type ID(s)**

**(ID x-xxx-xxxx):**

Example: ID 2-508-1053

## **E. Audit Details**

**E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year?\***

**Yes**

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the DPS/OHS within nine (9) months after the end of the audited fiscal year.

**E.2 Date last audit/financial statement completed.\*:**

**08/01/2023**

If an agency has never had an audit, please enter the date of their last annual financial statement.

**E.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application\*:**

**Yes**

## **F. Risk Assessment**

**F.1 Does the applicant agency have new personnel that will be working on this award?\***

**No**

New personnel is defined as working with this award type less than 12 months.

**F.1.a If you answered yes to Question F.1, please list the name(s) of new personnel and their title(s):**

**F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?\***

**No**

New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

**F.2.a Please describe the new fiscal or time accounting system that will be used on this award.:**



**F.3 Does the applicant agency receive any direct Federal awards?\***

**Yes**

Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

**F.3.a Please list the direct Federal awards the agency receives:**

Listed in attached Single Audit

**F.4 Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?** **No**

**F.4.a Please list the direct awards that were monitored and indicate if there were any findings or recommendations.:**

## **G. National Incident Management System (NIMS)**

Please select Yes/No to questions G.1-G.14. If you answer no to any of these questions, explain planned activities during the grant period to strive towards being NIMS compliant in G.15.

If your agency is a Regional Planning Commission (RPC) or Council of Government (COG) and questions G.1-G.14 do not apply, select N/A.

**G.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?\*** **Yes**

**G.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?\*** **Yes**

**G.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?\*** **Yes**

**G.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?\*** **Yes**

**G.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?\*** **Yes**

**G.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?\*** **Yes**

**G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?\*** **Yes**

**G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?\*** **Yes**

**G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)\*:** **Yes**

**G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?\***: **Yes**

**G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?\***: **Yes**

**G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?\***: **Yes**

**G.13 Does your agency apply plain language and clear text communications standards?\***: **Yes**

**G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?\***: **Yes**

If answered **No** to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

**G.15 Planned Activities:**  
**NIMS compliant**

## **H. Certified Assurances**

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

### SHSP Certified Assurances

**H.1 By checking this box, I have read and agree to the terms and conditions of this grant\*:** **Yes**

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity.

**If the incorrect Authorized Official is listed in H.2 and H.3 of the application, the application will be deemed ineligible for funding.**

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is an Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

**\*\*If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding\*\***

\*\*The above list is not an all-inclusive list. If your agency does not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at (573) 522-6125.\*\*

H.2 Authorized Official Name\*: Kip Kendrick  
 H.3 Title of Authorized Official\*: Presiding Commissioner  
 H.4 Name of person completing this application\*: Della Luster  
 H.5 Title of person completing this application\*: Administrative Coordinator  
 H.6 By checking this box, I certify I have read and understand that the correct Authorized Official MUST be designated on this form in question H.2 and H.3 in order to be eligible for funding\*: Yes  
 H.7 Date\*: 06/05/2024

## Budget

### Personnel

Name	Position Title	Position Status	Employment Status	%of time spent on this grant funded activities	Requested Personnel Cost	Discipline	Function	Allowable Activity
No Data for Table								

### Narrative Justification - Personnel

5000 Character Limit

### Personnel Benefits

Name	Benefits %of Salary	Requested Benefit Cost	Discipline	Function	Allowable Activity
No Data for Table					

### Narrative Justification - Benefits

5000 Character Limit

### Travel

Item Name	Category	Explanation of Other Travel	Total Cost	Discipline	Function	Allowable Activity
No Data for Table						

### Narrative Justification - Travel

5000 Character Limit

**Equipment**

Line Item Name	AEL #	Qty	Unit Cost	Total Cost	Discipline	Function	Allowable Activity
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No Data for Table

**Narrative Justification - Equipment**

10000 Character Limit

**Supplies/Operations**

Item Name	Supply/Operation Type	Qty	Unit Cost	Total Supply or Operation Expense	Cost Discipline	Function	Allowable Activity
Generator Load Testing	Other (computer, projector, chair, etc.)	2.00	\$0.00	\$1,050.00	Emergency Management	Equipment Power	Power (e.g., generators, batteries, power cells)
				\$1,050.00			

**Narrative Justification - Supplies/Operations**

Annual generator load testing is a sustainable item vital to the operations of generators.

Baldor 80 kva and Generac 75 kva housed at Boone County OEM, 2145 County Drive, Columbia, MO 65202

5000 Character Limit

**Contractual**

Item Name	Type of Contract	Contract Amount	Discipline	Function	Allowable Activity
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No Data for Table

**Narrative Justification - Contractual**

5000 Character Limit

**Total Budget**

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$0.00
Total Supplies/Operation:	\$1,050.00
Total Contractual:	\$0.00
Total Project Cost:	\$1,050.00

**Interoperable Communications**

**Radio Interoperability**

Refer to the **Radio Interoperability Guidelines** for Interoperable Communications Equipment Requirements that MUST be met in order to be eligible for funding.

1. Are you applying for interoperable communications equipment? **No**

2. Does your agency currently utilize the Missouri Statewide Interoperability Network (MOSWIN) for interoperability ONLY (i.e., mutual aid/statewide communications only, not day-to-day operations)?

2.a If no, describe your agency's internal use of the MOSWIN.:

3. Does your agency have long term plans to fully integrate communications to the MOSWIN? :

4. Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?:

4.a Will the mobile radio be installed in a vehicle?:

4.a.1 Is the vehicle the mobile radio will be installed in agency owned?:

Mobile radios purchased with SHSP funds CANNOT be installed in personal vehicles.

4.b Please provide the agency's current ratio of MOSWIN mobile radios to response vehicles.:

For Example: Agency has 10 response vehicles and 6 mobile radios for the vehicles.

4.c Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for:

5. Are you applying for a portable radio(s) (handheld)?:

5.a Please provide the agency's current ratio of MOSWIN portable radios to personnel.:

For Example: Agency has 10 first responders and 6 portable radios.

5.b Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for:

5.c As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?:

5.c.1 If yes, please provide the model and manufacturer of the mobile radio.:

5.c.1 Is this application also requesting a MOSWIN mobile radio to pair with the portable radio(s) being requested?:

5.d As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? :

5.d.1 If yes, please provide the model and manufacturer of the in-car repeater.:

5.d.1 Are you applying for a public safety grade in-car repeater or in the process of acquiring one through other funding sources?:

5.d.1(a) Please provide the agency's current ratio of in-car repeaters to response vehicles.:

For Example: Agency has 10 vehicles and 6 in-car repeaters.

5.d.1(b) If yes, please provide the funding source, manufacturer, and model you are in process of acquiring. :

6. Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines?:

7. By checking this box, the applicant agency understands they are required to upload a quote for the requested interoperable communications equipment in the Named Attachments Component of the application.: No

## Named Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Audit/Financial Statement (REQUIRED)*	✓	Single Audit	2022_OMB_Circular_A-133.pdf	pdf	264 KB	06/06/2024 01:11 PM
Quote or Cost Basis		Cummins Quote	Quote Cummins 1251- 2024 LB Pricing.pdf	pdf	873 KB	06/10/2024 04:10 PM
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						



Cummins Inc.  
5221 Hwy 763 North  
Columbia, MO 65202

### PLANNED EQUIPMENT MAINTENANCE AGREEMENT

Customer/Address	Customer Contact	Quote Information
MID MISSOURI REGIONAL PLANNING COMMISSION PO BOX 140 ASHLAND, MO 65010 Customer #: 144357 Payment Type: Pay As You Go	Name: MELISSA STAFFORD Phone: (573) 657-9779 Cell: Fax: (573) 657-2829  E-mail: melissastafford@midmorpc.org	Quote Date: 6/8/2022 Quote Expires: Quote ID: QT-1212 Quoted By: Andy Sizemore Quote Term:

#### Site Name: AUDRAIN COUNTY (101 N JEFFERSON ST RM B10 MEXICO MO 65265)

Unit Name:	Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
AUDRAIN-150 KW Make: Other Model: AT-150 S/N: XXX Size: 150kW ATS Qty: 0 Notes:	24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
					Year 1 Total: \$498.20	
	25'	April	Loadbank (1.5 Hrs)	1	\$508.85	\$508.85
					Year 2 Total: \$508.85	
	26'	April	Loadbank (1.5 Hrs)	1	\$519.82	\$519.82
					Year 3 Total: \$519.82	
	27'	April	Loadbank (1.5 Hrs)	1	\$531.11	\$531.11
					Year 4 Total: \$531.11	
	28'	April	Loadbank (1.5 Hrs)	1	\$542.75	\$542.75
					Year 5 Total: \$542.75	

Unit Name:	Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
AUDRAIN-65 KW Make: Other Model: TS80-3J S/N: P0908060008 Size: 65kW ATS Qty: 0 Notes:	24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
					Year 1 Total: \$498.20	
	25'	April	Loadbank (1.5 Hrs)	1	\$508.91	\$508.91
					Year 2 Total: \$508.91	
	26'	April	Loadbank (1.5 Hrs)	1	\$519.94	\$519.94
					Year 3 Total: \$519.94	
	27'	April	Loadbank (1.5 Hrs)	1	\$531.30	\$531.30
					Year 4 Total: \$531.30	
	28'	April	Loadbank (1.5 Hrs)	1	\$543.00	\$543.00
					Year 5 Total: \$543.00	

#### Site Name: BOONE COUNTY (2201 INTERSTATE 70 DR NE COLUMBIA MO 65202)

Unit Name:	Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
BOONE-56 KW Make: Other Model: G70WDO-3A-TF4 S/N: 492370UCADG14 Size: 56kW ATS Qty: 0 Notes:	24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
					Year 1 Total: \$498.20	
	25'	April	Loadbank (1.5 Hrs)	1	\$511.01	\$511.01
					Year 2 Total: \$511.01	

26'	April	Loadbank (1.5 Hrs)	1	\$524.20	\$524.20
				Year 3 Total:\$524.20	
27'	April	Loadbank (1.5 Hrs)	1	\$537.79	\$537.79
				Year 4 Total:\$537.79	
28'	April	Loadbank (1.5 Hrs)	1	\$551.79	\$551.79
				Year 5 Total:\$551.79	

Unit Name: BOONE-65 KW  
 Make: Other  
 Model: TS80-3J  
 S/N: P1005190006  
 Size: 65kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$510.17	\$510.17
				Year 2 Total:\$510.17	
26'	April	Loadbank (1.5 Hrs)	1	\$522.50	\$522.50
				Year 3 Total:\$522.50	
27'	April	Loadbank (1.5 Hrs)	1	\$535.19	\$535.19
				Year 4 Total:\$535.19	
28'	April	Loadbank (1.5 Hrs)	1	\$548.27	\$548.27
				Year 5 Total:\$548.27	

Unit Name: BOONE-85 KW  
 Make: Generac  
 Model: MDG100DF4  
 S/N: 3004288916  
 Size: 85kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$510.17	\$510.17
				Year 2 Total:\$510.17	
26'	April	Loadbank (1.5 Hrs)	1	\$522.50	\$522.50
				Year 3 Total:\$522.50	
27'	April	Loadbank (1.5 Hrs)	1	\$535.19	\$535.19
				Year 4 Total:\$535.19	
28'	April	Loadbank (1.5 Hrs)	1	\$548.27	\$548.27
				Year 5 Total:\$548.27	

**Site Name:CALLAWAY COUNTY**

(1201 STATE RD O FULTON MO 65251)

Unit Name: CALLAWAY-150 KW  
 Make: Other  
 Model: AT-150  
 S/N: XXX  
 Size: 150kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$509.11	\$509.11
				Year 2 Total:\$509.11	
26'	April	Loadbank (1.5 Hrs)	1	\$520.35	\$520.35
				Year 3 Total:\$520.35	
27'	April	Loadbank (1.5 Hrs)	1	\$531.92	\$531.92
				Year 4 Total:\$531.92	
28'	April	Loadbank (1.5 Hrs)	1	\$543.85	\$543.85
				Year 5 Total:\$543.85	

Unit Name: CALLAWAY-65 KW  
 Make: Other  
 Model: TS80-3J  
 S/N: P0908120005  
 Size: 65kW

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$509.17	\$509.17



ATS Qty: 0  
Notes:

				Year 2 Total:\$509.17	
26'	April	Loadbank (1.5 Hrs)	1	\$520.47	\$520.47
				Year 3 Total:\$520.47	
27'	April	Loadbank (1.5 Hrs)	1	\$532.11	\$532.11
				Year 4 Total:\$532.11	
28'	April	Loadbank (1.5 Hrs)	1	\$544.10	\$544.10
				Year 5 Total:\$544.10	

**Site Name:CAMDEN COUNTY**

(12 VFW RD CAMDENTON MO 65020)

Unit Name: CAMDEN-65 KW  
Make: Other  
Model: TS80-3J  
S/N: P1005190005  
Size: 65kW  
ATS Qty: 0  
Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$505.81	\$505.81
				Year 2 Total:\$505.81	
26'	April	Loadbank (1.5 Hrs)	1	\$513.65	\$513.65
				Year 3 Total:\$513.65	
27'	April	Loadbank (1.5 Hrs)	1	\$521.72	\$521.72
				Year 4 Total:\$521.72	
28'	April	Loadbank (1.5 Hrs)	1	\$530.04	\$530.04
				Year 5 Total:\$530.04	

**Site Name:COLE COUNTY**

(1736 SOUTHRIDGE JEFFERSON CITY MO 65109)

Unit Name: COLE-150 KW  
Make: Other  
Model: AT-150  
S/N: XXX  
Size: 150kW  
ATS Qty: 0  
Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$508.74	\$508.74
				Year 2 Total:\$508.74	
26'	April	Loadbank (1.5 Hrs)	1	\$519.60	\$519.60
				Year 3 Total:\$519.60	
27'	April	Loadbank (1.5 Hrs)	1	\$530.79	\$530.79
				Year 4 Total:\$530.79	
28'	April	Loadbank (1.5 Hrs)	1	\$542.31	\$542.31
				Year 5 Total:\$542.31	

Unit Name: COLE-65 KW #1  
Make: Other  
Model: TS80-3J  
S/N: P1005180007  
Size: 65kW  
ATS Qty: 0  
Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$508.80	\$508.80
				Year 2 Total:\$508.80	
26'	April	Loadbank (1.5 Hrs)	1	\$519.73	\$519.73
				Year 3 Total:\$519.73	
27'	April	Loadbank (1.5 Hrs)	1	\$530.97	\$530.97
				Year 4 Total:\$530.97	
28'	April	Loadbank (1.5 Hrs)	1	\$542.56	\$542.56
				Year 5 Total:\$542.56	

**Site Name: COOPER COUNTY**

(200 MAIN ST BOONVILLE MO 65233)

Unit Name: COOPER-178 KW  
 Make: Other  
 Model: 178KW GEN  
 S/N: ASKA  
 Size: 175kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$509.22	\$509.22
				Year 2 Total:\$509.22	
26'	April	Loadbank (1.5 Hrs)	1	\$520.56	\$520.56
				Year 3 Total:\$520.56	
27'	April	Loadbank (1.5 Hrs)	1	\$532.25	\$532.25
				Year 4 Total:\$532.25	
28'	April	Loadbank (1.5 Hrs)	1	\$544.29	\$544.29
				Year 5 Total:\$544.29	

Unit Name: COOPER-58 KW  
 Make: Other  
 Model: G70  
 S/N: 20035741  
 Size: 55kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$510.12	\$510.12
				Year 2 Total:\$510.12	
26'	April	Loadbank (1.5 Hrs)	1	\$522.39	\$522.39
				Year 3 Total:\$522.39	
27'	April	Loadbank (1.5 Hrs)	1	\$535.03	\$535.03
				Year 4 Total:\$535.03	
28'	April	Loadbank (1.5 Hrs)	1	\$548.05	\$548.05
				Year 5 Total:\$548.05	

Unit Name: COOPER-65 KW  
 Make: Other  
 Model: TS80-3J  
 S/N: P0909150005  
 Size: 65kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$509.75	\$509.75
				Year 2 Total:\$509.75	
26'	April	Loadbank (1.5 Hrs)	1	\$521.64	\$521.64
				Year 3 Total:\$521.64	
27'	April	Loadbank (1.5 Hrs)	1	\$533.90	\$533.90
				Year 4 Total:\$533.90	
28'	April	Loadbank (1.5 Hrs)	1	\$546.51	\$546.51
				Year 5 Total:\$546.51	

**Site Name: GASCONADE CO**

(COMMISSION 206 E BROADWAY ASHLAND MO 65010)

Unit Name: GASCONADE-65 KW  
 Make: Other  
 Model: TS80-3J  
 S/N: C908220004  
 Size: 65kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$509.75	\$509.75
				Year 2 Total:\$509.75	
26'	April	Loadbank (1.5 Hrs)	1	\$521.64	\$521.64
				Year 3 Total:\$521.64	
27'	April	Loadbank (1.5 Hrs)	1	\$533.90	\$533.90
				Year 4 Total:\$533.90	

28'	April	Loadbank (1.5 Hrs)	1	\$546.51	\$546.51
				Year 5 Total:\$546.51	

**Site Name:HOWARD COUNTY**

(600 W MORRISON STE 9 FAYETTE MO 65248)

Unit Name: HOWARD-150 KW

Make: Other  
 Model: MP1804A  
 S/N: 4R7BU1121ET135158  
 Size: 150kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$509.11	\$509.11
				Year 2 Total:\$509.11	
26'	April	Loadbank (1.5 Hrs)	1	\$520.35	\$520.35
				Year 3 Total:\$520.35	
27'	April	Loadbank (1.5 Hrs)	1	\$531.92	\$531.92
				Year 4 Total:\$531.92	
28'	April	Loadbank (1.5 Hrs)	1	\$543.85	\$543.85
				Year 5 Total:\$543.85	

Unit Name: HOWARD-65 KW  
 Make: Other  
 Model: TS80-3J  
 S/N: P0909150006  
 Size: 65kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$509.17	\$509.17
				Year 2 Total:\$509.17	
26'	April	Loadbank (1.5 Hrs)	1	\$520.47	\$520.47
				Year 3 Total:\$520.47	
27'	April	Loadbank (1.5 Hrs)	1	\$532.11	\$532.11
				Year 4 Total:\$532.11	
28'	April	Loadbank (1.5 Hrs)	1	\$544.10	\$544.10
				Year 5 Total:\$544.10	

**Site Name:MONITEAU COUNTY**

(RAILROAD AVE CALIFORNIA MO 65018)

Unit Name: MONITEAU-65 KW  
 Make: Other  
 Model: 65KW  
 S/N: P0908110004  
 Size: 65kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:\$498.20	
25'	April	Loadbank (1.5 Hrs)	1	\$508.28	\$508.28
				Year 2 Total:\$508.28	
26'	April	Loadbank (1.5 Hrs)	1	\$518.66	\$518.66
				Year 3 Total:\$518.66	
27'	April	Loadbank (1.5 Hrs)	1	\$529.35	\$529.35
				Year 4 Total:\$529.35	
28'	April	Loadbank (1.5 Hrs)	1	\$540.36	\$540.36
				Year 5 Total:\$540.36	

**Site Name:MONTGOMERY COUNTY**

(211 E 3RD ST MONTGOMERY CITY MO 63361)

Unit Name:MONTGOMERY-178 KW  
 Make: Other  
 Model: AT178

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20

S/N: R0068338A  
 Size: 175kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
Year 1 Total:\$498.20					
25'	April	Loadbank (1.5 Hrs)	1	\$507.96	\$507.96
Year 2 Total:\$507.96					
26'	April	Loadbank (1.5 Hrs)	1	\$518.00	\$518.00
Year 3 Total:\$518.00					
27'	April	Loadbank (1.5 Hrs)	1	\$528.35	\$528.35
Year 4 Total:\$528.35					
28'	April	Loadbank (1.5 Hrs)	1	\$539.02	\$539.02
Year 5 Total:\$539.02					

Unit Name: MONTGOMERY-68 KW  
 Make: Other  
 Model: TS80-3J-MOD-X  
 S/N: P0909170004  
 Size: 65kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
Year 1 Total:\$498.20					
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
Year 2 Total:\$508.02					
25'	April	Loadbank (1.5 Hrs)	1	\$508.02	\$508.02
Year 3 Total:\$518.13					
26'	April	Loadbank (1.5 Hrs)	1	\$518.13	\$518.13
Year 4 Total:\$528.54					
27'	April	Loadbank (1.5 Hrs)	1	\$528.54	\$528.54
Year 5 Total:\$539.27					
28'	April	Loadbank (1.5 Hrs)	1	\$539.27	\$539.27

Unit Name: MONTGOMERY-98 KW  
 Make: Other  
 Model: TBD  
 S/N: TBD  
 Size: 95kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
Year 1 Total:\$498.20					
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
Year 2 Total:\$508.02					
25'	April	Loadbank (1.5 Hrs)	1	\$508.02	\$508.02
Year 3 Total:\$518.13					
26'	April	Loadbank (1.5 Hrs)	1	\$518.13	\$518.13
Year 4 Total:\$528.54					
27'	April	Loadbank (1.5 Hrs)	1	\$528.54	\$528.54
Year 5 Total:\$539.27					
28'	April	Loadbank (1.5 Hrs)	1	\$539.27	\$539.27

**Site Name:OSAGE COUNTY**  
 (1986 HWY A BONNOTS MILL MO 65016)

Unit Name: OSAGE-150 KW  
 Make: Other  
 Model: AT-150  
 S/N: U043986Y  
 Size: 150kW  
 ATS Qty: 0  
 Notes:

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
Year 1 Total:\$498.20					
24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
Year 2 Total:\$505.70					
25'	April	Loadbank (1.5 Hrs)	1	\$505.70	\$505.70
Year 3 Total:\$513.42					
26'	April	Loadbank (1.5 Hrs)	1	\$513.42	\$513.42
Year 4 Total:\$521.38					
27'	April	Loadbank (1.5 Hrs)	1	\$521.38	\$521.38
Year 5 Total:\$529.57					
28'	April	Loadbank (1.5 Hrs)	1	\$529.57	\$529.57

Unit Name: OSAGE-65 KW  
 Make: Other

Year	Month of 1st Service	Service Type	Qty	Sell Price	Extended Price
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Model: TS80-3J  
 S/N: C0810040019  
 Size: 65kW  
 ATS Qty: 0  
 Notes:

24'	April	Loadbank (1.5 Hrs)	1	\$498.20	\$498.20
				Year 1 Total:	\$498.20
25'	April	Loadbank (1.5 Hrs)	1	\$505.76	\$505.76
				Year 2 Total:	\$505.76
26'	April	Loadbank (1.5 Hrs)	1	\$513.54	\$513.54
				Year 3 Total:	\$513.54
27'	April	Loadbank (1.5 Hrs)	1	\$521.56	\$521.56
				Year 4 Total:	\$521.56
28'	April	Loadbank (1.5 Hrs)	1	\$529.82	\$529.82
				Year 5 Total:	\$529.82

Year 1 Total:*	\$10,960.40
Year 2 Total:*	\$11,191.60
Year 3 Total:*	\$11,429.69
Year 4 Total:*	\$11,674.92
Year 5 Total:*	\$11,927.56

**Total Agreement Amount:\*** **\$57,184.17**

*\*Quote does not include applicable taxes*

- Per following Terms and Conditions, "1.SCOPE OF SERVICES; PERFORMANCE OF SERVICES", "either party may terminate this Agreement with or without cause by providing thirty (30) days written notice to the other."
- Customer to provide new PO for each year of service.
- Each years' services will be invoiced as completed.



Cummins Inc.  
5221 Hwy 763 North  
Columbia, MO 65202

### PLANNED EQUIPMENT MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
MID MISSOURI REGIONAL PLANNING COMMISSION PO BOX 140 ASHLAND, MO 65010 Customer #: 144357 Payment Type: Pay As You Go	Name: MELISSA STAFFORD Phone: (573) 657-9779 Cell: Fax: (573) 657-2829 E-mail: melissastafford@midmorpc.org	Quote Date: 6/8/2022 Quote Expires: Quote ID: QT-1212 Quoted By: Andy Sizemore Quote Term:

**Total Agreement Amount:\***

**\$57,184.17**

*\*Quote does not include applicable taxes*

Comment: Pricing for services to be performed in 2024 through 2028. All services are quoted as being performed during normal hours, M-F (7a-3p), unless otherwise noted by an "OT" in the service type description or service note/comment. Any items found in need of additional repair will be quoted and repaired at a later date, upon customer approval.

**Total Agreement Amount Does Not Include Applicable Taxes. Please Email centralregionpm@cummins.com for invoice total prior to sending payment.**

#### Selection Required for Load Bank Test

Readings will be taken every 15 minutes, unless otherwise specified.

\*If no selection is made, we will perform this option by default

- \*Annual Load Bank Test, NFPA 110, 8.4.2.3 The generator set will be loaded to a load factor of not less than 50% of the EPS kW nameplate rating for 30 minutes, load will then be increased to a load factor not less than 75% of the EPS kW nameplate rating for 60 minutes for a total run time of 1.5 continuous hours.
- 50% of the EPS nameplate kW rating for 30 minutes, followed by 75% of the EPS nameplate kW rating for 60 minutes, for a total of 1.5 continuous hours
- 80% of the EPS nameplate kW rating for 1.5 continuous hours
- Other - Please Specify \_\_\_\_\_

*The number of generator / county are subject to change with each FY grant cycle*

Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to buy from Seller, the foregoing products/services upon the terms and conditions set forth in the "Planned Equipment Maintenance Agreement Terms and Conditions" attached hereto, which are hereby incorporated herein by reference.

**Customer Approval (Quote ID QT-1212)**

**Cummins Inc. Approval**

Signature: Melissa Stafford  
Date: 6-8-22

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

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***BOONE COUNTY, MISSOURI***

*SINGLE AUDIT REPORT*

*DECEMBER 31, 2022*

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**Independent Auditors' Report On Internal  
Control Over Financial Reporting And On  
Compliance And Other Matters Based On An  
Audit Of Financial Statements Performed In  
Accordance With *Government Auditing Standards***

County Commissioners  
Boone County, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri (the County) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated July 31, 2023.

**Report On Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### **Report On Compliance And Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose Of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*RubinBrown LLP*

August 30, 2023

**Independent Auditors' Report On  
Compliance For Each Major Federal  
Program; Report On Internal Control Over  
Compliance; And Report On The Schedule  
Of Expenditures Of Federal Awards  
Required By the Uniform Guidance**

County Commissioners  
Boone County, Missouri

**Report On Compliance For Each Major Federal Program**

***Opinion On Each Major Federal Program***

We have audited Boone County, Missouri's (the County) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the County's major federal programs for the year ended December 31, 2022. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each major federal program for the year ended December 31, 2022.

***Basis For Opinion On Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibility under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

### ***Responsibilities Of Management For Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statues, regulations, rules and provisions of contracts or grant agreements applicable to the County's federal programs.

### ***Auditors' Responsibilities For The Audit Of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report On Internal Control Over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities For The Audit Of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2022-001 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on the County's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report On Schedule Of Expenditures Of Federal Awards Required By The Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise Boone County, Missouri's basic financial statements. We issued our report thereon dated July 31, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole

*RubinBrown LLP*

August 30, 2023, except for paragraph 14  
which is as of July 31, 2023

**BOONE COUNTY, MISSOURI**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended December 31, 2022**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Agriculture:</b>							
Forest Service Schools and Roads Cluster: Schools and Roads-Grants to Counties	—	National Forest PILT	1150	10.666	—	\$ 414	\$ —
		National Forest PILT	2049	10.666	—	10,139	—
						<u>10,553</u>	<u>—</u>
<b>Child Nutrition Cluster:</b>							
National School Breakfast Program	Missouri Department of Elementary and Secondary Education	National School Breakfast Program	1242	10.553	820-006	16,087	—
National School Lunch Program	Missouri Department of Elementary and Secondary Education	National School Lunch Program	1242	10.555	820-006	31,560	—
						<u>47,647</u>	<u>—</u>
						58,200	—
<b>Total United States Department of Agriculture</b>							
<b>United States Department of the Interior:</b>							
National Wildlife Refuge Fund	—	Fish & Wildlife PILT	1190	15.659	—	1,172	—
Payments in Lieu of Taxes	—	Bureau of Land Management PILT	2049	15.226	—	11,934	—
						<u>13,106</u>	<u>—</u>
<b>Total United States Department of the Interior</b>							
<b>United States Department of Justice:</b>							
Missing Children's Assistance	Office of Juvenile Justice & Delinquency Prevention	Missing Children's Assistance	1253	16.543	2020-MC-FX-K016	8,657	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130200009	30,404	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130220012	106,064	—
						<u>136,468</u>	<u>—</u>
Adult Drug Court and Veterans Treatment Court Discretionary Grant Program	Office of Justice Programs	Justice Assistance Grant	1245	16.585	15PBJA-21-GG-04209-DGCT	22,430	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	Domestic Violence Enforcement	1261	16.588	2020-VAWA-009	142,935	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	STOP Violence Against Women Act	1243	16.588	2020-VAWA-001	60,891	—
						<u>203,826</u>	<u>—</u>
COVID 19 -FY2020 Coronavirus Emergency Supplemental Fund	Missouri Department of Public Safety	Crime Victim Assistance COVID-19 Funding	1253	16.034	2020-VD-BX-0223-CAC-01	45,234	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2539	16.738	2019-DJ-BX-0599	16,374	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2530	16.738	2020-DJ-BX-0521	34,203	—
						<u>50,577</u>	<u>—</u>
						467,192	—
<b>Total United States Department of Justice</b>							

**BOONE COUNTY, MISSOURI**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)**

**For The Year Ended December 31, 2022**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Transportation:</b>							
Highway Safety Cluster:							
State and Community Highway Safety							
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	22-PT-02-003	\$ 10,693	\$ —
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	23-PT-02-016	2,865	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	22-PT-02-003	792	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	23-PT-02-016	95	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	22-PT-02-034	128,295	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	23-PT-02-019	24,612	—
						<u>167,352</u>	<u>—</u>
	Missouri Department of Transportation - Highway Safety Division	Multi-Track DWI Court Pilot	1245	20.616	22-M5CS-03-001	17,984	—
	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enf/DWI Saturation	1251	20.616	22-M5HVE-03-003	8,207	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1251	20.616	23-M5HVE-03-012	1,039	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-002	48,843	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-017	504	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	23-M5HVE-03-011	19,663	—
						<u>96,240</u>	<u>—</u>
						<u>263,592</u>	<u>—</u>
	Alcohol Open Container Requirements	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enforcement	2701	20.607	22-M5HVE-03-003	226
						<u>226</u>	<u>—</u>
<b>Total United States Department of Transportation</b>						<u>263,818</u>	<u>—</u>



# BOONE COUNTY, MISSOURI

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued) For The Year Ended December 31, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Treasury</b>							
COVID-19 - Coronavirus State and Local Fiscal Recovery Fund	N/A	N/A	2982	21.027	N/A	\$ 268,610	\$ —
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	2049	21.032	N/A	45,000	—
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	1190	21.032	N/A	5,000	—
						50,000	—
						318,610	—
<b>Total United States Department of Treasury</b>							
<b>United States Environmental Protection Agency</b>							
Water Protection Program	Missouri Department of Natural Resources	Water Protection Program	2412	66.460	G19-NPS-01	32,413	—
<b>United States Department of Health and Human Services</b>							
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1210	93.563	ER10220C009	2,294	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1221	93.563	ER10220C009	3,660	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1263	93.563	ER10220C009	213,631	—
						219,585	—
Foster Care Title IV-E	Missouri Department of Social Services - Family Support Division	Foster Care - Title IV-E	1242	93.658	ER182160054	6,193	—
						6,193	—
						225,778	—
<b>Total United States Department of Health and Human Services</b>							
<b>United States Department of Homeland Security</b>							
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4451-DR-MO	3,947	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4612-DR-MO	189,133	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2702	97.036	FEMA-4490-DR-MO	27,023	—
						220,103	—
Emergency Management Performance Grants	Missouri State Emergency Management Agency	Federal Emergency Management Agency	2702	97.042	EMK-2021-EP-00005-S07	21,785	—
						21,785	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMW-2021-SS-00038-25	14,958	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2021-EP-00006-012	82,476	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2022-EP-00004-010	30,195	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2020-SS-0051	9,900	—
						137,529	—
						379,417	—
<b>Total United States Department of Homeland Security</b>							
Total Expenditures of Federal Awards						\$ 1,758,534	\$ —

# BOONE COUNTY, MISSOURI

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## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS December 31, 2022

### 1. Basis Of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) presents the activity of all federal awards programs of Boone County, Missouri (the County). The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

### 2. Basis Of Accounting And Relationship To Federal Financial Reports

Amounts reported in the accompanying Schedule are presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. Related federal financial reports are prepared on the cash basis of accounting. For the purpose of the Schedule, federal awards include grants, contracts, loans, and loan guarantee agreements entered into directly between the County and agencies and departments of the federal government or passed through other government agencies or other organizations.

### 3. Indirect Costs

The County has elected not to use the 10% de minimis indirect cost rate as allowed in the Uniform Guidance, Section 414. The County's Cost Allocation Plan rate is above 10%. However, the State does not allow more than 10% of indirect costs to be charged to the grants.

BOONE COUNTY, MISSOURI

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For The Year Ended December 31, 2022

Section I - Summary Of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles:

Unmodified Opinion

Internal control over financial reporting:

- Material weakness(es) identified?
Significant deficiency(s) identified?
Noncompliance material to financial statements noted?

Federal Awards

Internal control over major programs:

- Material weakness(es) identified?
Significant deficiency(s) identified?

Type of auditors' report issued on compliance for major programs:

Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

yes no

Identification of Major Programs:

- ALN #21.027 Department of Treasury - COVID-19 - Coronavirus State and Local Fiscal Recovery Fund
ALN #93.563 Department of Health and Human Services - Child Support Enforcement

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

yes no

**BOONE COUNTY, MISSOURI**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)**  
**For The Year Ended December 31, 2022**

**Section II - Financial Statement Findings**

None

**Section III - Federal Award Findings And Questioned Costs**

**Finding 2022-001 Material Weakness: Reporting - Control Finding**

**ALN 21.027 – Coronavirus State And Local Fiscal Recovery Fund**

**Federal Agency:** U.S. Department of the Treasury

**Pass-Through Entity:** N/A

**Criteria Or Specific Requirement:** Uniform Guidance requires that controls over compliance be properly designed, in place and operating effectively to ensure compliance with the requirements of the federal program.

**Condition:** An independent review to verify the accuracy of the information on the quarterly Project and Expenditure Report did not occur.

**Cause:** Controls over compliance put in place by management were not operating effectively as it relates to these compliance requirements.

**Effect:** The possibility exists that noncompliance with federal requirements could go undetected without proper controls over compliance.

**Questioned Costs:** Not applicable.

**Context:** Internal controls as designed by Boone County, Missouri to ensure information entered on the quarterly Project and Expenditure Report is accurate did not occur. A second review did not occur for both Project and Expenditure Reports tested for compliance. Statistical sampling was not used to test this compliance requirement.

**Identification As A Repeat Finding:** Not applicable.

**Recommendation:** We recommend that management ensure that a second review to verify the accuracy of the information on the quarterly Project and Expenditure Report takes place prior to each submission.

## BOONE COUNTY, MISSOURI

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### SCHEDULE OF FINDINGS AND QUESTIONED COSTS *(Continued)* For The Year Ended December 31, 2022

***Views Of Responsible Officials:*** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.



# BOONE COUNTY AUDITOR

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**KYLE RIEMAN**

BOONE COUNTY GOVERNMENT CENTER

801 East Walnut, Room 304 • Columbia, MO 65201-7729 • (573) 886-4275 OFFICE • (573) 886-4280 FAX

## **CORRECTIVE ACTION PLAN For The Year Ended December 31, 2022**

### **Finding No. 2022-001 Material Weakness**

#### **Personnel Responsible**

**For Corrective Action:** Jacob Flowers, Senior Accountant

#### **Anticipated Completion Date:** August 2023

**Corrective Action Plan:** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.

# 29786 - Identification & Accountability Solution

## Application Details

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**Funding Opportunity:** 28466-FY 2024 State Homeland Security Program (SHSP) Region F  
**Funding Opportunity Due Date:** Jun 14, 2024 5:00 PM  
**Program Area:** State Homeland Security Program  
**Status:** Editing  
**Stage:** Final Application

**Initial Submit Date:**  
**Initially Submitted By:**  
**Last Submit Date:**  
**Last Submitted By:**

## Contact Information

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### Primary Contact Information

**Name:** Ms. Della Luster  
Salutation First Name Last Name

**Job Title\*:** Administrative Coordinator

**Email\*:** dluster@boonecountymmo.org

**Mailing Address\*:** 2145 County Drive

Columbia Missouri 65202  
City State/Province Postal Code/Zip

**Phone\*:** (573) 554-7907 Ext.  
Phone  
###-###-####

**Fax:** (573) 442-3828  
###-###-####

### Organization Information

**Applicant Agency\*:** Boone County, Emergency Management Agency

**Organization Type\*:** Government

**Organization Website:** <http://www.showmeboone.com/OEM>

**Federal Tax ID#\*:** 436000349 02  
9 digits (no hyphen) Tax ID Extension

**DUNS #:** 073755977  
9-digit number

**Unique Entity ID\*:** GKUHNLX9MJJ3

**SAM/CCR CAGE Code:** 4KKC8 04/28/2023  
Valid Until Date

**Mailing Address\*:**

2145 County Drive

Columbia Missouri 65202 0000  
City State/Province Postal Code/Zip +4

**County\*:**

Boone

**Congressional District\*:**

04  
Hold "CTRL" to add additional districts

**Phone\*:**

(573) 554-7900 Ext.  
###-###-####

**Fax:**

(573) 442-3828  
###-###-####

## Contact Information

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### Contact Information

### Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is an Regional Planning Commission or Council of Government, the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

\*\*If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding\*\*

\*\*This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Homeland Security (DPS)/Office of Homeland Security (OHS) at (573) 522-6125\*\*

**Authorized Official\*:**

Mr Kip Kendrick  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

Presiding Commissioner

**Agency\*:**

County of Boone

**Mailing Address\*:**

801 E. Walnut, Suite 333

**Street Address 1:**

801 E. Walnut, Suite 333

**Street Address 2:**

Columbia Missouri 65201  
City State Zip Code

**Email\*:**

kkendrick@boonecountymo.org

**Phone\*:**

573-886-4807 Ext. Cell  
Office

**Fax:**

**Applicant Project Director**



**Applicant Project Director\*:**

**Mr Chris Kelley**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

**Director**

**Agency\*:**

**Boone County Office of Emergency Management**

**Mailing Address\*:**

**2145 E. County Dr**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65202**  
City State Zip Code

**Email\*:**

**ckelley@boonecountymo.org**

**Phone\*:**

**573-554-7908** Ext. Cell  
Office

**Fax:**

**573-442-3828**

## **Fiscal Officer**

**Fiscal Officer\*:**

**Ms Jenna Redel**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

**Boone County Treasurer**

**Agency\*:**

**County of Boone**

**Mailing Address\*:**

**801 E Walnut Room 304**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65201**  
City State Zip Code

**Email\*:**

**jredel@boonecountymo.org**

**Phone\*:**

**573-886-4867** Ext. Cell  
Office

**Fax:**

## **Project Contact Person**

**Project Contact Person:**

**Ms Della Luster**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title:**

**Administrative Coordinator**

**Agency:**

**Boone County Office of Emergency Manage**

**Mailing Address:**

**2145 County Dr**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65202**  
City State Zip Code

**Email:**

**dluster@boonecountymo.org**

**Phone:**

**573-554-7907** Ext. Cell  
Office

**Fax:**

**573-442-3828**

## **SHSP Project Package**

A.1 Region\*: F

A.2 County\*: Boone

A.3 Project Location Zip Code\*: 65202

A.4 Project Activity Type\*: Develop/enhance homeland security/emergency management organization and structure

A.5 Was this project previously funded with State Homeland Security Program (SHSP) funds?\*: Yes

A.5.a Please give a brief description and year of the ORIGINAL PROJECT.:

RapidTag Kit was approved in the 2023 SHSP Region F. Includes: one year subscription, software, scanner, server laptop, card printer, cleaning kit, card stock, and strap clips.

A.5.b If you answered yes to Question A.5, please indicate if assets from your project have been deployed/shared in the past 12 months. Please be sure to include details about deployment/sharing that occurred.:

Have not received yet.

A.6 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level?\*: Sustain

A.6.a If you answered Build/Enhance to question A.6, has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state?:

Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.

A.6.b Explain coordination efforts made by your agency, as well as the outcome of the coordination efforts.:

A.7 Provide a brief overall description of the project.\*:

Salamander RapidTag that will allow us to do event specific badging to verify identity & authorize, grant, or deny access to incidents/events.

A.8 Provide a summary of specific project actions/items that will be purchased with grant funds\*:

Purchase of renewal of one year subscription to RapidTag.

A.9 Provide estimated duration of the project (how long will it take to complete this project)\*:

09/01/24-08/31/26

A.10 What are the objectives this project is designed to accomplish? (the purpose of the project)\*:

To verify identity & authorize, grant, or deny access to incidents/events.

A.11 How does this project align with/increase terrorism preparedness for the state?\*: This will allow us to sustain, maintain, and test credentialing protocols to verify identity & authorize, grant, or deny physical & cyber access to specific locations, critical infrastructure, information and network statewide; thus allowing us to track/identify individuals during a terrorism event.

Please ensure to differentiate the project's alignment with terrorism preparedness in the state as a whole, rather than your region.

**A.12 How does this project align with/increase terrorism preparedness for your region?\***

**This will allow us to sustain, maintain, and test credentialing protocols to verify identity & authorize, grant, or deny physical & cyber access to specific locations, critical infrastructure, information and network statewide; thus allowing us to track/identify individuals during a terrorism event.**

Please ensure to differentiate the project's alignment with terrorism preparedness in your region, rather than the state as a whole.

**A.13 Why is this project necessary for the state?\***

**The project is essential to credential personnel at any large-or small-scale event. Site security is a priority and identified in the State THIRA and is in the National Preparedness Goal under Core Capabilities, Access Control and Identity Verification. It is deployable anywhere within the state.**

Please ensure to differentiate why the project is necessary for the state as a whole, rather than your region.

**A.14 Why is this project necessary for the region?\***

**The project is essential to credential personnel at any large-or small-scale event. Site security is a priority and identified in the State THIRA and is in the National Preparedness Goal under Core Capabilities, Access Control and Identity Verification. This ID system is deployable and can be utilized anywhere in Region F.**

Please ensure to differentiate why the project is necessary for your region, rather than the state as a whole.

**A.15 How does your agency plan to financially sustain the requested items in the future without grant funding?\***

**Intend to apply for sustainment through the SHSP grant, or the department budget if necessary.**

## **B. Project Capability, THIRA and Dual Use**

**B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?\*** **Yes**

**B.1.a Please explain your agency's participation in the development of the THIRA:**

**Attend and participate in all Region F/SEMA meetings.**

**B.1.a Please explain why your agency did not participate.:**

Please review the State 2022 MO THIRA and 2023 MO SPR to determine the following:

**B.2 Which Primary Core Capability best aligns to this project?\*** **Access Control and Identity Verification**

**B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? \*** **Equipment**

**B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability selected in B.2 and the POETE category(s) selected in B.3?\***

**Within 1 day of an event, be able to accept credentials from 85-181 partner organizations involved in incident management. This will allow us to sustain, maintain, and test credentialing protocols to verify identity & authorize, grant, or deny physical & cyber access to specific locations, critical infrastructure, information, and network.**

**B.5 Does the requested project support dual-use activities?\*** **Yes**

Dual-use activities are those that support the achievement of core capabilities related to the national priorities and terrorism preparedness while also simultaneously supporting enhanced preparedness for other hazards unrelated to acts of terrorism.

**B.5.a Please describe how the project supports terrorism preparedness and how this project increases preparedness for other hazards unrelated to terrorism.:**

**This Identification and Accountability tagging system supports both Terrorism Preparedness and Access Control & Identity Verification by utilizing a system to track personnel at any large or small scale event (terrorism or other disaster). This allows for information sharing, vetting of credentials, and organization of responders.**

Please review the National Priorities in the FY 2024 SHSP Notice of Funding Opportunity.

1. Enhancing the protection of soft targets/crowded places
2. Enhancing information and intelligence sharing and analysis
3. Combating domestic violent extremism
4. Enhancing cybersecurity
5. Enhancing community preparedness and resilience
6. Enhancing election security

**B.6 Does your project align to a National Priority?\*** **Yes**

Select the National Priority the project aligns with from the dropdown.

**B.6.a National Priority:** **Enhancing the protection of soft targets/crowded places**

Select the Core Capability associated with the National Priority that the project aligns with. Please ensure the Core Capability chosen in B.6.b aligns with the Core Capability chosen in B.2.

**B.6.b Core Capability:** **Access control and identity verification**

**B.6.c Please describe how this project aligns with the National Priority selected in question B.6.a.:**

**This will allow us to sustain, maintain, and test credentialing protocols to verify identity & authorize, grant, or deny physical & cyber access to specific locations, critical infrastructure, information and network.**

## C. Project Background

**C.1 Was any portion of the proposed project funded with FY 2023 SHSP funds?\*** **Yes**

What was the last major accomplishment/milestone that was completed with FY 2023 funds?

**C.1.a FY 2023 Prior Accomplishments:**

**Grant for RapidTag purchase was awarded. Waiting for RHSOC purchase.**

**C.2 Was any portion of the proposed project funded with FY 2022 SHSP funds?\*** **No**

What was the last major accomplishment/milestone that was completed with FY 2022 funds?

**C.2.a FY 2022 Prior Accomplishments:**

**C.3 Was any portion of the proposed project funded with FY 2021 SHSP funds?\*** **No**

What was the last major accomplishment/milestone that was completed with FY 2021 funds?

**C.3.a FY 2021 Prior Accomplishments:**

## D. Deployable/Shareable Resources

**Deployable Resource:** Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

**Shareable Resource:** Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

**D.1 Does this project fund resources that are deployable or shareable?\*** **Yes**

**D.1.a Please select from the dropdown if the project funds resources that are deployable or shareable.:**

#### Deployable Resource

**D.1.a Does this project fund resources that are a regional asset?:**

Projects must support a deployable/shareable resource or be a regional asset to be eligible for funding.

**D.1.b. Please explain how the requested project is a regional asset.:**

List the deployable/shareable resource.

**D.1.b Item Name:**

#### Identification & Accountability System

**D.1.c Are there any special conditions/requirements on sharing the deployable/shareable resources(s)?:**

Yes

Example: Specific requirements of equipment, operator, etc.

**D.1.c.1 Please explain the special conditions/requirements on sharing the deployable/shareable resource.:**

**Must sign an agreement to replace any lost or damaged equipment.**

FEMA Resource Typing Library Tool is located at <https://rtl.preptoolkit.org/Public>.

**D.1.d Is the deployable resource NIMS Kind & Typed?:**

No

**D.1.d.1 Deployable Resources Kind & Type Name(s):**

Example: Mobile Communications Center

**D.1.d.2 Deployable Resources Kind & Type ID(s) (ID x-xxx-xxxx):**

Example: ID 2-508-1053

## E. Audit Details

**E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year?\***

Yes

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the DPS/OHS within nine (9) months after the end of the audited fiscal year.

**E.2 Date last audit/financial statement completed.\*:**

08/01/2022

If an agency has never had an audit, please enter the date of their last annual financial statement.

**E.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application\*:**

Yes

## F. Risk Assessment

**F.1 Does the applicant agency have new personnel that will be working on this award?\***

No

New personnel is defined as working with this award type less than 12 months.

**F.1.a If you answered yes to Question F.1, please list the name(s) of new personnel and their title(s):**

**F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?\***

No

New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

**F.2.a Please describe the new fiscal or time accounting system that will be used on this award.:**

**F.3 Does the applicant agency receive any direct Federal awards?\***

**Yes**

Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

**F.3.a Please list the direct Federal awards the agency receives.:**

Listed in the Single Audit attached.

**F.4 Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?:**

**F.4.a Please list the direct awards that were monitored and indicate if there were any findings or recommendations.:**

## **G. National Incident Management System (NIMS)**

Please select Yes/No to questions G.1-G.14. If you answer no to any of these questions, explain planned activities during the grant period to strive towards being NIMS compliant in G.15.

If your agency is a Regional Planning Commission (RPC) or Council of Government (COG) and questions G.1-G.14 do not apply, select N/A.

**G.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?\***

**Yes**

**G.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?\***

**Yes**

**G.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?\***

**Yes**

**G.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?\***

**Yes**

**G.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?\***

**Yes**

**G.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?\***

**Yes**

**G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?\***

**Yes**

**G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?\*** **Yes**

**G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)\*:** **Yes**

**G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?\*** **Yes**

**G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?\*** **Yes**

**G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?\*** **Yes**

**G.13 Does your agency apply plain language and clear text communications standards?\*** **Yes**

**G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?\*** **Yes**

If answered **No** to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

#### **G.15 Planned Activities:**

**NIMS compliant**

### **H. Certified Assurances**

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

**H.1 By checking this box, I have read and agree to the terms and conditions of this grant\*:** **Yes**

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity.

**If the incorrect Authorized Official is listed in H.2 and H.3 of the application, the application will be deemed ineligible for funding.**

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official

- ? If the applicant agency is an Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

**\*\*If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding\*\***

**\*\*The above list is not an all-inclusive list. If your agency does not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at (573) 522-6125.\*\***

H.2 Authorized Official Name\*: **Kip Kendrick**

H.3 Title of Authorized Official\*: **Presiding Commissioner**

H.4 Name of person completing this application\*: **Della Luster**

H.5 Title of person completing this application\*: **Administrative Coordinator**

H.6 By checking this box, I certify I have read and understand that the correct Authorized Official MUST be designated on this form in question H.2 and H.3 in order to be eligible for funding\*: **Yes**

H.7 Date\*: **06/05/2024**

## Budget

### Personnel

Name	Position Title	Position Status	Employment Status	%of time spent on this grant funded activities	Requested Personnel Cost	Discipline	Function	Allowable Activity
------	----------------	-----------------	-------------------	--	--------------------------	------------	----------	--------------------

No Data for Table

### Narrative Justification - Personnel

5000 Character Limit

### Personnel Benefits

Name	Benefits %of Salary	Requested Benefit Cost	Discipline	Function	Allowable Activity
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No Data for Table

### Narrative Justification - Benefits

5000 Character Limit

### Travel

Item Name	Category	Explanation of Other Travel	Total Cost	Discipline	Function	Allowable Activity
-----------	----------	-----------------------------	------------	------------	----------	--------------------

No Data for Table



**Narrative Justification - Travel**

5000 Character Limit

**Equipment**

Line Item Name	AEL #	Qty	Unit Cost	Total Cost	Discipline	Function	Allowable Activity
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No Data for Table

**Narrative Justification - Equipment**

10000 Character Limit

**Supplies/Operations**

Item Name	Supply/Operation Type	Qty	Unit Cost	Total Supply or Operation Expense	Cost Discipline	Function	Allowable Activity
-----------	-----------------------	-----	-----------	-----------------------------------	-----------------	----------	--------------------

Badging System Subscription	General Office Supplies (paper, pens, paper clips, etc.)	1.00	\$0.00	\$900.00	Emergency Management	Equipment	Physical Security Enhancement Equipment
				\$900.00			

**Narrative Justification - Supplies/Operations**

This project allows us to create interoperable ID's or create event-specific badges to identify and track people and resources in the field. The request includes an additional 20% to cover possible inflations/price increases.

5000 Character Limit

**Contractual**

Item Name	Type of Contract	Contract Amount	Discipline	Function	Allowable Activity
-----------	------------------	-----------------	------------	----------	--------------------

No Data for Table

**Narrative Justification - Contractual**

5000 Character Limit

**Total Budget**

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$0.00
Total Supplies/Operation:	\$900.00
Total Contractual:	\$0.00
Total Project Cost:	\$900.00

# Interoperable Communications

## Radio Interoperability

Refer to the **Radio Interoperability Guidelines** for Interoperable Communications Equipment Requirements that **MUST** be met in order to be eligible for funding.

**1. Are you applying for interoperable communications equipment?:** No

**2. Does your agency currently utilize the Missouri Statewide Interoperability Network (MOSWIN) for interoperability ONLY (i.e., mutual aid/statewide communications only, not day-to-day operations)?:**

**2.a If no, describe your agency's internal use of the MOSWIN.:**

**3. Does your agency have long term plans to fully integrate communications to the MOSWIN? :**

**4. Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?:**

**4.a Will the mobile radio be installed in a vehicle?:**

**4.a.1 Is the vehicle the mobile radio will be installed in agency owned?:** Mobile radios purchased with SHSP funds CANNOT be installed in personal vehicles.

**4.b Please provide the agency's current ratio of MOSWIN mobile radios to response vehicles.:**

For Example: Agency has 10 response vehicles and 6 mobile radios for the vehicles.

**4.c Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for:**

**5. Are you applying for a portable radio(s) (handheld)?:**

**5.a Please provide the agency's current ratio of MOSWIN portable radios to personnel.:**

For Example: Agency has 10 first responders and 6 portable radios.

**5.b Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for:**

**5.c As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?:**

**5.c.1 If yes, please provide the model and manufacturer of the mobile radio.:**

**5.c.1 Is this application also requesting a MOSWIN mobile radio to pair with the portable radio(s) being requested?:**

5.d As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? :

5.d.1 If yes, please provide the model and manufacturer of the in-car repeater.:

5.d.1 Are you applying for a public safety grade in-car repeater or in the process of acquiring one through other funding sources?:

5.d.1(a) Please provide the agency's current ratio of in-car repeaters to response vehicles.:

For Example: Agency has 10 vehicles and 6 in-car repeaters.

5.d.1(b) If yes, please provide the funding source, manufacturer, and model you are in process of acquiring. :

6. Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines?:

7. By checking this box, the applicant agency understands they are required to upload a quote for the requested interoperable communications equipment in the Named Attachments Component of the application.: No

## Named Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Audit/Financial Statement (REQUIRED)*	✓	Single Audit	2022_OMB_Circular_A-133.pdf	pdf	264 KB	06/07/2024 12:16 PM
Quote or Cost Basis		Rapid Tag Annual Subscription Quote	Rapid Tag Quote.pdf	pdf	889 KB	06/10/2024 04:17 PM
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						

# MO - Boone County EM - Salamander Project Pricing

## 6\_7\_2024

Quote created: June 7, 2024 Reference: 20240607-141048438

### MO - Boone County Emergency Management

2145 County Drive  
 Columbia, Missouri 65202

**Della Luster**

dluster@boonecountymmo.org  
 573-554-7907

### Comments

Della,  
 Thank you very much for the opportunity to provide you with this detailed proposal. The link below will allow you to view the quotation. I am hopeful this information is helpful for you. If I can answer any questions, please do not hesitate to contact me. I appreciate your time and look forward to hearing back from you soon.

Brenden Ourth - Accountability Solutions Sales Manager Midwest Card and ID Solutions



## Products & Services

<b>rapidTAG Subscription, 1 Year (Part # IT-ST-FP-RT)</b> Annual Software Subscription (per computer) for "rapidTAG" Software	1 x \$750.00 /year for 1 year
<b>Pelican StormCase (with custom foam) for "rapidTAG" components</b> Pelican StormCase (with custom foam) for rapidTAG "EVAC" components (Houses card printer, scanner, and 14" laptop with supplies)	1 x \$899.25

<b>Tethered USB Barcode Scanner</b>	1 x \$575.00
Zebra Tethered USB Barcode Scanner	
<b>Remote Software Installation</b>	1 x <del>\$150.00</del>
Remote Installation & Configuration Fee (One Time fee) for Salamander software (Applies when clients provides laptop hardware)	after \$150.00 discount <b>\$0.00</b>
<b>Dell Latitude Laptop</b>	1 x \$1,550.00
Dell Latitude Laptop Computer for Salamander Solutions (Price INCLUDES a 1-year protection support plan from Dell AND INCLUDES that all Salamander software is loaded, licensed and configured by Midwest Card staff. Microsoft "Windows Defender" Anti-Virus software, Open Office software suite, Malware Bytes software, Cute PDF creator, Adobe DC (PDF) reader software and "C-cleaner" software included. Team Viewer software (for remote support purposes). Google Chrome and Mozilla Firefox browsers are loaded. All Windows updates are then performed before delivery.	
<b>Solid- 310S Card Printer</b>	1 x \$1,550.00
Solid- 310S Card Printer (single sided unit)	
<b>Black Ribbon with cleaning roller for Simple 310S Card Printer</b>	1 x \$35.00
Black Ribbon with cleaning roller for Simple 310S Card Printer (Yield 1,200 cards per roll)	
<b>Long sleeve cleaning kit for automatic cleaning (10 pack) *For Simple 310S Printer only</b>	1 x \$50.00
Long sleeve cleaning kit for automatic cleaning (10 pack) *For Simple 310S Printer only	
<b>Clear Vinyl Strap Clips</b>	1 x \$95.00
Clear Vinyl Strap Clips (Pack of 500)	
<b>WHITE slotted "Rapid Tags" Card Stock</b>	1 x \$75.00
Vertically slotted card stock for "Rapid Tags" (white) Price per 500	
<b>LIGHT BLUE "Rapid Tags" Card Stock</b>	1 x \$153.00
Vertically slotted card stock for "Rapid Tags" (light blue) Price per 500	
<b>YELLOW "Rapid Tag" Card Stock</b>	1 x \$153.00
Vertically slotted card stock for "Rapid Tags" (yellow) Price per 500	

Annual subtotal	\$750.00
One-time subtotal	\$5,135.25
after \$150.00 discount	
Total	\$5,885.25

## Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

**This quote expires on July 7, 2024**

### Purchase terms

**Please see attached Terms and Conditions.**

**Terms - Net 30 Days from Invoice Date (after product ships)**

**Shipping and Handling Fees will apply. NOT shown on proposal.**

### Questions? Contact me



#### **Brenden Ourth**

Accountability Solutions Sales Manager

brenden@midwestcard.com

+18169358235

#### **Midwest Card and ID Solutions**

4747 NW Gateway Ave

Riverside MO 64150

United States

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***BOONE COUNTY, MISSOURI***

*SINGLE AUDIT REPORT*

*DECEMBER 31, 2022*

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**Independent Auditors' Report On Internal  
Control Over Financial Reporting And On  
Compliance And Other Matters Based On An  
Audit Of Financial Statements Performed In  
Accordance With *Government Auditing Standards***

County Commissioners  
Boone County, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri (the County) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated July 31, 2023.

**Report On Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### **Report On Compliance And Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose Of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*RubinBrown LLP*

August 30, 2023

**Independent Auditors' Report On  
Compliance For Each Major Federal  
Program; Report On Internal Control Over  
Compliance; And Report On The Schedule  
Of Expenditures Of Federal Awards  
Required By the Uniform Guidance**

County Commissioners  
Boone County, Missouri

**Report On Compliance For Each Major Federal Program**

***Opinion On Each Major Federal Program***

We have audited Boone County, Missouri's (the County) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the County's major federal programs for the year ended December 31, 2022. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each major federal program for the year ended December 31, 2022.

***Basis For Opinion On Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibility under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

### ***Responsibilities Of Management For Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statues, regulations, rules and provisions of contracts or grant agreements applicable to the County's federal programs.

### ***Auditors' Responsibilities For The Audit Of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report On Internal Control Over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities For The Audit Of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2022-001 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on the County's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report On Schedule Of Expenditures Of Federal Awards Required By The Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise Boone County, Missouri's basic financial statements. We issued our report thereon dated July 31, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole

*RubinBrown LLP*

August 30, 2023, except for paragraph 14  
which is as of July 31, 2023

# BOONE COUNTY, MISSOURI

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Year Ended December 31, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Agriculture:</b>							
Forest Service Schools and Roads Cluster:							
Schools and Roads-Grants to Counties	—	National Forest PILT	1150	10.666	—	\$ 414	\$ —
		National Forest PILT	2049	10.666	—	<u>10,139</u>	<u>—</u>
						<u>10,553</u>	<u>—</u>
<b>Child Nutrition Cluster:</b>							
National School Breakfast Program	Missouri Department of Elementary and Secondary Education	National School Breakfast Program	1242	10.553	820-006	16,087	—
National School Lunch Program	Missouri Department of Elementary and Secondary Education	National School Lunch Program	1242	10.555	820-006	<u>31,560</u>	<u>—</u>
						<u>47,647</u>	<u>—</u>
						<u>58,200</u>	<u>—</u>
<b>Total United States Department of Agriculture</b>							
<b>United States Department of the Interior:</b>							
National Wildlife Refuge Fund	—	Fish & Wildlife PILT	1190	15.659	—	1,172	—
Payments in Lieu of Taxes	—	Bureau of Land Management PILT	2049	15.226	—	<u>11,934</u>	<u>—</u>
						<u>13,106</u>	<u>—</u>
<b>Total United States Department of the Interior</b>							
<b>United States Department of Justice:</b>							
Missing Children's Assistance	Office of Juvenile Justice & Delinquency Prevention	Missing Children's Assistance	1253	16.543	2020-MC-FX-K016	8,657	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130200009	30,404	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130220012	<u>106,064</u>	<u>—</u>
						<u>136,468</u>	<u>—</u>
Adult Drug Court and Veterans Treatment Court Discretionary Gran Program	Office of Justice Programs	Justice Assistance Grant	1245	16.585	15PBJA-21-GG-04209-DGCT	22,430	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	Domestic Violence Enforcement	1261	16.588	2020-VAWA-009	142,935	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	STOP Violence Against Women Act	1243	16.588	2020-VAWA-001	<u>60,891</u>	<u>—</u>
						<u>203,826</u>	<u>—</u>
COVID 19 -FY2020 Coronavirus Emergency Supplemental Fund	Missouri Department of Public Safety	Crime Victim Assistance COVID-19 Funding	1253	16.034	2020-VD-BX-0223-CAC-01	45,234	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2539	16.738	2019-DJ-BX-0599	16,374	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2530	16.738	2020-DJ-BX-0521	<u>34,203</u>	<u>—</u>
						<u>50,577</u>	<u>—</u>
						<u>467,192</u>	<u>—</u>
<b>Total United States Department of Justice</b>							

**BOONE COUNTY, MISSOURI**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)  
For The Year Ended December 31, 2022**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Transportation:</b>							
Highway Safety Cluster:							
State and Community Highway Safety	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	22-PT-02-003	\$ 10,693	\$ —
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	23-PT-02-016	2,865	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	22-PT-02-003	792	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	23-PT-02-016	95	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	22-PT-02-034	128,295	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	23-PT-02-019	24,612	—
						<u>167,352</u>	<u>—</u>
	Missouri Department of Transportation - Highway Safety Division	Multi-Track DWI Court Pilot	1245	20.616	22-M5CS-03-001	17,984	—
	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enf/DWI Saturation	1251	20.616	22-M5HVE-03-003	8,207	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1251	20.616	23-M5HVE-03-012	1,039	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-002	48,843	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-017	504	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	23-M5HVE-03-011	19,663	—
						<u>96,240</u>	<u>—</u>
						<u>263,592</u>	<u>—</u>
Alcohol Open Container Requirements	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enforcement	2701	20.607	22-M5HVE-03-003	226	—
						<u>226</u>	<u>—</u>
<b>Total United States Department of Transportation</b>						<u>263,818</u>	<u>—</u>



**BOONE COUNTY, MISSOURI**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)  
For The Year Ended December 31, 2022**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Treasury</b>							
COVID-19 - Coronavirus State and Local Fiscal Recovery Fund	N/A	N/A	2982	21.027	N/A	\$ 268,610	\$ —
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	2049	21.032	N/A	45,000	—
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	1190	21.032	N/A	5,000	—
						<u>50,000</u>	<u>—</u>
<b>Total United States Department of Treasury</b>						<u>318,610</u>	<u>—</u>
<b>United States Environmental Protection Agency</b>							
Water Protection Program	Missouri Department of Natural Resources	Water Protection Program	2412	66.460	G19-NPS-01	32,413	—
<b>United States Department of Health and Human Services</b>							
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1210	93.563	ER10220C009	2,294	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1221	93.563	ER10220C009	3,660	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1263	93.563	ER10220C009	213,631	—
						<u>219,585</u>	<u>—</u>
Foster Care Title IV-E	Missouri Department of Social Services - Family Support Division	Foster Care - Title IV-E	1242	93.658	ER182160054	6,193	—
						<u>6,193</u>	<u>—</u>
<b>Total United States Department of Health and Human Services</b>						<u>225,778</u>	<u>—</u>
<b>United States Department of Homeland Security</b>							
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4451-DR-MO	3,947	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4612-DR-MO	189,133	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2702	97.036	FEMA-4490-DR-MO	27,023	—
						<u>220,103</u>	<u>—</u>
Emergence Management Performance Grants	Missouri State Emergency Management Agency	Federal Emergency Management Agency	2702	97.042	EMK-2021-EP-00005-S07	21,785	—
						<u>21,785</u>	<u>—</u>
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMW-2021-SS-00038-25	14,958	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2021-EP-00006-012	82,476	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2022-EP-00004-010	30,195	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2020-SS-0051	9,900	—
						<u>137,529</u>	<u>—</u>
<b>Total United States Department of Homeland Security</b>						<u>379,417</u>	<u>—</u>
<b>Total Expenditures of Federal Awards</b>						<u>\$ 1,758,534</u>	<u>\$ —</u>

# BOONE COUNTY, MISSOURI

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## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS December 31, 2022

### 1. Basis Of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) presents the activity of all federal awards programs of Boone County, Missouri (the County). The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

### 2. Basis Of Accounting And Relationship To Federal Financial Reports

Amounts reported in the accompanying Schedule are presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. Related federal financial reports are prepared on the cash basis of accounting. For the purpose of the Schedule, federal awards include grants, contracts, loans, and loan guarantee agreements entered into directly between the County and agencies and departments of the federal government or passed through other government agencies or other organizations.

### 3. Indirect Costs

The County has elected not to use the 10% de minimis indirect cost rate as allowed in the Uniform Guidance, Section 414. The County's Cost Allocation Plan rate is above 10%. However, the State does not allow more than 10% of indirect costs to be charged to the grants.

**BOONE COUNTY, MISSOURI**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For The Year Ended December 31, 2022**

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**Section I - Summary Of Auditors' Results**

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***Financial Statements***

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles:

Unmodified Opinion

Internal control over financial reporting:

- Material weakness(es) identified?       yes     no
- Significant deficiency(s) identified?     yes     None reported
- Noncompliance material to financial statements noted?     yes     no

***Federal Awards***

Internal control over major programs:

- Material weakness(es) identified?       yes     no
- Significant deficiency(s) identified?     yes     None reported

Type of auditors' report issued on compliance for major programs:

Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

yes     no

**Identification of Major Programs:**

- ALN #21.027    Department of Treasury – COVID-19 – Coronavirus State and Local Fiscal Recovery Fund
- ALN #93.563    Department of Health and Human Services – Child Support Enforcement

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

yes     no

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**BOONE COUNTY, MISSOURI**

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**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)**  
**For The Year Ended December 31, 2022**

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**Section II - Financial Statement Findings**

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None

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**Section III - Federal Award Findings And Questioned Costs**

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**Finding 2022-001 Material Weakness: Reporting - Control Finding**

**ALN 21.027 – Coronavirus State And Local Fiscal Recovery Fund**

**Federal Agency:** U.S. Department of the Treasury

**Pass-Through Entity:** N/A

**Criteria Or Specific Requirement:** Uniform Guidance requires that controls over compliance be properly designed, in place and operating effectively to ensure compliance with the requirements of the federal program.

**Condition:** An independent review to verify the accuracy of the information on the quarterly Project and Expenditure Report did not occur.

**Cause:** Controls over compliance put in place by management were not operating effectively as it relates to these compliance requirements.

**Effect:** The possibility exists that noncompliance with federal requirements could go undetected without proper controls over compliance.

**Questioned Costs:** Not applicable.

**Context:** Internal controls as designed by Boone County, Missouri to ensure information entered on the quarterly Project and Expenditure Report is accurate did not occur. A second review did not occur for both Project and Expenditure Reports tested for compliance. Statistical sampling was not used to test this compliance requirement.

**Identification As A Repeat Finding:** Not applicable.

**Recommendation:** We recommend that management ensure that a second review to verify the accuracy of the information on the quarterly Project and Expenditure Report takes place prior to each submission.

## BOONE COUNTY, MISSOURI

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### SCHEDULE OF FINDINGS AND QUESTIONED COSTS *(Continued)* For The Year Ended December 31, 2022

**Views Of Responsible Officials:** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.



# BOONE COUNTY AUDITOR

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**KYLE RIEMAN**

BOONE COUNTY GOVERNMENT CENTER

801 East Walnut, Room 304 • Columbia, MO 65201-7729 • (573) 886-4275 OFFICE • (573) 886-4280 FAX

## **CORRECTIVE ACTION PLAN For The Year Ended December 31, 2022**

### **Finding No. 2022-001 Material Weakness**

#### **Personnel Responsible**

**For Corrective Action:** Jacob Flowers, Senior Accountant

**Anticipated Completion Date:** August 2023

**Corrective Action Plan:** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.

# 29685 - Satellite Internet/Phone Service

## Application Details

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**Funding Opportunity:** 28466-FY 2024 State Homeland Security Program (SHSP) Region F  
**Funding Opportunity Due Date:** Jun 14, 2024 5:00 PM  
**Program Area:** State Homeland Security Program  
**Status:** Editing  
**Stage:** Final Application

**Initial Submit Date:**  
**Initially Submitted By:**  
**Last Submit Date:**  
**Last Submitted By:**

## Contact Information

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### Primary Contact Information

**Name:** Ms. Della Luster  
Salutation First Name Last Name

**Job Title\*:** Administrative Coordinator

**Email\*:** dluster@boonecountymo.org

**Mailing Address\*:** 2145 County Drive

Columbia Missouri 65202  
City State/Province Postal Code/Zip

**Phone\*:** (573) 554-7907 Ext.  
Phone  
###-###-####

**Fax:** (573) 442-3828  
###-###-####

### Organization Information

**Applicant Agency\*:** Boone County, Emergency Management Agency

**Organization Type\*:** Government

**Organization Website:** <http://www.showmeboone.com/OEM>

**Federal Tax ID#\*:** 436000349 02  
9 digits (no hyphen) Tax ID Extension

**DUNS #:** 073755977  
9-digit number

**Unique Entity ID\*:** GKUHNLX9MJJ3

**SAM/CCR CAGE Code:** 4KKC8 04/28/2023  
Valid Until Date

**Mailing Address\*:**

2145 County Drive

Columbia Missouri 65202 0000  
City State/Province Postal Code/Zip +4

**County\*:**

Boone

**Congressional District\*:**

04

Hold "CTRL" to add additional districts

**Phone\*:**

(573) 554-7900 Ext.

###-###-####

**Fax:**

(573) 442-3828

###-###-####

## Contact Information

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### Contact Information

### Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official

? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official

? If the applicant agency is a State Department, the Director shall be the Authorized Official

? If the applicant agency is a college/university, the President shall be the Authorized Official

? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official

? If the applicant agency is an Regional Planning Commission or Council of Government, the Executive Director shall be the Authorized Official

? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official

? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

**\*\*If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding\*\***

**\*\*This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Homeland Security (DPS)/Office of Homeland Security (OHS) at (573) 522-6125\*\***

**Authorized Official\*:**

Mr Kip Kendrick  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

Presiding Commissioner

**Agency\*:**

County of Boone

**Mailing Address\*:**

801 E. Walnut, Suite 333

**Street Address 1:**

801 E. Walnut, Suite 333

**Street Address 2:**

Columbia Missouri 65201  
City State Zip Code

**Email\*:**

kkendrick@boonecountymmo.org

**Phone\*:**

573-886-4306 Ext. Cell  
Office

**Fax:**

**Applicant Project Director**



**Applicant Project Director\*:**

**Mr Chris Kelley**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

**Director**

**Agency\*:**

**Boone County Office of Emergency Manage**

**Mailing Address\*:**

**2145 County Dr**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65202**  
City State Zip Code

**Email\*:**

**ckelley@boonecountymo.org**

**Phone\*:**

**573-554-7908** Ext. Cell  
Office

**Fax:**

**573-442-3828**

## **Fiscal Officer**

**Fiscal Officer\*:**

**Ms Jenna Redel**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title\*:**

**Boone County Treasurer**

**Agency\*:**

**County of Boone**

**Mailing Address\*:**

**801 E Walnut Room 304**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65201**  
City State Zip Code

**Email\*:**

**jredel@boonecountymo.org**

**Phone\*:**

**573-886-4367** Ext. Cell  
Office

**Fax:**

## **Project Contact Person**

**Project Contact Person:**

**Ms Della Luster**  
Title (Mr.Ms.etc) First Name Last Name

**Job Title:**

**Administrative Coordinator**

**Agency:**

**Boone County Office of Emergency Manage**

**Mailing Address:**

**2145 County Dr**

**Street Address 1:**

**Street Address 2:**

**Columbia Missouri 65202**  
City State Zip Code

**Email:**

**dluster@boonecountymo.org**

**Phone:**

**573-554-7907** Ext. Cell  
Office

**Fax:**

**573-442-3828**

## **SHSP Project Package**

**A.1 Region\*:** F

**A.2 County\*:** Boone

**A.3 Project Location Zip Code\*:** 65202

**A.4 Project Activity Type\*:** Develop/enhance interoperable communications systems

**A.5 Was this project previously funded with State Homeland Security Program (SHSP) funds?\*** Yes

**A.5.a Please give a brief description and year of the ORIGINAL PROJECT.:**  
FY19 Satellite purchased for IST Trailer

**A.5.b If you answered yes to Question A.5, please indicate if assets from your project have been deployed/shared in the past 12 months. Please be sure to include details about deployment/sharing that occurred.:**  
Has not been deployed

**A.6 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level?\*** Sustain

**A.6.a If you answered Build/Enhance to question A.6, has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state?:** No  
Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.

**A.6.b Explain coordination efforts made by your agency, as well as the outcome of the coordination efforts.:**

**A.7 Provide a brief overall description of the project\*:**  
Sustain and strengthen the resiliency of operations communications and ensures redundancy for enhances public safety by providing satellite internet/phone service to the IST trailer.

**A.8 Provide a summary of specific project actions/items that will be purchased with grant funds\*:**  
Purchase of 12 months satellite service for the IST trailer.

**A.9 Provide estimated duration of the project (how long will it take to complete this project)\*:**  
9/01/24-08/31/26

**A.10 What are the objectives this project is designed to accomplish? (the purpose of the project)\*:**  
To have the ability for communication between and among field response units during and after a major disaster.

**A.11 How does this project align with/increase terrorism preparedness for the state?\***  
This aligns with the THIRA in terms of communications and interoperability across functional response and recovery areas that are necessary during an act of terrorism.  
Please ensure to differentiate the project's alignment with terrorism preparedness in the state as a whole, rather than your region.

**A.12 How does this project align with/increase terrorism preparedness for your region?\***  
To have the ability to communicate regardless of severity of disaster/act of terrorism and share information to enhance prevention,

**protection, mitigation, response, and recovery.**

Please ensure to differentiate the project's alignment with terrorism preparedness in your region, rather than the state as a whole.

**A.13 Why is this project necessary for the state?\***

**To enhance SHSP/National priority areas.**

Please ensure to differentiate why the project is necessary for the state as a whole, rather than your region.

**A.14 Why is this project necessary for the region?\***

**To provide the ability to communicate regardless of severity of act of terrorism/disaster and share information to enhance prevention, protection, mitigation, response, and recovery.**

Please ensure to differentiate why the project is necessary for your region, rather than the state as a whole.

**A.15 How does your agency plan to financially sustain the requested items in the future without grant funding?\***

**Intention of sustainment applications through Homeland Security.**

**B. Project Capability, THIRA and Dual Use**

**B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?\*** **Yes**

**B.1.a Please explain your agency's participation in the development of the THIRA:**

**Attend and participate in all Region F/SEMA meetings.**

**B.1.a Please explain why your agency did not participate.:**

Please review the State 2022 MO THIRA and 2023 MO SPR to determine the following:

**B.2 Which Primary Core Capability best aligns to this project?\*** **Operational Coordination**

**B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? \*** **Equipment, Exercise, Organization, Planning, Training**

**B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability selected in B.2 and the POETE category(s) selected in B.3?\***

**To ensure the ability to relay in real time, situational awareness at an incident/event site to enhance the ability to establish and maintain a unified and coordinated operational structure and process across 28 jurisdictions affected within 8 hours.**

**B.5 Does the requested project support dual-use activities?\*** **Yes**

Dual-use activities are those that support the achievement of core capabilities related to the national priorities and terrorism preparedness while also simultaneously supporting enhanced preparedness for other hazards unrelated to acts of terrorism.

**B.5.a Please describe how the project supports terrorism preparedness and how this project increases preparedness for other hazards unrelated to terrorism.:**

**In addition to BCOEM use, it provides a service in the region and state to maintain communications that can support a response to all hazards including acts of terrorism.**

Please review the National Priorities in the FY 2024 SHSP Notice of Funding Opportunity.

1. Enhancing the protection of soft targets/crowded places
2. Enhancing information and intelligence sharing and analysis

- 3. Combating domestic violent extremism
- 4. Enhancing cybersecurity
- 5. Enhancing community preparedness and resilience
- 6. Enhancing election security

**B.6 Does your project align to a National Priority?\*** **Yes**

Select the National Priority the project aligns with from the dropdown.

**B.6.a National Priority:** **Enhancing the protection of soft targets/crowded places**

Select the Core Capability associated with the National Priority that the project aligns with. Please ensure the Core Capability chosen in B.6.b aligns with the Core Capability chosen in B.2.

**B.6.b Core Capability:** **Operational coordination**

**B.6.c Please describe how this project aligns with the National Priority selected in question B.6.a.:**

**This equipment aligns with the National Priority by enhancing the ability to relay real time situational awareness to enhance the protection of large incidents and/or events.**

## C. Project Background

**C.1 Was any portion of the proposed project funded with FY 2023 SHSP funds?\*** **Yes**

What was the last major accomplishment/milestone that was completed with FY 2023 funds?

**C.1.a FY 2023 Prior Accomplishments:**

**Building and sustaining regional collaboration via Regional Homeland Security Oversight.**

**C.2 Was any portion of the proposed project funded with FY 2022 SHSP funds?\*** **Yes**

What was the last major accomplishment/milestone that was completed with FY 2022 funds?

**C.2.a FY 2022 Prior Accomplishments:**

**Satellite/phone service for 12 months**

**C.3 Was any portion of the proposed project funded with FY 2021 SHSP funds?\*** **Yes**

What was the last major accomplishment/milestone that was completed with FY 2021 funds?

**C.3.a FY 2021 Prior Accomplishments:**

**Satellite/phone service for 12 months**

## D. Deployable/Shareable Resources

**Deployable Resource:** Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

**Shareable Resource:** Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

**D.1 Does this project fund resources that are deployable or shareable?\*** **Yes**

**D.1.a Please select from the dropdown if the project funds resources that are deployable or shareable.:** **Deployable Resource**

**D.1.a Does this project fund resources that are a regional asset?:** Projects must support a deployable/shareable resource or be a regional asset to be eligible for funding.

**D.1.b. Please explain how the requested project is a regional asset.:**

List the deployable/shareable resource.

**D.1.b Item Name:** **IST Trailer**

**D.1.c Are there any special conditions/requirements on sharing the deployable/shareable resource(s)?:**

**Yes**

Example: Specific requirements of equipment, operator, etc.

**D.1.c.1 Please explain the special conditions/requirements on sharing the deployable/shareable resource.:**

**Must sign an agreement to replace any lost or damaged equipment.**

FEMAResource Typing Library Tool is located at <https://rit.preptoolkit.org/Public>.

**D.1.d Is the deployable resource NIMS Kind & Typed?:** **No**

**D.1.d.1 Deployable Resources Kind & Type Name(s):**

Example: Mobile Communications Center

**D.1.d.2 Deployable Resources Kind & Type ID(s)**

**(ID x-xxx-xxxx):**

Example: ID 2-508-1053

## E. Audit Details

**E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year?\***

**Yes**

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the DPS/OHS within nine (9) months after the end of the audited fiscal year.

**E.2 Date last audit/financial statement completed.\*:**

**08/30/2023**

If an agency has never had an audit, please enter the date of their last annual financial statement.

**E.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application\*:**

**Yes**

## F. Risk Assessment

**F.1 Does the applicant agency have new personnel that will be working on this award?\***

**No**

New personnel is defined as working with this award type less than 12 months.

**F.1.a If you answered yes to Question F.1, please list the name(s) of new personnel and their title(s):**

**F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?\***

**No**

New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

**F.2.a Please describe the new fiscal or time accounting system that will be used on this award.:**

**F.3 Does the applicant agency receive any direct Federal awards?\***

**Yes**

Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

**F.3.a Please list the direct Federal awards the agency receives:**

Listed in the Single Audit attached.

**F.4 Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?:** No

**F.4.a Please list the direct awards that were monitored and indicate if there were any findings or recommendations.:**

## **G. National Incident Management System (NIMS)**

Please select Yes/No to questions G.1-G.14. If you answer no to any of these questions, explain planned activities during the grant period to strive towards being NIMS compliant in G.15.

If your agency is a Regional Planning Commission (RPC) or Council of Government (COG) and questions G.1-G.14 do not apply, select N/A.

**G.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?\*** Yes

**G.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?\*** Yes

**G.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?\*** Yes

**G.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?\*** Yes

**G.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?\*** Yes

**G.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?\*** Yes

**G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?\*** Yes

**G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?\*** Yes

**G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)\*:** Yes

**G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?\*** **Yes**

**G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?\*** **Yes**

**G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?\*** **Yes**

**G.13 Does your agency apply plain language and clear text communications standards?\*** **Yes**

**G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?\*** **Yes**

If answered **No** to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

**G.15 Planned Activities:**

**NIMS compliant**

**H. Certified Assurances**

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

**H.1 By checking this box, I have read and agree to the terms and conditions of this grant\*:** **Yes**

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity.

**If the incorrect Authorized Official is listed in H2 and H3 of the application, the application will be deemed ineligible for funding.**

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is an Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

**\*\*If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding\*\***

\*\*The above list is not an all-inclusive list. If your agency does not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at (573) 522-6125.\*\*

H.2 Authorized Official Name\*: **Kip Kendrick**  
 H.3 Title of Authorized Official\*: **Presiding Commissioner**  
 H.4 Name of person completing this application\*: **Della Luster**  
 H.5 Title of person completing this application\*: **Administrative Coordinator**  
 H.6 By checking this box, I certify I have read and understand that the correct Authorized Official MUST be designated on this form in question H.2 and H.3 in order to be eligible for funding\*: **Yes**  
 H.7 Date\*: **06/05/2024**

## Budget

### Personnel

Name	Position Title	Position Status	Employment Status	%of time spent on this grant funded activities	Requested Personnel Cost Discipline	Function	Allowable Activity
No Data for Table							

### Narrative Justification - Personnel

5000 Character Limit

### Personnel Benefits

Name	Benefits %of Salary	Requested Benefit Cost Discipline	Function	Allowable Activity
No Data for Table				

### Narrative Justification - Benefits

5000 Character Limit

### Travel

Item Name	Category	Explanation of Other Travel	Total Cost Discipline	Function	Allowable Activity
No Data for Table					

### Narrative Justification - Travel

5000 Character Limit

### Equipment

Line Item Name	AEL #	Qty	Unit Cost	Total Cost Discipline	Function	Allowable Activity
No Data for Table						



**Narrative Justification - Equipment**

10000 Character Limit

**Supplies/Operations**

Item Name	Supply/Operation Type	Qty	Unit Cost	Total Supply or Operation Expense		Function	Allowable Activity
				Cost	Discipline		
IST Trailer Satellite/Phone Services	Other (computer, projector, chair, etc.)	1.00	\$0.00	\$5,000.00	Emergency Management	Equipment	Interoperable Communications Equipment
				\$5,000.00			

**Narrative Justification - Supplies/Operations**

Satellite Internet/Phone service for the Incident Support Team (IST) Trailer is typically \$389.00 per month for 12 months, however, quote is not available at this time. I estimated \$5,000 to account for any price increase.

This provides the sustained capability of Boone County Emergency Management to provide communication services to responders when catastrophic events cause interruption to conventional means of communication. The ability to communicate is critical to any emergency management function.

5000 Character Limit

**Contractual**

Item Name	Type of Contract	Contract Amount	Discipline	Function	Allowable Activity
No Data for Table					

**Narrative Justification - Contractual**

5000 Character Limit

**Total Budget**

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$0.00
Total Supplies/Operation:	\$5,000.00
Total Contractual:	\$0.00
Total Project Cost:	\$5,000.00

## Interoperable Communications

**Radio Interoperability**

Refer to the **Radio Interoperability Guidelines** for Interoperable Communications Equipment Requirements that MUST be met in order to be eligible for funding.

1. Are you applying for interoperable communications equipment?: No

2. Does your agency currently utilize the Missouri Statewide Interoperability Network (MOSWIN) for interoperability ONLY (i.e., mutual aid/statewide communications only, not day-to-day operations)?:

2.a If no, describe your agency's internal use of the MOSWIN.:

3. Does your agency have long term plans to fully integrate communications to the MOSWIN? :

4. Are you applying for a mobile radio(s) (vehicle dash mounted, remote mount or base station)?:

4.a Will the mobile radio be installed in a vehicle?:

4.a.1 Is the vehicle the mobile radio will be installed in agency owned?: Mobile radios purchased with SHSP funds CANNOT be installed in personal vehicles.

4.b Please provide the agency's current ratio of MOSWIN mobile radios to response vehicles.:

For Example: Agency has 10 response vehicles and 6 mobile radios for the vehicles.

4.c Eligible mobile radios are listed in the dropdown menu. Please select the model you are applying for:

5. Are you applying for a portable radio(s) (handheld)?:

5.a Please provide the agency's current ratio of MOSWIN portable radios to personnel.:

For Example: Agency has 10 first responders and 6 portable radios.

5.b Eligible portable radios are listed in the dropdown menu. Please select the model you are applying for:

5.c As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a MOSWIN mobile radio to pair with portable radio(s) being requested?:

5.c.1 If yes, please provide the model and manufacturer of the mobile radio.:

5.c.1 Is this application also requesting a MOSWIN mobile radio to pair with the portable radio(s) being requested?:

5.d As required by the MO DPS Radio Interoperability Guidelines, portable radios must be paired with an existing agency-owned and installed MOSWIN mobile radio via a public safety grade in-car repeater. Do you currently have a public safety grade in-car repeater? :

5.d.1 If yes, please provide the model and manufacturer of the in-car repeater.:

5.d.1 Are you applying for a public safety grade in-car repeater or in the process of acquiring one through other funding sources?:

5.d.1(a) Please provide the agency's current ratio of in-car repeaters to response vehicles.:

For Example: Agency has 10 vehicles and 6 in-car repeaters.

5.d.1(b) If yes, please provide the funding source, manufacturer, and model you are in process of acquiring. :

6. Does the vendor quote for the requested radios include the encryption requirements as listed on the Radio Interoperability Guidelines?:

7. By checking this box, the applicant agency understands they are required to upload a quote for the requested interoperable communications equipment in the Named Attachments Component of the application.: No

## Named Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Audit/Financial Statement (REQUIRED)*	✓	Single Audit	2022_OMB_Circular_A-133.pdf	pdf	264 KB	06/05/2024 04:01 PM
Quote or Cost Basis						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						

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**BOONE COUNTY, MISSOURI**  
*SINGLE AUDIT REPORT*  
*DECEMBER 31, 2022*

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**Independent Auditors' Report On Internal  
Control Over Financial Reporting And On  
Compliance And Other Matters Based On An  
Audit Of Financial Statements Performed In  
Accordance With *Government Auditing Standards***

County Commissioners  
Boone County, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri (the County) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated July 31, 2023.

**Report On Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### **Report On Compliance And Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose Of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*RubinBrown LLP*

August 30, 2023

**Independent Auditors' Report On  
Compliance For Each Major Federal  
Program; Report On Internal Control Over  
Compliance; And Report On The Schedule  
Of Expenditures Of Federal Awards  
Required By the Uniform Guidance**

County Commissioners  
Boone County, Missouri

**Report On Compliance For Each Major Federal Program**

***Opinion On Each Major Federal Program***

We have audited Boone County, Missouri's (the County) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the County's major federal programs for the year ended December 31, 2022. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each major federal program for the year ended December 31, 2022.

***Basis For Opinion On Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibility under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.



### ***Responsibilities Of Management For Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statues, regulations, rules and provisions of contracts or grant agreements applicable to the County's federal programs.

### ***Auditors' Responsibilities For The Audit Of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report On Internal Control Over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities For The Audit Of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2022-001 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on the County's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report On Schedule Of Expenditures Of Federal Awards Required By The Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise Boone County, Missouri's basic financial statements. We issued our report thereon dated July 31, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole

*RubinBrown LLP*

August 30, 2023, except for paragraph 14  
which is as of July 31, 2023

**BOONE COUNTY, MISSOURI**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended December 31, 2022**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Agriculture:</b>							
Forest Service Schools and Roads Cluster:							
Schools and Roads-Grants to Counties	—	National Forest PILT	1150	10.666	—	\$ 414	\$ —
		National Forest PILT	2049	10.666	—	10,139	—
						<u>10,553</u>	<u>—</u>
Child Nutrition Cluster:							
National School Breakfast Program	Missouri Department of Elementary and Secondary Education	National School Breakfast Program	1242	10.553	820-006	16,087	—
National School Lunch Program	Missouri Department of Elementary and Secondary Education	National School Lunch Program	1242	10.555	820-006	31,560	—
						<u>47,647</u>	<u>—</u>
<b>Total United States Department of Agriculture</b>						<u>58,200</u>	<u>—</u>
<b>United States Department of the Interior:</b>							
National Wildlife Refuge Fund	—	Fish & Wildlife PILT	1190	15.659	—	1,172	—
Payments in Lieu of Taxes	—	Bureau of Land Management PILT	2049	15.226	—	11,934	—
<b>Total United States Department of the Interior</b>						<u>13,106</u>	<u>—</u>
<b>United States Department of Justice:</b>							
Missing Children's Assistance	Office of Juvenile Justice & Delinquency Prevention	Missing Children's Assistance	1253	16.543	2020-MC-FX-K016	8,657	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130200009	30,404	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130220012	106,064	—
						<u>136,468</u>	<u>—</u>
Adult Drug Court and Veterans Treatment Court Discretionary Gran Program	Office of Justice Programs	Justice Assistance Grant	1245	16.585	15PBJA-21-GG-04209-DGCT	22,430	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	Domestic Violence Enforcement	1261	16.588	2020-VAWA-009	142,935	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	STOP Violence Against Women Act	1243	16.588	2020-VAWA-001	60,891	—
						<u>203,826</u>	<u>—</u>
COVID 19 -FY2020 Coronavirus Emergency Supplemental Fund	Missouri Department of Public Safety	Crime Victim Assistance COVID-19 Funding	1253	16.034	2020-VD-BX-0223-CAC-01	45,234	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2539	16.738	2019-DJ-BX-0599	16,374	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2530	16.738	2020-DJ-BX-0521	34,203	—
						<u>50,577</u>	<u>—</u>
<b>Total United States Department of Justice</b>						<u>467,192</u>	<u>—</u>

**BOONE COUNTY, MISSOURI**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)  
For The Year Ended December 31, 2022**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Transportation:</b>							
Highway Safety Cluster:							
State and Community Highway Safety	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	22-PT-02-003	\$ 10,693	\$ —
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	23-PT-02-016	2,865	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	22-PT-02-003	792	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	23-PT-02-016	95	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	22-PT-02-034	128,295	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	23-PT-02-019	24,612	—
						<u>167,352</u>	<u>—</u>
	Missouri Department of Transportation - Highway Safety Division	Multi-Track DWI Court Pilot	1245	20.616	22-M5CS-03-001	17,984	—
	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enf/DWI Saturation	1251	20.616	22-M5HVE-03-003	8,207	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1251	20.616	23-M5HVE-03-012	1,039	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-002	48,843	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-017	504	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	23-M5HVE-03-011	19,663	—
						<u>96,240</u>	<u>—</u>
						<u>263,592</u>	<u>—</u>
Alcohol Open Container Requirements	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enforcement	2701	20.607	22-M5HVE-03-003	226	—
						<u>226</u>	<u>—</u>
<b>Total United States Department of Transportation</b>						<u>263,818</u>	<u>—</u>

# BOONE COUNTY, MISSOURI

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS *(Continued)* For The Year Ended December 31, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Treasury</b>							
COVID-19 - Coronavirus State and Local Fiscal Recovery Fund	N/A	N/A	2982	21.027	N/A	\$ 268,610	\$ —
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	2049	21.032	N/A	45,000	—
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	1190	21.032	N/A	5,000	—
						<u>50,000</u>	<u>—</u>
<b>Total United States Department of Treasury</b>						<u>318,610</u>	<u>—</u>
<b>United States Environmental Protection Agency</b>							
Water Protection Program	Missouri Department of Natural Resources	Water Protection Program	2412	66.460	G19-NPS-01	32,413	—
<b>United States Department of Health and Human Services</b>							
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1210	93.563	ER10220C009	2,294	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1221	93.563	ER10220C009	3,660	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1263	93.563	ER10220C009	213,631	—
						<u>219,585</u>	<u>—</u>
Foster Care Title IV-E	Missouri Department of Social Services - Family Support Division	Foster Care - Title IV-E	1242	93.658	ER182160054	6,193	—
						6,193	—
<b>Total United States Department of Health and Human Services</b>						<u>225,778</u>	<u>—</u>
<b>United States Department of Homeland Security</b>							
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4451-DR-MO	3,947	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4612-DR-MO	189,133	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2702	97.036	FEMA-4490-DR-MO	27,023	—
						<u>220,103</u>	<u>—</u>
Emergency Management Performance Grants	Missouri State Emergency Management Agency	Federal Emergency Management Agency	2702	97.042	EMK-2021-EP-00005-S07	21,785	—
						<u>21,785</u>	<u>—</u>
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMW-2021-SS-00038-25	14,958	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2021-EP-00006-012	82,476	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2022-EP-00004-010	30,195	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2020-SS-0051	9,900	—
						<u>137,529</u>	<u>—</u>
<b>Total United States Department of Homeland Security</b>						<u>379,417</u>	<u>—</u>
<b>Total Expenditures of Federal Awards</b>						<u>\$ 1,758,534</u>	<u>\$ —</u>

# BOONE COUNTY, MISSOURI

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## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS December 31, 2022

### 1. **Basis Of Presentation**

The accompanying schedule of expenditures of federal awards (the Schedule) presents the activity of all federal awards programs of Boone County, Missouri (the County). The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

### 2. **Basis Of Accounting And Relationship To Federal Financial Reports**

Amounts reported in the accompanying Schedule are presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. Related federal financial reports are prepared on the cash basis of accounting. For the purpose of the Schedule, federal awards include grants, contracts, loans, and loan guarantee agreements entered into directly between the County and agencies and departments of the federal government or passed through other government agencies or other organizations.

### 3. **Indirect Costs**

The County has elected not to use the 10% de minimis indirect cost rate as allowed in the Uniform Guidance, Section 414. The County's Cost Allocation Plan rate is above 10%. However, the State does not allow more than 10% of indirect costs to be charged to the grants.

**BOONE COUNTY, MISSOURI**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For The Year Ended December 31, 2022**

**Section I - Summary Of Auditors' Results**

***Financial Statements***

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles:

Unmodified Opinion

Internal control over financial reporting:

- Material weakness(es) identified?             yes      x   no
- Significant deficiency(s) identified?           yes      x   None reported

Noncompliance material to financial statements noted?             yes      x   no

***Federal Awards***

Internal control over major programs:

- Material weakness(es) identified?        x   yes           no
- Significant deficiency(s) identified?           yes      x   None reported

Type of auditors' report issued on compliance for major programs:

Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

       yes      x   no

**Identification of Major Programs:**

- ALN #21.027      Department of Treasury – COVID-19 – Coronavirus State and Local Fiscal Recovery Fund
- ALN #93.563      Department of Health and Human Services – Child Support Enforcement

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?        x   yes           no



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**BOONE COUNTY, MISSOURI**

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**SCHEDULE OF FINDINGS AND QUESTIONED COSTS *(Continued)***  
**For The Year Ended December 31, 2022**

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**Section II - Financial Statement Findings**

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None

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**Section III - Federal Award Findings And Questioned Costs**

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**Finding 2022-001 Material Weakness: Reporting - Control Finding**

**ALN 21.027 – Coronavirus State And Local Fiscal Recovery Fund**

**Federal Agency:** U.S. Department of the Treasury

**Pass-Through Entity:** N/A

**Criteria Or Specific Requirement:** Uniform Guidance requires that controls over compliance be properly designed, in place and operating effectively to ensure compliance with the requirements of the federal program.

**Condition:** An independent review to verify the accuracy of the information on the quarterly Project and Expenditure Report did not occur.

**Cause:** Controls over compliance put in place by management were not operating effectively as it relates to these compliance requirements.

**Effect:** The possibility exists that noncompliance with federal requirements could go undetected without proper controls over compliance.

**Questioned Costs:** Not applicable.

**Context:** Internal controls as designed by Boone County, Missouri to ensure information entered on the quarterly Project and Expenditure Report is accurate did not occur. A second review did not occur for both Project and Expenditure Reports tested for compliance. Statistical sampling was not used to test this compliance requirement.

**Identification As A Repeat Finding:** Not applicable.

**Recommendation:** We recommend that management ensure that a second review to verify the accuracy of the information on the quarterly Project and Expenditure Report takes place prior to each submission.

## BOONE COUNTY, MISSOURI

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### SCHEDULE OF FINDINGS AND QUESTIONED COSTS *(Continued)* For The Year Ended December 31, 2022

***Views Of Responsible Officials:*** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.



# BOONE COUNTY AUDITOR

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**KYLE RIEMAN**

BOONE COUNTY GOVERNMENT CENTER

801 East Walnut, Room 304 • Columbia, MO 65201-7729 • (573) 886-4275 OFFICE • (573) 886-4280 FAX

## **CORRECTIVE ACTION PLAN For The Year Ended December 31, 2022**

### **Finding No. 2022-001 Material Weakness**

#### **Personnel Responsible**

**For Corrective Action:** Jacob Flowers, Senior Accountant

#### **Anticipated Completion Date:** August 2023

**Corrective Action Plan:** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.

2024-2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ca.

June Session of the April Adjourned

Term. 20 24


In the County Commission of said county, on the 13th day of June 20 24

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the attached 2024 Emergency Management Performance Grant (EMPG) Application.

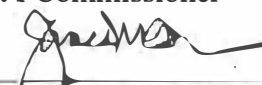
Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# 29847 - Emergency Management Performance Grant

## Application Details

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**Funding Opportunity:** 28898-FY24 Emergency Management Performance Grants  
**Funding Opportunity Due Date:** Jun 14, 2024 4:00 PM  
**Program Area:** Emergency Management Performance Grants (EMPG) Local  
**Status:** Editing  
**Stage:** Final Application

**Initial Submit Date:**  
**Initially Submitted By:**  
**Last Submit Date:**  
**Last Submitted By:**

## Contact Information

---

### Primary Contact Information

**Name:** Ms. Della Luster  
Salutation First Name Last Name  
**Job Title\*:** Administrative Coordinator  
**Email\*:** dluster@boonecountymmo.org  
**Mailing Address\*:** 2145 County Drive  
  
Columbia Missouri 65202  
City State/Province Postal Code/Zip  
**Phone\*:** (573) 554-7907 Ext. Phone  
###-###-####  
**Fax:** (573) 442-3828  
###-###-####

### Organization Information

**Applicant Agency\*:** Boone County, Emergency Management Agency  
**Organization Type\*:** Government  
**Organization Website:** <http://www.showmeboone.com/OEM>  
**Federal Tax ID#\*:** 436000349 02  
9 digits (no hyphen) Tax ID Extension  
**DUNS #:** 073755977  
9-digit number  
**Unique Entity ID\*:** GKUHNLX9MJJ3  
**SAM/CCR CAGE Code:** 4KKC8 04/28/2023  
Valid Until Date

Mailing Address\*:

2145 County Drive

Columbia Missouri 65202 0000  
City State/Province Postal Code/Zip +4

County\*:

Boone

Congressional District\*:

04

Hold 'CTRL" to add additional districts

Phone\*:

(573) 554-7900 Ext.  
###-###-####

Fax:

(573) 442-3828  
###-###-####

## Contact Information

### Contact Information

### Authorized Official

Enter the name and address of the individual who has the authority to legally bind the applicant agency.

- ◆ City Government - If the applicant agency is a city, the Mayor/City Administrator shall be the Authorized Official.
- ◆ County Government - If the applicant agency is a county, the Presiding Commissioner shall be the Authorized Official.

Authorized Official\*:

Mr. Kip Kendrick  
Title First Name Last Name

Job Title\*:

Presiding Commissioner

Agency\*:

Boone County Commission

Mailing Address\*:

801 E. Walnut, Suite 333

Street Address:

801 E. Walnut

City/State/Zip\*:

Columbia Missouri 65201  
City State Zip Code

Email\*:

kkendrick@boonecountymmo.org

Phone\*:

573-886-4307 Cell  
Office

### Project Director

For EMPG grant the EMD is the Project Director.

Emergency Management Director\*:

Mr Chris Kelley  
Title FirstName LastName

Agency\*:

Boone County Emergency Management

Mailing Address\*:

2145 County Drive

Street Address:

2145 County Drive

City/State/Zip\*:

Columbia Missouri 65202  
City State Zip Code

Email\*:

ckelley@boonecountymmo.org

Phone\*:

573-554-7900 573-268-6707  
Office Cell

### Fiscal Officer

For EMPG grants the City/County Treasurer is the Fiscal Officer.

Fiscal Officer\*: **Ms Jenna Redel**  
 Title First Name Last Name

Job Title\*: **Treasurer**

Agency\*: **County of Boone**

Mailing Address\*: **801 E. Walnut, Room 304**

Street Address: **801 E. Walnut**

City/State/Zip\*: **Columbia Missouri 65201**  
 City State Zip Code

Email\*: **jredel@boonecountymo.org**

Phone\*: **573-886-4367** Cell  
 Office

**Project Contact Person**

Is the Emergency Management Director and the Project Contact Person the same?\*: **No**  
 If the EMD & Project Contact are the same, it is not necessary to complete the Project Contact information.

Project Contact Person: **Ms Della Luster**  
 Title First Name Last Name

Job Title: **Administrative Coordinator**

Agency: **Boone County Emergency Management**

Mailing Address: **2145 County Drive**

Street Address: **2145 County Drive**

City/State/Zip: **Columbia Missouri 65202**  
 City State Zip Code

Email: **dluster@boonecountymo.org**

Phone: **573-554-7907** Cell  
 Office

**Statement of Work**

*Project Narrative Justification*

Project Title\*: **FY24 Emergency Management Performance Grant**

Project Type\*: **Develop/enhance homeland security/emergency management organization and structure**

The requested funds will be used to\*: **Sustainment of Existing Project**

Project Narrative Summary\*:

**FY 2023 funds will be utilized to maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.**

2000 Character Limit

Select the Mission Areas that apply to this project.

Mission Area\*: **Mitigation, Protection, Recovery, Response**

Select the primary Core Capability that will be supported by this proposed project\*: **Operational Coordination**

Select the POETE categories that apply to this project. **TO SELECT MULTIPLE CATEGORIES HOLD CONTROL DOWN WHILE SELECTING THEM.**

POETE Category\*: **E - Equipment, E - Exercise, O - Organization, P - Planning, T - Training**

Select the Identified Gap or Need reference document for this project. **TO SELECT MULTIPLE CATEGORIES HOLD CONTROL DOWN WHILE SELECTING THEM.**

Reference for Identified Gap or Need\*: **THIR/SPR**

*Performance Goals*

**Performance Goals\*:**

Maintain our current staffing level in order to plan for both planned and unplanned events/disasters, provide training to citizens and emergency services.

To be active in community outreach and public events.

**Current Capability Metrics\*:**

We attend training for OEM staff and provide training for citizens and jurisdictions. We have an active CERT that we provide monthly training and track all of the above hours. We test and maintain equipment for deployment. We provide planning assistance for any and all events that we are invited to assist. We join or host many outreach events to promote community preparedness. We host and attend quarterly LEPC meetings and trainings.RAVE messaging.

**Milestones\*:**

We have many outreach events scheduled this year, several have been completed.

Update and develop new recovery plan.

Provide misc trainings for stakeholders, jurisdictions, and the public.

Utilize IPAWS for public information and warning.

Utilize Bridge4PS Pro.

**Performance Measures**

**Staffing Pattern**

Position:	<b>Chris Kelley</b>	<b>Director</b>	<b>04/06/2023</b>
	Name	Title	Hire Date
Position:	<b>Jacob Waller</b>	<b>Deputy Director</b>	<b>06/05/2023</b>
	Name	Title	Hire Date
Position:	<b>Della Luster</b>	<b>Administrative Coordinator</b>	<b>01/11/2016</b>
	Name	Title	Hire Date
Position:			
	Name	Title	Hire Date
Position:			
	Name	Title	Hire Date
Position:			
	Name	Title	Hire Date
Position:			
	Name	Title	Hire Date

**Baseline Requirement #1- Emergency Operations Center (EOC)**

EOC Location*:	<b>Boone County ECC</b>
EOC Street Address*:	<b>2145 County Drive Columbia MO 65202</b>
	Street Address City State Zip Code
EOC Phone Number*:	<b>573-554-7900 573-356-1677</b>
	Primary EOC Number EOC Alternate Phone Number
EOC Contact Person*:	<b>Jacob Waller</b>
	Name
Contact Person Address*:	<b>2145 County Drive Columbia MO 65202</b>
	Street City State Zip Code

**Baseline Requirement #2- Local Emergency Operations Plan (LEOP)**

I understand as a minimum requirement my awarded agency must update/review our LEOP every 2 years and maintain SEMA verification documents with identified changes.\*: **Yes**

Date of Last LEOP update/review?\*: **03/01/2022**



Have you provided your State Emergency Management Agency (SEMA) Area Coordinator with your agency's LEOP?\*: **Yes**

**Baseline Requirement #3- National Incident Management System (NIMS)**

1. Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?\*: **Yes**

2. Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?\*: **Yes**

3. Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?\*: **Yes**

4. Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?\*: **Yes**

5. Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?\*: **Yes**

6. Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?\*: **Yes**

**Baseline Requirement #4- Training Requirements**

1. Have all EMPG funded personnel completed the minimum required FEMA trainings?\*: **Yes**  
IS 100, IS 120, IS 200, IS 230, IS 235, IS 240, IS 241, IS 242, IS 244, IS 700, IS 800.  
Required completion within 12 months of hire.

2. Have all EMPG funded personnel completed the additional required FEMA trainings?\*: **Yes**  
G191, IS2200 and IS/K2300.  
Required completion within 24 months of hire.

If answered 'No' on either training requirements questions, provide your plan to achieve training compliance in the section below.

**Outline plan to meet training requirements:**

**Baseline #5- Exercise Requirements**

The Severe Weather Drill and the Great Shake Out Drill will no longer be considered allowable EMPG exercises for this requirement.

1. I understand all EMPG funded personnel must participate in no less than two (2) exercises per calendar year with one exercise being Operations based. \*: **Yes**

**Baseline Requirement #6- Integrated Preparedness Planning Workshop (IPPW)**

I understand that all EMPG sub-recipients are required to conduct or participate in an annual Integrated Preparedness Planning Workshop (IPPW).\*:

Yes

At a minimum EMPG sub-recipients should maintain a local IPP that addresses the jurisdiction's compliance with EMPG training and exercise requirements.

**Baseline Requirement #7- WebEOC**

I understand that my awarded agency will be required to utilize WebEOC during incidents, events and related WebEOC trainings.\*: Yes

**Baseline Requirement #8- THIRA**

Threat and Hazard Identification and Risk Assessments (THIRA)

I understand that all EMPG sub-recipients are required to participate in the development or maintenance of state or regional THIRA at a minimum of at least once every three (3) years.\*:

Yes

Participation in THIRA development may include serving as a member of regional working groups, interacting with state or regional THIRA planners, and/or answering THIRA data call queries.

**Baseline Requirement #9- Alert Warning System**

FEMA Integrated Public Alert and Warning System (IPAWS).

I understand that when applying EMPG funding to exercises, grant subrecipients shall include exercise objectives centered on practicing and validating their plans and procedures for sending emergency alerts to the public through the FEMA Integrated Public Alert and Warning System (IPAWS).\*:

Yes

*This Form Completed By:*

Della Admin Coord 573-554-7907

Name Title Phone

dluster@boonecountymmo.org 06/05/2024

E-mail Date Completed

## Capitalization Level

**Capitalization Level**

Enter your agency's capitalization level. This is the dollar amount which qualifying expenditures are recorded as fixed assets for your City/County.

Capitalization Level\*: **\$1,000.00**

## Budget

**Personnel**

Name	Position Title	Position Status	Employment Status	Total Annual Salary	% of Grant Funded Time	Total Salary Cost	Federal Amount	Match Portion Provided	Federal Amount	Match Share
------	----------------	-----------------	-------------------	---------------------	------------------------	-------------------	----------------	------------------------	----------------	-------------

Chris Kelley	Director	Existing	Full Time	\$106,890.00	100.00	\$106,890.00	\$53,445.00	\$53,445.00	\$53,445.00
Jacob Waller	Deputy Director	Existing	Full Time	\$86,480.00	100.00	\$86,480.00	\$43,240.00	\$43,240.00	\$43,240.00
Della Luster	Administrative Coordinator	Existing	Full Time	\$57,390.00	100.00	\$57,390.00	\$28,695.00	\$28,695.00	\$28,695.00
						\$125,380.00	\$125,380.00		

**Personnel Justification**

For each position, provide narrative justification.

If you request a new position or an increase for a current position, please explain why it is being requested and how has the agency paid for this expense in the past?

**EMD-Plans, organizes, and directs the operations of the OEM program with local government, coordinates the OEM program with other programs of the county, supervises all personnel assigned to the program, meets with local, State, and FEMA officials to coordinate the OEM program.**

**Deputy Director-Assists the EMD in carrying out assigned duties.**

**Admin Coordinator-Maintains calendars and appointments, maintains records for OEM functions, prepares and monitors all grant documents, budget, accounts payables for OEM, and coordinates and monitors siren maintenance.**

5000 character limit

**Personnel Benefits**

Name	Indicate the % of total benefits	Total Benefits	Federal Portion	Match Portion Provided	Federal Amount	Match Amount
Chris Kelley	22.37	\$23,910.00	\$11,955.00	\$11,955.00	\$11,955.00	\$11,955.00
Jacob Waller	23.11	\$19,988.00	\$9,994.00	\$9,994.00	\$9,994.00	\$9,994.00
Della Luster	28.21	\$16,190.00	\$8,095.00	\$8,095.00	\$8,095.00	\$8,095.00
			\$30,044.00	\$30,044.00		

**Personnel Benefits Justification**

If personnel benefits are included in the budget, provide percentage breakdown by position for each fringe benefit.

**This includes, FICA, health, dental, and life insurance, retirement match and worker's compensation.**

**Benefit percentage breakdown listed in attached benefit letter.**

**Total Budget**

<b>Personnel:</b>	\$125,380.00	\$125,380.00	\$250,760.00
	Federal	Match	Total
<b>Benefits:</b>	\$30,044.00	\$30,044.00	\$60,088.00
	Federal	Match	Total
<b>Total:</b>	\$155,424.00	\$155,424.00	\$310,848.00
	Federal	Match	Total

# Certification of Local Match

## Certification of Local Match

Type of Match	Source Name	Match Amount
Hard	County of Boone	\$155,424.00
		\$155,424.00

## Supplanting

### Supplanting

I, as my agency's Authorized Official certify that any funds awarded through the Emergency Management Performance Grant (EMPG) shall be used to supplement existing funds for program activities and will not replace (supplant) non-federal funds that have been appropriated for the purposes and goals of the grant.

Select box to certify understanding\*: **Yes**

Authorized Official Title\*: **Boone County Commissioner**

Authorized Official Name\*: **Kip Kendrick**

Authorized Official Phone #\*: **573-886-4307**

Authorized Official Email\*: **kkendrick@boonecountymo.org**

Date Certified\*: **06/07/2024**

## Audit

### Audit Details

Date last audit completed  
MM/DD/YYYY\*: **08/01/2023**

Dates covered by last audit  
MM/DD/YYYY-MM/DD/YYYY\*: **01/01/2022 - 12/31/2022**

Last audit performed by\*: **Rubin Brown LLP**

Phone number of auditor\*: **314-290-3300**

Date of next audit  
MM/DD/YYYY\*: **06/30/2024**

Dates to be covered by next audit  
MM/DD/YYYY-MM/DD/YYYY\*: **01/01/2023 - 12/31/2023**

Next audit will be performed by\*: **Rubin Brown LLP**

### Audit Certification

We have exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year. We will have our Single Audit or Program Specific Audit completed and will submit the audit report within nine (9) months after the end of the audited fiscal year.

Threshold Exceeded?\*: **Yes**

### Certified By:

**Della Luster Admin Coordinator**  
First Name Last Name Title  
**2145 County Drive**  
Address  
**Columbia Missouri 65202**  
City State Zip Code

## Certified Application Assurance

### Certified Application Assurance

To the best of my knowledge and belief, all data in this application is correct and the document has been duly authorized by the governing body of the agency. As the applicant agency, we attest to and will comply with the requirements of the FY 2024 Emergency Management Performance Grant.

I have read and am familiar with the following documents:

FY 2024 EMPG Program Manual  
 FY 2024 EMPG Notice of Funding Opportunity

I have provided copies of these documents to the Authorized Official and Project Director.

Your typed name as the applicant represents your acceptance of the requirements of this application.

Name\*: Della Luster  
 Job Title\*: Administrative Coordinator  
 Date\*: 06/07/2024

## Required Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
NIMS Ordinance or Resolution		NIMS Commission Order	NIMS Commission Order.pdf	pdf	266 KB	06/07/2024 03:07 PM
Audit	✓	Single Audit	2022_OMB_Circular_A-133.pdf	pdf	264 KB	06/07/2024 07:10 PM
Inventory		Updated inventory	Inventory 2023.xls	xls	48 KB	06/07/2024 07:15 PM
Employment Contract						
Benefit Rate Sheets		Benefit Rates	2024 Benefit Letter for Grant Reimb.pdf	pdf	97 KB	06/07/2024 07:11 PM

## Other Attachments

### Attachments

Do you have any attachments to add?\*: Yes

### Other Attachments

Description	File Name	Type	Size	Upload Date
Adjusted Work Comp Rates	2024 WC Budget Rates.pdf	pdf	59 KB	06/07/2024 07:18 PM
MAC Trust Work Comp Rates	2024 MAC Trust Rates.pdf	pdf	184 KB	06/07/2024 07:17 PM
Wage Spreadsheet	2024 Wage Calcs.xlsx	xlsx	15 KB	06/07/2024 07:20 PM



# BOONE COUNTY AUDITOR

**KYLE RIEMAN**

BOONE COUNTY GOVERNMENT CENTER  
801 East Walnut, Room 306 • Columbia, MO 65201-7729 • (573) 886-4275 OFFICE • (573) 886-4280 FAX

November 15, 2023

Boone County, Missouri, self-insures employee medical and dental benefits. Premiums are determined annually through the budget process and approved with adoption of the annual budget. In a self-insured arrangement, there is no vendor-generated invoice; instead, premium charges are recorded via a monthly internal accounting posting. Optional dependent coverage is available to employees and the County pays a portion of the dependent premium. In addition, the County provides life insurance and long-term disability benefits through a contract with Guardian Life Insurance Company. The County also provides a retirement 401(a) match for employees who voluntarily participate in the retirement savings plan.

Workers Compensation benefits are contracted through the Missouri Association of Counties Workers' Compensation Trust. Rates are determined annually.

**As of January 1, 2024, the following premium costs and/or rates are in effect for calendar year 2024:**

**FICA-County cost per employee:** \$7.65 per \$100 of salary (rate of .0765)

**PPO Health Insurance-County paid employee premium:** \$8,820.00 (annual); \$735.00 (monthly); or, \$367.50 (bi-weekly)

**PPO Health Insurance-County paid dependent premium:**

- Children - \$261.58/month; \$3,138.96/annual
- Spouse - \$348.76/month; \$4,185.12/annual
- Family - \$610.32/month; \$7,323.84/annual

**HDHP Health Insurance & HSA Match Contribution-County paid employee premium:** \$8,760.00 (annual); \$730.00 (monthly); or, \$365.00 (bi-weekly)

**HDHP Health Insurance-County paid dependent premium:**

- Children - \$212.62/month; \$2,551.44/annual
- Spouse - \$283.50/month; \$3,402.00/annual
- Family - \$496.12/month; \$5,953.44/annual

**Dental Insurance-County paid employee premium:** \$420.00 (annual); \$35.00 (monthly); or \$17.50 (bi-weekly)

**Dental Insurance-County paid dependent premium:**

- Children Only \$9.20/month \$110.40/annual
- Spouse Only \$12.26/month \$147.12/annual
- Family \$21.48/month \$257.76/annual

**Life Insurance-County cost per employee:** \$72.00 (annual); \$6.00 (monthly); or, \$3.00 (bi-weekly)

An Affirmative Action/Equal Opportunity Employer

**Long-term Disability**-County cost per employee: \$0.36 per \$100 of salary (rate of .0036)

Note: Disability premium is paid on "base salary" only (regular hours including vacation and sick leave, but not to exceed 40 hours per week, for a full-time employee). Additional compensation such as overtime, comp time, holiday worked, and shift differential are excluded from the premium calculation.

**Workers' Compensation**-County cost per employee:

Rates are determined by the Worker Comp Code assigned to each position. The worker's compensation rates applicable to grant-funded positions are shown on the attached spreadsheet. Worker's Comp premium is calculated on total compensation (regular pay, overtime, shift differential, holiday worked, etc...)

(see attached for Workers' Compensation rates)

**401(a) Match**-County cost per employee:

**All Employees:** The County match is 100% of an employee's contribution up to a maximum match of \$25 per pay period (\$650 annual).

**POST Certified Employees only:** The County match is 100% of an employee's contribution up to a maximum of 5% of total employee compensation (regular pay, overtime, shift differential, holiday worked, etc...)

**CERF Contribution**- 2% Employer Paid Contribution

The County cost is 2% of total employee compensation (regular pay, overtime, shift differential, holiday worked, etc...)

An Affirmative Action/Equal Opportunity Employer

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

October Session of the October Adjourned

Term. 20 05

In the County Commission of said county, on the

13<sup>th</sup>

day of October

20 05

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the following resolution:

BE IT RESOLVED BY THE BOONE COUNTY COMMISSION OF THE COUNTY OF BOONE AS FOLLOWS:

The Boone County Commission establishes the National Incident Management System as the standard for incident management for the County of Boone. The Department of Homeland Security (HLS) is requiring all political subdivisions adopt this system to be used by all emergency and disaster responders.

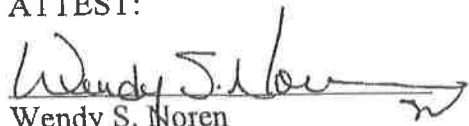
The incident management system has been an integral part of the Columbia/Boone County emergency Operation Plan since April 2004.

Done this 13<sup>th</sup> day of October, 2005.

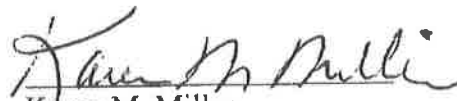


Keith Schmitt  
Presiding Commissioner

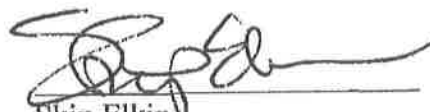
ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner



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***BOONE COUNTY, MISSOURI***

*SINGLE AUDIT REPORT*

*DECEMBER 31, 2022*

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**Independent Auditors' Report On Internal  
Control Over Financial Reporting And On  
Compliance And Other Matters Based On An  
Audit Of Financial Statements Performed In  
Accordance With *Government Auditing Standards***

County Commissioners  
Boone County, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri (the County) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated July 31, 2023.

**Report On Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### **Report On Compliance And Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose Of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*RubinBrown LLP*

August 30, 2023

**Independent Auditors' Report On  
Compliance For Each Major Federal  
Program; Report On Internal Control Over  
Compliance; And Report On The Schedule  
Of Expenditures Of Federal Awards  
Required By the Uniform Guidance**

County Commissioners  
Boone County, Missouri

**Report On Compliance For Each Major Federal Program**

***Opinion On Each Major Federal Program***

We have audited Boone County, Missouri's (the County) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the County's major federal programs for the year ended December 31, 2022. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each major federal program for the year ended December 31, 2022.

***Basis For Opinion On Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibility under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

### ***Responsibilities Of Management For Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statues, regulations, rules and provisions of contracts or grant agreements applicable to the County's federal programs.

### ***Auditors' Responsibilities For The Audit Of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report On Internal Control Over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities For The Audit Of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a deficiency in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2022-001 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on the County's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report On Schedule Of Expenditures Of Federal Awards Required By The Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Boone County, Missouri as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise Boone County, Missouri's basic financial statements. We issued our report thereon dated July 31, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole

*RubinBrown LLP*

August 30, 2023, except for paragraph 14  
which is as of July 31, 2023



**BOONE COUNTY, MISSOURI**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended December 31, 2022**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Agriculture:</b>							
Forest Service Schools and Roads Cluster:						\$ 414	\$ —
Schools and Roads-Grants to Counties	—	National Forest PILT	1150	10.666	—	10,139	—
		National Forest PILT	2049	10.666	—	<u>10,553</u>	<u>—</u>
<b>Child Nutrition Cluster:</b>							
National School Breakfast Program	Missouri Department of Elementary and Secondary Education	National School Breakfast Program	1242	10.553	820-006	16,087	—
National School Lunch Program	Missouri Department of Elementary and Secondary Education	National School Lunch Program	1242	10.555	820-006	<u>31,560</u>	<u>—</u>
						<u>47,647</u>	<u>—</u>
						<u>58,200</u>	<u>—</u>
<b>Total United States Department of Agriculture</b>							
<b>United States Department of the Interior:</b>							
National Wildlife Refuge Fund		Fish & Wildlife PILT	1190	15.659	—	1,172	—
Payments in Lieu of Taxes		Bureau of Land Management PILT	2049	15.226	—	<u>11,934</u>	<u>—</u>
						<u>13,106</u>	<u>—</u>
<b>Total United States Department of the Interior</b>							
<b>United States Department of Justice:</b>							
Missing Children's Assistance	Office of Juvenile Justice & Delinquency Prevention	Missing Children's Assistance	1253	16.543	2020-MC-FX-K016	8,657	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130200009	30,404	—
Crime Victim Assistance	Missouri Dept of Social Services	Crime Victim Assistance	1262	16.575	ER130220012	<u>106,064</u>	<u>—</u>
						<u>136,468</u>	<u>—</u>
Adult Drug Court and Veterans Treatment Court Discretionary Grant Program	Office of Justice Programs	Justice Assistance Grant	1245	16.585	15PBJA-21-GG-04209-DGCT	22,430	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	Domestic Violence Enforcement	1261	16.588	2020-VAWA-009	142,935	—
Violence Against Women Formula Grants	Missouri Department of Public Safety	STOP Violence Against Women Act	1243	16.588	2020-VAWA-001	<u>60,891</u>	<u>—</u>
						<u>203,826</u>	<u>—</u>
COVID 19 -FY2020 Coronavirus Emergency Supplemental Fund	Missouri Department of Public Safety	Crime Victim Assistance COVID-19 Funding	1253	16.034	2020-VD-BX-0223-CAC-01	45,234	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2539	16.738	2019-DJ-BX-0599	16,374	—
Edward Byrne Memorial Justice Assistance Grant Program	Office of Justice Programs	Justice Assistance Grant	2530	16.738	2020-DJ-BX-0521	<u>34,203</u>	<u>—</u>
						<u>50,577</u>	<u>—</u>
						<u>467,192</u>	<u>—</u>
<b>Total United States Department of Justice</b>							

See the notes to schedule of expenditures of federal awards.

# BOONE COUNTY, MISSOURI

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued) For The Year Ended December 31, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Transportation:</b>							
Highway Safety Cluster:							
State and Community Highway Safety							
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	22-PT-02-003	\$ 10,693	\$ —
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	1251	20.600	23-PT-02-016	2,865	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	22-PT-02-003	792	—
	Missouri Department of Transportation - Highway Safety Division	Hazardous Moving Violation Enforcement	2701	20.600	23-PT-02-016	95	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	22-PT-02-034	128,295	—
	Missouri Department of Transportation - Highway Safety Division	Police Traffic Services	1253	20.600	23-PT-02-019	24,612	—
						<u>167,352</u>	<u>—</u>
	Missouri Department of Transportation - Highway Safety Division	Multi-Track DWI Court Pilot	1245	20.616	22-M5CS-03-001	17,984	—
	Missouri Department of Transportation - Highway Safety Division	Impaired Driving Enf/DWI Saturation	1251	20.616	22-M5HVE-03-003	8,207	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1251	20.616	23-M5HVE-03-012	1,039	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-002	48,843	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	22-M5HVE-03-017	504	—
	Missouri Department of Transportation - Highway Safety Division	National PrioritySafety Programs	1253	20.616	23-M5HVE-03-011	19,663	—
						<u>96,240</u>	<u>—</u>
						<u>263,592</u>	<u>—</u>
	Alcohol Open Container Requirements	Missouri Department of Transportation - Highway Safety Division	2701	20.607	22-M5HVE-03-003	226	—
						<u>226</u>	<u>—</u>
<b>Total United States Department of Transportation</b>						<u>263,818</u>	<u>—</u>

# BOONE COUNTY, MISSOURI

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued) For The Year Ended December 31, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass-Through Grantor	Program Name	Dept	Federal Assistance Listing Number	Pass-Through Entity Contract Number	Federal Expenditures	Expenditures To Sub-Recipients
<b>United States Department of Treasury</b>						\$ 268,610	\$ —
COVID-19 - Coronavirus State and Local Fiscal Recovery Fund	N/A	N/A	2982	21.027	N/A		
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	2049	21.032	N/A	45,000	—
COVID-19 - Local Assistance and Tribal Consistency Fund	N/A	American Rescue Plan (ARPA)	1190	21.032	N/A	5,000	—
						<u>50,000</u>	<u>—</u>
						<u>318,610</u>	<u>—</u>
<b>Total United States Department of Treasury</b>							
<b>United States Environmental Protection Agency</b>						32,413	—
Water Protection Program	Missouri Department of Natural Resources	Water Protection Program	2412	66.460	G19-NPS-01		
<b>United States Department of Health and Human Services</b>							
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1210	93.563	ER10220C009	2,294	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1221	93.563	ER10220C009	3,660	—
Child Support Enforcement	Missouri Department of Social Services - Family Support Division	Child Support Enforcement	1263	93.563	ER10220C009	213,631	—
						<u>219,585</u>	<u>—</u>
Foster Care Title IV-E	Missouri Department of Social Services - Family Support Division	Foster Care - Title IV-E	1242	93.658	ER182160054	6,193	—
						6,193	—
						<u>225,778</u>	<u>—</u>
<b>Total United States Department of Health and Human Services</b>							
<b>United States Department of Homeland Security</b>							
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4451-DR-MO	3,947	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2040	97.036	FEMA-4612-DR-MO	189,133	—
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Missouri Dept of Public Safety	Disaster Grants - Public Assistance (Presidentially Declared Disasters)	2702	97.036	FEMA-4490-DR-MO	27,023	—
						<u>220,103</u>	<u>—</u>
Emergence Management Performance Grants	Missouri State Emergency Management Agency	Federal Emergency Management Agency	2702	97.042	EMK-2021-EP-00005-S07	21,785	—
						<u>21,785</u>	<u>—</u>
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMW-2021-SS-00038-25	14,958	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2021-EP-00006-012	82,476	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2022-EP-00004-010	30,195	—
Homeland Security Grant Program	Missouri Dept of Public Safety	Federal Emergency Management Agency	2702	97.067	EMK-2020-SS-0051	9,900	—
						<u>137,529</u>	<u>—</u>
						<u>379,417</u>	<u>—</u>
<b>Total United States Department of Homeland Security</b>							
Total Expenditures of Federal Awards						<u>\$ 1,758,534</u>	<u>\$ —</u>

# BOONE COUNTY, MISSOURI

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## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS December 31, 2022

### 1. **Basis Of Presentation**

The accompanying schedule of expenditures of federal awards (the Schedule) presents the activity of all federal awards programs of Boone County, Missouri (the County). The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

### 2. **Basis Of Accounting And Relationship To Federal Financial Reports**

Amounts reported in the accompanying Schedule are presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. Related federal financial reports are prepared on the cash basis of accounting. For the purpose of the Schedule, federal awards include grants, contracts, loans, and loan guarantee agreements entered into directly between the County and agencies and departments of the federal government or passed through other government agencies or other organizations.

### 3. **Indirect Costs**

The County has elected not to use the 10% de minimis indirect cost rate as allowed in the Uniform Guidance, Section 414. The County's Cost Allocation Plan rate is above 10%. However, the State does not allow more than 10% of indirect costs to be charged to the grants.

**BOONE COUNTY, MISSOURI**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For The Year Ended December 31, 2022**

**Section I - Summary Of Auditors' Results**

***Financial Statements***

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with generally accepted accounting principles:

Unmodified Opinion

Internal control over financial reporting:

- Material weakness(es) identified?       yes     no
- Significant deficiency(s) identified?     yes     None reported

Noncompliance material to financial statements noted?     yes     no

***Federal Awards***

Internal control over major programs:

- Material weakness(es) identified?       yes     no
- Significant deficiency(s) identified?     yes     None reported

Type of auditors' report issued on compliance for major programs:

Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

yes     no

**Identification of Major Programs:**

- ALN #21.027    Department of Treasury – COVID-19 – Coronavirus State and Local Fiscal Recovery Fund
- ALN #93.563    Department of Health and Human Services – Child Support Enforcement

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

yes     no

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**BOONE COUNTY, MISSOURI**

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**SCHEDULE OF FINDINGS AND QUESTIONED COSTS *(Continued)***  
**For The Year Ended December 31, 2022**

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**Section II - Financial Statement Findings**

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None

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**Section III - Federal Award Findings And Questioned Costs**

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**Finding 2022-001 Material Weakness: Reporting - Control Finding**

**ALN 21.027 – Coronavirus State And Local Fiscal Recovery Fund**

**Federal Agency:** U.S. Department of the Treasury

**Pass-Through Entity:** N/A

**Criteria Or Specific Requirement:** Uniform Guidance requires that controls over compliance be properly designed, in place and operating effectively to ensure compliance with the requirements of the federal program.

**Condition:** An independent review to verify the accuracy of the information on the quarterly Project and Expenditure Report did not occur.

**Cause:** Controls over compliance put in place by management were not operating effectively as it relates to these compliance requirements.

**Effect:** The possibility exists that noncompliance with federal requirements could go undetected without proper controls over compliance.

**Questioned Costs:** Not applicable.

**Context:** Internal controls as designed by Boone County, Missouri to ensure information entered on the quarterly Project and Expenditure Report is accurate did not occur. A second review did not occur for both Project and Expenditure Reports tested for compliance. Statistical sampling was not used to test this compliance requirement.

**Identification As A Repeat Finding:** Not applicable.

**Recommendation:** We recommend that management ensure that a second review to verify the accuracy of the information on the quarterly Project and Expenditure Report takes place prior to each submission.

## BOONE COUNTY, MISSOURI

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### SCHEDULE OF FINDINGS AND QUESTIONED COSTS *(Continued)* For The Year Ended December 31, 2022

**Views Of Responsible Officials:** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.



# BOONE COUNTY AUDITOR

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**KYLE RIEMAN**

BOONE COUNTY GOVERNMENT CENTER

801 East Walnut, Room 304 • Columbia, MO 65201-7729 • (573) 886-4275 OFFICE • (573) 886-4280 FAX

## **CORRECTIVE ACTION PLAN For The Year Ended December 31, 2022**

### **Finding No. 2022-001 Material Weakness**

#### **Personnel Responsible**

**For Corrective Action:** Jacob Flowers, Senior Accountant

**Anticipated Completion Date:** August 2023

**Corrective Action Plan:** The Boone County Auditor's office will create a report containing all the amounts that were previously submitted to US Treasury portal. This report will show when the new projects were added and the amounts that were allotted to each project. The report will also show how much was paid to each project every quarter and the remaining balances for each project at the end of every quarterly submission.

