

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Emergency Management Chris Kelley
Buyer Lakendra McClendon
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Commission

1. Proclamation Recognizing September as Preparedness Month

Commissioner Aldred read the following Proclamation:

WHEREAS, National Preparedness Month, occurring each September, serves as a call to action for the nation’s citizens to join in preparing their homes, businesses, and communities for disasters, including natural and man-made hazards; and

WHEREAS, during this time, we recognize the selfless and brave actions of all who help prepare for, protect from, respond to, mitigate during, and recover from disasters; whether they be paid or unpaid, these individuals, agencies, and organizations are performing essential actions in fostering a culture of preparedness and building community resilience; and

WHEREAS, the Federal Emergency Management Agency (FEMA) announced the 2024 National Preparedness Month theme, “Starting the Conversation”; and
WHEREAS, recognizing that having a conversation about preparedness can help families take more actions to prepare themselves, their households, and their communities for disasters, increasing the rate of survival and the ability to recover; and
WHEREAS, the Boone County Office of Emergency Management partners with federal, state, regional, local, private, and volunteer agencies to raise awareness on local hazards and to educate on how to prepare for them.
THEREFORE, the County Commission of the County of Boone does hereby recognize September 2024 as National Preparedness Month and calls on all citizens of Boone County, Missouri, to prepare for disasters with their households, family, friends, pets, and neighbors by making a preparedness plan, building a kit, staying informed, and being involved in preparedness activities.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation Recognizing September as National Preparedness Month.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #423-2024**

Emergency Management

2. First Reading: Budget Amendment - Dept 2101- LEPC Budget

Director of Emergency Management Chris Kelley stated that, each year, when they do a Budget Amendment, they look at local facilities that have Level 2 hazardous materials. Director Kelley stated each year they operate off of grant funding and follow the state budget cycle. Director Kelley stated they are asking for this Budget Amendment to approve the second term of the budget for their operating budget.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

3. First Reading: Surplus Disposal

Buyer Lakendra McClendon read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus for \$100.00 per truckload. Extra charges may apply for items like televisions, freon removal, etc. I have enclosed a schedule of possible fees. MRC is a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused, so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (i.e. Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has a collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

	Asset#	Description	Make& Model	Department	Condition of Asset	Serial#
1.	22184	BACKUP APPLIANCE	UNITRENDS RECOVERY-926S	INFORMATION TECHNOLOGY	UNKNOWN	ALREADY REMOVED FROM IBMi
2.	22185	BACKUP APPLIANCE	UNITRENDS RECOVERY-926S	INFORMATION TECHNOLOGY	UNKNOWN	ALREADY REMOVED FROM IBMi
3.	23200	BACKUP APPLIANCE	UNITRENDS RECOVERY-92S	INFORMATION TECHNOLOGY	UNKNOWN	ALREADY REMOVED FROM IBMi
4.	23201	BACKUP APPLIANCE	UNITRENDS RECOVERY-926S	INFORMATION TECHNOLOGY	UNKNOWN	ALREADY REMOVED FROM IBMi

5.	23417	BACKUP APPLIANCE	UNITRENDS RECOVERY-926S	INFORMATION TECHNOLOGY	UNKNOWN	ALREADY REMOVED FROM IBMi
----	-------	---------------------	----------------------------	---------------------------	---------	---------------------------------

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

- 4. **Second Reading: Award of Contract C000855 from RFB 13-26JUN24 for the Geothermal System Remediation Project for the Boone County Joint Communications Center to Harold G. Butzer, Inc. for the Boone County Facilities Management Department and the Boone County Joint Communications Department – First Read 09.03.24**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone Does hereby approve the award of County Contract C000855 awarded from RFB 13-26JUN24 for the Geothermal System Remediation Project for the Boone County Communications Center to Harold G. Butzer, Inc. of Jefferson City, Missouri for the Boone County Facilities Management Department and the Boone County Joint Communications Department.

The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #424-2024**

Road & Bridge

- 5. **Second Reading: Recommendation for No Parking sign placement on Smith Hatchery Road near Cooper’s Landing event center – First Read 09.03.24**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation memo and approve the placement of “No Parking” signs on Smith Hatchery Road along the east side near Cooper’s Landing event center approximately one (1) mile north of State Route N.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #425-2024**

Prosecuting Attorney

6. Second Reading: VOCA Grant Contract Extension – First Read 09.03.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Boone County Prosecuting Attorney’s request for a contract extension for the period of October 1, 2024, through December 31, 2024, for the grant funding through Victims of Crime Act (VOCA).

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #426-2024**

Community Services

7. Second Reading: Amendment #1 Amarach Planning Services Final – First Read 09.03.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One for the Agreement for Housing Study for Boone County contract between Amarach Planning Services, LLC and the Boone County Children’s Service Board.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Amendment.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #427-2024**

Resource Management

8. Second Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Questec Storage Building – First Read 09.03.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit between the County of Boone and Questec Properties, LLC.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #428-2024**

9. Second Reading: Extension of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Oakland Gravel Rd. Fill Site – First Read 09.03.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby release Performance Bond issued by Old Republic Surety Company in the amount of \$28,223.84. Said Performance Bond was issued on behalf of Wilson Trailer Company for construction activities and stormwater improvements located at 9051 I-70 Dr. NE, Columbia, MO 65201. The work has been completed as required. The original Commission Order accepting the Performance Bond is 558-2023.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #429-2024**

10. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Wilson Trailer Company – First Read 09.03.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an extension of the Stormwater Security Agreement and Erosion and Sediment Control Performance Bond between the County of Boone and Jeff Schnieders Construction Company, Inc.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #430-2024**

11. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Concorde South Lot 9 – First Read 09.03.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby release the Irrevocable Letter of Credit issued by Central Bank of Boone County in the amount of \$32,162.93. Said cash deposit was issued on behalf of Happy Hollow Investments LLC for construction activities and stormwater improvements located at 5150 Meyer Industrial Dr., Columbia, MO 65201. The work has been completed as required. The original Commission Order accepting the letter of credit is 37-2024.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #431-2024**

Commission

12. First and Second Reading: Boone County ARPA Funds – Blind Boone Affordable Housing Project

Commissioner Kendrick stated this is a \$350,000.00 award amount, which will be matched by the City of Columbia and a potential foundation contribution of \$175,000.00 to meet the \$875,000.00 local match in order to give the Columbia Housing Authority additional points on their application. Commissioner Kendrick stated that application will be submitted on September 18, 2024.

Commissioner Aldred moved now on the day, the County Commission of Boone does hereby express its support for the Columbia Housing Authority’s application to the Missouri Housing Development Commission as set out in the attached documentation and authorizes each Commissioner to sign the letter of intent to award ARPA funding attached hereto.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #432-2024**

13. Public Comment

None

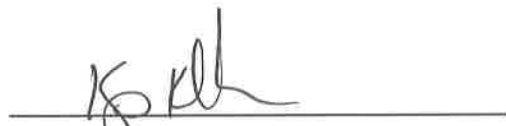
14. Commissioner Reports

Commissioner Aldred stated today is the University of Missouri Extension Tomato Festival at Jefferson Farm from 4pm-7pm.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner