

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

November Session of the October Adjourned

Term. 20 13

In the County Commission of said county, on the 5th day of November 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Contract Amendment Number One – 25-31MAY11; Emergency Electrical Services Term & Supply, changing the name on the contract from K-Tech dba Schneider Electric Company, Inc. to Schneider Electric of Jefferson City, LLC. The terms of this amendment are stipulated in the attached Contract Amendment Number One. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Done this 5th day of November, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren *my*
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Absent

Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Amy Robbins
Director



613 E. Ash Street, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Amy Robbins
DATE: October 29, 2013
RE: Contract Amendment Number One to *25-31May11 – Emergency
Electrical Services Term & Supply*

Contract 25-31May11 – Emergency Electrical Services Term & Supply was approved in commission on July 5, 2011, commission order 246-2011. The attached amendment changes the name on the contract from K-Tech dba Schneider Electric Company, Inc. to Schneider Electric of Jefferson City, LLC. All other terms and conditions remain the same.

cc: Bob Davidson, Facilities Maintenance
Jody Moore, Facilities Maintenance
Contract File

CONTRACT AMENDMENT NUMBER ONE

**PURCHASE AGREEMENT FOR
EMERGENCY ELECTRICAL SERVICES TERM & SUPPLY**

The Agreement **25-31MAY11** dated July 5, 2011 made by and between Boone County, Missouri and K-Tech dba Schneider Electric Company, Inc. for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Change name on contract from K-Tech dba Schneider Electric Company, Inc. to Schneider Electric of Jefferson City, LLC.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**SCHNEIDER ELECTRIC OF JEFFERSON
CITY, LLC**

BOONE COUNTY, MISSOURI

by *James Luchner*
title President

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

CJ Dykhouse
CJ Dykhouse, County Counselor

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane E. Pitchford
Signature by af

10/30/13
Date

2040 / 60100 Term & Supply
6100 / 60100 Term & Supply
NO Encumbrance Required
Appropriation Account

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STATE OF MISSOURI }
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November Session of the October Adjourned

Term. 20 13

In the County Commission of said county, on the 5th day of November 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Funding and Grant Agreement for the Community Development Block Grant in connection with the Manchester Heights Sewer Project as requested by the Boone County Regional Sewer District. It is further ordered the Presiding Commissioner is hereby authorized to sign said Grant Agreement.

Done this 5th day of November, 2013.

ATTEST:

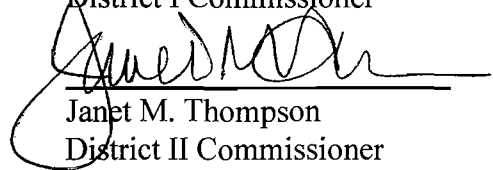
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner

Absent

Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Jeremiah W. (Jay) Nixon
Governor



Mike Downing, CEcD
Acting Director

October 8, 2013

The Honorable Daniel Atwell
Presiding Commissioner, Boone County
801 E. Walnut, Room 333
Columbia, Missouri 65201-7732

Re: Boone County (2012-PF-15)

Dear Commissioner Atwell:

Enclosed are three copies of the Funding Approval and Grant Agreement for your Community Development Block Grant project. You should sign **all three copies** of the grant agreement, have it attested by the appropriate local official and **sealed**. Return **all three complete sets** to DED and, after state execution, one set will be returned for your files.

The period of the grant agreement began 10/2/13. Eligible administrative costs can be incurred after this date. Activities not subject to environmental review procedures may also be incurred. Requests for funds may not be submitted until the grant agreement has been executed by the state and returned to your office. Procedures set forth in the "CDBG Administrative Manual" will be in effect for your grant.

Denise Derks, your CDBG field representative, will be contacting you soon to arrange a meeting with you to discuss the procedures and requirements of the program.

We suggest that you begin to select the person(s) or firm who will be responsible for the administration of your grant, as outlined in the application guidelines.

If you need any assistance or have questions, please contact Denise Derks at (573) 751-3600.

Sincerely,

A handwritten signature in black ink that reads "Andy Papen".

Andy Papen
Compliance Manager
Business & Community Services

Enclosures



**MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FUNDING APPROVAL**

under Title I of the Housing and Community Development Act of 1974 (Public Law 93-383) as amended.

1. NAME AND ADDRESS OF GRANTEE Boone County 801 East Walnut, Room 333 Columbia, Missouri 65201-7732			DUNS#: 073755977 FEIN: 43-6000349		10. PROJECT DESCRIPTION (indicate specific scope of each activity regardless of funding source) Project is on behalf of Boone County Regional Sewer District, and consists of line replacement in Manchester Heights subdivision plus connection of the subdivision to the Sewer District. USDA loan - \$278,000 NATIONAL OBJECTIVE: LMI LMI PERSONS: 68.0% LMI FAMILIES: 69.0%
2. PROJECT NUMBER 2012-PF-15		3. SEN. DIST. 19	REP. DIST. 44		
4. POPULATION 162,642		5. NO. OF BENEFICIARIES 118p/32f			
6. GRANT AWARD DATE 10/02/13		7. GRANTEE FYE DATE 12/31			
8. MAXIMUM CDBG GRANT AMOUNT AWARDED \$210,000					
9. APPROVED ACTIVITIES, COSTS, AND FUNDING STRATEGY NAR 8/30/13					

PROGRAM ACTIVITY	ACT. NO.	REQ. ENV. REV.(1)	TOTAL	CDBG FUNDS(2)	MATCHING FUNDS			
					RECIPIENT CASH	IN-KIND	PRIVATE	OTHER STATE/FED
DB-Wastewater Collection	10	Y	\$ 375,919	\$ 200,000	\$ 175,919			
Acquisition	1	Y	\$ 22,048		\$ 22,048			
Engineering Design	36	N	\$ 23,824		\$ 23,824			
Construction Inspection	38	N	\$ 4,480		\$ 4,480			
Other Professional Services	47	N	\$ 47,230		\$ 47,230			
Administration	35	N	\$ 10,000	\$ 10,000				
Legal	56	N	\$ 4,499		\$ 4,499			
TOTAL			\$ 488,000	\$ 210,000	\$ 278,000	\$ 0	\$ 0	\$ 0

Davis Bacon applies where specified by the initials DB **AD**

(1) Funds for activities that are conditioned subject to an environmental review may not be incurred or obligated until a written "Notice of Removal of Grant Conditions" is issued by DED.
(2) This column represents the maximum amount of CDBG funds approved for each activity, except that the grantee may transfer funds between activities an amount not to exceed \$10,000 or 10% of the total CDBG allocation, whichever is less, except that administration, audit, and engineering costs

PREPARED BY Andy Papen	DATE 10/8/2013
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(DED Form GA-2011)
STATE OF MISSOURI
DEPARTMENT OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

This Grant Agreement is made by and between the State of Missouri, Department of Economic Development (DED), herein called the "State" or "DED," and the County of Boone herein called the "Grantee," pursuant to the authority of the Housing and Community Development Act of 1974 (Public Law 93-383), as amended, herein referred to as "The Act" and commonly referred to as the Community Development Block Grant Program (CDBG). The Grantee's submissions (including "Assurances") for CDBG assistance, Department of Housing and Urban Development (HUD) regulations at 24 CFR Part 570, the State's FY-2012 "Consolidated Plan," the State's FY-2012 CDBG Administrative Manual, and the State's FY-2012 CDBG Program Guidelines (as now in effect and as may be amended from time to time), which are incorporated by reference, together with the DED Funding Approval form, and any special conditions, which are hereto attached, constitute part of this Agreement.

In reliance upon and in consideration of the mutual representations and obligations hereunder, the State and the Grantee agree as follows:

1. Subject to the provisions of this Grant Agreement, the State will make the funding assistance for Federal fiscal year 2012 specified in the attached DED Funding Approval form (the "Funding Assistance") available to the Grantee for completion of the project identified on the Grantee's FY 2012 CDBG Application (the "Project") upon execution of the Agreement by the parties. The obligation and utilization of the Funding Assistance is subject to the requirements for a release of funds by the State under the Environmental Review Procedures at 24 CFR Part 58 for any activities requiring such release.
2. The Grantee agrees that it will complete the Project within three years from the effective date of this CDBG Grant Agreement.
3. The Grantee agrees to comply with the principles for determining allowable costs found in 2 CFR 225 (OMB Circular A-87).
4. The Grantee agrees to accept responsibility for adherence to this Agreement by any and all subrecipient entities to which it makes available any portion of the Funding Assistance.
5. The Grantee agrees that any and all such amount of local funds or in-kind (force account) services or materials indicated in the attached Funding Approval form shall be equal to or greater than the amount indicated.
6. The Grantee agrees that any proposed construction-related activity budget variances (from the Funding Approval form) in excess of 10% of the amount of this Agreement or \$10,000 (whichever is a lesser amount) shall be approved by DED in writing prior to an obligation of funds for such activity; however, any variance shall be approved by the Grantee's governing body in advance of an obligation of such activity. No variance is allowed for non-construction activities, such as administration, engineering, audit, and inspection, unless approved by DED.
7. The Grantee agrees to complete the Project in its entirety and as indicated in the Funding Approval form unless amended in writing and executed by all parties to this Agreement.
8. The Grantee agrees to comply with all state or federal legal, programmatic, or administrative requirements imposed by or described in the CDBG Administrative Manual or the CDBG 2012 Guidelines. The Grantee also agrees to comply with any other requirements of the State, including special requirements of law, program requirements, and other administrative requirements. The Grantee is aware that this includes, but is not limited to, the requirement that a grant recipient must repay to the State, upon sale of the CDBG-funded real property to a non-eligible entity, a pro-rata portion of the proceeds of the sale, as set forth in the CDBG Administrative Manual.
9. The Grantee agrees that upon Project completion, any CDBG funds remaining from the allocation indicated in the Funding Approval form shall be returned to DED if they have been drawn to the Grantee's local depository, or cancelled if such funds have not been drawn.
10. The Grantee agrees to comply with OMB Circular A-133, which governs the auditing requirements of these grant monies in accordance with the Single Audit Act of 1984 (amended 1996), and to provide DED with all required audits. The Catalog of Federal Domestic Assistance (CFDA) number for state CDBG grants is 14.228.
11. The Grantee agrees that State and HUD officials shall have full access to any documents or materials relating to this Agreement at any reasonable time.

12. The Grantee agrees that all funds received under this Agreement shall be held and used by the Grantee for the purpose of accomplishing the Project only, and none of the funds so held or received shall be diverted to any other use or purpose.
13. The Grantee agrees that any material prepared by the Grantee or persons or firms employed or contracted by the Grantee shall not be subject to copyright, and the State shall have the unrestricted authority to publish, distribute, or otherwise use, in whole or in part, any reports, data, or other material prepared under this Agreement.
14. The Grantee agrees that any approval of contracts, sub-contracts, material or service orders, or any other obligation by the Grantee or its agents shall not be deemed an obligation by the State, and the State shall not be responsible for fulfillment of the Grantee's obligations.
15. The Grantee agrees to comply with the citizen participation requirements set out in Section 104(a) of the Act, including the State's written Citizens Participation Plan in accordance with Section 508 of the Housing and Community Development Act of 1987.
- ~~16. The Grantee agrees to adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations in accordance with Section 519 of Public Law 101-144, and also agrees to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.~~
17. Any Grantee receiving over \$100,000 in CDBG funds agrees to carry out the terms of the "Certification Regarding Government-Wide Restriction on Lobbying" attached hereto and made a part hereof by signing same.
18. The Grantee agrees to comply with all reporting requirements of the United States Dept. of Housing and Urban Development performance measurement or financial systems, including but not limited to the Disaster Recovery Grant Reporting (DRGR) system or Integrated Disbursement and Information System (IDIS). DED may suspend requests for CDBG funds by the Grantee for failure to comply with any specific requirement of reporting.
19. The Grantee agrees to comply with the policies and procedures set forth in Executive Order 96-03 for the protection of Missouri's wetlands.
20. The Grantee agrees to obtain and comply with all relevant State and/or Federal permits and licenses related to construction and operation of any development activity funded by CDBG. The Grantee agrees and understands that copies of those permits and licenses shall be made available to CDBG, DED, or HUD upon request. The Grantee acknowledges that a lack of any such applicable permit or license may restrict access by the Grantee to the Funding Assistance.
21. In the event that the Grantee has, in DED's sole discretion, failed to comply with this Agreement or any other CDBG program requirement, the Grantee shall perform any remedial actions determined appropriate by the State to correct the deficiency, which actions may include, but are not limited to:
 - a. The Grantee's repayment or reimbursement to the State or local CDBG fund (at DED's discretion) of inappropriately used CDBG funds;
 - b. The Grantee's return to the State of CDBG funds deposited at the Grantee's local financial institution;
 - c. The Grantee's return to DED or the supplier of any equipment, materials, or supplies purchased, leased, or lease purchased using CDBG funds; and
 - d. Any other actions the State deems appropriate.Such actions shall be performed by the Grantee in the time period specified by the State in writing to the Grantee. The State may also refuse the Grantee's requests for CDBG funds or take other actions as the State deems appropriate to ensure proper performance of the terms of this Agreement and compliance with CDBG requirements.
22. The State may terminate this Agreement in whole or in part, at any time, including before Project completion, whenever it is determined by the State that the Grantee has failed to comply with the conditions of this Agreement. The State shall notify the Grantee in writing of the determination and the reasons for the termination, together with the effective date. The Grantee shall not obligate the Funding Assistance in any way after the effective date of the termination of the Agreement and it shall be the Grantee's duty to take any and all legal efforts to cancel any obligations outstanding upon termination.
23. The State and Grantee each binds himself to his successors, executors, administrators, assigns, and legal representatives to the other party to this Agreement and to the successors executors, administrators, assigns, and legal representatives of such other party, in respect to all covenants, agreements, and obligations of this Agreement.
24. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in Section 104(g) of the Act, the National Environmental Policy Act of 1969 and published in 24 CFR Part 58.

25. The Grantee agrees to comply with all applicable requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4601), Sections 104(d), 104(k), and 105(a)(11) of the Act.
26. The Grantee agrees to comply with the lead-based paint hazard control laws and regulations specified in Title X of the Housing and Community Development Act of 1992, implementing regulations at 24 CFR Part 35; State statutes governing the licensing and conduct of persons addressing lead paint at Sections 701.300 - 701.324, RSMO and Work Practice Standards at 19 CSR 30-70; and OSHA regulations at 29 CFR 1926.
27. The Grantee agrees to comply with Public Law 103-355 concerning procurement standards, except that the maximum threshold for small purchases shall remain at \$25,000.
28. The Grantee agrees to comply with federal labor standards requirements as defined in the Davis-Bacon Act, the Copeland Anti-Kickback Act, the Contract Work Hours and Safety Standards Act and the Missouri Prevailing Wage Law.
29. The Grantee agrees to comply with the requirements of the eVerify federal work authorization program as defined in Section 285.525(6), RSMo., with respect to employees working in connection with the activities funded by the grant.
30. The Grantee agrees that as applicable, contracting organizations and their principals are not suspended or debarred from federal procurement and non-procurement programs.
31. The Grantee agrees that any program income generated by the use of CDBG funds (including, but not limited to, sale of property acquired or constructed in whole or in part with CDBG funds) will be used for CDBG eligible activities that meet a HUD national objective, or returned to DED. Use of program income is entirely at DED discretion. The Grantee also agrees that it will inform DED of the generation of any program income after the closing of the project. Program income generated while the project remains open and active must be used for CDBG-eligible costs prior to drawing additional CDBG funds for those costs.
32. The Grantee agrees to comply with the conflict of interest provisions specified in the CDBG 2012 Guidelines.
33. The State agrees that it may, at any time, in its sole discretion, give any consent, deferment, subordination, release, satisfaction, or termination of any or all of the Grantee's obligations under this Agreement, with or without valuable consideration, upon such terms and conditions as the State may determine to be (a) advisable to further the purpose of the Project or to protect the State's financial interest therein, and (b) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it was made.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year indicated in the Funding Approval form.

GRANTEE (CITY/VILLAGE/COUNTY):

TYPED NAME:

SIGNATURE

[Handwritten Signature] _____

CHIEF EXECUTIVE OFFICER DATE 11-5-13
 (City Mayor, Village Board Chairman, or
 Presiding County Commissioner)

STATE OF MISSOURI

TYPED NAME:

SIGNATURE

 Sallie Hemenway, Director, DATE
 Business and Community Services
 DEPARTMENT OF ECONOMIC DEVELOPMENT

TYPED NAME:

SIGNATURE

[Handwritten Signature] _____

ATTEST DATE
 (City, Village, County Clerk, or other official of the
 Grantee)

Note: The Grantee's seal must be affixed over the Grantee's signatures. If no such seal exists, it must be properly notarized. Three copies with original and typed signatures are required.

<p>APPROVED AS TO LEGAL FORM</p> <p><i>[Handwritten Signature]</i></p> <p>DATE: <u>11/4/13</u></p>
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CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the October Adjourned

Term. 20 13

County of Boone

In the County Commission of said county, on the

5th

day of

November

20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the Purchasing Department to increase revenue and expense for receipt of a training scholarship.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1118	3885	Purchasing	Travel/Training Expense Reimbursement		635
1118	37200	Purchasing	Seminars/Conference/Meeting		635

Done this 5th of November, 2013.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill
 Daniel K. Atwill
 Presiding Commissioner

Absent
 Karen M. Miller
 District I Commissioner

Janet M. Thompson
 Janet M. Thompson
 District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

10/17/13
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1118	3885	Purchasing	Travel/Training Expense Reimb		635
1118	37200	Purchasing	Seminars/Conferen/Meeting		635
				-	1,270

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Purchasing received a scholarship for training event. Auditor office receipted to revenue account for accounting purposes. Amending budget to allow for increase in revenue and expense.

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached *agenda*
- A fund-solvency schedule is attached.
- Comments:

[Signature]

Auditor's Office *hm*

Absent

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

The County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.

At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**

The Budget Amendment may not be approved prior to the Public Hearing.

Year	2013	Estimated Revenue	_____
Dept	1118 PURCHASING	Revisions	_____
Acct	3885 TRAVEL/TRAINING EXPENSE REIMB	Original + Revisions	_____
Fund	100 GENERAL FUND	Revenues	635.00

Class/Account	A ACCOUNT	Actual To Date	635.00
Account Type	R REVENUE	Remaining Balance	635.00-
Normal Balance	C CREDIT		

Transaction Code	Effective Date	Process Date	Amount
Code	Effective	Description	Orig Document
33	8/08/2013	NIGP: INTRO TO PUB PROCUREMENT	2013 2602 635.00

Bottom

F2=Key Scr F3=Exit F6=Period Breakdowns F7=Transactions F8=View Document

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In the County Commission of said county, on the 5th day of November 20 13

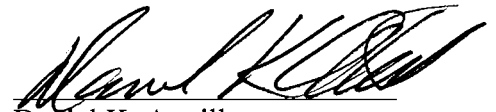
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Courthouse Plaza by the Arthritis Foundation for December 14, 2013 from 6:00 a.m. to 11:00 a.m.

Done this 5th day of November, 2013.

ATTEST:

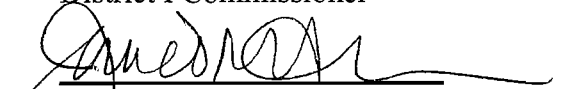
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner

Absent

Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Daniel K. Atwill, Presiding Commissioner
Karen M. Miller, District I Commissioner
Janet M. Thompson, District II Commissioner



Roger B. Wilson
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Arthritis Foundation

Address: 9433 Olive, Ste 100

City: St. Louis State: MO ZIP Code 63132

Phone: 314-447-4883 Website: arthritis.org

Individual Requesting Use: Donna Henderson

Position in Organization: Special Events Director

Address: 9433 Olive, Ste 100

City: St. Louis State: MO ZIP Code 63132

Phone: 314-447-4883 Email: dhenderson@arthritis.org

Event: Jingle Bell 5K Run/Walk

Description of Use (ex. Concert, speaker, 5K): run/walk

Date(s) of Use: Saturday, December 14, 2013

Start Time of Setup: 6am AM/PM

Start Time of Event: 8am AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 10am AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 11am AM/PM

Emergency Contact During Event: Jan Bignall Phone: 314-368-1043

Will this event be open to the public? Yes No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: Cumulus Radio Nick Synder 573-442-3116

How many attendees (including volunteers) do you anticipate being at your event? 800

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

We will have an ambulance on site along with off-duty police at intersections

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

Will the majority of attendees be under the age of 18? Yes No

If yes, please note the number of adult supervisors in attendance: _____ # adults per _____ # minors

Will you need access to electricity? Yes No

Will you be using amplifiers? Yes No

Will you be selling food and/or non-alcoholic drinks? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will you be selling alcoholic beverages? Yes No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: _____

County Liquor License Number: _____

City Liquor License Number: _____

Will you be selling non-food items? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will outside vendors be selling food, beverages or non-food items at this event? Yes No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure? Yes No

If yes, what road(s) and/or sidewalk(s)? To be determined by Ultramax Timing Company

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames? Yes No

If yes, please provide the Columbia Fire Department Special Events Permit Number: _____

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event? Yes No

If yes, please provide the following:

Security Company: _____

Contact Person Name and Position: _____

Phone: _____ Email: _____

Will you be using portable toilets for your event? Yes No

**Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated 7/19/2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Nicole Kloiber

Address: 35 E Wacker Dr Ste 2260

Phone Number: 312.372.2080 Date of Application: 10/22/13

Email Address: nkloiber@arthritis.org

Signature: Nicole M Kloiber ADP Exp Aug 2014

Digitally signed by Nicole M Kloiber ADP Exp Aug 2014
DN: o=ADP, ou=ES Identity Management, ou=Client - ArthriFou, ou=Timestamp - 20120816165224, ou=ADPENV - Production-DC2-FE8, title=NKloiber@ArthriFou, cn=Nicole M Kloiber ADP Exp Aug 2014, email=nkloiber@arthritis.org
Date: 2013.10.22 15:49:39 -0500

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 11-5-13

Arthritis Foundation, Heartland Region Check Request

RECEIVED
NOV 02 2013

Chapter: Heartland Region	Date: 10/17/13	BY: _____
Employee Information		
Name: Donna Henderson	Phone: 314-991-9333	
Vendor Information		
Name: Boone County Commission	Date Check Is Needed: next check run	
Address:		
801 East Walnut Room 333	Federal Tax ID (if needed):	
Columbia, MO 65201		

Payment Description

Reason For Check	Amount
Deposit for use of Govt Center for Jingle Bell Run Columbia, MO	\$100
Total Amount	

Donna Henderson 10/23/13
 Employee Signature Date

Jane Burnett 10/23/13
 Area VP/ED Signature Date

ARTHRITIS FOUNDATION, INC
 HEARTLAND REGION, INC
 Chicago, IL 60601

Check Date: 10/31/2013
 Check Number: 20149

To: Boone County Comission
 801 East Walnut, RM 333
 Columbia, MO 65201

Invoice Number	Date	Description	Amount	Discount	Net Amount
10/11/13	10/11/2013	Deposit Columbia JBR	\$100.00	\$0.00	\$100.00
		Totals:	\$100.00	\$0.00	\$100.00

CHECK IS VOID IF ANY OF THE FOLLOWING SECURITY FEATURES ARE ABSENT: ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER



ARTHRITIS FOUNDATION
 HEARTLAND REGION, INC
 35 E. Wacker Drive
 Suite 2260
 Chicago, IL 60601

ENTERPRISE BANK & TRUST
 150 North Meamac
 Clayton, MO 63105

80-616
 810

CHECK DATE	CHECK NO.
10/31/2013	20149
CHECK AMOUNT	

PAY **One hundred and 00/100 Dollars**

\$** 100.00

TO
 THE
 ORDER
 OF

Boone County Comission
 801 East Walnut, RM 333
 Columbia, MO 65201



VOID IF NOT CASHED IN 90 DAYS

[Handwritten Signature]
 AUTHORIZED SIGNATURE

HUB RED IMAGE™ DISAPPEARS WITH HEAT™

SECURITY FEATURES INCLUDED, DETAILS ON BACK.

SEE BACK FOR ARTIFICIAL WATERMARK