The bottom of the report will show the current quarterly submission which will contain all the new projects added, all the expenditures made, and the remaining balances for each project. The report will also show the remaining balance for ARPA funding that has not been assigned to a project. The report will have a signature line for the accountant who prepared this report and who will be responsible for submitting these amounts to the portal. A second signature line will be for the accountant who will review these amounts and approve it for submission. Once it has been approved for submission, this document will be saved for historical review.



Class Code Premium Adjusted for Discount/Surcharge & Pro Rata Term

Class Code	Description	Rate	Adjustment for Experience Modification 0.89	Modified Rate	Discount/Surcharge -25%	Rate after Discount/Surcharge	Second Injury Fund Surcharge & Admin Tax 4.5%	Adjusted Rate
5506	Street & Road Construction	6.42	(0.71)	5.71	(1.43)	4.28	0.19	4.47
7720	Police	3.15	(0.35)	2.80	(0.70)	2.10	0.09	2.19
8810	Clerical	0.22	(0.02)	0.20	(0.05)	0.15	0.01	0.16
8820	Attorneys	0.19	(0.02)	0.17	(0.04)	0.13	0.01	0.14
9015	Buildings by Owner/Janitorial/Maintenance	3.34	(0.37)	2.97	(0.74)	2.23	0.10	2.33
9410	Assessors/Public Administrators	4.36	(0.48)	3.88	(0.97)	2.91	0.13	3.04
8391	Auto Repair	1.76	(0.19)	1.57	(0.39)	1.18	0.05	1.23



**Missouri Association of Counties  
Workers' Compensation Trust**

1648 East Elm St. \* PO Box 234  
Jefferson City, MO 65102-0234  
T: (573) 634-2120 \* F: (573) 634-3549  
www.mocounties.com/workcomp

**NAME OF GROUP TRUST: MISSOURI ASSOCIATION OF COUNTIES**

**NAME OF COUNTY**

**COUNTY OF BOONE**

**RENEWAL:** December 31, 2023 to December 30, 2024

Amount of Payroll by Classification for Current Year

Code		Payroll	Rate	Annualized Premium
5506	Street & Road Construction	\$ 2,002,930	\$ 6.42	\$ 128,589
6217	Excavation	\$ 0	\$ 6.79	\$ 0
7370	Ambulance	\$ 0	\$ 5.97	\$ 0
7590	Garbage Works	\$ 0	\$ 6.36	\$ 0
7720	Police	\$ 7,519,757	\$ 3.15	\$ 236,873
8601	Engineers & Architects	\$ 0	\$ 0.43	\$ 0
8810	Clerical	\$ 10,275,778	\$ 0.22	\$ 22,607
8820	Attorneys	\$ 2,629,716	\$ 0.19	\$ 4,997
8832	Coroner/Public Health - Office	\$ 0	\$ 0.31	\$ 0
8835	Public Health (Home)	\$ 0	\$ 3.01	\$ 0
9015	Buildings by Owner/Janitorial/Maint	\$ 854,480	\$ 3.34	\$ 28,540
9058	Commissary/Food Service	\$ 0	\$ 1.27	\$ 0
9102	Parks	\$ 0	\$ 3.30	\$ 0
9220	Cemetery Operations	\$ 0	\$ 5.76	\$ 0
9410	Assessors/Public Administrators	\$ 2,769,872	\$ 4.36	\$ 120,766

**SUBCONTRACTORS & MISCELLANEOUS CLASSIFICATIONS**

8391	Air Conditioning Systems	\$ 225,699	\$ 1.76	\$ 3,972
0		\$ 0	\$ 0.00	\$ 0
0		\$ 0	\$ 0.00	\$ 0
0		\$ 0	\$ 0.00	\$ 0

Estimated Totals \$ 26,278,231 \$ 546,344

(X) Adjusted Premium for Experience Modification 0.89 \$ 486,246

(-) Discount / (+) Surcharge -25.00% \$ - 121,562

(+) Second Injury Fund Surcharge & Admin. Tax 4.50% \$ 16,411

(X) Pro Rata Term Adjustment if Applicable 1.00 \$ 0

**Total Premium Payable \$ 381,095**

275-2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 24


In the County Commission of said county, on the 13th day of June 20 24


the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the attached Bureau of Justice Assistance - Office of Justice Programs - Community-Based Violence Intervention and Prevention Initiative grant proposal submitted by the 13th Judicial Circuit, Family Court --Robert L. Perry Juvenile Justice Center.

Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

**Standard Applicant Information**

**Project Information**

<b>Project Title</b> Robert L. Perry Juvenile Justice Center Community Based Violence Intervention and Prevention Initiative	<b>Proposed Project Start Date</b> 10/1/24	<b>Proposed Project End Date</b> 10/1/27
<b>Federal Estimated Funding (Federal Share)</b> 2000000.00	<b>Applicant Estimated Funding (Non-Federal Share)</b> 0.00	<b>Program Income Estimated Funding</b> 0.00
<b>Total Estimated Funding</b> 2000000.00		

**Areas Affected by Project (Cities, Counties, States, etc.)**

Boone County, MO

**Type Of Applicant**

**Type of Applicant 1: Select Applicant Type:**

B: County Government

**Type of Applicant 2: Select Applicant Type:**

\_\_\_\_\_

**Type of Applicant 3: Select Applicant Type:**

\_\_\_\_\_

**Other (specify):**

\_\_\_\_\_

**Application Submitter Contact Information**

**Application POC Prefix Name**

\_\_\_\_\_

**Application POC First Name**

Tara

**Application POC Middle Name**

\_\_\_\_\_

**Application POC Last Name**

Eppy

**Application POC Suffix Name**

\_\_\_\_\_

**Organizational Affiliation**

Robert L Perry Juvenile Justice Center

**Title**

\_\_\_\_\_

**Email ID**

Tara.Eppy@courts.mo.gov

**Phone Number**

573-886-4450

**Fax Number**

\_\_\_\_\_

ORINumber

### Executive Order and Delinquent Debt Information





Is Application Subject to Review by State Under Executive Order 12372? \*

a. This application was made available to the State under the Executive Order 12372 Process for review on: **State Review Available Date**  
05/02/2024

Is the Applicant Delinquent on Federal Debt?

No

#### SF424 Attachments (4)

Name	Date Added
 <a href="#">manifest.txt</a>	5/2/24
 <a href="#">Form SF424_4_0-V4.0.pdf</a>	5/2/24
 <a href="#">Form SFLLL_2_0-V2.0.pdf</a>	5/2/24
 <a href="#">GrantApplication.xml</a>	5/2/24

### Authorized Representative

#### Authorized Representative Information

Prefix Name

Mr.

First Name Middle Name Last Name Suffix Name  
Derek — Hux —

Title

Deputy Court Administrator

### Verify Legal Name, Doing Business As, and Legal Address

Legal Name

Doing Business As

**COUNTY OF BOONE**

**UEI**

**T3NHKKJW27K8**

**Legal Address**

**Street 1**

801 E WALNUT ST

**Street 2**

**City**

COLUMBIA

**State**

MO

**Zip/Postal Code**

65201

**Congressional District**

04

**Country**

USA

**Certification**

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

**I confirm this is the correct entity.**

**Signer Name**

Tara Eppy

**Certification Date / Time**

06/10/2024 08:06 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:
  - a. Contact your Entity Administrator.
  - b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.
3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

**Proposal Abstract**

The Robert L. Perry Juvenile Justice Center (RLPJJC) Community Based Violence Intervention and Prevention Initiative (CVIPI) intends to prevent and reduce violent crime in Boone County, Missouri, by implementing and performing the following activities:

Engaging community members/stakeholders to conduct a community violence assessment. This process will include getting community input through engagement; collecting/analyzing data from multiple quantitative/qualitative sources; checking for biases; and examining local capacity for systems-led and community-based leadership.

Forming a community collaborative that will work together to address the identified priorities of the community violence assessment is key. This will include identifying partners for the collaborative (including public health/public sector/community-based/institutional partners/private entities); bringing partners together and building trust by sharing goals; establishing communication/coordination; and identifying overlapping efforts.

Strengthening the collaboration and considering potential roadblocks will happen by implementing CVIPI strategies, including determining priorities from the community violence assessment; focusing intervention and prevention programs on individuals at highest risk; and creating a supportive structure for implementation through an action plan.

Setting up CVIPI for lasting success will occur by engaging the community and seeking feedback on community needs; assessing partners quarterly, expanding relationships and collaborations with community members and local businesses; and developing trauma-informed approaches with wraparound services, training for stakeholders to maximize impact on participants.

Collecting, tracking, and reporting progress towards identified goals; analyzing data outcomes will allow maintenance of best practice and develop new strategies to meet community needs with a fiscal plan to support efforts.


Justice-involved youth (ages 12-18) in Boone County have historically been underserved, adversely affected by inequality, and disproportionately impacted by crime and violence. The RLPJJC CVIPI will address and impact gang and gun violence by advancing equity and removing barriers among justice-involved youth. These opportunity youth will receive evidence-based and evidence-informed programming and services that focus on creating greater access to services and opportunities, including re-entry and transition services. The RLPJJC CVIPI will specifically focus on the use of OJJDP Model Program of YouthBuild Offender Program, and the evidence-based Moral Reconciliation Therapy program. These services will be coupled with mental health and education services, case management, and transition/wraparound services.

This innovative program will further the work initiated with Boone County's participation in the National Association of Counties (NaCO) County Juvenile Justice Innovation Network (CJJIN) by increasing access to meaningful and impactful services for justice-involved youth, reducing recidivism, and enhancing public safety. Successful participants will benefit from long-term stability and prosperity.

### Data Requested with Application

- > Financial Management and System of Internal Controls
- > Brief Entity Questionnaire

### Proposal Narrative

Name	Category	Created by	Date Added
 CVIPI Grant Narrative.docx	Proposal Narrative	Tara Eppy	06/10/2024

### Goals, Objectives, Deliverables, and Timeline

#### Goal Statement

Reduce violent crimes committed by justice-involved youth in Boone County by using evidence-informed strategies.

Objective	Fiscal Year	Quarter
Create programming schedule for participants.	2024	Q3
Recruit and complete assessments of participants.	Ongoing	Ongoing
Actively provide programming to estimated 200 participants.	Ongoing	Ongoing
Complete referrals to established community service providers for transition of participants to community.	Ongoing	Ongoing
Develop trauma-informed approaches with wraparound services and provide to participants.	Ongoing	Ongoing
Deliverable	Fiscal Year	Quarter
Course Deliveries	Ongoing	Ongoing
Outreach materials, posters, flyers brochures	Ongoing	Ongoing

#### Goal Statement

Engage community members by establishing collaborative team of stakeholders.

Objective	Fiscal Year	Quarter
Engage community members/stakeholders to conduct community violence assessment,	2024	Q1
Form collaborative to address identified priorities of community violence assessment.	2024	Q2
Hold at least quarterly collaborative meetings with community members/stakeholders to build relationships, establish coordinator and accountability, and strengthen effectiveness of program.	Ongoing	Ongoing
Establish MOUs with providers of programming and services to participants.	2024	Q2
Hire/Train staff.	2024	Q3

Deliverable	Fiscal Year	Quarter
MOUs, Letters of Agreement or Other Interim Deliverables	2024	Q2
Strategic Plans	Ongoing	Ongoing
Training	2024	Q3

### Goal Statement

Measure success of CVIPI program.

Objective	Fiscal Year	Quarter
Collect/Analyze existing data to establish clear and measurable goals.	2024	Q1
Establish data collection system.	2024	Q2
Track performance measures from collected and analyzed data.	Ongoing	Ongoing
Closeout grant period by ensuring performance measures are met and reported.	2026	Q4
Participants will have a lower percentage of subsequent Acts Against Persons offenses within 1 year of completion of program activities, compared to justice-involved non-participants.	Ongoing	Ongoing
80% of participants will complete an industry-approved credential and/or high school equivalency/diploma.	Ongoing	Ongoing
50% of participants will successfully attain and retain employment through 90-days post program graduation.	Ongoing	Ongoing
80% of participants will gain a measurable skill, such as participation in therapy, participation in service-learning project, obtain driver's license, etc.	Ongoing	Ongoing

Deliverable	Fiscal Year	Quarter
Data Sets	Ongoing	Ongoing
Evaluation Reports	Ongoing	Ongoing
Final Research Reports	2026	Q4
Report	Ongoing	Ongoing

### Goal Statement

Evaluate program and develop plan for sustainability.

Objective	Fiscal Year	Quarter
Seek feedback from collaborative stakeholders and participants.	2025	Ongoing
Evaluate CVIPI program strategies.	2026	Ongoing
Implement sustainable program plan.	2026	Ongoing
Identify and secure local/state funding resources to continue program post grant period.	2026	Q4

Deliverable	Fiscal Year	Quarter
-------------	-------------	---------



Survey or Other Data Collection Instrumentation

Ongoing

Ongoing

Strategic Plans

2026

Ongoing

## Budget and Associated Documentation

### Budget Summary

#### Budget / Financial Attachments

##### Pre-Agreement Cost

No documents have been uploaded for Pre-Agreement Cost

##### Non-competitive Justification

No documents have been uploaded for Non-Competitive Justification

##### Indirect Cost Rate Agreement

No documents have been uploaded for Indirect Cost Rate Agreement

##### Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification

##### Employee Compensation Waiver

No documents have been uploaded for Employee Compensation Waiver

##### Financial Management Questionnaire (Including applicant disclosure of high-risk status)

No documents have been uploaded for Financial Management Questionnaire

##### Disclosure of Process Related to Executive Compensation

No documents have been uploaded for Disclosure of Process Related to Executive Compensation

##### Additional Attachments

No documents have been uploaded for Additional Attachments

## Budget and Associated Documentation

	Year 1	Year 2	Year 3	Total
Personnel	\$170,768	\$170,768	\$170,768	\$512,304
Fringe Benefits	\$24,657	\$24,657	\$24,657	\$73,971
Travel	\$2,000	\$1,998	\$1,998	\$5,996
Equipment	\$12,600	\$12,600	\$15,000	\$40,200
Supplies	\$32,667	\$32,667	\$32,667	\$98,001

Construction	\$33,947	\$33,947	\$33,947	\$101,841
SubAwards	\$0	\$0	\$0	\$0
Procurement Contracts	\$140,330	\$140,330	\$140,329	\$420,989
Other Costs	\$215,572	\$215,563	\$215,563	\$646,698
Total Direct Costs	\$632,541	\$632,530	\$634,929	\$1,900,000
Indirect Costs	\$33,400	\$33,400	\$33,200	\$100,000
<b>Total Project Costs</b>	<b>\$665,941</b>	<b>\$665,930</b>	<b>\$668,129</b>	<b>\$2,000,000</b>
Federal	\$665,941	\$665,930	\$668,129	\$2,000,000
Non-Federal	\$0	\$0	\$0	\$0

**Budget Totals**

	Total	Percentage
<b>Total Project Cost</b>	\$2,000,000	
<b>Federal Funds</b>	\$2,000,000	100.00%
<b>Non-Federal Amount</b>	\$0	0.00%
Match Amount	\$0	0.00%
Program Income	\$0	0.00%

**Please note:** After completing this budget detail summary, please confirm that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information. Specifically, the following must be equivalent. If they are not, you will not be able to submit this application until they are updated to be equivalent.

Standard Applicant Information	Equals	Budget Summary
Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES?

Yes

**Personnel**

**Instructions**

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

Year 1

**Year 1**

**Personnel Detail**

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Data Intake Specialist	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Program Director	\$24.04	H	2,080.00	100.00%	\$50,003.20

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$170,768	\$0	\$170,768

**Additional Narrative**

<p>The Project Director is responsible for overall management of grant activities. S/He will concentrate on promoting the program, and planning and coordination with collaborative partners. S/He will supervise and lead the project team and coordinate project activities, ensuring deliverables are achieved. S/He will serve as the primary liaison with the Office of Juvenile Justice Delinquency Prevention (OJJDP) and be responsible for project reporting.</p>
<p>Case Manager will assist with outreach and recruitment activities during the planning period. S/He will also organize the first 1-week Orientation Period for participants. S/He will collaborate with partner organizations regarding joint case-management and co-enrollment for WIOA services. S/He will review and update program documents as needed, such as the Individual Placement Plan (IPP), utilized vocational assessment tools such as National Career Readiness platform through ACT WorkKeys.</p>
<p>Case Manager will assist with outreach and recruitment activities during the planning period. S/He will also organize the first 1-week Orientation Period for participants. S/He will collaborate with partner organizations regarding joint case-management and co-enrollment for WIOA services. S/He will review and update program documents as needed, such as the Individual Placement Plan (IPP), utilized vocational assessment tools such as National Career Readiness platform through ACT WorkKeys.</p>
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<p>Job Developer coordinates on-site work experience with employer partners, unions, and or various military branches. S/He will work towards developing a wide array of worksites for</p>

on-the-job experience and registered apprenticeship training. He will assist YouthBuild graduates to achieve unsubsidized employment through development of business relationships.

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Intake Support Data Management Director oversees disseminates applications, gathers intake information, determines program eligibility, performs initial data entry and management of our DYB system. S/He will oversee the up-keep of all student files and certifications.

**Year 2**

**Year 2**

**Personnel Detail**

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Data Intake Specialist	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Program Director	\$24.04	H	2,080.00	100.00%	\$50,003.20

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$170,768	\$0	\$170,768

**Additional Narrative**

The Project Director is responsible for overall management of grant activities. S/He will concentrate on promoting the program, and planning and coordination with collaborative partners. S/He will supervise and lead the project team and coordinate project activities, ensuring deliverables are achieved. S/He will serve as the primary liaison with the Office of Juvenile Justice Delinquency Prevention (OJJDP) and be responsible for project reporting.

Case Manager will assist with outreach and recruitment activities during the planning period. S/He will also organize the first 1-week Orientation Period for participants. S/He will collaborate with partner organizations regarding joint case-management and co-enrollment for WIOA services. S/He will review and update program documents as needed, such as the Individual Placement Plan (IPP), utilized vocational assessment tools such as National Career Readiness platform through ACT WorkKeys.

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for WIOA services. S/He will review and update program documents as needed, such as the

Individual Placement Plan (IPP), utilized vocational assessment tools such as National Career Readiness platform through ACT WorkKeys.

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Job Developer coordinates on-site work experience with employer partners, unions, and or various military branches. S/He will work towards developing a wide array of worksites for on-the- job experience and registered apprenticeship training. He will assist YouthBuild graduates to achieve unsubsidized employment through development of business relationships.

Job Developer coordinates on-site work experience with employer partners, unions, and or various military branches. S/He will work towards developing a wide array of worksites for on-the- job experience and registered apprenticeship training. He will assist YouthBuild graduates to achieve unsubsidized employment through development of business relationships.

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Intake Support Data Management Director oversees disseminates applications, gathers intake information, determines program eligibility, performs initial data entry and management of our DYB system. S/He will oversee the up-keep of all student files and certifications.

**Year 3**

**Year 3**

**Personnel Detail**

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Data Intake Specialist	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Job Developer	\$18.00	H	2,080.00	40.00%	\$14,976.00
Staff	Case Manager	\$18.23	H	2,080.00	50.00%	\$18,959.20
Staff	Program Director	\$24.04	H	2,080.00	100.00%	\$50,003.20

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$170,768	\$0	\$170,768

**Additional Narrative**

The Project Director is responsible for overall management of grant activities. S/He will concentrate on promoting the program, and planning and coordination with collaborative partners. S/He will supervise and lead the project team and coordinate project activities, ensuring deliverables are achieved. S/He will serve as the primary liaison with the Office of

Juvenile Justice Delinquency Prevention (OJJDP) and be responsible for project reporting.

Case Manager will assist with outreach and recruitment activities during the planning period. S/He will also organize the first 1-week Orientation Period for participants. S/He will collaborate with partner organizations regarding joint case-management and co-enrollment for WIOA services. S/He will review and update program documents as needed, such as the Individual Placement Plan (IPP), utilized vocational assessment tools such as National Career Readiness platform through ACT WorkKeys.

Case Manager will assist with outreach and recruitment activities during the planning period. S/He will also organize the first 1-week Orientation Period for participants. S/He will collaborate with partner organizations regarding joint case-management and co-enrollment for WIOA services. S/He will review and update program documents as needed, such as the Individual Placement Plan (IPP), utilized vocational assessment tools such as National Career Readiness platform through ACT WorkKeys.

Case Manager will assist with outreach and recruitment activities during the planning period. S/He will also organize the first 1-week Orientation Period for participants. S/He will collaborate with partner organizations regarding joint case-management and co-enrollment for WIOA services. S/He will review and update program documents as needed, such as the Individual Placement Plan (IPP), utilized vocational assessment tools such as National Career Readiness platform through ACT WorkKeys.

Job Developer coordinates on-site work experience with employer partners, unions, and or various military branches. S/He will work towards developing a wide array of worksites for on-the-job experience and registered apprenticeship training. He will assist YouthBuild graduates to achieve unsubsidized employment through development of business relationships.

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Intake Support Data Management Director oversees disseminates applications, gathers intake information, determines program eligibility, performs initial data entry and management of our DYB system. S/He will oversee the up-keep of all student files and certifications.

## Fringe Benefits

### Instructions

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

Year 1

### Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
Program Manager	\$50,000.00	7.65%	\$3,825.00
Data Intake Specialist	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00

Case Manager	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00
Job Developer	\$37,440.00	7.65%	\$2,864.16
Job Developer	\$37,440.00	7.65%	\$2,864.16
Job Developer	\$37,440.00	7.65%	\$2,864.16

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$24,657	\$0	\$24,657

**Additional Narrative**

Benefits Include the company portion of FICA, unemployment, workers' compensation and health, life and disability Insurance. We are projecting Fringe Benefits to be around 20%

FICA Tax (7.65%)	7.65%
Unemployment Exp-MO (1%)	1%
Workers Comp Insurance (3%)	3%
Life / Disability Insurance (2%)	2%
Group Health Insurance (7%)	7%

Year 2

**Fringe Benefit Detail**

Name	Base	Rate (%)	Total Cost
Program Manager	\$50,000.00	7.65%	\$3,825.00
Data intake Specialist	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00
Job Developer	\$37,440.00	7.65%	\$2,864.16
Job Developer	\$37,440.00	7.65%	\$2,864.16
Job Developer	\$37,440.00	7.65%	\$2,864.16

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$24,657	\$0	\$24,657

**Additional Narrative**

Benefits Include the company portion of FICA, unemployment, workers' compensation and health, life and disability Insurance. We are projecting Fringe Benefits to be around 20%

FICA Tax (7.65%)	7.65%
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Unemployment Exp-MO (1%)	1%
Workers Comp Insurance (3%)	3%
Life / Disability Insurance (2%)	2%
Group Health Insurance (7%)	7%

Year 3

**Fringe Benefit Detail**

Name	Base	Rate (%)	Total Cost
Program Manager	\$50,000.00	7.65%	\$3,825.00
Data Intake Specialist	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00
Case Manager	\$40,000.00	7.65%	\$3,060.00
Job Developer	\$37,440.00	7.65%	\$2,864.16
Job Developer	\$37,440.00	7.65%	\$2,864.16
Job Developer	\$37,440.00	7.65%	\$2,864.16

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$24,657	\$0	\$24,657

**Additional Narrative**

Benefits include the company portion of FICA, unemployment, workers' compensation and health, life and disability insurance. We are projecting Fringe Benefits to be around 20%

FICA Tax (7.65%)	7.65%
Unemployment Exp-MO (1%)	1%
Workers Comp Insurance (3%)	3%
Life / Disability Insurance (2%)	2%
Group Health Insurance (7%)	7%

**Travel**

**Instructions**

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1



**Travel Detail**

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
Training/Professional Development	Unknown	Other	N/A	\$666.67	1.00	3.00	1.00	\$2,000.01		\$2,000.01

<b>Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$2,000	\$0	\$2,000

**Additional Narrative**

Conference Travel	Two staff and program partner to attend OJJDP conference, Per Diem is \$75/day and lodging is \$218/day
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**Year 2**

**Travel Detail**

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
Training/Professional Development	Unknown	Other	N/A	\$666.00	1.00	3.00	1.00	\$1,998.00		\$1,998.00

<b>Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$1,998	\$0	\$1,998

**Additional Narrative**

Conference Travel	Two staff and program partner to attend OJJDP conference, Per Diem is \$75/day and lodging is \$218/day
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**Year 3**

**Travel Detail**

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
Training/Professional Development	Unknown	Other	N/A	\$666.00	1.00	3.00	1.00	\$1,998.00		\$1,998.00

<b>Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$1,998	\$0	\$1,998

**Additional Narrative**

Conference Travel	Two staff and program partner to attend OJJDP conference, Per Diem is \$75/day and lodging is \$218/day
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**Equipment**

**Instructions**

List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contracts" data fields under the "Sub awards" (Sub grants)/Procurement Contracts" category. In the budget narrative, explain how the equipment is necessary for the success in the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

**Year 1**

**Equipment Detail**

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Laptops	5.00	\$1,000.00	\$5,000.00		\$5,000.00
Smart Screens	1.00	\$5,000.00	\$5,000.00		\$5,000.00
Copiers	1.00	\$2,600.00	\$2,600.00		\$2,600.00
<b>Equipment Total Cost</b>		<b>\$12,600</b>		<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
				\$0	\$12,600

**Year 2**

**Equipment Detail**

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Laptops	5.00	\$1,000.00	\$5,000.00		\$5,000.00
Smart Screens	1.00	\$5,000.00	\$5,000.00		\$5,000.00
Copiers	1.00	\$2,600.00	\$2,600.00		\$2,600.00
<b>Equipment Total Cost</b>		<b>\$12,600</b>		<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
				\$0	\$12,600

**Year 3**

**Equipment Detail**

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
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Laptops	5.00	\$1,000.00	\$5,000.00	\$5,000.00
Smart Screens	2.00	\$5,000.00	\$10,000.00	\$10,000.00
<b>Equipment Total Cost</b>				
\$15,000				\$15,000
		<b>Total Non-Federal Amt (Match or Prog Inc)</b>		
		\$0		

### Supply Items

#### Instructions

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

#### Year 1

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Classroom Supplies	1.00	\$4,166.67	\$4,166.67		\$4,166.67
Training Supplies	1.00	\$25,000.00	\$25,000.00		\$25,000.00
HISET Prep	1.00	\$3,500.00	\$3,500.00		\$3,500.00
<b>Supplies Total Cost</b>					
\$32,667					\$32,667
		<b>Total Non-Federal Amt (Match or Prog Inc)</b>			
		\$0			
Additional Narrative					
Classroom Supplies		Copy paper, markers, staples, etc			
Training Supplies		Shop tools, culinary supplies, and braiding kits			
HISET Prep material		high school equivalency prep supplies			

#### Year 2

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Classroom Supplies	1.00	\$4,166.67	\$4,166.67		\$4,166.67
Training Supplies	1.00	\$25,000.00	\$25,000.00		\$25,000.00
HISET Prep	1.00	\$3,500.00	\$3,500.00		\$3,500.00
<b>Supplies Total Cost</b>					
\$32,667					\$32,667
		<b>Total Non-Federal Amt (Match or Prog Inc)</b>			
		\$0			
Additional Narrative					
Classroom Supplies		Copy paper, markers, staples, etc			
Training Supplies		Shop tools, culinary supplies, and braiding kits			

HiSET Prep material	high school equivalency prep supplies
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Year 3

**Supply Item Detail**

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Classroom Supplies	1.00	\$4,166.67	\$4,166.67		\$4,166.67
Training Supplies	1.00	\$25,000.00	\$25,000.00		\$25,000.00
HiSET Prep	1.00	\$3,500.00	\$3,500.00		\$3,500.00

<b>Supplies Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$32,667	\$0	\$32,667

**Additional Narrative**

Classroom Supplies	Copy paper, markers, staples, etc
Training Supplies	Shop tools, culinary supplies, and braiding kits
HiSET Prep material	high school equivalency prep supplies

**Construction**

**Instructions**

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

**Year 1**

**Construction Detail**

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Updating/Modifications	redesigning building electrical, walls, internet access points, and more	1.00	\$33,947.00	\$33,947.00		\$33,947.00

<b>Construction Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$33,947	\$0	\$33,947

**Additional Narrative**

Building modifications to accommodate the introduction of the construction, culinary, and braiding training pathways	redesigning building electrical, walls, internet access points, and more
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**Year 2**

**Construction Detail**

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Updating/Modifications	redesigning building electrical, walls, Internet access points, and more	1.00	\$33,947.00	\$33,947.00		\$33,947.00
<b>Construction Total Cost</b>				<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>	
\$33,947				\$0	\$33,947	

**Additional Narrative**

Building modifications to accommodate the redesigning building electrical, Introduction of the construction, cullinary, walls, Internet access points, and and braiding training pathways more

**Year 3**

**Construction Detail**

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Updating/Modifications	redesigning building electrical, walls, Internet access points, and more	1.00	\$33,947.00	\$33,947.00		\$33,947.00
<b>Construction Total Cost</b>				<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>	
\$33,947				\$0	\$33,947	

**Additional Narrative**

Building modifications to accommodate the redesigning building electrical, Introduction of the construction, cullinary, walls, internet access points, and and braiding training pathways more

**Subawards**

**Instructions**

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by Including the label "(subaward)" with each subaward category.

**Year 1**

**Subaward (Subgrant) Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
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No Items

<b>Subawards Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Add Consultant Travel**

**Additional Narrative**

NA

Year 2

**Subaward (Subgrant) Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
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No Items

<b>Subawards Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Add Consultant Travel**

**Additional Narrative**

NA

Year 3

**Subaward (Subgrant) Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
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No Items

<b>Subawards Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Add Consultant Travel**

**Additional Narrative**

NA

Procurement contracts (see "Contract" definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.

**Instructions**

Procurement contracts (see "Contract" definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component's threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

**Year 1**

▼ Procurement Contract Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
Job Point	Training Provider	No	United States	Missouri	Columbia	\$66,663.67		\$66,663.67
Rise Program	Training Provider	No	United States	Missouri	Columbia	\$26,666.67		\$26,666.67
Misty J. Werkmeister	Training Provider	No	United States	Missouri	Columbia	\$20,000.00		\$20,000.00
IT Support	Network Support	No	United States	Missouri	Columbia	\$13,666.67		\$13,666.67
Abundant Life Services	Training Provider	No	United States	Missouri	Columbia	\$13,333.33		\$13,333.33

**Do you need Consultant Travel?**  
No

<b>Procurement Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$140,330	\$0	\$140,330

**Additional Narrative**

Job Point	Nonprofit organization will provide workforce training opportunities, counseling services, and career counseling
Rise Program	Gang prevention/intervention and mentoring services
Misty J Werkmeister	Making Peace with Your Past/staff training in Love and Logic
IT Support	Network Support/Upgrade
Abundant Life Services	Moral Reconciliation Therapy (MRT)

**Year 2**

✓ Procurement Contract Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
Job Point	Training Provider	No	United States	Missouri	Columbia	\$66,663.67		\$66,663.67
Rise Program	Training Provider	No	United States	Missouri	Columbia	\$26,666.67		\$26,666.67
Misty J. Werkmelster	Training Provider	No	United States	Missouri	Columbia	\$20,000.00		\$20,000.00
IT Support	Network Support	No	United States	Missouri	Columbia	\$13,666.67		\$13,666.67
Abundant Life Services	Training Provider	No	United States	Missouri	Columbia	\$13,333.33		\$13,333.33

Do you need Consultant Travel?

No

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$140,330	\$0	\$140,330

Additional Narrative

Job Point	Nonprofit organization will provide workforce training opportunities, counselling services, and career counseling
Rise Program	Gang prevention/intervention and mentoring services
Misty J Werkmelster	Making Peace with Your Past/staff training In Love and Logic
IT Support	Network Support/Upgrade
Abundant Life Services	Moral Reconation Therapy (MRT)

Year 3

✓ Procurement Contract Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
Job Point	Training Provider	No	United States	Missouri	Columbia	\$66,662.67		\$66,662.67
Rise Program	Training Provider	No	United States	Missouri	Columbia	\$26,666.67		\$26,666.67
Misty J. Werkmelster	Training Provider	No	United States	Missouri	Columbia	\$20,000.00		\$20,000.00
IT Support	Network Support	No	United States	Missouri	Columbia	\$13,666.67		\$13,666.67
Abundant Life Services	Training Provider	No	United States	Missouri	Columbia	\$13,333.33		\$13,333.33

Do you need Consultant Travel?

No

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$140,329	\$0	\$140,329

Additional Narrative

Job Point	Nonprofit organization will provide workforce training opportunities, counseling services, and career counseling
	Gang prevention/intervention and



Rise Program	mentoring services
Misty J Werkmeister	Making Peace with Your Past/staff training in Love and Logic
IT Support	Network Support/Upgrade
Abundant Life Services	Moral Reconciliation Therapy (MRT)

**Other Direct Costs**

**Instructions**

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

**Year 1**

Other Cost Detail							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
Transportation	1.00		\$9,771.66	1.00	\$9,771.66		\$9,771.66
Paid work experience	67.00		\$15.00	150.00	\$150,750.00		\$150,750.00
HISET Testing Fees	24.00		\$200.00	1.00	\$4,800.00		\$4,800.00
Supportive Needs	67.00		\$750.00	1.00	\$50,250.00		\$50,250.00
<b>Other Costs Total Cost</b>			\$215,572				
		<b>Total Non-Federal Amt (Match or Prog Inc)</b>	\$0				
		<b>Total Federal Amount</b>			\$215,572		
Additional Narrative							
Paid work experience: On the job training for students within their chosen field of training.		150 hours @ \$15.00 per hour @ 200 students					
HISET Testing Fees		70 students @ \$200					
Supportive Needs (Counseling, Treatment, minor medical, temporary shelters, etc)		\$ 750 @ 200 students					

**Year 2**

Other Cost Detail							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
Transportation	1.00		\$9,762.67	1.00	\$9,762.67		\$9,762.67
Paid work experience	67.00		\$15.00	150.00	\$150,750.00		\$150,750.00
HISET Testing Fees	24.00		\$200.00	1.00	\$4,800.00		\$4,800.00
Supportive Needs	67.00		\$750.00	1.00	\$50,250.00		\$50,250.00
<b>Other Costs Total Cost</b>			\$215,563				
		<b>Total Non-Federal Amt (Match or Prog Inc)</b>					
		<b>Total Federal Amount</b>			\$215,563		

\$0

**Additional Narrative**

Paid work experience: On the job training for students within their chosen field of training.	150 hours @ \$15.00 per hour @ 200 students
HISET Testing Fees	70 students @ \$200
Supportive Needs (Counseling, Treatment, minor medical, temporary shelters, transportation, etc)	\$ 750 @ 200 students

Year 3

**Other Cost Detail**

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
Transportation	1.00		\$9,762.66	1.00	\$9,762.66		\$9,762.66
Paid work experience	67.00		\$15.00	150.00	\$150,750.00		\$150,750.00
HISET Testing Fees	24.00		\$200.00	1.00	\$4,800.00		\$4,800.00
Supportive Needs	67.00		\$750.00	1.00	\$50,250.00		\$50,250.00

<b>Other Costs Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$215,563	\$0	\$215,563

**Additional Narrative**

Paid work experience: On the job training for students within their chosen field of training.	150 hours @ \$15.00 per hour @ 200 students
HISET Testing Fees	70 students @ \$200
Supportive Needs (Counseling, Treatment, minor medical, temporary shelters, transportation, etc)	\$ 750 @ 200 students

**Indirect Costs**

**Instructions**

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either Indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

Year 1

**Indirect Cost Detail**

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Cost Rate	\$2,000,000.00	1.67%	\$33,400.00		\$33,400.00

<b>Indirect Costs Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$33,400	\$0	\$33,400

**Additional Narrative**

In an effort to support the successful implementation of this funding opportunity, the County of Boone has elected to take a 5% Indirect Cost Rate over a 3 year period totaling \$100,000

**Year 2**

**Indirect Cost Detail**

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Cost Rate	\$2,000,000.00	1.67%	\$33,400.00		\$33,400.00

<b>Indirect Costs Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$33,400	\$0	\$33,400

**Additional Narrative**

In an effort to support the successful implementation of this funding opportunity, the County of Boone has elected to take a 5% Indirect Cost Rate over a 3 year period totaling \$100,000

**Year 3**

**Indirect Cost Detail**

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Cost Rate	\$2,000,000.00	1.66%	\$33,200.00		\$33,200.00

<b>Indirect Costs Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$33,200	\$0	\$33,200

**Additional Narrative**

In an effort to support the successful implementation of this funding opportunity, the County of Boone has elected to take a 5% Indirect Cost Rate over a 3 year period totaling \$100,000

**Additional Application Components**

**Curriculum Vitae or Resumes**

No documents have been uploaded for Curriculum Vitae or Resumes

**Tribal Authorizing Resolution**

No documents have been uploaded for Tribal Authorizing Resolution

**Documentation of Anticipated Benefit to Qualified Opportunity Zones (If applicable)**

No documents have been uploaded for Documentation of Anticipated Benefit to Qualified Opportunity Zones (If applicable)

**Research and Evaluation Independence and Integrity Statement**

No documents have been uploaded for Research and Evaluation Independence and Integrity Statement

#### Human Subjects Protection

No documents have been uploaded for Human Subjects Protection

#### Additional Attachments

No documents have been uploaded for Additional Attachments

### Disclosures and Assurances

#### Disclosure of Lobbying Activities



Name

Form SFLLL 2 0-V2.0.pdf

Category

LobbyingActivitiesDisclosure

Created by

—

#### Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

#### DOJ Certified Standard Assurances

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

#### CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
  - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
  - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and

c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge \*

Signed

**SignerID**

tara.eppy@courts.mo.gov

**Signing Date / Time**

6/10/24 8:04 PM

**DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing**

**U.S. DEPARTMENT OF JUSTICE**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

**2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;
- (c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)), unless such disclosure has already been made.

**3. FEDERAL TAXES**

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

#### 4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

#### 5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

#### 6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), If this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge \*

Certified

**SignerID**

tara.eppy@courts.mo.gov

**Signing Date / Time**

6/10/24 8:04 PM

**Other Disclosures and Assurances**

**Applicant Disclosure and Justification - DOJ High Risk Grantees**

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Other Disclosures and Assurances

**Declaration and Certification to the U.S. Department of Justice as to this Application Submission**

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.



3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge \*

Signed

**SignerID**

tara.eppy@courts.mo.gov

**Signing Date / Time**

6/10/24 8:05 PM

**Other**

No documents have been uploaded for Other

**Certified**

276 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ca.

June Session of the April Adjourned

Term. 20 24

In the County Commission of said county, on the 13th day of June 20 24


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Marco Technologies, LLC for Mitel Business Systems, Inc. Equipment, Products or Services.

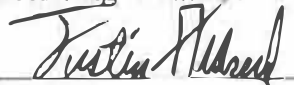
The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB  
Director of Purchasing



5551 S. Tom Bass Road  
Columbia, MO 65201  
Phone: (573) 886-4391

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: June 13, 2024  
RE: Sourcewell Cooperative Contract: 120122-MBS (FE Contract # C000814)  
–*Mitel Business Systems, Inc. Equipment, Products or Services.* A  
Sourcewell Cooperative contract that will be used by the Information  
Technology department.

Information Technology requests permission to utilize the Sourcewell cooperative contract 120122-MBS (FE contract # C000814) to purchase Mitel Business Systems, Inc. Equipment, Products, or Services from Marco Technologies, LLC.

This is a Term and Supply contract through March 8, 2027 with a one-year renewal period.

cc: Contract File  
Victoria Walter, Julia Lutz, IT

**PURCHASE AGREEMENT  
FOR  
Mitel Business Systems, Inc. Equipment, Products, or Services  
(Unified Communications, Dedicated Instance VoIP PBX, Contact Center, Collaboration Tools,  
Phones & Accessories, Mass Notification, Professional Services)  
Term and Supply**

**THIS AGREEMENT, County contract # C000814**, dated the 13<sup>th</sup> day of June 2024 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Marco Technologies, LLC** herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for **Marco Technologies, LLC** to act as the reseller and servicing provider of the Mitel Business Systems, Inc. Sourcewell contract **120122-MBS**. Contract Agreement shall consist of this Purchase Agreement, Sourcewell cooperative contract **120122-MBS**, any addendums issued, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement with Boone County Standard Terms & Conditions, and the Sourcewell Contract **120122-MBS** shall prevail and control over the vendor's bid response.

2. **Contract Duration** - This agreement shall commence on **April 12, 2024 and extend through March 8, 2027** subject to the provisions for termination specified below. This contract may be extended **one additional year** if the Sourcewell cooperative contract is extended or renewed.

3. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with Mitel Business Systems, Inc. equipment, products, and services (Unified Communications, Dedicated Instance VoIP PBX, Contact Center, Collaboration Tools, Phones & Accessories, Mass Notification, Professional Services, Third-party integrations) Items will be provided as required in the bid specifications and in conformity with the contract documents for the prices and discount structure set forth in the Sourcewell cooperative contract, as needed and as ordered by County.

MPG 1P – Contact Center & UC Applications – 40% Discount

MPG 2P – Core Telephony Infrastructure – 38% Discount

MPG 3P – Devices – 35% Discount

MGP 4P – Peripherals & Legacy – 35% Discount

MPG 1S – Software Assurance (SWA) – 40% Discount

MPG 2S – Services – 0% Discount

MPG TP – Third Party – 0% Discount

MPG ND – Nil Discount – 0% Discount

Partner Built / Partner Delivered (Powered by Mitel) Solutions – 20% Discount

Note: Third party components required for a turnkey solution will be quoted based on a mutually agreed upon discount.

Vendor shall provide a contract compliant quote to County with Sourcewell contract number. In accordance with the contract, either the County or Vendor Partner can issue a PO to Mitel's Government Order Desk ([USGovernmentSales@Mitel.com](mailto:USGovernmentSales@Mitel.com)). All orders must reference the Mitel Sourcewell contract number.

5. **Delivery** - Vendor agrees to deliver as set forth in the Sourcewell contract. All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges. Shipping is only charged for overnight delivery.

6. **Billing and Payment** - All billing shall be invoiced to the Boone County respective ordering Department and billings may only include the prices/discount structure listed in the Sourcewell contract. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MARCO TECHNOLOGIES, LLC**

**BOONE COUNTY, MISSOURI**

by  F468633DDA444FF

by: Boone County Commission

title Technology Advisor

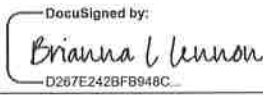
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Kip Kendrick, Presiding Commissioner

**APPROVED AS TO FORM:**

**ATTEST:**

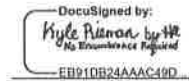
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CJ Dykhouse, County Counselor

Brianna L. Lennon, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 EB91DB24AAAC48D

6/4/2024

Information Technology Term and Supply

Signature

Date

Appropriation Account

277 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 24

In the County Commission of said county, on the 13th day of June 20 24


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #4 to County Contract C000099 awarded from Sole Source 151-123120SS for HVAC Control Systems Services with C&C Group of Jefferson City, Missouri for the Boone County Sheriff's Office and the Boone County Facilities Management Department.

The contract amendment is set-out in the attached and the Presiding Commissioner is authorized to sign the same.

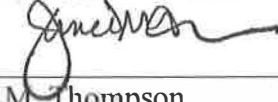
Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



5551 S. Tom Bass Road  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: June 3, 2024  
RE: Amendment #4 to Contract C000099, Sole Source 151-123120SS –  
HVAC Control Systems for the Boone County Sheriff's Office and Boone  
County Facilities Management

Purchasing requests approval for Amendment #4 to contract C000099, awarded from Sole Source 151-123120SS with C&C Group of Jefferson City, Missouri for HVAC Control Systems Services used by the Boone County Sheriff's Office for the Boone County Jail in coordination with the Boone County Facilities Management Department. The original contract was awarded July 30, 2020 via Commission Order 334-2020. Amendment #4 adds renewal pricing and coverages for the period 08/01/2024 through 07/31/2025.

Amendment #4 also adds one more renewal option to the original agreement. A new Sole Source will be established next year.

Payment will reference codes 6100 - Facilities Management Building Maintenance /60050 -Equipment Service Contract: \$5,340.00.

/lp

c: Contract File



06/03/24

RQST  
DATE

### PURCHASE REQUISITION BOONE COUNTY, MISSOURI

8743

VNDR #

C&C Group

VENDOR NAME

151-123120SS

BID #

Ship to Dept #: 6100

Bill to Dept #: 6100

Dept	Account	Item Description	Qty	Unit Price	Amount
6100	60050	HVAC Control Systems Services: August 1, 2024 through July 31, 2025 for the Boone County Jail	1	\$5,340.00	\$5,340.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
GRAND TOTAL:					5,340.00

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory biddng requirements.

\_\_\_\_\_  
Approving Official

*L. J. Polizzano*  
Prepared By  
L. J. Polizzano

*PU*

\_\_\_\_\_  
Auditor Approval

Commission Order #: 277-2024 Date: 6/13/2024

**CONTRACT AMENDMENT NUMBER FOUR**  
**HVAC Control Systems Services**

The Agreement, **C000099 (151-123120SS)** dated July 30, 2020, made by and between Boone County, Missouri, and **C & C Sales, Inc., d/b/a C & C Group** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Update the Preventative Maintenance Services for the Boone County Jail, Schneider Electric DDC Control System for the firm annual amount of **\$5,340.00** as described in **Attachment One – Amendment Four** attached hereto and incorporated into the contract.
2. Renew the Repair Service contract with the attached Scope of Work for the period **August 1, 2024, through July 31, 2025**. The contract may be renewed annually. The contractor **MUST** provide notice of proposed adjustments to the price at least sixty days prior to the agreement renewal date.
3. Annual Repair Service Pricing: Should repair services be needed, the services shall be priced as follows:

<b>Repair Services</b>	
<b>Description of Service</b>	<b>Firm, Fixed Price, or Discount Renewal Contract Period</b>
Labor Rate, <b>Straight Time</b> , Mondays through Fridays, between 7:00 A.M and 5:00 P.M. – holidays excepted	\$140.00/Hour
Labor Rate, <b>Overtime</b> , and all other times with the exception of federal holidays	\$210.00/Hour
Labor Rate, Work performed on federal holidays	\$280.00/Hour
Discount rate from current list price for Intelligent Automation parts and devices	40% (multiplier = .62)
Discount rate from current list pricing for electric/pneumatic controls	60% (multiplier = .42)
A cost plus for outside parts and devices	No more than +15%
Trip Charge – flat rate	\$50.00

4. **REVISE** Paragraph 2 of the Purchase Agreement as follows:

**2. Contract Period** – The contract period shall be **August 1, 2020 through July 31, 2021**. The County shall have the option to renew the contract for **four (4)** one-year periods subsequent to the initial contract period, with an option to renew on a month-to-month basis thereafter for a maximum of six (6) months from the end-date of the last renewal period.

4. **REVISE** Paragraph 4.3 of the Purchase Agreement as follows:

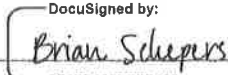
**4.3 Contract Period:** The contract period shall be from **Date of Award through One (1) Year** The contract may be renewed at the sole option of the County for an additional **four (4) one-year periods**, or any portion thereof, for as needed repair work. The County also reserves the right to terminate and/or cancel the contract in writing prior via a formal contract amendment issued by the Purchasing Department.

5. Except as specifically amended hereunder, all other terms, conditions, and provisions of the original agreement and subsequent amendments shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**C & C SALES, INC.**  
**d/b/a C & C GROUP**

**BOONE COUNTY, MISSOURI**  
By: Boone County Commission

By  \_\_\_\_\_  
DocuSigned by:  
9F07D363FEFB428...

 \_\_\_\_\_  
DocuSigned by:  
57400BED96434D4...

Title VP, GM Central Missouri

Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

 \_\_\_\_\_  
DocuSigned by:  
7D71DEAEB9D74DD...

 \_\_\_\_\_  
DocuSigned by:  
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County Counselor

County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by: <i>Kyle Roman</i> The Electronic Signature 8C24BD84EE7A483...	6/3/2024	6100/60050: \$5,340.00
Signature	Date	Appropriation Account



**C&C Group**

*www.c-cgroup.com*

2414-B Hyde Park Road  
Jefferson City, Missouri 65109  
Office: 573.632.4247 Fax: 573.632.4242

- Temperature Controls
- NEBB Test and Balance
- Security Solutions
- Access Floors
- Standby Generators

**Maintenance Service Agreement**  
**Prepared For**

**Boone County Facilities**  
613 E Ash Street  
Columbia, Missouri 65201

For Services provided  
at

**Boone County Jail**

May 2, 2024

## **MAINTENANCE SERVICES AGREEMENT**

Boone County Facility Maintenance  
613 East Ash St  
Columbia, Missouri 65201

### **Services to be provided at the following Location(s):**

Boone County Jail

C&C Group agrees to provide the following services described in the attached schedules in accordance with the following terms and conditions.

### **Services Agreement Attachments**

Service Summary

### **Terms and Payment**

This Service Agreement shall begin on the 1st day of August, 2024, and shall continue for a period of twelve months. After the initial term, either party may terminate this agreement upon thirty days written notice prior to the anniversary date of the agreement.

The contract price shall be subject to adjustment at the time of the renewal date to recognize any changes in costs. Notice of proposed adjustments to the price will be provided at least sixty days prior to agreement renewal date.

C&C Group agrees to furnish the services as described in this agreement for the Annual sum of: **\$5,340.00. (Five Thousand and Three hundred Forty Dollars.)**

Invoices will be issued Annually as agreed for the amount of \$5,340.00. Payment will be made within 30 days of invoice date.

This proposal, including the attached pages, special conditions, and attachments constitutes the entire agreement and shall become a valid contract after customer acceptance and credit approval, by C&C Group. This agreement supersedes all prior presentations and agreements not incorporated herein. This Proposal is valid through: 30 days from date of issue.

## **MAINTENANCE SERVICES**

### **Service Summary**

C&C Group will propose to provide the following Preventive Maintenance Inspections to the Boone County Jail Schneider Electric DDC control system. This Service Summary does not include any repair labor or repair parts as outlined below:

1. A conclusive inspection and calibration of all components of the Schneider Electric System once per year, including checkout of the LAN, verification of controller operation, and the calibration of all field devices.
2. A service log will be kept for each controller inspected. This log will be provided to the customer at the completion of each inspection period.
3. Any repair, replacement parts, or labor needed to bring the system back into design specification will be submitted in proposal form per the contract for authorization.
4. A labor rate of \$140.00/hour for straight time, Monday through Friday, except holidays, between the hours of 7:00 AM and 5:00 PM.
5. A labor rate of \$210.00/hour for overtime.
6. A labor rate of \$280.00/hour for Federal Holiday times.
7. A discount rate from list price for Intelligent Automation parts and devices of 40% (multiplier of .62).
8. A discount from list price for electric/pneumatic controls of 60% (multiplier of .42).
9. A cost plus for outside parts and devices of +15%.
10. Twenty-four hour emergency response time, which includes:
  - An eight-hour onsite response to emergency situations.

**MAINTENANCE SERVICES**  
**Facility Management Services**

**I/A Series MNB-1000, MNB-V2, Automation Servers**

Service Procedure	Function	Benefit	Recommended Frequency
<b>Verify Controller Database and Modifications</b>	<p>Compare/verify each device database matches agreed upon Owner "as built" prints and records.</p> <p>Identify all additions, modifications, and changes to software sequences, setpoints, schedules and limits.</p> <p>Provide assessment report to Owner of impact of all noted changes.</p> <p>Update "as built" records and database storage files with Owner approved changes.</p>	<p>Database verification ensures DDC system operates and performs as designed to meet goals for energy reduction and comfort performance.</p> <p>Eliminates "creeping decay" of operational performance caused by non-removal of "temporary" bypasses, etc.</p> <p>Provides Owner with recommended courses of action to improve performance over time.</p> <p>Ensures records are accurately maintained and documented.</p>	Annually
<b>Verify Operation of Remote Communication Datalink to Remote Site</b>	<p>Initiate communications with DDC control network. <b>Remote access will need to be made available through the County IT department to utilize this functionality.</b></p>	<p>Provides continuous check of service response mechanism.</p>	Annually
<b>Remote Service On-Site Service</b>	<p>Provide routine database backup service of all operating controller databases.</p> <p>In the event of catastrophic failure, download database to replacement device.</p> <p>Update device database to current operating standards.</p>	<p>Reduces downtime by having a current database available for replacement.</p> <p>Provides an off-site record archiving depot as protection against catastrophic failure, theft and malicious damage to databases.</p>	Annually
<b>Visual Inspection</b>	<p>Ensure device is not physically damaged.</p> <p>Report all damaged components.</p>	<p>Ensure there are not impending failures which can adversely affect system operation and integrity.</p>	Annually



**MAINTENANCE SERVICES**  
**Facility Management Services**

**I/A Series MNB-1000, MNB-V2, Automation Servers**

Service Procedure	Function	Benefit	Recommended Frequency
Check Sensor Accuracy	Verify operational accuracy of room sensor within $\pm 0.5^{\circ}\text{F}$ .	Ensures comfort of occupants is provided	Annually
Check Zone Occupancy Override Operation	Verify that controlled systems switch from unoccupied to occupied modes.	Ensures after-hours comfort of occupants.  Verifies proper input to after-hours billing programs.  Maximizes energy efficiency of systems by employing scheduled control operations	Annually
Check Economizer Cycle Operation	Verify that economizer modulates to maintain mixed air setpoint. Verify that changeover function operates per design. Verify that modulating low limit function operates as designed.	Maximizes energy savings by using free cooling whenever possible.  Maintains system operating efficiency.  Extends compressor life by utilization of free cooling.  Minimizes potential of coil failure by ensuring operation of low limit devices.	Annually

**I/A Series MNB-1000, MNB-V2, Automation Servers**

Service Procedure	Function	Benefit	Recommended Frequency
Check Airflow of Pressure Independent VAV Terminals	Verify that VAV terminal min./max. airflow conforms with "as built" drawings at current revision level.  Provide written report of any variances greater than $\pm 50$ CFM.	Ensures proper ventilation requirements.  Ensures occupant comfort requirements can be met.  Ensures building operations perform as designed, meeting efficiency standards for building.	Annually
Check VAV Sequence of Operation	Verify operation of heating, cooling, occupied, unoccupied and warm-up modes of operation.	Ensures system operates as designed to provide proper comfort under all operating conditions.  Maintain system operating efficiency at design, reducing operational costs.	Annually
Check Room Sensor for Accuracy	Verify operational accuracy of room sensor within $\pm 0.5^{\circ}\text{F}$ .	Ensures occupant comfort is met.  Ensures system operates at maximum efficiency.	Annually

278 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 24

In the County Commission of said county, on the 13th day of June 20 24


the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #1 to County Contract C000789 awarded from Cooperative Contract CC240449008, Qualified Vendors List for Ammunition, Rifle and Pistol Ammunition for the Boone County Sheriff's Office provided by Sunset Law Enforcement LLC of Ackley, Iowa.

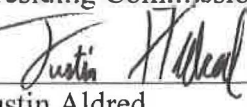
The Contract Amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

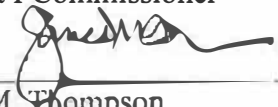
Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



5551 S. Tom Bass Road  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: June 6, 2024  
RE: Amendment #1 to Contract C000789 from Cooperative Contract  
CC240449008– QVL Ammunition – Rifle and Pistol for the Boone  
County Sheriff

Amendment #1 to contract C000789 awarded from cooperative contract CC240449008 – QVL Ammunition Rifle and Pistol for the Boone County Sheriff is being amended to add the purchase of 22,5000 rounds of Hornady Luger 9mm pistol ammunition and to revise the Purchase Agreement title.

The Purchasing Department requested quotes from the ammunition dealers on the Qualified Vendors List that sell the Hornady pistol ammunition. Five vendors were solicited. Two bids and two “No Bids” were received.

1. Gulf States Distributors, Inc. of Montgomery, Alabama
2. Sunset Law Enforcement LLC of Ackley, Iowa
3. Precision Delta Corporation of Ruleville, Mississippi (No Bid)
4. Bald Ridge Outdoors LLC of Van Buren, Missouri (No Bid)

The two bids received were reviewed by the Purchasing Department and the Sheriff’s Office (see the attached Bid Tabulation and Cost Evaluation). The bid from Sunset Law Enforcement LLC of Ackley, Iowa is the “lowest and best” bidder. Captain Brian Leer of the Sheriff’s Office has recommended that the County proceed with an award of 22,500 rounds to Sunset Law Enforcement LLC.

The contract was originally awarded May 7, 2024 via Commission Order 221-2024.

Payment for the ammunition will reference these codes:

- 2901 –LEST Sheriff Operations/23200 – Ammunition: \$1,865.70;
- 1251 - General Fund Sheriff Operations/23200 - Ammunition: \$10,074.78
- 1255 – General Fund Detention Operations/23200 - Ammunition: \$497.52

06/04/24

RQST  
DATE

**PURCHASE REQUISITION  
BOONE COUNTY, MISSOURI**

16320

Sunset Law Enforcement LLC

CC240449008

VNDR #

VENDOR NAME

BID #


Ship to Dept #: 1251

Bill to Dept #: 1251

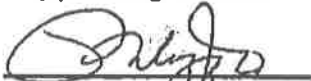
Dept	Account	Item Description	Qty	Unit Price	Amount
1251	23200	Hornady 9mm Luger +P 135 grain Flex Lock Critical Duty Pistol Ammunition	36.45	\$276.40	\$10,074.78
2901	23200	Hornady 9mm Luger +P 135 grain Flex Lock Critical Duty Pistol Ammunition	6.75	\$276.40	\$1,865.70
1255	23200	Hornady 9mm Luger +P 135 grain Flex Lock Critical Duty Pistol Ammunition	1.8	\$276.40	\$497.52
					\$0.00
		Total: 45 Cases = 22,500 Rounds			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

GRAND TOTAL: 12,438.00

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.



Approving Official



Prepared By



Auditor Approval

Commission Order: 278-2024

Date: 6/13/2024

**CONTRACT AMENDMENT NUMBER ONE  
AMMUNITION QVL: RIFLE and PISTOL for SHERIFF**

County contract # **C000789**, awarded from cooperative contract CC240449008, dated May 07, 2024 made by and between Boone County, Missouri and **Sunset Law Enforcement LLC** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- REVISE** the title of the Purchase Agreement from "Ammunition QVL: .308 Rifle Ammunition for Sheriff" to "Ammunition QVL: Rifle and Pistol for Sheriff" as shown above.
- ADD** the following purchase:

**Purchase** – The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with 22,500 rounds of Hornady 9mm Luger +P 135 grain FlexLock <sup>®</sup> Critical Duty <sup>®</sup> Ammunition as shown in **Attachment One** that includes the quote dated **May 22, 2024** submitted by **Mike Bright** on behalf of the Contractor and clarification e-mails from **Mike Bright** submitted on behalf of the Contractor dated **May 23, 2024 and May 30, 2024**:

Line Item	Description	Firm Unit Price - Per Case	Number Cases	Total Extended Price
1.	Pistol Ammunition:  Hornady 9mm Luger +P 135 grain FlexLock <sup>®</sup> Critical Duty <sup>®</sup> Ammunition	\$276.40/case -500 rounds per case  Converted to \$552.80/M	45 (500-round cases)  Converted to 22.5M or 22,500 Rounds	\$12,438.00  Same
	Delivery Price	No Charge -- FOB Destination Freight prepaid and Allowed		
<b>Total Final Price</b>				<b>\$12,438.00</b>

- All other terms, conditions and prices of the original contract shall remain the same and apply hereto.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives acknowledge termination of said contract.

**SUNSET LAW ENFORCEMENT LLC**

by DocuSigned by: Mike Bright  
EB25A748B940A1...  
title President

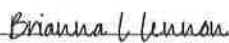
**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
DocuSigned by: [Signature]  
57400BED98434D4...  
Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:  
  
7D71DEAEB9D74DD...  
County Counselor


ATTEST:

DocuSigned by:  
  
D267E242BFB948C...  
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1251/23200: \$10,074.78; 2901/23200: \$1,865.70; 1255/23200: \$497.52

DocuSigned by:  
  
8E8FE1148A274E1...  
Signature

6/5/2024  
Date

Appropriation Account

279 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ca.

June Session of the April Adjourned

Term. 20 24

In the County Commission of said county, on the 13th day of June 20 24


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and the Missouri Capitol Police.


The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

## K-9 MAINTENANCE TRAINING AGREEMENT

THIS AGREEMENT dated the 13<sup>th</sup> day of June, 2024, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Office (BCSO), and the Missouri Department of Public Safety Capitol Police (Agency):

**WHEREAS**, BCSO can provide K-9 maintenance training through its certified K-9 training staff; and

**WHEREAS**, Agency desires to send its K-9 and handler through the BCSO's K-9 maintenance training program; and

**WHEREAS**, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220;

**NOW, THEREFORE**, it is agreed by and between the parties as follows:

**1. MAINTENANCE TRAINING.** BCSO agrees to provide Agency's K-9 handler and K-9 maintenance training by and through BCSO's certified staff. Training areas will include obedience and explosives detection. The training shall consist of not less than twenty (20) sessions. Agency will receive a certificate documenting successful completion of the BCSO's program.

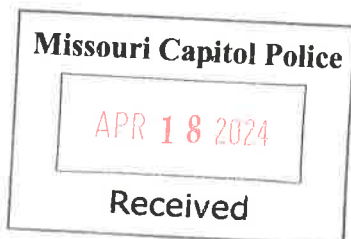
**2. EMPLOYED STATUS OF K-9 HANDLER.** Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.

**3. CONTRACT PRICE AND PAYMENT.** Agency shall pay County a total sum of One Thousand Dollars (\$1,000.00) for the training contemplated herein, calculated at a rate of \$50/session. Agency shall pay one-half, or \$500.00, upon execution of this contract and the remaining one-half, or \$500.00, after ten (10) sessions have been completed.

**4. TERM AND TERMINATION.** The term of this Agreement shall begin on the 1st day of May, 2024, for a period of one-year and may be renewed for two (2) additional, one-year contracts on the same terms and conditions as set forth herein. Either party may terminate this Agreement at any time by providing the other written notice of their intent to terminate at least 90 days in advance of the intended termination date. In the event of a termination, the parties will reconcile the payments paid and/or due based on the number of sessions attended and the rate of \$50.00 per session.

**5. MODIFICATION AND WAIVER.** No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.

**6. FUTURE COOPERATION.** The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.





7. **ENTIRE AGREEMENT.** The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.

8. **AUTHORITY.** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

**MISSOURI CAPITOL POLICE**

By: Zim Schwartz  
Zim Schwartze, Chief

Printed Name:  
Zim Schwartz

**BOONE COUNTY, MISSOURI**

By: Kip Kendrick  
Kip Kendrick, Presiding Commissioner

Attest: Brianna L. Lennon  
Brianna L. Lennon, County Clerk

Approved: Dwayne Carey  
Dwayne Carey, Sheriff

Approved as to legal form:  
CJ Dykhouse  
CJ Dykhouse, County Counselor

Acknowledged for Budgeting Purposes:  
Kyle Rieman by A.N.  
Kyle Rieman, Auditor

Exhibit "A"

**INFORMED CONSENT WAIVER AND RELEASE**


ASSUMPTION OF RISKS: I acknowledge that participation in the \_\_K-9 Maintenance Training\_\_ [hereinafter the "Program"] involves physical activities which, by their very nature, carry certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. These physical activities involve strenuous exertions of strength using various muscle groups and also involve quick movements using speed and change of direction, all of which could result in injury. These risks range from minor bruises and scratches to more severe injuries, including the risk of heart attacks or other catastrophic injuries. I understand and appreciate that these physical activities carry certain inherent risks and I hereby assert that my participation is voluntary and that I knowingly assume all such risks.

WAIVER AND RELEASE: In consideration of accepting my entry into this Program, I hereby, for myself, my heirs, executors, administrators, or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge the Boone County Sheriff's Office, Boone County, Missouri, and/or its employees and agents engaged by them for any purpose relating to the Program that I have been permitted to participate in. This release and waiver extends to all claims of every kind of nature, whatsoever, foreseen or unforeseen, known or unknown.

INDEMNIFICATION AND HOLD HARMLESS: I also agree to indemnify and hold harmless the Boone County Sheriff's Office, Boone County, Missouri, and/or its employees and agents all from any and all claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees, that result from my participation in or involvement with the Program.

Waivers and Releases for minors are accepted only with a parent/guardian signature.

Signature of Participant/Date

 #125

Printed Name of Participant

ADAM HOSKINS

280 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

June Session of the April Adjourned

Term. 20 24

In the County Commission of said county, on the 13th day of June 20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and the Missouri Capitol Police.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Done this 13<sup>th</sup> day of June 2024.

ATTEST:

Brianna L. Lennon  
Brianna L. Lennon  
Clerk of the County Commission

Kip Kendrick  
Kip Kendrick  
Presiding Commissioner

Justin Aldred  
Justin Aldred  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

## K-9 MAINTENANCE TRAINING AGREEMENT

THIS AGREEMENT dated the 13<sup>th</sup> day of June, 2024, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Office (BCSO), and the Missouri Department of Public Safety Capitol Police (Agency):

**WHEREAS**, BCSO can provide K-9 maintenance training through its certified K-9 training staff; and

**WHEREAS**, Agency desires to send its K-9 and handler through the BCSO's K-9 maintenance training program; and

**WHEREAS**, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220;

**NOW, THEREFORE**, it is agreed by and between the parties as follows:

**1. MAINTENANCE TRAINING.** BCSO agrees to provide Agency's K-9 handler and K-9 maintenance training by and through BCSO's certified staff. Training areas will include obedience and explosives detection. The training shall consist of not less than twenty (20) sessions. Agency will receive a certificate documenting successful completion of the BCSO's program.

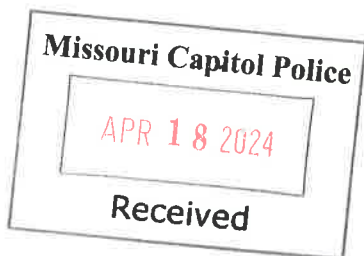
**2. EMPLOYED STATUS OF K-9 HANDLER.** Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.

**3. CONTRACT PRICE AND PAYMENT.** Agency shall pay County a total sum of One Thousand Dollars (\$1,000.00) for the training contemplated herein, calculated at a rate of \$50/session. Agency shall pay one-half, or \$500.00, upon execution of this contract and the remaining one-half, or \$500.00, after ten (10) sessions have been completed.

**4. TERM AND TERMINATION.** The term of this Agreement shall begin on the 27<sup>th</sup> day of October, 2024, for a period of one-year and may be renewed for two (2) additional, one-year contracts on the same terms and conditions as set forth herein. Either party may terminate this Agreement at any time by providing the other written notice of their intent to terminate at least 90 days in advance of the intended termination date. In the event of a termination, the parties will reconcile the payments paid and/or due based on the number of sessions attended and the rate of \$50.00 per session.

**5. MODIFICATION AND WAIVER.** No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.

**6. FUTURE COOPERATION.** The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.



7. **ENTIRE AGREEMENT.** The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.

8. **AUTHORITY.** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

**MISSOURI CAPITOL POLICE**

By: Zim Schwartzze  
Zim Schwartzze, Chief

Printed Name: Zim Schwartzze

**BOONE COUNTY, MISSOURI**

By: Kip Kendrick  
Kip Kendrick, Presiding Commissioner

Attest: Brianna L. Lennon  
Brianna L. Lennon, County Clerk

Approved: Dwayne Carey  
Dwayne Carey, Sheriff

Approved as to legal form:

CJ Dykhouse  
CJ Dykhouse, County Counselor

Acknowledged for Budgeting Purposes:

Kyle Rieman by A.N.  
Kyle Rieman, Auditor

Exhibit "A"

**INFORMED CONSENT WAIVER AND RELEASE**

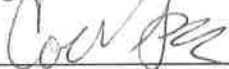
ASSUMPTION OF RISKS: I acknowledge that participation in the \_\_K-9 Maintenance Training\_\_ [hereinafter the "Program"] involves physical activities which, by their very nature, carry certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. These physical activities involve strenuous exertions of strength using various muscle groups and also involve quick movements using speed and change of direction, all of which could result in injury. These risks range from minor bruises and scratches to more severe injuries, including the risk of heart attacks or other catastrophic injuries. I understand and appreciate that these physical activities carry certain inherent risks and I hereby assert that my participation is voluntary and that I knowingly assume all such risks.

WAIVER AND RELEASE: In consideration of accepting my entry into this Program, I hereby, for myself, my heirs, executors, administrators, or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge the Boone County Sheriff's Office, Boone County, Missouri, and/or its employees and agents engaged by them for any purpose relating to the Program that I have been permitted to participate in. This release and waiver extends to all claims of every kind of nature, whatsoever, foreseen or unforeseen, known or unknown.

INDEMNIFICATION AND HOLD HARMLESS: I also agree to indemnify and hold harmless the Boone County Sheriff's Office, Boone County, Missouri, and/or its employees and agents all from any and all claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees, that result from my participation in or involvement with the Program.

Waivers and Releases for minors are accepted only with a parent/guardian signature.

**Signature of Participant/Date**

 05/01/2024

---

**Printed Name of Participant**

Carly Stark

---

281 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

June Session of the April Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the

13th

day of June

20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Agreement between Boone County and the City of Kearney, Missouri Police Department.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Done this 13<sup>th</sup> day of June 2024.

ATTEST:

Brianna L. Lennon  
Brianna L. Lennon  
Clerk of the County Commission

Kip Kendrick  
Kip Kendrick  
Presiding Commissioner

Justin Aldred  
Justin Aldred  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

**COOPERATIVE AGREEMENT  
FOR K-9 BASIC TRAINING SERVICES**

THIS AGREEMENT dated the 13<sup>th</sup> day of June, 2024, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Office (BCSO), and the City of Kearney Police Department (Agency):

**WHEREAS**, BCSO can provide K-9 basic training through its certified K-9 training staff; and

**WHEREAS**, BCSO can assist Agency in selecting a canine for purchase from an approved vendor to receive the training; and

**WHEREAS**, Agency desires to procure a canine to receive training from a vendor approved by County and train one of Agency's officers as that canine's handler through the BCSO's K-9 basic training program; and

**WHEREAS**, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220;

**NOW, THEREFORE**, it is agreed by and between the parties as follows:

1. **ASSISTANCE WITH PROCUREMENT OF CANINE.** County's K-9 trainer will provide advice on the selection of an appropriate canine from a vendor approved by County. The approved vendor will provide a minimum of a 6-month trainability guarantee and a 1-year health guarantee on a purchased canine that will run to the benefit of Agency. County will provide Agency with information about approved vendors.
2. **TRAINING.** BCSO agrees to provide Agency's K-9 handler and canine basic training by and through BCSO's certified staff. Training areas will include obedience, tracking, area search, article search, building search, K-9 aggression control, scenario-based training, and narcotics detection with respect to cocaine, heroin, and methamphetamines. The training shall consist of not less than forty (40) sessions, with each session consisting of approximately one, 8-hour day. The training will be conducted over a period of eight (8) weeks, Monday – Friday, in regularly-scheduled sessions during that 8-week period. Agency will receive a certificate documenting successful completion of the BCSO's program if the K-9 team meets the standards and requirements of the Missouri Police Canine Association at the conclusion of the training contemplated herein.
3. **EMPLOYED STATUS OF K-9 HANDLER.** Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.
4. **CONTRACT PRICE AND PAYMENT.** Agency shall pay County a total sum of Four Thousand Dollars (\$4,000.00) for the training contemplated herein, calculated at a rate of \$100.00/session. Agency may pay the full amount upon execution of this contract or, at Agency's option, Agency shall pay one-half, or \$2,000.00, upon execution of this contract and the remaining one-half, or \$2,000.00, after twenty (20) sessions have been completed.
5. **TERM AND TERMINATION.** The Agreement contemplates training sessions to commence on or about the 1<sup>st</sup> day of July, 2024, and sessions will proceed consecutively, Monday – Friday,



for a period of eight (8) weeks as scheduled by County. Either party may terminate this Agreement at any time by providing the other written notice of their intent to terminate. Upon termination for convenience by either party, the parties will reconcile the payments paid and/or due based on the number of sessions attended at the rate of \$100.00 per session (with each session being approximately one, 8-hour day).

6. **MODIFICATION AND WAIVER.** No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.
7. **FUTURE COOPERATION.** The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.
8. **ENTIRE AGREEMENT.** The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.
9. **AUTHORITY.** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

**AGENCY**

By: 


Printed Name:


John S Stewart

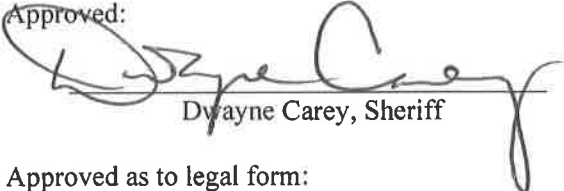
Attest:

\_\_\_\_\_


**BOONE COUNTY, MISSOURI**

By:   
Kip Kendrick, Presiding Commissioner

Attest:   
Brianna L. Lennon, County Clerk

Approved:   
Dwayne Carey, Sheriff

Approved as to legal form:

  
CJ Dykhouse, County Counselor

Acknowledged for Budgeting Purposes:

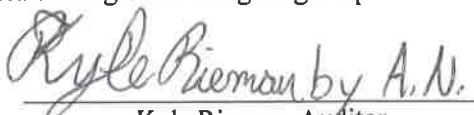
  
Kyle Rieman, Auditor

Exhibit "A"

### INFORMED CONSENT WAIVER AND RELEASE

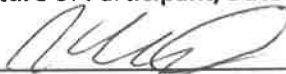
**ASSUMPTION OF RISKS:** I acknowledge that participation in the BCSO Basic Dual Purpose K-9 Training Class [hereinafter the "Program"] involves physical activities which, by their very nature, carry certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. These physical activities involve strenuous exertions of strength using various muscle groups and also involve quick movements using speed and change of direction, all of which could result in injury. These risks range from minor bruises and scratches to more severe injuries, including the risk of heart attacks or other catastrophic injuries. I understand and appreciate that these physical activities carry certain inherent risks and I hereby assert that my participation is voluntary and that I knowingly assume all such risks.

**WAIVER AND RELEASE:** In consideration of accepting my entry into this Program, I hereby, for myself, my heirs, executors, administrators, or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge the Boone County Sheriff's Office, Boone County, Missouri, and/or its employees and agents engaged by them for any purpose relating to the Program that I have been permitted to participate in. This release and waiver extends to all claims of every kind of nature, whatsoever, foreseen or unforeseen, known or unknown.

**INDEMNIFICATION AND HOLD HARMLESS:** I also agree to indemnify and hold harmless the Boone County Sheriff's Department, Boone County, Missouri, and/or its employees and agents all from any and all claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees, that result from my participation in or involvement with the Program.

Waivers and Releases for minors are accepted only with a parent/guardian signature.

**Signature of Participant/Date**

 5-29-24

**Printed Name of Participant**

Jerry Parton

Bill No. 21-2024

Ordinance No. 1570-2024

**AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT BETWEEN THE CITY OF KEARNEY, MISSOURI, AND BOONE COUNTY, MISSOURI, BY AND THROUGH THE BOONE COUNTY SHERIFF'S OFFICE FOR K-9 BASIC TRAINING SERVICES.**

**WHEREAS**, selection of a dual purpose K9 will take place on June 3<sup>rd</sup>, 2024 at Shallow Creek Kennels, located at Sharpsville Pennsylvania, with the assistance of the Boone County K9 Academy Director; and

**WHEREAS**, pre-training of the selected K9 will be completed June 5<sup>th</sup>, 2024 through June 21<sup>st</sup>, 2024 in Boone County, Missouri; and

**WHEREAS**, the basic handler course and K9 training resulting in accredited certification will be completed from July 1st, 2024-August 23<sup>rd</sup>, 2024 in Boone County Missouri.

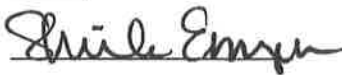
NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF KEARNEY, MISSOURI, AS FOLLOWS:

Section 1. That the Police Chief is authorized to sign the Cooperative Agreement for K-9 basic training services in the amount of \$4,000.00 and a copy of the agreement shall be attached and considered part of this ordinance.

Section 2. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen of the City of Kearney and approval by the Mayor.

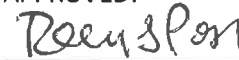
**ADOPTED AND APPROVED BY THE MAYOR AND BOARD OF ALDERMEN, CITY OF KEARNEY, MISSOURI, THIS 20TH DAY OF MAY, 2024.**

Attest:



Sheila Ernzen, City Clerk

APPROVED:



Randy Pogue, Mayor

ATTEST A TRUE AND CERTIFIED COPY:



Sheila Ernzen, City Administrator/Clerk



282 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the 13th day of June 20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

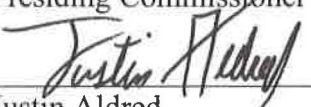
Dr. Sonita Simelus	Board of Health	Re-Appointment	Three-Year Term	May 31, 2024, 2024 through June 1, 2027
--------------------	-----------------	----------------	-----------------	---

Done this 13<sup>th</sup> day of June 2024.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission

  
 Kip Kendrick  
 Presiding Commissioner

  
 Justin Aldred  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner



# Boone County Commission

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

**Board or Commission:** Board of Health

**Name:** Sonita Claude Simelus

**Home Address:** 2303 Windstone Drive

**City:** Columbia **Zip Code:** 65201

**Business Address:** \_\_\_\_\_

**City:** Columbia **Zip Code:** 65201

**At which address would you prefer to be contacted?**     

**E-mail:** simeluss@missouri.edu

**Phone (Home):** (573)529-9031 **Phone (Work):** (573)882-0980 **Phone (Cell):** \_\_\_\_\_

**Fax:** \_\_\_\_\_

### **Qualifications:**

I am a public health professional with an MD and MPH, currently pursuing a DrPH at Mercer University. Certified as a Health Education Specialist, I teach at the University of Missouri-Columbia and have extensive experience in research and policy analysis, especially in evaluating public health programs. My background includes clinical practice as an emergency room physician. I hold several academic honors and am active in professional public health organizations.

### **Past Community Service:**

In addition to serving as a Board of Health Member for the Columbia-Boone County Commissioners, I serve on several committees at MU. I am an abstract reviewer for APHA. As a Public Health Scholars Faculty Mentor, I support and guide aspiring public health professionals. Additionally, I participated in the Beacon of Hope Fellowship, conducting a Community Health Assessment and updating the Needs Assessment Manual for the McDonald County Health Department to aid in their accreditation process.

### **References:**

Lynelle Phillips, MPH, RN Assistant Teaching Professor, MU College of Health Sciences Brian Houston, PhD, MU Public Health Department Chair and Professor Sara Gable, PhD, Director, MU Institute of Public Policy

**I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.**

\_\_\_\_\_  
**Applicant Signature**

### **Return Application**

**To:**

**Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 333  
Columbia, MO 65201  
Fax: 573-886-4311**

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