

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

March Session of the January Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the

26th

day of March

20 24

the following, among other proceedings, were had, viz:

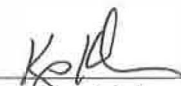
Now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for Position Number 914, Program Specialist, and does hereby authorize an appropriation of \$25.75 per hour for the salary of said position.

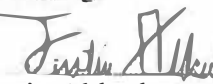
Done this 26th day of March 2024.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

156 -2024

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

March Session of the January Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the 26th day of March 20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1195 to account for the 2023 insurance claim activity of revenue and expenditures not budgeted in the General & Assessment Fund. Other funds activity covered by savings in class 7.

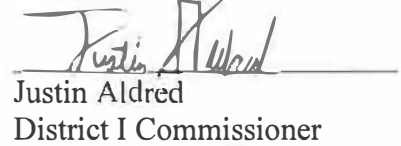
Done this 26th day of March 2024.

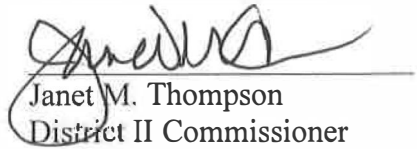
ATTEST:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

RECEIVED

MAR 11 2024

BOONE COUNTY
AUDITOR

12/31/23
EFFECTIVE DATE

FOR AUDITORS USE

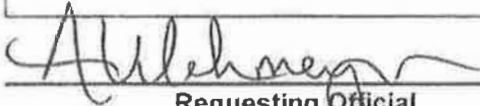
(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1195	3882	GF Insurance Activity	Restitution Reimb		5,162
1195	3945	GF Insurance Activity	Insurance Recoveries/Proceeds		51,931
1195	3946	GF Insurance Activity	Ins Proceeds-Cap Asst Retired		26,080
1195	59100	GF Insurance Activity	Vehicle Repairs/Maintenance		54,380
2011	3945	Assessment Insurance Activity	Insurance Recoveries/Proceeds		5,362
2011	59100	Assessment Insurance Activity	Vehicle Repairs/Maintenance		5,362

- 148,277

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To account for 2023 insurance claim activity of revenue and expenditures not budgeted - General Fund & Assessment Fund. Other funds activity covered by savings in class 7.


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: COVER INS CLAIM EXP FY2023



HA 
Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

03/11/24 09:46:01

LEDGER YEAR	DEPT	Department Name	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE
2023	1195	GF INSURANCE ACTIVIT	3800	3882	RESTITUTION REIMB/		.00	5,161.23	5,161.23-
					TOTAL		.00	5,161.23	5,161.23-
2023	1195	GF INSURANCE ACTIVIT	3900	3945	INSURANCE RECOVERI		.00	51,930.95	51,930.95-
		1195 GF INSURANCE ACTIVIT		3946	INS PROCEEDS-CAP A		.00	26,080.00	26,080.00-
					TOTAL		.00	78,010.95	78,010.95-
2023	1195	GF INSURANCE ACTIVIT	50000	59100	VEHICLE REPAIRS/MA		.00	54,379.96	54,379.96-
					TOTAL		.00	54,379.96	54,379.96-
2023	1195	GF INSURANCE ACTIVIT	70000	71001	AUTO PHYSICAL DAMA	108,048.00	108,048.00	112,798.00	4,750.00-
		1195 GF INSURANCE ACTIVIT		71002	AUTO LIABILITY INS	45,000.00	45,000.00	48,410.00	3,410.00-
		1195 GF INSURANCE ACTIVIT		71004	PROPERTY INSURANCE	266,000.00	266,000.00	266,180.35	180.35-
		1195 GF INSURANCE ACTIVIT		71006	ERRORS & OMISSIONS	13,750.00	13,750.00	10,122.94	3,627.06
		1195 GF INSURANCE ACTIVIT		71007	LAW ENFORCEMENT IN	265,000.00	265,000.00	252,238.00	12,762.00
		1195 GF INSURANCE ACTIVIT		71008	GENERAL LIABILITY	124,500.00	124,500.00	124,794.45	294.45-
		1195 GF INSURANCE ACTIVIT		71011	PUBLIC OFFICIALS B	17,500.00	17,500.00	15,248.00	2,252.00
		1195 GF INSURANCE ACTIVIT		71016	AUTO CLAIMS DEDUCT	20,000.00	20,000.00	18,247.66	1,752.34
		1195 GF INSURANCE ACTIVIT		71018	OTHER CLAIMS DEDUC	15,000.00	15,000.00	15,016.50	16.50-
		1195 GF INSURANCE ACTIVIT		71020	UNINSURED CLAIMS	500.00	500.00	.00	500.00
		1195 GF INSURANCE ACTIVIT		71021	AUTO LIABILITY DED	5,000.00	5,000.00	1,000.00	4,000.00
		1195 GF INSURANCE ACTIVIT		71022	SMALL INCIDENT WOR	500.00	500.00	.00	500.00
		1195 GF INSURANCE ACTIVIT		71023	UNINSURED REIMBURS	1,000.00	1,000.00	463.28	536.72
					TOTAL	881,798.00	881,798.00	864,519.18	17,278.82
					TOTAL	881,798.00	881,798.00	1,002,071.32	120,273.32-

*** END OF REPORT ***

03/11/24 10:07:55

LEDGER YEAR	DEPT	Department Name	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE
2023	2011	ASSESSMENT INSURANCE	3900	3945	INSURANCE RECOVERI		.00	5,361.74	5,361.74-
					TOTAL		-00	5,361.74	5,361.74-
2023	2011	ASSESSMENT INSURANCE	50000	59100	VEHICLE REPAIRS/MA		.00	5,361.74	5,361.74-
					TOTAL		-00	5,361.74	5,361.74-
2023	2011	ASSESSMENT INSURANCE	70000	71001	AUTO PHYSICAL DAMA	2,570.00	2,570.00	2,567.00	3.00
		2011 ASSESSMENT INSURANCE		71002	AUTO LIABILITY INS	1,250.00	1,250.00	1,364.00	114.00-
		2011 ASSESSMENT INSURANCE		71006	ERRORS & OMISSIONS	510.00	510.00	479.76	30.24
		2011 ASSESSMENT INSURANCE		71008	GENERAL LIABILITY	2,600.00	2,600.00	2,587.00	13.00
		2011 ASSESSMENT INSURANCE		71016	AUTO CLAIMS DEDUCT	2,000.00	2,000.00	1,000.00	1,000.00
		2011 ASSESSMENT INSURANCE		71021	AUTO LIABILITY DED	1,000.00	1,000.00	.00	1,000.00
					TOTAL	9,930.00	9,930.00	7,997.76	1,932.24
					TOTAL	9,930.00	9,930.00	18,721.24	8,791.24-

* * * END OF REPORT * * *

03/11/24 10:22:38

LEDGER YEAR	DEPT	Department Name	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE
2023	2048	R&B INSURANCE ACTIVI	3900	3945	INSURANCE RECOVERI		.00	5,461.73	5,461.73-
					TOTAL		.00	5,461.73	5,461.73-
2023	2048	R&B INSURANCE ACTIVI	50000	59100	VEHICLE REPAIRS/MA		.00	579.59	579.59-
					TOTAL		.00	579.59	579.59-
2023	2048	R&B INSURANCE ACTIVI	60000	60100	BLDG REPAIRS/MAINT		.00	4,882.14	4,882.14-
					TOTAL		.00	4,882.14	4,882.14-
2023	2048	R&B INSURANCE ACTIVI	70000	71001	AUTO PHYSICAL DAMA	86,000.00	86,000.00	80,373.00	5,627.00
	2048	R&B INSURANCE ACTIVI		71002	AUTO LIABILITY INS	16,000.00	16,000.00	15,897.00	103.00
	2048	R&B INSURANCE ACTIVI		71004	PROPERTY INSURANCE	35,500.00	35,500.00	25,733.00	9,767.00
	2048	R&B INSURANCE ACTIVI		71006	ERRORS & OMISSIONS	10,500.00	10,500.00	8,947.52	1,552.48
	2048	R&B INSURANCE ACTIVI		71008	GENERAL LIABILITY	53,550.00	53,550.00	48,247.55	5,302.45
	2048	R&B INSURANCE ACTIVI		71016	AUTO CLAIMS DEDUCT	7,000.00	7,000.00	1,000.00	6,000.00
	2048	R&B INSURANCE ACTIVI		71018	OTHER CLAIMS DEDUC	10,000.00	10,000.00	10,000.00	.00
	2048	R&B INSURANCE ACTIVI		71021	AUTO LIABILITY DED	5,000.00	5,000.00	.00	5,000.00
	2048	R&B INSURANCE ACTIVI		71022	SMALL INCIDENT WOR	500.00	500.00	.00	500.00
	2048	R&B INSURANCE ACTIVI		71023	UNINSURED REIMBURS	500.00	500.00	.00	500.00
					TOTAL	224,550.00	224,550.00	190,198.07	34,351.93
					TOTAL	224,550.00	224,550.00	201,121.53	23,428.47

* * * END OF REPORT * * *

03/11/24 10:22:54

LEDGER YEAR	DEPT Name	Department Name	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE		
2023	2712	911/EM	INSURANCE	ACT	70000	71001	AUTO PHYSICAL DAMA	3,846.00	3,846.00	5,151.00	1,305.00-
	2712	911/EM	INSURANCE	ACT		71002	AUTO LIABILITY INS	2,500.00	2,500.00	2,387.00	113.00
	2712	911/EM	INSURANCE	ACT		71004	PROPERTY INSURANCE	48,500.00	48,500.00	47,790.15	709.85
	2712	911/EM	INSURANCE	ACT		71006	ERRORS & OMISSIONS	3,750.00	3,750.00	3,334.33	415.67
	2712	911/EM	INSURANCE	ACT		71008	GENERAL LIABILITY	18,700.00	18,700.00	17,979.65	720.35
	2712	911/EM	INSURANCE	ACT		71016	AUTO CLAIMS DEDUCT	2,000.00	2,000.00	.00	2,000.00
	2712	911/EM	INSURANCE	ACT		71018	OTHER CLAIMS DEDUC	5,000.00	5,000.00	2,887.08	2,112.92
	2712	911/EM	INSURANCE	ACT		71021	AUTO LIABILITY DED	2,000.00	2,000.00	.00	2,000.00
						TOTAL	86,296.00	86,296.00	79,529.21	6,766.79	
						TOTAL	86,296.00	86,296.00	79,529.21	6,766.79	

* * * END OF REPORT * * *

03/11/24 10:23:26

LEDGER YEAR	DEPT	Department Name	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE
2023	6106	FM INSURANCE ACTIVIT	3900	3945	INSURANCE RECOVERI		.00	.00	.00
					TOTAL		.00	.00	.00
2023	6106	FM INSURANCE ACTIVIT	70000	71001	AUTO PHYSICAL DAMA	6,500.00	6,500.00	5,900.00	600.00
	6106	FM INSURANCE ACTIVIT		71002	AUTO LIABILITY INS	3,000.00	3,000.00	3,110.00	110.00-
	6106	FM INSURANCE ACTIVIT		71004	PROPERTY INSURANCE	2,750.00	2,750.00	2,451.50	298.50
	6106	FM INSURANCE ACTIVIT		71006	ERRORS & OMISSIONS	1,600.00	1,600.00	1,007.50	592.50
	6106	FM INSURANCE ACTIVIT		71008	GENERAL LIABILITY	8,250.00	5,433.00	5,432.70	.30
	6106	FM INSURANCE ACTIVIT		71016	AUTO CLAIMS DEDUCT	3,000.00	3,000.00	.00	3,000.00
	6106	FM INSURANCE ACTIVIT		71018	OTHER CLAIMS DEDUC	5,000.00	3,399.00	.00	3,399.00
	6106	FM INSURANCE ACTIVIT		71021	AUTO LIABILITY DED	3,000.00	3,000.00	2,000.00	1,000.00
					TOTAL	33,100.00	28,682.00	19,901.70	8,780.30
2023	6106	FM INSURANCE ACTIVIT	90000	91300	MACHINERY & EQUIPM		.00	.00	.00
	6106	FM INSURANCE ACTIVIT		92300	REPLCMNT MACH & E		4,418.00	4,418.00	.00
					TOTAL		4,418.00	4,418.00	.00
					TOTAL	33,100.00	33,100.00	24,319.70	8,780.30

*** END OF REPORT ***

157-2024

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 2024

In the County Commission of said county, on the 26th day of March 20 24

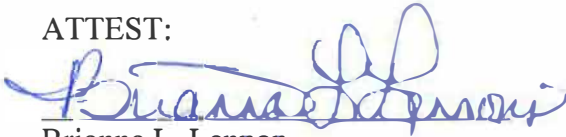
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Contract C000760 (PS22170) with Henderson Products Inc. for the purchase of Snowplows, Spreaders, and a Spreader Stand.

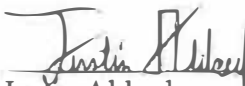
The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

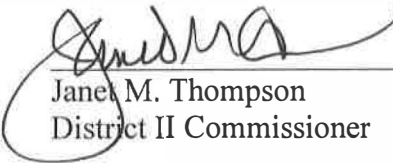
Done this 26th day of March 2024.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Amy Gerskin
Buyer



5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonecountymmo.org

MEMORANDUM

TO: BOONE COUNTY COMMISSION
FROM: Amy Gerskin
DATE: March 12, 2024
RE: **Cooperative Contract: National Purchasing Partners (NPPGov)
PS22170 – Seasonal Road Management – Term & Supply**

The Boone County Purchasing Department requests permission to utilize the National Purchasing Partners (NPPGov) cooperative contract PS22170 for Seasonal Road Management to purchase Five (5) Reversible Snowplows and Plow Side Hitch, Two (2) Single Auger Spreaders, and One (1) Spreader Stand from Henderson Products Inc., in compliance with all bid specifications and any addendum issued for the NPPGov contract PS22170, Henderson Products' Quotes #179704, Quote #179708 and Quote #179710 dated 3/11/2024. The Boone County contract number is C000760.

The total cost of this purchase is \$117,030.00 and will be paid by department 2040 – Road and Bridge Maintenance, account 92300 – Replacement Machinery and Equipment. This is a replacement purchase, and the 2024 total budgeted amount is \$124,500.00.

Additionally, the Purchasing Department requests permission to dispose of the following items through the Missouri Auto Auction:

- Henderson Spreader Stand – Serial Number STFSH-75583-1 – fixed asset tag # 24270
- SW13 Material Spreader - Serial Number 0708-3368 - fixed asset tag # 16683
- SW10 Material Spreader - Serial Number 1012-8427- fixed asset tag # 18193
- Henke 36R10 10' Snowplow – Serial Number 8081 - fixed asset tag # 14785
- Henke 36R10 10' Snowplow – Serial Number 8083 - fixed asset tag # 17079
- Henke 36R10 10' Snowplow – Serial Number 6852 - fixed asset tag # 17509
- Henke 41R10 10' Snowplow – Serial Number 5078 - fixed asset tag # 13173
- Henke 41R10 10' Snowplow – Serial Number 5079 - fixed asset tag # 13174

cc: Greg Eddington, Robert Sapp, R&B
Contract File

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 17509

Description of Asset: Henke 36R10 10' snowplow

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 6852

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

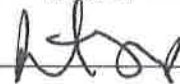
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 J

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature 

RECEIVED

MAR 20 2024

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 24270

Description of Asset: Henderson spreader stand

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): STFSH-75583-1

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement, replace with larger capacity unit, sell with FA18193

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date 6/22/20

G/L Account for Proceeds 2040-3836 J

Original Acquisition Amount 3,030.00

Original Funding Source 2741

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature 

RECEIVED

MAR 20 2024

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 16683

Description of Asset: Swenson SW13 material spreader

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 0708-3368

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement, replace with larger capacity unit

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature _____



To be Completed by: AUDITOR

Original Acquisition Date 9/30/08

G/L Account for Proceeds 2040-3835-J

Original Acquisition Amount 13,400.00

Original Funding Source 2741

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature 

RECEIVED

MAR 20 2024

BOONE COUNTY
AUDITOR'S OFFICE

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 18193

Description of Asset: Swenson SW10 material spreader

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 1012-8427

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement, replace with larger capacity unit

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

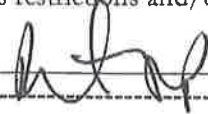
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/30/12

G/L Account for Proceeds 2040-3835 J

Original Acquisition Amount 10,261.00

Original Funding Source 2741

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature 

RECEIVED

MAR 20 2024

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 14785

Description of Asset: Henke 36R10 10' snowplow

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 8081

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 12/21/04

G/L Account for Proceeds 2040-3835 J

Original Acquisition Amount 5,091.66

Original Funding Source 2741

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

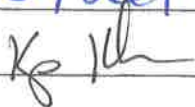
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature 

RECEIVED

MAR 20 2024

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 17079

Description of Asset: Henke 36R10 10' snowplow

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 8083

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 12/21/04

G/L Account for Proceeds 2040-3835 J

Original Acquisition Amount 5,191.67

Original Funding Source 2741

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature 

RECEIVED

MAR 20 2024

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 13173

Description of Asset: Henke 41R10 10' snowplow

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 5078

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date 11/15/2001

G/L Account for Proceeds 2040-3836 J

Original Acquisition Amount 4,761.00

Original Funding Source 2741

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature 

RECEIVED

MAR 20 2024

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date:

Fixed Asset Tag Number: 13174

Description of Asset: Henke 41R10 10' snowplow

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 5079

Condition of Asset: fair condition

Reason for Disposition: Scheduled Replacement

Location of Asset and Desired Date for Removal to Storage: R&B Tom Bass (Ready for disposal)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature _____



To be Completed by: AUDITOR

Original Acquisition Date 11/15/01

G/L Account for Proceeds 2040-3836 J

Original Acquisition Amount 4,761.00

Original Funding Source 2741

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 157-2024

Date Approved 3/26/2024

Signature [Signature]

RECEIVED

MAR 20 2024

BOONE COUNTY
AUDITOR

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 2024


In the County Commission of said county, on the 26th day of March 20 24

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1140 to correct being overbudget due to the County transfer policy where an employee was transferred to the Chief Deputy Treasurer position and then moved to a lower range position but kept their same salary. The transferred personnel ended up making \$13,000.00 more than budgeted for position 638. This Budget Amendment also corrects an extra \$13,000.00 from two personnel in that position at the start of 2023.

Done this 26th day of March 2024.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

12/31/23
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1140	10100	Treasurer	Salaries & Wages		14,604
1140	10300	Treasurer	Health Insurance		3,170
				-	17,774

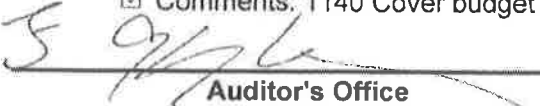
Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Overbudget due to county transfer policy where an employee was transferred to the chief deputy treasurer position by the previous treasurer. The new treasurer then moved that employee to a lower range position keeping their same salary. The transferred personnel ended up making \$13,000 more than budgeted for position 638. Also an extra \$13,000 from two personnel in that position at the start of the 2023.


Auditor's Office _____
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: 1140 Cover budget 2023




Auditor's Office




PRESIDING COMMISSIONER

Agenda



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

Year	<u>2023</u>	Original Appropriation	<u>306,262.00</u>
Dept	<u>1140 TREASURER</u>	Revisions	<u>2,503.00</u>
Acct	<u>10000 PERSONAL SERVICES</u>	Original + Revisions	<u>308,765.00</u>
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>326,538.95</u>
		Encumbrances	<u> </u>
Class/Account	<u>C CLASS</u>	Actual To Date	<u>326,538.95</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>17,773.95-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>17,773.95-</u>

Expenditures by Period

January	<u>15,279.43</u>	July	<u>24,607.22</u>
February	<u>23,515.14</u>	August	<u>24,624.42</u>
March	<u>42,327.31</u>	September	<u>36,241.40</u>
April	<u>25,306.44</u>	October	<u>24,707.65</u>
May	<u>24,535.75</u>	November	<u>24,722.92</u>
June	<u>24,771.94</u>	December	<u>35,899.33</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

159-2024

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

March Session of the January Adjourned

Term. 20²⁴


In the County Commission of said county, on the 26th day of March 20 24

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1140 to correct being over budget due to a mistake made by the Auditor's Office.

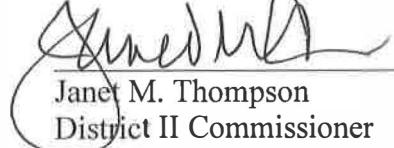
Done this 26th day of March 2024.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

**BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET AMENDMENT**

12/31/23

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

**Transfer From Transfer To
Decrease Increase**

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1140	83815	Treasurer	Facilities Internal Service Charge		399
1196	83815	GF Records Management Services	Facilities Internal Service Charge		56
1285	83815	GF Public Defender	Facilities Internal Service Charge		168

623

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Over budget due to mistake made by the auditor's office. The JE for the internal service cost made every month was updated to reflect the updated budget amounts for Facilities Management but the budget amounts entered for all the departments was not updated. This caused the JE to charge each department a small amount more than was budgeted. The auditor's office spotted the error early in the year but decided to not to make any adjustments until the end of the year. The only departments that need an amendment are the offices where budget was completely spent for 2023.

Auditor's Office

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: Cover Internal Service Charges 2023



Auditor's Office

PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER

Agenda


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

Year	<u>2023</u>	Original Appropriation	<u>41,370.00</u>
Dept	<u>1285 GF PUBLIC DEFENDER</u>	Revisions	<u> </u>
Acct	<u>83815 FACILITIES INTERNAL SERVC CHRG</u>	Original + Revisions	<u>41,370.00</u>
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>41,538.00</u>
		Encumbrances	<u> </u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>41,538.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>168.00-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>168.00-</u>

Expenditures by Period

January	<u>3,456.00</u>	July	<u>3,462.00</u>
February	<u>3,462.00</u>	August	<u>3,462.00</u>
March	<u>3,462.00</u>	September	<u>3,462.00</u>
April	<u>3,462.00</u>	October	<u>3,462.00</u>
May	<u>3,462.00</u>	November	<u>3,462.00</u>
June	<u>3,462.00</u>	December	<u>3,462.00</u>

Year	<u>2023</u>	Original Appropriation	<u>21,478.00</u>
Dept	<u>1140 TREASURER</u>	Revisions	<u> </u>
Acct	<u>83815 FACILITIES INTERNAL SERVC CHRG</u>	Original + Revisions	<u>21,478.00</u>
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>21,877.00</u>
		Encumbrances	<u> </u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>21,877.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>399.00-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>399.00-</u>

Expenditures by Period

January	<u>1,824.00</u>	July	<u>1,823.00</u>
February	<u>1,823.00</u>	August	<u>1,823.00</u>
March	<u>1,823.00</u>	September	<u>1,823.00</u>
April	<u>1,823.00</u>	October	<u>1,823.00</u>
May	<u>1,823.00</u>	November	<u>1,823.00</u>
June	<u>1,823.00</u>	December	<u>1,823.00</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

Year	<u>2023</u>	Original Appropriation	<u>13,941.00</u>
Dept	<u>1196 GF RECORDS MANAGEMENT SERVICES</u>	Revisions	<u> </u>
Acct	<u>83815 FACILITIES INTERNAL SERVC CHRG</u>	Original + Revisions	<u>13,941.00</u>
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>13,997.00</u>
		Encumbrances	<u> </u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>13,997.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>56.00-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>56.00-</u>

Expenditures by Period

January	<u>1,171.00</u>	July	<u>1,166.00</u>
February	<u>1,166.00</u>	August	<u>1,166.00</u>
March	<u>1,166.00</u>	September	<u>1,166.00</u>
April	<u>1,166.00</u>	October	<u>1,166.00</u>
May	<u>1,166.00</u>	November	<u>1,166.00</u>
June	<u>1,166.00</u>	December	<u>1,166.00</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

March Session of the January Adjourned

Term. 20 24

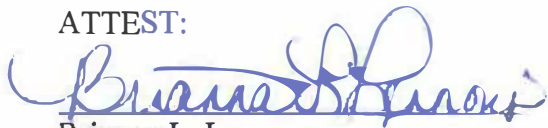
In the County Commission of said county, on the 26th day of March 20 24

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office's application to the Missouri State Highway Patrol for a replacement LiveScan device.

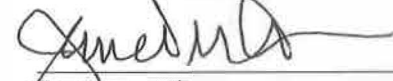
Done this 26th day of March 2024.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



BOONE COUNTY SHERIFF'S OFFICE

2121 County Drive Columbia, Missouri 65202-9051
DWAYNE CAREY, Sheriff Phone (573)875-1111 Fax (573)874-8953

DATE: October 24, 2023
TO: Boone County Commission
FROM: Captain Brian Leer
RE: Livescan Grant – Adam Walsh Funds Available

On October 17, 2023, the Missouri State Highway Patrol notified the Boone County Sheriff's Office that they currently have funding available to purchase a secondary Livescan device to primarily be used for fingerprinting sex offenders at the Boone County Sheriff's Office.

As you are aware, the Boone County Commission approved two budget amendments in 2023 to fund the replacement of the secondary Livescan device used to fingerprint sex offenders at the Boone County Sheriff's Office (Dept 1228/Acct 92301). The amount currently budgeted for the replacement of this Livescan device is \$17,938.

According to the Missouri State Highway Patrol, the planned replacement of our secondary Livescan device used to fingerprint sex offenders is eligible for funding through their Livescan grant. The grant application is due by December 1, 2023 and they anticipate the award notifications will be communicated mid-December.

As such, we are seeking Boone County Commission approval to apply for funding through the Missouri State Highway Patrol, specifically through their available Livescan Grant, to fund the replacement of our secondary Livescan device used to fingerprint sex offenders.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Leer".

Captain Brian Leer

Livescan Application for a New or Replacement Livescan Application Deadline December 1st, 2023

Complete and submit the application form to the following email address:
livescans@mshp.dps.mo.gov.

The Missouri State Highway Patrol has received a grant to assist with costs associated with secondary livescan devices to be utilized primarily for Sex Offender submission purposes. RMS and network connection cost fall outside this grant and must be covered by your agency.

Agency Information:

Agency Name	Boone County Sheriff's Office
Agency ORI	MO0100000
Agency Head (Chief of Police/Sheriff)	Sheriff Dwayne Carey
Phone Number	573-875-1111
Email	bleer@boonecountymo.org

Agency Livescan Administrator:

Name	Captain Damon Reynolds
Phone Number	573-875-1111 ext. 6235
Email	dreynolds@boonecountymo.org

Agency Contractual Signatory Authority (Mayor, County Commissioner, etc.)

Name	Presiding Commissioner Kip Kendrick
Phone Number	573-886-4306
Email	kkendrick@boonecountymo.org
Billing Address	2121 County Drive, Columbia, MO 65202

Livescan Information:

New or Replacement Livescan	Replacement
If replacement, please provide the first two letters of your agency's current livescan OCN Identifier	EM

Number of SOR submission via livenesscan	Unknown: 20-100 possibly
Number of SOR submission via ink card	0
Does the Livenesscan location have the required network connection?	Yes
Does your agency agree to pay for ongoing connection fees?	Yes
Does your agency agree to Adam Walsh Requirement for program qualifications? Which includes but not limited to device use for SOR purposes and network connectivity.	Yes

Additional Livenesscan use

List Any additional Agencies which will use this device	We allow any of our partnering agencies to utilize the device as needed. The MSHP often uses the device to fingerprint persons they arrest and release on summons. Boone County Joint Communications use the device to fingerprint their employees. If a need were to arise, we would also allow Columbia PD, Ashland PD, Hallsville PD, Sturgeon PD, University of MO PD, or any other livenesscan user from any other LE agency use the device.
Please Include any other information that you believe is relevant to this application.	This is a request to replace the current secondary device that is in a room attached to the lobby at the Boone County Sheriff's Office. This device would be utilized primarily to fingerprint registered sex offenders and those applying for concealed carry permits.

Adam Walsh Grant Livescan Configuration Request

The Missouri State Highway Patrol has received a grant to assist with costs associated with secondary livescan devices to be utilized primarily for Sex Offender submission purposes. RMS and network connection cost fall outside this grant and must be covered by your agency.

The below options include standard 8x5 service. If your agency desires 24x7 service, please contact MSHP CJIS for contracted 24x7 pricing.

Please choose one of the following options:

• Idemia Desktop Livescan	<input checked="" type="checkbox"/>
• Idemia Portable Livescan	<input type="checkbox"/>

Please choose the following optional add ons: (These will be covered by the grant)

• Mug-Photo Capture	<input checked="" type="checkbox"/>
• FBI Duplex Printer	<input checked="" type="checkbox"/>
• Livescan Cabinet	<input checked="" type="checkbox"/>

Please provide your agency's primary contact information for Idemia contract purposes

Agency Name	Boone County Sheriff's Office
Point of Contact Name	Gary German
Point of Contact Email Address	ggerman@boonecountymo.org
Point of Contact Title	Major
Date	10/19/2023

Delivery Information - Livescan and associated equipment should be delivered to

Point of Contact Name	Captain Brian Leer
Number/Street	2121 County Drive
City, State & Zip code	Columbia, MO 65202
Contact phone number for delivery	573-228-4082

Please note: Once the order is placed for the device, Idemia will be sending a service agreement which outlines the details of the livescan contract directly to each agency and must be signed prior to any order being finalized.