

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 13th day of June 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by Jerome and Charlotte Niemeier to rezone from A-1 (Agriculture) to A-2 (Agriculture) on 22.5 acres, more or less, located at 10175 W. Eaton Rd., Harrisburg.

Done this 13th day of June, 2013.

ATTEST:


Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 13

County of Boone

In the County Commission of said county, on the

13th

day of June

20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve a **second** agreement between the County of Boone and Public Water Supply District No. 9 relating to the water line relocation cost for the Roadway Relocation and Roundabout Construction at Route Z and St. Charles Road. The **first** agreement was approved in Commission Order #177-2013. The terms of the **second** agreement are stipulated in the attached Water Line Relocation Cost Allocation Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 13th day of June, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Janet M. Thompson  
District II Commissioner



267-2013

## WATER LINE RELOCATION COST ALLOCATION AGREEMENT

THIS AGREEMENT ("this Agreement"), dated the 30th day of May, 2013, is made by and between **BOONE COUNTY, MISSOURI**, through its County Commission ("County") and **PUBLIC WATER SUPPLY DISTRICT NO. 9** of Boone County, Missouri ("District").

In consideration of each Party's performance of the obligations set forth in this Agreement, the Parties agree to the following:

1. **Background and Purposes of Agreement.** The County has prepared, or is in the process of preparing, Final Plans and Specifications for road improvements, known as the **Job No. J5S2194, Boone County Route Z** ("the Project"), which such Plans and Specifications are described as follows: **Roadway Relocation and Roundabout Construction at Route Z and St Charles Road**, and which such Final Plans and Specifications ("the Project Plans") have been provided to District. It has been determined that the Project will require Relocation of Water Lines owned by District in areas which will be disturbed by construction for the Project, or will be affected by the Project. Both Parties desire to coordinate their work in order to assure that Road construction work for the Project can go forward and be completed without unreasonable delay and without disruption of water service to District's customers. County intends to reimburse District for all or a part of its actual Water Line Relocation costs incurred by District in Relocating those Water Lines which must be Relocated because of the Project. In order to accomplish these objectives, County and District are entering into this Agreement. This Agreement is entered into by the County and the District pursuant to that Cooperative Agreement ("the Cooperative Agreement") between the County and various Public Water Supply Districts located in Boone County, Missouri, dated June 6, 2001, which is incorporated herein by reference.

2. **Terms/Definitions.** Unless the context clearly indicates otherwise, each term used in this Agreement, which is defined in Section 2 "Definitions" of the Cooperative Agreement, shall have the same meaning as is provided for by Section 2 of the Cooperative Agreement.

3. **Water Line Relocation Plan.** District has submitted to County and County has approved a Preliminary Water Line Evaluation and Plan for District's Water Lines which contains options for avoiding or eliminating conflicts between Water Lines and the County Project. The County and District have agreed upon the exercise of an design option and solution that meets the needs of both Parties with respect to avoidance or elimination of such conflicts ("the Preliminary Water Line Plan"). The option and Preliminary Waterline Plan agreed upon is described as follows: **Public Water Supply District No. 9 State Route Z and St Charles Road Round-A-Bout Water Main Relocations. County to pay for relocation of the Districts 12" waterline along with facilities and appurtenances from the existing location(s) to the planned location on the East side of Route Z along with the North and South reconnection locations at the Round-A-Bout.**

Further, the County has completed or is in the process of completing Final Project Plans and has submitted or intends to submit those Final Project Plans to District within the time periods permitted by the Cooperative Agreement. Promptly upon receipt of County's Project Plans (if not already received), and of a written request of the County that District so proceed, District shall submit the Project Plans to District's consulting engineer ("Engineering Firm") to prepare a Final Water Line Plan for Relocation and/or other work on District's Water Lines ("the Final Water Line Plan") based upon the Preliminary Water Line Plan and the design option specified above. The Final Water Line Plan shall be completed within sixty (60) days following the receipt by District of County's Final Project Plan (if not previously received by District) and County's written request that District obtain such Final Water Line Plan. County agrees to compensate District for the actual costs incurred by District in preparing the Final Water Line Plan as follows, or on the basis of the following (check one and complete):

- County shall reimburse District a lump sum amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for such costs; or
- County shall reimburse District for the actual expense of Engineering Fees and Costs for preparing the Final Water Line Plan in an amount not to exceed **Five Thousand Dollars (\$5,000.00)**.

District shall be permitted to submit to County, on a monthly basis, invoices for those portions of District's engineering fees and costs for preparation of the Final Water Line Plan, which are to be paid by County, pursuant to this Paragraph 3. All such invoices which are properly payable by County, shall be paid by County within thirty (30) days of the date of submission to County. All costs and expenses shall be documented by District and/or District's Engineering Firm in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

4. **Easement Acquisition.** Implementation of the Water Line Relocation Plan "**does**" require acquisition by District of new private Water Line Easements. If the provisions of this Paragraph 4 state that implementation of the Water Line Relocation Plan will require acquisition of new private Water Line Easements by District, then the acquisition of such new private Water Line Easements shall be coordinated with, or performed by, County, as a part of the County's Road Right-of-Way and Easement acquisition process, consistent with that "Cooperative Agreement".

5. **Water Line Relocation.** Subject to this Agreement and the Cooperative Agreement, District agrees to perform, or to cause to be performed, the Water Line Relocation work, or other work, provided for by the Final Water Line Plan, before the scheduled commencement of Road Construction for the Project, or to perform, or to cause to be performed, such work in coordination with the Road construction work required for the Project, so as to not delay the Project.

6. **Selection of Option for Performing Work.** District has determined that the actual construction work under the Final Water Line Plan ("the Water Line Work") required for the Project will be performed as follows (check one and complete):

- By District's own forces.
- By District's letting its own bid request for Water Line Relocation to contractors.
- By District's bidding such work, as an alternate bid with the Project road construction work bid letting.
- By permitting County to include the Water Line Work in its contract for construction subject to District supervision and subject to District rules, regulations and policies.

District shall be solely responsible for performance of the Water Line Work, determining the contractor to be chosen for any Water Line Work which is bid by District or bid as an alternate bid with the Project bid letting; for entering into its own construction contract for the Water Line Relocation Work and administering such contract when bid by District or bid as an alternate bid under County's project bid; and District shall be exclusively responsible for the performance and supervision of Water Line Work when such work is included in a County contract for the Project. The expense of the Water Line Relocation Work shall be subject to allocation between District and County, as more specifically described below in this Agreement.

**7. Parts of Water Line for Which County is Obligated to Pay Relocation Costs.**

County agrees that County is obligated to reimburse District for District's costs incurred for Relocating that portion or those portions of District's existing Water Lines, or other Water Line Work, described as follows: **All the 12" waterline along and serving Route Z and St Charles Road identified in the Waterline Relocation Plan for the Route Z Roundabout along with all main and service crossings with facilities and appurtenances in addition to the connection points at Route Z and St Charles Road including Engineering Services.**

The cost to be reimbursed by County to District for Relocating such portions of the Water Line shall be determined, pursuant to this Agreement, without inclusion of the expense and cost of upgrade in size or capacity, meaning that all incremental costs associated solely with such upgrades shall be the District's responsibility.

**8. Construction Cost Allocation.** County agrees to compensate District for the actual cost of the Water Line Relocation Work for those parts of the Water Line for which County is obligated to reimburse District for the Water Line Work, as described in Paragraph 7 above, on the basis of the following (check one and complete):

- A lump sum amount for all construction work in the amount of **Ninety Six Thousand Six Hundred Eight Dollars (\$96,698.00).**  
*Ninety*

\_\_\_\_\_ An amount for the construction for the Water Line Relocation Work of that part or those parts of the Water Line(s) for which County is responsible for the Relocation costs, as described in Paragraph 7 above, as determined by the lowest and/or best bid for Relocating such parts of the Water Line, without upgrade in size or capacity.

\_\_\_\_\_ The actual cost of Relocation incurred by District using its own forces, based upon: (i) the actual cost of materials; and (ii) District's actual cost for use of District's personnel, including salaries or wages (allocated on an hourly basis for hours actually devoted to the work) plus District's share of payroll taxes, fringe benefits and District's reasonably allocated insurance costs, including worker's compensation insurance costs; and (iii) reasonable equipment rates for use of District's equipment, which shall not exceed the reasonable rental rates chargeable in Boone County, Missouri for similar equipment; and (iv) all of District's other reasonable, out of pocket costs and expenses which are necessarily and reasonably incurred to accomplish the Water Line Work, not to exceed the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) unless a higher amount is approved by County prior to performance of additional work requiring a higher amount. All such actual costs and expenses shall be documented by District in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri.

District shall be permitted to submit invoices to County, on a monthly basis, with such invoices to be submitted on or near the first day of each month, for County's share of the Water Line Work, determined in accordance with the provisions of this Paragraph 8, for construction accomplished during the previous month. All invoices which are properly payable by County shall be paid by County within thirty days (30) of the date of their submission to County. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

9. **Cost of Inspection.** County and District agree that County shall compensate District for the actual costs incurred by District in inspecting the Water Line Relocation Work, during construction, for those parts of the Water Line for which County is obligated to reimburse District for the Water Line Relocation costs, as described in Paragraph 7 above, or as follows, or on the basis of the following (check one, if applicable, and complete):

\_\_\_\_\_ A lump sum for all inspection work in the amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

\_\_\_\_\_ An amount of inspection costs based upon the lowest and best bid obtained for inspection services of those parts of the Water Line for which County is obligated for the Relocation cost, as described in Paragraph 7 above, without upgrade in size or capacity.

X

The actual cost of inspection incurred by District using its own personnel, based upon the actual hourly compensation of such personnel (including salary or wages, the District's share of payroll taxes, fringe benefits, and insurance costs, including worker's compensation insurance coverage) not to exceed the sum of **No Dollars (\$0.00)**, unless a higher amount is approved by County prior to performance of additional inspection work requiring a higher amount. District's cost shall be those costs described above, for the actual time expended by District's personnel in performing inspection services. District's costs shall include reasonable mileage of the inspector, in traveling to and from the site of the inspection, and the cost of any materials or supplies used for inspection, and a reasonable rental charge (at rates not higher than those customarily charged in Boone County) for equipment used in performing the inspection. All such actual costs and expenses shall be documented by District in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri.

District may invoice County, at monthly intervals, on or before the first day of each month, for the County's share of inspection costs incurred by the District, during the previous month, as the County's share of inspection costs is reasonably determined in accordance with the provisions of this Paragraph 9. All such invoices, which are properly payable, shall be payable within thirty (30) days of submission. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

**10. Easement Cost Allocation.** If applicable, County and District agree, with respect to the acquisition of the new private Water Line Easements required by District for implementation of the Water Line Relocation plan, as follows: **County to reimburse District for all costs associated with acquiring easements for new waterlines installed for road relocation including labor, mileage, recording, purchase cost and legal fees in the amount of \$2,153.00**

**11. Location.** County agrees to physically locate and mark by flags, or other appropriate surface markings, the Road Right-of-Way in areas involved with District's Water Line Relocation and installation along the above described Project. County's markings shall include the boundaries of County's Right-of-Way and the centerline station numbers of County's Project, so that District can identify both the boundaries of the Road Right-of-Way and the various centerline stations, by station number.



**12. Coordination of Work and Time Limits.** The County and District agree to use their best efforts to coordinate all engineering and construction work to be performed under this Agreement. The agreements between County and District for the sharing of costs for the preparation of the Final Water Line Plan, under Paragraph 3 of this Agreement and the agreement for sharing costs of physically Relocating Water Lines, under Paragraph 8 of this Agreement, shall be subject to the time limits for performance specified in the Cooperative Agreement unless the District and County mutually agree, in writing, to shorten or extend the times for performance, which agreement shall not be withheld when reasonable cause exists to modify the times for performance. Reasonable cause to modify the times for performance shall exist when work to be performed takes less time to perform than anticipated, or when scheduled work is delayed for reasons outside of the control of either Party to this Agreement, or when it is otherwise mutually agreed that the schedule for work should be modified for other good and sufficient reasons. If either the County or District suspends or terminates scheduled work to be performed under this Agreement, then the Party causing such suspension or termination shall be liable for the actual costs and expenses incurred by the other Party resulting from suspension or termination, provided that in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of suspension or termination.

**13. Letting of Bids or Commencement of Construction Work.** As indicated in Paragraph 6 of this Agreement, District is to let bid requests for Water Line Relocation to contractors. Within thirty (30) days of County's delivery to District of a written request that District let the Water Line Relocation Project for bids to contractors, District shall cause the Relocation Work to be advertised for bids, with bids to be required within thirty (30) days of advertising. Construction bids shall be opened, tabulated and a recommendation for award of the Contract will be presented for approval to the District's Board of Directors, within seven (7) days after the bids are received. The accepted bids shall be submitted to the County for its approval. The County shall approve or disapprove bids within ten (10) days of their submission by the District to the County. Upon delivery by the County to the District of written approval of the successful bid, the successful contractor shall be given a Notice of Award of the Contract for the Water Line Relocation Work. Such contractor shall then be allowed ten (10) days to secure certificates of insurance and performance bonds and to submit these documents to the District. The District will process Contract Documents and execute a Construction Agreement with the successful contractor, and issue to such contractor a Notice to Proceed with the Water Line Relocation Work, within twenty (20) days of the date of the delivery to such contractor of the Notice of Award. The contractor shall have ten (10) days from Notice to Proceed with the Work to begin work on the Water Line Relocation Project. It is agreed that construction time for the Water Line Relocation Project, from the date when the contractor commences work, shall be approximately **Sixty (60)** days.

**14. Coordination of Work.** The County and District agree to use their best efforts, and good faith, to coordinate all engineering and construction work to be performed under this Agreement.

**15. Extension of Time.** Subject to Paragraph 16 below, the times for performance specified herein shall be extended when scheduled work is delayed for reasons outside the control of the Party to this agreement who is required to perform such work or to cause such work to be performed, or when it is otherwise mutually agreed that the schedule for work should be modified for

good and sufficient cause. If either party to this Agreement becomes and aware of a need for an extension of time or of a delay in the work, then such party shall promptly notify the other party, in writing, of the need for such extension, or of the delay, and of the anticipated extent of such delay.

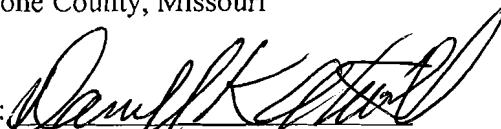
**16. Time Limits Upon Effectiveness of Agreement for Costs Specified in this Agreement.** The provisions of Paragraph 15 notwithstanding, District's agreement to accept payment of costs for preparation of the final Water Line Plan provided in Paragraph 3 of this Agreement shall be in effect for a period of **Forty-five (45)** days, following the execution of this Agreement. If District is not given written notice, by the County to proceed with the obtaining of the Final Water Line Relocation Plan within the time limits specified in this Paragraph 16, then District's agreement to accept reimbursement in accordance with Paragraph 3 of this Agreement may be terminated by District and County and District shall negotiate a new agreement for sharing of costs for the preparation of the final Water Line Relocation Plan. If District is not given notice to proceed with the actual construction work for the Water Line Relocation, within the time limits specified in Paragraph 13 of this Agreement, then the agreements of District to accept any specific dollar amounts, set forth in Paragraphs 8 and 9 of this Agreement, may be terminated by District, in which event, County and District shall negotiate new agreement for cost sharing of the costs of construction work and inspection, as provided for by paragraphs 8 and 9 or which every such paragraph is applicable.

**17. Suspension or Termination of Work.** If either County or District, without the consent of the other Party, suspends or terminates schedule work to be performed under this Agreement, and, as a result, the other party sustain additional cost or expense, then the Party causing such suspension or termination shall be liable to the other Party for the actual costs and expenses incurred by the other Party as a result of such suspension or termination; provided that, in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of the suspension or termination.

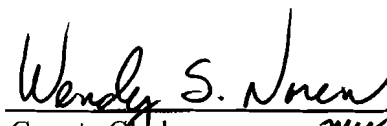
Public Water Supply District No. 9

Boone County, Missouri

By: \_\_\_\_\_  
Chairman, Board of Directors



By:   
Presiding Commissioner

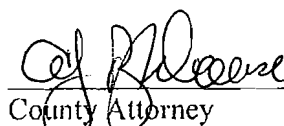
Attest: \_\_\_\_\_  
Clerk

Attest:   
County Clerk

Approved as to sufficient unencumbered appropriations:

Approved as to form:

  
County Auditor by   
Date 6/11/13  
2045-71160 - 910,698.<sup>00</sup>  
2045-71118 - 92,53.10 7

  
County Attorney Date 6/10/2013

177-2013

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 16th day of April 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the agreement between the County of Boone and Public Water Supply District No. 9 relating to the water line relocation cost for the Roadway Relocation and Roundabout Construction at Route Z and St. Charles Road. The terms of the agreement are stipulated in the attached Cost Allocation Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cost Allocation Agreement.

Done this 16th day of April, 2013.

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Karen M. Miller*  
Karen M. Miller  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

177-2013



391 North Rangeline Road  
Columbia MO 65201  
Voice (573) 474-9521  
Fax (573) 474-4347  
Website: [www.pwsd9.com](http://www.pwsd9.com)

April 3, 2013

DERIN CAMPBELL  
Chief Engineer  
Boone County Resource Management  
801 E Walnut Room 315  
Columbia MO 65201

RE: Hyw Z and St Charles Road MoDOT Job J5S2194

Dear DERIN,

Please find enclosed the Agreement for Engineering Services that I will get approved by the Water District at their meeting on April 16 if you can get them returned back to me by then. I have also included a copy of the bid advertisement that will be going in the paper.

Please have them reviewed and return the signed copies to me.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to be 'Roger Ballew', written over a horizontal line.

Roger Ballew  
Manager

Enclosures (7)

177-2013

**ADVERTISEMENT FOR BIDS**

**BOONE COUNTY, PWSD NO. 9**

**WATER MAIN RELOCATIONS – STATE ROUTE Z & ST. CHARLES ROAD**

1. Sealed Proposals for construction of Water Main Relocations – State Route Z and St. Charles Road for Boone County PWSD No. 9 will be received at the District Office, 391 N. Rangeline Road, Columbia, MO, 65201, until **10:30 AM local time, April 16, 2013**, and as soon as possible thereafter shall be publicly opened and read aloud. Sealed envelopes enclosing bids shall be endorsed "Proposal for Water Main Relocations – State Route Z and St. Charles Road". Bidders are encouraged to be present for the bid opening.
2. Drawings and Specifications for the contract may be inspected at the District Office. Copies may be obtained at the Consulting Engineer's office, PONZER-YOUNGQUIST, P.A., INC., 227 East Dennis Avenue, Olathe, Kansas 66061; telephone 913/782-0541. The non-refundable charge for drawings and specifications is \$50.00. An additional shipping and handling fee of \$10.00 will be charged for mailing (USPS "First Class" or "Priority" mail) of bidding documents.  
  
Complete digital project bidding documents are available online for a non-refundable fee of \$20.00 by going to the QuestCDN website at [www.questcdn.com](http://www.questcdn.com) and entering Quest Project Number **2588236** on the website's project search page.
3. The project consists of the following work:
  - A Unit Price contract for completion of approximately 550 L.F. of 12" and 15 L.F. of 4" PVC water mains, fittings, valves, service reconnections and relocations, appurtenances and connections to existing distribution system piping.
4. The Proposal shall be accompanied by a certified or cashiers check made payable to Boone County, PWSD No. 9, or bid bond in an amount not less than five percent (5%) of the total bid. Bid bond shall be the American Institute of Architects approved form.
5. A performance bond and a payment bond in the amount of 100% of the Contract Price, with a surety approved by the Owner and Engineer, will be required for the faithful performance of the Contract.
6. The Owner reserves the right to reject any and all bids and to accept the best bid whether it is or is not the lowest bid and to waive irregularities.
7. Notice is hereby given that the Contractor doing the work must pay for labor at rates not less than those certified pursuant to Section 290.210 through 290.340 and 290.550 through 290.580, R.S. Mo., 1993, as amended by the Missouri Department of Labor and Industrial Relations as indicated by the schedule attached to the Bidding Documents. The Contractor shall forfeit as a penalty to the District, one hundred dollars for each workman employed for each calendar day, or portion thereof, such workman is paid less than the said stipulated rates for any work done under said contract by him or by a subcontractor under him, Section 290.250.
8. **MISSOURI RESIDENTS ONLY** The Missouri's Department of Labor has notified all owners of Missouri public works projects that Missouri is now in a period of excessive unemployment. Accordingly, Missouri law (§§290.550 to 290.580 R.S.Mo) requires the District to make certain that the Contractor employs only workers from Missouri or from nonrestrictive states to fulfill its contractual duties. Therefore, unless otherwise allowed by law, Contractor agrees to only employ workers from Missouri or from nonrestrictive states while performing work or providing services pursuant to any contract entered into pursuant to this Advertisement For Bids. A list of such states is determined and provided by the Labor and Industrial Relations Commission (LIRC) pursuant to §290.550(1) R.S.Mo. Other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the District.

**BOONE COUNTY PWSD No. 9**

Roger Ballew, Manager

April 2, 2013



## WATER LINE RELOCATION COST ALLOCATION AGREEMENT

THIS AGREEMENT ("this Agreement"), dated the 2nd day of April, 2013, is made by and between **BOONE COUNTY, MISSOURI**, through its County Commission ("County") and **PUBLIC WATER SUPPLY DISTRICT NO. 9** of Boone County, Missouri ("District").

In consideration of each Party's performance of the obligations set forth in this Agreement, the Parties agree to the following:

1. **Background and Purposes of Agreement.** The County has prepared, or is in the process of preparing, Final Plans and Specifications for road improvements, known as the **Job No. J5S2194, Boone County Route Z** ("the Project"), which such Plans and Specifications are described as follows: **Roadway Relocation and Roundabout Construction at Route Z and St Charles Road**, and which such Final Plans and Specifications ("the Project Plans") have been provided to District. It has been determined that the Project will require Relocation of Water Lines owned by District in areas which will be disturbed by construction for the Project, or will be affected by the Project. Both Parties desire to coordinate their work in order to assure that Road construction work for the Project can go forward and be completed without unreasonable delay and without disruption of water service to District's customers. County intends to reimburse District for all or a part of its actual Water Line Relocation costs incurred by District in Relocating those Water Lines which must be Relocated because of the Project. In order to accomplish these objectives, County and District are entering into this Agreement. This Agreement is entered into by the County and the District pursuant to that Cooperative Agreement ("the Cooperative Agreement") between the County and various Public Water Supply Districts located in Boone County, Missouri, dated June 6, 2001, which is incorporated herein by reference.

2. **Terms/Definitions.** Unless the context clearly indicates otherwise, each term used in this Agreement, which is defined in Section 2 "Definitions" of the Cooperative Agreement, shall have the same meaning as is provided for by Section 2 of the Cooperative Agreement.

3. **Water Line Relocation Plan.** District has submitted to County and County has approved a Preliminary Water Line Evaluation and Plan for District's Water Lines which contains options for avoiding or eliminating conflicts between Water Lines and the County Project. The County and District have agreed upon the exercise of an design option and solution that meets the needs of both Parties with respect to avoidance or elimination of such conflicts ("the Preliminary Water Line Plan"). The option and Preliminary Waterline Plan agreed upon is described as follows: **Public Water Supply District No. 9 State Route Z and St Charles Road Round-A-Bout Water Main Relocations. County to pay for relocation of the Districts 12" waterline along with facilities and appurtenances from the existing location(s) to the planned location on the East side of Route Z along with the North and South reconnection locations at the Round-A-Bout.**

Further, the County has completed or is in the process of completing Final Project Plans and has submitted or intends to submit those Final Project Plans to District within the time periods permitted by the Cooperative Agreement. Promptly upon receipt of County's Project Plans (if not already received), and of a written request of the County that District so proceed, District shall submit the Project Plans to District's consulting engineer ("Engineering Firm") to prepare a Final Water Line Plan for Relocation and/or other work on District's Water Lines ("the Final Water Line Plan") based upon the Preliminary Water Line Plan and the design option specified above. The Final Water Line Plan shall be completed within sixty (60) days following the receipt by District of County's Final Project Plan (if not previously received by District) and County's written request that District obtain such Final Water Line Plan. County agrees to compensate District for the actual costs incurred by District in preparing the Final Water Line Plan as follows, or on the basis of the following (check one and complete):

\_\_\_\_\_ County shall reimburse District a lump sum amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for such costs; or

X County shall reimburse District for the actual expense of Engineering Fees and Costs for preparing the Final Water Line Plan in an amount not to exceed **Five Thousand Dollars (\$5,000.00)**.

District shall be permitted to submit to County, on a monthly basis, invoices for those portions of District's engineering fees and costs for preparation of the Final Water Line Plan, which are to be paid by County, pursuant to this Paragraph 3. All such invoices which are properly payable by County, shall be paid by County within thirty (30) days of the date of submission to County. All costs and expenses shall be documented by District and/or District's Engineering Firm in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

4. **Easement Acquisition.** Implementation of the Water Line Relocation Plan "**does**" require acquisition by District of new private Water Line Easements. If the provisions of this Paragraph 4 state that implementation of the Water Line Relocation Plan will require acquisition of new private Water Line Easements by District, then the acquisition of such new private Water Line Easements shall be coordinated with, or performed by, County, as a part of the County's Road Right-of-Way and Easement acquisition process, consistent with that "**Cooperative Agreement**".

5. **Water Line Relocation.** Subject to this Agreement and the Cooperative Agreement, District agrees to perform, or to cause to be performed, the Water Line Relocation work, or other work, provided for by the Final Water Line Plan, before the scheduled commencement of Road Construction for the Project, or to perform, or to cause to be performed, such work in coordination with the Road construction work required for the Project, so as to not delay the Project.

6. **Selection of Option for Performing Work.** District has determined that the actual construction work under the Final Water Line Plan ("**the Water Line Work**") required for the Project will be performed as follows (check one and complete):



- \_\_\_\_\_ By District's own forces.
- X   By District's letting its own bid request for Water Line Relocation to contractors.
- \_\_\_\_\_ By District's bidding such work, as an alternate bid with the Project road construction work bid letting.
- \_\_\_\_\_ By permitting County to include the Water Line Work in its contract for construction subject to District supervision and subject to District rules, regulations and policies.

District shall be solely responsible for performance of the Water Line Work, determining the contractor to be chosen for any Water Line Work which is bid by District or bid as an alternate bid with the Project bid letting; for entering into its own construction contract for the Water Line Relocation Work and administering such contract when bid by District or bid as an alternate bid under County's project bid; and District shall be exclusively responsible for the performance and supervision of Water Line Work when such work is included in a County contract for the Project. The expense of the Water Line Relocation Work shall be subject to allocation between District and County, as more specifically described below in this Agreement.

7. **Parts of Water Line for Which County is Obligated to Pay Relocation Costs.** County agrees that County is obligated to reimburse District for District's costs incurred for Relocating that portion or those portions of District's existing Water Lines, or other Water Line Work, described as follows: **All the 12" waterline along and serving Route Z and St Charles Road identified in the Waterline Relocation Plan for the Route Z Roundabout along with all main and service crossings with facilities and appurtenances in addition to the connection points at Route Z and St Charles Road including Engineering Services.**

The cost to be reimbursed by County to District for Relocating such portions of the Water Line shall be determined, pursuant to this Agreement, without inclusion of the expense and cost of upgrade in size or capacity, meaning that all incremental costs associated solely with such upgrades shall be the District's responsibility.

8. **Construction Cost Allocation.** County agrees to compensate District for the actual cost of the Water Line Relocation Work for those parts of the Water Line for which County is obligated to reimburse District for the Water Line Work, as described in Paragraph 7 above, on the basis of the following (check one and complete):

\_\_\_\_\_ A lump sum amount for all construction work in the amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

X   An amount for the construction for the Water Line Relocation Work of that part or those parts of the Water Line(s) for which County is responsible for the Relocation costs, as described in Paragraph 7 above, as determined by the lowest and/or best bid for Relocating such parts of the Water Line, without upgrade in size or capacity.

       The actual cost of Relocation incurred by District using its own forces, based upon: (i) the actual cost of materials; and (ii) District's actual cost for use of District's personnel, including salaries or wages (allocated on an hourly basis for hours actually devoted to the work) plus District's share of payroll taxes, fringe benefits and District's reasonably allocated insurance costs, including worker's compensation insurance costs; and (iii) reasonable equipment rates for use of District's equipment, which shall not exceed the reasonable rental rates chargeable in Boone County, Missouri for similar equipment; and (iv) all of District's other reasonable, out of pocket costs and expenses which are necessarily and reasonably incurred to accomplish the Water Line Work, not to exceed the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) unless a higher amount is approved by County prior to performance of additional work requiring a higher amount. All such actual costs and expenses shall be documented by District in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri.

District shall be permitted to submit invoices to County, on a monthly basis, with such invoices to be submitted on or near the first day of each month, for County's share of the Water Line Work, determined in accordance with the provisions of this Paragraph 8, for construction accomplished during the previous month. All invoices which are properly payable by County shall be paid by County within thirty days (30) of the date of their submission to County. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

9. **Cost of Inspection.** County and District agree that County shall compensate District for the actual costs incurred by District in inspecting the Water Line Relocation Work, during construction, for those parts of the Water Line for which County is obligated to reimburse District for the Water Line Relocation costs, as described in Paragraph 7 above, or as follows, or on the basis of the following (check one, if applicable, and complete):

       A lump sum for all inspection work in the amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

       An amount of inspection costs based upon the lowest and best bid obtained for inspection services of those parts of the Water Line for which County is obligated for the Relocation cost, as described in Paragraph 7 above, without upgrade in size or capacity.

X

The actual cost of inspection incurred by District using its own personnel, based upon the actual hourly compensation of such personnel (including salary or wages, the District's share of payroll taxes, fringe benefits, and insurance costs, including worker's compensation insurance coverage) not to exceed the sum of **Seven Thousand Five Hundred Dollars (\$7500.00)**, unless a higher amount is approved by County prior to performance of additional inspection work requiring a higher amount. District's cost shall be those costs described above, for the actual time expended by District's personnel in performing inspection services. District's costs shall include reasonable mileage of the inspector, in traveling to and from the site of the inspection, and the cost of any materials or supplies used for inspection, and a reasonable rental charge (at rates not higher than those customarily charged in Boone County) for equipment used in performing the inspection. All such actual costs and expenses shall be documented by District in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri.

District may invoice County, at monthly intervals, on or before the first day of each month, for the County's share of inspection costs incurred by the District, during the previous month, as the County's share of inspection costs is reasonably determined in accordance with the provisions of this Paragraph 9. All such invoices, which are properly payable, shall be payable within thirty (30) days of submission. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

**10. Easement Cost Allocation.** If applicable, County and District agree, with respect to the acquisition of the new private Water Line Easements required by District for implementation of the Water Line Relocation plan, as follows: **County to reimburse District for all costs associated with acquiring easements for new waterlines installed for road relocation including labor, mileage, recording, purchase cost and legal fees.**

**11. Location.** County agrees to physically locate and mark by flags, or other appropriate surface markings, the Road Right-of-Way in areas involved with District's Water Line Relocation and installation along the above described Project. County's markings shall include the boundaries of County's Right-of-Way and the centerline station numbers of County's Project, so that District can identify both the boundaries of the Road Right-of-Way and the various centerline stations, by station number.

**12. Coordination of Work and Time Limits.** The County and District agree to use their best efforts to coordinate all engineering and construction work to be performed under this Agreement. The agreements between County and District for the sharing of costs for the preparation of the Final Water Line Plan, under Paragraph 3 of this Agreement and the agreement for sharing costs of physically Relocating Water Lines, under Paragraph 8 of this Agreement, shall be subject to the time limits for performance specified in the Cooperative Agreement unless the District and County mutually agree, in writing, to shorten or extend the times for performance, which agreement shall not be withheld when reasonable cause exists to modify the times for performance. Reasonable cause to modify the times for performance shall exist when work to be performed takes less time to perform than anticipated, or when scheduled work is delayed for reasons outside of the control of either Party to this Agreement, or when it is otherwise mutually agreed that the schedule for work should be modified for other good and sufficient reasons. If either the County or District suspends or terminates scheduled work to be performed under this Agreement, then the Party causing such suspension or termination shall be liable for the actual costs and expenses incurred by the other Party resulting from suspension or termination, provided that in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of suspension or termination.

**13. Letting of Bids or Commencement of Construction Work.** As indicated in Paragraph 6 of this Agreement, District is to let bid requests for Water Line Relocation to contractors. Within thirty (30) days of County's delivery to District of a written request that District let the Water Line Relocation Project for bids to contractors, District shall cause the Relocation Work to be advertised for bids, with bids to be required within thirty (30) days of advertising. Construction bids shall be opened, tabulated and a recommendation for award of the Contract will be presented for approval to the District's Board of Directors, within seven (7) days after the bids are received. The accepted bids shall be submitted to the County for its approval. The County shall approve or disapprove bids within ten (10) days of their submission by the District to the County. Upon delivery by the County to the District of written approval of the successful bid, the successful contractor shall be given a Notice of Award of the Contract for the Water Line Relocation Work. Such contractor shall then be allowed ten (10) days to secure certificates of insurance and performance bonds and to submit these documents to the District. The District will process Contract Documents and execute a Construction Agreement with the successful contractor, and issue to such contractor a Notice to Proceed with the Water Line Relocation Work, within twenty (20) days of the date of the delivery to such contractor of the Notice of Award. The contractor shall have ten (10) days from Notice to Proceed with the Work to begin work on the Water Line Relocation Project. It is agreed that construction time for the Water Line Relocation Project, from the date when the contractor commences work, shall be approximately Sixty (60) days.

**14. Coordination of Work.** The County and District agree to use their best efforts, and good faith, to coordinate all engineering and construction work to be performed under this Agreement.

**15. Extension of Time.** Subject to Paragraph 16 below, the times for performance specified herein shall be extended when scheduled work is delayed for reasons outside the control of the Party to this agreement who is required to perform such work or to cause such work to be performed, or when it is otherwise mutually agreed that the schedule for work should be modified for

good and sufficient cause. If either party to this Agreement becomes and aware of a need for an extension of time or of a delay in the work, then such party shall promptly notify the other party, in writing, of the need for such extension, or of the delay, and of the anticipated extent of such delay.

**16. Time Limits Upon Effectiveness of Agreement for Costs Specified in this Agreement.** The provisions of Paragraph 15 notwithstanding, District's agreement to accept payment of costs for preparation of the final Water Line Plan provided in Paragraph 3 of this Agreement shall be in effect for a period of **Forty-five (45)** days, following the execution of this Agreement. If District is not given written notice, by the County to proceed with the obtaining of the Final Water Line Relocation Plan within the time limits specified in this Paragraph 16, then District's agreement to accept reimbursement in accordance with Paragraph 3 of this Agreement may be terminated by District and County and District shall negotiate a new agreement for sharing of costs for the preparation of the final Water Line Relocation Plan. If District is not given notice to proceed with the actual construction work for the Water Line Relocation, within the time limits specified in Paragraph 13 of this Agreement, then the agreements of District to accept any specific dollar amounts, set forth in Paragraphs 8 and 9 of this Agreement, may be terminated by District, in which event, County and District shall negotiate new agreement for cost sharing of the costs of construction work and inspection, as provided for by paragraphs 8 and 9 or which every such paragraph is applicable.

**17. Suspension or Termination of Work.** If either County or District, without the consent of the other Party, suspends or terminates schedule work to be performed under this Agreement, and, as a result, the other party sustain additional cost or expense, then the Party causing such suspension or termination shall be liable to the other Party for the actual costs and expenses incurred by the other Party as a result of such suspension or termination; provided that, in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of the suspension or termination.

Public Water Supply District No. 9

Boone County, Missouri

By: \_\_\_\_\_  
Chairman, Board of Directors

By: *[Signature]*  
Presiding Commissioner

Attest: \_\_\_\_\_  
Clerk

Attest: *Wendy S. Noren*  
County Clerk *Wyn*

Approved as to sufficient unencumbered appropriations: SECTION 3: \$ 5,000  
SECTION 9: \$ 7,500

Approved as to form:

*James E. Pitchford* 4/4/13  
County Auditor by *ag* Date  
2045-71100

*[Signature]* 4/3/13  
County Attorney Date

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 13

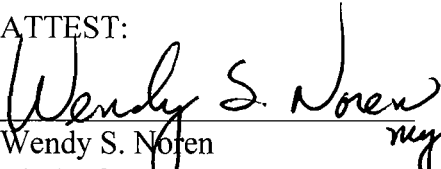
In the County Commission of said county, on the 13th day of June 20 13

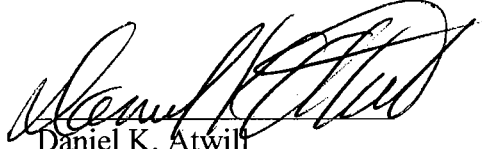
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the two attached lists of surplus PC & Peripheral equipment through MRC recycling Center. It is further ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal forms.

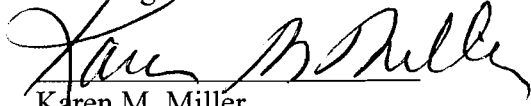
Done this 13th day of June, 2013

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Daniel K. Atwill

Presiding Commissioner

  
Karen M. Miller

District I Commissioner

  
Janet M. Thompson

District II Commissioner

Boone County Purchasing  
David Eagle  
Office Specialist



613 E. Ash St.  
Columbia, MO 65201  
Phone: (573) 886-4394

**MEMORANDUM**

TO: Boone County Commission  
FROM: David Eagle  
RE: Computer and Peripheral Surplus Disposal  
DATE: June 5, 2013

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	14483	PC WORKSTATION	HP D530	I.T.	UNKNOWN	
2.	14952	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
3.	14811	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	

4.	15026	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
5.	15028	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
6.	15096	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
7.	15098	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
8.	14897	17" LCD MONITOR	HP L1740	I.T.	UNKNOWN	
9.	17015	LASER PRINTER	LEXMARK T430DN	I.T.	UNKNOWN	
10.	15498	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
11.	15509	PC WORKSTATION	COMPAQ DC5100	CIRCUIT COURT	UNKNOWN	
12.	15518	PC WORKSTATION	COMPAQ DC5100	CIRCUIT COURT	UNKNOWN	
13.	15505	PC WORKSTATION	COMPAQ DC5100	CIRCUIT COURT	UNKNOWN	
14.	15503	PC WORKSTATION	COMPAQ DC5100	CIRCUIT COURT	UNKNOWN	
15.	14948	PC WORKSTATION	COMPAQ DC5100	CIRCUIT COURT	UNKNOWN	
16.	14444	PC WORKSTATION	COMPAQ DC5100	CIRCUIT COURT	UNKNOWN	
17.	15089	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
18.	15020	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
19.	15090	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	



20.	16143	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
21.	16138	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
22.	16139	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
23.	16140	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
24.	15100	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
25.	14801	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
26.	15825	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
27.	15423	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
28.	15600	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
29.	15643	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
30.	15422	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
31.	15425	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
32.	14331	19" LCD MONITOR	SHARP LLT19D1-B	I.T.	UNKNOWN	
33.	17004	LASER PRINTER	HP LASERJET 4000	I.T.	UNKNOWN	
34.	NO TAG	SERVER	MIRAGE	I.T.	UNKNOWN	
35.	NO TAG	SERVER	MIRAGE	I.T.	UNKNOWN	
36.	15421	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	

37.	15091	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
38.	15424	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
39.	15485	PC WORKSTATION	HP D5300	I.T.	UNKNOWN	
40.	15487	PC WORKSTATION	HP D5300	I.T.	UNKNOWN	
41.	15420	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
42.	15486	PC WORKSTATION	HP D5300	I.T.	UNKNOWN	

cc: Caryn Ginter, Auditor  
Surplus File

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5-1-13

FIXED ASSET TAG NUMBER: 14483

RECEIVED

DESCRIPTION: HP D530 PC Workstation

MAY - 2 2013

REQUESTED MEANS OF DISPOSAL: Sell

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: Hard drive/memory removed

REASON FOR DISPOSITION: Replacement

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: In IT Printer Room - As soon as possible.

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1200 SIGNATURE: *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE: 7/8/2004 RECEIPT INTO: 1190-3835

ORIGINAL COST: 1,532.00 GRANT FUNDED (Y/N): N

ORIGINAL FUNDING SOURCE: 2731 GRANT NAME: \_\_\_\_\_

ASSET GROUP: 1603 AGENCY: \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N): \_\_\_\_\_

TRANSFER CONFIRMED: \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME: \_\_\_\_\_ NUMBER: \_\_\_\_\_

LOCATION WITHIN DEPARTMENT: \_\_\_\_\_

INDIVIDUAL: \_\_\_\_\_

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN: \_\_\_\_\_

COMMISSION ORDER NUMBER: 268-2013

DATE APPROVED: 6-13-13 *[Signature]*

SIGNATURE: \_\_\_\_\_

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 3, 2013

FIXED ASSET TAG NUMBER: 00014952

RECEIVED

DESCRIPTION HP DC7100  
PC WORKSTATION

MAY - 6 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 5/27/2005  
ORIGINAL COST 976.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 3, 2013

FIXED ASSET TAG NUMBER: 00014811

RECEIVED

DESCRIPTION HP DC7100  
PC WORKSTATION

MAY - 6 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

*1251*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE

*4/20/2005*

RECEIPT INTO

*1190-3835*

ORIGINAL COST

*976.00*

ORIGINAL FUNDING SOURCE

*2731*

TRANSFER CONFIRMED

ASSET GROUP

*1603*

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER

DEPARTMENT NAME

NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE

AUCTION

SEALED BIDS

OTHER

EXPLAIN

COMMISSION ORDER NUMBER

*268-2013*

DATE APPROVED

*6-13-13*

SIGNATURE

*[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

MAY - 6 2013

BOONE COUNTY AUDITOR

DATE : May 2, 2013

FIXED ASSET TAG NUMBER: 00015026

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PLANNING & ZONING <sub>1710</sub> SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 6/15/2005  
ORIGINAL COST 1,074.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY RECEIVED

DATE : May 1, 2013

FIXED ASSET TAG NUMBER: 00015028

MAY - 2 2013

DESCRIPTION HP DC7100  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PLANNING & ZONING *1710*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *6/15/2005*  
ORIGINAL COST *1,074.00*  
ORIGINAL FUNDING SOURCE *2731*  
ASSET GROUP *1603*

RECEIPT INTO *1190-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*





# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY MAY - 2 2013

DATE : May 1, 2013

FIXED ASSET TAG NUMBER: 00015098

BOONE COUNTY AUDITOR

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: DESIGN & CONSTRUCTION

SIGNATURE *Needy*

### AUDITOR

ORIGINAL PURCHASE DATE 8/5/2005  
ORIGINAL COST 1,060.00  
ORIGINAL FUNDING SOURCE 2741  
ASSET GROUP 1603

RECEIPT INTO 2045-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 3, 2013

FIXED ASSET TAG NUMBER: 00014897

RECEIVED

DESCRIPTION HP L1740  
MONITOR LCD 17 INCH

MAY - 6 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) ~~WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)~~

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251 SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 4/20/2005 RECEIPT INTO 1190-3835  
ORIGINAL COST 319.00  
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
 TRADE  AUCTION  SEALED BIDS  
 OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 3, 2013

FIXED ASSET TAG NUMBER: 00017015

RECEIVED

DESCRIPTION LEXMARK T430DN  
PRINTER LASER

MAY - 6 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT-IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF *1251*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *6/29/2006*  
ORIGINAL COST *947.50*  
ORIGINAL FUNDING SOURCE *2731*  
ASSET GROUP *1603*

RECEIPT INTO *1190-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

MAY - 2 2013

DATE : May 1, 2013

FIXED ASSET TAG NUMBER: 00015498

BOONE COUNTY AUDITOR

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

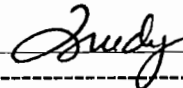
COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC ADMINISTRATOR 1200

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 5/22/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1170-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/29/13

FIXED ASSET TAG NUMBER: 15509,

DESCRIPTION: Compaq dc5100 Workstation - Desktop PC's (6 total) - See attached list

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION:

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated - no longer works

COUNTY COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court 1241

SIGNATURE

**AUDITOR**

ORIGINAL PURCHASE DATE 7/13/2006

RECEIPT INTO 1190 3835

ORIGINAL COST 807.57

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME

% FUNDING

AGENCY

ASSET GROUP 1603

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE

RECEIVED

APR 04 2013

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/29/13

FIXED ASSET TAG NUMBER:

15518,

DESCRIPTION: Compaq dc5100 Workstation - Desktop PC's (6 total) - See attached list

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION:

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated - no longer works

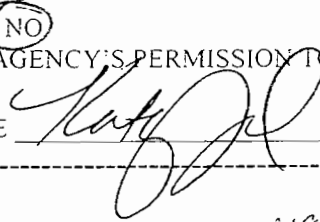
COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court 1221

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 7/13/2006

RECEIPT INTO 1190-3835

ORIGINAL COST 807.57

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME

% FUNDING

AGENCY

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

ASSET GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

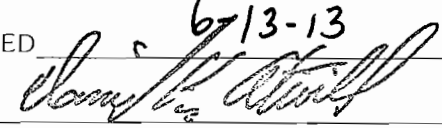
INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6/13-13

SIGNATURE 

RECEIVED  
APR 04 2013  
BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/29/13

FIXED ASSET TAG NUMBER:

15505,

DESCRIPTION: Compaq dc5100 Workstation - Desktop PC's (6 total) - See attached list

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION:

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated - no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court 1210

SIGNATURE

### AUDITOR

ORIGINAL PURCHASE DATE 7/13/2006

RECEIPT INTO 1190-3835

ORIGINAL COST 807.57

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME

% FUNDING

AGENCY

DOCUMENTATION ATTACHED (Y/N)

ASSET GROUP 1003

TRANSFER CONFIRMED

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE

Revised September 1, 2011

RECEIVED

APR 04 2013

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/29/13

FIXED ASSET TAG NUMBER: 15503,

DESCRIPTION: Compaq dc5100 Workstation - Desktop PC's (6 total) - See attached list

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION:

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated - no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE 

### AUDITOR

ORIGINAL PURCHASE DATE 7/13/2006

RECEIPT INTO 1190-3835

ORIGINAL COST 807.57

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

ASSET GROUP 1603

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

Revised September 1, 2011

RECEIVED

APR 04 2013

BOONE COUNTY  
AUDITOR



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/29/13

FIXED ASSET TAG NUMBER:

, 14948,

DESCRIPTION: Compaq dc5100 Workstation - Desktop PC's (6 total) - See attached list

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION:

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated - no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO) IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court

SIGNATURE

### AUDITOR

ORIGINAL PURCHASE DATE 4/26/2005 RECEIPT INTO 1190-3835  
ORIGINAL COST 1,025.00 GRANT FUNDED (Y/N) N  
ORIGINAL FUNDING SOURCE 2731 GRANT NAME PREVIOUSLY REMOVE  
AGENCY 12/31/2011 - NET FOR  
DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_ DURING INVENTORY  
ASSET GROUP 1603 TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS  
\_\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]

Revised September 1, 2011

RECEIVED

APR 04 2013

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 03/29/13

FIXED ASSET TAG NUMBER: \_\_\_\_\_

, 14444

DESCRIPTION: Compaq dc5100 Workstation - Desktop PC's (6 total) - See attached list

RECEIVED

REQUESTED MEANS OF DISPOSAL: Surplus

APR 04 2013

OTHER INFORMATION:

BOONE COUNTY  
AUDITOR

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Outdated - no longer works

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

WAS ASSET PURCHASED WITH GRANT FUNDING? YES (NO) IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Circuit Court 1210

SIGNATURE 

### AUDITOR

ORIGINAL PURCHASE DATE 3/11/2004

RECEIPT INTO 1190-3835

ORIGINAL COST 605.00

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP 1603

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

RECEIVED

APR 10 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE : April 9, 2013

FIXED ASSET TAG NUMBER: 00015089

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

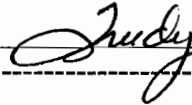
COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY *1261*

SIGNATURE



**AUDITOR**

ORIGINAL PURCHASE DATE 7/19/2005  
ORIGINAL COST 2731  
ORIGINAL FUNDING SOURCE \$1,060.00  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

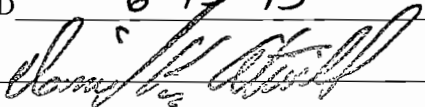
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

RECEIVED

APR 10 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE : April 10, 2013

FIXED ASSET TAG NUMBER: 00015020

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY *1261*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *6/15/2005*  
ORIGINAL COST *1,074.00*  
ORIGINAL FUNDING SOURCE *2731*  
ASSET GROUP *1603*

RECEIPT INTO *1190-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY APR 10 2013

DATE : April 10, 2013

FIXED ASSET TAG NUMBER: 00015090

BOONE COUNTY AUDITOR

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) NO

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In IT Printer Room.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY 1261 SIGNATURE Judy

**AUDITOR**

ORIGINAL PURCHASE DATE 7/19/2005 RECEIPT INTO 1190-3835  
ORIGINAL COST 1,060.00  
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP 1603

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

APR 25 2013

DATE : April 23, 2013

FIXED ASSET TAG NUMBER: 00016143

BOONE COUNTY AUDITOR

DESCRIPTION HP DC5700  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS *2040* SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *4/12/2007* RECEIPT INTO *2040-3835*  
ORIGINAL COST *748.00*  
ORIGINAL FUNDING SOURCE *2741* TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP *1003*

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY APR 25 2013

DATE : April 23, 2013

FIXED ASSET TAG NUMBER: 00016138

BOONE COUNTY AUDITOR

DESCRIPTION HP DC5700  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS 2040

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 4/12/2007  
ORIGINAL COST 748.00  
ORIGINAL FUNDING SOURCE 2741  
ASSET GROUP 1603

RECEIPT INTO 2040-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

APR 25 2013

BOONE COUNTY AUDITOR

DATE : April 23, 2013

FIXED ASSET TAG NUMBER: 00016139

DESCRIPTION HP DC5700  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS *2045* SIGNATURE *Judy*

**AUDITOR**

ORIGINAL PURCHASE DATE *4/12/2007* RECEIPT INTO *2045-3835*  
ORIGINAL COST *748.00*  
ORIGINAL FUNDING SOURCE *2741* TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP *1603*

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS  
\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*  
DATE APPROVED *6-13-13*  
SIGNATURE *[Signature]*



# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY APR 25 2013

BOONE COUNTY AUDITOR

DATE : April 23, 2013

FIXED ASSET TAG NUMBER: 00016140

DESCRIPTION HP DC5700  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO ~~TRANSFER THIS ITEM FOR ITS OWN USE~~ (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS 2040 SIGNATURE *Judy*

**AUDITOR**

ORIGINAL PURCHASE DATE	<u>4/12/2007</u>	RECEIPT INTO	<u>2040-3835</u>
ORIGINAL COST	<u>748.00</u>	TRANSFER CONFIRMED	_____
ORIGINAL FUNDING SOURCE	<u>2741</u>		
ASSET GROUP	<u>1603</u>		

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_ TRADE \_\_\_ AUCTION \_\_\_ SEALED BIDS

\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

APR 25 2013

BOONE COUNTY AUDITOR

DATE : April 23, 2013

FIXED ASSET TAG NUMBER: 00015100

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon As Possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS *2040*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *8/5/2005*  
ORIGINAL COST *1,060.00*  
ORIGINAL FUNDING SOURCE *2741*  
ASSET GROUP *1603*

RECEIPT INTO *2040-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *Donna L. Atwell*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 23, 2013

FIXED ASSET TAG NUMBER: 00014801

RECEIVED

DESCRIPTION HP DC7100  
PC WORKSTATION

APR 24 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR *2010*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *2/17/2005*  
ORIGINAL COST *978.00*  
ORIGINAL FUNDING SOURCE *2743*  
ASSET GROUP *1603*

RECEIPT INTO *2010-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE: 4-23-13

FIXED ASSET TAG NUMBER: 15825

APR 24 2013

DESCRIPTION: HP DC5700 PC Workstation

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION:

CONDITION OF ASSET: Hard Drive/ Memory Removed

REASON FOR DISPOSITION:

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In IT Printer Room

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Information Technology 1170 SIGNATURE: Judy

### AUDITOR

ORIGINAL PURCHASE DATE 2/23/2007

RECEIPT INTO 1190-3835

ORIGINAL COST 787.62

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME

% FUNDING

AGENCY

ASSET GROUP 1603

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE

# BOONE COUNTY

RECEIVED

APR 17 2013

BOONE COUNTY AUDITOR

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 17, 2013

FIXED ASSET TAG NUMBER: 00015423

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY *1261*

SIGNATURE

### AUDITOR

ORIGINAL PURCHASE DATE 5/5/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE

RECEIVED

APR 17 2013

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY BOONE COUNTY AUDITOR

DATE : April 17, 2013

FIXED ASSET TAG NUMBER: 00015600

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY 1261

SIGNATURE *Judy*

**AUDITOR**

ORIGINAL PURCHASE DATE 8/24/2006  
ORIGINAL COST 984.00  
ORIGINAL FUNDING SOURCE 2787  
ASSET GROUP 1603

RECEIPT INTO 2903-3835  
TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 22, 2013

FIXED ASSET TAG NUMBER: 00015422

RECEIVED

DESCRIPTION HP DC7600  
PC WORKSTATION

APR 23 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY *1261*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 5/5/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 22, 2013

FIXED ASSET TAG NUMBER: 00015425

DESCRIPTION HP DC7600  
PC WORKSTATION

RECEIVED

APR 23 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR *2010*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 5/5/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2743  
ASSET GROUP 1603

RECEIPT INTO 2010-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 22, 2013

FIXED ASSET TAG NUMBER: 00014331

RECEIVED

APR 23 2013

BOONE COUNTY AUDITOR

DESCRIPTION SHARP LLT19D1-B  
MONITOR LCD 19 INCH

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: NON-WORKING

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK 1132

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 12/31/2003  
ORIGINAL COST 692.97  
ORIGINAL FUNDING SOURCE 2772  
ASSET GROUP 1603

RECEIPT INTO 2020-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER: 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

APR 23 2013

BOONE COUNTY AUDITOR

DATE : April 17, 2013

FIXED ASSET TAG NUMBER: 00017004

DESCRIPTION HP LASERJET 4000  
PRINTER LASER

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: BAD PARTS/JUNK

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY COUNSELOR OFFICE 1126

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 6/4/2008  
ORIGINAL COST 1.00  
ORIGINAL FUNDING SOURCE 2751  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4-12-13

FIXED ASSET TAG NUMBER: No Tag

RECEIVED

DESCRIPTION: Mirage - Server

APR 16 2013

REQUESTED MEANS OF DISPOSAL:

BOONE COUNTY AUDITOR

OTHER INFORMATION: Serial # 1450062-5

CONDITION OF ASSET: Hard drives removed

REASON FOR DISPOSITION: No longer needed.

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In IT Printer Room

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: IT

SIGNATURE Judy

### AUDITOR

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO 1190-3835

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4-12-13 FIXED ASSET TAG NUMBER: No Tag

DESCRIPTION: Mirage - Server

RECEIVED

APR 16 2013

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION: Serial # 145093 B0003

BOONE COUNTY AUDITOR

CONDITION OF ASSET: Hard drives removed

REASON FOR DISPOSITION: No longer needed

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In IT Printer Room

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: IT

SIGNATURE Judy

**AUDITOR**

ORIGINAL PURCHASE DATE \_\_\_\_\_ RECEIPT INTO 1190-3835  
ORIGINAL COST \_\_\_\_\_ GRANT FUNDED (Y/N) N  
ORIGINAL FUNDING SOURCE \_\_\_\_\_ GRANT NAME \_\_\_\_\_  
% FUNDING \_\_\_\_\_  
AGENCY \_\_\_\_\_  
DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_  
ASSET GROUP \_\_\_\_\_ TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:  
\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS  
\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]

# BOONE COUNTY

RECEIVED

APR 17 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE : April 16, 2013

FIXED ASSET TAG NUMBER: 00015421

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) NO

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In IT Printer Room.

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY 1261

SIGNATURE



**AUDITOR**

ORIGINAL PURCHASE DATE 5/5/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

RECEIVED

APR 17 2013

BOONE COUNTY AUDITOR

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 16, 2013

FIXED ASSET TAG NUMBER: 00015091

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY *1261* SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 7/19/2005 RECEIPT INTO 1190-3835  
ORIGINAL COST 1,060.00  
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

APR 17 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE : April 16, 2013

FIXED ASSET TAG NUMBER: 00015424

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY 1261 SIGNATURE Judy

**AUDITOR**

ORIGINAL PURCHASE DATE 5/5/2006 RECEIPT INTO 1190-3835  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP 1603

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS  
\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]



# BOONE COUNTY

RECEIVED

APR 29 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE : April 26, 2013

FIXED ASSET TAG NUMBER: 00014485

DESCRIPTION HP D530  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~/DOES NOT (circle one) WISH TO ~~TRANSFER THIS ITEM FOR ITS~~  
OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC ADMINISTRATOR 1250 SIGNATURE *Judy*

**AUDITOR**

ORIGINAL PURCHASE DATE 7/8/2004 RECEIPT INTO 1190-3835  
ORIGINAL COST 1,532.00  
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP 1603

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS  
\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

APR 29 2013

BOONE COUNTY AUDITOR

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 26, 2013

FIXED ASSET TAG NUMBER: 00014487

DESCRIPTION HP D530  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

~~COUNTY/COURT~~ IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC ADMINISTRATOR *1260* SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 7/8/2004 RECEIPT INTO 1190-3835  
ORIGINAL COST 1,532.00  
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : April 16, 2013

FIXED ASSET TAG NUMBER: 00015420

APR 16 2013

DESCRIPTION HP DC7600  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PROSECUTING ATTORNEY *1261*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *5/5/2006*  
ORIGINAL COST *1,095.00*  
ORIGINAL FUNDING SOURCE *2731*  
ASSET GROUP *1403*

RECEIPT INTO *1190-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : April 22, 2013

FIXED ASSET TAG NUMBER: 00014486

RECEIVED

DESCRIPTION HP D530  
PC WORKSTATION

APR 23 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY COUNSELOR OFFICE *1126*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *7/8/2004*  
ORIGINAL COST *1,532.00*  
ORIGINAL FUNDING SOURCE *2731*  
ASSET GROUP *1603*

RECEIPT INTO *1190-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *David E. Atwell*

Boone County Purchasing  
David Eagle  
Office Specialist



613 E. Ash St.  
Columbia, MO 65201  
Phone: (573) 886-4394

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**MEMORANDUM**

TO: Boone County Commission  
FROM: David Eagle  
RE: Computer and Peripheral Surplus Disposal  
DATE: June 5, 2013

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	17041	17" LCD MONITOR	VIEWSONIC VA703B	AUDITOR	UNKNOWN	
2.	14847	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
3.	14848	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	

4.	14949	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
5.	14950	PC WORKSTATION	HP DC7100	I.T.	UNKNOWN	
6.	15318	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
7.	15319	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
8.	15321	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
9.	15322	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
10.	15324	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
11.	15325	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
12.	15367	PC WORKSTATION	HP XW6200	I.T.	UNKNOWN	
13.	15427	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
14.	15479	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
15.	15480	PC WORKSTATION	HP DC7600	I.T.	UNKNOWN	
16.	15826	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
17.	16141	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
18.	16145	PC WORKSTATION	HP DC5700	I.T.	UNKNOWN	
19.	<del>15420</del> 16420	DOT MATRIX PRINTER	OKIDATA MICROLINE 390 TURBO	I.T.	UNKNOWN	

20.	17131	DOT MATRIX PRINTER	OKIDATA MICROLINE 490 TURBO	I.T.	UNKNOWN	
21.	14268	PC WORKSTATION	INTEL XEON 2.4 GHZ	I.T.	UNKNOWN	
22.	14270	PC WORKSTATION	INTEL XEON 2.4 GHZ	I.T.	UNKNOWN	
23.	14271	PC WORKSTATION	INTEL XEON 2.4 GHZ	I.T.	UNKNOWN	
24.	14272	PC WORKSTATION	INTEL XEON 2.4 GHZ	I.T.	UNKNOWN	
25.	14273	PC WORKSTATION	INTEL XEON 2.4 GHZ	I.T.	UNKNOWN	
26.	14275	PC WORKSTATION	INTEL XEON 2.4 GHZ	I.T.	UNKNOWN	
27.	14277	PC WORKSTATION	INTEL XEON 2.4 GHZ	I.T.	UNKNOWN	
28.	14927	COLOR PRINTER	HP PSC1210	I.T.	UNKNOWN	
29.	15648	LASER PRINTR	OKIDATA MICROLINE 390 TURBO	I.T.	UNKNOWN	
30.	17132	DOT MATRIX PRINTER	OKIDATA MICROLINE 490 TURBO	I.T.	UNKNOWN	
31.	NO TAG	PHOTOSMART 1215	HP	I.T.	UNKNOWN	
32.	14302	LAPTOP NOTEBOOK	PANASONIC TOUGHBOOK CF29	I.T.	UNKNOWN	
33.	14595	PC WORKSTATION	HP D530	I.T.	UNKNOWN	
34.	15170	LAPTOP NOTEBOOK	PANASONIC TOUGHBOOK CF29	I.T.	UNKNOWN	

cc: Caryn Ginter, Auditor  
Surplus File

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5/29/13

FIXED ASSET TAG NUMBER: 17041

DESCRIPTION: ViewSonic VA703b 17" LCD monitor

**RECEIVED**  
MAY 29 2013  
BOONE COUNTY  
AUDITOR

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION:

CONDITION OF ASSET: Broken

REASON FOR DISPOSITION: Power failed, will not turn on

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

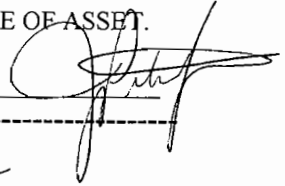
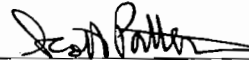
DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Any

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2020

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 7/14/2009

RECEIPT INTO 2020-3835

ORIGINAL COST 1.00 \*

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2772

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP 1403

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

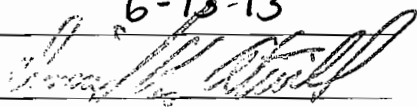
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE      \_\_\_\_ AUCTION      \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

\* was part of a large system purchase, which did not include a breakout of item specific costs. Added to the system with \$1.00 value



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 16, 2013

FIXED ASSET TAG NUMBER: 00014847

RECEIVED

DESCRIPTION HP DC7100  
PC WORKSTATION

MAY 17 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK 1132

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 3/9/2005  
ORIGINAL COST 962.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1403

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 16, 2013

FIXED ASSET TAG NUMBER: 00014848

RECEIVED

DESCRIPTION HP DC7100  
PC WORKSTATION

MAY 17 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK 1132

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 3/9/2005  
ORIGINAL COST 962.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

MAY 22 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE : May 17, 2013

FIXED ASSET TAG NUMBER: 00014949

DESCRIPTION HP DC7100  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER *1160*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 5/27/2005  
ORIGINAL COST 1,235.00  
ORIGINAL FUNDING SOURCE 2780  
ASSET GROUP 1603

RECEIPT INTO 2800-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 14, 2013

FIXED ASSET TAG NUMBER: 00014950

RECEIVED

DESCRIPTION HP DC7100  
PC WORKSTATION

MAY 16 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

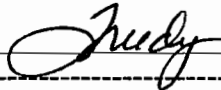
COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER 1160

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 5/27/2005  
ORIGINAL COST 977.00  
ORIGINAL FUNDING SOURCE 2780  
ASSET GROUP 1603

RECEIPT INTO 2800-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

MAY 16 2013

DATE : May 14, 2013

FIXED ASSET TAG NUMBER: 00015318

DESCRIPTION HP DC7600  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER 1160

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 2/28/2006  
ORIGINAL COST 961.00  
ORIGINAL FUNDING SOURCE 2780  
ASSET GROUP 1603

RECEIPT INTO 2800-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

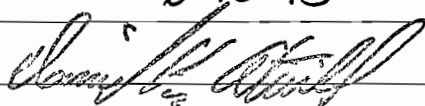
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

RECEIVED

MAY 22 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE : May 17, 2013

FIXED ASSET TAG NUMBER: 00015319

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER *1160*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *2/28/2006*  
ORIGINAL COST *961.00*  
ORIGINAL FUNDING SOURCE *3780*  
ASSET GROUP *1603*

RECEIPT INTO *2800-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY **RECEIVED**

MAY 16 2013

DATE : May 14, 2013

FIXED ASSET TAG NUMBER: 00015321

DESCRIPTION HP DC7600  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

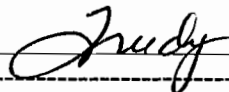
COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER 1160

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 2/28/2006  
ORIGINAL COST 961.00  
ORIGINAL FUNDING SOURCE 2780  
ASSET GROUP 1603

RECEIPT INTO 2800-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

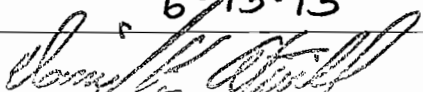
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

RECEIVED

MAY 22 2013

BOONE COUNTY AUDITOR

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 17, 2013

FIXED ASSET TAG NUMBER: 00015322

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER 1140

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 2/28/2006  
ORIGINAL COST 961.00  
ORIGINAL FUNDING SOURCE 2780  
ASSET GROUP 1603

RECEIPT INTO 2800-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : May 14, 2013

FIXED ASSET TAG NUMBER: 00015324

MAY 16 2013

DESCRIPTION HP DC7600  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In IT Printer Room

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER 1160 SIGNATURE Judy

### AUDITOR

ORIGINAL PURCHASE DATE 2/28/2006  
ORIGINAL COST 961.00  
ORIGINAL FUNDING SOURCE 2780  
ASSET GROUP 1603

RECEIPT INTO 2800-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : May 14, 2013

FIXED ASSET TAG NUMBER: 00015325

MAY 16 2013

DESCRIPTION HP DC7600  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IF DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: RECORDER *1160*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *2/28/2006*  
ORIGINAL COST *961.00*  
ORIGINAL FUNDING SOURCE *2780*  
ASSET GROUP *1603*

RECEIPT INTO *2800-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED \_\_\_\_\_

*6-13-13*

SIGNATURE \_\_\_\_\_

*[Signature]*

# BOONE COUNTY

RECEIVED

MAY 22 2013

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE: May 17, 2013

FIXED ASSET TAG NUMBER: 00015367

DESCRIPTION HP XW6200  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: DESIGN & CONSTRUCTION *2045* SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *3/14/2006*  
ORIGINAL COST *3,168.00*  
ORIGINAL FUNDING SOURCE *2743*  
ASSET GROUP *1603*

RECEIPT INTO *2010-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

MAY 22 2013

BOONE COUNTY AUDITOR

DATE : May 17, 2013

FIXED ASSET TAG NUMBER: 00015427

DESCRIPTION HP DC7600  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

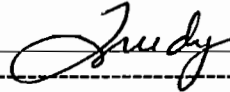
COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR 2010

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 5/5/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2743  
ASSET GROUP 1603

RECEIPT INTO 2010-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 16, 2013

FIXED ASSET TAG NUMBER: 00015479

RECEIVED

DESCRIPTION HP DC7600  
PC WORKSTATION

MAY 17 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK 1132

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 5/22/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : May 16, 2013

FIXED ASSET TAG NUMBER: 00015480

MAY 17 2013

DESCRIPTION HP DC7600  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK 1132

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 5/22/2006  
ORIGINAL COST 1,095.00  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *Donna*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : May 15, 2013

FIXED ASSET TAG NUMBER: 00015826

MAY 16 2013

DESCRIPTION HP DC5700  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *In IT Printer Room. As soon as possible.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF *1251*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *2/23/2007*  
ORIGINAL COST *748.00*  
ORIGINAL FUNDING SOURCE *2731*  
ASSET GROUP *1603*

RECEIPT INTO *1190-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 15, 2013

FIXED ASSET TAG NUMBER: 00016141

RECEIVED

DESCRIPTION HP DC5700  
PC WORKSTATION

MAY 16 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

~~COUNTY/COURT IT DEPT.~~ (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS *2040*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *4/12/2007*  
ORIGINAL COST *748.00*  
ORIGINAL FUNDING SOURCE *2741*  
ASSET GROUP *1603*

RECEIPT INTO *2040-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : May 15, 2013

FIXED ASSET TAG NUMBER: 00016145

MAY 16 2013

DESCRIPTION HP DC5700  
PC WORKSTATION

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) ~~WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)~~

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: PUBLIC WORKS *2040*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *4/12/2007*  
ORIGINAL COST *748.00*  
ORIGINAL FUNDING SOURCE *2741*  
ASSET GROUP *1603*

RECEIPT INTO *1190-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : May 14, 2013

FIXED ASSET TAG NUMBER: 00016420

MAY 16 2013

DESCRIPTION OKIDATA MICROLINE 390 TURBO  
PRINTER DOT MATRIX

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: VERY POOR

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF *1251* SIGNATURE *Judy*

**AUDITOR**

ORIGINAL PURCHASE DATE *12/31/2004* RECEIPT INTO *1190-3835*  
ORIGINAL COST *329.00*  
ORIGINAL FUNDING SOURCE *2731* TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP *1603*

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS  
\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*  
DATE APPROVED *6-13-13*  
SIGNATURE *[Signature]*

# BOONE COUNTY

RECEIVED

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

MAY 16 2013

BOONE COUNTY AUDITOR

DATE : May 14, 2013

FIXED ASSET TAG NUMBER: 00017131

DESCRIPTION OKIDATA MICROLINE 490  
PRINTER DOT MATRIX

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: VERY POOR

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF 1251 SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 4/9/2010 RECEIPT INTO 1190-3835  
ORIGINAL COST 372.38  
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED \_\_\_\_\_  
ASSET GROUP 1603

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00014268

RECEIVED

DESCRIPTION INTEL XEON 2.4 GHZ  
PC WORKSTATION

MAY 29 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: *Hard drive/memory removed.*

CONDITION OF ASSET: UNKNOWN

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO ~~TRANSFER THIS ITEM FOR ITS OWN USE~~ (this item is applicable to ~~computer equipment only~~)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In GC Storage Rm 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO *E-911 Emergency Telephone*  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY *2020*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 12/31/2003  
ORIGINAL COST 2,200.00  
ORIGINAL FUNDING SOURCE 2772  
ASSET GROUP 1603

RECEIPT INTO 2020-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00014270

RECEIVED

DESCRIPTION INTEL XEON 2.4 GHZ  
PC WORKSTATION

MAY 29 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION: *Hard drive / memory removed.*

CONDITION OF ASSET: UNKNOWN

REASON FOR DISPOSITION: NO LONGER NEEDED

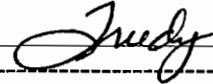
COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In GC Storage Rm 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO *E-911 Emergency Telephone*  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY <sub>2020</sub>

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 12/31/2003  
ORIGINAL COST 2,200.00  
ORIGINAL FUNDING SOURCE 2772  
ASSET GROUP 1603

RECEIPT INTO 2020-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

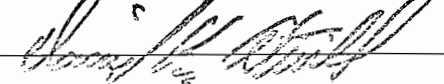
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

MAY 29 2013

BOONE COUNTY AUDITOR

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00014271

DESCRIPTION INTEL XEON 2.4 GHZ  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: *Hard drive/memory removed.*

CONDITION OF ASSET: UNKNOWN

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In 6L Storage Rm 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO *E-911 Emergency Telephone*  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY *2020*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *12/31/2003*  
ORIGINAL COST *2,200.00*  
ORIGINAL FUNDING SOURCE *2772*  
ASSET GROUP *1603*

RECEIPT INTO *2020-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00014272

RECEIVED

DESCRIPTION INTEL XEON 2.4 GHZ  
PC WORKSTATION

MAY 29 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: *Hard drive/memory removed.*

CONDITION OF ASSET: UNKNOWN

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) ~~DOES/DOES NOT~~ (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In GC Storage Rm 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO *E-911 Emergency Telephone*  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY

SIGNATURE

*2020*

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 12/31/2003  
ORIGINAL COST 2,200.00  
ORIGINAL FUNDING SOURCE 2772  
ASSET GROUP 1603

RECEIPT INTO 2020-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00014273

RECEIVED

DESCRIPTION INTEL XEON 2.4 GHZ  
PC WORKSTATION

MAY 29 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: *Hard drive/memory removed.*

CONDITION OF ASSET: UNKNOWN

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible. In 6L Storage Rm 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO *E-911 Emergency Telephone*  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY *2020*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *12/21/2003*  
ORIGINAL COST *2,200.00*  
ORIGINAL FUNDING SOURCE *2772*  
ASSET GROUP *1603*

RECEIPT INTO *2020-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

MAY 29 2013

BOONE COUNTY AUDITOR

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00014275

DESCRIPTION INTEL XEON 2.4 GHZ  
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: *Hard drive/memory removed.*

CONDITION OF ASSET: UNKNOWN

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) ~~DOES~~/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In 6L Storage Rm 12*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO *E-911 Emergency Telephone*  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY *2020*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 12/31/2003  
ORIGINAL COST 2,200.00  
ORIGINAL FUNDING SOURCE 2772  
ASSET GROUP 1603

RECEIPT INTO 2020-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00014277

RECEIVED

DESCRIPTION INTEL XEON 2.4 GHZ  
PC WORKSTATION

MAY 29 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: *Hard drive/memory removed.*

CONDITION OF ASSET: UNKNOWN

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In GC Storage Rm 123*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO *E-911 Emergency Telephone*  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: INFORMATION TECHNOLOGY *2020*

SIGNATURE *Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 12/31/2003  
ORIGINAL COST 2,200.00  
ORIGINAL FUNDING SOURCE 2772  
ASSET GROUP 1603

RECEIPT INTO 2020-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5-28-13

FIXED ASSET TAG NUMBER: 14927

RECEIVED

DESCRIPTION: HP P5L1210 Color Printer

MAY 29 2013

REQUESTED MEANS OF DISPOSAL:

BOONE COUNTY AUDITOR

OTHER INFORMATION: Purchased Sept. 2003

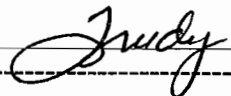
CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: No longer needed.

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In GC Storage Rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Public Works 2045 SIGNATURE: 

**AUDITOR**

ORIGINAL PURCHASE DATE 2/1/2005 RECEIPT INTO 2045-3835  
ORIGINAL COST 99.98 GRANT FUNDED (Y/N) N  
ORIGINAL FUNDING SOURCE 2741 GRANT NAME \_\_\_\_\_  
AGENCY \_\_\_\_\_  
ASSET GROUP 1603 DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_  
TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

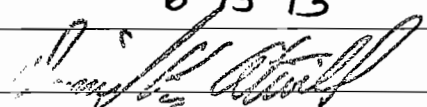
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE: 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00015648

RECEIVED

DESCRIPTION OKIDATA MICROLINE 390 TURBO  
PRINTER LASER

MAY 29 2013

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: PURCHASED 2006 - POOR

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible. In 6L Storage Rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

1251

SIGNATURE

Judy

### AUDITOR

ORIGINAL PURCHASE DATE 10/5/2006  
ORIGINAL COST 389.40  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED \_\_\_\_\_

6-13-13

SIGNATURE \_\_\_\_\_

[Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : May 28, 2013

FIXED ASSET TAG NUMBER: 00017132

MAY 29 2013

DESCRIPTION OKIDATA MICROLINE 490  
PRINTER DOT MATRIX

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: NO LONGER NEEDED

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) NO

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In GC Storage Rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

1251

SIGNATURE

Judy

### AUDITOR

ORIGINAL PURCHASE DATE 4/9/2010  
ORIGINAL COST 372.38  
ORIGINAL FUNDING SOURCE 2731  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5-28-13

FIXED ASSET TAG NUMBER: No Tag

RECEIVED  
MAY 29 2013

DESCRIPTION: HP Photosmart 1215

REQUESTED MEANS OF DISPOSAL:

BOONE COUNTY AUDITOR

OTHER INFORMATION: MY09I111PX

CONDITION OF ASSET: unknown

REASON FOR DISPOSITION:

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible - In GC Storage Rm 123

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: \_\_\_\_\_ SIGNATURE Judy

**AUDITOR**

ORIGINAL PURCHASE DATE \_\_\_\_\_ RECEIPT INTO 1190-3835  
ORIGINAL COST \_\_\_\_\_ GRANT FUNDED (Y/N) N  
ORIGINAL FUNDING SOURCE \_\_\_\_\_ GRANT NAME \_\_\_\_\_  
AGENCY \_\_\_\_\_  
DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_  
ASSET GROUP \_\_\_\_\_ TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_  
LOCATION WITHIN DEPARTMENT \_\_\_\_\_  
INDIVIDUAL \_\_\_\_\_  
\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS  
\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 24, 2013

FIXED ASSET TAG NUMBER: 00014302

DESCRIPTION PANASONIC TOUGHBOOK CF29  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is ~~applicable~~ to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF *1251*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *2/24/2004*  
ORIGINAL COST *3,490.75*  
ORIGINAL FUNDING SOURCE *2787*  
ASSET GROUP *1603*

RECEIPT INTO *2901-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

RECEIVED

MAY 28 2013

BOONE COUNTY AUDITOR

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : May 24, 2013

FIXED ASSET TAG NUMBER: 00014595

RECEIVED

DESCRIPTION HP D530  
PC WORKSTATION

MAY 28 2013

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

*Not required - below 25,000.*

DEPARTMENT: SHERIFF 1251

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE 9/24/2004  
ORIGINAL COST 1,077.00  
ORIGINAL FUNDING SOURCE 2744  
ASSET GROUP 1603

RECEIPT INTO 1190-3835  
TRANSFER CONFIRMED \_\_\_\_\_  
*Grant Funded = Y*

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 268-2013

DATE APPROVED 6-13-13

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

MAY 28 2013

BOONE COUNTY AUDITOR

DATE : May 24, 2013

FIXED ASSET TAG NUMBER: 00015170

DESCRIPTION PANASONIC TOUGHBOOK CF29  
LAPTOP NOTEBOOK

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: HARD DRIVE/MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

COUNTY/COURT IT DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: *As soon as possible - In IT Printer Room.*

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF

*1251*

SIGNATURE

*Judy*

### AUDITOR

ORIGINAL PURCHASE DATE *12/6/2005*  
ORIGINAL COST *3,636.06*  
ORIGINAL FUNDING SOURCE *2787*  
ASSET GROUP *2901*

RECEIPT INTO *2901-3835*  
TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER *268-2013*

DATE APPROVED *6-13-13*

SIGNATURE *[Signature]*

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 13th day of June 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Information Technology Department to hire a Supervisor, Systems Analyst position #105, above the salary range mid-point. It is further ordered the Commissioners are hereby authorized to sign the Request to Hire Above Salary Range Mid-point form.

Done this 13th day of June, 2013

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Jahet M. Thompson  
Jahet M. Thompson  
District II Commissioner

# REQUEST TO HIRE ABOVE SALARY RANGE MID-POINT BOONE COUNTY

**Description of form:** To request approval to hire between 101% - 120% of the salary range mid-point

**Procedure:**

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee: **Leanna Lueckenotte**

Department: **Information Technology**

Position Title: **Supervisor, Systems Analyst**

Position No.: **105**

Proposed Starting Salary (complete one only) Annual: \_\_\_\_\_ % of Mid-Point  
 OR Hourly: **\$32.70** % of Mid-Point: **107%**

No. of employees in this job classification within your Department? **One**

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level) **Ms. Lueckenotte has 13 years of system administration experience. All 13 years of which are directly relate to MS Windows Server and 6 years directly related to IBM Midrange Systems (AS/400). She also has a BS degree in Computer Information Systems from Columbia College. Ms. Lueckenotte has been working as a "Computer Information Technology Manger I" at the State of Missouri Office of Administration for 7 years prior to early retirement in June of 2012. Leanna has experience with the integrating and supporting of Windows Servers, Microsoft Active Directory, Corporate Email Systems, IBM AS/400s and Network Security Systems. Leanna has over 15 years experience in supervision personnel and project management and 8 of those are directly related to Information Technology Operations.**

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification: **(N/A)**

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices? **I do not see any direct effect. This is below the other Department Supervisor's pay, which has been with the county for 5 years and is 3-5k per year above the highest salary of the employees supervised by this position.**

Additional comments: \_\_\_\_\_

Administrative Authority's Signature: *[Signature]* Date: 6/12/13

Auditor's Certification:  Funds are available within the existing departmental salary and wage appropriation (#10100).  
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.

Auditor's Signature: *[Signature]* Date: 6/12/13

Human Resource Director's Recommendations: *Will require additional budget in future years = \$4,680.<sup>00</sup> + related payroll taxes & benefits (\$2.25/hr x 2080).*  
*N/A*

Human Resource Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County Commission  Approve  Deny  
 Comment(s): \_\_\_\_\_

Presiding Commissioner's Signature: *[Signature]* Date: 6/13/13  
 District I Commissioner's Signature: *[Signature]* Date: 6/13/13  
 District II Commissioner's Signature: *[Signature]* Date: 6/13/13

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

June Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 13th day of June 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the organizational use of the Government Center Chambers by the Progressive Party of Missouri on September 21, 2013 from 9:00 a.m. to 4:00 p.m.

Done this 13th day of June, 2013.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren *my*  
 Clerk of the County Commission

Daniel K. Atwill  
 Daniel K. Atwill  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Janet M. Thompson  
 Janet M. Thompson  
 District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Grounds and/or Roger B. Wilson Government Center or Centralia Satellite Office as follows:

Description of Use: PROGRESSIVE PARTY OF MO FALL MEETING

Date(s) of Use: SEPT 21, 2013

Time of Use: From: 9<sup>00</sup> AM ~~7 PM~~ AM/PM thru 4<sup>00</sup> PM AM/PM

Facility requested: Courthouse Grounds  - Courtyard Plaza  - Chambers  - Rm301  - Rm306  - Rm311  - Rm332   
Centralia Clinic

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse grounds.
2. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
4. To conduct its use of courthouse grounds and/or rooms in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Name of Organization/Person: PROGRESSIVE PARTY OF MISSOURI

Organization Representative/Title: WILLIAM M. HASTINGS

Address: 2110 SPECIE CT - COLUMBIA MO 65202

Phone Number: 573-256-6998 Date of Application: JUNE 10, 2013

Email Address: BILLM.HASTINGS@GMAIL.COM

### PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren  
County Clerk

BOONE COUNTY, MISSOURI

[Signature]  
County Commissioner

DATE: 6-13-13

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 13th day of June 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the organizational use of the Government Center Chambers and Courthouse Grounds by the Mid Missouri Fellowship Reconciliation on July 3, 2013 from 4:30 p.m. to 7:00 p.m.

Done this 13th day of June, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Grounds and/or Roger B. Wilson Government Center or Centralia Satellite Office as follows:

Description of Use: Educational Forum and Rally Supporting Whistleblowers and Civil Liberties

Date(s) of Use: July 3

Time of Use: From: 4:30 pm AM/PM thru 7:00 pm AM/PM

Facility requested: Courthouse Grounds  - Courthouse Plaza  - Chambers  - Rm301  - Rm306  - Rm311  - Rm332   
Centralia Clinic

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse grounds.
2. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
4. To conduct its use of courthouse grounds and/or rooms in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Name of Organization/Person: Jeff Stack/ Mid-Missouri Fellowship of Reconciliation

Organization Representative/Title: Coordinator

Address: P.O. Box 268 Columbia MO 65205

Phone Number: 573-449-4585 Date of Application: 12 June 2013

Email Address: jstack@formissouri.org

### PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Norew  
County Clerk

BOONE COUNTY, MISSOURI

[Signature]  
County Commissioner

DATE: 6-13-13