

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Human Resources Angela Wehmeyer
Boone County Collector Brian McCollum
Prosecuting Attorney Roger Johnson
Director of Purchasing Melinda Bobbitt
Director of Road & Bridge Greg Edington
Stormwater Coordinator Nicki Rinehart
Director of Community Services Joanne Nelson
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Human Resources

1. First and Second Reading: Request to hire above FHR Position Number 1116

Director of Human Resources Angela Wehmeyer stated this is for the Payroll Administrator position. Director Wehmeyer stated this candidate has over seven years of experience in human

resources and HRIS/payroll administration and has worked to implement multiple HRIS systems and timekeeping software at her current employer.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 1116, Payroll Administrator, and does hereby authorize an appropriation of \$70,012.80 a year for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #418-2024**

Boone County Collector

2. First and Second Reading: 2024 Tax Sale Surplus

Boone County Collector Brian McCollum stated the tax sale was conducted on Monday, August 26, 2024, where they had seven properties offered and six of them sold. Collector McCollum stated the properties brought in \$52,452.98, which will be turned over to the Boone County Treasurer to be held for a lesser term of three years which will go to the County School Fund.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby certify that we have examined the attached statement of the surplus from the sale of delinquent lands held the 26th day of August 2024 and approve the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #419-2024**

Prosecuting Attorney

3. First Reading: VOCA Grant Contract Extension

Prosecuting Attorney Roger Johnson stated this grant covers a substantial amount of their employees, and this year they are doing an extension of the grant through December, instead of needing to reapply for the fund at this time.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Road & Bridge

4. First Reading: Recommendation for No Parking sign placement on Smith Hatchery Road near Cooper's Landing event center

Director of Road & Bridge Greg Edington stated they have been contacted several times by Emergency Services and the Sheriff's Department about parking issues at this location during events. Director Edington stated he worked with the Sheriff's Department to come up with a plan to place No Parking signs on the East side of the rock wall. Director Edington stated this is the first step of trying to fix the issue.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Emergency Management

5. First Reading: Budget Amendment - Dept 2101- LEPC Budget

Commissioner Kendrick tabled this item and moved the first reading to Thursday at 1:30pm.

Community Services

6. First Reading: Amendment #1 Amarach Planning Services Final

Director of Community Services Joanne Nelson read the following memo:

The Community Services Department requests approval to amend the Agreement for Housing Study for Boone County contract with the Amarach Planning Services, LLC. There have been changes in the Scope of Work to include presentations and assistance with the Boone County Housing Summit to be held on October 24, 2024. This will require an additional net cost of \$5,915.05 to cover expenses incurred with the changes described.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second Reading: Budget Amendment – Department 1420 & 2160 - Cover Remaining Utility – First Read 08.20.24 – Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1420 & 2160 to cover remaining utility expenses for FY24 for the Boone County Community Services Department.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #420-2024**

Purchasing

- 8. First Reading: Award of Contract C000855 from RFB 13-26JUN24 for the Geothermal System Remediation Project for the Boone County Joint Communications Center to Harold G. Butzer, Inc. for the Boone County Facilities Management Department and the Boone County Joint Communications Department**

Director of Purchasing Melinda Bobbitt read the following memo:

Purchasing requests approval of Contract C000855 that results from Request for Bid 13-26JUN24. Said RFB solicited bids to conduct remediation of the geothermal system at the Joint Communications Center for the Boone County Joint Communications Department and the Facilities Management Department. Only one bid was received:

- (1) Harold G. Butzer, Inc. of Jefferson City, Missouri.

The bid has been reviewed by the Purchasing Department and by Christie Davis, Director of Boone County Joint Communications; Major Gary German of the Boone County Sheriff's Office who has been interim director of Boone County Joint Communications; Johnny Mays, Director of Facilities Management; Jody Moore, Deputy Director of Facilities Management; Chris Kelley of Boone County's Office of Emergency Management (housed at the Joint Communications Center); Phil Wentz, Vice President/Principal with McClure Engineering, and Kyle Griffen, Mechanical Engineer with McClure Engineering. The project bid price exceeded available funds and the Facilities Management Department has obtained a budget amendment to fully fund the project approved with Commission Order 405-2024 dated August 20, 2024. The bid from Harold G. Butzer Inc. of Jefferson City, Missouri is acceptable and is recommended for award of contract.

The contract period will run from September 01, 2024 through Project Completion, on or about May 31, 2025. The project once started is anticipated to take 8 months to complete.

The total project price is \$428,150.00 and a 10% reserve is added if needed for a total of \$470,965.00. Payment will reference 2705 - 911/Emergency Facilities Management Building Maintenance/60200 – Equipment Repairs/Maintenance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

9. First Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Questec Storage Building.

Stormwater Coordinator Nicki Rinehart stated the letter of credit was issued by Simmons Bank in the amount of \$112,794.06 and was issued on behalf of Questec Properties, LLC.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First Reading: Extension of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Oakland Gravel Road fill site.

Stormwater Coordinator Nicki Rinehart stated the amount of the Performance Bond is \$42,924.42 on behalf of Jeff Schnieders Construction Company, Inc.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. First Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Wilson Trailer Company.

Stormwater Coordinator Nicki Rinehart stated this Performance Bond was issued in the amount of \$28,223.84 on behalf of Wilson Trailer Company.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Concorde South Lot 9.

Stormwater Coordinator Nicki Rinehart stated the letter of credit was issued by Central Bank of Boone County in the amount of \$32,162.93 on behalf of Happy Hollow Investments LLC.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Treasurer

13. Second Reading: Boucher tax surplus claim & redemption – First Read 08.29.24

Commissioner Thompson moved now on this day the Boone County Commission takes up the disposition of the 2023 tax sale surplus relating to Parcel 11-700-30-00-003.00:

Pursuant to RSMo §140.230 the Commission is authorized to approve claims for any tax sale surplus being held by the County Treasurer associated with the County Collector’s annual tax sale as part of a redemption or after the expiration of the applicable redemption period. In this instance, the owner of record at the time the subject property went to tax sale was Thomas C. Hovey and Julie Boucher, per the vesting deeds at Book 3983, Page 181 and Book 4292, Page 64, Boone County Records. Thomas C. Hovey is deceased, and his death certificate is made a part of this record. Julie Boucher has assigned the surplus to the Collector as part of her redemption of the subject property. The other documentation which supports this claim is made a part of this record. The application to the County Treasurer for the surplus funds is timely.

The County Treasurer, based upon the documents presented to her office and made a part of this record, is satisfied that Julie Boucher is entitled to assign the total surplus of \$15,184.91 to the Boone County Collector as part of the redemption of the subject property and recommends the Commission approve the same.

NOW, THEREFORE, upon the recommendation of the County Treasurer and the evidence made a part of this record, the County Commission hereby approves the disposition of the surplus via assignment to the Boone County Collector, assignee of the owner of record, in the amount of \$15,184.91, in a manner mutually-agreed to by the County Collector and County Treasurer, in order to facilitate the redemption of the subject property pursuant to RSMo §140.340.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #421-2024**

Boone County Sheriff’s Office

14. Second Reading: Budget Amendment – Department 2501 & 2502 – Cover Class 9 – First Read 08.20.24

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2501 & 2502 to purchase a

gas delivery system to be used in conjunction with the Lenco Bear Cat, for the Boone County Sheriff's Department.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #422-2024**

Commission

15. Public Comment

None

16. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner