

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Director of Human Resources Angela Wehmeyer
Boone County Counselor CJ Dykhouse
Senior Buyer Liz Palazzolo
Superintendent Tara Eppy
Director of Road & Bridge Greg Edington
Director of Facilities Management Johnny Mays
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Boone County Sheriff's Office

1. **First Reading: Budget Revision - Department 2901 & 1255 - Cover Class 9 & Class 2**

Captain Brian Leer stated this request is to move funds from Account 2900 to Account 2901 and Account 1255 for the purchase of mobile radios and associated equipment. Captain Leer stated this is for a total of fourteen radios. Captain Leer stated this revision is for \$101,046.00. They are asking this amount to be moved from contingency to 2901 and 1255 split up to cover the purchases.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

2. First and Second Reading: Request to Reclassify Position 765, Administrative Technician II to Administrative Assistant, Road & Bridge

Director of Human Resources Angela Wehmeyer stated this request is to reclassify position 765 from a range 25 to a range 22. Director Wehmeyer stated there will be a cost savings since the range will be lowered. Director Wehmeyer stated the Director of Road & Bridge and members of Human Resources completed an analysis of the administrative positions at Road & Bridge and decided this current vacant position needed some of the higher-level job functions to move to their current Administrative Coordinator position, and some of the entry level functions of the Administrative Coordinator position will move to this new classification.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby authorize the request to convert position 765, Administrative Technician II (Class Code 101601, Range 25), to Administrative Assistant (Class Code 101400, Range 22).

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #367-2024**

Boone County Counselor

3. First Reading: Acknowledging receipt of the annual financial report from the Centralia Special Road District (CSR D)

Boone County Counselor CJ Dykhouse stated any special road district within a County must file financial information with the County Commission during the month of August. Counselor Dykhouse stated Treasurer Anthony Kendrick of the Centralia Road District provides his office this information earlier in the year when he files it with the state auditor's office, but, pursuant to state statute, the County waits until August to begin the process of the Commission acknowledging receipt of the information.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

- 4. First and Second Reading: Award of Contract C000838 from cooperative contract NASPO #00318 for Public Safety Communications Products, Service and Solutions from Daniels Electronics LTD. dba Zetron, a Codan Company for the Boone County Joint Communications Department**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of contract C000838 using NASPO contract #00318 for Public Safety Communications Products, Service and Solutions set up for the County’s cooperative use via Participating Addendum by the State of Missouri. The County will be purchasing fourteen MT5 radios with related equipment. The total purchase will be \$68,203.80 with a credit that will be applied to the final invoice for \$29,644.00 for the return of 29 paging cards previously purchased by the County. The credit represents 60% of the original value of the paging cards. The final invoice will be \$38,559.80.

It is noted for the record that the paging cards do not have asset tags and for this reason there is no associated Surplus Disposal form.

Payment will reference 2706 – Boone County Joint Communication Radio Improvements/91300 – Machinery & Equipment: \$68,203.80.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000838 from cooperative contract NASPO #00318 for Public Safety Communications Products, Service and Solutions from Daniels Electronics LTD. dba Zetron, a Codan Company of Redmond, Washington for the Boone County Joint Communications Department.

The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #368-2024**

Juvenile Justice Center

- 5. First and Second Reading: Building Local Continuums of Care to Support Youth Success Grant Proposal**

Juvenile Justice Center Superintendent Tara Eppy stated this grant is through the Office of Juvenile Justice and Delinquency Prevention and sought to continue the process after the sequential intercept mapping (SIM) process that Boone County will be doing, which is a youth specific SIM they will be engaging in during the fall. Superintendent Eppy stated this grant is to support the recommendations coming out of the SIM to build transition and re-entry for the youth involved with the justice system. Superintendent Eppy stated this includes a total of \$302,337.00 for the request, and includes a lead continuum person and two support staff, who would be working in conjunction with the Commission and the Children's Services Board to help create the continuum of services for youth when they are re-entering the community. Superintendent Eppy stated this is an 18-month grant.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Office of Juvenile Justice and Delinquency Prevention - Building Local Continuums of Care to Support Youth Success grant proposal submitted by the 13th Judicial Circuit, Family Court -- Robert L. Perry Juvenile Justice Center.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #369-2024**

Facilities Management

6. First Reading: Budget Revision - Dept 6101- Cover Class 6

Director of Facilities Management, Johnny Mays stated this request is to move funds they had set aside for custodial carpet cleaning to cover the cost of migrating their maintenance connections software to the cloud which will allow them to streamline processes while in the field. Director Mays stated that they will be able to complete work orders in real time instead of coming back to the office every day to put the work they did into the work order system. Director Mays stated this will help the Facilities department be more effective in getting the work done.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

P&Z

7. Second Reading: Request by MBK Investments, LLC to rezone to Planned Light Industrial (M-LP) and to approve a revised review plan for Rock Bridge Business Park on 3.39 acres located at 5051 S. Providence Road, Columbia – First Read 07.30.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a Request by MBK Investments, LLC to rezone to Planned Light Industrial (M-LP) on 3.39 acres located at 5051 S. Providence Road, Columbia.

And,

Now on this day, the County Commission of the County of Boone does hereby approve a Request by MBK Investments, LLC to approve a revised review plan for Rock Bridge Business Park on 3.39 acres located at 5051 S. Providence Road, Columbia, subject to the following condition:

1. That the Boone County Regional Sewer District will need to review the wastewater pre-treatment process proposed for this development prior to installation of that process. This will occur as part of the plan review process for a building permit. The pre-treatment process must be approved by the Boone County Regional Sewer District and the Director of Resource Management.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #370-2024**

Commission

8. First and Second Reading: Application for use of the Boone County Commission Chambers

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for organizational use of the Boone County Government Center Commission Chambers by Mid-Missouri Democratic Socialists of America on Tuesday, August 13, 2024, from 6:00 p.m. until 8:00 p.m. for its general meeting.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #371-2024**

9. First and Second Reading: Application for use of the Boone County Commission Chambers

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the application for organizational use of the Boone County Government Center Commission Chambers Boone County Democratic Party Central Committee on Saturday, August 24, 2024, from 1:00 p.m. until 5:00 p.m. for its Party Reorganization Meeting.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #372-2024**

10. Public Comment

None

11. Commissioner Reports

Commissioner Kendrick stated he would like to thank the Boone County Collector and Collector’s office for processing one month of real estate property tax relief program applications. Commissioner Kendrick stated he doesn’t know the exact number, but he knows they are above 2,300 applications at this point. Commissioner Kendrick stated while they have been implementing and streamlining a complex program, they have done it very well and have been very helpful in answering questions and moving seniors through the process quickly. Commissioner Kendrick stated he read an article from St. Charles County about the difficulty they’ve seen, and how they have a 42% rejection rate of applications, and five-hour waits at their Collector’s windows just to get things through. Commissioner Kendrick stated this process has been a challenge for Collectors’ offices across the state, so “hats off” to our Collector Brian McCollum and his staff doing a tremendous job.

Commissioner Thompson stated when people are hearing those kinds of numbers, even more counties will be asking to use the model that’s being used in Boone County. Commissioner Thompson stated through the Missouri Association of Counties and through the Collector’s Association, everyone has heard about this program and asking for guidance on how Boone County is doing it because our Collector is doing it so well. Commissioner Thompson stated they have had great help from our Assessor and Recorder of Deeds and from the County Counselor. Commissioner Thompson stated Counselor CJ Dykhouse has presented to the Collectors’ Association and will be presenting to the Missouri Association of Counties about how this process can be handled.


Attest:



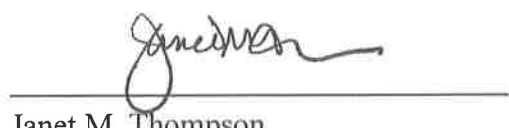
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner