

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
Captain Brian Leer
Director of Human Resources Angela Wehmeyer
13th Judicial Court Administrator Cindy Garrett
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Boone County Sheriff's Office

1. First Reading: Howell County Sheriff's Department K-9 Basic Training Agreement

Captain Brian Leer stated this contract is to train a new dog and handler for an 8-week course, not less than 40 sessions, in the amount of \$4,000.00. Captain Leer stated this would include a 1-year Maintenance Agreement as well.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second Reading: Warren County Sheriff's Department K-9 Basic Training Agreement – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Agreement between Boone County and Warren County Sheriff's Department.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #333-2024**

Human Resources

3. First and Second Reading: Request to Reclassify Position 1109, Coordinator of Training & Programs, Juvenile Detention, from Exempt Status to Non-Exempt Status

Director of Human Resources, Angela Wehmeyer, stated when this position was created, it was tied to state positions, Deputy Juvenile Officer IIIs who were also exempt status, and those positions have recently gotten non-exempt status. Director Wehmeyer stated she is requesting this change to keep the position consistent with the state position and because of the FSLA overtime regulations that went into effect July 1, 2024.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby authorize the request to reclassify position 1109, Coordinator of Training & Programs (Class Code 703150, Range 35) from an Overtime Exempt status to Non-Exempt status.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #334-2024**

4. First and Second Reading: Request to Increase Total Budgeted Hours for Position 1531, Temporary Senior Road Maintenance Worker, Road & Bridge, by 400 Hours

Director of Human Resources, Angela Wehmeyer, stated this is a temporary position that was originally budgeted for 400 hours, but, because of vacancies in the department, they would like to request an additional 400 hours to get them through the end of the 2024 budget year.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby authorize the request to increase the number of hours budgeted for position 1531,

Temporary Senior Road Maintenance Worker, by 400 hours for a total of 800 hours budgeted for said position for the 2024 budget year.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #335-2024**

13th Judicial Circuit Court

5. First Reading: Budget Amendment - Dept 1210 - Cover Class 9

Court Administrator Cindy Garrett stated in 2023, they budgeted to have the ceremonial courtroom technology put in but that was not completed until 2024. Ms. Garrett stated the additional costs of \$7,594.77 that came in were added to the 2024 budget, and they are doing two courtrooms this year with the 2024 budget, which also came in over budget in the amount of \$9,869.07. Ms. Garrett stated, they had some Class 9 savings so, they are asking for a total of \$12,000.00 to cover those three courtrooms.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

6. First and Second Reading: ARPA Funding Subrecipient: C000787 – Wastewater Pump Stations with Boone County Regional Sewer District

Director of Purchasing Melinda Bobbitt read the following memo:

Boone County, Missouri received ARPA grant funding from the federal government and the County Commission engaged in an RFP process to determine ARPA funding awards.

This ARPA award is for County contract # C000787 – Wastewater Pump Stations Improvement Project with the Boone County Regional Sewer District. These funds will be used to support the Boone County Regional Sewer District in updating wastewater pump stations to better serve their constituents.

Contract award is for a not-to-exceed amount of \$220,000, and will be paid from Department 2983 – American Rescue Plan Act, account 84200 – Other Contracts.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Boone County Regional Sewer District for C000787 – Wastewater Pump Stations.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #333-2024**

7. First and Second Reading: Award of Contract C000819 from cooperative contract 120122-MBS for Unified Communications & Contact Center Solutions for Mitel Systems with CMS Communications, Inc. for the Boone County IT Department

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of contract C000819 using Sourcewell cooperative contract 120122-MBS for Unified Communications and Contact Center Solutions for Mitel Systems. The County will purchase maintenance and support of the County's Mitel phone systems from CMS Communications, Inc., which is a Gold Level partner and authorized service provider on Mitel systems.

The contract period runs from July 11, 2024 through March 8, 2027 with one additional one-year renewal available.

This is a Term & Supply for the IT Department. Annual maintenance will cost \$15,061.00, however, if additional services are needed, additional charges could be incurred. The follow codes will be referenced for payments:

- 1172 – General Fund IT Hardware & Software/70050 – Software Service Contract: \$8,500.00 budgeted;
- 1263 – Prosecuting Attorney Child Support Enforcement/70050 -Software Service Contract: \$80.00 budgeted;
- 2012 – ASR IT Hardware & Support/70050 – Software Service Contract: \$420.00 budgeted;
- 2083 – Road & Bridge IT Hardware & Software /70050 – Software Service Contract: \$690.00 budgeted;
- 1420 – General Fund Community Services Administration/70050 – Software Services Contract: \$30.00 budgeted;
- 2160 – Children's Services Fund Community Services Administration /70050 – Software Service Contract: \$71.00 budgeted
- 2708 – 911/EM IT Hardware & Software/70050 – Software Services Contract: \$4,650.00 budgeted;
- 6107 – Facilities Management IT Hardware & Software/70050 – Software Service Contract: \$100.00 budgeted;

- 1172 – General Fund IT Hardware & Software /60051 – IT Equipment Service Contract: \$4,300.00 budgeted;
- 1263 – Prosecuting Attorney Child Support Enforcement /60051– IT Equipment Service Contract: \$35.00 budgeted;
- 2012 – ASR IT Hardware & Support /60051 – IT Equipment Service Contract: \$175.00 budgeted;
- 2083 – Road & Bridge IT Hardware & Software /60051– IT Equipment Service Contract: \$340.00 budgeted;
- 1420 – General Fund Community Services Administration /60051– IT Equipment Service Contract: \$20.00 budgeted;
- 2160 Children’s Services Fund Community Services Administration /60051 – IT Equipment Service Contract: \$41.00 budgeted;
- 2708 – 911/EM IT Hardware & Software /60051– IT Equipment Service Contract: \$3,500.00 budgeted; and
- 6107 – Facilities Management IT Hardware & Software /60051– IT Equipment Service Contract: \$50.00 budgeted.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000819 awarded from cooperative contract 120122-MBS for Unified Communications & Contact Center Solutions for Mitel Systems with CMS Communications, Inc. of Chesterfield, Missouri for the Boone County IT Department.

The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #337-2024**

8. First Reading: Award of Contract C000829 from cooperative contract 28/2023 for Equipment Rentals with Fabick Caterpillar- Countywide Term & Supply

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of contract C000828 using City of Columbia cooperative contract 28/2023 for Equipment Rental Services with Fabick Caterpillar of Columbia, Missouri.

The contract period will run from July 11, 2024 through March 23, 2025. There are three (3) one-year renewal options available to the County. This is considered a Countywide Term and Supply.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. Second Reading: Award Recommendation from RFP 01-13MAR24 – 2024 Grassroots Funding Opportunity: Contract C000824 – Case Management for At-Risk Youth with Columbia Supreme – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Columbia Supreme for Contract C000824 – Case Management for At-Risk Youth from RFP award 01-13MAR24.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #338-2024**

10. Second Reading: Award of Contract C000828 from co-operative contract CT170457009, NASPO ValuePoint Cloud Solutions for Udemy Software with Carahsoft Technology Corporation for the Boone County IT Department - First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000828 awarded from cooperative contract CT170457009 for NASPO ValuePoint Cloud Solutions for Udemy Software provided by Carahsoft Technology Corporation of Reston, Virginia for the Boone County IT Department.

The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #339-2024**

11. Second Reading: Award Recommendation from RFP 01-13MAR24 – 2024 Grassroots Funding Opportunity: Contract C000822 – Family Leader Support with Grade A Plus, Incorporated – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Grade A Plus, Incorporated for Contract C000822 – Family Leader Support from RFP award 01-13MAR24.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #340-2024**

12. Second Reading: Contract: C000831 (CC241381004) - Professional Grade Tools and Diagnostic Equipment – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Contract C000831 (CC241381004) with Snap-On Industrial, a Division of IDSC Holdings, LLC for the purchase of Professional Grade Tools and Diagnostic Equipment.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #341-2024**

13. Second Reading: Award of Contract C000832 from cooperative contract 28/2023 for Equipment Rentals with H&E Equipment - Countywide Term & Supply – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000832 awarded from cooperative contract 28/2023 with H&E Equipment of Kansas City, Missouri for Equipment Rentals, a term and Supply contract for Countywide use.

The contract is set out in the attached and the presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #342-2024**

14. Second Reading: Contract: C000815 (52/2024) - Fleet Maintenance - Term and Supply – Fabick – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Contract C000815 (52/2024) with John Fabick Tractor Company for the purchase of Fleet Maintenance.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #343-2024**

Community Services

15. Second Reading: Budget Revision - Dept 2160 - Cover Relocation Cost – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2160 to cover relocation costs.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #344-2024**

Boone County Regional Sewer District

16. Second Reading: Boone County Sewer District Missouri Department of Natural Resources Resolution to Change Contact Information – Bolli Road Sanitary Sewer NID – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Boone County Sewer District Missouri Department of Natural Resources Resolution to Change Contact Information for the Bolli Road Sanitary Sewer NID.

The stipulations are set out in the attached and the Presiding Commissioner is hereby authorized to sign said Agreements.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #345-2024**

17. Second Reading: Boone County Sewer District Missouri Department of Natural Resources Resolution to Change Contact Information – Phenora North Sanitary Sewer NID – First Read 07.09.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Boone County Sewer District Missouri Department of Natural Resources Resolution to Change Contact Information for the Phenora North Sanitary Sewer NID.

The stipulations are set out in the attached and the Presiding Commissioner is hereby authorized to sign said Agreements.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #346-2024**

Commission

18. First and Second Reading: Board Appointment - Library Board

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

Lisa Finn	Daniel Boone Regional Library Board	Appointment	Three-Year Term	July 11, 2024, 2024 through July 11, 2027
-----------	-------------------------------------	-------------	-----------------	---

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #347-2024**

19. First and Second Reading: Memorandum of Agreement between Boone County and Missouri Conservation Heritage Foundation

Commissioner Kendrick stated this is part of a One Health initiative that Roger Still is moving forward in collaboration with the Missouri Department of Conservation and the Missouri Conservation Heritage Foundation; Boone County Government; the City of Columbia, and the Health Department. Commissioner Kendrick stated what this MOA does is outlines what a collaborative partner will do and will be responsible for if and when the grant application submitted by the Conservation Heritage Foundation to the Missouri Foundation for Health is accepted and granted. Commissioner Kendrick stated this is a pretty basic collaboration agreement, non-binding in a lot of ways, but it just helps clarify for the Missouri Conservation Heritage Foundation that the County of Boone and the City of Columbia are willing partners.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Memorandum of Understanding between Boone County and the Missouri Conservation Heritage Foundation for the One Health Pilot Partnership.

Commissioner Kendrick seconded the motion.
The motion carried 2 to 0. **Order #333-2024**

20. Public Comment

None

21. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner