STATE OF MISSOURI

ea.

September Session of the August Adjourned

Term. 20 03

County of Boone

In the County Commission of said county, on the

11th day of

September

20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 40-05AUG03 for Needs Assessment to Behavioral Health Concepts. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 11th day of September, 2003.

Keith Schnarfe

Presiding Commissioner

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Karen M. Miller

D' 4 ' 4 I C

District I Commissioner

Skip Elkin

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E.Walnut, Room 208 Columbia, MO 65201 Phone: (573) 886-4391 Fax: (573) 886-4390

429-2003

MEMORANDUM

TO:

Boone County Commission

FROM:

Melinda Bobbitt, CPPB

DATE:

August 26, 2003

RE:

40-05AUG03 - Needs Assessment

The Proposal for a Needs Assessment to provide to the Boone County Mental Health Board closed on August 5, 2003. A total of two proposal responses were received. The evaluation committee consisted of Mary Louise Bussabarger, Commissioner Skip Elkin, Timothy C. Harlan, Nancy Howard, Roland Meinert, and Robert Whittet.

Both providers presented their proposals to the Mental Health Board on August 11, 2003. After review, the evaluation committee decided to enter into negotiations with Behavioral Health Concepts, and a *Best and Final Offer* was mailed to this firm. BHC presented their *Best and Final Offer* response to the evaluation team on August 26, 2003. Following further review, the committee recommends award to Behavioral Health Concepts for offering the best match for Boone County for this project

This contract will be paid out of department 2090 – Hospital Profit Share, account 71101 – Professional Services. Total contract award is \$49,528.82. The original budget for this project was \$50,000 and \$50,615 remains in that account.

Please find attached a copy of the proposal evaluation and Bid Tabulation for your review.

ATT: Proposal Evaluation & Bid Tabulation

cc:

Cathy Richards, Commission

Proposal File

Proposal Tabulation

40-05AUG03 - Needs Assessment

Request for Proposals Received From the Following Offerors:

Offeror Name:	
1) Behavioral Health Concepts: \$	49,528.82
2) University of Missouri - \$48,50	2.02
3)	
4)	
5)	
6)	
7)	
8)	

NO BIDS

Bartlett & West Engineers

Opened By: Boone County Commission

Recorded By: Melinda Bobbitt

Date: August 7, 2003 Time: 1:30 p.m.

Evaluation Report for Proposal 40-05AUG03 – Needs Assessment

I. OFFEROR #1: University of Missouri - Columbia

X_	It has been determined that UMC has submitted a responsive proposal meeting the requirements set forth in the original Request for Proposal.
	It has been determined that UMC has submitted a non-responsive proposal.

Experience and Expertise of Offeror:

Strengths:

- All proposed personnel have the education and background required to perform the work.
- Outside perspective and broad research experience.
- UMC reports contracts that involve surveys and working with families on public assistance. Access to University resources, particularly Journalism School survey capacity.

Concerns:

- Proposed staff for Needs Assessment are relatively new to School of Public Affairs.
 - o Dr. Mosley has been at UMC since March 2002.
 - o Dr. Awad at UMC since August 2003.
- The experience reported on *Previous Contracts* on pages 14-15 appear to be personal to Dr. Mosley when she worked with Midwest Research Institute, 1998-2001, and she was not the Project Coordinator.
- Proposal response reports approximately 180 hours of Dr. Mosley's time. Total time of all staff is 756 hours (covering 18 weeks).

Method of Performance:

Strengths:

- Strong consumer orientation.
- Monthly reports with timeline update provided to County on the 15th of each month.
- There is a variety of outlets for presentations and findings as detailed on pages 10-11.
- Access to student "volunteers" a major plus.

- Includes both quantitative and qualitative data collection approaches.
- Survey gets good county representation.

Concerns:

- Telephone survey would be adequate approach, but can they get an adequate number of responses to telephone surveys?
- Do not place enough emphasis on children, except as incidental. Major concern since this was a relevant factor in the RFP
- Proposed deadline did not include the level of effort.

Summary: of UMC's Proposal:

The principle investigator has a sound record, but the School of Public Affairs has little experience in this area. The biggest concern is is the lack of focus on the needs of children in this proposal.. The staff working on the project mentioned at least two times their concern about the short deadline. The timeline did not include the level of effort.

II. OFFEROR #2: BHC

X_	It has been determined that BHC has submitted a responsive proposal meeting the requirements set forth in the original Request for Proposal.
	It has been determined that BHC has submitted a non-responsive proposal.

Experience and Expertise of Offeror:

Strengths:

- Pertinent experience and expertise experience provided. Past contractual relations with MO Department of Social Services, MO Division of Medical Services and others as detailed on pages 20-21; 26-31
- Dr. Reed has 12 years of relevant experience and has practiced in mid-Missouri since 1991. She has been with BHC since 2000. She has a broad knowledge of resources and expertise with administration, clinical/direct services working with the SMI and children. She has experience with the Mental Health Board and the Boone County Health Report card. She has a working knowledge of resources that can be tapped, especially for children. Principle investigator would devote adequate time to the project Dr. Reed's time on project is 298 hours.
- BHC has contracts that involve surveys and quality assurance; working with families with financial and emotional distress. Dr. Reed was the project director on several contracts.
- The proposal response estimated total time of all staff as 1,136 hours, and the staff did not voice concerns about the deadline.

- During the presentation of the Best and Final Offer on August 25, 2003 from 4:15
 5:30 p.m., the following percent of the proposed staff's time for project is:
 - o Dr. Reed 50%
 - o William Chase 20%
 - o Marilya Chumaik 75%

Concerns:

None identified

Method of Performance:

Strengths:

- Proposal response is coherent and organized with the method of conducting the assessment clearly described. It indicates a good grasp on the goals of the focus groups. Six focus groups are included. Three focus groups in Columbia, and three in the surrounding communities.
- Disingenuous opt-out on citizen survey is an asset.
- BHC proposes strong approach for including children (i.e. TRYPS).
- Relying on practitioners in outlying areas is a good approach.
- The timeline with tasks and level of effort will give the board a guide to ensure that performance is timely.
- All targeted populations were included in the proposal response.

Concerns:

- Method of attracting telephone survey respondents questioned. The telephone surveys are relying on attraction through ads and word of mouth. This method may not be as reliable as initiating the call.
 - o This concern was identified and addressed in the *Best and Final Offer*, page 4.
- Are they agency or consumer oriented?
 - o The committee felt this concern was addressed in the *Best and Final Offer* in that there is an appearance of balance between agency and consumers which was represented by the proposed list of agencies and focus groups.
- Too much focus on Columbia rather then Boone County?
 - o The committee felt this concern was addressed in the *Best and Final Offer* in which the focus groups are divided between Columbia and the surrounding areas. The focus groups in the community will consist of different focus groups then those in the City. The community groups will consist of clergy, sheriff, town gossip, schools, welcome wagon, historical society, etc. Dr. Reed will be the one that will actually work with these focus groups.
- Proposal response of \$52,005.72 exceeds Boone County's budget of \$50,000.
 - o Best and Final Offer is for \$49,528.82.

Summary of BHC's proposal:

BHC has the experience and expertise necessary to conduct the needs assessment. Dr. Reed has experience working with the board and understands the history of mental health issues in Boone County. The proposal was well organized and easy to read which is important for the final report that the board presents to the public. The proposed staff were all present at the presentation of the proposal to the Board on August 11, 2003 from 4:45 – 5:15 p.m. The proposed staff was also present and clarified the concerns in the Best and Final Offer on August 25, 2003.

SUMMARY:

The evaluation team recommends award to BHC based on their strong approach for including children in the Needs Assessment. The proposed Project Director, Janet Reed, has extensive relevant experience and has practiced in mid-Missouri for 12 years. The organizational capacity is excellent and the track record of Behavioral Health Concepts is sound.

This evaluation report represents our subjective opinion of each offeror's strengths and concerns and is based upon our analysis of the relevant facts, as contained in each offeror's proposal.

We recommend that the County of Boone - Missouri award contract(s) to

Behavioral Health Concepts for the services of RFP 40-05AUG03.

Many Lewise Language S-27-03

Evaluator's Signature - Mary Louise Bussabarger Date

8-27-03

Evaluator's Signature - Skip Elkin Date

Acceptance Signature - Timothy C. Harlan Date

Levaluator's Signature - Nancy Howard Date

Evaluator's Signature - Roland Meinert Date

Evaluator's Signature - Roland Meinert Date

Evaluator's Signature - Robert Whittet Date

EVALUATION REPORT FORM

PURCHASING DEPARTMENT - BOONE COUNTY - MISSOURI

REQUEST FOR PROPOSAL NUMBER - 40-05AUG03 - Needs Assessment

Melinda Bobbitt, CPPB Director of Purchasing

					For Purc	hasing Use Only
	NAME OF OFFEROR	Method of Performance (60 points)	•		COST POINTS INSERTED BY PURCHASING (10 pts.)	TOTAL POINTS (Max 100 pts.)
1	University of MO	41	20	61	10 (\$48,502.02)	71
2.	Behavioral Health Concepts	55	25	80	5 (\$49,528.82)	85

We hereby attest that the subjective points assigned to each offeror above were scored pursuant to the established evaluation criteria and represent our best judgement of the subjective areas of the offerors' proposals. We have attached a brief narrative which highlights some, but not necessarily all, of the reasons for our evaluation of the proposals as indicated by the scores above. Our comments represent our opinions only and do not represent the position of the Purchasing Department of Boone County, Missouri, or any other party. In addition, we understand that the cost points will be calculated and added by the Purchasing Department to arrive at the total points.

Mary Lause Dunaharger	Mary Louise Bussabarger	8-27-03
Evaluator's Signature Date	Evaluator's Printed Name	Date
Jan 200 /	Skip Elkin	8-27-03
Evaluator's Signature Date	Evaluator's Printed Name	Date
1 / July	Timothy C. Harlan	19-1-03
Evaluator's Signature Date	Evaluator's Printed Name	Date
Hauces Howard	Nancy Howard	8-27-03
Evaluator's signature Date	Evaluator's Printed Name	Date
Kalaya Mement	Roland Meinert	8-27-03
Évaluator's Signature Date	Evaluator's Printed Name	Date
Lowe better	Robert Whittet	8/27/03
Evaluator's Signature Date	Evaluator's Printed Name	Date 2

8/29/93

PURCHASE REQUISITION

D	ATE	BOONE	COUNTY, MISSOURI										
8	3859	Behavioral Health Concepts											
VENDOR NO.		VENDOR NAME	PHONE #										
		ADDRESS	city state zip 4 Z9 - Z07	73									
		This field MUST be completed to demonstrate	UMENTATION te compliance with statutory bidding requirements. 0, and the Purchasing Manual—Section 3										
S	Sole Source Emergency Written Quo <\$750 No Bi rom a bid, ev	nter # below) (enter # below) Procurement (enter # below) tes (3) attached (>\$750 to \$4,449) ds Required (enter bid # below if you are purchasing ven if this purchase is <\$750) I Services (see Purchasing Policy Section 3-103)	Transaction Not Subject To Bidding For The Following Reason: Utility Training Pub/Subscriptions Travel Pub/Subscriptions Required Gov Payment Refund Agency Fund Distribution Cooperative Agreement Other (Explain):										
	Tolessiona	ractives (see) dichasing (only section 5-100)	RECEIVED										
	-05AUG0: (Enter Appl	3 icable Bid / Sole Source / Emergency Number)	SEP 0 4 2003										
Bill 1	To Depar	tment #	Ship To Department #00NE COUNTY AUDITOR										

												11-:4	1
D	epa	rtme	nt			Ac	cou	ınt		ltem Description	Unit Price	Amount	
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									'	CLERK'S OFFICE —			
	<u> </u>									*DO NOT UNSTAPLE THESE PAGES			
										*THE ONLY ACTION NEEDED IS TO WRITE THE			
										COMM ORDER # ON THE FORM AND RETURN TO			

I certify that the goods, services or charges
the county, and have been procured in accordance with statutory bidding requirements. nis department, are solely for the benefit of

Auditor Approval

PURCHASE AGREEMENT FOR NEEDS ASSESSMENT

THIS AGREEMENT dated the _____ day of _September 2003 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Behavioral Health Concepts, Inc., herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

- 1. Contract Documents This agreement shall consist of this Purchase Agreement for a Needs Assessment, County of Boone Request for Proposal for a Needs Assessment, proposal number 40-05AUG03 including Instructions and General Conditions of Bidding, Introduction and General Information, Scope of Work, Proposal Submission Information, the unexecuted Response/Pricing Page, Addendum Number One, Best and Final Offer Number One, as well as the Contractor's proposal response dated August 5, 2003, executed by Michael Hartmann, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with proposal response may be permanently maintained in the County Purchasing Office proposal file for this proposal if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the proposal specifications including Instructions and General Conditions of Bidding, Introduction and General Information, Scope of Work, Proposal Submission Information, Addendum Number One, the Best and Final Offer Number One, and the unexecuted Response/Pricing Page shall prevail and control over the Contractor's proposal response.
- 2. **Purchase** The County agrees to purchase from the Contractor and the Contractor agrees to furnish and deliver to Boone County, a Needs Assessment as identified and responded to in the Contractor's Response/Pricing Page. Needs Assessment will be provided as required in the proposal specifications and in conformity with the contract documents for the prices set forth in the Contractor's proposal response for a total purchase price of \$49,528.82.
- 3. *Delivery* Contractor agrees the completion date to furnish and deliver the Needs Assessment, shall be no later than February 6, 2004.
- 4. *Billing and Payment* All billing shall be invoiced to the County Commission and may only include the prices listed in the Contractor's proposal response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
- 5. *Binding Effect* This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
- 6. *Entire Agreement* This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

- 7. **Termination** This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:
 - a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
 - b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or

BOONE COUNTY, MISSOURI

c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

BEHAVIORAL HEALTH CONECEPTS INC.

By: Michael Hartine Officer Title: Chap Executive Officer	By Boone County Commission
0	Keith Schnarre, Presiding Commissioner
APPROVED AS TO FORM:	ATTEST: Wendy 5. Xlo
County Counselor	Wendy S. Ndren, County Clerk
AUDITOR CERTIFICATION In accordance with RSMo 55 660. I hereby certify the	hat a sufficient unencumbered appropriation balance
exists and is available to satisfy the obligation(s) ari	sing from this contract. (Note: Certification of this do not create a measurable county obligation at this
June Pitchford ley Kf	2090-71101 - \$49,528.82
Signature 0	Date Appropriation Account

STATE OF MISSOURI

September Session of the August Adjourned

Term. 20 03

County of Boone

In the County Commission of said county, on the

11th day of September

20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 52-27AUG03 for Duplicating Services Term and Supply to U. S. Reprographics. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 11th day of September, 2003.

Presiding Commissioner

ATTEST:

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skip Elkin

Boone County Purchasing

Melinda Bobbitt, CPPB Director



601 E.Walnut, Room 208 Columbia, MO 65201 Phone: (573) 886-4391

Fax: (573) 886-4390

MEMORANDUM

TO:

Boone County Commission

FROM:

Melinda Bobbitt, CPPB

DATE:

September 3, 2003

RE:

52-27AUG03 - Duplicating Services Term and Supply

The Bid for Duplicating Services Term and Supply was issued on August 12, 2003. The bid closed on August 27, 2003. One bid was received. Purchasing and the Purchasing Committee recommend award to U.S. Reprographics.

This is a county-wide term and supply contract, account 60400 – Printing.

Please find attached a copy of the bid tabulation for your review.

ATT: Bid Tabulation

cc: Bid File

Bid Tabulation

7AUG03 - Duplicating Services Term & Supply

		U.S. Reprographics						
		U.S. R	eprogra	pnics				
	Additional Options	1-100 Copies (each)	101- 1000 Copies (each)	10001- 5000 Copies (each)				
4.7.5.	Color Paper							
4.7.5.1.	Pastel	0.02	0.02	0.02				
4.7.5.2.	Astrobright	0.02	0.02	0.02				
4.7.6.	Color Cardstock	0.12	0.12	0.12				
4.7.7.	Folding							
4.7.7.1	Half Fold	0.005	0.005	0.005				
4.7.7.2.	Trifold	0.01	0.01	0.01				
4.7.8.	Stapling	0.01	0.01	0.01				
4.7.9.	Collate	0.03	0.03	0.03				
4.7.10.	3-hole punch	0.01	0.01	0.01				
4.7.11.	Padded							
4.7.11.1.	Pad of 50 sheets	0.50	0.50	0.50				
	Pad of 100 Sheets	0.75	0.75	0.75				
∠ 2.	Binding (coil, wire or comb)							
4.7.12.1	Up to 1"binding	1.50	1.25	1.00				
4.7.12.2.	1" to 2" binding	2.50	2.25	2.00				
4.7.13.	Miscellaneous Copy Service Discount From Price List For Any Service Not Detailed		30%					
4.7.14.	Emergency/Rush Services- Additional % Charge per Item.		25%					
4.8.	Maximum % Increase							
	2nd Year %		5%					
	3rd Year %		5%					
4.9.	Hours of operation		- 5:30PN					
4.9.1.	Open 24 Hours yes/no	Yes - in	K.C., MC)				
4.10.	Time Lapse Between							
	Placement of Order & Receipt of Goods	t 1 day						
4.11.	References	Yes						
4.13.	Co-op		Yes					
	1 P							

PURCHASE AGREEMENT FOR DUPLICATING SERVICES TERM AND SUPPLY

THIS AGREEMENT dated the _____ day of _____ 2003 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and U.S. Reprographics, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

- 1. Contract Documents This agreement shall consist of this Purchase Agreement for Duplicating Services Term and Supply, County of Boone Request for Bid for Duplicating Services Term and Supply, bid number 52-27AUG03, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated August 12, 2003 and executed by Myrna Roberts on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, and the Standard Terms and Conditions shall prevail and control over the Contractor's bid response.
- 2. Contract Duration This agreement shall commence on the date written above through August 31, 2004 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two additional one year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.
- 3. *Basic Services* The County agrees to purchase from the Contractor and the Contractor agrees to supply the County duplication services as set forth in the Contractor's bid response for all groups.
- 4. **Delivery** Contractor agrees to deliver all duplication orders within one (1) business day from receipt of order. Contractor agrees to pick-up and deliver each order at the location of department placing the order.
- 5. Billing and Payment All billing shall be invoiced to the County department placing the order and billings may only include the prices listed in the contractor's bid response. No fees for set up, clean up, type setting, labor, pick-up, delivery, finishing services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

- 6. Binding Effect This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
- 7. Entire Agreement This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.
- **8.** *Termination* This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:
 - a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
 - b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
 - c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

		4
U.S. REPROGRAPHIC	LS .	BOONE COUNTY, MISSOURI
title Branch We address 1907 Pen		by: Boone County Commission Keith Schnarre, Presiding Commissioner
address 1901 In	nsixvonatr.	
Columba	a, Mrs. 6520	2
APPROVED AS TO FOR		ATTEST:
		he loude 5 x loc
County Counselor		Wendy S. Noren, County Clerk
AUDITOR CERTIFICATIO)N	1
		afficient unencumbered appropriation balance exists and is
		ct. (Note: Certification of this contract is not required if
the terms of this contract do no	ot create a measurable county	obligation at this time).
Term & Supply - No	Encumbrance Cour	nty-Wide Term and Supply Contract - Account 23001
Required XI a	14/2003	
Signature	/ Date	Appropriation Account

STATE OF MISSOURI ea

September Session of the August Adjourned

Term. 20 03

County of Boone

In the County Commission of said county, on the

11th day of

September

20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT	AMOUNT DECREASE	AMOUNT INCREASE
AND TITLE		
2100-37210: LEPC – Training	\$2,500.00	
Schools		
2100-37230: LEPC – Meals	\$600.00	
and Lodging		
2100-23050: LEPC – Other		\$3,100.00
Supplies		

Said budget revision is for the purchase of coverall for LEPC personnel.

Done this 11th day of September, 2003.

Keith Schnarre

Presiding Commissioner

ATTEST:

Wendy S. Moren

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skin Elkin

REQUEST FOR BUDGET REVISION

BOONE GOUNTY MISSOURI

9-4-03 FFECTIVE DATE

SEP 0 5 2003

FOR AUDITORS USE 431~ ファカラ

								BOONE COUNTY AUDITOR			(Use whole \$ amounts)		
										Transfer From	Transfer To		
De	par	tme	ent			Ac	col	ınt		Department Name	Account Name	Decrease	Increase
2	1	0	0		3	7	2	1	0	LEPC	Training Schools	2500.00	
2	1	0	0		3	7	2	3	0	LEPC	Meals & Lodging	600.00	
2	1	0	0		2	3	0	5	0	LEPC	Other Supplies		3,100.00
											2 /	·	
									-				
												,	
										.!			

escribe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): To purchase Coveralls for Lepc personnel

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? [YES If not, please explain (use an attachment if necessary):	□NO

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- ☑/A schedule of previously processed Budget Revisions/Amendments is attached.
- ☐ Unencumbered funds are available for this budget revision.
- ☐ Comments:

Auditor's Office

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

Revised 04/02

	EMERG PLANNING COM	Original + Exp Exp Enc Actua Remainin	opriation Revisions Revisions enditures umbrances	1,208.00 2,792.00
	,Expendi	itures by Period		
January February March April		July August September October	1,000.00	

November December

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

208.00

May ____ June ___

SUBLECR	SUBSIDIARY LEDGER IN	QUIRY MAIN SCREEN	9/04/03 10:32:29
Year 2003	(Original Appropriation	
Dept 2100 LOCAL	EMERG PLANNING COMMITTED	E Revisions	
ACCT 3/230 MEALS	& LODGING-TRAINING	_ Original + Revisions	1,200.00
Fund 210 LOCAL	EMERG PLANNING COMMITTED	E xpenditures	338.37
		Encumbrances	
Class/Account &	ACCOUNT	Actual To Date	338.37
Account Type <u>E</u>	EXPENSE	Remaining Balance	861.63
Normal Balance D	DEBIT	Shadow Balance	861.63
	Expenditures	by Period	
January		July	
February	**************************************	August	
March		September	
April	2000	October	
May	338.37	November December	
June		llecember	

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

SUBLSCR Year 2003 Dept 2100 Acct 23050 Fund 210 LOCAL LOCAL	SUPPLIES	Origi:	ginal + Rey Expend Encum	riation visions visions ditures orances	1,000.00 5,000.00 6,000.00 5,675.49
Class/Account A E Account Type E D	EXPENSE DEBIT	Į.	Remaining 1	Fo Date Balance Balance	324.51 324.51
	Exper	nditures by Pe	eriod		`
January February		Au	July	1,890.05	
March April	3,785.44		ober		
May June			ember		

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

FY 2003 Budget Amendments/Revisions Local Emergency Planning Committee (2100)

Index#	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	3/7/2003	23050	Other Supplies	3,000		Cover triage equipment	
2	6/9/2003	23050 91301 37210	Other Supplies Computer Hardware Training/Schools	2,000 2,496 1,000		Cover various expenditures	
3	9/5/2003	37210 37230 23050	Training/Schools Meals & Lodging-Training Other Supplies	3,100	2,500 600	Coverails for LEPC personnel	

STATE OF MISSOURI

County of Boone

September Session of the August Adjourned

Term. 20 ()3

County of Boone

In the County Commission of said county, on the

11th day of

September

20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on October 30, 2003 between 5:30 and 9:00 p.m. for a Public Hearing sponsored by the Missouri Public Service Commission.

Done this 11th day of September, 2003.

Keith Schnarre

Presiding Commissioner

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skip Elkin

Osh John Ja



Roger B. Wilson Boone County Government Center 801 East Walnut Room 245 Columbia, MO 65201-7732 573-886-4305 • FAX 573-886-4311

Boone County Commission

432-200<u>3</u>

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER REQUEST TO USE CONFERENCE ROOM

Today's Date_	0-29-03	Date of Event 10-30-	Hours Neede	$\mathbf{d}_{\underline{5:30}} \mathbf{xam-9:00m}$
Organization_	Missouri	Public Service C	ommission	
Contact	Lonnell B	oyce	Telephone #_	573-751-3350
Substitute	Ron Pridg	in, Law Judge	Telephone #_	573-751-7497
TYPE OF EV	ENT			
Public hea	aring - In	the Matter of U	nion Electric (Company, d/b/a
AmerenUE,	for Autho	rity to File Tar	iffs Increasing	Rates for Gas
Service Pr	ovided to	Customers in th	e Company's Mis	souri Service Area

	mbers		Room 208	
K00	m 139		Room 220	

SEP 2 - 2003



Boone County Commission

Commissioners

KELVIN L. SIMMONS Chair

CONNIE MURRAY

STEVE GAW

BRYAN FORBIS

ROBERT M. CLAYTON III

Missouri Public Service Commission

POST OFFICE BOX 360 JEFFERSON CITY, MISSOURI 65102 573-751-3234 573-751-1847 (Fax Number) http://www.psc.mo.gov

August 29, 2003

ROBERT J. QUINN, JR. Executive Director

WESS A. HENDERSON Director, Utility Operations

ROBERT SCHALLENBERG Director, Utility Services

DONNA M. PRENGER Director, Administration

DALE HARDY ROBERTS Secretary/Chief Regulatory Law Judge

> DANA K. JOYCE General Counsel

Cathy Richards Boone County Government Center 801 East Walnut, Room 245 Columbia, Missouri 65201

Re:

Case No. GR-2003-0517

In the Matter of Union Electric Company d/b/a AmerenUE for Authority to File Tariffs Increasing Rates for Gas Service Provided to Customers in the Company's Missouri Service Area

Dear Cathy:

This letter confirms the reservation made by the Missouri Public Service Commission for Thursday, October 30, 2003, beginning at 5:30 p.m., for the use of the Boone County Commission Chambers. The purpose of this reservation is to hold a hearing in regard to the above-referenced case.

Please sign the Confirmation of Reservation form and return it in the self-addressed stamped envelope.

The Commission is very appreciative of your cooperation.

Sincerely,

Lonnell Boyce

Assistant to Ron Pridgin Regulatory Law Judge

Enclosures

CONFIRMATION OF RESERVATION OF LOCAL HEARING FACILITY

The following facility has been reserved for the Missouri Public Service Commission to be utilized in a local hearing.

Date of Reservation:	Thursday, October 30, 2003
Time of Reservation:	5:30 p.m.
Address:	Boone County Commission Chambers 801 East Walnut, Room 245 Columbia, Missouri
Emergency Contact:	
Brief Directions:	
Microphone(s) ADA accessible Air conditioned Cost	Yesx* No Yes No Yes No No charge
*Good acoustics	
Authorized Signature	

STATE OF MISSOURI

September Session of the August Adjourned

Term. 20 ()3

County of Boone

In the County Commission of said county, on the

11th day of

September

20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on September 15, 2003 between 1:15 and 4:00 p.m. for an informational meeting sponsored by the Home Town Merchants Association.

Done this 11th day of September, 2003.

Keith Schnarre

Presiding Commissioner

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skip Elkin



Roger B. Wilson Boone County Government Center 801 East Walnut Room 245 Columbia, MO 65201-7732 573-886-4305 • FAX 573-886-4311

Cell: (417) 224-2077

315 North Ken Avenue Springfield, MO 65802

dkennedy@missourigrocers.com

MERCHANTS ASSOCIATION

Neighbors Serving Neighbors

Boone County Commission

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER REQUEST TO USE CONFERENCE ROOM

Today's Date of Ever	nt 9 15 03 Hours Needed 130 mm- 4 pm
Organization Home Town	
Contact Mary Lottes	
Substitute Donna Kenned	
	+
TYPE OF EVENT	
We would like	to have an informational
meeting with many	interested parties about HMA. unities about local economics,
They educate comm	unities about local economics.
+ hive great resul	es & Communité development, ng increase Llocal tax boase !!
along owith hope	ng uncrease Flock lix base
Room requested:	
Chambers	Room 208
Room 139	Room 220 ***Since 17174 Sat 19639 ***Los 44174 Sat 18667

STATE OF MISSOURI

County of Boone

ea.

September Session of the August Adjourned

Term. 20 03

In the County Commission of said county, on the

11th day o

September

20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby appoint the following:

NAME AND TOWNSHIP	BOARD/COMMITTEE	EXPIRATION DATE
Trenton Blair – Cedar	Road and Bridge Advisory	July 8, 2007
Township	Committee	
Debby Lancaster – Katy	Board of Parks Commission	January 1, 2007
Township		
Mona C. Menezes – Missouri	Board of Parks Commission	September 30, 2006
Township		
Carol M. Slusher – Three	Boone County Senior Board	September 9, 2007
Creeks Township		
Frank L. Thomas	Board of Adjustment	May 31, 2007

Done this 11th day of September, 2003.

Keith Schnaffe

Presiding Commissioner

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skip Elkin

ent letter 8/25



Boone County Government Center 801 E. Walnut, Room 245 Columbia, MO 65201 573-886-4305 • FAX 573-886-4311 E-mail: commission@boonecountymo.org

appunte	
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Boone County Commission Expires 7/08/2007

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Road and Bridge	. Advisory Committee Term: 4 year
Current Township: Cedar Township	
Name: TRENTON BLAIR	Y
Home Address: 402 Renee Drive	Ashland Mo zip code: 65010
Business Address: State Capitol Rm B-4	+2 Jeff City Mo Zip Code: 65101
Home Phone: (573) 657-1418 Fax: (573) 751-4531	Work Phone: (573) 751-2945 E-mail: +blair @ senate, state, mo.us
Qualifications: MODOT - (2 summers 5 years Active Outy AIR FORCE 1 year AIR FORCE Reserve Current Ashland Pt 7 (ominist) Past Community Service: Assisted with (a	sione
and Special Olympics	SIMILATINE TOOS SOLOT TOTAL TO THE
References: MIKE #ASMUS - AShland MIKE REATHLEY - Sewite Administ	City Council
I have no objections to the information in this appl knowledge at this time I can serve a full term if ap information is true and accurate.	

Interview: 4:00 Sept 2

Return Application To: Boone County Commission Office Boone County Government Center

801 East Walnut, Room 245

Columbia, MO 65201

Fax: 573-886-4311



Boone County Government Center 801 E. Walnut, Room 245 Columbia, MO 65201

573-886-4305 • FAX 573-886-4311 E-mail: commission@boonecountymo.org

Keith will Party Wines Mapina

Boone County Commission

ALC 7-31-03

Exp Jan 01, 2007

434

BOONE COUNTY BOARD OR COMMISSION
APPLICATION FORM Interim
Board or Commission: Board of Parks Commission Term: 4 yrs.
Current Township: KALY Todays's Date: 1/30/03
Name: Debby Lancaster
Home Address: 8805 W. Sour St. Zip Code: 65203
Business Address: 2201 IJ-70 Dr. NW Zip Code: 65202
Home Phone: 445-4155 Fax: 447-5099 Work Phone: 447-5000 E-mail: dlancaster @bcfdmo.com
Qualifications: El. (I decree Coruse usor) In Canning Toning have a lot of Ot In The hord Chitryal Field In a worked with a as a landscapper tarming background worked with school in obtaining new playground agreepment. A allow Past Community Service: Lions Club (actue) On-Site water Review Communities House of House of Horse Day of Frager Excusion Jairl Secret wader Winnedal many others that I didn't belong to School Fall Festival, Exception References: Chuck Graham, Greg Martin Sharon Curry Penise Agre- Will August 197500, 573:592-7394 Thave no objections to the information in this application being made public. To the best of my
I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate. Applicant Signature Applicant Signature

Return Application To: Boone County Commission Office **Boone County Government Center**

801 East Walnut, Room 245 Columbia, MO 65201 Fax: 573-886-4311



Boone County Government Center 801 E. Walnut, Room 245 Columbia, MO 65201

573-886-4305 • FAX 573-886-4311 E-mail: commission@boonecountymo.org

Boone County Commission

Expires 9-30-2006

Columbia, MO 65201 Fax: 573-886-4311

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Boone County Commission

	, ti 1 210) t		
Board or Commission:	Board of Parl	ks Commission	Term: Interim to
Current Township:			8/01/03
Name: Mona	C. Menezes		
Home Address:(O	6 Dayspring 1	Zip Code:	65203
Business Address:	Olo Dayspring	<u>Or</u> Zip Code:	65203
Home Phone: リイ(eー Fax:	2908	Work Phone: 489-4908 E-mail: <u>Mmenezes 11</u>	
Qualifications: B.S. Boone Co. Soil Fmc Environmental Bennett Spring Str	Park Adm/Environme Conservationist; I Educ. u/Community He Park, U.S. Fores	ental Science; M.S., Forestr Fmr professional Cartograph Stormwater Project. Summ & Service & Corps of Engar	er for Dept. of Defe er jobs At yeers
Past Community Service Member, Stream	ce: Cleaned Flat For Harmony	Branch Creek on Clean-up (Creek.	Polumbia Day.
References:Frank Stormwater.	Gordon, NRCS;	lim Davis (Dean Anderson)	Connunity
	l can serve a full term if ap accurate.	olication being made public. To the oppointed. I do hereby certify that the more of the control	e above
Return Application To:	Boone County Commiss Boone County Governme 801 East Walnut, Room	ent Center	



Boone County Government Center 801 E. Walnut, Room 245 Columbia, MO 65201

573-886-4305 • FAX 573-886-4311 E-mail: commission@boonecountymo.org

Boone County Commission 434-2003

appointed

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Boone County Senior Board Term: 4 year
Current Township: Three Creeks Today's Date: 8-21-03
Name: Carol M, Slusher
Home Address: 1872 S Bennett Dr Zip Code: 65201-9175
Business Address: Zip Code:
Home Phone: 573 874-4902 Work Phone: NA E-mail: jcslush@earthlink.hot
Qualifications: Have been monitering services provided my mother in helping to keep places so fe for residents. Since my retirement from Univ of May 2000 and then the death of sponse in 2001 Tre been 120king for a valuntary type of program to serve. I am willing to learn and help. Past Community Service: Served in various areas at First Christian Church currently on Church in Society Committee; Committee to serve communion to shutins. Formerly on Stewardship committee. Member Charter of Family Council at Ashland Healthcare. Served as rep for Univipina to United way of Columbia many years References: Dr. Ken Watson First Christian Church 449-7215; Don Landers at 149-0018 former neighbor and my CPA; Nelson Trickey, 449-7393; Darlene Bryan currer neighbor 142-8411; Ruth Hartsock social worker 659-0203; Karen Walters friend and formen co-worker-449-7010; Shirley Calvin, Friend and former co-worker, 657,2175; I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate. Cann Mallery Applicant Signature

Return Application To:

INTERVIEWS 9/02

Boone County Commission Office Boone County Government Center 801 East Walnut, Room 245 Columbia, MO 65201

Fax: 573-886-4311

RECEIVED

AUG 2 6 2003

Boone County Commission

An Affirmative Action/Equal Opportunity Institution



Boone County Government Center 801 E. Walnut, Room 245 Columbia, MO 65201 573-886-4305 • FAX 573-886-4311

E-mail: commission@boonecountymo.org

Lec 7-30-03

Boone County Commission

y Communications 5/31/2007 434-2003

Le den Daggeston

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: BOARD OF ADJUSTMENT		Term: 44%
Current Township:	Todays's Date:	7-29-203
Name: FRANK L. THOMAS		
Home Address: 0651 N. TYLER DR	Zip Code:	65202
Business Address: 2102 WHITE GATE DR	Zip Code:	65202
	4746193 E MASQ COLING	
Qualifications: Colbbe PARKGROUND IN MICHITE OF	ues topsier	1, BUILDING
Past Community Service:		
References: KORY READ VICE RESIDENT, COLUMBIA		ROUP 3 EXT 1336
I have no objections to the information in this application being made knowledge at this time I can serve a full term if appointed. I do here information is true and accurate. Applicant Signature	eby certify that the	

Return Application To: Boone County Commission Office

Boone County Government Center

801 East Walnut, Room 245

Columbia, MO 65201

Fax: 573-886-4311

400 -KINH 8-20@ 4:30

STATE OF MISSOURI

September Session of the August Adjourned

Term. 20 03

County of Boone

In the County Commission of said county, on the

 11^{th} day of

September

20 03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the use of the Courthouse Grounds on Saturday, October 18, 2003 between 8:00 a.m. and 3:00 p.m. for the Pink Line Project – Breast Cancer Awareness Event. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Done this 11th day of September, 2003.

Keith Schnarre

Presiding Commissioner

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skip Elkin

AUG 2 6 2003

Boone Counts Commission

Stamper, Presiding Commissioner Karen M. Miller, District I Commissioner Skip Elkin, District II Commissioner



Boone County Government Center 801 East Walnut Room 245 Columbia, MO 65201-7732 573-886-4305 • FAX 573-886-4311

Boone County Commission 435-2003

STATE OF MISSOURI

September Session of the August Adjourned

Term. 20 03

County of Boone

ea.

In the County Commission of said county, on the

11th da

of September

20

03

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the attached proclamation for Mount Zion Church.

Done this 11th day of September, 2003.

Keith Schnarre

Presiding Commissioner

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skip Elkin

MOUNT ZION CHURCH

PROCLAMATION

WHEREAS, A story about Mount Zion Church, Mount Zion Cemetery, the Mount Zion Civil War Battle, and the Thomas and Susan (Susan) Fulkerson Flynt Family; and

WHEREAS, Mount Zion Church began about 3 miles southwest of the present church location. The earliest settlers to Boone County gathered to worship at a camp meeting ground that would become Mount Moriah. Church meetings began here sometime between 1811 and 1816; and

WHEREAS, In 1843 the Methodists' left Mount Moriah to build their church on land donated by Thomas and Suzan (Fulkerson) Flynt three miles northeast. The site they selected is reported to be the highest point in Boone County. It was later described as the "the most pleasant place in the whole county." Thomas Flynt named the new church Mount Zion; and

WHEREAS, The first church building was completed in 1848. Lumber for the church was cut by the first sawmill ever to saw lumber in the area; and

WHEREAS, The Civil War battle at Mount Zion occurred in the vicinity of Mount Zion Church on December 28, 1861; after the Union Forces burned down the church a second building was completed in 1867 at a cost of \$2,000; and

WHEREAS, At one time the land across the road to the west of the church was part of the church property. It was used as a "hitching grounds" for those attending church. This spot was also a camping ground for gypsies that passed through the country. The spot was also a common gathering ground for fox hunts and other meetings that attracted large crowds. The land was later sold to raise funds to put a new roof on the church; and

WHEREAS, By 1882 membership was reported at 256. Attendance began to decline during the depression and continued to decline until in 1977 when the Methodist Conference failed to send a minister. The congregation was forced to close the doors. In 1981 the Methodist Conference deeded the church to the cemetery board; and

WHEREAS, In November 1981 neighbors and former church members decided to renovate the building, bringing it back to the 1903 configuration. In 1903 the church was torn down and the present church building built. By the next fall, all the work had been completed and the church was opened again to all members of the community regardless of denomination. Today Mount Zion Church holds weekly non-denominational service that attracts about 35 person each Sunday; and

WHEREAS, Mount Zion Cemetery has had a long and colorful history. There are about 750 persons buried in the cemetery. Over the years the Thomas and Susan Flynt families gave additional land to enlarge the cemetery; and

WHEREAS, Mount Zion Church has seen war and peace; love and hate; life and death. Mount Zion Church has been used over the years as a meeting house for other community and social events. Since before the turn of the century Mount Zion has been a settlement for people.

NOW, THEREFORE, BE IT RESOLVED, We, the Boone County Commission join in to celebrate this date, September 7, 2003, as Mount Zion Church's 100th Birthday.

IN WITNESS WHEREOF, We have hereunto set our hand and caused to be affixed the Seal of Boone County, this 7th day of September 2003.



Keith Schnarre, Presiding Commissioner

Karen M. Miller, District I Commissioner

Skip Elkin, District II Commissioner

ATTEST:

Wendy S. Noren, County Clerk

STATE OF MISSOURI ea

September Session of the August Adjourned

Term. 20

03

County of Boone

In the County Commission of said county, on the

 11^{th}

day of

September

20 03

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize a closed session on Thursday, September 11, 2003 immediately following the regularly scheduled Commission Meeting at 1:30 p.m. The meeting will be held in the Commission Chambers of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(2) RSMo to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Done this 11th day of September, 2003.

Keith Schnarre

Presiding Commissioner

ATTEST:

Wendy St. Noren

Clerk of the County Commission

Karen M. Miller

District I Commissioner

Skip Elkin