

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Director of Purchasing Melinda Bobbitt
13th Judicial Circuit Court Administrator Cindy Garrett
Director of Human Resources Angela Wehmeyer
Senior Buyer Liz Palazzolo
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Boone County Sheriff's Office

1. First Reading: Budget Amendment Dept 2900/2901 – Replace totaled vehicle

Captain Brian Leer stated this is a request to transfer an increase from emergency funds into account 2901 for the replacement of a totaled patrol vehicle. Captain Leer stated they received \$13,242.00 from the insurance company as payment for the vehicle. Captain Leer stated the equipment installation is \$2,675.00, and the purchase price for a replacement vehicle from the Missouri State Highway Patrol is \$31,000.00, for a total of \$46,917.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading: Missouri Capitol Police K-9 Maintenance Training Agreement May 2024

Captain Brian Leer stated this is an ongoing partnership the Sheriff's Office has with the Missouri Department of Public Safety - Capitol Police, which has two K-9 teams. Captain Leer stated these K-9 teams are single purpose K-9's, and if approved, this would be a one-year agreement from May 2024-2025, and could be renewed for two additional one-year terms in the amount of \$1,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Missouri Capitol Police K-9 Maintenance Training Agreement October 2024

Captain Brian Leer stated this is very similar to the first agreement. Captain Leer stated the difference is that this one doesn't begin until October, and since they have funding now that they need to use, they are asking for the agreement to be approved now.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: City of Kearney, Missouri Police Department K-9 Basic Training Agreement

Captain Brian Leer stated the City of Kearney is a new partner who just went through training with another K-9. Captain Leer stated the City of Kearney approached him and would like to take another team through training in the upcoming July 2024 class. Captain Leer stated this contract would be for a dual-purpose K-9, in the amount of \$4,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

5. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 988, Custodial Supervisor, Facilities Management

Director of Human Resources Angela Wehmeyer stated this candidate comes with over 37 years of experience owning her own cleaning business, and has over 6 years as a custodial supervisor. Director Wehmeyer stated there are funds available, and no budget or equity concerns.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 988, Custodial Supervisor, and does hereby authorize an appropriation of \$23.69 per hour for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #271-2024**

Circuit Court

6. First Reading: Budget Amendment - Dept 1243 - JJPA Grant

13th Judicial Circuit Court Administrator Cindy Garrett stated this grant covers home detention fees for their clients. Ms. Garrett stated they were originally awarded \$7,000.00, and now that it's getting close to the end of that cycle, they need additional funds, so they have requested an additional \$3,000.00. Ms. Garrett stated they ran out of the original \$7,000.00 as of December 2023, so this additional \$3,000.00 will pay them through almost the end of March, but the rest of March – June will be paid out of County budget, because they will be out of grant funds.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

7. First Reading: Sourcewell Cooperative Contract: 120122-MBS (FE Contract # C000814) –Mitel Business Systems, Inc. Equipment, Products or Services. A Sourcewell Cooperative contract that will be used by the Information Technology Department

Director of Purchasing Melinda Bobbitt read the following memo:

Information Technology requests permission to utilize the Sourcewell Cooperative Contract 120122-MBS (FE Contract# C000814) to purchase Mitel Business Systems, Inc. Equipment, Products, or Services from Marco Technologies, LLC.

This is a Term and Supply Contract through March 8, 2027 with a one-year renewal period.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. **First Reading: Award of Amendment #4 to Contract C000099 from Sole Source 151-123120SS for HVAC Control Systems Services with C&C Group for the Boone County Sheriff's Office and the Boone County Facilities Management Department**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #4 to Contract C000099, awarded from Sole Source 151-123120SS with C&C Group of Jefferson City, Missouri, for HVAC Control Systems Services used by the Boone County Sheriff's Office for the Boone County Jail in coordination with the Boone County Facilities Management Department. The original Contract was awarded July 30, 2020, via Commission Order 334-2020. Amendment #4 adds renewal pricing and coverages for the period 08/01/2024 through 07/31/2025.

Amendment #4 also adds one more renewal option to the original agreement. A new Sole Source will be established next year.

Payment will reference codes 6100 - Facilities Management Building Maintenance /60050 -Equipment Service Contract: \$5,340.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. **First Reading: Award of Amendment #1 for County Contract C000789 from cooperative contract CC240449008, Qualified Vendors list (QVL) for Ammunition, Rifle & Pistol Ammunition with Sunset Law Enforcement LLC for the Boone County Sheriff's Office.**

Senior Buyer Liz Palazzolo read the following memo:

Amendment #1 to Contract C000789 awarded from Cooperative Contract CC240449008 – QVL Ammunition Rifle and Pistol for the Boone County Sheriff is being amended to add the purchase of 22,500 rounds of Hornady Luger 9mm pistol ammunition and to revise the Purchase Agreement title.

The Purchasing Department requested quotes from the ammunition dealers on the Qualified Vendors List that sell the Hornady pistol ammunition. Five vendors were solicited. Two bids and two “No Bids” were received.

1. Gulf States Distributors, Inc. of Montgomery, Alabama
2. Sunset Law Enforcement LLC of Ackley, Iowa
3. Precision Delta Corporation of Ruleville, Mississippi (No Bid)
4. Bald Ridge Outdoors LLC of Van Buren, Missouri (No Bid)

The two bids received were reviewed by the Purchasing Department and the Sheriff’s Office (see the attached Bid Tabulation and Cost Evaluation). The bid from Sunset Law Enforcement LLC of Ackley, Iowa is the “lowest and best” bidder. Captain Brian Leer of the Sheriff’s Office has recommended that the County proceed with an award of 22,500 rounds to Sunset Law Enforcement LLC.

The Contract was originally awarded May 7, 2024 via Commission Order 221-2024.

Payment for the ammunition will reference these codes:

- 2901 –LEST Sheriff Operations/23200 – Ammunition: \$1,865.70;
- 1251 - General Fund Sheriff Operations/23200 - Ammunition: \$10,074.78
- 1255 – General Fund Detention Operations/23200 - Ammunition: \$497.52

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. **Second Reading: Award of Amendment #1 to Contract C000778 from cooperative contract EC07-23 911 for Equipment & Emergency Notification Software & Services with CSS- Mindshare for the Boone County Joint Communications Department – First Read 06.06.24**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #1 to County Contract C000778 awarded from Cooperative Contract EC07-23 for 911 Equipment and Emergency Notification Software and Services with CSS-Mindshare of Lincoln, Nebraska for the Boone County Joint Communications Department.

The Contract Amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #272-2024**

Commission

11. Public Comment

None


12. Commissioner Reports

None

Attest:



Kip Kendrick
Presiding Commissioner



Brianna L. Lennon
Clerk of the County Commission



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner