

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 1st day of July 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 5894 N. Kent Drive, Parcel #12-415-20-01-059.00 01

Done this 1st day of July, 2013.

ATTEST:

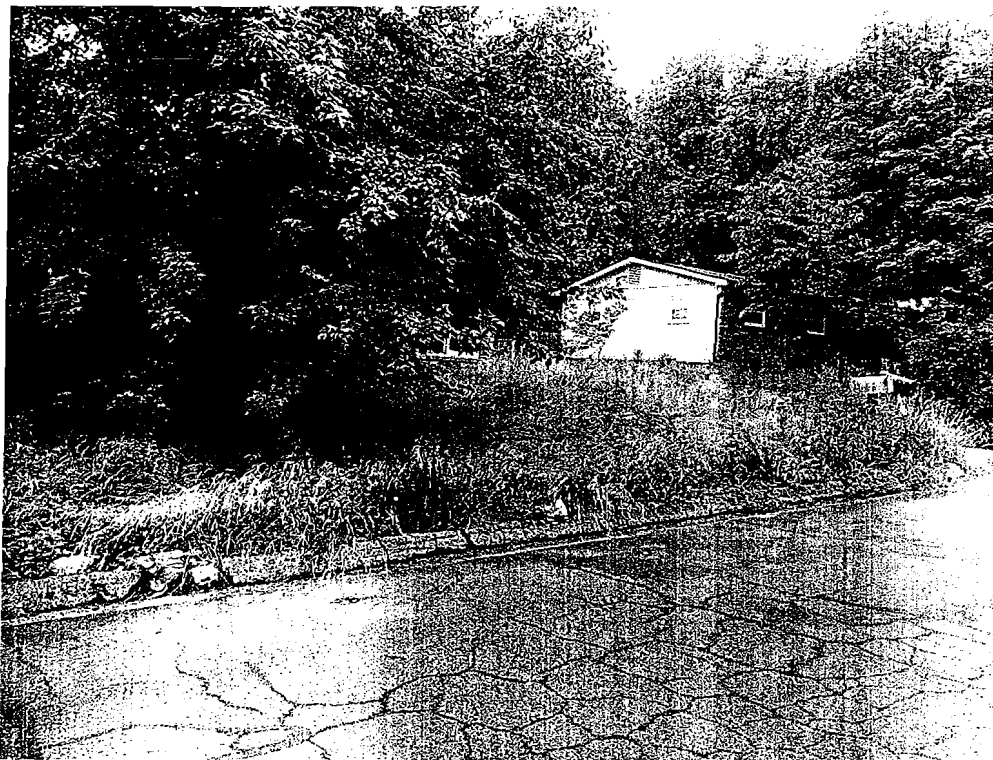
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

PHOTOGRAPHS TAKEN 6/17/13 @ ~ 3:30 PM
5894 N. KENT DRIVE



PHOTOGRAPHS TAKEN 6/17/13 @ ~ 3:30 PM
5894 N. KENT DRIVE



Sandra Kay Land
5894 N. Kent Drive
Health Department nuisance notice - timeline

- 5/17/13: citizen complaint received
- 5/21/13: initial inspection conducted
- 5/22/13: notice of violation sent to owner and lien holder – owner never signed for notice, lien holder notice was returned
- 5/31/13: notice posted in newspaper
- 6/17/13: reinspection conducted – violation not abated - photographs of violation taken at ~ 3:30 pm
- 6/19/13: hearing notice sent



- 5625
- Events
- Email log
- Reminders
- Work requests

Call Information

Call ID: 5625 Status: Open Entity: City of Columbia
Description:
Comments
CALL ON 5-17-13 TALL GRASS AT 6002, 6003 & 6010 GREGORY DRIVE.

Call Details

Call type: CE-County Nuisance
Entry date/time: 05/23/2013 11:22:31
Entry user ID: Cassidy, Katy K. HL-ASA II
Origin:
Work group: Environmental Health

Contact Information

Contact ID: 154830
Contact name: Undefined
Home phone: (573) 999-9999
Customer:
Location:
Service:

Call Assignment/Notification

Contact notification: None
Notification date:
Email updates: No
Notification user:
Forward to user: Vellema, Kristine - Health E

Close Information

Close date/time: 00:00:00
Close user:
Elapsed time:
Action taken:

- Print
- Cancel
- Exit
- Refresh
- Toggle Inform...
- Contact Inquiry

**BEFORE THE COUNTY COMMISSION OF
BOONE COUNTY, MISSOURI**

In Re: Nuisance Abatement)	July Session
5894 N. Kent Drive)	April Adjourned
Columbia, MO, 65202)	Term 2013
)	Commission Order No. <u>295-2013</u>

FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 1st day of July 2013, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: growth of weeds in excess of twelve inches high and trash, junk, rubbish, garbage and tires on the premises.
4. The location of the public nuisance is as follows: 5894 N. Kent Drive, a/k/a parcel# 12-415-20-01-059.00 01, Section 20, Township 49, Range 12 as shown in deed book 2840 page 0116, Boone County.
5. The specific violation of the Code is: a growth of weeds in excess of twelve inches high in violation of section 6.7 of the Code and trash, junk, rubbish, garbage and tires in violation of section 6.5 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 31st day of May 2013 to the property owner and the lien holder.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public

nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

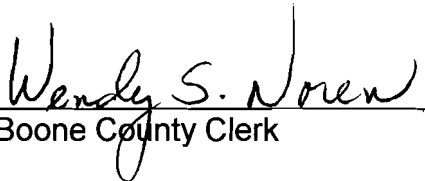
WITNESS the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri
By Boone County Commission

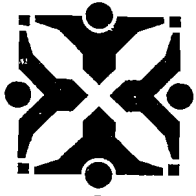


Presiding Commissioner

ATTEST:



Boone County Clerk *my*



HEARING NOTICE

Sandra Kay Land
5894 N. Kent Drive
Columbia, MO 65202-9231

An inspection of the property you own located at 5894 N. Kent Drive (parcel # 12-415-20-01-059.00 01) was conducted on May 21, 2013 and revealed growth of weeds in excess of twelve inches high and trash, junk, rubbish, garbage and tires on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Section 6.5 and 6.7.

You are herewith notified that a hearing will be held before the County Commission on Monday, July 1, 2013 at 9:30 a.m. in the County Commission Chambers at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated.

If the nuisance is not removed as ordered, the County Commission may have the nuisance removed. All costs of abatement, plus administrative fees, will be assessed against the property in a tax bill. **If the above nuisance condition has been corrected prior to the hearing, you do not have to appear for the hearing.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,

Kristine Vellema
Environmental Health Specialist

This notice deposited in the U.S. Mail, first class postage paid on the 19 day of June 2013 by KC.

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI) ss.
County of Boone)

I, Whitney Hiebert, being duly sworn according to law, state that I am one of the publishers of the Columbia Daily Tribune, a daily newspaper of general circulation in the County of Boone, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Columbia, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such, who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000. The affixed notice appeared in said newspaper on the following consecutive issues:

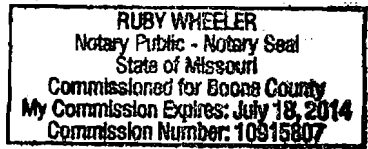
- 1st Insertion _____ May 31, 2013
- 2nd Insertion _____
- 3rd Insertion _____
- 4th Insertion _____
- 5th Insertion _____
- 6th Insertion _____
- 7th Insertion _____
- 8th Insertion _____
- 9th Insertion _____
- 10th Insertion _____
- 11th Insertion _____
- 12th Insertion _____
- 13th Insertion _____
- 14th Insertion _____
- 15th Insertion _____
- 16th Insertion _____
- 17th Insertion _____
- 18th Insertion _____
- 19th Insertion _____
- 20th Insertion: _____
- 21st Insertion: _____
- 22nd insertion: _____

\$70.98
Printer's Fee

By: [Signature]
Whitney Hiebert

Subscribed & sworn to before me this 4 day of June, 2013

[Signature]
Notary Public



NOTICE OF DECLARATION OF PUBLIC NUISANCE AND ORDER OF ABATEMENT

To: Sandra Kay Land
5894 N. Kent Drive
Columbia, MO 65202-9231

Beneficial Mortgage Co. of Missouri Inc.
21 Conley Road, Suite R
Broadway Marketplace
Columbia, MO 65201

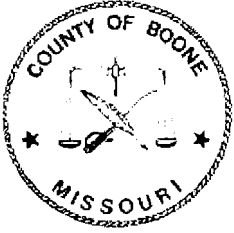
In accordance with section 67.402 RSMo and section 6.10, Boone County Code of Health Regulations, the undersigned gives notice to the above named persons or entities that the following described real property is hereby declared to contain the following described public nuisance which is ordered abated within 15 days of the date of this notice, and that if such abatement does not occur, then such nuisance may be ordered abated by action of the Columbia/Boone County Health Department, with the cost thereof to be the subject of a special tax bill against the property subject to abatement.

Property Description: Gregory Heights Subdivision, Addition #3, Replat 1, Lot 89, a/k/a 5894 N. Kent Drive as shown by deed book 2840 page 0116

Type of Nuisance:
Growth of weeds in excess of twelve inches high and trash, junk, rubbish, garbage and tires

The above named persons are further notified that if they fail to abate such nuisance within the time specified in this notice, or fail to appeal this declaration of public nuisance and order of abatement within the time permitted for abatement specified in this notice, then a public hearing shall be conducted before the Boone County Commission, Commission Chambers, 801 E. Walnut, Columbia MO 65201, at a time and date determined by the Commission, and the County Commission will make findings of fact, conclusions of law and a final decision concerning the public nuisance and order of abatement set forth herein. For information concerning these proceedings, contact the Columbia/Boone County Health Department, 1005 W. Worley Street, Columbia, MO 65203.

Date of Declaration, Order and Publication: _____
Stephanie Browning,
Director, Columbia/Boone County Health Department
INSERTION DATE: May 31, 2013.



**Tom Schauwecker
Boone County Assessor**

Boone County Government Center
801 E. Walnut, Rm 143
Columbia, MO 65201-7733

Office (573) 886-4270
Fax (573) 886-4254

Parcel 12-415-20-01-059.00 01 **Property Location** 5894 N KENT DR

City Road COUNTY ROAD DISTRICT (CO) School COLUMBIA (C1)
Library BOONE COUNTY (L1) Fire BOONE COUNTY (F1)

Owner LAND SANDRA KAY
Address 5894 N KENT DR
City, State Zip COLUMBIA, MO 65202-9231

Subdivision Plat Book/Page 0010 0037
Section/Township/Range 20 49 12

Legal Description GREGORY HEIGHTS SD ADD #3
REPLAT 1 LOT 89
Lot Size 70 x 120

Deed Book/Page 2840 0116 2630 0081 1321 0165

Current Appraised				Current Assessed			
Type	Land	Bldgs	Total	Type	Land	Bldgs	Total
RI	11,700	56,000	67,700	RI	2,223	10,640	12,863
Totals	11,700	56,000	67,700	Totals	2,223	10,640	12,863

Most Recent Tax Bill(s)

Residence Description

Year Built 1972 (Estimate)
Use SINGLE FAMILY (101)

Basement CRAWL SPACE (2) Attic NONE (1)

Bedrooms 3 Main Area 1,249
Full Bath 1 Finished Basement Area 0
Half Bath 0
Total Rooms 5 Total Square Feet 1,249

www.ShowMeBoone.com, Boone County, Missouri. 801 East Walnut Columbia, MO 65201 USA.

Boone County, Missouri
Unofficial Document



Recorded in Boone County, Missouri

Date and Time 11/04/2005 at 12:41:45 PM

Instrument # 2005032131 Book.2840 Page 116

Grantor LAND, JIMMY DEAN

Grantee LAND, SANDRA KAY

Instrument Type QTCL

Recording Fee \$27.00 S

No of Pages 2

Bettie Johnson
Bettie Johnson, Recorder of Deeds



Filed for record on _____, 20____ at _____ o'clock ____ M. in _____ County

MO,

Document No. _____ recorded in Book _____ Page _____

Recorder of Deeds.

QUIT-CLAIM DEED

THIS INDENTURE, made on this 26th day of October A.D., Two Thousand and Five by and between **Jimmy Dean Land** of the County of Boone, in the State of Missouri, Party of the First Part, and **Sandra Kay Land** of the County of Boone and State of Missouri, party of the Second Part:

WITNESSETH, that the said party of the First Part in consideration of the sum of ten dollars and other valuable considerations paid by the said party of the Second Part, the receipt of which is hereby acknowledged, does by these presents, Remise, Release and forever Quit Claim, unto the said party of the Second Part, the following described real estate lying, being and situate in the County of Boone and State of Missouri, to-wit:

Lot Eighty-Nine (89) of GREGORY HEIGHTS SUBDIVISION
ADDITION NUMBER THREE (3), Replat Number One (1) as shown by
the plat recorded in Plat Book 10, Page 37, Records of Boone County,
Missouri.

Grantee's Mailing Address: 5894 North Kent Dr., Columbia. Missouri 65202

TO HAVE AND TO HOLD the same with all the rights and immunities, privileges and appurtenances thereto belonging, unto the said party of the Second Part, and its heirs and assigns, FOREVER; so that neither the said party of the First Part, nor his or her heirs nor any other person or persons for his or her or in his or her name or behalf, shall or will hereafter claim or demand any right or title to the aforesaid premises or any part thereof but they and every one of them shall, by these presents, be excluded and forever barred.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 1st day of July 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2510 E. Oakbrook Drive A+B, Parcel #12-415-20-02-018.00 01

Done this 1st day of July, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

PHOTOGRAPHS TAKEN 6/17/13 @ ~ 3:30 PM
2510 E. OAKBROOK DRIVE A+B



R&L Investment Holdings/Michael C. Hill/Sun Security Bank
2510 E. Oakbrook Drive A+B
Health Department nuisance notice - timeline

- 5/17/13: citizen complaint received
- 5/22/13: initial inspection conducted
- 5/24/13: notice of violation sent to owner, lien holder and other person with interest in the property
- 5/25/13: person with interest in property signed for notice
- 5/28/13: owner and lien holder signed for notice
- 6/17/13: reinspection conducted – violation not abated - photographs of violation taken at ~ 3:30 pm
- 6/19/13: hearing notice sent



- 5622
- Events
- Email log
- Reminders
- Work requests

Call Information

Call ID: 5622 Status: Open Entity: City of Columbia

Description:

Comments
2500 EAST OAKBROOK DRIVE, COLUMBIA 65202, TENANT HAS LEFT IT APPEARS AND ALL OF THE TRASH HAS BEEN LEFT AT THE CURB AND IT IS SPILLING INTO THE STREET. IT HAS BEEN OVER A WEEK. LANDLORD LIVES ON OTHER SIDE OF DUPLEX IT IS BELIEVED.

Call Details

Call type: CE-County Nuisance
Entry date/time: 05/23/2013 11:00:58
Entry user ID: Cassidy, Katy K. HL-ASA II
Origin:
Work group: Environmental Health

Contact Information

Contact ID: 154830
Contact name: Undefined
Home phone: (573) 999-9999
Customer:
Location:
Service:

Call Assignment/Notification

Contact notification: None
Notification date:
Email updates: No
Notification user:
Forward to user: Vellema, Kristine - Health E

Close Information

Close date/time: 00:00:00
Close user:
Elapsed time:
Action taken:

- Print
- Cancel
- Exit
- Refresh
- Toggle Inform...
- Contact Inquiry

**BEFORE THE COUNTY COMMISSION OF
BOONE COUNTY, MISSOURI**

In Re: Nuisance Abatement)	July Session
2510 E. Oakbrook Drive,)	April Adjourned
A+B)	Term 2013
Columbia, MO 65202)	Commission Order No. <u>296-2013</u>

FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 1st day of July 2013, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: growth of weeds in excess of twelve inches high on the premises.
4. The location of the public nuisance is as follows: 2510 E. Oakbrook Drive A+B, a/k/a parcel# 12-415-20-02-018.00 01, Section 20, Township 49, Range 12 as shown in deed book 2988 page 0026, Boone County.
5. The specific violation of the Code is: a growth of weeds in excess of twelve inches high in violation of section 6.7 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 28th day of May 2013 to the property owner and the lien holder and the 25th day of May 2013 to persons with an interest in the property.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public

nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

WITNESS the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri
By Boone County Commission

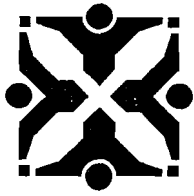


Presiding Commissioner

ATTEST:



Boone County Clerk *mg*



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES

HEARING NOTICE

DIVISION OF ENVIRONMENTAL HEALTH

R&L Investment Holdings LLC
242 Cornwall Drive
Weldon Springs, MO 63304

An inspection of the property you own located at 2510 E. Oakbrook Drive A+B (parcel # 12-415-20-02-018.00 01) was conducted on May 22, 2013 and revealed growth of weeds in excess of twelve inches on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Section 6.7.

You are herewith notified that a hearing will be held before the County Commission on Monday, July 1, 2013 at 9:30 a.m. in the County Commission Chambers at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated.

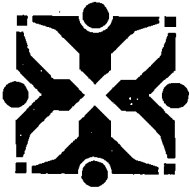
If the nuisance is not removed as ordered, the County Commission may have the nuisance removed. All costs of abatement, plus administrative fees, will be assessed against the property in a tax bill. **If the above nuisance condition has been corrected prior to the hearing, you do not have to appear for the hearing.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,

Kristine Vellema
Environmental Health Specialist

This notice deposited in the U.S. Mail, first class postage paid on the 19 day of June 2013 by RC.



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES

HEARING NOTICE

DIVISION OF ENVIRONMENTAL HEALTH

Michael C. Hill
415 Stallworth Court
Columbia, MO 65203

An inspection of the property you hold an interest in located at 2510 E. Oakbrook Drive A+B (parcel # 12-415-20-02-018.00 01) was conducted on May 22, 2013 and revealed growth of weeds in excess of twelve inches on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Section 6.7.

You are herewith notified that a hearing will be held before the County Commission on Monday, July 1, 2013 at 9:30 a.m. in the County Commission Chambers at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated.

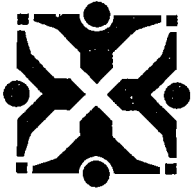
If the nuisance is not removed as ordered, the County Commission may have the nuisance removed. All costs of abatement, plus administrative fees, will be assessed against the property in a tax bill. **If the above nuisance condition has been corrected prior to the hearing, you do not have to appear for the hearing.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,

Kristine Vellema
Environmental Health Specialist

This notice deposited in the U.S. Mail, first class postage paid on the 19 day of June 2013 by KC.



HEARING NOTICE

Sun Security Bank Cottleville
4700 Mid Rivers Mall Drive
St. Peters, MO 63376

An inspection of the property you hold a lien on located at 2510 E. Oakbrook Drive A+B (parcel # 12-415-20-02-018.00 01) was conducted on May 22, 2013 and revealed growth of weeds in excess of twelve inches on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Section 6.7.

You are herewith notified that a hearing will be held before the County Commission on Monday, July 1, 2013 at 9:30 a.m. in the County Commission Chambers at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated.

If the nuisance is not removed as ordered, the County Commission may have the nuisance removed. All costs of abatement, plus administrative fees, will be assessed against the property in a tax bill. **If the above nuisance condition has been corrected prior to the hearing, you do not have to appear for the hearing.**

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,

Kristine Vellema
Environmental Health Specialist

This notice deposited in the U.S. Mail, first class postage paid on the 19 day of June 2013 by KC.



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
DIVISION OF ENVIRONMENTAL HEALTH

NOTIFICATION OF DETERMINATION OF PUBLIC HEALTH HAZARD AND/OR NUISANCE AND ORDER FOR ABATEMENT

R&L Investment Holdings LLC
242 Cornwall Drive
Weldon Springs, MO 63304

An inspection of the property you own located at 2510 E. Oakbrook Drive A+B (parcel # 12-415-20-02-018.00 01) was conducted on May 22, 2013 and revealed growth of weeds in excess of twelve inches high on the premises.

This condition is hereby declared to be a nuisance. You are herewith notified that you must begin correcting this condition within 7 days of receipt of this notice and order and that if the above nuisance condition has not been fully corrected within 15 days after the receipt of this notice, an additional enforcement action will result for violation of Boone County Public Nuisance Ordinance Section 6.7. A reinspection will be conducted at the end of the 15-day period. If the above nuisance condition has not been fully corrected by that time, a hearing before the Boone County Commission will be called to determine whether a violation exists. If the County Commission determines that a violation exists and the nuisance has not been removed as ordered, the County Commission may have the nuisance removed with the cost of abatement, plus administrative fees, charged against the property in a tax bill. In addition, a complaint may be filed against you in Circuit Court. If the above nuisance condition has been corrected within the 15-day period, no further action is necessary.

The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter. Your cooperation is greatly appreciated.

Sincerely,

[Handwritten signature of Kristine N. Vellema]

Kristine N. Vellema
Environmental Health Specialist

This notice deposited in the U.S. Mail certified, return receipt requested on the 24 day of May 2013 by [Handwritten initials]

1005 W. Worley • P.O. Box 6015 • Columbia, Missouri 65205-6015
Phone: (573) 874-7346 • TTY: (573) 874-7356 • Fax: (573) 817-6407
www.GoColumbiaMo.com



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
DIVISION OF ENVIRONMENTAL HEALTH

NOTIFICATION OF DETERMINATION OF PUBLIC HEALTH HAZARD AND/OR NUISANCE AND ORDER FOR ABATEMENT

Michael C. Hill
415 Stallworth Court
Columbia, MO 65203

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This condition is hereby declared to be a nuisance. You are herewith notified that you must begin correcting this condition within 7 days of receipt of this notice and order and that if the above nuisance condition has not been fully corrected within **15 days** after the receipt of this notice, an additional enforcement action will result for violation of Boone County Public Nuisance Ordinance Section 6.7. A reinspection will be conducted at the end of the 15-day period. If the above nuisance condition has not been fully corrected by that time, a hearing before the Boone County Commission will be called to determine whether a violation exists. If the County Commission determines that a violation exists and the nuisance has not been removed as ordered, the County Commission may have the nuisance removed with the cost of abatement, plus administrative fees, charged against the property in a tax bill. In addition, a complaint may be filed against you in Circuit Court. **If the above nuisance condition has been corrected within the 15-day period, no further action is necessary.**

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Sincerely,

Kristine N. Vellema
Environmental Health Specialist

This notice deposited in the U.S. Mail certified, return receipt requested on the _____ day of _____ 2013 by _____.

1005 W. Worley ♦ P.O. Box 6015 ♦ Columbia, Missouri 65205-6015
Phone: (573) 874-7346 ♦ TTY: (573) 874-7356 ♦ Fax: (573) 817-6407
www.GoColumbiaMo.com



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
DIVISION OF ENVIRONMENTAL HEALTH

NOTIFICATION OF DETERMINATION OF PUBLIC HEALTH HAZARD AND/OR NUISANCE AND ORDER FOR ABATEMENT

Sun Security Bank Cottleville
4700 Mid Rivers Mall Drive
St. Peters, MO 63376

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[Handwritten signature of Kristine N. Vellema]

Kristine N. Vellema
Environmental Health Specialist

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Phone: (573) 874-7346 ♦ TTY: (573) 874-7356 ♦ Fax: (573) 817-6407
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6112

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> ■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits. 	<p>A. Signature <input checked="" type="checkbox"/> Agent <input checked="" type="checkbox"/> Addressee <i>Carol Freund</i></p> <p>B. Received by (Printed Name) <i>C Freund</i></p> <p>C. Date of Delivery <i>5-28-13</i></p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input checked="" type="checkbox"/> No</p>
<p>1. Article Addressed to:</p> <p>R & L Investment Holdings LLC 242 Cornwall Drive Weldon Springs, MO 63304</p>	<p>3. Service Type</p> <p><input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input checked="" type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.</p>
<p>2. Article Number (Transfer from service label)</p> <p>7012 2920 0002 4738 7097</p>	<p>4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes</p>

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3. Service Type

Certified Mail Express Mail
 Registered Return Receipt for Merchandise
 Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee) Yes

1. Article Addressed to:

Sunny Security Bank Cottleville
 4700 Mid Rivers Mall Drive
 St. Peters, MO 63376

2. Article Number
 (Transfer from service label)

7012 2920 0002 4738 7035

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
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3. Service Type

Certified Mail Express Mail
 Registered Return Receipt for Merchandise
 Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee) Yes

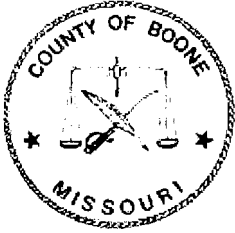
1. Article Addressed to:

Michael Hill
 415 Stallworth Court
 Columbia, MO 65203

2. Article Number
 (Transfer from service label)

7012 2920 0002 4738 7028

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540



Tom Schauwecker
Boone County Assessor

Boone County Government Center
 801 E. Walnut, Rm 143
 Columbia, MO 65201-7733

Office (573) 886-4270
 Fax (573) 886-4254

Parcel 12-415-20-02-018.00 01 **Property Location** 2510 E OAKBROOK DR A+B

City _____ Road COUNTY ROAD DISTRICT (CO) School COLUMBIA (C1)
 Library BOONE COUNTY (L1) Fire BOONE COUNTY (F1)

Owner R & L INVESTMENT HOLDINGS LLC
 Address 242 CORNWALL DR
 City, State Zip WELDON SPRINGS, MO 63304

Subdivision Plat Book/Page
 Section/Township/Range 20 49 12

Legal Description MORRIS 2 (SUR 388-740)
 LOT 22
 Lot Size 115.1 x 140

Deed Book/Page 2988 0026 2755 0076 2617 0067 2585 0084

Current Appraised				Current Assessed			
Type	Land	Bldgs	Total	Type	Land	Bldgs	Total
RV	3,100		3,100	RV	589		589
Totals	3,100	0	3,100	Totals	589	0	589

Most Recent Tax Bill(s)

www.ShowMeBoone.com, Boone County, Missouri. 801 East Walnut Columbia, MO 65201 USA.

Boone County, Missouri
Unofficial Document

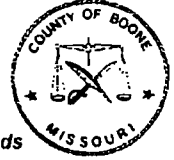


Recorded in Boone County, Missouri
Date and Time 07/21/2006 at 09:30:52 AM
Instrument # 2006020023 Book 2988 Page 26

Grantor **FRIEND, LEWIS B**
Grantee **R & L INVESTMENT HOLDINGS LLC**

Instrument Type WD
Recording Fee \$27.00 S
No of Pages 2

Bettie Johnson
Bettie Johnson, Recorder of Deeds



(Space above reserved for Recorder of Deeds Certification)

GENERAL WARRANTY DEED

This Deed, made and entered into this 12TH day of, JULY, 2006, by and between
Lewis B Freund and Carol Freund, husband and wife

Grantor(s),

of the County of Saint Charles, State of Missouri party of the first part, and
R & L Investment Holdings, LLC

Grantee(s),

Grantee'(s) address: 242 Cornwall Drive, Weldon Springs, MO 63304
of the County of Saint Charles, State of Missouri party of the second part.

WITNESSETH, that the said party or parties of the first part, for and in consideration of the sum of One Dollar (\$1.00) and other valuable considerations paid by the said party or parties of the second part, the receipt of which is hereby acknowledged, does or do by these presents GRANT, BARGAIN AND SELL, CONVEY AND CONFIRM unto the said party or parties of the second part, the following described Real Estate, situated in the County of Saint Charles and the State of Missouri, to-wit.

Lot Twenty-Two (22) and Lot Nine (9) of MORRIS SUBDIVISION NUMBER TWO (2) as shown by a survey recorded in Book 388, Page 740, Records of Boone County, Missouri, and being a part of the Northwest Quarter (NW 1/4) of Section Twenty (20), Township Forty-Nine (49) North, Range Twelve (12) West, of the Fifth (5th) Principal Meridian, in Boone County, Missouri.

CERTIFIED COPY OF ORDER



STATE OF MISSOURI

July Session of the July Adjourned

Term. 20 13

County of Boone

} ea.

In the County Commission of said county, on the

1st

day of July

20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2505 E. Oakbrook Drive A+B, Parcel #12-415-20-02-005.00 01

Done this 1st day of July, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Janet M. Thompson
District II Commissioner

PHOTOGRAPHS TAKEN 6/17/13 @ ~ 3:30 PM
2505 E. OAKBROOK DRIVE A+B



R&L Investment Holdings/Michael C. Hill/Sun Security Bank
2505 E. Oakbrook Drive A+B
Health Department nuisance notice - timeline

- 5/17/13: citizen complaint received
- 5/22/13: initial inspection conducted
- 5/24/13: notice of violation sent to owner, lien holder and other person with interest in the property
- 5/25/13: person with interest in property signed for notice
- 5/28/13: owner and lien holder signed for notice
- 6/17/13: reinspection conducted – violation not abated - photographs of violation taken at ~ 3:30 pm
- 6/19/13: hearing notice sent

**BEFORE THE COUNTY COMMISSION OF
BOONE COUNTY, MISSOURI**

In Re: Nuisance Abatement)	July Session
2505 E. Oakbrook Drive,)	April Adjourned
A+B)	Term 2013
Columbia, MO 65202)	Commission Order No. <u>297-2013</u>

FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 1st day of July 2013, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: growth of weeds in excess of twelve inches high on the premises.
4. The location of the public nuisance is as follows: 2505 E. Oakbrook Drive A+B, a/k/a parcel# 12-415-20-02-005.00 01, Section 20, Township 49, Range 12 as shown in deed book 2988 page 0026, Boone County.
5. The specific violation of the Code is: a growth of weeds in excess of twelve inches high in violation of section 6.7 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 28th day of May 2013 to the property owner and the lien holder and the 25th day of May 2013 to persons with an interest in the property.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public

nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

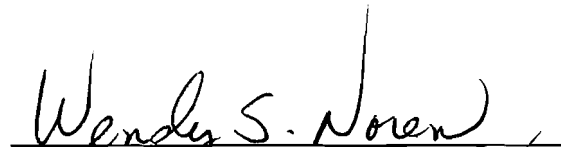
WITNESS the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri
By Boone County Commission

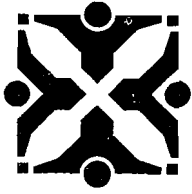


Presiding Commissioner

ATTEST:



Boone County Clerk *ney*



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES

HEARING NOTICE

DIVISION OF ENVIRONMENTAL HEALTH

R&L Investment Holdings LLC
242 Cornwall Drive
Weldon Springs, MO 63304

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You are herewith notified that a hearing will be held before the County Commission on Monday, July 1, 2013 at 9:30 a.m. in the County Commission Chambers at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri. The purpose of this hearing will be to determine whether a violation exists. If the County Commission determines that a violation exists, it will order the violation to be abated.

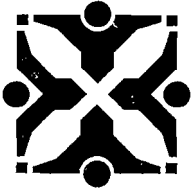
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The purpose of these ordinances is to create and maintain a cleaner, healthier community. If you have any questions, please do not hesitate to contact our office. If you are not the owner or the person responsible for the care of this property, please call our office at the number listed at the bottom of this letter.

Sincerely,

Kristine Vellema
Environmental Health Specialist

This notice deposited in the U.S. Mail, first class postage paid on the 19 day of June 2013 by KC.



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES

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DIVISION OF ENVIRONMENTAL HEALTH

Michael C. Hill
415 Stallworth Court
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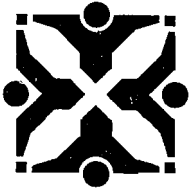
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DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
DIVISION OF ENVIRONMENTAL HEALTH

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2. Article Number

(Transfer from service label)

7012 2920 0002 4738 7035

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent Addressee
Carol Freund

B. Received by (Printed Name) Date of Delivery
C Freund *5-28-13*

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type

Certified Mail Express Mail
 Registered Return Receipt for Merchandise
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- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Michael Hill
 415 Stallworth Court
 Columbia, MO 65203

2. Article Number

(Transfer from service label)

7012 2920 0002 4738 7028

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

R & L Investment Holdings LLC
 242 Cornwall Drive
 Weldon Springs, MO 63304

2. Article Number

(Transfer from service label)

7012 2920 0002 4738 7097

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent Addressee
Carol Freund

B. Received by (Printed Name) Date of Delivery
C Freund *5-28-13*

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type

Certified Mail Express Mail
 Registered Return Receipt for Merchandise
 Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee)

Yes



- 5622
- Events
- Email log
- Reminders
- Work requests

Call Information

Call ID: 5622 Status: Open Entity: City of Columbia

Description:

Comments
2500 EAST OAKBROOK DRIVE, COLUMBIA 65202, TENANT HAS LEFT IT APPEARS AND ALL OF THE TRASH HAS BEEN LEFT AT THE CURB AND IT IS SPILLING INTO THE STREET. IT HAS BEEN OVER A WEEK. LANDLORD LIVES ON OTHER SIDE OF DUPLEX IT IS BELIEVED.

Call Details

Call type: CE-County Nuisance
Entry date/time: 05/23/2013 11:00:58
Entry user ID: Cassidy, Katy K. HL-ASA II
Origin:
Work group: Environmental Health

Contact Information

Q Contact ID: 154830
Contact name: Undefined
Q Home phone: (573) 999-9999
Customer:
Location:
Service:

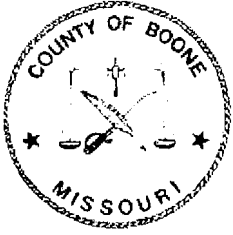
Call Assignment/Notification

Contact notification: None
Notification date:
Email updates: No
Notification user:
Forward to user: Vellema, Kristine - Health E

Close Information

Close date/time: 00:00:00
Close user:
Elapsed time:
Action taken:

- Print
- Cancel
- Exit
- Refresh
- Toggle inform...
- Contact Inquiry



Tom Schauwecker
Boone County Assessor

Boone County Government Center
 801 E. Walnut, Rm 143
 Columbia, MO 65201-7733

Office (573) 886-4270
 Fax (573) 886-4254

Parcel 12-415-20-02-005.00 01 **Property Location** 2505 E OAKBROOK DR A+B

City _____ Road COUNTY ROAD DISTRICT (CO) School COLUMBIA (C1)
 Library BOONE COUNTY (L1) Fire BOONE COUNTY (F1)

Owner R & L INVESTMENT HOLDINGS LLC
 Address 242 CORNWALL DR
 City, State Zip WELDON SPRINGS, MO 63304

Subdivision Plat Book/Page 0388 0740
 Section/Township/Range 20 49 12

Legal Description MORRIS SD #2
 LOT 9
 Lot Size 116.6 x 140

Deed Book/Page 2988 0026 2755 0076 2617 0067 2585 0084

Current Appraised				Current Assessed			
Type	Land	Bldgs	Total	Type	Land	Bldgs	Total
RV	3,100		3,100	RV	589		589
Totals	3,100	0	3,100	Totals	589	0	589

Most Recent Tax Bill(s)

www.ShowMeBoone.com, Boone County, Missouri. 801 East Walnut Columbia, MO 65201 USA.

Boone County, Missouri
Unofficial Document

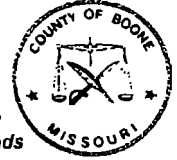


Recorded in Boone County, Missouri
Date and Time 07/21/2006 at 09:30:52 AM
Instrument # 2006020023 Book 2988 Page 26

Grantor FRUEND, LEWIS B
Grantee R & L INVESTMENT HOLDINGS LLC

Instrument Type WD
Recording Fee \$27.00 S
No of Pages 2


Bettie Johnson, Recorder of Deeds



(Space above reserved for Recorder of Deeds Certification)

GENERAL WARRANTY DEED

This Deed, made and entered into this 12th day of, JULY, 2006, by and between
Lewis B Freund and Carol Freund, husband and wife

Grantor(s),

of the County of Saint Charles, State of Missouri party of the first part, and
R & L Investment Holdings, LLC

Grantee(s),

Grantee'(s) address: 242 Cornwall Drive Weldon Springs, MO 63304
of the County of Saint Charles, State of Missouri party of the second part.

WITNESSETH, that the said party or parties of the first part, for and in consideration of the sum of One Dollar (\$1.00) and other valuable considerations paid by the said party or parties of the second part, the receipt of which is hereby acknowledged, does or do by these presents GRANT, BARGAIN AND SELL, CONVEY AND CONFIRM unto the said party or parties of the second part, the following described Real Estate, situated in the County of Saint Charles and the State of Missouri, to-wit.

Lot Twenty-Two (22) and Lot Nine (9) of MORRIS SUBDIVISION NUMBER TWO (2) as shown by a survey recorded in Book 388, Page 740, Records of Boone County, Missouri, and being a part of the Northwest Quarter (NW 1/4) of Section Twenty (20), Township Forty-Nine (49) North, Range Twelve (12) West, of the Fifth (5th) Principal Meridian, in Boone County, Missouri.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 2013

In the County Commission of said county, on the 1st day of July 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Juvenile Justice Center to use funds to create a new part-time seasonal Grounds Maintenance Worker 1 employment position going forward.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1242	60400	Juvenile Justice Center	Ground Maintenance	391	
1242	10100	Juvenile Justice Center	Salaries and Wages		391

Done this 1st day of July, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

6/26/13

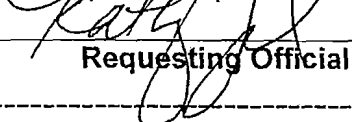
EFFECTIVE DATE

FOR AUDITORS USE

Department				Account				Department Name	Account Name	(Use whole \$ amounts)	
										Transfer From	Transfer To
										Decrease	Increase
1	2	4	2	6	0	4	0	Juvenile Justice Center	Ground Maintenance	391 ⁰⁰	
1	2	4	2	1	0	1	0	Juvenile Justice Center	Salaries and Wage		391 ⁰⁰

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): The JJC budget includes up to 60 hours to help with the summer mowing at the Juvenile Justice Center. The same person had mowed for the Juvenile Justice Center since 1997 which has kept the costs significantly lower than contracting with a lawn care service. This arrangement ended in April 2013. At that time, we contacted Poehlmann's Lawn and Landscape, Boone County's term and supply-contractor for these services, and their bid was \$150.00 per occurrence. At the current budgeted amount of \$660 for the year, this would only cover 4.4 occurrences. During a typical season, we mow 20 or more times. As a result, we advertised for a contract position and hired a person who agreed to an hourly rate that would work within our current budget. After this person was hired, it was decided that a contract should be written to cover if an accident should happen. It was also decided that the position should carry liability insurance. Since this position only pays \$660 for the year, the person is not willing/able to purchase liability insurance and it is believed that we would not find anyone that would for the rate and hours used. It is our belief that we can continue to keep the costs significantly lower by creating a season part time Grounds Maintenance Employee and would to request to transfer the remaining funds from 60400 Ground Maintenance to 10100-Salaries and Wage and 10200-FICA. We would use these funds to create a new part-time seasonal Grounds Maintenance Worker I employment position at the Juvenile Justice Center going forward..

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):


 Requesting Official

 TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:


 Auditor's Office


 PRESIDING COMMISSIONER


 DISTRICT I COMMISSIONER


 DISTRICT II COMMISSIONER

Grounds Maintenance Worker I Position

Original Budget	\$660.00
Paid Paul Thurman for mowing services April-June, 2013	\$269.50
Balance	\$390.50

Class 6 - Equipment / Building Maintenance

	2013 Budget	2013 Expenditures Jan - May	2013 Anticipated Expenditures	2014 Budget	% Increase 2013 Budget to 2014
60200 Equipment Repairs	\$1,800.00	\$730.00	\$1,500.00	\$1,800.00	0.0%

Years	Amount Expended
2008	\$2,239.00
2009	\$1,594.00
2010	\$1,972.00
2011	\$1,222.00
2012	\$914.00

Increase due to possibly having to replace scream alarms for intercom system.

	2013 Budget	2013 Expenditures Jan - May	2013 Anticipated Expenditures	2014 Budget	% Increase 2013 Budget to 2014
60400 Grounds Maintenance	\$1,100.00	\$59.00	\$1,000.00	\$1,100.00	0.0%

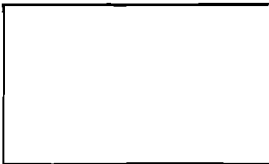
Years	Amount Expended
2008	\$276.00
2009	\$808.00
2010	\$231.00
2011	\$1,126.00
2012	\$911.00

4 times a year application	\$240.00
Grass Seed, Fertilizer, Mulch	\$200.00
Mowing services - 60 hrs/year X \$11.00 per hour	\$660.00

Emphasis is placed on maintaining the facility grounds in an attractive and well groomed fashion. It is believed that this appearance symbolizes the quality of County government services in general and of the Juvenile Justice Center services in particular.

	2013 Budget	2013 Expenditures Jan - May	2013 Anticipated Expenditures	2014 Budget	% Increase 2013 Budget to 2014
TOTAL CLASS 6	\$15,875.00	\$6,499.00	\$15,032.00	\$13,816.00	-13.0%

PAYMENT REQUISITION BOONE COUNTY, MISSOURI



06/26/2013
REQUISITION
DATE

6/26/2013
VENDOR DUE
DATE

TRANSACTION NUMBER: 2013-2952

Check Routing Instructions
[Auditors Office Use Only]

14882
VENDOR NO.

THURMAN, PAUL A
VENDOR NAME

<\$6000
BID NUMBER

NOTES:

Fund / Dept	Account	Invoice Number	Customer Account Number	Amount
1242	60400	04/27-06/10/13	RLP Juv Justice Center mowing services Apr - Jun 2013	\$269.50
GRAND TOTAL:				\$269.50

I certify that the goods, services, or charges above specified are necessary for the use of the department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Approving Official

Approving Official

Approving Official

Prepared By

County Commission Approval

Auditor Approval

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 13

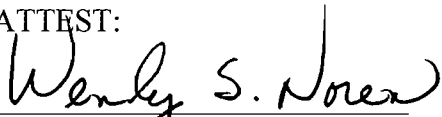
In the County Commission of said county, on the 1st day of July 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Proposal for Consultant Services by Benton & Associates, Inc. for Design & Bidding Services for removal and replacement of Boone County Bridge No. 502005 on Hill Creek Road. It is furthered ordered the Presiding Commissioner is hereby authorized to sign the attached Proposal.

Done this 1st day of July, 2013.

ATTEST:

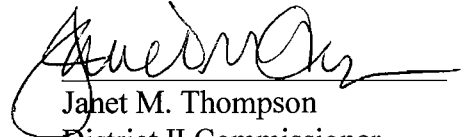

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the 1st day of July, 2013, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: BENTON & ASSOCIATES, INC., 2414 S. FRANKLIN ST., KIRKSVILLE, MO 63501

Project/Work Description: (See Attachment A)

Proposal Description: Design & Bidding Services for the removal and replacement of Boone County Bridge No. 5020005 on Hill Creek Road.

Modifications to Proposal: Fees and expenses for Design and Bidding Phases shall not exceed \$44,000 Lump Sum without prior written approval of Owner. Construction Phase services are billed on an hourly basis as needed.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

BENTON & ASSOCIATES, INC.

By [Signature]
Title: Principal

Dated: 6/13/2013

BOONE COUNTY, MISSOURI

By [Signature]
Presiding Commissioner

Dated: 7-1-13

APPROVED AS TO FORM:

[Signature]
County Attorney

ATTEST:

[Signature]
County Clerk

APPROVED:

[Signature]
Resource Management Director

Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

[Signature] 6/24/13 2045-71102
Auditor by [Signature] Date

ATTACHMENT A

Project Description – Replacement of Bridge No. 5020005

The following project description was used to develop the scope of work and fee for the project:

- The existing bridge will be removed and replaced with a new three span bridge utilizing pre-engineered & pre-fabricated superstructure components supported by closed wall type intermediate bents and spill through end abutments. The new bridge shall, in general, follow the existing alignment with improved horizontal alignment that will require utility adjustments. The rail on the bridge shall be a low height steel rail bolted to the side of the deck or possibly a low height concrete rail. The road will be closed to through traffic. A detour route will be marked. All removal and construction activities will be performed by a contractor. No in-kind work will be performed by County forces. In general, design services will be provided by Benton & Associates, Inc. and bidding & construction phase services will be provided by Boone County.

Scope of Services

ARTICLE I - SCOPE OF SERVICES

A. DESIGN PHASE - The Engineer will:

1. conduct topographic, property and utility surveys sufficient to develop plans for the project;
2. arrange and pay for soil borings and foundation recommendations;
3. conduct hydraulic studies, develop preliminary design plans and report to document the design considerations and decisions made to support the design;
4. provide 3 copies of preliminary plans, estimates and studies for review by the Boone County staff. Benton & Associates, Inc. will meet with Boone County staff to review the preliminary design and discuss potential revision considerations.
5. prepare for signature, and mail (or email) to the respective agencies, the applications for permits related to water quality. This includes coordinating with the Missouri Department of Natural Resources and the U.S. Army Corps of Engineers and the preparation of flood development permits or No-Rise certificates for County approval as required by the Federal Emergency Management Agency (FEMA);
6. prepare and submit to MoDNR, information pertaining to the bridge site and structure in an effort to obtain a Section 106 clearance from the Missouri Department of Natural Resources;

7. prepare and submit applications for permits related to noise abatement and air quality, if necessary; and;
8. arrange and pay for a qualified inspector to perform an inspection of the structure for asbestos and lead in accordance with MoDNR requirements related to demolition; and
9. contact utility companies which are identified by Missouri One Call or have marked facilities in the project and provide them with a set of plans for the project and request they respond with a plan for relocation or accommodation of construction activities. Schedule, coordinate, and administer up to 2 meetings with same utilities.
10. secure adequate property title information, determine right-of-way requirements, prepare right-of-way plans, easements, and donation letters, for use by Boone County in acquiring, by donation, the right-of-way needed for the project;
11. prepare detailed construction plans, cost estimates, structural inventory & appraisal forms, specifications and related documents as necessary for the purpose of receiving soliciting bids for constructing the project;

B. BIDDING PHASE -

1. answer questions from Boone County staff regarding interpretation of the plans or specifications.
2. Prepare addenda for the purpose of clarifying design details during the bidding phase.
3. Assist with the evaluation of bids as requested. Bid tabulation to be prepared by Boone County.

C. CONSTRUCTION PHASE -

1. participate in a preconstruction conference to discuss project details with the Contractor;
2. as requested by Boone County staff, make periodic site visits to observe the Contractor's progress and quality of work, and to determine if the work conforms to the contract documents. It is contemplated that survey staking and layout will be accomplished by the contractor's forces. It is contemplated that structure layout will be accomplished by the contractor .
3. review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for general conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Engineer's review shall be conducted with reasonable promptness while allowing sufficient time in the Engineer's judgment to permit adequate review. Review of a specific item shall not indicate that the Engineer has reviewed the entire assembly of which the item is a component. The Engineer shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Engineer in writing by the Contractor. The Engineer shall not be required to review partial submissions or those for which submissions of correlated items have not been received;
4. prepare change orders for issuance by Boone County as necessary and coordinate the proper approvals are made prior to work being performed;

EXCLUDED SERVICES

The following services are not included in the scope of services and are specifically excluded from the Scope of Services. If these services are required, then a supplemental agreement is required to add the scope and additional fee:

- 1) Evaluations, Studies, Site Visits, etc. for the purpose of evaluating the presence of endangered species or the presence of habitat to support endangered species, which may be required by the MoDOT, Mo. Dept. of Conservation, U.S. Fish & Wildlife, or the FHWA.
- 2) Studies, delineations, evaluations, of potential wetlands in the project area as requested by permitting agencies.
- 3) The design, development, coordination of wetland mitigation plans, reports, etc.
- 4) Administration, coordination, preparation, appraisals, letter offers, condemnation activities, and any other tasks related to the acquisition of right of way by any means except donation.
- 5) Surveying, staking, re-design efforts, etc. to avoid conflict with a utility.
- 6) Preparation & coordination efforts required for utility agreements.
- 7) Testing of compaction & moisture for embankment, base, and pavement.
- 8) Preparation and submittal of documentation to support the use of In-Kind work by County forces.
- 9) Archeological Studies, Historical Reports as requested by permitting agencies.
- 10) Construction observation & administration of the construction contract.
- 11) Staking & layout of the structure for construction.
- 12) Re-design efforts that affect roadway alignment, grading, etc. deemed required by Boone County after the preliminary plans have been approved by Boone County.

ARTICLE II - COMPENSATION

Design Phase and Bidding Phase services described herein will be compensated at the lump sum amount of \$44,000.00

Construction Phase services will be compensated at the hourly rates on file.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

July Session of the July Adjourned

Term. 2013

In the County Commission of said county, on the 1st day of July 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Public Administrator to re-configure the filing cabinets in the Public Administrator's office.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	975	
1200	92100	Public Administrator	Replacement Furniture and Fixtures		975

Done this 1st day of July, 2013.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill
 Daniel K. Atwill

Presiding Commissioner

Karen M. Miller

Karen M. Miller

District I Commissioner

Janet M. Thompson

Janet M. Thompson

District II Commissioner

**BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET REVISION
RECEIVED**

Return to Auditor's Office
Please do not remove staple.

6/17/13
EFFECTIVE DATE

JUN 17 2013

FOR AUDITORS USE

(Use whole \$ amounts)

Dept	Account	Fund/Dept Name	BOONE COUNTY AUDITOR Account Name	Transfer From Decrease	Transfer To Increase
1123	86800	Emergency	Emergency	975	
1900	92100	Public adm.	replacement furniture for		975
				975	975

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

*new cabinets were approved for my office. Where the file cabinet
Cabinets were to be placed didn't work, covered light fixture
& couldn't walk around desk. new configuration was done &
Cabinets placed in front of office windows. Commissioner Miller &
PA said no to placement. No signature was obtained from me
to place in front of windows. Room too small for double cabinets
Need to break apart placing one in sonja's room & one in front of
my desk. result: my ind 975 to make right.*

Do you anticipate that this Budget Revision will provide sufficient funds to compete the year? YES or NO
If not, please explain (use an attachment if necessary):

Cathy D Richards
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda

cy

Auditor's Office

[Signature]

PRESIDING COMMISSIONER

[Signature]

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER

BRADFORD SYSTEMS

Storage Proposal

Prepared for:
Cathy Richards

Boone County Public Administrator
705 East Walnut
Columbia, MO 65201

Submitted by:
Curt Rogers

Bradford Systems Corporation
938 South Highway Drive
Fenton, MO 63026
[p] 636-343-2336
[c] 314-401-3345

May 22nd, 2013

www.bradfordsystems.com

This proposal is proprietary and is intended only for the confidential use of the designated recipient

Corporate Offices

400 Country Club Drive
Beverly Hills, Illinois 60188

636 343-2336 office
636 343-2336 fax
636 343-5511 toll free

Showroom—Merchandise Mart

222 Merchandise Mart Plaza
Suite 11-117
Chicago, Illinois 60654

312 467-1707 office
312 467-1447 toll free

Central Illinois Office

105 Thunderbird Lane
Suite 211
East Peoria, Illinois 61611

309 696-0490 office
309 696-0491 fax

Indiana Office

3215 River Crossing Parkway
Suite 100
Indianapolis, Indiana 46240

317 895-0670 office
317 895-0672 fax
800 842-5026 toll free

St. Louis Office

958 South Liberty Drive
Fenton, Missouri 63026

636 343-2336 office
636 343-5511 toll free

Order Entry Procedures and Team Members

Please Submit Order to:

Bradford Systems Corporation
Attn: Curt Rogers
938 South Highway Drive
Fenton, MO 63026
Federal Tax ID #36-2719574

Please Remit to:

Bradford Systems Corporation
Attn: Accts Payable
430 Country Club Drive
Bensenville, IL 60106

Project Team Members:

Curt Rogers	Senior Project Director	[p] 636-343-2336 [c] 314-401-3345
Bruce Horvath	Senior Project Manager	[p] 636-343-2339 [c] 314-406-2585
Phil Tilghman	Senior Project Manager	[p] 636-343-2338 [c] 314-401-2339
Jack Wallace	Business Development	[p] 636-343-2333
Mike Bahr	Installation Manager	[p] 314-401-3671
Paula Guthrel	Contract Administrator	[p] 636-343-2323

Terms and Conditions of Sale

General Conditions:

- **Taxes** – Above listed prices do not include taxes. The Purchaser must pay any applicable taxes.
- **Payment Terms** – Unless otherwise stated, the Purchaser agrees to pay the net amount listed on the proposal 15 days from the date of the invoice. If paying by a Credit Card there will be an additional charge based upon the usage fee from the Credit Card Company.
- **Proposal Expiration Date** - Above listed prices are good for 30 days. After that time, a new proposal may be necessary.
- **Design Ownership** – All designs, drawings, specifications and samples regarding an order shall remain the property of Bradford Systems Corporation and may not be used, reproduced or distributed, in whole or in part, without prior consent.
- **Returns** – No product shall be returned to Bradford Systems Corporation without prior written specific return authorization.
- **Field Verification** – If the products listed on the proposal are designed from drawings without any field verification, the Purchaser is responsible for any costs incurred for product corrections and additional installation work due to incorrect dimensions.
- **Change Order** – The Purchaser may from time to time request changes in the order, including but not limited to changes in specifications, method of shipment, color, and point of delivery by written notification to Bradford Systems Corporation in the form of a change order notice or letter. Bradford Systems Corporation may, at its sole option, accept these changes and then determine whether an increase or decrease in cost or delivery/installation time will be made to the order. The Purchaser shall reserve the right to accept or decline such changes in price or delivery.

- **Cancellation** – In the event the Purchaser decides to cancel an order or undelivered portion of an order for reasons other than delinquency of shipment, the Purchaser agrees to abide by the product manufacturer's cancellation policy.
- **Insurance** – The proposal is based upon Bradford Systems Corporation's standard insurance coverage. A certificate of insurance is available upon request.

Installation and Delivery:

- **Shipping** – Bradford Systems Corporation shall use its best effort to make shipments in the quantities and at the time specified in the order and by the carrier deemed best for the product ordered. Bradford Systems Corporation shall not be held liable for delays or defaults in shipments due to causes beyond our control.
- **Storage Space** – Provided the products do not arrive at the site earlier than the date requested, safe and adequate storage space will be provided at the installation site at the Purchaser's expense.
- **Damage** – After arrival at the site, any loss or damage by weather, other trades (i.e. painting, plastering, standing on product), fire or other elements, shall be the responsibility of the purchaser. The Purchaser agrees to hold Bradford Systems Corporation harmless from loss for such reasons.
- **Customer Receiving** – If the Purchaser decides to receive product for storage or for installation purposes, the Purchaser is responsible for checking and noting on the receipt any damage or possible damage to the product being unloaded. If this is not done, The Purchaser agrees to pay any additional replacement product cost if a freight claim cannot be awarded.
- **Delivery and Work Hours** – Unless otherwise stated, delivery and installation will be made during normal working hours Monday through Friday. The Purchaser agrees to pay additional labor costs resulting from overtime work.
- **Condition of Job Site** – It is the Purchaser's responsibility that the job site is clean, clear and free of debris prior to installation and that there is a clear pathway from the unloading point to the designated installation area. In the event installation personnel remove or assist in removing existing furniture or equipment at the job site, the purchaser agrees to pay Bradford Systems Corporation for this service, as separately invoiced. Upon completion of installation, Bradford Systems Corporation will remove boxes, trash and debris. The Purchaser will be responsible for dusting, vacuuming and all other normal cleaning.
- **Stairs** – Unless otherwise stated, the installation cost does not include carrying the product up or down stairs, renting equipment to move product to an upper or lower floor or the cost of an elevator operator.
- **Installation Delays** – In the event that construction delays or other causes not within Bradford Systems Corporation's control force postponement of the installation as scheduled, the product will be considered accepted by the Purchaser for purposes of invoicing and payment. In such an event the Purchaser may reserve the right to withhold 10% of the invoice amount of such shipments against the completion of the contract. The Purchaser will pay all transfer and storage charges incurred.

BRADFORD
SYSTEMS

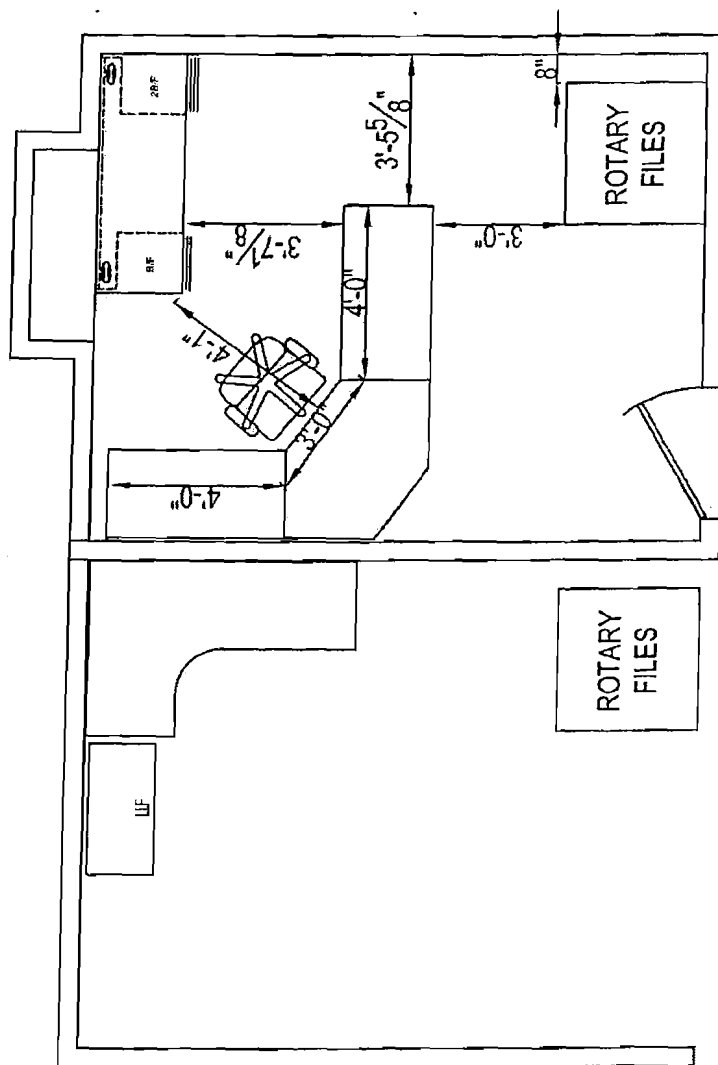
Rotary Files:

- **Floor Loading** – The Purchaser is responsible for floor loading compliance and any structural reinforcement necessary to support the weight load of the proposed system. Bradford Systems Corporation will provide all weight information for a proper analysis by a structural engineer.
- **Fire Code** – The Purchaser is responsible for fire code compliance based upon the proposed system.
- **Seismic** – The Purchaser is responsible for determining if a seismic evaluation is necessary for the proposed system. Bradford Systems Corporation will provide all equipment information for a seismic evaluation by an engineer.

Client Signature

Date

Proposed



Boone Co.
Public Administrator Office

Scale: 1/4" = 1'-0"
DESIGNER: SC



Design Layout - Property of inside the
LINES used with permission only

Caryn Ginter - Fwd: Re: additional class 9

From: Caryn Ginter
To: June Pitchford
Date: 6/25/2013 5:52 PM
Subject: Fwd: Re: additional class 9

June,

Please see below my email correspondence with Cathy Richards concerning the additional class 9 charges for the rotary files.

I followed up with Melinda via a phone conversation to better understand her position. Per Melinda- Sonja (Public Administrator's Ofc) repositioned her desk from when the original quote from Inside the Lines was given. At the time of installation, permission was given by Sonja to install the filing cabinets in a manner which was later determined unworkable. The Public Administrator's office then requested the cabinets be reconfigured and moved which resulted in additional installation charges.

A budget revision moving funds from the Emergency appropriation is need to cover the additional class 9 expense.

Caryn

>>> Cathy Richards <crichards@boonecountymo.org> 6/18/2013 1:11 PM >>>
Melinda said not to ask since it was both our faults. She said since I didn't sign off for the second judgement I could press but she recommended me not to.

Sent from my iPhone

On Jun 18, 2013, at 11:53 AM, "Caryn Ginter" <CGinter@boonecountymo.org> wrote:

> Hi Cathy,
> The last I was aware of was that you were going to visit with ISL to see if they would reduce the charges. Based on the budget revision I received I assume that didn't work out. Can you provide me a bit of background on that conversation in case June asks when she is reviewing the budget revision?
>
> Thanks,
> Caryn

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 1st day of July 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the attached Geocaching/Letterboxing Policy.

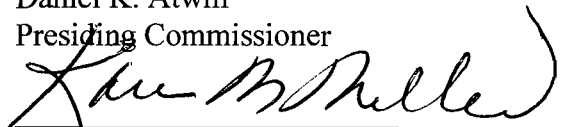
Done this 1st day of July, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner



Boone County Commission

Geocaching/Letterboxing Policy

Policy:

The Boone County Commission permits Geocaching and Letterboxing in approved Boone County areas. The purpose of this policy is to establish guidelines for geocaching and letterboxing, so as to minimize impact on the resources managed by the Boone County Commission.

Guidelines:

1. Any visitor wishing to place a treasure container on a County-owned property is required to complete and have approved an Official Geocaching/Letterboxing Placement Permit.
2. Authority to approve the permits is the responsibility of the Boone County Commission or an approved County designee.
3. Treasure containers are not to be placed in recreational areas such as golf courses, athletic fields, swimming areas, cemeteries or in sensitive archaeological, historical, or ecological areas.
4. Treasure containers are not to be placed in areas that require digging or disturbing the soil to place the container or in landscaped areas that would require visitors to trample plants in order to access the container.
5. Containers are not to be placed in areas that could potentially cause danger to visitors trying to locate the container, i.e. climbing on cliffs/bluffs, underwater or in potential flood areas, in trees, etc.
6. Containers are not to be placed in areas likely to cause public concern. These areas include most bridges, shelters, playgrounds, and other areas where the public gathers.
7. Boone County shall not be held liable for any damaged or missing private property or any personal injury while participating in these activities.
8. The Boone County Commission or its designee will endeavor to inform the applicant of any areas that have been recognized as off limits for placing containers.
9. If the Commission determines that the locations of a container poses a risk to site visitors, the owner is to be contacted and asked that the container be moved to a safer location. All information regarding the risk is to be recorded on the original permit. If the owner relocates the container, a new permit is to be generated.
10. Multi-cashes and letterbox series are limited to five total sites, yet treated as one geocache or letterbox and require only one permit.

11. If at any time the terms of a permit are violated, the Commission has the authority to void the permit, remove the container from its location and to notify the owner that the container has been removed. Justification for these actions is to be recorded on the permit.
12. If a non-permitted treasure container is discovered, the County will remove the container, retain it for 30 days and, if possible, attempt to notify the owner of their actions. If contact is not made, the container is to be considered abandoned property. The property is to be retained, for a maximum of 60 days, in the event the owner comes to claim it at a later date.
13. A treasure container owner may obtain multiple permits per person per site at a time, but the number may be limited at the discretion of the Commission or designee according to the potential or actual impact on the various sites.
14. Placement of treasure containers along the MKT Trail, as defined in Addendum 1, will be at the discretion of the Commission. The number is to be limited according to the individual sections of the trail. Caution needs to be given to the treasure container owners regarding placing the containers on adjacent private property. The Boone County Commission is not responsible for trespass onto private property for the purpose of geocaching.
15. Permits are valid for 12 months from the approved date. Treasure container owners must apply for a renewal each year. If the Commission determines that the container is still in compliance with all the above policies, and no changes need to be made to personal information and no negative impact has resulted in the form of new trails, damage to the surroundings or other negative factors, the renewal may be approved by noting a renewal date on the current permit, and the container may remain in the same location. If personal contact information needs to be updated, a new permit must be approved. If negative impact is determined, the container must be removed or relocated. If relocated, the treasure container owner must apply for a new permit.
16. Virtual caches, virtual letterboxes and earthcaches do not need an approved permit from the Commission, although it is recommended that the Commission be notified of the virtual location.
17. Event caches and Letterbox Gatherings that place treasure containers on a temporary basis may apply for a temporary permit that expires one month after the event date. All containers must be removed within one month following the event. If the event organizers wish the containers to remain on a long-term basis, then the organizers must apply for a regular permit. Temporary treasure containers do not count toward any maximum number of containers the Commission may set for a particular area.

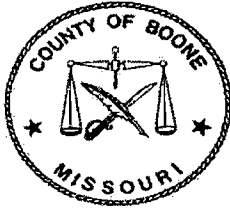
Procedures:

1. Before placing a treasure container on property owned by the Boone County Commission, potential placers must complete an Official Geocaching/Letterboxing Placement Permit and submit it to the Boone County Commission Office, 801 E. Walnut, Room 333, Columbia, Missouri, 65201. The Commission or its designee is to review the permit, desired locations, and the actual container and contents for policy compliance.

2. The treasure containers must display the words “Official Geocache” or “Official Letterbox” clearly on the outside of the container.
3. The container must be family friendly. This means it must not contain food, alcohol, firearms, drugs, dangerous items or adult items. It must also not be placed to advertise any commercial business or religious or political organization or viewpoints.
4. An explanation of the geocaching or letterboxing activity is to be included in the container. It is recommended that the attached finder note or something similar be used. Note that there are different notes for geocaches and letterboxes to reflect the differences in the activities. Please use only one, but not both, unless you have a hybrid box.
5. Once the container is placed, the applicant is to return to the Commission Office to record the exact location information for completion of the permit. A site map indicating the exact container locations will be kept in the file with the permits.
6. The Commission has the option of taking photographs of the container or asking the container owner to provide photograph(s) of the container and attaching it to the permit. It is recommended that the container owner bring or email a digital photo to help the Commission determine the exact hiding location of the container.
7. After the permit has been completed the Commission or its designee will approve or deny the permit. For approval, the following items need to be reviewed for policy compliance:
 - Container is not located in recreational areas, such as golf courses, athletic fields, swimming areas, sensitive archaeological, historical or ecological areas, or in areas likely to cause public concern.
 - Container is not located in a landscaped area that would require visitors to damage plants in order to access the container.
 - No damage or disturbance of the ground will result from placement of this container.
 - The container is not located in an area scheduled to be burned during the duration of the permit.
 - The container is not in an area that might cause potential danger to park visitors, i.e., climbing on cliffs/bluffs, under water or in potential flood areas, in trees, etc.
 - Text for the container has been reviewed and it is accurate and complies with the Boone County Commission Geocaching/Letterboxing Policy.

Non-compliance of policy requirements will result in denial of the permit

8. The original copy of the completed permit is to remain on file at the Commission Office. A copy of the permit, approved or denied, is to be given to the cache owner. If the permit is denied, the justification is to be recorded on the permit.
9. Once approved, the treasure container owner is to monitor and maintain the site monthly.



Boone County Commission

Official Geocaching/Letterboxing Placement Permit

This permit is valid for **12 months** from the date approved. After that date, 1) a request for renewal of the original permit must be approved (i.e., no changes need to be made) OR 2) the treasure container must be moved or information updated AND a new permit issued OR 3) container must be removed from the premises.

Geocache/Letterbox Owner Information (PRINT):

Name _____

Trail Name/ User Nickname as it appears on the letterboxing or geocaching website: _____

Address _____

Phone number () _____ E-mail address _____

Name of treasure container as listed on website(s): _____

Physical description of container _____

Official Geocache/Letterbox Label _____ Water resistant _____ Photograph attached _____

GPS Location coordinates _____ WGS84 _____ NAD 27 _____
AND/OR

Physical description of location (required for letterboxes) _____

_____ Virtual container _____ On-site container _____ Offset cache (geocaches only)

_____ Multi-cache or series (5 maximum – list each location information on back or on additional sheet)

_____ I understand that containers not in compliance with the terms of this permit will be removed from the property and this permit voided for failure to comply.

_____ I understand that I am to monitor the container(s) monthly and maintain it/them to be family friendly. I have read and understand the terms of this permit and agree to comply accordingly. I will retain a copy of this permit for my records.

Signature of Applicant

Date

APPROVED **DENIED** Justification: _____

Approving Commissioner Date E-mail address

Original Permit Expires _____

Renewal(s) Expires _____

This container has been placed here with permission of the Boone County Commission

**OFFICIAL LETTERBOX
--PLEASE READ--**

Congratulations, you've found AN OFFICIAL LETTERBOX! Intentionally or not!

This container is a letterbox. Letterboxing is an artistic form of hide-and-seek involving exchange of rubber stamp images. Individuals/organizations place containers, each with a log- book and a rubber stamp, all over the world and share the locations via clues posted on the internet. Seekers bring with them a personal logbook, their own rubber stamp (usually hand-carved), an inkpad and a pen/pencil, and then use the clues to find the box. Once found, seekers use the rubber stamp in the box to stamp their personal logbook and stamp their own stamp into the box's logbook.

IF YOU FOUND THIS CONTAINER BY ACCIDENT:

Great! You are welcome to join us! We ask only that you follow these few rules:

Letterboxing Rules:

-Please do not move or vandalize the container. The real treasure is just finding the container and

sharing your thoughts with everyone else who finds it.

-Feel free to look but do not take anything, especially the rubber stamp. Return ALL contents back to the box. If you brought a pen, write about your visit in the logbook, stamp the logbook (or draw an image if you do not have a rubber stamp), and contact the placer via the website: www.letterboxing.org.

-If you found this container by accident, it is possible someone else may also do so, which increases the chances it may be vandalized. Therefore, please be discrete when re-hiding AND re-hide well in the same location that you found it (preferably so that no part of the container is visible).

Letterboxing is open to everyone with a sense of adventure. More information is available at www.letterboxing.org.

If this container needs to be removed for any reason, please let us know. We apologize and we will be happy to move it.

For a different kind of high-tech treasure hunt, see also www.geocaching.com

This container has been placed here with the permission of the Boone County Commission

**OFFICIAL GEOCACHE
--PLEASE READ--**

Congratulations, you've found AN OFFICIAL GEOCACHE! Intentionally or not!

This container is a geocache (pronounced geo-cash). Geocaching is a high-tech treasure hunting game for GPS (Global Positioning Systems) users. Individuals/organizations placed containers such as this one all over the world and share the latitude and longitude coordinates of these caches on the internet. GPS users then use the coordinates to search an area to find the caches.

IF YOU FOUND THIS CONTAINER BY ACCIDENT:

Great! You are welcome to join us! We ask only that you follow these few rules:

Geocaching Rules:

-Please do not move or vandalize the container. The real treasure is just finding the container and sharing your thoughts with everyone else who finds it.

-Most geocaches have trinkets. If you take a trinket from the cache, you must leave something of

equal or greater value for the cache, and you must write about your visit in the logbook and on the website: www.geocaching.com.

-If you found this container by accident, it is possible someone else may also do so, which increases the chances that it may be vandalized. Therefore, please be discrete when re-hiding AND re-hide it well in the same location that you found it (preferable so that no part of the container is visible).

Geocaching is open to everyone with a sense of adventure. More information is available at www.geocaching.com.

If this container needs to be removed for any reason, please let us know. We apologize, and we will be happy to move it.

For a different, artistic form of treasure hunt involving the exchange of rubber stamp artistry, see also www.letterboxing.org

BOONE COUNTY AREAS APPROVED FOR
GEOCACHING/LETTERBOXING ACTIVITIES
Addendum 1

_____ MKT Trail – Dix Station to Hindman Junction