

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Sheriff Dwayne Carey
Senior Buyer Liz Palazzolo
Buyer Amy Gerskin
Planner Uriah Mach
Budget Administrator Kelle Westcott
Senior Administrative Assistant Audrey Kierstead

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Boone County Sheriff's Office

1. First Reading: Law Enforcement Agreement with the University of Missouri for MU Football

Sheriff Dwayne Carey stated this is the same contract the Sheriff's office has had for years. It is part of the partnership they have developed with the University of Missouri helping on football Saturdays. Sheriff Carey stated nothing has changed from previous years, and the contract is ready for Commission approval.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading: LETI MOU with MU

Sheriff Dwayne Carey stated this is a new partnership that is still in the development process. Sheriff Carey stated one thing they are going to do is partner with MU Extension, along with other law enforcement regional partners, and everyone surrounding Boone County other than the Columbia Police Department is in at this juncture. Sheriff Carey stated it entails the Law Enforcement Training Institute; the Academy for Peace Officers will move into the new training center once it's completed. Sheriff Carey stated they think the first academy will be the January 2026 class. Sheriff Carey stated they will have a regional advisory board with all of the partners and MU Extension will be part of that as well, and they will start the academy and post-academy training at the training center.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Clerk

3. First Reading: Budget Revision - Department 2320 - Cover Class 9 Election Equipment

Boone County Clerk's Office Senior Administrative Assistant Audrey Kierstead stated this revision is regarding the Poll Prints. Commissioner Kendrick stated the funds will come out of account 23810, the remaining balance is \$100,000.00, and the revision is \$25,500.00.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Facilities Maintenance

4. First Reading: Budget Amendment - Department 2705 - Cover Class 6

Commissioner Thompson stated the cost of this project has risen since they first got the bid on this. Commissioner Thompson stated this isn't something can they wait on because the increased heat in this system has created damage for several years and it needs to be addressed.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second Reading: Budget Amendment - Dept 6102 - Cover JJC Overlay – First Read 07.23.24 Open Public Hearing

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 6102 to cover JJC Overlay.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #373-2024**

6. Second Reading: Budget Revision - Dept 6101- Cover Class 6 – First Reading 08.01.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 6101 to Cover Class 6.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #373-2024**

Purchasing

7. First Reading: Award of Contract C000839 from cooperative contract CT241162004, NASPO Valuepoint Computer Equipment, Peripherals & Related Service for IBM products from Huber & Associates, Inc. for the Boone County IT Department

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of contract C000839 using the State of Missouri’s Contract CT241162004 which uses the NASPO Valuepoint contract for Computer Equipment, Peripherals, and Related Service for IBM products, contract CT241162004. The contract is being set-up for the Boone County IT Department.

The contract period runs August 01, 2024, through July 31, 2025 with three (3) one-year options for the County the renew the contract.

This is a Term & Supply contract. Payment will reference the following codes:

Dept	Description	Object	Description	2025 Budget
1172	General Fund IT Hardware & Software	70050	Software Services Contract	\$ 22,000.00
2012	ASR IT Hardware & Software	70050	Software Services Contract	\$ 5,750.00
1176	General Fund IT GIS	70050	Software Services Contract	\$ 300.00
1172	General Fund IT Hardware & Software	60051	IT Equipment Service Contract	\$ 5,800.00
2012	ASR IT Hardware & Software	60051	IT Equipment Service Contract	\$ 2,000.00

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Contract: C000846 (28-22JUL24) - Electrical Services - Term & Supply

Buyer Amy Gerskin read the following memo:

Request for Bid 28-22JUL24 - Electrical Services opened on June 22, 2024. The County received one (1) bid response from Meyer Electric Co., Inc.

The Road and Bridge Department and the Sheriff's Office recommend awarding Meyer Electric Co., Inc. The County contract number for this purchase is C000846.

Purchases from this Term & Supply contract will be paid by department 2040 - Road & Bridge Maintenance and department 6100 Facilities Management Building Maintenance, account 60100 - Building Repairs and Maintenance.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

9. Plat Acceptance: Porter Bend, Plat 1. A-2. S24-T46N-R13W. Martin & Tanya Porter, owners. David Butcher, surveyor

Planner Uriah Mach read the following staff report:

The subject property is located off E. Route M, approximately one (1) mile southwest of the intersection of E. Route M and E. Cedar Tree Lane. The property is 20.57 acres and zoned Agriculture 2 (A-2). The property is surrounded by A-2 zoning on all sides. A single-family dwelling, several barns, and an onsite wastewater lagoon are located on the southern portion of the property. The proposed subdivision plat is to divide the property into 5.04-acre, 5.03-acre, and 10.46-acre lots.

Both five-acre lots will have direct road frontage on and access to E. Route M, a publicly dedicated roadway. The ten-acre lot will be served by a 50' private ingress/egress easement. The applicants have not submitted a request to waive the traffic study. However, the subdivision of the property will create two additional lots for residential development. A waiver of the traffic study is appropriate in this case.

Consolidated Public Water Supply District #1 provides water service. Boone Electric provides power service. The Southern Boone County Fire Protection District provides fire protection. The nearest station, station 17, is approximately 5 miles away.

The single-family dwelling on the property utilizes an onsite wastewater lagoon. The applicants proposed the use of onsite wastewater lagoons for future residential development of the property. The applicants have not submitted a waiver to the sewer cost benefit analysis. However, no nearby public sewer is available for the property to connect to. Granting of a waiver to the sewer cost benefit analysis is appropriate in this case.

The property scored 23 points on the rating system.

Staff recommends approval of the plat and granting of waivers.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does receive and accept the following plats, item A, B, and C, as listed in the attached consent agenda (Attachment A), and authorizes the Clerk to insert the associated staff reports into the minutes of this meeting.

- A. Porter Bend, Plat 1. A-2. S24-T46N-R13W. Martin & Tanya Porter, owners. David Butcher, surveyor

- B. Warren School Plat 1. A-2P. S17-T47N-R13W. Warren School Properties, owner. Jay Gebhardt, surveyor
- C. Little General Route Z Plat 1. C-G/M-L. S7-T46N-R11W. Route Z Investments LLC, owner. Christopher Sander, surveyor

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #375-2024**

10. Warren School Plat 1. A-2P. S17-T47N-R13W. Warren School Properties, owner. Jay Gebhardt, surveyor

Planner Uriah Mach read the following staff report:

The subject property is located on the east side of Warren School Rd approximately 3000-feet south of the intersection of Mount Celestial Rd and Warren School Rd. The overall property is 10.94-acres in size, and zoned Planned Agriculture 2 (A-2P). All the surrounding property is zoned as follows:

- North – Planned Agriculture 1 (A1-P)
- East – A-1
- South – A-1
- West – A-1

These are all original 1973 zonings with the exception of the A-1P property adjoining to the north which was rezoned in July of 1996. This A-1P allowed the creation of a 3-acre lot is for development of a home location, but the overall 10-acres is still encumbered with the 7-acre lot having no development potential.

This proposal divides the property as described in the final development plan for the site. It creates three lots, one at 4.49 acres, one at 3.24 acres, and one at 2.50 acres.

The proposed lots have direct access on Warren School Road, a publicly dedicated, publicly maintained right of way. The applicant has submitted a request to waive the traffic study requirement.

The property is located in Consolidated Public Water Supply District #1, the Boone County Fire Protection District, and the Boone Electric Cooperative service area. Fire hydrants will be installed as part of the approval of the rezoning.

On-site wastewater systems are proposed for these lots per the approved development plan. Engineered systems are required per the approved development plan. The discussion of central vs. on-site wastewater has been settled as part of the development plan review and approval process.

Proposed lot 3 has two outbuildings and a lagoon present on site. Their removal is required prior to approval by the County Commission as the outbuildings are not permitted on a lot smaller than 5 acres without a primary structure, and in the case of one of the two buildings, inside the front yard setback. The lagoon is located in a non-compliant site and needs to be removed, as any future development of these properties will be required to use an engineered on-site wastewater system.

The property scored 51 points on the rating system.

Staff recommends approval of the plat and granting the requested waiver with the following condition.

That the existing buildings on lot 3 and the lagoon on lot 3 be removed prior to approval of the plat by the County Commission.

11. Little General Route Z Plat 1. C-G/M-L. S7-T46N-R11W. Route Z Investments LLC, owner. Christopher Sander, surveyor.

Planner Uriah Mach read the following staff report:

The subject property is located on the northeast side of US HWY 40 approximately 60 feet east of the intersection of Ivy Lane and US HWY 40. The area of the subdivision contains a consolidation of properties amassed over the years into a single 3.51-acre lot zoned General Commercial (C-G). The surrounding properties are zoned as follows:

- North – Agriculture 2 (A-2)
- Northeast – A-2
- East – A-2 & C-G
- Southeast – C-G
- South – C-G
- Southwest – C-G & Agriculture Residential (A-R)
- West – C-G
- Northwest – A-2

All the zoning is original 1973 zoning. This proposal is for a multi-use plat that contains the existing Little General Convenience Store and a non-compliant wastewater lagoon that is to be

decommissioned. The intent is to construct a new convenience store and subsurface wastewater system while the existing store remains open and then to remove the existing store to relocate the new pump islands.

The property has access to US HWY 63, a publicly dedicated, publicly maintained right-of-way. Any modification to drive connections will have to meet the standards and permitting requirements of the governmental entity that maintains the roadway, in this case MoDot. The applicant has submitted a request to waive the traffic study requirement and Staff concurs with this request.

The subject property is in Consolidated Public Water Service District #1 for water service, Boone Electric Cooperative for electrical service, and the Boone County Fire Protection District with Station 9 being the closest at 1200 feet. Fire hydrants are required for the new building construction. City level fire flows are available. The district wants to work with the property owner to install a new 12-inch main across the property.

The new engineered on-site wastewater system must be installed to serve the new structure as well as temporarily serve the original building and the applicant has provided a cost-benefit analysis for central sewer. There is central sewer in the area, and while connection is not being required at this time, connection may be required in the future. The property scored 83 points on the rating system.

Staff recommends approval of the plat and granting the requested waivers.

12. First Reading: Budget Revision - Department 1720 - Move to Class 8

Budget Administrator Kelle Westcott stated Resource Management will be purchasing a vehicle from Road & Bridge instead of buying a new vehicle that was budgeted in class 9 for the 2024 budget. Ms. Westcott stated they are requesting to move the budget from the class 9 account to the Class 8 OTO to the special revenue fund.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Counselor

13. Second Reading: Acknowledging receipt of the annual financial report from the Centralia Special Road District (CSRD) – First Read 08.01.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone, pursuant to RSMo Sec.233.150, does hereby acknowledge receipt of the annual financial report from the Centralia Special Road District (CSR D).

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #376-2024**

13th Judicial Circuit Court

14. Second Reading: Budget Amendment - Dept 1243 - DYS Probation Services Grant – First Read 07.23.24 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1243 for the DYS Probation Services Grant.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #377-2024**

15. Second Reading: Budget Amendment - Dept 1243 - DRRF Grant – First Read 07.23.24 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1243 for the DRRF Grant.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #378-2024**

16. Second Reading: Budget Amendment - Dept 1243 - JJPA Grant – First Read 07.25.24 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1243 for the JJPA Grant.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #379-2024**

Boone County Sheriff's Office

17. Second Reading: Budget Revision – Department 2901 & 1255 – Cover Class 9 & Class 2 – First Reading 08.01.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2901 & 1255 to cover Class 9 & Class 2 costs.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #380-2024**

Commission

18. Public Comment

None

19. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner