

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Lt. Britt Shea
Superintendent Tara Eppy
Deputy Director of Emergency Management Jake Waller
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Buyer Amy Gerskin
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Boone County Sheriff's Office

1. First and Second Reading: FY2025 State Cyber Crimes Grant Application (SCCG)

Lt. Britt Shae stated this application is to the Missouri Department of Public Safety for a continuation of the state computer crimes grant. Lt. Shae stated the Sheriff's Office has received

this grant since 2011, and it has provided significant funding for the Boone County Sheriff's Office Cyber Crimes Unit. Lt. Shae stated the application request is a total of \$340,013.24.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office application for the 2025 State Cyber Crimes Grant.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #209-2024**

Boone County Emergency Management

2. First Reading: 2023 State Homeland Security Program sub-awards

Deputy Director of Emergency Management, Jake Waller, stated Emergency Management is requesting the Commission complete, order, and sign three sub-award documents for two continuing projects, and one new project through the Regional Homeland Oversight Committee. Deputy Director Waller stated the grants are for the mobile satellite service, generator load testing and badging kit. Deputy Director Waller stated there is no County match for these funds, and all funds for this equipment and service will be included in the grant amount.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Juvenile Justice Center

3. First Reading: Juvenile Officer Performance Standards Education Initiative Grant Proposal

Superintendent Tara Eppy stated this grant is for youth mental health first aid training. Superintendent Eppy stated the County would pay upfront and will then be reimbursed through OSCA. Superintendent Eppy stated they are looking at having two providers come in and train Family Court staff who wish to attend. Superintendent Eppy stated this is an eight-hour training for up to 25 people, and the participants are certified as youth mental health first aid qualified.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

4. First Reading: Sheriff Vehicle Surplus Disposal

Director of Purchasing Melinda Bobbitt read the following memo:

The following are vehicles that will be replaced. The Sheriff's Department requests commission approval for disposal through the Missouri Auto Auction. Our contract with MO Auto Auction is 20-12JUN20 – Auction Services for Surplus Vehicles.

AUCTION THROUGH MISSOURI AUTO AUCTION				
Year	Description	Approximate Mileage	VIN #	Condition
2016	Ford Interceptor Utility (20083)	113,xxx	2FM5K8AR6GGC60704	Fair
2018	Ford Interceptor Utility (22734)	128,xxx	1FM5K8AR7GC07601	Fair
2018	Ford Interceptor Utility (22735)	115,xxx	1FM5K8AR5JGC17480	Fair
2018	Ford Interceptor Utility (22737)	121,xxx	1FM5K8AR9JGC07602	Fair
2018	Ford Interceptor Utility (22738)	126,xxx	1FM5K8AR9JGC17479	Fair

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. **First Reading: Award of Contract C000783 from RFP 05-13MAR24 for Detainee Medical Services (Term & Supply) for the Boone County Jail-Boone County Sheriff's Office to Turn Key Health Clinics, LLC.**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of Contract C000783 that results from Request for Proposal 05-

1 3MAR24. Said RFP solicited proposals for Detainee Medical Services for the Boone County Jail. Four proposals and one "No bid" were received:

- (1) Advanced Correctional Healthcare of Franklin, Tennessee
- (2) Turn Key Health Clinics, LLC of Oklahoma City, Oklahoma
- (3) Vital Medical Services of Glendale, California
- (4) Superior Blessings, LLC of Columbia, Missouri
- (5) Southern Health Partners of Chattanooga, Tennessee (No Bid)

The four proposals have been reviewed by an Evaluation Team that consists of the following personnel: Captain Damon Reynolds, Boone County Jail Administrator; Captain Brian Leer of the Boone County Sheriff's Office; Captain Jenny Atwell, Assistant Boone County Jail Administrator; and Leasa Quick, Budget Administrator for the Boone County Sheriff's Office. The Purchasing Department chaired two evaluations meetings with the Evaluation Team and conducted two rounds of negotiations.

After the first evaluation meeting, the Evaluation Team decided to short-list and removed two proposals from consideration. The reasoning is documented in the attached memo. Advanced Correctional Healthcare and Turn Key Health Clinics, LLC were invited to submit a first round of Best and Final Offers (BAFOs). These BAFOs were reviewed during the second Evaluation Team meeting which resulted in the decision to pursue a second BAFO with Turn Key Health Clinics, LLC. The attached Evaluation Narrative describes the evaluation and scoring between Advanced Correctional Healthcare and Turn Key Health Clinics, LLC. Weighted evaluation was used to evaluate and score the two proposals: Experience, Expertise, and Reliability was worth a maximum score of 30 subjective points; and Method of Performance and Contractor Support was worth a maximum score of 20 subjective points. Cost points, worth a maximum 50 points, were computed by the Purchasing Department.

The Scoring Form, Evaluation Narrative explaining the subjective scores, and the Cost Evaluation

are attached to this memo. It is noted for the record that the Evaluation team scored subjective points, worth a maximum of 50 total points, without knowledge of cost point scores. The outcome of the evaluation is this:

Offeror	Experience, Expertise & Reliability (Maximum 30 Points)	Performance and Contractor Support <Maximum 20 Points)	Cost Points	
			(Maximum 50 Points)	Score
Turn Key Health Clinics LLC	25	20	50	95

Advanced Correctional	22	13	34	69
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The highest score is earned by Turn Key Health Clinics, LLC. As such, the proposal from Turn Key Health Clinics, LLC is the "lowest and best" offer. The Boone County Sheriff's Office is recommending award to Turn Key Health Clinics, LLC of Oklahoma City, Oklahoma, see attached e-mail dated 4/24/24 from Captain Damon Reynolds.

The contract period will run from June 01, 2024, through May 31, 2025 with four (4) one-year renewal options available after this initial period.

This is considered a Term and Supply contract for the Sheriff's Office. A total \$998,600.00 is budgeted for 2024. Payments will reference the following coding:

- 125 5 - General Fund Detention Operations/85620 - Other Medical

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Award of Contract C000789 from cooperative contract CC240489008, QVL for Ammunition, award of Rifle Ammunition to Sunset Law Enforcement LLC for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for the award of contract C000789 from contract CC240449008 established by the State of Missouri as a cooperative contract for the purchase of ammunition. In this case, the County requested quotes from all vendors selling .308 rifle ammunition identified on the Qualified Vendors List (QVL).

Three bids and one "No Bid" were received, and the bid tabulation is attached to this memo:

- 1) Precision Delta Corporation of Ruleville, Mississippi
- 2) Sunset Law Enforcement, LLC of Ackley, Iowa
- 3) Gulf States Distributors, Inc. of Montgomery, Alabama
- 4) Bald Ridge Outdoors of Van Buren, Missouri (No Bid)

The Purchasing Department has worked with the Sheriff's Office in reviewing all the quotes. A cost conversion was done in order to get an "apple-to-apple" cost comparison, since packaging varied between bidders. The Cost Evaluation is also attached to this memo.

At this time, the Sheriff's Office has determined that it only wants to award line item three, the .308 168-grain rifle ammunition, Hornady Brand, 308 168gr ELD-Match, part number 80725. The ammunition is sold for \$26.27/box of 20-rounds. A total of 1,400 rounds will be purchased which amounts to a total purchase price of \$1,838.90.

The contract period will run May 07, 2024, through January 18, 2025. There is one (1) one-year renewal option available. If any subsequent orders are needed for this type of ammunition, another round of quotes will be pursued by the Purchasing Office and an award will be made to the lowest and best bidder from that round of quotes, consistent with how the QVL process is intended to be used.

Payment for the ammunition will reference Department 2901 –LEST Sheriff Operations, Account 23200 – Ammunition: \$1,838.90.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Award Amendment #3 to Contract C000460 from Sole Source 164-123122SS for PowerDMS Licenses and Support for the Boone County Sheriff's Office provided by PowerDMS

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #3 to Contract C000460, awarded from the Sole Source 164-123122SS with PowerDMS of El Segundo, California for PowerDMS License and Support used by the Boone County Sheriff's Office. The original Contract was awarded October 11, 2022 via Commission Order 490-2022. Amendment #3 adds subscription renewals for the period 04/04/2024 through 04/05/2025. The Contract requires that renewal pricing be agreed to every renewal and amended into the contract.

Payment will reference codes 1228 -General Fund Sheriff/Detention Administration/70100 – Software Subscriptions: \$7,075.53; and 1255 – General Fund Detention Operations/70100 - Software Subscriptions: \$7,376.74.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Contract: C000779 (14-22APR24) - Newspaper Advertising - Term and Supply with Columbia Daily Tribune

Buyer Amy Gerskin read the following memo:

Contract 14-22APR24 – Newspaper Advertising – Term & Supply opened on April 22, 2024.

Two (2) bid responses were received, one from Columbia Missourian, and one from Columbia Daily Tribune. Purchasing recommends an award to both vendors. Departments will order from the Contractor offering the best value according to their needs. The County Contract numbers are C000779 with the Columbia Daily Tribune and C000780 with the Columbia Missourian.

This is a county-wide term and supply Contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First Reading: Contract: C000780 (14-22APR24) - Newspaper Advertising - Term and Supply with Columbia Missourian

Buyer Amy Gerskin read the following memo:

Contract 14-22APR24 – Newspaper Advertising – Term & Supply opened on April 22, 2024.

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This is a county-wide term and supply Contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First Reading: Amendment #1: C000712 (011723-JDC) - John Deere Heavy Equipment - Pick Up Broom BP84C

Buyer Amy Gerskin read the following memo:

The Boone County Road & Bridge Department requests permission to utilize the Sourcewell Cooperative Contract 011723-JDC for Heavy Construction Equipment with Related Attachments and Technology to purchase one (1) 2023 John Deere 6720 Motor Grader with 6WD and warranties and one (1) 2024 John Deere 5440 Loader from Martin Equipment of Illinois, Inc. The Boone County Contract number is C000712.

The cost of this purchase is \$471,039.92, and will be paid by Department 2040-Road and Bridge Maintenance, Account 92300 -Replacement Machinery and Equipment. This is a replacement purchase, and the 2024 total budgeted amount is \$661,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

11. First and Second Reading: Board Re-Appointment: Board of Adjustment – Frank Thomas

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Frank Thomas	Board of Adjustment	Re-Appointment	Four-Year Term	May 1, 2024, through April 30, 2028
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Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #210-2024**

12. First and Second Reading: Board Re-Appointment: Planning & Zoning Commission – Boyd Harris and Rhonda Proctor

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Boyd Harris and Rhonda Proctor	Planning & Zoning Commission	Re-Appointment	Four-Year Term	May 1, 2024 through April 30, 2028
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #211-2024**

13. First and Second Reading: Board Re-Appointment: Board of Equalization – Donald Bormann

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Donald Bormann	Board of Equalization	Re-Appointment	Four-Year Term	May 1, 2024 through April 30, 2028
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Commissioner Thompson seconded the motion.
 The motion carried 3 to 0. **Order #212-2024**

14. First and Second Reading: Board Re-Appointment: Building Code Commission – Jay Creasy

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Jay Creasy	Building Code Commission	Re-Appointment	Two-Year Term	May 1, 2024 through April 30, 2026
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Commissioner Aldred seconded the motion.
 The motion carried 3 to 0. **Order #213-2024**

15. Boone County Proposition 1 – Open Public Hearing

Commissioner Kendrick started the public hearing by going over the Senior Property Tax Relief timeline, which is inserted below.

Commissioner Kendrick stated he would like people to understand that this has been an ongoing process. Commissioner Kendrick stated the Commission’s first statement on this issue is they would be deliberate in this process, and they certainly have been deliberate. Commissioner Kendrick stated they have been deliberate in seeing this through, but not deliberate in sitting on their hands. Commissioner Kendrick stated the Commission has been working on this for quite some time and Boone County is in a good position to implement a program and see it through. Commissioner Kendrick stated, having served in the Missouri General Assembly, there is infinite wisdom inside the General Assembly no doubt but sometimes legislation is crafted in such a way that it may not be clear. Commissioner Kendrick stated sometimes when it gets told to people, it seems as if it’s ready to go, should have been ready to go yesterday and people want them to get the program going. Commissioner Kendrick stated that’s not how it works when statutes are written, you must be clear in how you administer state statute. Commissioner Kendrick stated Boone County is a statutory county and they must work within the confines of state law. At this point, Commissioner Kendrick began going through the timeline below.

May 8, 2023-SB 190 Truly Agreed and Finally Passed by General Assembly

May 23, 2023-Counties across the state begin sending technical concerns to MAC July 6, 2023 - SB 190 signed into law by the Governor

July 13, 2023 - Boone County Commission sent all taxing jurisdictions a letter requesting a fiscal analysis

July 25, 2023-MAC creates an SB 190 Task Force to address concerns and propose clean up legislation

July 27, 2023 - The State Tax Commission issues an opinion on SB 190

August 2023-First of the fiscal analysis start to trickle in from Boone County taxing jurisdictions

August 22, 2023 - MAC issues first guidance on SB 190 to counties

September 2023 - MAC SB 190 Task Force continues to meet and draft recommendations

October 25, 2023 - Final of the fiscal analysis arrives-from CPS - responses from 12 entities

November 2023-MAC SB 190 Task Force releases recommendations and draft legislation

November 20, 2023-MAC adopts SB 190 clean up legislation is top legislative priority at Annual Conference

November 21, 2023-Boone County Commission adopts SB 190 clean up legislation as top legislative priority and issues resolution that it will wait to act until clarity is provided by General Assembly

December 5, 2023-SB 190 bill sponsor pre-files clean up legislation at the request of MAC

January 8, 2024-Boone County Commission begins discussions with taxing jurisdictions re: possible Prop 1

January 16, 2024 - Senate hearing on SB 756 - legislation begins moving

January 26, 2024 - Boone County Commission votes to place Proposition 1 on the April ballot

April 2, 2024-Voters approve Proposition 1 in Boone County

April 4, 2024-Boone County Commission announces public hearing and tentative timeline for policy

April 11, 2024-Boone County Commission accepts certified election results from the Boone County Clerk

April 18, 2024-Public hearing held in Commission Chamber at 1:30pm

April 25, 2024 - Public hearing held in Hallsville City Hall at 1:30pm

May 2, 2024 - Public hearing held in Centralia City Hall at 1:30pm

May 9, 2024-Public hearing held in Ashland City Hall at 1:30pm

May 17, 2024-The 2024 Legislative Session in end at 6pm on Friday, May 17, 2024

Commissioner Aldred stated he feels it is very important to have Boone County citizens weigh in on this issue and it was important that the Commission put this item to a vote on the ballot so every individual affected by this policy and decision would have a chance to weigh in, as opposed to the voice of just the Commissioners. Commissioner Aldred stated he would like to thank everyone for being here today and would like to thank the City of Centralia and Mayor Cox for letting the Commission use this space.

Commissioner Kendrick added that he wants to make clear there has never been a discussion of an income-based means test, the Commission doesn't have the capability to do that, that is done at the State level and is called the Circuit Breaker tax credit. Commissioner Kendrick stated the Department of Revenue has administered that program for the last twenty-five to thirty years and they do a great job. Commissioner Kendrick stated there will be no means test in the County policy as it's currently written so the policy will not discriminate against any seniors who meet the eligibility criteria that's in the current draft. Commissioner Kendrick stated they can't technically give this credit to every citizen in Boone County because the State has defined it as age 62 and older and those who own a home. Commissioner Kendrick stated he would like to reiterate there is no means test in the current drafted policy.

There were no public comment forms submitted for this item at the meeting.

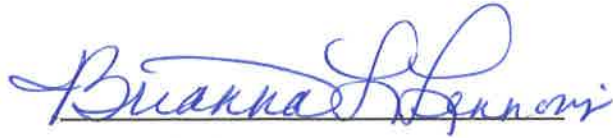
16. Public Comment

None

17. Commissioner Reports

Commissioner Thompson stated because of Boone County's work on Upward Mobility, they have been invited to present at the Annual Conference for the National Association of Counties. Commissioner Thompson stated the staff at NACo stated the work being done in Boone County is better than any they've seen across the country. Commissioner Thompson stated they will be presenting on the Sunday of the NACo conference in Hillsborough County, Florida.

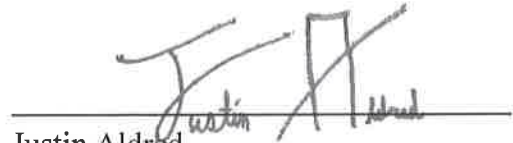
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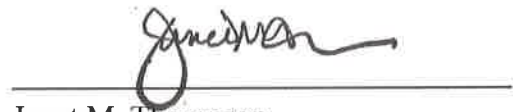
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner