

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 2013

In the County Commission of said county, on the 19th day of February 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 05-22JAN13 – Obstruction Inspection & Wet Sprinkler Test & Inspect Term and Supply to Simplex Grinnell LP of Earth City, MO. The terms of this agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 19th day of February, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren *my*  
Clerk of the County Commission

Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Amy Robbins  
Senior Buyer



613 E. Ash Street, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Amy Robbins, Senior Buyer  
DATE: February 7, 2013  
RE: 05-22JAN13 – Obstruction Inspection & Wet Sprinkler Test & Inspect

05-22JAN13 – Obstruction Inspection & Wet Sprinkler Test & Inspect opened on January 22, 2013. Two bids were received and the Sheriff Department recommends award by low bid to Simplex Grinnell LP of Earth City, MO.

This is a term and supply contract and invoices will be paid from departments 1256 Sheriff/Corr Bldg Maintenance, account 60050 – Equipment Service Contract. \$16,827.00 was budgeted for this project.

Attached is the Bid Tabulation for your review.

ATT: Bid Tabulation

cc: Warren Brewer, Sheriff Dept.  
Bid File

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05-22JAN13 - Obstruction Inspection & Wet  
Sprinkler Test & Inspection

BID TABULATION		SimplexGrinnell	Mainline Fire Protection
4.8.	PRICING	Frequency	Unit Price
4.8.1. Service Location: Boone County Jail			
4.8.1.2.	5 Year Obstruction Inspection on 4 Wet Systems	Required once every 5 years	\$3,418.00
4.8.1.3.	Inspection of 4 Wet Pipe Systems	Annual	\$792.37
4.8.2. Service Location: Boone County Sheriff Annex			
4.8.2.1.	Inspection of 1 Wet Pipe System	Annual	\$173.33
Total Price:		\$4,383.70	\$4,000.00
4.8.3.	Renewals (figures only include Annual Charges, NOT the 5-year inspection)	%	Price Ext.
4.8.3.1.	% Increase 1st Renewal Period	3.00%	\$994.67
4.8.3.2.	% Increase 2nd Renewal Period	3.00%	\$1,024.51
4.8.3.3.	% Increase 3rd Renewal Period	3.00%	\$1,055.25
4.8.3.4.	% Increase 4th Renewal Period	3.00%	\$1,086.90
Total Price of Contract Over 5 Years:		\$8,545.03	\$8,594.43
4.9.	Emergency 24 Hour Service Contact (Name & Ph #)	SRC 314-739-4014	Aaron Newton 573-835-8238
4.10.	Call Response Time (# hrs after notification)	2.00	2.00
4.11.	Holidays	NY Day, MLK Jr. Day, Independence Day, Memorial Day, Labor Day, Thanksgiving Day & Day After, Christmas Eve and Christmas Day	Independence Day, Thanksgiving Day, Easter, Christmas Day, NY Day
4.13.	Coop? (Y or N)	Y	Y

No Bids

Central Technologies  
Group, Inc. dba Central  
Security Systems

82-2013

**PURCHASE AGREEMENT FOR  
Obstruction Inspection and Wet Sprinkler Test & Inspection for the  
Boone County Sheriff - Jail & Annex**

THIS AGREEMENT dated the 19<sup>th</sup> day of February 2013 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **SimplexGrinnell** herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement, the County of Boone Request for Bid for **Obstruction Inspection and Wet Sprinkler Test & Inspection**, bid number **05-22JAN13**, any applicable addenda, and the Contractor's bid response dated **January 18, 2013** and executed by **James Bazzell** on behalf of the Contractor, Work Authorization Certification, Certification of Individual Bidder, Certification regarding Debarment and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, Boone County Insurance and Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with services as outlined below and in the attached SimplexGrinnell Summary of Services.

**Location: Boone County Jail**

Obstruction Inspection on (4) wet systems (required every 5 years) \$3,418.00

Sprinkler Test & Inspect –

Wet Sprinkler System (annual test): Quantity: (4) \$792.37

Includes Tamper, Flow, Gate Valve, Fire Dept Connection,  
Hydraulic Nameplate Verification & Main Drain)

Flow Switch: quantity (8) annual

Tamper Switch: quantity (8) annual

**Location: Boone County Sheriff's Annex**

Sprinkler Test & Inspect –

Wet Sprinkler System (annual) \$173.33

Includes Tamper, Flow, Gate Valve, Fire Dept Connection,  
Hydraulic Nameplate Verification & Main Drain)

Total cost of contract is Four Thousand Three Hundred Eighty Three Dollars and Seventy Cents (\$4,383.70).



3. **Contract Duration** - This agreement shall commence on **date written above and extend through December 31, 2013** subject to the provisions for termination specified below. Contract may be renewed by order of the County for four (4) additional one year periods.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

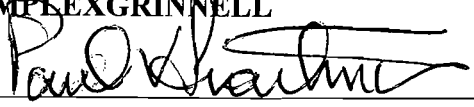
5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

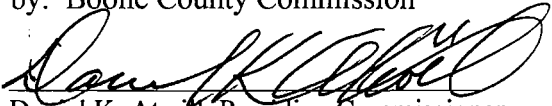
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
  - b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
  - c. If appropriations are not made available and budgeted for any calendar year.
-

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

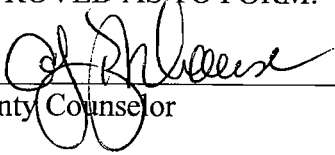
SIMPLEXGRINNELL

by   
 title PSR

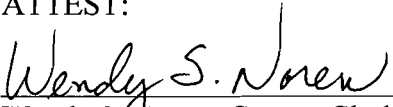
BOONE COUNTY, MISSOURI

by: Boone County Commission  
  
 Daniel K. Atwill, Presiding Commissioner

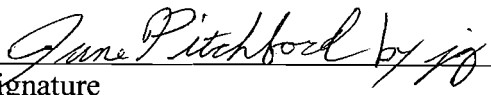
APPROVED AS TO FORM:

  
 County Counselor

ATTEST:

  
 Wendy S. Noren, County Clerk *nyg*

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u></u>	<u>02/08/13</u>	<u>1256 / 60050 / \$4,383.70</u>
Signature	Date	Appropriation Account

## STANDARD TERMS AND CONDITIONS – CONTRACT WITH BOONE COUNTY, MISSOURI

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an “all or none” basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or **e-mail** will be accepted. **U.S. mail only.**
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration’s Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor’s invoices during the term of the Agreement, and any renewals thereof,

indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

**Boone County Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

**Compensation Insurance -** The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$1,000,000.00 each employee, \$1,000,000.00 each accident, and \$1,000,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers' Liability Insurance for the protection of their employees not otherwise protected.

**Comprehensive General Liability Insurance -** The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

The Contractor has the option to provide **Owner's Contingent or Protective Liability and Property Damage** instead of the **Comprehensive General Liability Insurance**- The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum amounts of such insurance will be \$2,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply.

**COMMERCIAL Automobile Liability** – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

**Proof of Carriage of Insurance -** The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed, and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.

**INDEMNITY AGREEMENT:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/8/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh USA Inc. 1166 Avenue of the Americas New York, NY 10036	<b>CONTACT NAME:</b> Bhavna Chauhan <b>PHONE (A/C, No, Ext):</b> (212) 345-8735 <b>FAX (A/C, No):</b> (212) 948-8852 <b>E-MAIL ADDRESS:</b> Please see bottom of 2nd page											
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: AGCS Marine Insurance Company (Allianz)</td> <td>22837</td> </tr> <tr> <td>INSURER B: Commerce &amp; Industry Ins Co.</td> <td>19410</td> </tr> <tr> <td>INSURER C: Illinois National Insurance Co.</td> <td>23817</td> </tr> <tr> <td>INSURER D: Nat'l Union Fire Ins Co. of Pittsburgh, PA</td> <td>19445</td> </tr> <tr> <td>INSURER E: New Hampshire Ins. Co.</td> <td>23841</td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: AGCS Marine Insurance Company (Allianz)	22837	INSURER B: Commerce & Industry Ins Co.	19410	INSURER C: Illinois National Insurance Co.	23817	INSURER D: Nat'l Union Fire Ins Co. of Pittsburgh, PA	19445	INSURER E: New Hampshire Ins. Co.
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INSURER E: New Hampshire Ins. Co.	23841											
<b>INSURED</b> SimplexGrinnell LP 3787 RIDER TRAIL SOUTH EARTH CITY, MO 63045 United States												

**COVERAGES**                      **CERTIFICATE NUMBER: 1080737 - A**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
E	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		GL 7146417 (Primary GL)	9/28/2012	10/1/2013	EACH OCCURRENCE \$ \$2,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$1,000,000.00 MED EXP (Any one person) \$ \$10,000.00 PERSONAL & ADV INJURY \$ \$2,000,000.00 GENERAL AGGREGATE \$ \$4,000,000.00 PRODUCTS - COMP/OP AGG \$ \$4,000,000.00 \$
D D D E	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X		CA 3447245 (All Other States) CA 3447251 (MA) CA 3447254 (VA) CA 3447252 (NH) (Primary AL)	9/28/2012 9/28/2012 9/28/2012 9/28/2012	10/1/2013 10/1/2013 10/1/2013 10/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ \$2,000,000.00 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ NEW HAMPSHIRE (CSL) \$ \$250,000.00
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE PRODUCTS - \$ NEW HAMPSHIRE (CSL) \$
B C D E E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N	WC 043464663 (FL) WC 043464672 (MI) WC 043464662 (CA) WC 043464661 (All Other States) WC 043464673 (MN)	9/28/2012 9/28/2012 9/28/2012 9/28/2012	10/1/2013 10/1/2013 10/1/2013 10/1/2013	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ \$2,000,000.00 E.L. DISEASE - EA EMPLOYEE \$ \$2,000,000.00 E.L. DISEASE - POLICY LIMIT \$ \$2,000,000.00
A A A	Builder's Risk/Installation/Contract Works Rental Equipment/Contractor's Equipment Blanket Transit			OC & OCW 91128600 OC & OCW 91128600 OC & OCW 91128600	9/28/2012 9/28/2012 9/28/2012	10/1/2013 10/1/2013 10/1/2013	USD \$1,000,000.00 per jobsite USD \$1,000,000.00 per jobsite USD \$1,000,000.00 per conveyance

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

Project: Boone County

Please refer to attached ACORD 101 for further remarks.

<b>CERTIFICATE HOLDER</b> Boone County Purchasing 601 E. Walnut Room 208 Columbia, MO 65201 United States	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  MARSH USA INC. BY: Cynthia Kim, Casualty Program
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**ADDITIONAL REMARKS SCHEDULE**

AGENCY Marsh USA Inc.		NAMED INSURED SimplexGrinnell LP	
POLICY NUMBER		3787 RIDER TRAIL SOUTH EARTH CITY, MO 63045 United States	
CARRIER	NAIC	EFFECTIVE DATE:	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

REGARDING POLICIES OF INSURANCE:

Insurer	Policy Number(s)	Effective Date(s)	Expiration Date(s)
E	WC 043464674 (MA, ND, OH, WA, WI, WY)	9/28/2012	10/1/2013
E	WC 043464675 (CT, GA, PA, SC)	9/28/2012	10/1/2013

REGARDING NOTICE OF CANCELLATION TO CERTIFICATE HOLDERS:

This endorsement modifies the notice of cancellation of insurance provided hereunder:

Should any of the above described policies be cancelled, other than for non-payment of premium, before the expiration date thereof, 30 days advice of cancellation will be delivered to certificate holders in accordance with the policy endorsements.

All other terms and conditions of this policy remain unchanged.

REGARDING ADDITIONAL INSURED STATUS:

In accordance with the policy provisions, Boone County Purchasing is included as an additional insured under this policy, as a result of any contract or agreement entered into by the named insured and Boone County Purchasing.

Other Additional Insureds: Boone County

**FOR QUESTIONS REGARDING THIS CERTIFICATE OF INSURANCE CONTACT:**

Laura Winkler (Email: [lwinkler@simplexgrinnell.com](mailto:lwinkler@simplexgrinnell.com) Phone: 314-739-4014)

THIS CERTIFICATE OF INSURANCE WAS GENERATED AND DELIVERED BY EXIGIS RiskWorks® rm.Certificates®

Business Process Automation for Risk Management, Insurance, and Trade Finance

To learn what EXIGIS can do for your business visit [exigis.com](http://exigis.com) or call 800.928.1963



4. Response Form

- 4.1. Company Name: Simplex Grinnell LP
- 4.2. Address: 3787 Rider Trail South
- 4.3. City/Zip: Earth City MO 63045
- 4.4. Phone Number: 314-739-4014 cell-573-230-3317
- 4.5. Fax Number: 314-739-3755
- 4.6. E-Mail Address: ptroutman@simplexgrinnell.com
- 4.7. Federal Tax ID: 58-2608861
- 4.7.1.  Corporation  
 Partnership - Name Delaware Limited Partnership  
 Individual/Proprietorship - Individual Name \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

4.8. **PRICING** – The bidder must complete the following pages in their entirety for each item identified below. The bidder must also complete and return Attachment A, Prior Experience.

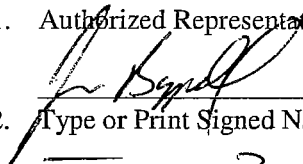
	Service	Frequency	Price
<b>4.8.1.</b>	<b>SERVICE LOCATION: Boone County Jail</b>		
4.8.1.2	5 Year Obstruction Inspection on 4 Wet Systems	Required once every 5 years	\$ 3,418.00
4.8.1.3.	<b>Inspection of 4 Wet Pipe Systems (Includes 1 Riser, 8 Flow Switches &amp; 8 Tamper Switches)</b> Inspection to include: Tamper, Flow, Gate Valve, Fire Dept Connection, Hydraulic Nameplate Verification & Main Drain.	Annual	\$ 792.37
<b>4.8.2.</b>	<b>SERVICE LOCATION: Boone County Sheriff Annex</b>		
4.8.2.1	<b>Inspection of 1 Wet Pipe System (Includes 1 Riser)</b> Inspection to include: Tamper, Flow, Gate Valve, Fire Dept Connection, Hydraulic Nameplate Verification & Main Drain	Annual	\$ 173.33
			<b>TOTAL: \$ 4,383.70</b>

4.8.3.	<b>RENEWALS</b> – The bidder shall indicate below the maximum increase or decrease for each potential renewal period.		
4.8.3.1.	<u>3</u> % Increase / Decrease	1 <sup>st</sup> Renewal Period	
4.8.3.2.	<u>3</u> % Increase / Decrease	2 <sup>nd</sup> Renewal Period	
4.8.3.3.	<u>3</u> % Increase / Decrease	3 <sup>rd</sup> Renewal Period	
4.8.3.4.	<u>3</u> % Increase / Decrease	4 <sup>th</sup> Renewal Period	

4.9.	<b>Emergency Twenty Four Hour Service Contact:</b>
	Name: <u>SRC</u>
	Telephone Number: <u>314-739-4014</u>
4.10.	Call Response Time: Within <u>2</u> hours after notification by the County.
4.11.	<b>Holidays: Bidder shall list holidays observed by their company:</b>
	<u>see attached holiday schedule</u>

4.12. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.12.1. Authorized Representative (Sign By Hand):



4.12.2. Type or Print Signed Name:

James Barzell

4.12.3. Today's Date: 1-18-13

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes  No

ATTACHMENT A  
PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. **Prior Services Performed for:**

Company Name: Jefferson County  
Address: 729 Maple St  
Hillsboro MO 63050  
Contact Name: Kerry Rogers  
Telephone Number: 636-797-5380

Date of Contract: 11/1/2012  
Length of Contract: 3 years

Description of Prior Services (include dates): wet Sprinkler Test & Inspect,  
backflow & Rive Pumps

2. **Prior Services Performed for:**

Company Name: State of Missouri  
Address: 301 W High St  
Jefferson City MO 65101  
Contact Name: MARK Grannemann  
Telephone Number: 573-690-7134

Date of Contract: 7/1/2012  
Length of Contract: 1 year with renewal options

Description of Prior Services (include dates): wet Sprinkler

3. **Prior Services Performed for:**

Company Name: Boone County  
Address: 613 E Ash  
Columbia MO 65201  
Contact Name: Bob Davidson  
Telephone Number: 573-886-4401

Date of Contract: 3/1/2012  
Length of Contract: 1 year with multiple one year renewal  
options.

Description of Prior Services (include dates): wet Sprinkler, Fire Alarm

**2013 Holiday Schedule  
SimplexGrinnell  
US**

SimplexGrinnell US employees recognize eleven holidays in 2013 to celebrate and enjoy with family and friends. During 2013, they include *nine (9)* standard holidays scheduled during the year plus *two (2)* floating holidays. Employees who wish to celebrate holidays other than those *nine (9)* standard holidays may use the floating holidays. Employees should obtain approval from their supervisors to schedule time off for floating holidays. *\*This policy does not apply to employees covered by a collective bargaining agreement, unless part of a negotiated contract.*

<b>2013 Holiday Schedule</b>		
<i>Holiday</i>	<i>Date</i>	<i>Day of the Week (holiday observed)</i>
<b>New Year's Day</b>	January 1 <sup>st</sup>	Tuesday
<b>Martin Luther King, Jr. Day</b>	January 21 <sup>st</sup>	Monday
<b>Memorial Day</b>	May 27 <sup>th</sup>	Monday
<b>Independence Day</b>	July 4 <sup>th</sup>	Thursday
<b>Labor Day</b>	September 2 <sup>nd</sup>	Monday
<b>Thanksgiving Day</b>	November 28 <sup>th</sup>	Thursday
<b>Day after Thanksgiving</b>	November 29 <sup>th</sup>	Friday
<b>Christmas Eve Day</b>	December 24 <sup>th</sup>	Tuesday
<b>Christmas Day</b>	December 25 <sup>th</sup>	Wednesday

Employees hired prior to 2013 may elect to take *two (2)* floating holidays at anytime during 2013.

Employees hired in 2013 will be eligible for the following number of floating holidays:

- *two (2) floating holidays - if hired January 1 through April 30*
- *one (1) floating holidays - if hired May 1 through August 31*
- *zero (0) floating holidays - if hired September 1 through December 31*

Floating holidays must be taken during the calendar year and are not eligible for either pay in lieu of time off or carryover into a new calendar year.

**Pay for Working on a Holiday:** Employees who are eligible for overtime and are scheduled to work on an SG recognized holiday will be paid for the holiday and paid at a rate of one and one half times regular pay (or as otherwise required by law) for all hours worked on the holiday regardless of whether or not they work more than forty hours during the holiday week. Holidays and floating holidays (not worked) will be considered hours worked for the calculation of overtime. Holidays and floating holidays (not worked) are paid at eight (8) hours of straight time for regular full time employees and at the normal daily hours of straight time worked for part time employees.

**AFFIDAVIT OF COMPLIANCE WITH OSHA  
TRAINING REQUIREMENTS PURSUANT TO §292.675 RSMo**

County of St. Louis )

State of MO )ss  
)

My name is Tassie Wood. I am an authorized agent of SimplexGrinnell  
(Company). I am aware of the requirements for OSHA training set out in §292.675 Revised Statutes of Missouri for those working on public works. All requirements of said statute have been fully satisfied and there has been no exception to the full and complete compliance with said provisions relating to the required OSHA training for all those who performed services on this public works contract for Boone County, Missouri.

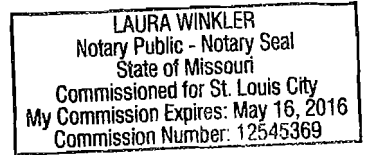
NAME OF PROJECT: Boone County Inspection

Tassie L. Wood 1-18-13  
Affiant Date

Tassie L. Wood  
Printed Name

Subscribed and sworn to before me this 18 day of January, 2013.

Laura Winkler  
Notary Public



NOTE: Failure to return this Affidavit with project close-out documents may result in referral of this project to the Department of Labor and Industrial Relations for further action to determine compliance with RSMo Sec. 292.675.

**COUNTY OF BOONE - MISSOURI  
WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of St. Louis )  
State of MO )ss )

My name is Tassie Wood. I am an authorized agent of Simplex Grinnell (Bidder).

This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. **Documentation of participation in a federal work authorization program is attached to this affidavit.**

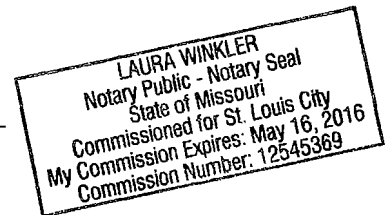
Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Tassie L. Wood 1-18-13  
Affiant Date

Tassie L. Wood  
Printed Name

Subscribed and sworn to before me this 18th day of January, 2013.

Laura Winkler  
Notary Public







**BOONE COUNTY, MISSOURI**  
**Request for Bid #: 05-22JAN13 – Obstruction Inspection and Wet Sprinkler Test and Inspection**

**ADDENDUM #1 - Issued January 15, 2013**

This addendum is issued in accordance with the Introduction and General Conditions of Bidding in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

1. In response to vendor requests at the Pre-Bid Conference held January 15, 2013, the list of vendors who received an email or mailed copy of this bid is attached.
2. For informational purposes, the existing Boone County contract for these services is a cooperative contract based on the State of Missouri Contract Number C110011001 for Fire Suppression Services. All bid documents for the State's contract can be found on their website.
3. The Pre-Bid Conference attendee list is attached for informational purposes.

By: *Amy Robbins*  
Amy Robbins  
Senior Buyer

OFFEROR has examined copy of Addendum #1 to Request for Bid #05-22JAN13 – Obstruction Inspection and Wet Sprinkler Test and Inspection receipt of which is hereby acknowledged:

Company Name: Simplex Grinnell LP  
Address: 3787 Rider Trail South  
Earth City MO 63045  
Phone Number: 573-230-3317 Fax Number: 314-739-3755  
E-mail address: ptroutman@simplegrinnell.com  
Authorized Representative Signature: *Paul Troutman* Date: 1-18-13  
Authorized Representative Printed Name: Paul Troutman



RFB

**Vendor Selection for E-mail Notification**

To change vendor selection, enter new codes and click on SELECT. Select vendors with checkboxes. To send e-mail to all selected vendors, enter text of message in box below and click on SEND

340,861.45,968.47,988.48,838.33,86

Select all  unselect all

**Send Message to All Vendors**

Include?	ID	Contact	Company	Phone	Address1	City	State	Zip	E-mail
<input checked="" type="checkbox"/>	1593	TOM WHITE	A & W COMMUNICATIONS, INC	573-485-3500	100 NORTH MAIN STREET	EOLIA	MO	63344	TWHITE@AW-COMM.COM
<input checked="" type="checkbox"/>	2840	DAVID DUNHAM	A UNIFORMED LIFE	573-635-8703	311-N ELLIS BLVD	JEFFERSON CITY	MO	65101	DDUNHAM@AULSTORE.COM
<input checked="" type="checkbox"/>	1907	DANNY CARTEE	A UNIFORMED LIFE	573-635-8702	2701 WEST EDGEWOOD SUITE 107	JEFFERSON CITY	MO	65109	DCARTEE@AULSTORE.COM
<input checked="" type="checkbox"/>	1702	ADNAN CHUNDRIGAR	A.W. SCHULTZ, INC.	913-307-0399	6861 MARTINDALE	SHAWNEE	KS	66218	ADNANC@AWSCHULTZINC.COM
<input checked="" type="checkbox"/>	879	GREG OR RODNEY	AIR & WATER SOLUTIONS	5734451112	1720 W BORADWAY SUITE 2A	COLUMBIA	MO	65203	AWS@AIRWATERSOLUTIONS.COM
<input checked="" type="checkbox"/>	457	MIKE THEBO	ALL SYSTEMS DESIGNED SOLUTIONS, INC	913-281-5100	3241 M 7TH ST. TRAFFICWAY	KANSAS CITY	KS	66115	MTHEBO@ALLSYSKC.COM
<input checked="" type="checkbox"/>	130	NICHELLE COLLINS	ALLIANCE MEDICAL, INC.	888/833-6908	PO BOX 147	RUSSELLVILLE	MO	65074	COLLINSM@ALLMED.NET
<input checked="" type="checkbox"/>	2623	MARLA OGLESBY	ALLSTATE CONSULTANTS LLC	5738758799	3312 LEMONE INDUSTRIAL BLVD.	COLUMBIA	MO	65201	ALLSTATE@ALLSTATECONSULTANTS.N
<input checked="" type="checkbox"/>	1297	CAROLYN CHILDRESS	ALM INCORPORATED	800-444-0442	1058 S. VANDEVENTER AVE.	ST. LOUIS	MO	63110	CAROLYN@ALM-INC.COM
<input checked="" type="checkbox"/>	1773	JOE BENISH	AMARC, LLC	8656754599	1090B MCBRIDE LANE	KNOXVILLE	TN	37932	JBENISH@AMARC-LLC.COM
<input checked="" type="checkbox"/>	880	CHRIS CRISWELL	BARTLETT & WEST ENGINEERS	573-634-3181	600 MONROE STREET	JEFFERSON CITY	MO	65101-3145	CHRIS.CRISWELL@BARTWEST.COM
<input checked="" type="checkbox"/>	771	DAVID THORNTON	BLUE EAGLE INDUSTRIES, INC	703-753-3206	2536 YOUNGS DRIVE	HAYMARKET	VA	20169	DAVE@BLUEEAGLEINDUSTRIES.COM
<input checked="" type="checkbox"/>	2991	AMY ROBBINS	BOONE COUNTY PURCHASING	573-886-4392	613 E. ASH STREET	COLUMBIA	MO	68201	AROBBSINS@BOONECOUNTYMO.ORG
<input checked="" type="checkbox"/>	469	RON WILLIAMSON	BUCHER, WILLIS & RATLIFF CORPORATION	816-363-2696	7920 WARD PARKWAY	KANSAS CITY	MO	64112	RWILLIAMSON@BWRCORP.COM
<input checked="" type="checkbox"/>	1658	CHRIS SWAN	BUTLER ROSENBURY & PARTNERS	417-865-6100	319 NORTH MAIN STREET	SPRINGFIELD	MO	65806	CSWAN@BRPAE.COM
<input checked="" type="checkbox"/>	2547	DON LLOYD	CASCADE FIRE EQUIPMENT COMPANY	800-654-7049	PO BOX 4248	MEDFORD	OR	97501	SALES@CASCADEFIRE.COM
<input checked="" type="checkbox"/>	1351	WAYNE HUDSON	CENTRAL SECURITY SYSTEMS	5736342466	PO BOX 122	JEFFERSON CITY	MO	65102-0122	SERVICE123@EMBARQMAIL.COM
<input checked="" type="checkbox"/>	2366	CHRISTY CRUZ	CHEMCO INDUSTRIES	314 647 1888	5731 MANCHESTER AVE.	ST. LOUIS	MO	63110	SOAP@CHEMCOCORP.COM
<input checked="" type="checkbox"/>	1834	KYLE MIDDLETON	CINTAS	573-441-2440	8771 E. COLUMBUS CT.	COLUMBIA	MO	65201	MIDDLETONK2@CINTAS.COM
<input checked="" type="checkbox"/>	2923	BRAD TENNESEN	CINTAS	573-441-2440	8771 E COLUMBUS CT	COLUMBIA	MO	65043	TENNESEN@CINTAS.COM
<input checked="" type="checkbox"/>	1608	TARY TODD, P.E.	COCHRAN	636-584-0640	530A EAST INDEPENDENCE DRIVE	UNION	MO	63084	MAIL@COCHRANENG.COM
<input checked="" type="checkbox"/>	2369	JASON SWISHER	COLT SAFETY, INC.	314-961-4414	8300 MANCHESTER ROAD	ST. LOUIS	MO	63144	JASON@COLTSAFETY.COM
<input checked="" type="checkbox"/>	2138	DENNIS P. COY	COYS FIRE PROTECTION, L.L.C.	573-659-9100	3618 MALL RIDGE	JEFFERSON CITY	MO	65109	COYSFIREPROTECTION@EMBARQMAIL.COM
<input checked="" type="checkbox"/>	1313	DEREK WOODS	D. WOODS MECHANICAL, INC.	573-657-2034	P.O. BOX 287	ASHLAND	MO	65010	DEREK@WOODS5MECH.COM
<input checked="" type="checkbox"/>	1638	JENNIFER LOCKE	DATA COMM INC.	5738935800	6701 BUSINESS LOOP 70 WEST	COLUMBIA	MO	65201	JLOCKE@DATACOMMING.COM
<input checked="" type="checkbox"/>	2483	MARK CALVERT	DAY STAR CORPORAION	816-221-1401	203 E 14TH AVENUE	NORTH KANSAS CITY	MO	64116	MARKC@DAYSTARSAFETY.COM
<input checked="" type="checkbox"/>	235	MIKE HAYS	DOUBLE CHECK COMPANY, INC.	816-921-5032	4000 RAYTOWN ROAD	KANSAS CITY	MO	64129	MHAYS@DBLCHK.COM
<input checked="" type="checkbox"/>	1023	KEENE NG	ECON DISPOSABLE SUPPLIES, INC.	800-448-8641	P.O. BOX 421048	HOUSTON	TX	77242-1048	INFO@SAF-CARE.COM
<input checked="" type="checkbox"/>	2756	JOSIE HERMAN	ERGOMETRICS & APPLIED PERSONNEL RESEARCH, INC.	425-774-5700	18720 39RD AVENUE WEST	LYNNWOOD	WA	98037	PROPOSALS@ERGOMETRICS.ORG
<input checked="" type="checkbox"/>	2807	MIKE JABY	FABICK CAT	636-680-1437	101 FABICK, DR	FENTON,	MO	63028	MIKEJABY@FABICKCAT.COM
<input checked="" type="checkbox"/>	1167	LLOYD HOAGENSON	FIRE SAFETY INC.	573-474-1545	1802 VANDIVER	CDLUMBIA	MO	65201	WWW.FIRESAFETYINC.COM
<input checked="" type="checkbox"/>	2552	DAVID ROJINE	ETFE SAFETY INC	8006474817	478 NORTH	WOOD BRUE	IL	62005	ROJINE@ETFESEFETYINC.COM

QTY	DESCRIPTION	MANUFACTURER	PHONE	ADDRESS	CITY	STATE	ZIP	EMAIL
1731	DON NABORS FORESTRY SUPPLIERS, INC.	800-752-8461	WOOD RIVER AVENUE PO BOX 8397	JACKSON	MS	39284-8397	BID@FORESTRY-SUPPLIERS.COM	
2781	JENNIFER OGLE FOX INTERNATIONAL LTD INC	8003694685	23600 AURORA RD	BEFORD HTS	OH	44146	JOGLE@FOX-INTERNATIONAL.COM	
1679	SONIA GARAPATY FSC, INC.	913-722-3473	3100 S. 24TH STREET, SUITE E	KANSAS CITY	KS	66106	SGARAPATY@FSC-INC.COM	
2823	GREG MACKEY GM FIRE PROTECTION	573-442-6278	8601 STEPHENS STATION ROAD	COLUMBIA	MO	65202	GREG@GMFIREPROTECTION.COM	
2709	TOM OCONNOR H2OC ENGINEERING	573-446-3595	2401 TAHOE COURT	COLUMBIA	MO	65203	WATER@H2OC.COM	
2686	SPARKY HOUSE HD SUPPLY WATERWORKS	573-442-4450	601 BIG BEAR BLVD	COLUMBIA	MO	65202	SPARKY.HOUSE@HDSUPPLY.COM	
2248	HARRY HOPKINS HIGH ANGLE ASSOCIATES	540-786-2102	6002 CALHOUN DRIVE	FREDERICKSBURG VA		22407	HIGHANGLEASSOC@AOL.COM	
942	DERBIE RICE HP PRODUCTS	573-356-6600	4403 ROYAL LYTHAM	COLUMBIA	MO	65203	DEBBIEGA@AOL.COM	
893	LACEY OLDSON IMPACT ABSORBENT TECHNOLOGIES, INC.	805-466-4709	P.O. BOX 1131	ATASCADERO	CA	93423-1131	LOLDSON@XSORB.COM	
1983	SANDRA KURTZ INMATE COMMUNICATIONS CORPORATION	800-642-6555	7107 VALJEAN AVENUE	VAN NUYS	CA	91406	SANDYK@INMATEPHONES.COM	
2223	WES WALTERS INTELDATE	1-866-356-3554	1108 S.E. 6TH ST.	ONTARIO	OR	97914	INMATESOLUTIONS@GMAIL.COM	
2132	CHARLIE KRAMER JEFF CITY FIRE SPECIALISTS	575 636 2222	705 WASHINGTON STREET	JEFFERSON CITY	MD	65101	JCF@EMBARQMAIL.COM	
1233	CATRINA HEPTING JEFFERSON FIBERGLASS CO., INC.	504-347-6512	1524 MAC AUTHER AVE.	HARVEY	LA	70058	JFG@JEFFERSONFIBERGLASS.COM	
1837	JON GLASS JOHN HENRY FOSTER CO.	573-881-8601	4700 LEBOURGET DRIVE	ST. LOUIS	MO	63134	JGLASS@JHF.COM	
2010	JIM OEHM KA-COMM, INC.	913-764-7314	1991SE WEST 1418T STREET	OLATHE	KS	66062	JOEHM@KA-COMMINC.COM	
1237	GREG LAWSON KENCO FIRE EQUIPMENT, INC.	417-831-7669	1810 ST. LOUIS ST.	SPRINGFIELD	MO	65802-2933	KENCOFIRE@SBCGLOBAL.NET	
866	FELIX OKWUOSA KLIN KONSEPT SERVICES	573-443-3775	1704 NATIVE DANCER DRIVE	COLUMBIA	MO	65202	FOKWU@AOL.COM	
1253	JIM KORSMEYER KORSMEYER FIRE PROTECTION	573-659-8805	728 C HEISINGER RD	JEFFERSON CITY	MO	65109	KORSMEYERFIRE@AOL.COM	
1280	MARK OSER LACROSSE LUMBER CO.	(573) 449-2626	3408 GRINDSTONE PARKWAY	COLUMBIA	MO	65201	LACROSSE10@SOCKET.NET	
2331	LEON ABRAMOVICH LEGACY BUSINESS GROUP, INC.	3148909288	2138 WOODSON ROAD #1	OVERLAND	MO	63114	LEON.A@LEGACYBUSGROUP.COM	
2848	JASON TARAN LEON UNIFORM COMPANY	314-535-8133	142 HANLEY INDUSTRIAL COURT	BRENTWOOD	MO	63144	JTARAN@LEONUNIFORM.COM	
2020	JOSEPH L MCAFEE MCAFEE HENDERSON SOLUTIONS, INC	913-888-4647	15323 WEST 95TH STREET	LENEXA	KS	66219	JOE.MCAFEE@MHS-ENG.COM	
2590	LEE ODELL MES FIRE & EQUIPMENT	314-873-8548	1751 BUSINESS PARK DR	FREMONT	NE	68025	LODELL@MESFIRE.COM	
704	RANDY SMITH MID-MISSOURI FIRE PROTECTION, LLC	573 345-3997	RT 3 BOX 2715	EDWARDS	MO	65326	DARLA.MIDMOFIRE@GMAIL.COM	
2999	KAYLA TURNBULL MIDWEST ELECTRONIC SYSTEMS, INC.	5734435343	7300 CHIMNEY RIDGE ROAD	COLUMBIA	MO	65203	KAYLA@MIDWESTELECTRONICSYSTEMS.	
1084	AMY MOSIS MONSAM ENTERPRISES, INC	800-523-8562	2545 W.10TH ST. #E	ANTIOCH	CA	94509	AMY@PORTABLESINK.COM	
1557	NICOLE KINGSTON MUNICIPAL EMERGENCY SERVICES	402-727-5785	1751 BUSINESS PARK DRIVE	FREMONT	NE	68025	NKINGSTON@MESFIRE.COM	
2974	JONATHAN SHAPIRO O.D.TARAGIN&BROS.,LLC	(410)276-7570	1400 ALICEANNA STREET	BALTIMORE	MD	21231	ODTAR@EROLS.COM , ODTARAGIN@GMAIL	
2300	ROBIN FORDYCE PATTI BANKS ASSOCIATES	759-5690	929 WALNUT STREET	KANSAS CITY	MO	64106	RFORDYCE@PBASSOCIATES.COM	
2165	LEE HARDY PHILLIPS GRADING & CONSTRUCTION	6608343030	15290 HWY. 135	BOONVILLE	MO	65233	LHARDY@PHILLIPSGRADING.COM	
1511	KENT WOOD PTS OF AMERICA, LLC	6153529798	PO BOX 121591	NASHVILLE	TN	37212	KWOOD@PRISONERTRANSPORT.NET	
937	OPEN PUBLIC SAFETY CENTER, INC.	541-344-4434	P O 2370	EUGENE	OR	97402	ORDER@PUBLICSAFETYCENTER.COM	
2864	TERESA MATTHEWS QUESTEC MECHANICAL, INC.	573-875-0260	1390 BOONE INDUSTRIAL DR.	COLUMBIA	MO	65202	TERESA@QUESTEC.US	
1306	MICHELE ZIMMER REWARD ELECTRIC INC	573-754-5944	16301 HIGHWAY UU	LOUISIANA	MO	63353	REWARDELECTRIC@EARTHINK.NET	
3012	JACOB RUHL AND SON CONSTRUCTION & EXCAVATION	636-235-2471	110 ALAN DR.	MONTGOMERY CITY	MO	63361	DRIFTER182@MSN.COM	
1067	DEBORAH A. SCHNEIDER ELECTRIC	573-636-	414 WEST	JEFFERSON CITY	MO	65101	SCHNEIDERELECTRIC@EMBARQMAIL.COM	

	TWEHUS	COMPANY	4101	DUNKLIN				
<input checked="" type="checkbox"/>	734 STEVE LONG	SHERWIN WILLIAMS CO.	443-2481	502 BUSINESS LOOP 70 W	COLUMBIA	MO	65203	SWREP6081@SHERWIN.COM
<input checked="" type="checkbox"/>	510 FRANK TANNER	SIEMENS BUILDING TECHNOLOGIES	913-888-2646	8066 FLINT ST	LENEXA	KS	66214	FRANK.TANNER@SIEMENS.COM
<input checked="" type="checkbox"/>	2399 DDN ADAMS	SIGGINS COMPANY	816-421-7670	512 E 12TH AVE	NORTH KANSAS CITY	MO	64116	SIGGINSINFO@SIGGINS.NET
<input checked="" type="checkbox"/>	2289 JOHN SIMON	SIMON ASSOCIATES INC	573-874-1818	13 SOUTH 6TH STREET	COLUMBIA	MO	65201	JSIMON@SIMONASSOC.NET
<input checked="" type="checkbox"/>	2540 JEFF FLEMING	SIMPLEXGRINNELL	314-739-4014	3787 RIDER TRAIL SOUTH	EARTH CITY	MO	63045	JEFFLEFLEMING@SIMPLEXGRINNELL.CO
<input checked="" type="checkbox"/>	2252 CONNIE OWENS	SIMPLEXGRINNELL	314-739-4014	3787 RIDER TRAIL SOUTH	EARTH CITY	MO	63045	COOWENS@SIMPLEXGRINNELL.COM
<input checked="" type="checkbox"/>	2992 PAUL TROUTMAN	SIMPLEXGRINNELL	573-230-3317	3787 RIDER TRAIL SOUTH	EARTH CITY	MO	63045	PTROUTMAN@SIMPLEXGRINNELL.CO
<input checked="" type="checkbox"/>	358 MR. CHANDLER HARRELL	SIRCHIE FINGER PRINT LABORATORIES, INC.	919-554-2244	100 HUNTER PLACE	YOUNGSVILLE	NC	27596	SIRCHIEUSA@MINDSPRING.COM
<input checked="" type="checkbox"/>	605 JOHN CROSBY	SOUTHERN POLICE EQUIPMENT CO.	804-323-1855	7609 MIDLOTHIAN TRNPK	RICHMOND	VA	23235	SOPOL@SOUTHERNPOLICEEQUIPMENT.
<input checked="" type="checkbox"/>	498 JEFF EISENBERGER	ST. LOUIS SAFETY, INC.	800-735-2343	139 CHESTERFIELD INDUSTRIAL BLVD	CHESTERFIELD	MO	63005	SALES@STLSAFETY.COM
<input checked="" type="checkbox"/>	2281 KEVIN WHITE	TECH ELECTRONICS, INC	3149511736	6437 MANCHESTER AVE	SAINT LOUIS	MO	63139	KEVIN.WHITE@TECHELECTRONICS.CO
<input checked="" type="checkbox"/>	297 JOHN BRAUN	TECH ELECTRONICS, INC.	573.875.1519	314 NEBRASKA	COLUMBIA	MO	65201	JOHN.BRAUN@TECHELECTRONICS.CO
<input checked="" type="checkbox"/>	1039 JOHN HUNNICUTT	TELECOM REMARKETING CORPORATION OF AMERICA	(800) 587-5650	3401 E. UNIVERSITY	DENTON	TX	76208	HUNNICUTT@TRCA.COM
<input checked="" type="checkbox"/>	32 PAULA JENKINS	THE PROFESSIONAL PHONE SHOP	573-635-2280	1407 SOUTHWEST BLVD.	JEFFERSON CITY	MO	65109	PROPHONE@PROPHONEIC.COM
<input checked="" type="checkbox"/>	1717 BILL TIPTON	TIPTON SYSTEMS	314-781-7750	5725 MANCHESTER AVE.	ST. LOUIS	MO	63110	BILL@TIPTONSYSTEMS.COM
<input checked="" type="checkbox"/>	1396 THOMAS BURCHAM	TOTAL SAFETY INC.	740-377-2096	104 COMMERCE DRIVE	SOUTH POINT	OH	45680	TSB831@AOL.COM
<input checked="" type="checkbox"/>	1673 FABIO AUFFANT	TOWER PRODUCTS, INC. D/B/A MARKERTEK VIDEO SUPPLY	800-522-2025	PO BOX 397	SAUGERTIES	NY	12477	FABIO@TOWERPOWER.COM
<input checked="" type="checkbox"/>	2508 VIKKI PRATHER	TRCA	940.381.8570	2600 VIRGINIA CIRCLE	DENTON	TX	76209-1505	VIKKI.PRATHER@TRCA.COM
<input checked="" type="checkbox"/>	2054 TAMM NAGAR	TRIO COMMUNICATIONS, INC.	877-244-4281	16105 DOUBLE EAGLE DRIVE	AUSTIN	TX	78717	TRIOTELECOM@MSN.COM
<input checked="" type="checkbox"/>	2126 PAUL CHILDERS	TRITON ELECTRONICS, INC.	847-222-9030	2315 N. KENNICOTT DR.	ARLINGTON HEIGHTS	IL	60004	PAUL@TRITONELEC.COM
<input checked="" type="checkbox"/>	2583 RAY WELCH	VDO COMMUNICATIONS	318-742-4801	4101 VIKING DRIVE	BOSSIER CITY	LA	71111	RAYWELCH@VDO-COMMUNICATIONS.C
<input checked="" type="checkbox"/>	2885 CHRISTOPHER PECKHAM	VERIZON WIRELESS	314-413-8792	17107 CHESTERFIELD AIRPORT ROAD	CHESTERFIELD	MO	63005	CHRISTOPHER.PECKHAM@VERIZONWIRELE
<input checked="" type="checkbox"/>	2050 JERRY CHERVITZ	WARNER COMMUNICATIONS CORP.	314-993-7070	1340 SAUR BLVD.	ST. LOUIS	MO	63132	JCHERVITZ@WARNERCOMM.COM
<input checked="" type="checkbox"/>	953 ROBERT GOEDHART	WEZEL SECURITY	1-800-308-3627	P.O. BOX 276	BLAINE	WA	98231-0276	ROBERTG@SECURINGCOSMOS.COM
<input checked="" type="checkbox"/>	1524 JILL RHOADS	WILSON	3093701262	1555 S LASALLE STREET	SOUTH HOLLAND	IL	60475	JYRHOADS@WILSON.COM
<input checked="" type="checkbox"/>	1734 GARY LAFORCE	WIRELESS USA	573-814-2220	1808-B BURLINGTON STREET	COLUMBIA	MO	65202	GARY.LAFORCE@WIRELESSUSA.COM
<input checked="" type="checkbox"/>	1110 SCOTT SCHUTTE	WIRELESS USA	573-814-2220	1808 SUITE B BURLINGTON	COLUMBIA	MO	65202	SCOTT.SCHUTTE@WIRELESSUSA.CO
<input checked="" type="checkbox"/>	644 JOHN BRIGGS	WIRELESS USA	5738142220	1808B BURLINGTON	COLUMBIA	MO	65201	JOHN.BRIGGS@WIRELESSUSA.COM
<input checked="" type="checkbox"/>	1549 DAVE HOELSCHER	WIRELESSUSA	314-615-3100	148 WELDON PARKWAY	MARYLAND HEIGHTS	MO	63043	DAVEH@WIRELESSUSA.COM
<input checked="" type="checkbox"/>	1730 DOUG UTHOFF	WORLD WIDE TECHNOLOGY, INC.	314-301-2683	60 WELDON PKWY	MARYLAND HEIGHTS	MO	63043	DOUGLAS.UTHOFF@WWT.COM
<input checked="" type="checkbox"/>	2725 RANDY TRANHAM	WORLDWIDE BARCODE LLC	248-845-8878	4297 MARIO CT	PLYMOUTH	MI	48170	MAIL@WORLDWIDEBARCODE.COM
<input checked="" type="checkbox"/>	2689 MATT STEPHENS	XTRA INDUSTRIES	6367342553	P.O. BOX 6021	ST. CHARLES	MO	63302	XTRAMATT@CHARTER.NET

100 Vendor matches.

Bid folder: [05-22JAN13] (example: 45-19AUG10)

Name of file to link to: [05-22JAN13-Obstruction\_Inspection] Date sent: 1/4/2013

Name of Prevailing Wage file to link to: [Current\_Prevailing\_Wage.pdf]

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8801 E. Highway HH  
Hallsville, MO 65255

Marmic Fire & Safety, Inc.  
11694 Lackland Rd.  
St. Louis, MO 63146

Central Missouri Plumbing Co.  
5508 Business 50 W.  
Jefferson City, MO 65109

Engineered Fire Protection  
728 Heisinger Rd.  
Jefferson City, MO 65109

Korsmeyer Fire Protection  
PO Box 104746  
Jefferson City, MO 65110

Mainline Fire Protection  
505 Empire Dr.  
Jefferson City, MO 65109

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**PRE-BID CONFERENCE SIGN-IN SHEET**  
**05-22JAN13 – Obstruction Inspection and Wet Sprinkler Test and Inspection**  
**TUESDAY, JANUARY 15, 2013 AT 10:00 AM CST**

	Representative Name	Business Name	Telephone Number
1.	Amy Robbins	Boone County Purchasing	886-4392
2.	Paul Troutman	Simplex Grinnell	573-230-3317
3.	Dew Fritz	CEN MO PLAG / J. L. CAUM	573 864-1614 CELL
4.	Warren Brown	Boone County Jail	573 876 2128
5.	Bob Schumpert	✓ ✓ ✓	573 864-8910
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			



## Standard Terms and Conditions

**Boone County Purchasing**

613 E. Ash, Room 109

Columbia, MO 65201

**Amy Robbins, Senior Buyer**

Phone: (573) 886-4392 – Fax: (573) 886-4390

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1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or e-mail will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services.

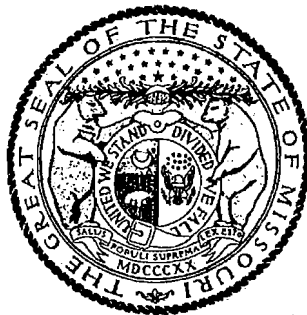
Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

# Missouri

## Division of Labor Standards

WAGE AND HOUR SECTION



JEREMIAH W. (JAY) NIXON, Governor

## Annual Wage Order No. 19

Section 010

**BOONE COUNTY**

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by

Carla Buschjost, Director  
Division of Labor Standards

This Is A True And Accurate Copy Which Was Filed With The Secretary of State: **March 9, 2012**

Last Date Objections May Be Filed: **April 9, 2012**

Prepared by Missouri Department of Labor and Industrial Relations



OCCUPATIONAL TITLE	** Date of Increase	*	Basic Hourly Rates	Over-Time Schedule	Holiday Schedule	Total Fringe Benefits
Asbestos Worker (H & F) Insulator	10/12		\$31.26	55	60	\$19.51
Boilermaker			\$32.31	57	7	\$25.80
Bricklayer and Stone Mason	7/12		\$28.20	59	7	\$14.83
Carpenter	7/12		\$24.09	60	15	\$13.65
Cement Mason	7/12		\$25.73	9	3	\$10.70
Electrician (Inside Wireman)			\$30.42	28	7	\$12.18 + 13%
Electrician (Outside-Line Construction/Lineman)	9/12		\$38.91	43	45	\$5.00 + 37.5%
Lineman Operator	9/12		\$33.59	43	45	\$5.00 + 37.5%
Groundman	9/12		\$25.97	43	45	\$5.00 + 37.5%
Communication Technician			\$30.42	28	7	\$12.18 + 13%
Elevator Constructor		a	\$42.195	26	54	\$23.305
Operating Engineer						
Group I	8/12		\$26.16	86	66	\$22.60
Group II	8/12		\$26.16	86	66	\$22.60
Group III	8/12		\$24.91	86	66	\$22.60
Group III-A	8/12		\$26.16	86	66	\$22.60
Group IV	8/12		\$23.93	86	66	\$22.60
Group V	8/12		\$26.88	86	66	\$22.60
Pipe Fitter	8/12	b	\$34.25	91	69	\$25.03
Glazier		c	\$27.35	122	76	\$14.22 + 6.2%
Laborer (Building):						
General			\$20.81	42	44	\$11.54
First Semi-Skilled			\$22.81	42	44	\$11.54
Second Semi-Skilled			\$21.81	42	44	\$11.54
Lather			USE CARPENTER RATE			
Linoleum Layer and Cutter			USE CARPENTER RATE			
Marble Mason			\$20.62	124	74	\$12.68
Millwright	7/12		\$25.09	60	15	\$13.65
Ironworker	8/12		\$27.81	11	8	\$21.04
Painter	7/12		\$21.95	18	7	\$11.42
Plasterer	7/12		\$24.54	94	5	\$12.39
Plumber	8/12	b	\$34.25	91	69	\$25.03
Pile Driver	7/12		\$25.09	60	15	\$13.65
Roofer \ Waterproofer			\$28.05	12	4	\$12.99
Sheet Metal Worker	7/12		\$29.35	40	23	\$14.64
Sprinkler Fitter - Fire Protection	12/12		\$30.52	33	19	\$17.95
Terrazzo Worker			\$27.48	124	74	\$14.32
Tile Setter			\$20.62	124	74	\$12.68
Truck Driver-Teamster						
Group I			\$24.50	101	5	\$9.30
Group II			\$25.15	101	5	\$9.30
Group III			\$24.65	101	5	\$9.30
Group IV			\$25.15	101	5	\$9.30
Traffic Control Service Driver			\$26.415	22	55	\$9.045

Fringe Benefit Percentage is of the Basic Hourly Rate

Attention Workers: If you are not being paid the appropriate wage rate and fringe benefits contact the Division of Labor Standards at (573) 751-3403.

\*\*Annual Incremental Increase

OCCUPATIONAL TITLE	** Date of Increase	Basic Hourly Rates	Over-Time Schedule	Holiday Schedule	Total Fringe Benefits

\* Welders receive rate prescribed for the occupational title performing operation to which welding is incidental.

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

a - Vacation: Employees over 5 years - 8%; Employees under 5 years - 6%

\*\*b - All work over \$7 Mil. Total Mech. Contract - \$34.25, Fringes - \$25.03

All work under \$7 Mil. Total Mech. Contract - \$32.91, Fringes - \$19.64

c - Vacation: Employees after 1 year - 2%; Employees after 2 years - 4%; Employees after 10 years - 6%

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**FED:** Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

**NO. 9:** Means the regular workday starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one hour to 9:00 a.m. All work performed in excess of the regular work day and on Saturday shall be compensated at one and one-half (1½) times the regular pay. In the event time is lost during the work week due to weather conditions, the Employer may schedule work on the following Saturday at straight time. All work accomplished on Sunday and holidays shall be compensated for at double the regular rate of wages. The work week shall be Monday through Friday, except for midweek holidays.

**NO. 11:** Means eight (8) hours shall constitute a day's work, with the starting time to be established between 6:00 a.m. and 8:00 a.m. from Monday to Friday. Time and one-half (1½) shall be paid for first two (2) hours of overtime Monday through Friday and the first eight (8) hours on Saturday. All other overtime hours Monday through Saturday shall be paid at double (2) time rate. Double (2) time shall be paid for all time on Sunday and recognized holidays or the days observed in lieu of these holidays.

**NO. 12:** Means the work week shall commence on Monday at 12:01 a.m. and shall continue through the following Friday, inclusive of each week. All work performed by employees anywhere in excess of forty (40) hours in one (1) work week, shall be paid for at the rate of one and one-half (1½) times the regular hourly wage scale. All work performed within the regular working hours which shall consist of a ten (10) hour work day except in emergency situations. Overtime work and Saturday work shall be paid at one and one-half (1½) times the regular hourly rate. Work on recognized holidays and Sundays shall be paid at two (2) times the regular hourly rate.

**NO. 18:** Means the regular work day shall be eight (8) hours. Working hours are from six (6) hours before Noon (12:00) to six (6) hours after Noon (12:00). The regular work week shall be forty (40) hours, beginning between 6:00 a.m. and 12:00 Noon on Monday and ending between 1:00 p.m. and 6:00 p.m. on Friday. Saturday will be paid at time and one-half (1½). Sunday and Holidays shall be paid at double (2) time. Saturday can be a make-up day if the weather has forced a day off, but only in the week of the day being lost. Any time before six (6) hours before Noon or six (6) hours after Noon will be paid at time and one-half (1½).

**NO. 22:** Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interest parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

**NO. 26:** Means that the regular working day shall consist of eight (8) hours worked between 6:00 a.m., and 5:00 p.m., five (5) days per week, Monday to Friday, inclusive. Hours of work at each jobsite shall be those established by the general contractor and worked by the majority of trades. (The above working hours may be changed by mutual agreement). Work performed on Construction Work on Saturdays, Sundays and before and after the regular working day on Monday to Friday, inclusive, shall be classified as overtime, and paid for at double (2) the rate of single time. The employer may establish hours worked on a jobsite for a four (4) ten (10) hour day work week at straight time pay for construction work; the regular working day shall consist of ten (10) hours worked consecutively, between 6:00 a.m. and 6:00 p.m., four (4) days per week, Monday to Thursday, inclusive. Any work performed on Friday, Saturday, Sunday and holidays, and before and after the regular working day on Monday to Thursday where a four (4) ten (10) hour day workweek has been established, will be paid at two times (2) the single time rate of pay. The rate of pay for all work performed on holidays shall be at two times (2) the single time rate of pay.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 28:** Means a regular workday shall consist of eight (8) hours between 7:00 a.m. and 5:30 p.m., with at least a thirty (30) minute period to be taken for lunch. Five (5) days a week, Monday through Friday inclusive, shall constitute a work week. The Employer has the option for a workday/workweek of four (4) ten (10) hour days (4-10's) provided:

- The project must be for a minimum of four (4) consecutive days.
- Starting time may be within one (1) hour either side of 8:00 a.m.
- Work week must begin on either a Monday or Tuesday: If a holiday falls within that week it shall be a consecutive work day. (Alternate: If a holiday falls in the middle of a week, then the regular eight (8) hour schedule may be implemented).
- Any time worked in excess of any ten (10) hour work day (in a 4-10 hour work week) shall be at the appropriate overtime rate.

All work outside of the regular working hours as provided, Monday through Saturday, shall be paid at one & one-half (1½) times the employee's regular rate of pay. All work performed from 12:00 a.m. Sunday through 8:00 a.m. Monday and recognized holidays shall be paid at double (2) the straight time hourly rate of pay. Should employees work in excess of twelve (12) consecutive hours they shall be paid double time (2X) for all time after twelve (12) hours. Shift work performed between the hours of 4:30 p.m. and 12:30 a.m. (second shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus ten (10%) percent for seven and one-half (7½) hours work. Shift work performed between the hours of 12:30 a.m. and 8:00 a.m. (third shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus fifteen (15%) percent for seven (7) hours work. A lunch period of thirty (30) minutes shall be allowed on each shift. All overtime work required after the completion of a regular shift shall be paid at one and one-half (1½) times the shift hourly rate.

**NO. 33:** Means the standard work day and week shall be eight (8) consecutive hours of work between the hours of 6:00 a.m. and 6:00 p.m., excluding the lunch period Monday through Friday, or shall conform to the practice on the job site. Four (4) days at ten (10) hours a day may be worked at straight time, Monday through Friday and need not be consecutive. All overtime, except for Sundays and holidays shall be at the rate of time and one-half (1½). Overtime worked on Sundays and holidays shall be at double (2) time.

**NO. 40:** Means the regular working week shall consist of five (5) consecutive (8) hour days' labor on the job beginning with Monday and ending with Friday of each week. Four (4) 10-hour days may constitute the regular work week. The regular working day shall consist of eight (8) hours labor on the job beginning as early as 7:00 a.m. and ending as late as 5:30 p.m. All full or part time labor performed during such hours shall be recognized as regular working hours and paid for at the regular hourly rate. All hours worked on Saturday and all hours worked in excess of eight (8) hours but not more than twelve (12) hours during the regular working week shall be paid for at time and one-half (1½) the regular hourly rate. All hours worked on Sundays and holidays and all hours worked in excess of twelve (12) hours during the regular working day shall be paid at two (2) times the regular hourly rate. In the event of rain, snow, cold or excessively windy weather on a regular working day, Saturday may be designated as a "make-up" day. Saturday may also be designated as a "make-up" day, for an employee who has missed a day of work for personal or other reasons. Pay for "make-up" days shall be at regular rates.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 42:** Means eight (8) hours between the hours of 8:00 a.m. and 4:30 p.m. shall constitute a work day. The starting time may be advanced one (1) or two (2) hours. Employees shall have a lunch period of thirty (30) minutes. The Employer may provide a lunch period of one (1) hour, and in that event, the workday shall commence at 8:00 a.m. and end at 5:00 p.m. The workweek shall commence at 8:00 a.m. on Monday and shall end at 4:30 p.m. on Friday (or 5:00 p.m. on Friday if the Employer grants a lunch period of one (1) hour), or as adjusted by starting time change as stated above. All work performed before 8:00 a.m. and after 4:30 p.m. (or 5:00 p.m. where one (1) hour lunch is granted for lunch) or as adjusted by starting time change as stated above or on Saturday, except as herein provided, shall be compensated at one and one-half (1½) times the regular hourly rate of pay for the work performed. All work performed on Sunday and on recognized holidays shall be compensated at double (2) the regular hourly rate of pay for the work performed. When working a five 8-hour day schedule and an Employer is prevented from working forty (40) hours, Monday through Friday, or any part thereof by reason of inclement weather (rain or mud), Saturday or any part thereof may be worked as a make-up day at the straight time rate. The Employer shall have the option of working five eight (8) hour days or four ten (10) hour days Monday through Friday. If an Employer elects to work five (5) eight (8) hour days during any work week, hours worked more than eight (8) per day or forty (40) hours per week shall be paid at time and one-half (1½) the hourly rate Monday through Friday. If an Employer elects to work four (4) ten (10) hour days in any week, work performed more than ten (10) hours per day or forty (40) hours per week shall be paid at time and one-half (1½) the hourly rate Monday through Friday. If an Employer is working ten (10) hour days and loses a day due to inclement weather, they may work ten (10) hours Friday at straight time. All hours worked over the forty (40) hours Monday through Friday will be paid at time and one-half (1½) overtime rate. Overtime shall be computed at half-hour intervals. Shift Work: Two (2) or three (3) shifts shall be permitted, provided such shifts are scheduled for a minimum of three (3) consecutive days. The second shift shall begin at 4:30 p.m. and end at 12:30 a.m. with one-half (1/2) hour for lunch between 7:30 p.m. and 9:00 p.m. and shall received eighty (8) hours' pay. The third shift shall begin at 12:30 a.m. and end at 8:00 a.m. with one-half (1/2) hour for lunch between 3:30 a.m. and 5:00 a.m. and shall received (8) hours' pay. There shall be at least one (1) foreman on each shift on jobs where more than one shift is employed, provided that there are two (2) or more employees on second and on the third shifts. All shifts shall arrange to interchange working hours at the end of each week. When three shifts are used, the applicable rate must be paid from Saturday at 8:00 a.m. until the following Monday at 8:00 a.m. When three shifts are employed, the second and third shifts shall contain at least one-half (1/2) as many employees as the first shift.

**NO. 43:** Eight (8) hours shall constitute a work day between the hours of 7:00 a.m. and 4:30 p.m. Forty (40) hours within five (5) days, Monday through Friday inclusive, shall constitute the work week. Work performed in the 9th and 10th hour, Monday through Friday, shall be paid at time and one-half (1½) the regular straight time rate of pay. Contractor has the option to pay two (2) hours per day at the time and one-half (1½) the regular straight time rate of pay between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. Work performed outside the regularly scheduled working hours and on Saturdays, Sundays and recognized legal holidays, or days celebrated as such, shall be paid for at the rate of double (2) time.

**NO. 55:** Means the regular work day shall be eight (8) hours between 6:00 a.m. and 4:30 p.m. The first two (2) hours of work performed in excess of the eight (8) hour work day, Monday through Friday, and the first ten (10) hours of work on Saturday, shall be paid at one & one-half (1½) times the straight time rate. All work performed on Sunday, observed holidays and in excess of ten (10) hours a day, Monday through Saturday, shall be paid at double (2) the straight time rate.

**NO. 57:** Means eight (8) hours per day shall constitute a day's work and forty (40) hours per week, Monday through Friday, shall constitute a week's work. The regular starting time shall be 8:00 a.m. If a second or third shift is used, the regular starting time of the second shift shall be 4:30 p.m. and the regular starting period for the third shift shall be 12:30 a.m. These times may be adjusted by the employer. The day shift shall work a regular eight (8) hours shift as outlined above. Employees working a second shift shall receive an additional \$0.25 above the regular hourly rate and perform seven and one-half (7½) hours work for eight (8) hours pay. Third shift employees shall be paid an additional \$0.50 above the regular hourly rate and work seven (7) hours for eight (8) hours pay. When circumstances warrant, the Employer may change the regular workweek to four (4) ten-hour days at the regular time rate of pay. All time worked before and after the established workday of eight (8) hours, Monday through Friday, and all time worked on Saturday shall be paid at the rate of time and one-half (1½) except in cases where work is part of an employee's regular Friday shift. All time worked on Sunday and recognized holidays shall be paid at the double (2) time rate of pay except in cases where work is part of an employee's previous day's shift. For all overtime hours worked \$25.77 of the fringe benefits portion of the prevailing wage shall be paid at the same overtime rate at which the cash portion of the prevailing wage is to be paid. The remaining \$1.24 of the fringe benefit portion of the prevailing wage may be paid at straight time.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 59:** Means that except as herein provided, eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work. All time worked outside of the standard eight (8) hour work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½). All time worked on Sunday and holidays shall be classified as overtime and paid at the rate of double (2) time. The Employer has the option of working either five (5) eight hour days or four (4) ten hour days to constitute a normal forty (40) hour work week. When the four (4) ten-hour work week is in effect, the standard work day shall be consecutive ten (10) hour periods between the hours of 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a weeks work, Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed ten (10) hours or forty (40) hours per week. When the five day eight (8) hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed eight (8) hours or forty (40) hours per week. The regular starting time (and resulting quitting time) may be moved to 6:00 a.m. or delayed to 9:00 a.m. Make-up days shall not be utilized for days lost due to holidays.

**NO. 60:** Means the Employer shall have the option of working five 8-hour days or four 10-hour days Monday through Friday. If an Employer elects to work five 8-hour days during any work week, hours worked more than eight (8) per day or forty (40) per week shall be paid at time and one-half (1½) the hourly wage rate plus fringe benefits Monday through Friday. **SATURDAY MAKE-UP DAY:** If an Employer is prevented from working forty (40) hours, Monday through Friday, or any part thereof by reason of inclement weather (rain or mud), Saturday or any part thereof may be worked as a make-up day at the straight time rate. It is agreed by the parties that the make-up day is not to be used to make up time lost due to recognized holidays. If an Employer elects to work four 10-hour days, between the hours of 6:30 a.m. and 6:30 p.m. in any week, work performed more than ten (10) hours per day or forty (40) hours per week shall be paid at time and one half (1½) the hourly wage rate plus fringe benefits Monday through Friday. If an Employer is working 10-hour days and loses a day due to inclement weather, the Employer may work ten (10) hours on Friday at straight time. All hours worked over the forty (40) hours Monday through Friday will be paid at time and one-half (1½) the hourly wage rate plus fringe benefits. All Millwright work performed in excess of the regular work day and on Saturday shall be compensated for at time and one-half (1½) the regular Millwright hourly wage rate plus fringe benefits. The regular work day starting at 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. All work accomplished on Sundays and recognized holidays, or days observed as recognized holidays, shall be compensated for at double (2) the regular hourly rate of wages plus fringe benefits. NOTE: All overtime is computed on the hourly wage rate plus an amount equal to the fringe benefits.

**NO. 86:** Means the regular work week shall consist of five (5) days, Monday through Friday, beginning at 8:00 a.m. and ending at 4:30 p.m. The regular work day beginning time may be advanced one or two hours or delayed by one hour. However, the Employer may have the option to schedule his work week from Monday through Thursday at ten (10) hours per day at the straight time rate of pay with all hours in excess of ten (10) hours in any one day to be at the applicable overtime rate. If the Employer elects to work from Monday through Thursday and is stopped due to circumstances beyond his control, inclement weather or holiday, he shall have the option to work Friday at the straight time rate of pay to complete his forty (40) hours. If an employee declines to work Friday as a make-up day, he shall not be penalized. All overtime work performed on Monday through Saturday shall be paid at time and one-half (1½) of the hourly rate plus an amount equal to one-half (½) of the hourly Total Indicated Fringe Benefits. All work performed on Sundays and recognized holidays shall be paid at double (2) the hourly rate plus an amount equal to the hourly Total Indicated Fringe Benefits.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 91:** Means eight (8) hours shall constitute a day's work commencing at 7:00 a.m. and ending at 3:30 p.m., allowing one-half (½) hour for lunch. The option exists for the Employer to use a flexible starting time between the hours of 6:00 a.m. and 9:00 a.m. The regular workweek shall consist of forty (40) hours of five (5) workdays, Monday through Friday. The workweek may consist of four (4) ten (10) hour days from Monday through Thursday, with Friday as a make-up day. If the make-up day is a holiday, the employee shall be paid at the double (2) time rate. The employees shall be paid time and one-half (1½) for work performed on Saturdays, before the regular starting time or after the regular quitting time or over eight (8) hours per work day (unless working a 10-hour work day, then time and one-half (1½) is paid for work performed over ten (10) hours a day) or over forty (40) hours per work week. Work performed on Sundays and recognized holidays shall be paid at the double (2) time rate of pay. SHIFT WORK: When it is necessary for the project to operate in shifts, there will be three (3) eight (8) hour shifts commencing at 8:00 a.m. Shift work must continue for a period of not less than three (3) consecutive work days, two (2) days which must be regular work days (Monday through Friday). In the event the second or third shift of any regular work day shall fall into a Saturday or a holiday, such extension into a Saturday or holiday shall be considered as part of the previous workday and employees shall be paid at the regular shift rate. The first day shift shall work a regular eight (8) hour day at regular rates. The second shift shall be eight (8) hours regular time pay plus \$2.50 per hour premium for eight (8) hours work. Third shift will be for eight (8)-hours regular time pay plus \$3.00 per hour premium for eight (8) hours work.

**NO. 94:** Means eight (8) hours shall constitute a day's work between the hours of 8:00 a.m. and 5:00 p.m. The regular workday starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. All work performed in excess of the regular work day and on Saturday shall be compensated at one and one-half (1½) times the regular pay. In the event time is lost during the work week due to weather conditions, the Employer may schedule work on the following Saturday at straight time. All work accomplished on Sunday and holidays shall be compensated at double the regular rate of wages.

**NO. 101:** Means that except as provided below, eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work, which shall begin on Monday and end on Friday. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½) (except as herein provided). All time worked on Sunday and recognized holidays shall be classified as overtime and paid at the rate of double (2) time. The regular starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. The Employer has the option of working either five (5) eight-hour days or four (4) ten-hour days to constitute a normal forty (40) hour work week. When a four (4) ten-hour day work week is in effect, the standard work day shall be consecutive ten (10) hour periods between the hours of 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a week's work Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed ten (10) hours per day or forty (40) hours per week. Starting time will be designated by the employer. When the five (5) day eight (8) hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed eight (8) hours per day or forty (40) hours per week. Make-up days shall not be utilized for days lost due to holidays.

**NO. 122:** Means forty (40) hours between Monday and Friday shall constitute the normal work week. Work shall be scheduled between the hours of 6:00 a.m. and 6:30 p.m., with one-half hour for lunch. Work in excess of eight (8) hours per day and forty (40) hours per week, and on Saturdays, shall be paid at the rate of one and one-half times the normal rate. Due to inclement weather during the week, Saturday shall be a voluntary make up day.

**NO. 124:** Means eight (8) hours shall constitute a day's work on all classes of work between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. The pay for time worked during these hours shall be at the regular wage rate. The regular workweek shall be Monday through Friday. Employment from 4:30 p.m. to 12:00 midnight, Monday through Friday, shall be paid for at one and one-half (1½) times the regular hourly rate. From 12:00 midnight until 8:00 a.m. on any day shall be paid for at twice the regular hourly rate. All time worked on Sundays and the recognized holidays shall be paid at the rate of double (2) time. It is understood that forty (40) hours shall constitute a regular workweek, (5-8's) Sunday Midnight through Friday Midnight, understanding anything over eight (8) hours is one and one-half (1½) times the hourly wage rate.

**BOONE COUNTY  
HOLIDAY SCHEDULE – BUILDING CONSTRUCTION**

**NO. 3:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day (November 11), Thanksgiving Day, and Christmas Day shall be compensated at the double (2) time rate of pay. When any of these holidays fall on a Sunday, the following Monday shall be observed. No work shall be performed on the days set forth except in cases of emergencies to protect life or property.

**NO. 4:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day shall be paid at the double time rate of pay. If any of the above holidays fall on Sunday, Monday will be observed as the recognized holiday. If any of the above holidays fall on Saturday, Friday will be observed as the recognized holiday.

**NO. 5:** All work that shall be done on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day shall be paid at the double (2) time rate of pay.

**NO. 7:** The following days are assigned days and are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This is applied to protect Labor Day. When a holiday falls during the normal workweek, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week. However, no reimbursement for these eight (8) hours is to be paid to the workman unless worked. If workman are required to work the above enumerated holidays or days observed as such, or on Sunday, they shall receive double (2) the regular rate of pay for such work.

**NO. 8:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day, or the days observed in lieu of these holidays, shall be paid at the double time rate of pay.

**NO. 15:** All work accomplished on the recognized holidays of New Year's Day, Decoration Day (Memorial Day), Independence Day (Fourth of July), Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, or days observed as these named holidays, shall be compensated for at double (2) the regular hourly rate of wages plus fringe benefits. If a holiday falls on Saturday, it shall be observed on the preceding Friday. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day, Christmas Day, Decoration Day or Independence Day except to preserve life or property.

**NO. 19:** All work done on New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, and Christmas Day shall be paid at the double time rate of pay. The employee may take off Friday following Thanksgiving Day. However, the employee shall notify his or her Foreman, General Foreman or Superintendent on the Wednesday preceding Thanksgiving Day. When one of the above holidays falls on Sunday, the following Monday shall be considered a holiday and all work performed on either day shall be at the double (2) time rate. When one of the holidays falls on Saturday, the preceding Friday shall be considered a holiday and all work performed on either day shall be at the double (2) time rate.

**NO. 23:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day and Sundays shall be recognized holidays and shall be paid at the double time rate of pay. When a holiday falls on Sunday, the following Monday shall be considered a holiday.

**NO. 44:** All work done on New Year's Day, Memorial Day, Independence Day, Veteran's Day, Thanksgiving Day, and Christmas Day shall be paid at the double time rate of pay. If a holiday falls on a Sunday, it shall be observed on the Monday following. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on these days except in emergency to protect life or property. All work performed on these holidays shall be compensated at double the regular hourly rate for the work performed. Overtime shall be computed at half-hour intervals.

**NO. 45:** All work performed on New Year's Day, Memorial Day, Fourth of July, Veteran's Day, Thanksgiving Day, Labor Day, Christmas Day, or days celebrated as such, shall be paid at the double time rate of pay. When a National holiday falls on Sunday, Monday shall be observed as the holiday. When a National holiday falls on Saturday, the preceding Friday will be observed as the holiday.



**BOONE COUNTY  
HOLIDAY SCHEDULE – BUILDING CONSTRUCTION**

**NO. 54:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving Day, and Christmas Day shall be paid at the double (2) time rate of pay. When a holiday falls on Saturday, it shall be observed on Friday. When a holiday falls on Sunday, it shall be observed on Monday.

**NO. 55:** The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 60:** All work performed on New Year's Day, Armistice Day (Veteran's Day), Decoration Day (Memorial Day), Independence Day (Fourth of July), Thanksgiving Day and Christmas Day shall be paid at the double time rate of pay. No work shall be performed on Labor Day except when triple (3) time is paid. When a holiday falls on Saturday, Friday will be observed as the holiday. When a holiday falls on Sunday, the following Monday shall be observed as the holiday.

**NO. 66:** All work performed on Sundays and the following recognized holidays, or the days observed as such, of New Year's Day, Decoration Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, shall be paid at double (2) the hourly rate plus an amount equal to the hourly Total Indicated Fringe Benefits. Whenever any such holidays fall on a Sunday, the following Monday shall be observed as a holiday.

**NO. 69:** All work performed on New Year's Day, Memorial Day, July Fourth, Labor Day, Veteran's Day, Thanksgiving Day or Christmas Day shall be compensated at double (2) their straight-time hourly rate of pay. Friday after Thanksgiving and the day before Christmas are also holidays, however, if the employer chooses to work the normal work hours on these days, the employee will be paid at straight -time rate of pay. If a holiday falls on a Saturday, the holiday will be observed on Saturday; if a holiday falls on a Sunday, the holiday will be observed on the following Monday.

**NO. 74:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, shall be paid at double (2) time of the hourly rate of pay. In the event one of the above holiday's falls on Saturday, the holiday shall be celebrated on Saturday. If the holiday falls on Sunday, the holiday will be celebrated on Monday.

**NO. 76:** Work performed on Holidays shall be paid at the rate of two times the normal rate. Holidays are: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day. If a holiday falls on a Sunday, it shall be celebrated on the following Monday, if it falls on Saturday, it shall be celebrated on the preceding Friday.

OCCUPATIONAL TITLE	* Date of Increase	Basic Hourly Rates	Over-Time Schedule	Holiday Schedule	Total Fringe Benefits
Carpenter	7/12	\$29.52	7	16	\$13.50
Millwright	7/12	\$29.52	7	16	\$13.50
Pile Driver	7/12	\$29.52	7	16	\$13.50
Electrician (Outside-Line Construction)\Lineman		\$36.36	9	12	\$5.00 + 42.5%
Lineman Operator		\$31.39	9	12	\$5.00 + 42.5%
Lineman - Tree Trimmer		\$22.68	32	31	\$5.00 + 23%
Groundman		\$24.27	9	12	\$5.00 + 42.5%
Groundman - Tree Trimmer		\$16.72	32	31	\$5.00 + 23%
Operating Engineer					
Group I	8/12	\$25.24	21	5	\$22.50
Group II	8/12	\$24.89	21	5	\$22.50
Group III	8/12	\$24.69	21	5	\$22.50
Group IV	8/12	\$21.04	21	5	\$22.50
Oiler-Driver	8/12	\$21.04	21	5	\$22.50
Laborer					
General Laborer	7/12	\$25.81	2	4	\$11.52
Skilled Laborer	7/12	\$26.41	2	4	\$11.52
Truck Driver-Teamster					
Group I		\$26.57	22	19	\$9.85
Group II		\$26.73	22	19	\$9.85
Group III		\$26.72	22	19	\$9.85
Group IV		\$26.84	22	19	\$9.85
Traffic Control Service Driver		\$26.415	28	27	\$9.045

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate sheet.

For additional information regarding the application of the Lineman Tree Trimmer and the Groundman Tree Trimmer subcategories of the occupational title of Electrician (Outside-Line Construction)\Lineman), see the Labor and Industrial Relations Commission Order of June 21, 2012, in the Matter of Objection Nos. 122-237.

**REPLACEMENT PAGE  
BOONE COUNTY  
OVERTIME SCHEDULE – HEAVY CONSTRUCTION**

**FED:** Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

**NO. 2:** Means a regular workweek shall be forty (40) hours and will start on Monday and end on Friday. The Employer shall have the option of working five 8-hour days or four 10-hour days Monday through Friday. If an Employer elects to work five 8-hour days during any workweek, hours worked more than eight (8) per day or 40 per week shall be paid at time and one-half the hourly rate Monday through Friday. If an Employer elects to work four 10-hour days in a week, work performed more than ten (10) hours per day or 40 hours per week shall be paid at time and one-half the hourly rate Monday through Friday. When working a five 8-hour day schedule and an Employer is prevented from working forty (40) hours Monday through Friday, or any part thereof, by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. If an Employer is working a four 10-hour day schedule and loses a day due to inclement weather, he may work 10 hours Friday at straight time. All hours worked over the 40 hours Monday through Friday will be paid at 1 ½ overtime rate. A workday shift is to begin at the option of the Employer, between 6:00 a.m. and not later than 9:00 a.m. However, the project starting time may be advanced or delayed if required. If workmen are required to work the enumerated holidays or days observed as such or Sundays, they shall receive double (2) the regular rate of pay for such work. Overtime shall be computed at one-half (1/2) hour intervals. Shift: The Contractor may elect to work one, two or three shifts on any work. When operating on more than one shift, the shifts shall be known as the day shift, swing shift, and graveyard shift as such terms are recognized in the industry. When two shifts are worked on any operation, the shifts will consist of eight (8) or ten (10) hours exclusive of lunchtime. When three shifts are worked the first day or day shift will consist of eight (8) hours exclusive of lunchtime. The second or swing shift shall consist of seven and one-half (7 1/2) hours work for eight hours pay, exclusive of lunchtime, and the third or the graveyard shift shall consist of seven (7) hours work for eight (8) hours pay, exclusive of the lunchtime. All time in excess of normal shifts shall be considered overtime. Multiple shift (the two or three shift) operation will not be construed on the entire project if at any time it is deemed advisable and necessary for the Employer to multiple shift a specific operation. However, no shift shall be started between midnight and six a.m. except the graveyard shift on a three-shift operation, or except in an unusual or emergency situation. If an Employer starts a shift between midnight and 6 a.m. except the graveyard shift on a three-shift operation, he shall reimburse all employees for the entire shift at the double time rate. Completion of the second shift on a two-shift operation or completion of the graveyard shift on a three-shift operation that carries over into Saturday morning, shall be at the straight time rate. Overtime shall be computed at ½ hour intervals.

**NO. 7:** Means the regular work week shall start on Monday and end on Friday, except where the Employer elects to work Monday through Thursday, ten (10) hours per day. All work over ten (10) hours in a day or forty (40) hours in a week shall be at the overtime rate of one and one-half (1½) times the regular hourly rate. The regular work day shall be either eight (8) or ten (10) hours. If a job can't work forty (40) hours Monday through Friday because of inclement weather or other conditions beyond the control of the Employer, Friday or Saturday may be worked as a make-up day at straight time (if working 4-10's). Saturday may be worked as a make-up day at straight time (if working 5-8's). Make-up days shall not be utilized for days lost due to holidays. A workday is to begin at the option of the Employer but not later than 11:00 a.m. except when inclement weather, requirements of the owner or other conditions beyond the reasonable control of the Employer prevent work. Except as worked as a make-up day, time on Saturday shall be worked at one and one-half (1½) times the regular rate. Work performed on Sunday shall be paid at two (2) times the regular rate. Work performed on recognized holidays or days observed as such, shall also be paid at the double (2) time rate of pay.

**NO. 9:** Eight (8) hours shall constitute a work day between the hours of 7:00 a.m. and 4:30 p.m. Forty (40) hours within five (5) days, Monday through Friday inclusive, shall constitute the work week. Work performed in the 9th and 10th hour, Monday through Friday, shall be paid at time and one-half (1½) the regular straight time rate of pay. Contractor has the option to pay two (2) hours per day at the time and one-half (1½) the regular straight time rate of pay between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. Work performed in the first eight (8) hours on Saturday shall be paid at the rate of one and eight tenths (1.8) the regular straight time rate. Work performed outside these hours and on Sundays and recognized legal holidays, or days celebrated as such, shall be paid for at the rate of double (2) time.

**REPLACEMENT PAGE  
BOONE COUNTY  
OVERTIME SCHEDULE – HEAVY CONSTRUCTION**

**NO. 21:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day shall be paid for at double (2) the straight-time rate of pay. Any of the above listed holidays falling on Sunday, shall be observed on the following Monday and paid for at double (2) the straight-time rate of pay. Any of the above listed holidays falling on Saturday shall be observed on the previous Friday, and paid for at double (2) the straight-time rate of pay. If any of the above listed holidays fall on Friday, Saturday, Sunday, or Monday, creating a three-day weekend, then the entire three (3) days (either Friday, Saturday, and Sunday – if the holiday falls on Friday or Saturday; or Saturday, Sunday, and Monday – if the holiday falls on Sunday or Monday) shall be paid for at double (2) the straight-time rate of pay.

**NO. 22:** Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interested parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

**NO. 26:** Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interest parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

**NO. 28:** Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interest parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

**NO. 32:** Means the overtime rate shall be time and one-half the regular rate for work over forty (40) hours per week. Sundays and Holidays shall be paid at double the straight time rate.

**REPLACEMENT PAGE  
BOONE COUNTY  
HOLIDAY SCHEDULE – HEAVY CONSTRUCTION**

**NO. 4:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, or observed as such, shall be paid at the double time rate of pay. When a Holiday falls on a Sunday, Monday shall be observed. No work shall be performed on Labor Day, except in case of jeopardy to life or property. This is applied to protect Labor Day.

**NO. 5:** The following days are recognized as holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward a forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workman unless worked. If workmen are required to work the above recognized holidays or days observed as such, or Sundays, they shall receive double (2) the regular rate of pay for such work. The above shall apply to the four 10's Monday through Friday work week. The ten (10) hours shall be applied to the forty (40) hour work week.

**NO. 12:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, or days celebrated as such, shall be paid at the double time rate of pay. When one of the foregoing holidays falls on Sunday, it shall be celebrated on the following Monday. When one of the foregoing holidays falls on Saturday, it shall be celebrated on the Friday before the holiday.

**NO. 16:** The following days are recognized as holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on Sunday, it shall be observed on the following Monday. If a holiday falls on Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid to the worker unless worked. If workers are required to work the above recognized holidays or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 19:** The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 27:** The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 31:** All work performed on New Year's Day, Presidents' Day, Veterans' Day, Good Friday, Decoration Day, Fourth of July, Labor Day, Christmas Eve Day, Christmas Day, Thanksgiving Day and Day after Thanksgiving or days celebrated for the same.

**AFFIDAVIT OF COMPLIANCE WITH THE PREVAILING WAGE LAW**

Before me, the undersigned Notary Public, in and for the County of \_\_\_\_\_

State of \_\_\_\_\_, personally came and appeared (name and title)

\_\_\_\_\_ of the (name of company)

\_\_\_\_\_ (a corporation) (a partnership) (a proprietorship)

and after being duly sworn did depose and say that all provisions and requirements set out in Chapter 290 Sections 290.210 through and including 290.340, Missouri Revised Statutes, pertaining to the payment of wages to workmen employed on public works projects have been fully satisfied and there has been no exception to the full and complete compliance with said provisions and requirements and with Wage Determination NO. \_\_\_\_\_ issued by the Division of Labor Standards on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in carrying out the Contract and work in connection with

(name of project) \_\_\_\_\_ located at

(name of institution) \_\_\_\_\_ in \_\_\_\_\_ County,

Missouri and completed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

## INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=75bce2e261405110VgnVCM1000004718190aRCRD&vgnnextchannel=75bce2e261405110VgnVCM1000004718190aRCRD>

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. **Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling or the last page of that Memorandum that includes your firm's name with confirmation of enrollment.**

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

**AFFIDAVIT**  
**(Only Required for Certification of Individual Bidder (Option #2))**

State of Missouri                    )  
  )SS.  
County of \_\_\_\_\_            )

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Social Security Number  
or Other Federal I.D. Number

\_\_\_\_\_  
Printed Name

On the date above written \_\_\_\_\_ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

\_\_\_\_\_  
Notary Public

My Commission Expires: .

N/A

19





*"No Bid" Response Form*

**Boone County Purchasing**  
613 E. Ash, Room 109  
Columbia, MO 65201

Amy Robbins, Senior Buyer  
(573) 886-4392 – Fax: (573) 886-4390

**"NO BID RESPONSE FORM"**

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

**Bid: 05-22JAN13 – Obstruction Inspection and Wet Sprinkler Test and Inspect**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for not bidding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*na N/A*

**CERTIFICATION OF INDIVIDUAL BIDDER**

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- \_\_\_\_ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
  
- \_\_\_\_ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.
  
- \_\_\_\_ 3. I have provided a completed application for a birth certificate pending in the State of \_\_\_\_\_. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

W/A

na



## Request for Bid (RFB)

Boone County Purchasing  
613 E. Ash Street, Room 109  
Columbia, MO 65201

***Amy Robbins, Senior Buyer***  
(573) 886-4392 – Fax: (573) 886-4390  
Email: arobbins@boonecountymo.org

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### ***Bid Data***

Bid Number: **05-22JAN13**  
Commodity Title: **Obstruction Inspection and Wet Sprinkler Test and Inspect**

### **DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT**

#### ***Bid Submission Address and Deadline***

Day / Date: **Tuesday, January 22, 2013**  
Time: **10:30 A.M. C.T. (Bids received after this time will be returned unopened)**  
Location / Mail Address: **Boone County Purchasing Department  
Boone County Annex Building  
613 E. Ash Street  
Columbia, MO 65201**  
Directions: The Purchasing office is located on the Southeast corner at 7<sup>th</sup> Street and Ash Street. Enter the building from the South side. Wheel chair accessible entrance is available.

#### ***Pre-Bid Conference (Optional)***

Day / Date: **Tuesday, January 15, 2013**  
Time: **10:00 A.M. Central Time**  
Location: **Boone County Sheriff Department  
2121 County Drive  
Columbia, MO 65202**

#### ***Bid Opening***

Day / Date: **Tuesday, January 22, 2013**  
Time: **10:30 A.M. C.T. (Bids received after this time will be returned unopened)**  
Location / Address: **Boone County Annex Building  
613 E. Ash Street  
Columbia, MO 65201**

#### ***Bid Contents***

- 1.0: **Introduction and General Conditions of Bidding**
  - 2.0: **Primary Specifications**
  - 3.0: **Response Presentation and Review**
  - 4.0: **Response Form**
- 
- Standard Terms and Conditions  
Insurance Requirements  
Prevailing Wage Affidavit  
OSHA Affidavit  
Work Authorization Certification  
Certification of Individual Bidder  
Debarment Form**

## 1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:  
*Purchasing* - The Purchasing Department, including its Purchasing Director and staff.  
*Department(s) or Office(s)* - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.  
*Designee* - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.  
*Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.  
*Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.  
*Supplier* - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addendums, bid tabulations and bid awards are posted on our web site at: [www.showmeboone.com](http://www.showmeboone.com)  
 Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. An **optional pre-bid conference** has been scheduled for **January 15, 2013 at 10:00 a.m.** at the Boone County Sheriff Department, 2121 County Drive, Columbia, Missouri 65202. The purpose of the meeting will be to address any questions or concerns regarding the bid. All bidders are **strongly urged** to attend.
- 1.3.3. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.

- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
- 1) the provisions of the Contract (as it may be amended);
  - 2) the provisions of the Bid;
  - 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County," proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for the furnishing of all labor, materials, tools, equipment, transportation, services, and supervision to perform Obstruction Inspection and Wet Sprinkler Test and Inspection Services to the Boone County Sheriff – Jail and Annex as specified herein.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from January 1, 2013 through December 31, 2013. This contract is may be renewed in writing by the County for four (4) additional one (1) year periods following expiration of the first contract period.
  - 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the percentages outlined on the Response Form for the renewal periods.
  - 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, fuel surcharges, etc.
- 2.6. **SERVICE LOCATIONS** – Locations requiring inspection will include the Boone County Jail located at 2121 County Drive, Columbia, MO 65202 and the Boone County Sheriff Annex located at 2111 County Drive, Columbia, MO 65202.
- 2.7. **GENERAL CONDITIONS**
  - 2.7.1. This contract shall be for Obstruction Inspection and Wet Sprinkler Test and Inspection services as requested by the Boone County Sheriff Department, and as outlined herein.
  - 2.7.2. **5 year Obstruction Inspection.** This inspection shall consist of a piping and branch line conditions investigation to check for the presence of foreign organic and inorganic material. Required every 5 years.
  - 2.7.3. **Wet Sprinkler Test & Inspection.** Technicians shall perform inspections and diagnostic tests for the accessible fire sprinkler devices listed on the Response Form and currently connected to fire sprinkler system. Tests must be scheduled in advance.
  - 2.7.4. All known deficiencies affecting sprinkler system efficiency at any location shall be identified and reported in writing to the Boone County Sheriff Maintenance Manager, upon completion of the inspection at each location.
  - 2.7.5. All work shall be performed in accordance with the National Fire Prevention Association No. 25-2011 or latest edition, or where applicable, the edition as adopted by the local authority having jurisdiction shall apply.
  - 2.7.6. In the event any provision of this contract is not fulfilled by the contractor or the quality of workmanship is deemed to be unsatisfactory by the County, the County may, upon written notice to the contractor, terminate this contract within ten (10) days after such written notice.
  - 2.7.7. **Property Damage:** Contractor shall be responsible for repair of any damage to County property and restoration of any facility damage, beyond normal wear and tear, caused by Contractor's activities. Repair and restoration shall be to the satisfaction of the County. Any repair/restoration of these damages shall be performed at no cost to the County.

- 2.7.8. Prices shall include travel required to and from respective building sites. Contractor's pricing, per unit, shall include all of the contractor's overhead, including, but not limited to, trip related charges and mileage. Only the cost of the inspection, maintenance, and repair and parts will be paid under this order. All jobs are expected to require one (1) service person.
- 2.7.9. Labor quoted shall include all labor cost, insurance, overhead, profit, travel time, mileage, and be exclusive of taxes.
- 2.7.10. **Security:** The Contractor shall be responsible for providing and updating a list of the Contractor's employees working at any of the locations. The Contractor shall comply with all security measures required by Boone County. All facets of building security will be discussed with the awarded contractor at a post-award meeting.
- 2.7.11. **FOB Destination:** Prices quoted shall be for delivery FOB destination Boone County Sheriff Department, unloaded and installed. Freight charges shall be fully included and prepaid. The seller pays and bears the freight charges.
- 2.7.12. **Hazardous Materials:** The Contractor shall not use any materials or chemicals which may be a physical or health hazard without prior written approval of the Boone County Sheriff Maintenance Manager. At the Post Award Meeting, all requests for approval of any materials or chemicals deemed hazardous shall be submitted to the Boone County Sheriff Maintenance Manager with manufacturer's specifications and a completed "Material Safety Data Sheet" listing any Environmental Protection Agency (EPA) required information on usage and handling. The definition of hazardous materials includes such physical hazards as compressed gasses, flammable liquids and solids, combustibles, and chemical oxidizers. Also included are such health hazards as carcinogens, irritants, corrosives, sensitizers, and agents which damage the lungs, skin, eyes, or mucous membranes.

2.8. **CONTRACTOR QUALIFICATIONS AND EXPERIENCE**

- 2.8.1. The Contractor to whom a Obstruction Inspection and Wet Sprinkler Test and Inspection contract is awarded must provide evidence that they have past experience in the type of work as outlined in the attached specifications for a minimum of three years.
- 2.8.2. The Contractor must supply three references that this service has been provided for three consecutive years. Attachment A – Prior Experience may be used.
- 2.8.3. The Bidder, at time of bid submittal, shall possess the correct occupational licenses, all professional licenses or other authorizations necessary to carry out and perform the work required by the project pursuant to all-applicable Federal, State and Local laws, statutes, ordinances, and rules and regulations of any kind. **Copies of licenses should be submitted with the bid indicating that the entity bidding the project is licensed to perform the activities or work included in the bid documents.**
- 2.8.4. The Bidder is assumed to be familiar with all Federal, State and Local laws, ordinances, rules and regulations, that in any manner affect the work. Special attention is called to, but not limited to, the local environmental ordinances. Ignorance on the part of the Bidder will in no way relieve him from responsibility of compliance with all said laws, ordinances, rules and regulations.
- 2.8.5. In addition to complying with all pertinent codes and regulations, the successful Bidder must comply with:
  - 1. All pertinent requirements of the local codes and utility companies.
  - 2. National Electric Code, latest edition.
  - 3. Requirements of Underwriters Laboratories, Inc., for all items installed for which UL standards have been established.
- 2.8.6. The contractor shall comply with all laws, ordinances, rules and regulations of the jurisdictions in which the work may be performed.
- 2.8.7. **Sub-Contractors:** No subcontractors shall be used without prior approval of the Boone County Sheriff Maintenance Manager.
- 2.9. **Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry

an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

- 2.9.1. **Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$1,000,000.00 each employee, \$1,000,000.00 each accident, and \$1,000,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers' Liability Insurance for the protection of their employees not otherwise protected.
- 2.9.2. **Comprehensive General Liability Insurance** - The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

The Contractor has the option to provide **Owner's Contingent or Protective Liability and Property Damage** instead of the **Comprehensive General Liability Insurance**- The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum amounts of such insurance will be \$2,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply.

- 2.9.3. The Contractor has the option to provide **Owner's Contingent or Protective Liability and Property Damage** instead of the **Comprehensive General Liability Insurance**- The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply.
- 2.9.4. **COMMERCIAL Automobile Liability** – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.
- 2.9.5. **Proof of Carriage of Insurance** - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed, and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.



- 2.10. **INDEMNITY AGREEMENT:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.
- 2.11. **OSHA Program Requirements** – The Contractor is familiar with the requirements of 292.675 RSMo. The Contractor shall provide a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for their on-site employees, subcontractors or others acting on behalf of Contractor on-site which meets the requirements of 292.675 RSMo.
- 2.11.1. The Contractor and each subcontractor shall keep accurate records of those employees who are working on-site and a record of each such employee's completion of the OSHA program, **and certify compliance by affidavit at the conclusion of the project.**
- 2.11.2. The Contractor shall forfeit as a penalty to the County the sum of Two Thousand Five Hundred Dollars (\$2,500.00) plus One Hundred Dollars (\$100.00) for each employee employed by the Contractor or subcontractor, for each calendar day, or portion thereof, such employee is found to be employed in violation of 292.675 RSMo. Said amounts shall be withheld from all sums and amounts due under this provision when making payments to the Contractor.
- 2.12. **Overhead Line Protection - The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.
- 2.13. **PREVAILING WAGE:** The Contractor is aware that although Obstruction Inspection and Wet Sprinkler Test and Inspections are not subject to Missouri prevailing wage law, any repairs made to said systems as a result of inspection findings are subject to MO prevailing wage law. A copy of Annual Wage Order No. 19 is included with these bid documents for reference.

2.14. **INVOICING AND PAYMENT**

- 2.14.1. Billings may only include the prices listed in the vendor's bid response. No fees for set up, clean up, labor, delivery, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt of an **accurate MONTHLY** statement.

2.15. **SPECIAL CONDITIONS AND REQUIREMENTS**

- 2.15.1. **Inspection of Facilities:** It is the bidder's responsibility to become fully informed as to where services are to be provided and/or the nature and extent of the work required and its relation to any other work in the area include possible interference from other site activities. An **optional pre-bid conference** has been scheduled for **January 15, 2013 at 10:00 a.m.** at the Boone County Sheriff

Department, 2121 County Drive, Columbia, Missouri 65202. The purpose of the meeting will be to address any questions or concerns regarding the bid. All bidders are **strongly urged** to attend.

- 2.15.2. **Bid Clarification** - Any questions or clarifications concerning bid documents should be addressed in writing, PRIOR TO BID OPENING, to Amy Robbins, Senior Buyer, Purchasing, 613 E. Ash, Room 109, Columbia, Missouri 65201. Phone: (573) 886-4392 Fax: (573) 886-4390 or Email: [arobbins@boonecountymo.org](mailto:arobbins@boonecountymo.org).
- 2.15.3. **Designee** – Warren Brewer, Jail Administrator Boone County Jail 2111 County Drive, Columbia, MO 65202.
- 2.15.4. The County of Boone reserves the right to accept or reject any and all bids in the best interest of the County.

**3. Response Presentation and Review**

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at [www.showmeboone.com](http://www.showmeboone.com).
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - We will evaluate submitted responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.

### Search Results

**Current Search Terms: simplex\* grinnell\***

Your search for "Simplex\* Grinnell\*" returned the following results...

Entity	<b>SIMPLEXGRINNELL LP</b>	Status: <b>Active</b>
<b>DUNS: 010568913</b>	<b>CAGE Code: 3TX7</b>	<a href="#">View Details</a>
<b>Has Active Exclusion?: No</b>	<b>DoDAAC:</b>	
Entity	<b>GRINNELL LLC</b>	Status: <b>Active</b>
<b>DUNS: 930029140</b>	<b>CAGE Code: 6LX81</b>	<a href="#">View Details</a>
<b>Has Active Exclusion?: No</b>	<b>DoDAAC:</b>	

SAM | System for Award Management 1.0

IBM v1.610.20130129-1039

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of February 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri cooperative contract C113046003 – Year 2013 Police Interceptor Sedans and Police Interceptor Utility AWD Vehicles with Joe Machens Ford of Columbia, MO to purchase two (2) Ford Police Interceptor Sedans and eight (8) Ford Police Interceptor Utility AWD vehicles.

The terms of this Cooperative Agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

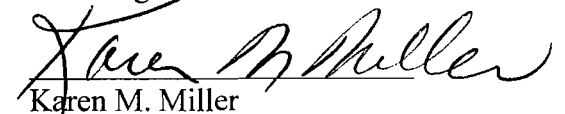
Done this 19th day of February, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



613 E. Ash Street, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: February 7, 2013  
RE: Cooperative Contract: *C113046003 – Year 2013 Police Interceptor Sedans and Police Interceptor Utility AWD Vehicles*

Purchasing and the Sheriff Department request permission to utilize the State of Missouri cooperative contract *C113046003 – Year 2013 Police Interceptor Sedans and Police Interceptor Utility AWD Vehicles* with Joe Machens Ford of Columbia, Missouri.

The contract is for two (2) 2013 Ford Police Interceptor Sedans and eight (8) Ford Police Interceptor Utility AWD vehicles and will be paid as follows:

Vehicle 1: Ford Police Interceptor Sedan: 2 @ \$22,908	2901 / 92400 - \$45,816.00
Vehicle 2: Ford Police Interceptor Sedan: 5 @ \$27,292	2901 / 92400 / \$136,460.00
Vehicle 3: Ford Police Interceptor Utility: 1 @ \$27,792	2901 / 92400 / \$27,792.00
Vehicle 4: Ford Police Interceptor Utility: 2 @ \$25,986	1255 / 92400 / \$25,986.00;
	2902 / 92400 / \$25,986.00

cc: Contract File  
Chad Martin, Leasa Quick / Sheriff Dept.

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Purch.

# PURCHASE REQUISITION

## BOONE COUNTY, MISSOURI

1/30/13

REQUEST DATE

507  
VENDOR NO.

Joe Machens Ford  
VENDOR NAME

ADDRESS

CITY

To: County Clerk's Office

Comm Order # 83-2013

Return to Auditor's Office

Please do not remove staple

**BID DOCUMENTATION**

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) Attached (>\$750 to \$4,499)
- Purchase is <\$750 and is NOT covered by an existing bid or sole source

**Not Subject To Bidding (select appropriate response below):**

- Utility
- Employee Travel/Meal Reimb
- Training (registration/conf fees)
- Dues
- Pub/Subscription/Transcript Copies
- Refund of Fees Previously Paid to County
- Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable
- Intergovernmental Agreement
- Not Susceptible to Bidding for Other Reasons (Explain):
- Mandatory Payment to Other Govt
- Court Case Travel/Meal Reimb
- Tool and Uniform Reimb
- Inmate Housing
- Remit Payroll Withheld
- Agency Fund Dist (dept #s 7XXX)

**#C113046003**

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department # 2901

Bill to Department # various

Department				Account				Item Description	Qty	Unit Price	Amount
2	9	0	1	9	2	4	0	2013 Ford Police Interceptor Sedan	2	22908.00	45816.00 ✓
2	9	0	1	9	2	4	0	2013 Ford Police Utility AWD	5	27292.00	136460.00 ✓
2	9	0	1	9	2	4	0	2013 Ford Police Utility AWD <i>with Rear A/C</i>	1	27792.00	27792.00 ✓
1	2	5	5	9	2	4	0	2013 Ford Police Utility AWD	1	25986.00	25986.00 ✓
2	9	0	2	9	2	4	0	2013 Ford Police Utility AWD	1	25986.00	25986.00 ✓
								<b>TOTAL</b>			<b>262040.00</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Melinda Bobbitt

Prepared By

*Chad Martin*  
Requesting Official  
Chad Martin

Auditor Approval

**PURCHASE AGREEMENT  
FOR  
2013 Ford Police Interceptor Sedan and 2013 Ford Police Interceptor Utility AWD  
for the Boone County Sheriff Department**

**THIS AGREEMENT** dated the 19<sup>th</sup> day of February 2013 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Joe Machens Ford, Inc.** herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **two (2) Ford Police Interceptor Sedans and eight (8) Ford Police Interceptor Utility AWDs**, all model year 2013 or newer in compliance with all bid specifications and any addendum issued for the State of Missouri Contract number **C113046003** as well as Joe Machens quote dated January 18, 2013 for add-ons. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the State of Missouri Contract number **C113046003** shall prevail and control over the vendor's bid response.

2. **Purchase** – The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with ten (10) Ford Police Interceptor Sedans as detailed below:

**Vehicle 1 – Quantity: Two (2) each**

<b>2013 Ford Police Interceptor Sedan: Line 18/P2M</b>	\$25,784.00
• Delete Line 18/P2M – 2013 Interceptor Sedan AWD EcoBoost	(\$3,745.00)
• Add Line 36 – Procurement Charge	\$600.00
• Add JL – Dark Toreador Red Exterior (1)	\$0.00
• Add UA – Ebony Black Exterior (1)	\$0.00
• Delete 13C – Dark Car Feature Delete	(\$19.00)
• Add 17I – Carpet Flooring	\$0.00
• Add 20P – Radio Noise Suppression Bonds	\$0.00
• Delete 21D – Spot Light – Driver Side	(\$178.00)
• Add 51G – Pre-Wiring for Grill Lamp, Siren, Speaker	\$0.00
• Add 64L – 18" Wheel Covers	\$0.00
• Add CW – Charcoal Cloth Interior	\$0.00
• Add STD – Interceptor Badge	\$0.00
• Delete 19D – Interceptor Badge	(\$0.00)
• Add 22/13P – Front Headlight Housing Prep Pkg.	\$101.00
• <del>Add 77B – Rear View Camera</del>	<del>\$230.00</del>
• Add 43E – Fleet Keyed Alike	\$40.00
• Add 549 – Mirrors Heated	\$55.00
• Add 76R – Reverse Sensing	\$275.00

Sub-Total per Vehicle	\$23,143.00
Boone County Discount for purchasing multiple vehicles	(\$235.00)
Per Vehicle Total	\$22,908.00
<b>Total for Vehicle 1: Quantity: Two (2) each</b>	<b>\$45,816.00</b>



**Vehicle 2: Quantity: Five (5) each**

<b>2013 Ford Police Interceptor Utility AWD: Line 24/K8A</b>	<b>\$24,925.00</b>
• Add Line 36 – Procurement Charge	\$600.00
• Add J1 – Kodiak Brown Metallic Exterior (1)	\$0.00
• Add UJ – Sterling Gray Metallic Exterior (1)	\$0.00
• Add UA – Ebony Black Exterior (1)	\$0.00
• Add YG – Medium Titanium Metallic Exterior (1)	\$0.00
• Add AQ – Arizona Beige Exterior (1)	\$0.00
• Add 43D – Dark Car Feature	\$0.00
• Delete 16C – Carpet Flooring	(\$105.00)
• Add 60R – Radio Noise Suppression Bonds	\$0.00
• Add 51Y – Spot Light – Driver Side	\$0.00
• Add 60A – Pre-Wiring for Grill Lamp, Siren, Speaker	\$0.00
• Delete 64B – 18” Wheel Covers	(\$51.00)
• Add FW – Charcoal Cloth Interior	\$0.00
• Add STD – Interceptor Badge	\$0.00
• Delete 9W – Rear Cloth Seat Delete, Add Vinyl Seat	(\$50.00)
• Add 61S – Remappable switches (requires Sync 53M)	\$127.00
• Add Line 28/53M – Sync (Voice Activated Bluetooth)	\$242.00
• Add Line 27/17T – Rear Cargo Lighting	\$41.00
• Add 18X – 100 watt Siren Speaker	\$290.00
• Add 66A – Front headlamp Lighting Solution	\$800.00
• Add 18W – Rear Window Power Delete	\$25.00
• Add 52P – Hidden Rear Door Lock Plunger/Rear Door Handles Inoperable	\$155.00
• Add 21B – Rear Video Camera (Requires Sync 53M)	\$248.00
• Add 59E – Fleet Keyed Alike	\$40.00
• Add 549 – Mirrors Heated	\$55.00
• Add 76R – Reverse Sensing	\$275.00
 Sub-Total per Vehicle	 \$27,617.00
Boone County Discount for purchasing multiple vehicles	(\$325.00)
Per Vehicle Total	\$27,292.00
<b>Total for Vehicle 2: Quantity: Five (5) each</b>	<b>\$136,460.00</b>

**Vehicle 3: Quantity: One (1) each**

<b>2013 Ford Police Interceptor Utility AWD: Line 24/K8A</b>	<b>\$24,925.00</b>
• Add Line 36 – Procurement Charge	\$600.00
• Add UA – Ebony Black Exterior (1)	\$0.00
• Add 43D – Dark Car Feature	\$0.00
• Delete 16C – Carpet Flooring	(\$105.00)
• Add 60R – Radio Noise Suppression Bonds	\$0.00
• Add 51Y – Spot Light – Driver Side	\$0.00
• Add 60A – Pre-Wiring for Grill Lamp, Siren, Speaker	\$0.00
• Delete 64B – 18” Wheel Covers	(\$51.00)
• Add FW – Charcoal Cloth Interior	\$0.00
• Add STD – Interceptor Badge	\$0.00
• Delete 9W – Rear Cloth Seat Delete, Add Vinyl Seat	(\$50.00)
• Add 61S – Remappable switches (Requires Sync 53M)	\$127.00
• Add Line 28/53M Sync (Voice Activated Bluetooth)	\$242.00

• Add 27/17T Rear Cargo Lighting	\$41.00
• Add 18X – 100 watt Siren Speaker	\$290.00
• Add 66A – Front Headlight Lighting Solution.	\$800.00
• Add 18W – Rear Windows Power Delete	\$25.00
• Add 52P – Hidden Rear Door Lock Plunger/Rear Door Handles Inoperable	\$155.00
• Add 21B – Rear View Camera (Requires Sync 53M)	\$248.00
• Add 59E – Fleet Keyed Alike	\$40.00
• Add 549 – Mirrors Heated	\$55.00
• Add 76R – Reverse Sensing	\$275.00
• Add Line 26/17A – Rear Air Conditioning	\$500.00
 Sub-Total per Vehicle:	 \$28,117.00
Boone County Discount for purchasing multiple vehicles	(\$325.00)
Per Vehicle Total	\$27,792.00
<b>Total for Vehicle 3: Quantity: One (1) each</b>	<b>\$27,792.00</b>

**Vehicle 4: Quantity: Two (2) each**

<b>2013 Ford Police Interceptor Utility AWD: Line 24/K8A</b>	<b>\$24,925.00</b>
• Add Line 36 – Procurement Charge	\$600.00
• Add YZ – Oxford White Exterior (2)	\$0.00
• Delete 43D – Dark Car Feature	(\$18.00)
• Add 16C – Carpet Flooring	\$0.00
• Add 60R – Radio Noise Suppression Bonds	\$0.00
• Delete 51Y – Spot Light – Driver Side Delete	(\$178.00)
• Add 64B – 18” Wheel Covers	\$0.00
• Add FW – Charcoal Cloth Interior	\$0.00
• Add STD – Interceptor Badge	\$0.00
• Delete 9W – Rear Cloth Seat Delete, Add Vinyl Seat	(\$50.00)
• Delete 60A – Pre-Wiring for Grill Lamp, Siren, Speaker Delete	(\$43.00)
• Add 27/17T Rear Cargo Lighting	\$41.00
• Add 68G – Rear Door Handles / Locks Inoperable	\$35.00
• Add 18W – Rear Window Power Delete	\$25.00
• Add 59J – Fleet Keyed Alike	\$40.00
• Add 549 – Mirrors Heated	\$55.00
• Add 76R – Reverse Sensing	\$275.00
• Add 21B – Rear Video Camera (Requires Sync 53M)	\$248.00
• Add Line 28/53M Sync (Voice Activated Bluetooth)	\$242.00
 Sub-Total per Vehicle:	 \$26,197.00
Boone County Discount for purchasing multiple vehicles	(\$211.00)
Per Vehicle Total	\$25,986.00
<b>Total for Vehicle 4: Quantity: Two (2) each</b>	<b>\$51,972.00</b>

Total contract cost for ten (10) vehicles is Two Hundred Sixty Two Thousand Forty Dollars and Zero Cents (\$262,040.00).

Note: For “fleet keyed alike”, contact Captain Chad Martin to obtain key number by calling (573) 875-1111, extension 6201.

3. **Delivery** - Vendor agrees to deliver vehicle as set forth in the bid documents and within 90 days after receipt of order. Delivery shall be to Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65201.

4. **Title** - Title in the name of: Boone County Sheriff Department. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

5. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

JOE MACHENS FORD, INC.

by *Jelly Jells*  
title Fleet Manager

BOONE COUNTY, MISSOURI

by: Boone County Commission  
*Daniel K. Atwill*  
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

*J. P. Moore*  
County Counselor

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren, County Clerk *my*

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Vehicle 1: 2901 / 92400 - \$45,816.00  
Vehicle 2: 2901 / 92400 / \$136,460.00  
Vehicle 3: 2901 / 92400 / \$27,792.00  
Vehicle 4: 1255 / 92400 / \$25,986.00; 2902 / 92400 / \$25,986.00

*Jane Pitchford by jg*      *02/08/13*  
Signature      Date      Appropriation Account

## STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or **e-mail** will be accepted. **U.S. mail only.**
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or ~~other governmental entities contract under more favorable terms.~~
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

**NOTIFICATION OF STATEWIDE CONTRACT**

October 5, 2012

**CONTRACT TITLE:** Patrol Vehicles: Current Model Year

**CURRENT CONTRACT PERIOD:** October 4, 2012 through End of Model Year

**BUYER INFORMATION:** Tammy Michel  
(573) 751-3114  
Tammy.Michel@oa.mo.gov

<b>RENEWAL INFORMATION</b>	<b>NO RENEWAL OPTION AVAILABLE</b>
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ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.  
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.  
Local Purchase Authority shall not be used to purchase supplies/services included  
in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's  
**Awarded Bid & Contract Document Search** located on the Internet at <http://www.oa.mo.gov/purch>.

*~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.*

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C113046001	4313370020 1	Don Brown Chevrolet, Inc. and Ally Contact: David Helterbrand 2244 South Kingshighway St. Louis, MO 63110 Phone: (314) 772-1400 Fax: (314) 772-5015 Email: <a href="mailto:dave@donbrownchevrolet.com">dave@donbrownchevrolet.com</a>	No	Yes
C113046002	4316465700 1	Landmark Dodge Contact: Larry Wilson 1900 S. Noland Rd. Independence, MO 64055 Phone: (816) 651-6767 Fax: (816) 833-0948 Email: <a href="mailto:landmarkdodge1@yahoo.com">landmarkdodge1@yahoo.com</a>	No	Yes

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C113046003	4309186700 0	Joe Machens Ford Contact: Kelly Sells 1911 West Worley Columbia, MO 65203 Phone: (573) 445-4411 Fax: (573) 445-8164 Email: <a href="mailto:ksells@machens.com">ksells@machens.com</a>	No	Yes

## STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
10/14/12 – End of Current Model Year	10/05/12	Initial issuance of new statewide contract



**PATROL CARS – CURRENT MODEL YEAR  
(Statewide)**

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**GENERAL INFORMATION**

C113046001, C113046002, and C113046003 are established for the purchase of current model year police package sedans. These are law enforcement vehicles and their purchase must be intended for law enforcement use. Specific information on warranty, ordering and delivery terms follows. Vehicle specifications and prices, including options, are included herein.

**BRAND AND MODEL**

C113046001:	Brand: Chevrolet	Model: Caprice 9C1 Police Package Sedan
	Brand: Chevrolet	Model: Chevrolet Impala 9C1 Police Package Four Door Sedan
	Brand: Chevrolet	Model: Tahoe PPV Police Package Sport Utility
C113046002:	Brand: Dodge	Model: Charger Police Sedan
C113046003:	Brand: Ford	Model: Police Interceptor Sedan
	Brand: Ford	Model: Police Interceptor Utility

**WARRANTY**

The Standard Factory Warranty shall apply to all vehicles. A properly executed warranty must be delivered with the vehicle. The warranty shall not become effective until the unit is placed in service. If special forms must be filed with the contractor, the State of Missouri will comply with this request.

The warranty shall commence upon delivery and acceptance of the equipment/supplies by the State of Missouri.

**ORDERING**

The agency shall issue its own PGQ (Quick Price Agreement) order on an as needed basis. The contractor must not ship until they are in receipt of a hard copy PGQ order.

The commodity service code to use for line items 001, 006, 010, 018, and 024 in SAM II will be 07006. The commodity service code to use for line item 008 will be 07048.

**DELIVERY**

Must be made between the hours of 8:00 AM and 12:00 Noon or 1:00 PM and 4:00 PM, Monday through Friday, holidays excepted.

In the event the contractor fails to deliver the vehicle by the stated ARO time, the State of Missouri reserves the right to find the same or similar vehicle from another source, and to charge the contractor the difference for the substitution. ~~The State of Missouri reserves the right to exercise this clause on a case-by-case basis, and to consider the degree of contractor responsibility in the delay.~~

**PATROL CARS – CURRENT MODEL YEAR  
(Statewide)**

**Line Item 013 – No Charge**

Police equipment mounting bracket located between front seats

**Line Item 014 - \$441.00**

Detective street appearance package. Includes spotlight and spotlight provision delete

**Line Item 015 - \$134.00**

Left (driver side) factory spotlight provision with 6" LED spotlight installed in lieu of a halogen spotlight

**Line Item 016 - \$352.00**

Connectivity Group, includes UConnect voice command with Bluetooth and auto-dimming rear view mirror with microphone

**Line Item 017 - \$89.00**

Additional Key FOBS. Four (4) additional FOBS

**DELIVERY:** Approximately 60-120 days after receipt of order.

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*The following line items will apply to co-operative procurement and state agency orders.*

**Line Item 034 - \$350.00 per vehicle**

Other State agencies and Cooperative Procurements may purchase cars off this contract. The total vehicle preparation cost for the vehicles processed through the contractors dealership is a per vehicle price.

**Line Item 037 - \$0.60 per mile**

Total round trip per mile to deliver cooperative procurement and other state agencies vehicles if requested.

\*\*\*\*\*

**Contract Number: C113046003**

**Contractor: Joe Machens Ford**

**Line Item 018**

**Commodity Service Code: 07006**

**MAKE/MODEL: 2013 Ford Police Interceptor Sedan**

**PRICE: \$25,784.00**

**EQUIPMENT INCLUDED IN PRICE**

- 
- V-6 type, 3.5 liter turbo-charged (EcoBoost) gasoline engine with heavy-duty cooling system and engine oil cooler
  - 148 mph top speed calibration
  - All wheel drive
  - Six speed automatic heavy-duty police calibration, column mounted gear selector and external oil cooler
  - Heavy-duty electric power assist steering
  - Tilt steering wheel
  - Heavy-duty fade resistant four wheel anti-lock disc brakes with power booster
  - Independent front and rear suspension. Front and rear stabilizer bars
  - Five (5) tires, 245/55R18 BSW, "W" speed rated (includes spare)
  - Five (5) 18" x 8" heavy-duty steel wheel (includes spare)
  - 18" Full Wheel Covers
  - 220 ampere heavy duty alternator
  - 750 c.c.a. minimum battery
  - Police type speedometer certified for accuracy
  - Speed Control
  - Air conditioning system with integral heater and defroster
  - Electric rear window defroster
  - AM/FM Stereo Radio
  - Power adjustable brake and accelerator pedals
  - AM and police radio noise suppression package
  - Rear inside door locks and handles fully operable
  - Automatic Deck Lid Release, ignition controlled
  - Deck lid and driver door key lock cylinder
  - Single key locking system
  - Heavy-duty front bucket seats without console, designed for police usage and covered with heavy-duty cloth fabric.
  - 6-way power adjusting driver seat
  - Heavy-duty cloth bench rear seat
  - Driver and front passenger air bags, driver and passenger side curtain air bags, and driver and front passenger seat mounted thorax air bags
  - Full carpeting both front and rear
  - Carpeted floor mats
  - Front license bracket

**PATROL CARS – CURRENT MODEL YEAR  
(Statewide)**

- Spotlight provision, left hand with 6” unity halogen spotlight
- Police power pigtail harness
- Pre-wiring for grill lamp, siren, and speaker
- Courtesy lamps disabled when any door is opened
- Power windows and door locks, rear power windows operable from rear seat and driver’s seat, rear window lockout switch controllable from driver’s position
- Overhead high intensity auxiliary dome lamp wired and switched independently from dome lamp
- Standard Production Solid Color Exterior and Standard Interior Trim
- L.H and R.H power adjusting outside rearview mirrors

**AVAILABLE OPTIONS**

**Line Item 019 – \$2,745.00 (credit)**

Turbo-charged 3.5 liter V6 engine delete and replace with normally aspirated 3.5 liter V6 (TiVCT) gasoline engine

**Line Item 020 - \$3,745.00 (credit)**

All wheel drive delete and replace with standard front wheel drive. Requires normally aspirated 3.5 liter V6 engine

**Line Item 021 - \$496.00**

Includes reverse sensing Ford Sync

**Line Item 022 - \$101.00**

Headlamp housing prep package. Does not include LED installed lights. Option Code 13P

**Line Item 023 - \$110.00**

Left (driver side) factory spotlight provision with 6” LED spotlight installed in lieu of halogen spotlight

**DELIVERY:** Approximately 90-120 days after receipt of order.

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*The following line items will apply to co-operative procurement and state agency orders.*

**Line Item 035 - \$600.00 per vehicle**

Other State agencies and Cooperative Procurements may purchase cars off this contract. The total vehicle preparation cost for the vehicles processed through the contractors dealership is a per vehicle price.

**Line Item 037 - \$0.47 per mile**

Total round trip per mile to deliver cooperative procurement and other state agencies vehicles if requested.

\*\*\*\*\*

**Contract Number: C113046003**

**Contractor: Joe Machens Ford**

**Line Item 024**

**Commodity Service Code: 07006**

**MAKE/MODEL: 2013 Ford Police Interceptor Utility AWD**

**PRICE: \$24,925.00**

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**EQUIPMENT INCLUDED IN PRICE**

- V-6 type, 3.7 liter normally aspirated gasoline engine with heavy-duty cooling system and engine oil cooler
- All wheel drive
- Six speed automatic heavy-duty police calibration, column mounted gear selector and auxiliary oil cooler
- Heavy-duty fade resistant four wheel disc anti-lock disc brakes with power booster
- Heavy-duty electric power assist steering
- Tilt steering wheel
- Independent front and rear suspension. Front and rear stabilizer bars
- Five (5) tires, 245/55R18 BSW, “W” speed rated (includes spare)
- Five (5) 18” x 8” heavy-duty steel wheel (includes spare)
- 18” Full Wheel Covers
- 220 ampere heavy-duty alternator

**PATROL CARS – CURRENT MODEL YEAR**  
**(Statewide)**

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- 750 c.c.a. minimum battery
- Police type speedometer certified for accuracy
- Speed Control
- Air conditioning system with integral heater and defroster
- Electric rear window defroster
- AM/FM Stereo Radio
- Power adjustable brake and accelerator pedals
- AM and police radio noise suppression package
- Power windows and door locks, rear power window operable from rear seat and driver's seat, rear window lockout switch controllable from driver's position
- Rear inside door locks and handles fully operable
- Lift gate key lock cylinder and driver door key lock cylinder
- Single key locking system
- Heavy-duty front bucket seats without center console, designed for police usage and covered with heavy-duty cloth fabric. 6-way power adjusting driver seat
- Privacy glass for second and third row
- Heavy-duty cloth bench rear seat
- Driver and front passenger air bags, driver and passenger side curtain air bags and driver and front passenger seat mounted thorax air bags
- Full carpeting first and second row
- Carpeted floor mats
- Front license bracket
- Spotlight provision, left hand with 6" halogen spotlight
- Police power pigtail harness
- Pre-wiring for grill lamp, siren and speaker
- Courtesy lamps disabled when any door is opened
- Overhead high intensity auxiliary dome lamp
- Standard production solid color exterior and standard interior trim
- Left hand and right hand power adjusting outside rearview mirrors

**AVAILABLE OPTIONS**

**Line Item 025– \$ 1,001.00 (credit)**

All wheel drive delete and replace with standard front wheel drive

**Line Item 028 - \$242.00**

Ford Sync

**Line Item 029 - \$103.00**

Headlamp housing prep package. Does not include LED installed lights.

**Line Item 030 – \$251.00**

Left (driver side) factory spotlight provision with 6" LED spotlight installed in lieu of halogen spotlight.

**Line Item 026 - \$500.00**

Auxiliary air conditioning

**Line Item 027 - \$41.00**

Red/White dome lamp in cargo area

**DELIVERY:** Approximately 90 to 120 days after receipt of order.

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*The following line items will apply to co-operative procurement and state agency orders.*

**Line Item 036 - \$600.00 per vehicle**

Other State agencies and Cooperative Procurements may purchase cars off this contract. The total vehicle preparation cost for the vehicles processed through the contractors dealership is a per vehicle price.

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**Line Item 037 - \$0.40 per mile**

Total round trip per mile to deliver cooperative procurement and other state agencies vehicles if requested.

# JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

January 18, 2013

Boone County Sheriff's Office  
2121 E. County Dr.  
Columbia, MO 65202

Subject: Joe Machens Vehicle Proposals

To: Whom it May Concern;

As per the requested quote on Ford vehicles, Joe Machens Ford proposes the following. These proposed vehicles include the factory standard options. These vehicles also have the standard options from the State of Missouri Contract and other manufacturer options, unless noted below.

## Vehicle 1 - (Quantity 2 from State Contract #C113046003)

### Price - Line Item/Dealer Code - Option

\$25,784 – Line 18/P2M – 2013 Interceptor Sedan AWD EcoBoost  
-\$3,745 – Line 20/P2L – Front wheel drive only 3.5 V6  
\$600 – Line 36 – Procurement Charge  
\$N/C – JL – Dark Toreador Red Exterior (1)  
\$N/C – UA – Ebony Black Exterior (1)

### Standard Options from Missouri State Contract:

\$N/C – 13C – Dark Car Feature  
\$N/C – 17I – Carpet Flooring  
\$N/C – 20P – Radio Noise Suppression Bonds  
\$N/C – 21D – Spot Light – Driver Side  
\$N/C – 51G – Pre-Wiring for Grill Lamp, Siren, Speaker  
\$N/C – 64L – 18" Wheel Covers  
\$N/C – CW – Charcoal Cloth Interior  
\$N/C – STD – Interceptor Badge

### Delete Standard Options from Missouri State Contract:

-\$19 – 13C – Dark Car Feature Delete  
-\$178 – 21D – Spotlight Delete  
-\$N/C – 19D – Interceptor Badge Delete

### Add Optional equipment from Missouri State Contract:

\$101 – Line 22/13P – Front Headlight Housing Prep Pkg.  
\$230 – 77B – Rear View Camera  
\$40 – 43E – Fleet Keyed Alike ( ) - Contact <sup>Martin</sup> Captain for Key #  
\$55 - 549 - Mirrors Heated at 573-875-1111 x6201  
\$275 – 76R – Reverse Sensing

### Total

\$23,143 per vehicle  
-\$235 Boone County Discount per vehicle  
**\$22,908 Total per vehicle**



# JOE MACHENS FORD LINCOLN

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## Vehicle 2 - (Quantity 5 from State Contract #C113046003)

### Price - Line Item/Dealer Code - Option

\$24,925 – Line 24/K8A – 2013 Interceptor Utility AWD

\$600 – Line 36 – Procurement Charge

\$N/C – J1 – Kodiak Brown Metallic Exterior (1)

\$N/C – UJ – Sterling Gray Metallic Exterior (1)

\$N/C – UA – Ebony Black Exterior (1)

\$N/C – YG – Medium Titanium Metallic Exterior (1)

\$N/C – AQ – Arizona Beige Exterior (1)

### Standard Options from Missouri State Contract:

\$N/C – 43D – Dark Car Feature

\$N/C – 16C – Carpet Flooring

\$N/C – 60R – Radio Noise Suppression Bonds

\$N/C – 51Y – Spot Light – Driver Side

\$N/C – 60A – Pre-Wiring for Grill Lamp, Siren, Speaker

\$N/C – 64B – 18" Wheel Covers

\$N/C – FW – Charcoal Cloth Interior

\$N/C – STD – Interceptor Badge

### Delete Standard Options from Missouri State Contract:

-\$50 – 9W – Rear Cloth Seat Delete, Add Vinyl Seat

-\$105 – 16C – Carpet Flooring Delete

-\$51 – 64B – 18" Wheel Cover Delete

### Add Optional equipment from Missouri State Contract:

\$127 – 61S – Remappable switches (Requires Sync 53M)

\$242 – Line 28/53M – Sync (Voice Activated Bluetooth)

\$41 – Line 27/17T – Rear Cargo Lighting

\$290 – 18X – 100 watt Siren Speaker

\$800 – 66A – Front Headlamp Lighting Solution

\$25 – 18W – Rear Window Power Delete

\$155 – 52P – Hidden Rear Door Lock Plunger/Rear Door Handles Inoperable

\$248 – 21B – Rear Video Camera (Requires Sync 53M)

\$40 – 59E – Fleet Keyed Alike  Contact Captain Martin for key #  
at 573-875-1111 & 6201

\$55 - 549 - Mirrors Heated

\$275 – 76R – Reverse Sensing

### Total

\$27,617 per vehicle

-\$325 Boone County Discount per vehicle

**\$27,292 Total per vehicle**



LINCOLN

# JOE MACHENS FORD LINCOLN

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## Vehicle 3 - (Quantity 1 from State Contract #C113046003)

### Price - Line Item/Dealer Code - Option

\$24,925 - Line 24/K8A - 2013 Interceptor Utility AWD

\$600 - Line 36 - Procurement Charge

\$N/C - UA - Ebony Black Exterior (1)

### Standard Options from Missouri State Contract:

\$N/C - 43D - Dark Car Feature

\$N/C - 16C - Carpet Flooring

\$N/C - 60R - Radio Noise Suppression Bonds

\$N/C - 51Y - Spot Light - Driver Side

\$N/C - 60A - Pre-Wiring for Grill Lamp, Siren, Speaker

\$N/C - 64B - 18" Wheel Covers

\$N/C - FW - Charcoal Cloth Interior

\$N/C - STD - Interceptor Badge

### Delete Standard Options from Missouri State Contract:

-\$50 - 9W - Rear Cloth Seat Delete, Add Vinyl Seat

-\$105 - 16C - Carpet Flooring Delete

-\$51 - 64B - 18" Wheel Cover Delete

### Add Optional equipment from Missouri State Contract:

\$127 - 61S - Remappable switches (Requires Sync 53M)

\$242 - Line 28/53M - Sync (Voice Activated Bluetooth)

\$41 - Line 27/17T - Rear Cargo Lighting

\$290 - 18X - 100 watt Siren Speaker

\$800 - 66A - Front Headlamp Lighting Solution

\$25 - 18W - Rear Window Power Delete

\$155 - 52P - Hidden Rear Door Lock Plunger/Rear Door Handles Inoperable

\$248 - 21B - Rear Video Camera (Requires Sync 53M)

\$40 - 59E - Fleet Keyed Alike 

\$55 - 549 - Mirrors Heated

\$275 - 76R - Reverse Sensing

\$500 - Line 26/17A - Rear Air Conditioning

*Contact Captain Martin for Key #  
at 573-875-1111 x 6201*

### Total

\$28,117 per vehicle

-\$325 Boone County Discount per vehicle

**\$27,792 Total per vehicle**



LINCOLN

# JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

## Vehicle 4 - (Quantity 2 from State Contract #C113046003)

### Price - Line Item/Dealer Code - Option

\$24,925 – Line 24/K8A – 2013 Interceptor Utility AWD

\$600 – Line 36 – Procurement Charge

\$N/C – YZ – Oxford White Exterior (2)

### Standard Options from Missouri State Contract:

\$N/C – 43D – Dark Car Feature

\$N/C – 16C – Carpet Flooring

\$N/C – 60R – Radio Noise Suppression Bonds

\$N/C – 51Y – Spot Light – Driver Side

\$N/C – 64B – 18" Wheel Covers

\$N/C – FW – Charcoal Cloth Interior

\$N/C – STD – Interceptor Badge

### Delete Standard Options from Missouri State Contract:

-\$50 – 9W – Rear Cloth Seat Delete, Add Vinyl Seat

-\$18 – 43D – Dark Car Feature

-\$178 – 51Y – Spot Light – Driver Side Delete

-\$43 – 60A – Pre-Wiring for Grill Lamp, Siren, Speaker Delete

### Add Optional equipment from Missouri State Contract:

\$41 – Line 27/17T – Rear Cargo Lighting

\$35 – 68G – Rear Door Handles/ Locks Inoperable

\$25 – 18W – Rear Window Power Delete

\$40 – 59J – Fleet Keyed Alike ~~XXXXXXXXXX~~

\$55 - 549 - Mirrors Heated

\$275 – 76R – Reverse Sensing

\$248 – 21B – Rear Video Camera (Requires Sync 53M)

\$242 – Line 28/53M – Sync (Voice Activated Bluetooth)

*Contact Captain Martin for key #  
at 573-875-114 x6201*

### Total

\$26,197 per vehicle

-\$211 Boone County Discount per vehicle

**\$25,986 Total per vehicle**



LINCOLN



# JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

## Vehicle 5 - (Quantity 1 from State Contract #3-121101RJ)

### Price - Line Item/Dealer Code - Option

\$25,207 - Line 12/W1E - 2013 F150 Crew Cab 4x4

\$N/C - YZ - Oxford White Exterior (1)

### Standard Options from Missouri State Contract:

\$N/C - 99F - 5.0 V8

\$N/C - 157 - 6.5' Bed

\$N/C - 50S - Speed Control and Tilt

### Add Optional equipment from Missouri State Contract:

\$123 - 168 - Carpet Flooring

\$320 - Line 12A/535 - Tow Package

\$280 - Line 12H/XH9 - Limited Slip Rear Axle

\$N/C - CS - Cloth 40/20/40 Seats in lieu of std. Vinyl

\$320 - 64F - 17" Machine Aluminum Wheels

### Total

\$26,250 per vehicle

-\$208 Boone County Discount per vehicle

**\$26,042 Total per vehicle**

Joe Machens Ford appreciates your business and we look forward to servicing your needs in the future.

Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells

Fleet Manager

Joe Machens Ford

573-445-4411

ksells@machens.com



LINCOLN

Search Results

Current Search Terms: Joe\* machen\*

No records found for current search.

SAM | System for Award Management 1.0

IBM v1.564.20130111-1646

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of February 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation cooperative contract 3-121101RJ for the purchase of one (1) 2013 Ford 1/2 Ton 4x4 Crew Cab Pickup Truck for the Boone County Sheriff's Department with Joe Machens Ford of Columbia, MO.

The terms of this Cooperative Agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 19th day of February, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPB**  
Director



613 E. Ash Street, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

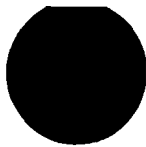
TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: February 8, 2013  
RE: Cooperative Contract: *3-121101RJ – 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck for the Boone County Sheriff Department*

Purchasing and the Sheriff Department request permission to utilize the Missouri Department of Transportation cooperative contract *3-121101RJ – 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck for the Boone County Sheriff Department* with Joe Machens Ford of Columbia, Missouri.

Total cost of contract is \$26,042.00 and will be paid from department 2901 - Sheriff Operations – LE Sales Tax, account 92400 – Replacement Auto / Trucks. \$271,854 was budgeted for replacement vehicles for 2013 in department 2901.

cc: Contract File  
Chad Martin, Leasa Quick / Sheriff Dept.

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# PURCHASE REQUISITION

## BOONE COUNTY, MISSOURI

1/30/13

REQUEST DATE

507  
VENDOR NO.

Joe Machens Ford  
VENDOR NAME

ADDRESS

CITY

To: County Clerk's Office

Comm Order # 84-2013

Return to Auditor's Office

Please do not remove staple

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Bid /RFP (enter # below)<br><input type="checkbox"/> Sole Source (enter # below)<br><input type="checkbox"/> Emergency Procurement (enter # below)<br><input type="checkbox"/> Written Quotes (3) Attached (>\$750 to \$4,499)<br><input type="checkbox"/> Purchase is <\$750 and is NOT covered by an existing bid or sole source | <input type="checkbox"/> Utility<br><input type="checkbox"/> Employee Travel/Meal Reimb<br><input type="checkbox"/> Training (registration/conf fees)<br><input type="checkbox"/> Dues<br><input type="checkbox"/> Pub/Subscription/Transcript Copies<br><input type="checkbox"/> Refund of Fees Previously Paid to County<br><input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable<br><input type="checkbox"/> Intergovernmental Agreement<br><input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain): | <b>Not Subject To Bidding (select appropriate response below):</b><br><input type="checkbox"/> Mandatory Payment to Other Govt<br><input type="checkbox"/> Court Case Travel/Meal Reimb<br><input type="checkbox"/> Tool and Uniform Reimb<br><input type="checkbox"/> Inmate Housing<br><input type="checkbox"/> Remit Payroll Withheld<br><input type="checkbox"/> Agency Fund Dist (dept #s 7XXX) |
|--|---|--|

#3-121101RJ

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department # 2901

Bill to Department # 2901

Department				Account				Item Description	Qty	Unit Price	Amount	
2	9	0	1	9	2	4	0	0	2013 Ford 1/2 Ton 4x4 Crew Cab Pickup Truck	1	26042.00	26042.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Melinda Bobbitt

Prepared By  
  
 Requesting Official  
 Chad Martin

Auditor Approval

**PURCHASE AGREEMENT  
FOR  
2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck  
for the Boone County Sheriff Department**

**THIS AGREEMENT** dated the 19<sup>th</sup> day of February 2013 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Joe Machens Ford, Inc.**, herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck in compliance with all bid specifications and any addendum issued for the Missouri Department of Transportation Contract **3-121101RJ**, quote from Joe Machens Ford Lincoln detailing pricing of add-ons, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Missouri Department of Transportation Contract 3-121101RJ and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with the following:

- |  |             |
|--|-------------|
| • One (1) 2013 Ford ½ ton 4x4 Crew Cab Pickup Truck              | \$25,207.00 |
| • Add YZ – Oxford White Exterior (1)                             | \$0.00      |
| • Add 99F – 5.0 V8   | \$0.00      |
| • Add 157 – 6.5' Bed   | \$0.00      |
| • Add 168 – Carpet Flooring                                      | \$123.00    |
| • Add Line 12A/535 – Tow Package                                 | \$320.00    |
| • Add Line 12H/XH9 – Limited Slip Rear Axle                      | \$280.00    |
| • Add Line CS – Cloth 40/20/40 – Seats in lieu of Standard Vinyl | \$0.00      |
| • Add 64F – 17" Machine Aluminum Wheels                          | \$320.00    |

SUB-TOTAL	\$26,250.00
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Less Boone County Discount for Multiple Vehicle Purchase	(\$208.00)
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<b>TOTAL</b>	<b>\$26,042.00</b>
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3. **Delivery** - Vendor agrees to deliver vehicle as set forth in the bid documents and within 90 days after receipt of order. Delivery shall be to Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65201.

4. **Title** – Title in the name of: Boone County Sheriff Department. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

5. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**JOE MACHENS FORD, INC.**

**BOONE COUNTY, MISSOURI**

by *Holly Sells*  
title *Fleet Manager*

by: Boone County Commission  
*Daniel K. Atwill*  
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

*[Signature]*  
County Counselor

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren, County Clerk *ney*

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

*Jane Pitchford*  
Signature

*02/13/2013*  
Date

2901-92400 - \$26,042.00

Appropriation Account

## STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or **e-mail** will be accepted. **U.S. mail only.**
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.

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14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price



shall govern.

16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
-

# JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

## Vehicle 5 - (Quantity 1 from State Contract #3-121101RJ)

### Price - Line Item/Dealer Code - Option

\$25,207 – Line 12/W1E – 2013 F150 Crew Cab 4x4

\$N/C – YZ – Oxford White Exterior (1)

### Standard Options from Missouri State Contract:

\$N/C – 99F – 5.0 V8

\$N/C – 157 – 6.5' Bed

\$N/C – 50S – Speed Control and Tilt

### Add Optional equipment from Missouri State Contract:

\$123 – 168 – Carpet Flooring

\$320 – Line 12A/535 – Tow Package

\$280 – Line 12H/XH9 – Limited Slip Rear Axle

\$N/C – CS – Cloth 40/20/40 Seats in lieu of std. Vinyl

\$320 – 64F – 17" Machine Aluminum Wheels

### Total

\$26,250 per vehicle

-\$208 Boone County Discount per vehicle

**\$26,042 Total per vehicle**

Joe Machens Ford appreciates your business and we look forward to servicing your needs in the future.

Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells

Fleet Manager

Joe Machens Ford

573-445-4411

ksells@machens.com



LINCOLN



Missouri Department of Transportation  
Bid Tabulation of Request 3-121101RJ Light Duty Vehicles  
Multiple Award  
ALL VENDORS ALLOW COOP PURCHASES

**VENDOR INFORMATION**

**Name:** Don Brown Chevrolet  
**Contact name:** Dave Heltterbrand  
**Address Line:** 2244 S. Kingshighway  
**Address Line:** St. Louis, MO 63110  
**Telephone #:** 314-772-1400  
**Cellular Phone #:** NA  
**Email address:** [dave@donbrownchevrolet.com](mailto:dave@donbrownchevrolet.com)

**Name:** Joe Machens Ford  
**Contact name:** Kelly Sells  
**Address Line:** 1911 West Worley  
**Address Line:** Columbia, MO 65203  
**Telephone #:** 573-445-4411, ext. 119  
**Cellular Phone #:** NA  
**Email address:** [ksells@machens.com](mailto:ksells@machens.com)

**Name:** Putnam Chevrolet  
**Contact name:** Derek VanLoo  
**Address Line:** 500 W. Buchanan  
**Address Line:** California, MO 65018  
**Telephone #:** 573-796-2131  
**Cellular Phone #:** 573-338-1117  
**Email address:** [derek\\_vanloo@putnamchevrolet.com](mailto:derek_vanloo@putnamchevrolet.com)

**Name:** West Brothers  
**Contact name:** John Schaefferkoetter  
**Address Line:** PO Box 519  
**Address Line:** Sullivan, MO 63080  
**Telephone #:** 888-468-3178  
**Cellular Phone #:** 573-205-3925  
**Email address:** [johns@westbrothers.com](mailto:johns@westbrothers.com)

**Name:** Joe Machens Capital City Ford  
**Contact name:** Mike Rogers  
**Address Line:** 807 Southwest Blvd  
**Address Line:** Jefferson City, MO 65109  
**Telephone #:** 573-634-4444  
**Cellular Phone #:**  
**Email address:** [mrogers@machens.com](mailto:mrogers@machens.com)

**Name:** Roberts Chevrolet  
**Contact name:** Dean Meier  
**Address Line:** 1600 E. Prairie View Road  
**Address Line:** Platte City, MO 64079  
**Telephone #:** 800-300-3575  
**Cellular Phone #:**  
**Email address:** [fleet@robertscb.com](mailto:fleet@robertscb.com)

**VENDOR INFORMATION**

**Name:** Shawnee Mission Ford Inc.  
**Contact name:** Jay Cooper  
**Address Line:** 11501 W. Shawnee Mission Parkway  
**Address Line:** Box 3179  
**Address Line:** Shawnee, KS 66203-0179  
**Telephone #:** 913-248-2287  
**Cellular Phone #:** NA  
**Email address:** [jay\\_cooper@shawneemissionford.com](mailto:jay_cooper@shawneemissionford.com)

**Name:** Dave Sinclair Ford Inc.  
**Contact name:** Les Williams  
**Address Line:** 7466 S. Lindbergh  
**Address Line:** St. Louis, MO 63125  
**Telephone #:** 314-892-2600  
**Cellular Phone #:** NA  
**Email address:** [lwilliams@davesinclair.com](mailto:lwilliams@davesinclair.com)

**Name:** Gem City Ford  
**Contact name:** Danny Schwartz  
**Address Line:** 5101 Broadway  
**Address Line:** Quincy, IL 62305-3505  
**Telephone #:** 217-222-8700  
**Cellular Phone #:** 217-257-9577  
**Email address:** [bprn@gemcityford.com](mailto:bprn@gemcityford.com)

**Name:** Friendly Ford, Inc.  
**Contact name:** Christopher Lawson  
**Address Line:** 3241 S. Glenstone  
**Address Line:** Springfield, MO 65804  
**Telephone #:** 417-447-5652  
**Cellular Phone #:**  
**Email address:** [friendlyford@gmail.com](mailto:friendlyford@gmail.com)

**Name:** Blue Springs Ford  
**Contact name:** Mike Hilker  
**Address Line:** 3200 S. Outer Road  
**Address Line:** Blue Springs, MO 64015  
**Telephone #:** 816-229-4400  
**Cellular Phone #:**  
**Email address:** [mhilker@bluespringsford.com](mailto:mhilker@bluespringsford.com)



**Missouri Department of Transportation  
Bid Tabulation of Request 3-121101RJ Light Duty Vehicles**

**% Discount off MSRP for all Data Book or Pricing Guide Options**

<b>Vendor</b>	<b>% MSRP Discount</b>
Don Brown Chevrolet	10%
Joe Machens Ford	5%
Putnam Chevrolet	10%
Shawnee Mission Ford Inc.	10%
Dave Sinclair Ford Inc.	10%
Blue Springs Ford	5%
West Brothers Chrysler/Chevrolet	10%
Roberts Chevrolet	10%
Joe Machens Capital City Ford	10%
Gem City Ford	0%
Friendly Ford, Inc.	0%



**Missouri Department of Transportation  
3-121101RJ Light Duty Vehicles**

**Multiple Award**

**2013 Model Year**

**Item Description**

- ITEM # 1** - New standard equipped **2013 Mid-Size 4 X 2 Regular Cab**
- ITEM # 2** - New standard equipped **2013 Mid-Size 4 X 2 Extended Cab**
- ITEM # 3** - New standard equipped **2013 Mid-Size 4 X 2 Crew Cab**
- ITEM # 4** - New standard equipped **2013 Mid-Size 4 X 4 Regular Cab**
- ITEM # 5** - New standard equipped **2013 Mid-Size 4 X 4 Extended Cab**
- ITEM # 6** - New standard equipped **2013 Mid-Size 4 X 4 Crew Cab**
- ITEM # 7** - New standard equipped **2013 Half-Ton 4 X 2 Regular Cab Pickup**
- ITEM # 8** - New standard equipped **2013 Half-Ton 4 X 2 Extended Cab Pickup**
- ITEM # 9** - New standard equipped **2013 Half-Ton 4 X 2 Crew Cab Pickup**
- ITEM # 10** - New standard equipped **2013 Half-Ton 4 X 4, Regular Cab Pickup**
- ITEM # 11** - New standard equipped **2013 Half-Ton 4 X 4 Extended Cab Pickup**
- ITEM # 12** - New standard equipped **2013 Half-Ton 4 X 4 Crew Cab Pickup**
- 
- ITEM # 13** - New standard equipped **2013 Sport Utility Vehicle 4 X 2**
- ITEM # 14** - New standard equipped **2013 Sport Utility Vehicle 4 X 4**
- ITEM # 15** - New standard equipped **2013 Sport Utility Vehicle 4 X 2**

**ITEM # 16** - New standard equipped **2013 Sport Utility Vehicle 4 X 4**

**ITEM # 17** - New standard equipped **2013 7- Passenger Extended Mini-Van, Alternative Fuel**

**ITEM # 18** - New standard equipped **2013 Mid Size 4-Door Sedan, Alternative Fuel**

**ITEM # 19** - New standard equipped **2013 Mid Size 4-Door Sedan, Gas Engine**

**ITEM # 20** - New standard equipped **2013 Mid Size 4-Door Sedan, Hybrid Engine**

**ITEM # 21** - New standard equipped **2013 Full Size 4-Door Sedan, Alternative Fuel**

**ITEM # 22** - New standard equipped **2013 Full Size 4-Door Sedan, Gas Engine**

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**Missouri Department of Transportation**  
**Bid Tabulation of Request 3-121101RJ Light Duty Vehicles**  
 Multiple Award

**ITEM # 12 - New standard equipped 2013 Half-Ton 4 X 4 Crew Cab Pickup**  
**Options A-J apply. See Options Tab for details.**

Vendor	Make/Model	GVWR	GAS MILES		FUEL CAP	OIL CAP	PRICE	Option Pricing								Light Duty ARO (days)		
			13 GAS	14 GAS				12A	12B	12C	12D	12E	12F	12G	12H			
Don Brown Chevrolet	CHEVROLET SILVERADO	7000	13 GAS 11 E85	14 GAS 14 E85	26	6	\$23,267.00	\$449.00	\$0.00	\$754 5.3 315HP	NA	\$495.00	\$549.00	NA	\$357 3.42	\$290 LT245/70R17 5-Ply	80	
Putnam Chevrolet	CHEVROLET SILVERADO	7000	14 GAS 11 E85	19 GAS 15 E85	26	6	\$23,215.00	\$425.00	\$270.00	\$938 5.3L 315HP	NA	\$589 Aluminum running boards \$403 Stainless steel nerf bars	\$534.00	\$90 3.73	\$350 Any	\$160 LT 245/70R17	60-90	
Joe Machens Ford	FORD F150	7350	14 GAS 10 E85	19 GAS 14 E85	36	7.7	\$25,207.00	\$320.00	NC	NA	\$876 3.5L EcoBoost 365HP	\$200.00	NC	NA	\$280 3.55	\$240 LT245/75R17E BSW AT	60-90	
Shawnee Mission Ford Inc.	FORD F150	7350	14 GAS 10 E85	19 GAS 14 E85	36	7.7	\$25,278.00	\$320.00	\$575.00	NA	\$934 3.5L V6 Eco-Boost 365HP	\$214 Platform running boards	STD	NA	\$299 3.55	\$256 LT245/75R17E	90-120	
Dave Sinclair Ford Inc.	FORD F150	7350	14 GAS 10 E85	19 GAS 14 E85	36	6	\$25,353.00	\$320.00	\$532.00	NA	\$876 3.5L 365HP Eco- Boost	\$214.00	STD	NA	\$299 3.55	\$256 LT245/75R17E	60-90	
Blue Springs Ford	FORD F150	7350	14 GAS 10 E85	19 GAS 14 E85	36	7.7	\$25,276.00	\$356.00	\$616 School Bus Yellow	NA	NA	\$237.00	INC	\$446 3.55 E- Lock	\$332 3.55	\$285 LT245 BSW AT	60-90	
West Bros Chevrolet	CHEVROLET SILVERADO	7000	14	19	26		\$23,738.00	\$399.50	NA	\$887 5.3	NA	\$429.25	\$504.05	NA	\$335.75 3.42	NA	70	
West Bros Chrysler	DODGE 1500	6600	13 GAS 13 E85	19 GAS 19 E85	32	6	\$22,321.00	\$285.00	NA	\$1114 5.7 390HP	NA	\$557.00	INC	\$43 3.92	\$276 3.55	NA	90-120	
Joe Machens Capital City Ford	FORD F150	7350	14 GAS 10 E85	19 GAS 14 E85	36	8	\$25,177.00	\$320.00	NC	NA	\$876 3.5L V6 EcoBoost 365HP w/157" WB 3.7L V6 FFV N/A	\$214 Black platform running boards	STD	NA	\$299 3.55 Ltd Slip	STD	60-90	
Gem City Ford	FORD F150	7350	14	19	36	7.7	\$25,877.00	\$300.00	NC	NA	\$935 3.5L Eco- Boost 365HP	\$215.00	INC	NA	\$300 3.73	INC	90	
Friendly Ford, Inc.	FORD F150	7350	14 GAS 10 E85	19 GAS 14 E85	36	8	\$27,108.00	\$375.00	NC	\$876 3.5L V6 Eco-Boost 365HP	NA 3.7L 302HP	\$425.00	NC	NC 3.73	\$350 3.65	\$300 LT245/75R17E	60-90	
Roberts Chevrolet	CHEVROLET SILVERADO	7000	13	18	26	6	\$23,398.00		\$423 4.8L Trailer hitch platform, 7 wire harness \$472 5.3L HD suspension & HD cooling	NA	\$743 5.3L 315HP	NA	\$455 3" chrome tubes	\$534.00	NC w/ 5.3L Requires KSL	\$356 3.42	\$180 LT245/70R17 All-Terrain 5 Ply Load Range C	45-100



**Missouri Department of Transportation  
Bid Tabulation of Request 3-121101RJ Light Duty Vehicles  
Multiple Award**

**\*\*See each Bid Tab Item Page to see what options apply to that Item.**

**ITEM # 12 - New standard equipped 2013 Half-Ton 4 X 4 Crew Cab Pickup**

**All units must contain the following options:**

Standard 4.6 L 8 cylinder gas engine  
Manufacturer's standard rear end axle ratio  
Automatic transmission  
Air conditioning  
LH & RH exterior mirrors  
Tires:(4) manufacturer's standard all season, plus full size spare and wheel  
Rubber flooring  
Minimum GVWR 6,000 LB  
Long Bed – 8ft.  
Brakes 4-wheel anti-lock braking system (ABS)  
Speed control and tilt wheel  
Vinyl seats

**Optional Equipment**

**Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch/receiver and 4 pin wiring installed plus wiring harness for 7 pin.**

- Option 12A:** oil, and transmission cooling, Class III frame hitch/receiver and 4 pin wiring installed plus wiring harness for 7 pin.
- Option 12B:** Exterior color to be Federal Standard #595B "Highway Yellow"
- Option 12C:** Alternate larger V8 gas engine
- Option 12D:** Alternate smaller V6 gas engine
- Option 12E:** 2 Full-length factory cab steps or running boards (One on Drivers side, one on Passenger side)
- Option 12F:** Power Windows and Door Locks
- Option 12G:** Optional Rear Axle Ratio
- Option 12H:** Limited Slip Rear Axle Axle Ratio
- Option 12I:** LT. 6 ply. tires in lieu of 4 ply.standard tires



MISSOURI DEPARTMENT OF TRANSPORTATION  
GENERAL SERVICES - PROCUREMENT  
830 MoDOT Drive, Jefferson City, MO  
65102

REQUEST NO.	3-121101RJ
DATE	October 11, 2012
PAGE NO.	1

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WILL BE RECEIVED AT THIS OFFICE UNTIL

**2:00 pm., Local Time, November 1, 2012**

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING THE FOLLOWING SUPPLIES OR SERVICES.

**BIDS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF TRANSPORTATION**

Submit net bid as cash discount stipulations will not be considered

**Various End User Delivery Locations**

DEFINITE DELIVERY DATE SHOULD BE SHOWN. THE BIDDER MUST SIGN AND RETURN BEFORE DATE AND TIME SET FOR OPENING.

BUYER: Reva Jones

BUYER TELEPHONE: 573-526-2744

BUYER EMAIL: reva.jones@modot.mo.gov

**EQUIPMENT**

**Light Duty Vehicles**

To establish a contract to furnish "light duty vehicles" in accordance with the following pages.

**Components of Agreement:** The Agreement between MHTC and the successful Bidder shall consist of: the RFB and any written amendments thereto, the "Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions" that are attached to this RFB, the bid submitted by the Bidder in response to the RFB and the post-award contract agreement signed between the parties. However, MHTC reserves the right to clarify any relationship in writing and such written clarification shall govern in case of conflict with the applicable requirements stated in the RFB or the Bidder's bid. The Bidder is cautioned that its bid shall be subject to acceptance by MHTC without further clarification.

**Return sealed bid to the address shown at the top of this page.**

**(SEE ATTACHED FOR TERMS, CONDITIONS, AND INSTRUCTIONS)**

*In compliance with the above Request For Bid, and subject to all conditions thereof, the undersigned bidder agrees to furnish and deliver any or all the items on which prices were bid within the timeframe specified herein, after receipt of formal purchase order.*

Date: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Federal I.D. No. \_\_\_\_\_  
Email Address: \_\_\_\_\_

Firm Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
By (Signature): \_\_\_\_\_  
Type/Print Name \_\_\_\_\_

Is your firm MBE certified?  Yes  No

Title: \_\_\_\_\_  
Is your firm WBE certified?  Yes  No

## 1. INTRODUCTION AND GENERAL INFORMATION

### 1.1 Introduction:

- 1.1.1 This Request for Bid (RFB) seeks bids from qualified organizations to provide light duty vehicles for the locations in the State of Missouri (listed on page 2 of this document) through the end of the 2013 model year, to the Missouri Highways and Transportation Commission (MHTC) and Missouri Department of Transportation (MoDOT). MoDOT's Multimodal Transit Section may utilize this bid. Each bid must be in a sealed envelope, be mailed or delivered by courier to the RFB Coordinator at the below listed address, on or before the date and time listed herein for receipt of bids/proposals. All questions regarding the RFB shall be submitted to the RFB Coordinator. Bids must be returned to the office of the RFB Coordinator no later than 2:00 p.m. CDT, November 1, 2012.

#### RFB COORDINATOR:

Reva Jones, Senior General Services Specialist  
Missouri Department of Transportation, General Services  
830 MoDOT Drive  
Jefferson City, MO 65109

PHONE: 573-526-2744

FAX: 573-526-6948

### 1.2 General Information:

- 1.2.1 This document constitutes an invitation for competitive, sealed bids for the procurement of light duty vehicles as set forth herein.
- 1.2.2 Organization: This RFB is divided into the following parts:
- 1) Introduction and General Information
  - 2) Scope of Work
  - 3) Bid Submission
  - 4) Pricing Page(s)
  - 5) Vendor Information and Preference Certification Form
  - 6) Notice Of Cooperative Purchasing
  - 7) Anti-Collusion Statement
  - 8) Terms and Conditions
-

## 2. SCOPE OF WORK

### 2.1 General Requirements:

- 2.1.1 The contractor shall provide light duty vehicles on an as needed, if needed basis for the MHTC and MoDOT, in accordance with the provisions and requirements stated herein.
- 2.1.2 The contractor shall provide all deliverables/services to the sole satisfaction of MoDOT.
- 2.1.3 MoDOT reserves the right to obtain "like or similar" products as specified herein from other manufacturers, exclusive of the contract, when use of such products is deemed in the best interest of MoDOT.
- 2.1.4 Unless otherwise specified herein, the contractor shall furnish all material, labor, facilities, equipment, and supplies necessary to provide the deliverables/services required herein.
- 2.1.5 MoDOT reserves the right to reject any or all bids, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid/quote/proposal, unit prices will govern.
- 2.1.6 This work is to be performed under the general supervision and direction of MoDOT and, if awarded any portion of the work, the Contractor agrees to furnish at his own expense all labor and equipment required to complete the work, it being expressly understood that this solicitation is for completed work based upon the price(s) specified and is not a solicitation for rental of equipment or employment of labor by MoDOT, and MoDOT is to have no direction or control over the employees used by the Contractor in performance of the work.

### 2.2 Required Specifications:

- a. All materials, equipment, and/or services bid upon must comply with the included MoDOT specifications and any other provisions outlined in the solicitation documents.

### 2.3 Delivery Requirements:

- 2.3.1 The following delivery requirements shall apply:
  - a. Unless otherwise specified on the solicitation documents or purchase order, suppliers shall give at least 24 hours advance notice of each delivery. Delivery will only be received between the hours of 8:00 a.m. to 3:00 p.m., Monday through Friday. No vehicles will be received on Saturday, Sunday or state holidays.
  - b. If the prices bid herein include the delivery cost of the material, the Contractor agrees to pay all transportation charges on the material as FOB - Destination. Freight costs must be included in the unit price bid and not listed as a separate line item.
  - c. Any demurrage is to be paid by the Contractor direct to the railroad or carrier.
- 2.3.2 The contractor shall deliver the products specified herein to the following MoDOT locations:
  - a. St. Joseph, Missouri 64502
  - b. Macon, Missouri 63552
  - c. Hannibal, Missouri 63401
  - d. Lee's Summit, Missouri 64064-8002
  - e. Jefferson City, Missouri 65102
  - f. Chesterfield, Missouri 63017-5712
  - g. Joplin, Missouri 64802
  - h. Springfield, Missouri 65801
  - i. Willow Springs, Missouri 65793

- j. Sikeston, Missouri 63801
- k. MoDOT's Multimodal Transit Section will require vehicles to be delivered statewide.

**2.4 Contract/Purchase Order:**

- 2.4.1 The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein. Any change, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the Contractor and the duly authorized representative of the MHTC, by a modified purchase order prior to the effective date of such modification. The Contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person; shall be used or construed as an amendment or modification

**2.5 Invoicing and Payment Requirements:**

- 2.5.1 The contractor shall submit an itemized invoice to the applicable requesting address for the completion of deliverables, as specified herein.
- 2.5.2 Each invoice should be itemized in accordance with items listed on the purchase order and/or contract. The statewide financial management system has been designed to capture certain receipt and payment information. Therefore, each invoice submitted must reference the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.
- 2.5.3 The contractor shall be paid in accordance with the firm, fixed prices stated on the pricing page of this document after completion of deliverables specified herein and acceptance by MoDOT.
- 2.5.4 Other than the payment specified above, no other payments or reimbursements shall be made to the contractor for any reason whatsoever.
- 2.5.5 Unless otherwise provided for in the solicitation documents, payment for all equipment, supplies, and/or services required herein shall be made in arrears. The MHTC shall not make any advance deposits.
- 2.5.6 The MHTC assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any authorized quantity is subject to the MHTC's rejection and shall be returned at the contractor's expense.
- 2.5.7 The MHTC reserves the right to purchase goods and services using the state-purchasing card.

**2.6 Other Contractual Requirements:**

- 2.6.1 Contract Period - The contract shall commence from the date of award until the end of the model year with up to two (2) one-year renewal option periods, or any portion therein. If the option for renewal is exercised by MoDOT, the contractor shall agree to all terms and conditions of the RFB and all subsequent amendments. ~~Renewal options are at the sole discretion of MoDOT.~~
- 2.6.2 Escalation Clause - In the event the contractor requests a price increase during the contract period, either the original contract period or any contract renewal period, the contractor must provide a written request and documentation justifying the need for a price increase, and the amount of such price increase. MoDOT will review the contractor's written request and documentation, and decide if a price increase is to be granted at that particular time. The contractor shall understand and agree that MoDOT's decision shall be final and without recourse.

- a. No price increase shall be granted during the first 3 months of the original contract period, or if applicable, first 3 months of a contract renewal period.

2.6.3 Inspection and Acceptance: MoDOT reserves the right to inspect the material at the point of manufacture, intermediate storage point, or at a destination which shall be at the discretion of MoDOT.

- a. No equipment, supplies, and/or services received by MoDOT pursuant to a contract shall be deemed accepted until MoDOT has had reasonable opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the Contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.
- c. The MHTC reserves the right to return any such rejected shipment at the Contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. The MHTC's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the MHTC may have.

2.6.4 Net Delivered Price - the unit(s) shall be delivered complete and ready for use to the delivery destinations.

### 3. BID SUBMISSION

#### 3.1 Bid Submission Information:

- 3.1.1 All bids must be received in a sealed envelope/package clearly marked "3-121101RJ Light Duty Vehicles".
- 3.1.2 All bids must be received at the office of the RFB Coordinator as outlined in Section 1. "INTRODUCTION AND GENERAL INFORMATION".
- 3.1.3 The bidder may withdraw, modify or correct his/her bid after it has been deposited with MoDOT provided such request is submitted in writing and received at the location designated for the bid opening prior to the date and time specified for opening bids. Such a request received as specified will be attached to the bid and the bid will be considered to have been modified accordingly. No bid may be modified after the date and time specified for the opening of bids.
- 3.1.4 Open Competition / Request For Bid Document:
- a. It shall be the bidder's responsibility to ask questions, request changes or clarification, or otherwise advise MoDOT if any language, specifications or requirements of an RFB appear to be ambiguous, contradictory, and/or arbitrary, or appear to inadvertently restrict or limit the requirements stated in the RFB to a single source. Any and all communication from bidders regarding specifications, requirements, competitive bid process, etc., must be directed to the buyer from MoDOT, unless the RFB specifically refers the bidder to another contact. Such communication should be received at least three (3) working days prior to the official bid opening date.
  - b. Every attempt shall be made to ensure that the bidder receives an adequate and prompt response. However, in order to maintain a fair and equitable bid process, all bidders will be advised, via the issuance of an amendment to the RFB, of any relevant or pertinent information related to the procurement. Therefore, bidders are advised that unless specified elsewhere in the RFB, any questions received less than three (3) working days prior to the RFB opening date may not be answered.
  - c. Bidders are cautioned that the only official position of the MoDOT is that which is issued by MoDOT in the RFB or an amendment thereto. No other means of communication, whether oral or written, shall be construed as a formal or official response or statement.
  - d. MoDOT monitors all procurement activities to detect any possibility of deliberate restraint of competition, collusion among bidders, price-fixing by bidders, or any other anticompetitive conduct by bidders which appears to violate state and federal antitrust laws. Any suspected violation shall be referred to the Missouri Attorney General's Office for appropriate action.
- 3.1.5 Bid Review: Bids will be reviewed to determine if the bid complies with the mandatory requirements, and to determine the lowest and best bid.
- 3.1.6 Contract Award: This is a Multiple Award bid and there will be no 'one' bidder awarded each item within this bid. Each individual delivery destination will have sole responsibility for the discretion of all purchasing decisions. Criteria used to determine purchasing decisions are price, location of servicing dealers, past performance of servicing dealers, and past performance of different makes and models.
- 
- a. MoDOT's Multimodal Transit Section may utilize this contract. If so, their purchases will be based on Lowest and Best base price only.
  - b. Notification of award shall be at the time the tabulation is posted to the Internet. It is the sole responsibility for all bidders to check the website for bid results.

**Required Vehicle Specifications**  
(To be submitted with each item on bid)

Make \_\_\_\_\_

Model \_\_\_\_\_

Engine Size in Liters: \_\_\_\_\_

Transmission Size: \_\_\_\_\_

Tire Size 1: \_\_\_\_\_

Tire Size 2: \_\_\_\_\_

GVWR: \_\_\_\_\_

Fuel Type: \_\_\_\_\_

Fuel Capacity 1: \_\_\_\_\_

Fuel Capacity 2: \_\_\_\_\_

Drive Train: \_\_\_\_\_

Oil Capacity: \_\_\_\_\_

Air Conditioning: \_\_\_\_\_

Cruise Control: \_\_\_\_\_

**Warranty Information -**

**Standard Warranty:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Begin Date: \_\_\_\_\_

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**Extended Warranty:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Begin Date: \_\_\_\_\_

## Pricing Sheets for 2013 Vehicles

ITEM # 1 - New standard equipped 2013 Mid-Size 4 X 2 Regular Cab

ACCEPTABLE MAKES AND MODELS:

Dodge Dakota Regular Cab  
Chevrolet Colorado Regular Cab / GMC Canyon Regular Cab  
Ford Ranger Regular Cab

**All units must contain the following options:**

1. Standard 3.7 Liter minimum gasoline engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum 4,800 lb GVWR
9. Bed: Minimum 5 Feet
10. Cab: Extended
11. Brakes, 4 wheel anti-lock braking system (ABS)
12. Speed control and tilt wheel
13. Vinyl seats

DEALER COMPLETE IN DETAIL:

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 1

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 1A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 1B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

Option 1C. Alternate V4 Gas Engine (Deduct) (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_



OPTIONAL EQUIPMENT PRICES, Item # 1 continued

Option 1D. Alternate V8 Flex Fuel Engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 1E. 2 Full-length factory cab steps or running boards (One on Drivers Side, one on Passenger side)

EACH \$ \_\_\_\_\_

Option 1F. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 1G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 1H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 1I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 2 - New standard equipped 2013 Mid-Size 4 X 2 Extended Cab**

**ACCEPTABLE MAKES AND MODELS:**

Dodge Dakota Extended Cab  
Chevrolet Colorado Extended Cab / GMC Canyon Extended Cab  
Ford Ranger Extended Cab

**All units must contain the following options:**

1. Standard 3.7 Liter minimum gasoline engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum 4,800 lb GVWR
9. Bed: Minimum 5 Feet
10. Cab: Extended
11. Brakes, 4 wheel anti-lock braking system (ABS)
12. Speed control and tilt wheel
13. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 2**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

**Option 2A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin**

EACH \$ \_\_\_\_\_

**Option 2B. Exterior color to be Federal Standard #595B "Highway Yellow"**

EACH \$ \_\_\_\_\_

**Option 2C. Alternate V4 Gas Engine (Deduct) (state size and horsepower) E-85 compatible? \_\_\_\_\_**

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 2 continued**

Option 2D. Alternate V8 Flex Fuel Engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 2E. 2 Full-length factory cab steps or running boards (One on Drivers Side, one on Passenger side)

EACH \$ \_\_\_\_\_

Option 2F. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 2G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 2H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 2I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 3 - New standard equipped 2013 Mid-Size 4 X 2 Crew Cab**

**ACCEPTABLE MAKES AND MODELS:**

Dodge Dakota Crew Cab  
Chevrolet Colorado Crew Cab / GMC Canyon Crew Cab  
Ford Ranger Crew Cab

**All units must contain the following options:**

1. Standard 3.7 Liter minimum gasoline engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus full size spare and wheel (Size \_\_\_\_\_)
7. Rubber flooring
8. Minimum 4,800 lb GVWR
9. Bed: Minimum 5 Feet
10. Cab: Extended
11. Brakes, 4 wheel anti-lock braking system (ABS)
12. Speed control and tilt wheel
13. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 3**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

**Option 3A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin**

EACH \$ \_\_\_\_\_

**Option 3B. Exterior color to be Federal Standard #595B "Highway Yellow"**

EACH \$ \_\_\_\_\_

**Option 3C. Alternate V4 Gas Engine (Deduct) (state size and horsepower) E-85 compatible? \_\_\_\_\_**

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 3 continued

Option 3D. Alternate V8 Flex Fuel Engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 3E. 2 Full-length factory cab steps or running boards (One on Drivers Side, one on Passenger side)

EACH \$ \_\_\_\_\_

Option 3F. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 3G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 3H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 3I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

*Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount* \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 4 - New standard equipped 2013 Mid-Size 4 X 4 Regular Cab**

**ACCEPTABLE MAKES AND MODELS:**

Dodge Dakota Regular Cab  
Chevrolet Colorado Regular Cab / GMC Canyon Regular Cab  
Ford Ranger Regular Cab

**All units must contain the following options:**

1. Standard 3.7 Liter minimum gasoline engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum 4,800 lb GVWR
9. Bed: Minimum 5 Feet
10. Cab: Extended
11. Brakes, 4 wheel anti-lock braking system (ABS)
12. Speed control and tilt wheel
13. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 4**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 4A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 4B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

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Option 4C. Alternate V4 Gas Engine (Deduct) (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 1 continued

Option 4D. Alternate V8 Flex Fuel Engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 4E. 2 Full-length factory cab steps or running boards (One on Drivers Side, one on Passenger side)

EACH \$ \_\_\_\_\_

Option 4F. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 4G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 4H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 4I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

*Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount* \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 5 - New standard equipped 2013 Mid-Size 4 X 4 Extended Cab**

**ACCEPTABLE MAKES AND MODELS:**

Dodge Dakota Extended Cab  
Chevrolet Colorado Extended Cab / GMC Canyon Extended Cab  
Ford Ranger Extended Cab

**All units must contain the following options:**

1. Standard 3.7 Liter minimum gasoline engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus full size spare and wheel (Size \_\_\_\_\_)
7. Rubber flooring
8. Minimum 4,800 lb GVWR
9. Bed: Minimum 5 Feet
10. Cab: Extended
11. Brakes, 4 wheel anti-lock braking system (ABS)
12. Speed control and tilt wheel
13. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 5**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

**Option 5A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin**

EACH \$ \_\_\_\_\_

**Option 5B. Exterior color to be Federal Standard #595B "Highway Yellow"**

EACH \$ \_\_\_\_\_

**Option 5C. Alternate V4 Gas Engine (Deduct) (state size and horsepower) E-85 compatible? \_\_\_\_\_**

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_



OPTIONAL EQUIPMENT PRICES, Item # 5 continued

- Option 5D. Alternate V8 Flex Fuel Engine (state size and horsepower) E-85 compatible? \_\_\_\_\_  
EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_
- Option 5E. 2 Full-length factory cab steps or running boards (One on Drivers Side, one on Passenger side)  
EACH \$ \_\_\_\_\_
- Option 5F. Power Windows and Door Locks  
EACH \$ \_\_\_\_\_
- Option 5G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_
- Option 5H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_
- Option 5I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_  
EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 6 - New standard equipped 2013 Mid-Size 4 X 4 Crew Cab**

**ACCEPTABLE MAKES AND MODELS:**

Dodge Dakota Crew Cab  
Chevrolet Colorado Crew Cab / GMC Canyon Crew Cab  
Ford Ranger Crew Cab

**All units must contain the following options:**

1. Standard 3.7 Liter minimum gasoline engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus full size spare and wheel (Size \_\_\_\_\_)
7. Rubber flooring
8. Minimum 4,800 lb GVWR
9. Bed: Minimum 5 Feet
10. Cab: Extended
11. Brakes, 4 wheel anti-lock braking system (ABS)
12. Speed control and tilt wheel
13. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 6**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

**Option 6A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin**

EACH \$ \_\_\_\_\_

**Option 6B. Exterior color to be Federal Standard #595B "Highway Yellow"**

EACH \$ \_\_\_\_\_

**Option 6C. Alternate V4 Gas Engine (Deduct) (state size and horsepower) E-85 compatible? \_\_\_\_\_**

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 6 continued

- Option 6D. Alternate V8 Flex Fuel Engine (state size and horsepower) E-85 compatible? \_\_\_\_\_  
EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_
- Option 6E. 2 Full-length factory cab steps or running boards (One on Drivers Side, one on Passenger side)  
EACH \$ \_\_\_\_\_
- Option 6F. Power Windows and Door Locks  
EACH \$ \_\_\_\_\_
- Option 6G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_
- Option 6H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_
- Option 6I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_  
EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

*Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount* \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 7 - New standard equipped 2013 Half-Ton 4 X 2 Regular Cab Pickup Truck**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford F-150  
Standard Chevrolet 1500 Silverado/GMC Sierra  
Standard Dodge Ram 1500

**All units must contain the following options:**

1. Standard, 4.7L 8 cylinder gas engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum GVWR 6,000 lb
9. Long Bed - 8ft. wide type
10. Brakes, 4-wheel anti-lock braking system (ABS)
11. Speed control and tilt wheel
12. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 7**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 7A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 7B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

Option 7C. Alternate larger V8 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

Option 7D. Alternate smaller V6 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item #7 continued**

**Option 7E. 2 Full-length factory cab steps or running boards. (One on Drivers Side, one on Passenger side.)**

**EACH \$ \_\_\_\_\_**

**Option 7F. Power Windows and Door Locks**

**EACH \$ \_\_\_\_\_**

**Option 7G. 6' Bed in lieu of 8' bed**

**EACH \$ \_\_\_\_\_**

**Option 7H. Optional Rear Axle Ratio      Axle Ratio \_\_\_\_\_**

**EACH \$ \_\_\_\_\_**

**Option 7I. Limited Slip Rear Axle      Axle Ratio \_\_\_\_\_**

**EACH \$ \_\_\_\_\_**

**Option 7J. LT. 6 ply tires in lieu of 4 ply standard tires      Size \_\_\_\_\_**

**EACH \$ \_\_\_\_\_**

**Option 7K. Trailer type exterior mirrors in lieu of standard**

**EACH \$ \_\_\_\_\_**

**Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.**

***Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_***

**Delivery will be made approximately \_\_\_\_\_ days after receipt of order.**

**ITEM # 8 - New standard equipped 2013 Half-Ton 4 X 2 Extended Cab Pickup Truck**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford F-150  
Standard Chevrolet 1500 Silverado/GMC Sierra  
Standard Dodge Ram 1500

**All units must contain the following options:**

1. Standard minimum gas 4.7 engine 8 cylinder (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum GVWR 6,000 lb
9. Long Bed – 8ft. wide type
10. Brakes, 4-wheel anti-lock braking system (ABS)
11. Speed control and tilt wheel
12. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 8**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 8A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 8B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

Option 8C. Alternate larger V8 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

Option 8D. Alternate smaller V6 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item #8 continued

Option 8E. 2 Full-length factory cab steps or running boards. (One on Drivers Side, one on Passenger side.)

EACH \$ \_\_\_\_\_

Option 8F. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 8G. 6' Bed in lieu of 8' bed

EACH \$ \_\_\_\_\_

Option 8H. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 8I. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 8J. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 8K. Trailer type exterior mirrors in lieu of standard

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

*Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount* \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 9 - New standard equipped 2013 Half-Ton 4 X 2 Crew Cab Pickup Truck**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford F-150  
Standard Chevrolet 1500 Silverado/GMC Sierra  
Standard Dodge Ram 1500

**All units must contain the following options:**

1. Standard min. V8 4.7 Liter, minimum gas engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size)\_\_\_\_\_
7. Rubber flooring
8. Minimum GVWR 6,000 lb
9. Long Bed – 6ft. wide type
10. Brakes, 4-wheel anti-lock braking system (ABS)
11. Speed control and tilt wheel
12. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 9**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 9A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 9B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

Option 9C. Alternate larger V8 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 9D. Alternate smaller V6 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 9E. 2 Full-length factory cab steps or running boards. (One on Drivers Side, one on Passenger side.)

EACH \$ \_\_\_\_\_



OPTIONAL EQUIPMENT PRICES, Item #9 continued

Option 9F. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 9G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 9H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 9I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 9J. Trailer type exterior mirrors in lieu of standard

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

ITEM # 10 - New standard equipped 2013 Half-Ton 4 X 4, Regular Cab Pickup Truck

ACCEPTABLE MAKES AND MODELS:

Standard Ford F-150  
Standard Chevrolet Silverado 1500/GMC Sierra  
Standard Dodge Ram 1500

All units must contain the following options:

1. Standard min. V8 4.7L Liter, minimum gas engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum GVWR 6000 lbs minimum
9. Auto locking hubs
10. Brakes 4-wheel anti-lock braking system (ABS)
11. Speed control and tilt wheel
12. Long bed 8ft. wide type
13. Vinyl seats

DEALER COMPLETE IN DETAIL:

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 10

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 10A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 10B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

Option 10C. Alternate larger V8 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 10D. Alternate smaller V6 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 10 continued

Option 10E. 2 Full-length factory cab steps or running boards (One on Drivers Side, one on Passenger side)

EACH \$ \_\_\_\_\_

Option 10F. Power Window and Door locks

EACH \$ \_\_\_\_\_

Option 10G. 6' Bed in lieu of the 8' Bed

EACH \$ \_\_\_\_\_

Option 10H. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 10I. Limited Slip Rear Axle. Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 10J. LT. 6 ply. tires in lieu of 4 ply. standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 10K. Trailer type exterior mirrors in lieu of standard

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

ITEM # 11 - New standard equipped 2013 Half-Ton 4 X 4 Extended Cab Pickup Truck

ACCEPTABLE MAKES AND MODELS:

Standard Ford F-150  
Standard Chevrolet 1500 Silverado/GMC Sierra  
Standard Dodge Ram 1500

All units must contain the following options:

1. Standard minimum gas 4.6 engine 8 cylinder (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum GVWR 6,000 lb
9. Long Bed – 8ft. wide type
10. Brakes, 4-wheel anti-lock braking system (ABS)
11. Speed control and tilt wheel
12. Vinyl seats

DEALER COMPLETE IN DETAIL:

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 11

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 11A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 11B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

Option 11C. Alternate larger V8 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 11D. Alternate smaller V6 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 11E. 2 Full-length factory cab steps or running boards. (One on Drivers Side, one on Passenger side.)

EACH \$ \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item #11 continued

- Option 11F. Power Windows and Door Locks  
EACH \$ \_\_\_\_\_
- Option 11G. 6' Bed in lieu of 8' bed  
EACH \$ \_\_\_\_\_
- Option 11H. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_
- Option 11I. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_
- Option 11J. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_  
EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 12 - New standard equipped 2013 Half-Ton 4 X 4 Crew Cab Pickup Truck**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford F-150  
Standard Chevrolet 1500 Silverado/GMC Sierra  
Standard Dodge Ram 1500

**All units must contain the following options:**

1. Standard min. V8 4.6 Liter, minimum gas engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Minimum GVWR 6,000 lb
9. Long Bed - 6ft. wide type
10. Brakes, 4-wheel anti-lock braking system (ABS)
11. Speed control and tilt wheel
12. Vinyl seats

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 12**

Indicate the additional cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 12A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 12B. Exterior color to be Federal Standard #595B "Highway Yellow"

EACH \$ \_\_\_\_\_

Option 12C. Alternate larger V8 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 12D. Alternate smaller V6 gasoline engine (state size and horsepower) E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 12E. 2 Full-length factory cab steps or running boards. (One on Drivers Side, one on Passenger side.)

EACH \$ \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 12 continued

Option 12F. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 12G. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 12H. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 12I. LT. 6 ply tires in lieu of 4 ply standard tires Size \_\_\_\_\_

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 13 - New standard equipped 2013 (Compact) Sport Utility Vehicle 4 X 2**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford Escape  
Standard Jeep Patriot and Jeep Compass  
Standard Chevrolet Equinox / GMC Terrain

**All units must contain the following options:**

1. Standard, 1.6L Turbo, 4 cylinder or 2.0L 4 cylinder minimum Gas Engine (Specify) (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. 4-speed automatic transmission
4. Air conditioning
5. LH & RH mirrors
6. Four manufacturer's all-season tires plus compact spare tire and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Brakes 4-wheel anti-lock braking system (ABS)
9. Speed control and tilt wheel
10. Auto locking hubs
11. Wheelbase minimum 103"

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 13**

Indicate the additional cost or deduction for the below listed options. Prices should include all required options and special equipment.

Option 13A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 13B. Engine V- 6, 3.0 L or larger Minimum E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 13C. Power Windows and Door Locks

EACH \$ \_\_\_\_\_



**OPTIONAL EQUIPMENT PRICES, Item # 13 – Continued**

Option 13D. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 13E. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

ITEM # 14 - New standard equipped 2013 (Compact) Sport Utility Vehicle 4 X 4

ACCEPTABLE MAKES AND MODELS:

Standard Ford Escape  
Standard Jeep Patriot and Jeep Compass  
Standard Chevrolet Equinox / GMC Terrain

**All units must contain the following options:**

1. Standard, 1.6L Turbo, 4 cylinder or 2.0L 4 cylinder minimum Gas Engine (Specify) (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. 4-speed automatic transmission
4. Air conditioning
5. LH & RH mirrors
6. Four manufacturer's all-season tires plus compact spare tire and wheel (Size) \_\_\_\_\_
7. Rubber flooring
8. Brakes 4-wheel anti-lock braking system (ABS)
9. Speed control and tilt wheel
10. Auto locking hubs
11. Wheelbase minimum 103"

DEALER COMPLETE IN DETAIL:

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 14

Indicate the additional cost or deduction for the below listed options. Prices should include all required options and special equipment.

Option 14A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 14B. Engine V- 6, 3.0 L or larger Minimum E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_ SIZE \_\_\_\_\_ HORSEPOWER \_\_\_\_\_

Option 14C. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

OPTIONAL EQUIPMENT PRICES, Item # 14 – Continued

Option 14D. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_

Option 14E. Limited Slip Rear Axle Axle Ratio \_\_\_\_\_  
EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

*Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount* \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 15 - New standard equipped 2013 (Full Size) Sport Utility Vehicle 4 X 2**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford Explorer  
Standard Chevrolet Tahoe  
Standard Chevrolet Traverse

**All units must contain the following options:**

1. Standard minimum 2.0L Turbo 4 cylinder, 3.6L V6 or 5.3L V8 gasoline engine (Specify) (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. LH & RH exterior mirrors
5. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
6. Rubber flooring
7. Brakes 4-wheel anti-lock braking system (ABS)
8. Speed control and tilt wheel
9. Air Condition
10. Wheelbase 113" Minimum

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 15**

Indicate the additional cost or deduction for the below listed options. Prices should include all required options and special equipment.

Option 15A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 15B. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 15C. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 15D. Alternate Gas Engine (Size) \_\_\_\_\_ (Horsepower) \_\_\_\_\_ E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 15 – Continued**

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

*Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount* \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 16 - New standard equipped 2013 (Full Size) Sport Utility Vehicle 4 X 4**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford Explorer  
Standard Chevrolet Tahoe  
Standard Chevrolet Traverse

**All units must contain the following options:**

1. Standard minimum 3.5L V6, 3.6L V6 or 5.3L V8 gasoline engine (Specify) (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_\_\_)
4. LH & RH exterior mirrors
5. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size \_\_\_\_\_)
6. Rubber flooring
7. Brakes 4-wheel anti-lock braking system (ABS)
8. Speed control and tilt wheel
9. Air Condition
10. Wheelbase 113" Minimum

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 16**

Indicate the additional cost or deduction for the below listed options. Prices should include all required options and special equipment.

Option 16A. Towing Package: Manufacturer's Standard to include heavy duty charging, engine oil, and transmission cooling, Class III frame hitch / receiver and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 16B. Power Windows and Door Locks

EACH \$ \_\_\_\_\_

Option 16C. Optional Rear Axle Ratio Axle Ratio \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 16D. Alternate Gas Engine (Size) \_\_\_\_\_ (Horsepower) \_\_\_\_\_ E-85 compatible? \_\_\_\_\_

EACH \$ \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 16 – Continued**

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

*Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount* \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**Item #17– New standard equipped 2013 7- Passenger Extended Mini-Van, Alternative Fuel**

**ACCEPTABLE MAKES AND MODELS:**

Chrysler Town and Country  
Dodge Grand Caravan

**All units must contain the following options:**

1. Standard minimum 3.3 L 6 cylinder Flex Fuel E-85 engine (Size \_\_\_ Horsepower \_\_\_)
2. Manufacturer's standard rear end axle ratio (Ratio: \_\_\_\_\_)
3. Automatic transmission (Speeds \_\_\_)
4. Factory installed front and rear heat/air conditioning
5. LH & RH mirrors
6. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
7. 4 wheel anti-lock braking system (ABS)
8. Speed control and tilt wheel
9. Wheelbases 119" Minimum
10. Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 17**

Indicate the additional cost or deduction for the below listed options. Prices should include all required options and special equipment.

Option 17A. Power windows and power door locks

EACH \$ \_\_\_\_\_

Option 17B. Towing Package: Manufacturer's standard to include heavy duty charging, engine oil and transmission cooling, Class III frame hitch and 4 pin wiring installed plus wiring harness for 7 pin

EACH \$ \_\_\_\_\_

Option 17C. Privacy Glass

EACH \$ \_\_\_\_\_

Option 17D. Defroster Rear Window, Electric

EACH \$ \_\_\_\_\_



**OPTIONAL EQUIPMENT PRICES, Item # 17 – continued**

**Option 17E. Rear Windshield Wiper**

**EACH \$ \_\_\_\_\_**

**Option 17F. Optional Rear Axle Ratio**

**Axle Ratio \_\_\_\_\_**

**EACH \$ \_\_\_\_\_**

**Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.**

***Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_***

**Delivery will be made approximately \_\_\_\_\_ days after receipt of order.**

**ITEM # 18 - New standard equipped 2013 Mid-Size 4-Door Sedan, Alternative Fuel**

**ACCEPTABLE MAKES AND MODELS:**

Standard Chrysler Sebring  
Standard Dodge Avenger  
Standard Chevrolet Malibu  
Standard Ford Fusion

**All units must contain the following options:**

1. Standard, minimum 1.6L 4 cylinder Turbo or 4 cylinder 2.4 L flex-fuel engine (Specify) (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Automatic Transmission, (Speeds \_\_\_\_\_)
3. Air conditioning
4. LH & RH mirrors
5. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
6. ABS Brakes 4 Wheel
7. Brakes, Hydraulic power, front and rear disc
8. Speed control and tilt wheel
9. Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 18**

Indicate the additional cost or deduction for the below listed options, which should include all required options and special equipment.

Option 18A. Power windows and Door Locks

EACH \$ \_\_\_\_\_

Option 18B. Defroster Rear Window electric

EACH \$ \_\_\_\_\_

Option 18C. Alternate V6 or larger engine in lieu of 4 cylinder (Specify) (Size) \_\_\_\_\_ (Horsepower) \_\_\_\_\_

EACH \$ \_\_\_\_\_

E-85 Compatible? \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 19 - New standard equipped 2013 Mid-Size 4-Door Sedan, Gas Engine**

**ACCEPTABLE MAKES AND MODELS:**

Standard Chrysler Sebring  
Standard Dodge Avenger  
Standard Chevrolet Malibu  
Standard Ford Fusion

**All units must contain the following options:**

1. Standard, minimum 4 cylinder engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Automatic Transmission
3. Air conditioning
4. LH & RH mirrors
5. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
6. ABS Brakes 4 Wheel
7. Brakes, Hydraulic power, front and rear disc
8. Speed control and tilt wheel
9. Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 19**

Indicate the additional cost or deduction for the below listed options, which should include all required options and special equipment.

Option 19A. Power windows and Door Locks

EACH \$ \_\_\_\_\_

Option 19B. Defroster Rear Window electric

EACH \$ \_\_\_\_\_

Option 19C. Alternate V6 engine in lieu of 4 cylinder (Size) \_\_\_\_\_ (Horsepower) \_\_\_\_\_

EACH \$ \_\_\_\_\_

Option 19D. Vinyl Seats

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 20 - New standard equipped 2013 Mid-Size 4-Door Sedan, Hybrid Engine**

**ACCEPTABLE MAKES AND MODELS:**

Standard Ford Fusion

**All units must contain the following options:**

1. Hybrid engine (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Automatic Transmission
3. Air conditioning
4. LH & RH mirrors
5. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
6. ABS Brakes 4 Wheel
7. Brakes, Hydraulic power, front and rear disc
8. Speed control and tilt wheel
9. Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 20**

Indicate the additional cost or deduction for the below listed options, which should include all required options and special equipment.

Option 20A. Power windows and Door Locks

EACH \$ \_\_\_\_\_

Option 20B. Defroster Rear Window electric

EACH \$ \_\_\_\_\_

Option 20C. Vinyl Seats

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 21 - New standard equipped 2013 Full Size 4-Door Sedan, Alternative Fuel**

**ACCEPTABLE MAKES AND MODELS:**

Standard Chevrolet Impala

**All units must contain the following options:**

1. 3.0 L 6, cylinder minimum flex fuel E-85 and gas engine. (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Automatic, Transmission (Speeds \_\_\_\_\_)
3. Air conditioning
4. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size \_\_\_\_\_)
5. Brakes, Power 4-Wheel ABS
6. Speed control and tilt wheel
7. Body Side Molding
8. Power windows and door locks
9. Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_

GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

IS THIS ENGINE E-85 COMPATIBLE? \_\_\_\_\_

IF SO WHAT IS E-85 MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 21**

Indicate the additional cost or deduction for the below listed options, which should include all required options and special equipment.

Option 21A. Defroster, Rear Window Electric

EACH \$ \_\_\_\_\_

Option 21B. Head Curtain Side air Bags Front and Rear

EACH \$ \_\_\_\_\_

Option 21C. Vinyl Seats

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

**ITEM # 22 - New standard equipped 2013 Full Size 4-Door Sedan, Gas Engine**

**ACCEPTABLE MAKES AND MODELS:**

Standard Chevrolet Impala  
Standard Ford Taurus

**All units must contain the following options:**

1. 6 cylinder gas engine. (Size \_\_\_\_\_ Horsepower \_\_\_\_\_)
2. Automatic, Transmission (Speeds \_\_\_\_\_)
3. Air conditioning
4. Tires:(4) manufacturer's standard all season, plus full size spare and wheel (Size) \_\_\_\_\_
5. Brakes, Power 4-Wheel ABS
6. Speed control and tilt wheel
7. Body Side Molding
8. Power windows and door locks
9. Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat

**DEALER COMPLETE IN DETAIL:**

2013 MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ GVWR \_\_\_\_\_ EACH \$ \_\_\_\_\_  
GAS MPG: CITY \_\_\_\_\_ HWY \_\_\_\_\_  
FUEL CAPACITY \_\_\_\_\_ OIL CAPACITY \_\_\_\_\_

**OPTIONAL EQUIPMENT PRICES, Item # 22**

Indicate the additional cost or deduction for the below listed options, which should include all required options and special equipment.

Option 22A. Defroster, Rear Window Electric

EACH \$ \_\_\_\_\_

Option 22B. Head Curtain Side air Bags Front and Rear

EACH \$ \_\_\_\_\_

Option 22C. Vinyl Seats

EACH \$ \_\_\_\_\_

Please submit a complete parts list with detailed pricing information for each make/model your company would be willing to provide. Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

Discount off MSRP for all Data Book or Pricing Guide Options: - % Discount \_\_\_\_\_

Delivery will be made approximately \_\_\_\_\_ days after receipt of order.

# VENDOR INFORMATION & PREFERENCE CERTIFICATION FORM

## Vendor Information

All bidders must furnish **ALL** applicable information requested below

Vendor Name/Mailing Address:  Email Address:  Printed Name of Responsible Officer or Employee:	Vendor Contact Information (including area codes): Phone #: Cellular #: Fax #: Signature:									
For Corporations - State in which incorporated:	For Others - State of domicile:									
If the address listed in the Vendor Name/Mailing Address block above is not located in the State of Missouri, list the address of Missouri offices or places of business:  If additional space is required, please attach an additional sheet and identify it as <b>Addresses of Missouri Offices or Places of Business</b> .										
<b>M/WBE INFORMATION:</b> List all certified Minority or Women Business Enterprises ( <b>M/WBE</b> ) utilized in the fulfillment of this bid. Include <u>percentages</u> for subcontractors and identify the M/WBE certifying agency:  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 33%;"><u>M/WBE Name</u></th> <th style="text-align: center; width: 33%;"><u>Percentage of Contract</u></th> <th style="text-align: center; width: 33%;"><u>M/WBE Certifying Agency</u></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> If additional space is required, please attach an additional sheet and identify it as <b>M/WBE Information</b>		<u>M/WBE Name</u>	<u>Percentage of Contract</u>	<u>M/WBE Certifying Agency</u>						
<u>M/WBE Name</u>	<u>Percentage of Contract</u>	<u>M/WBE Certifying Agency</u>								

## Preference Certification

All bidders must furnish **ALL** applicable information requested below

<b>GOODS/PRODUCTS MANUFACTURED OR PRODUCED IN USA:</b> If any or all of the goods or products offered in the attached bid which the bidder proposes to supply to the MHTC are <b>not</b> manufactured or produced in the "United States", or imported in accordance with a qualifying treaty, law, agreement, or regulation, list below, by item or item number, the country other than the United States where each good or product is manufactured or produced.	
Item (or item number)	Location Where Item is Manufactured or Produced
If additional space is required, please attach an additional sheet and identify it as <b>Location Products are Manufactured or Produced</b> .	
<b>MISSOURI SERVICE-DISABLED VETERAN BUSINESS:</b> Please complete the following if applicable. Additional information may be requested if preference is applicable. See below definitions for qualification criteria: <b>Service-Disabled Veteran</b> is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs. <b>Service-Disabled Veteran Business</b> is defined as a business concern: <ol style="list-style-type: none"> <li>a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and</li> <li>b. The management and daily business operations of which are controlled by one or more service-disabled veterans.</li> </ol>	
<u>Veteran Information</u>	<u>Business Information</u>
Service-Disabled Veteran's Name (Please Print)	Service-Disabled Veteran Business Name
Service-Disabled Veteran's Signature	Missouri Address of Service Disabled Veteran Business

**NOTICE OF COOPERATIVE PURCHASING**

**MODOT IS INTERESTED IN ASSISTING MISSOURI GOVERNMENTAL ENTITIES, ETC. IN PURCHASING EQUIPMENT, VARIOUS MATERIALS, AND SUPPLIES THAT MEET THE MISSOURI DEPARTMENT OF TRANSPORTATION SPECIFICATIONS.**

Each bidder is asked to indicate below whether they would be willing to offer light duty vehicles listed in the attached "Request for Bid" for sale to these local political entities at the same bid price offered to MoDOT.

It is understood MoDOT will not issue purchase orders, accept delivery nor make payment for these items ordered by any of these agencies. It is further understood the price is based on the light duty vehicle meeting MoDOT specifications. Any added options, deletions, or extra freight costs would be negotiated between the local agency and the successful vendor.

Indicate below whether your company is willing to offer such cooperative purchasing for Missouri counties, cities or other political entities.

YES \_\_\_\_\_ NO \_\_\_\_\_

If the price varies throughout the state on MoDOT bids because of different delivery destinations, please indicate the price F.O.B. your location that would be offered as described.

F.O.B. Location \_\_\_\_\_

Indicate the deadline date that orders will be accepted. \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_



ANTI-COLLUSION STATEMENT

STATE OF \_\_\_\_\_ )  
 ) SS.  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_ being first

duly sworn, deposes and says that he is \_\_\_\_\_  
Title of Person Signing

of \_\_\_\_\_  
Name of Bidder

that all statements made and facts set out in the bid for the above project are true and correct; and that the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such bid or any contract which may result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project.

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_

**Missouri Highways and Transportation Commission  
Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions**

**STANDARD SOLICITATION PROVISIONS**

- a. The solicitation for the procurement of the supplies referenced therein, to which these "Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions" are attached, is being issued under, and governed by, the provisions of Title 7 – Missouri Department of Transportation, Division 10 – Missouri Highways and Transportation Commission, Chapter 11 – Procurement of Supplies, of the Code of State Regulations. The Missouri Highways and Transportation Commission (MHTC), acting by and through its operating arm, the Missouri Department of Transportation (MoDOT), draws the Bidder's attention to said 7 CSR 10-11 for all the provisions governing solicitation and receipt of bids/quotes and the award of the contract pursuant to this solicitation.
- b. All bids/quotes must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

**GENERAL TERMS AND CONDITIONS**

**Definitions**

Capitalized terms as well as other terms used but not defined herein shall have the meaning assigned to them in section 7 CSR 10-11.010 Definition of Terms.

**Nondiscrimination**

- a. The Contractor shall comply with all state and federal statutes applicable to the Contractor relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of Civil Rights Act of 1964 as amended (42 U.S.C. Sections 2000d and 2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. Section 12101, *et seq.*).
- b. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, MHTC shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - i. withholding of payments to the Contractor under the contract until the Contractor complies, and/or,
  - ii. cancellation, termination or suspension of the contract, in whole or in part.

**Contract/Purchase Order**

- a. By submitting a bid/quote, the Bidder agrees to furnish any and all equipment, supplies and/or services specified in the solicitation documents, at the prices quoted, pursuant to all requirements and specifications contained therein.
- b. A binding contract shall consist of: (1) the solicitation documents, amendments thereto, and/or Best and Final Offer (BAFO) request(s) with any changes/additions, (2) the Contractor's bid response, and (3) the MHTC's acceptance of the bid by post-award contract or purchase order.
- c. A notice of award does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services, the Contractor must receive a properly authorized notice to proceed and/or purchase order.

**Applicable Laws and Regulations**

- a. The contract shall be construed according to the laws of the State of Missouri. The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract. The exclusive venue for any legal proceeding relating to or arising, out of the contract shall be in the Circuit Court of Cole County, Missouri.
- b. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri, Missouri Department of Revenue, and other regulatory agencies, as may be required by law or regulations. Prior to the issuance of a purchase order and/or notice to proceed, the Contractor may be required to submit to MHTC a copy of their current Authority Certificate from the Secretary of State of the State of Missouri and/or a copy of their Certificate of No Tax Due from the Missouri Department of Revenue.
- c. Prior to the issuance of a purchase order and/or notice to proceed, all out-of-state Contractors **providing services** within the state of Missouri must submit to MHTC a copy of their current Transient Employer Certificate from the Missouri Department of Revenue, in addition to a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.

**Executive Order:**

The Contractor shall comply with all the provisions of Executive Order 07-13, issued by the Honorable Matt Blunt, Governor of Missouri, on the sixth (6<sup>th</sup>) day of March, 2007. This Executive Order, which promulgates the State of Missouri's position to not tolerate persons who contract with the state engaging in or supporting illegal activities of employing individuals who are not eligible to work in the United States, is incorporated herein by reference and made a part of this Agreement.

- 1) "By signing this Agreement, the Contractor hereby certifies that any employee of the Contractor assigned to perform services under the contract is eligible and authorized to work in the United States in compliance with federal law."
- 2) In the event the Contractor fails to comply with the provisions of the Executive Order 07-13, or in the event the Commission has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Commission reserves the right to impose such contract sanctions as it may determine to be appropriate, including but not limited to contract cancellation, termination or suspension in whole or in part or both.
- 3) The Contractor shall include the provisions of this paragraph in every subcontract. The Contractor shall take such action with respect to any subcontract as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance.

**Preferences**

- a. In the evaluation of bids/quotes, preferences shall be applied in accordance with 7 CSR 10-11.020(7). Contractors should apply the same preferences in selecting subcontractors. The attached document entitled "**VENDOR INFORMATION AND PREFERENCE CERTIFICATION FORM**" must be completed and returned with the solicitation documents.
- b. Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.

**Missouri Highways and Transportation Commission**  
**Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions**

**Cancellation of Contract**

The MHTC may cancel the Contract at any time for a material breach of contractual obligations or for convenience by providing Contractor with written notice of cancellation. Should the MHTC exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.

**Bankruptcy or Insolvency**

Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntarily, or upon the appointment of a receiver, trustee, or assignee, for the benefit of creditors, the Commission reserves the right and sole discretion to either cancel the Agreement or affirm the Agreement and hold the Contractor responsible for damages.

**Warranty**

The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by the MHTC, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.

**Status of Independent Contractor**

The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the MHTC. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save and hold the MHTC, its officers, agents and employees harmless from and against any and all losses (including attorney fees) and damage of any kind related to such matters.

**Non-Waiver**

If one of the parties agrees to waive its right to enforce any term of this Contract, that party does not waive its right to enforce such term at any other time or to enforce any or all other terms of this Contract.

**Indemnification**

The Contractor shall defend, indemnify and hold harmless MHTC, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Contractor's performance of its obligations under the contract awarded pursuant to this solicitation.

**Missouri Highways and Transportation Commission**  
**Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions**

**SPECIAL TERMS AND CONDITIONS**

**Tax Exempt Status:**

MHTC is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. However, the Contractor may themselves be responsible for the payment of taxes on materials they purchase to fulfill the contract. A Project Tax Exemption Certificate will be furnished to the successful Bidder upon request if applicable.

**Liquidated Damages**

- a. In the event the successful Contractor fails to deliver the material within the time specified, the Department and the public will sustain damages because of such delay in delivery, the exact extent of which would be difficult to ascertain, and in order to liquidate such damage in advance it is agreed that the sum of \$100 per day, per item, for each assessable calendar day on which the delivery has not been completed, is reasonable and the best estimate which the parties can arrive at as liquidated damages, and it is therefore agreed that said amount will be withheld from payments due the Contractor or otherwise collected from the Contractor as liquidated damages.
- b. Saturdays, Sundays, holidays and days whereas the Department has suspended work shall not be assessable days.



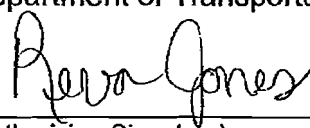
105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
Kevin Keith, Director

573.751.2551  
Fax: 573.751.6555  
1.888.ASK MODOT (275.6636)

**ADDENDUM 001  
REQUEST FOR BID  
Light Duty Vehicles  
Request for Bid 3-121101RJ**

Bidders should acknowledge receipt of Addendum 001 (ONE) by **signing** and **including** it with the original bid. The due date for receipt of proposals remains **unchanged** by this Addendum. Accordingly, the following clarifications, questions and answers are believed to be of general interest to all potential Bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority  Reva Jones Senior General Services Specialist
Contractor/Offeror Signature	Department of Transportation 
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: October 24, 2012

*The information below has been added by addendum #001:*

**ITEM # 15 - New standard equipped 2013 (Full Size) Sport Utility Vehicle 4 X 2**

**ACCEPTABLE MAKES AND MODELS:**

*Dodge Durango has been added.*



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.  
[www.modot.org](http://www.modot.org)

**ITEM # 16** - New standard equipped **2013 (Full Size) Sport Utility Vehicle 4 X 4**

**ACCEPTABLE MAKES AND MODELS:**

*Dodge Durango has been added.*

**ITEM # 21** - New standard equipped **2013 Full Size 4-Door Sedan, Alternative Fuel**

**ACCEPTABLE MAKES AND MODELS:**

*Dodge Charger has been added.*

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Search Results

**Current Search Terms: Joe\* machen\***

No records found for current search.

SAM | System for Award Management 1.0

IBM v1.564.20130111-1646

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of February 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the 2013 General Consultant Agreements for: Bartlett & West, Malicoat-Winslow Engineers, P.C. and A Civil Group. It is further ordered the Presiding Commissioner is hereby authorized to sign the attached General Consultant Services Agreements.

Done this 19th day of February, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren *my*  
Clerk of the County Commission

*[Signature]*  
Daniel K. Atwill  
Presiding Commissioner

*[Signature]*  
Karen M. Miller  
District I Commissioner

*[Signature]*  
Janet M. Thompson  
District II Commissioner



**GENERAL CONSULTANT SERVICES AGREEMENT**

THIS AGREEMENT dated this 19<sup>th</sup> day of February, 2013, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Bartlett & West (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2013 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2013. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide reasons why the Consultant cannot provide or respond to the request for optional

services.

2.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

2.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

2.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

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3. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this calendar year without the written authorization of the Owner. Payments shall be made within

thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance exhibiting the coverage as specified above within thirty (30) days of execution of this agreement

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and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

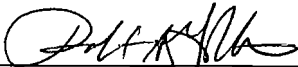
13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

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IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

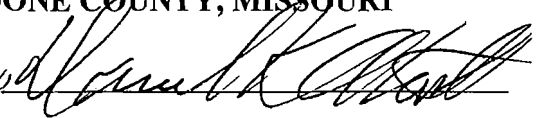
**BARTLETT & WEST**

By   
Robert A. Gilbert

Title Vice President

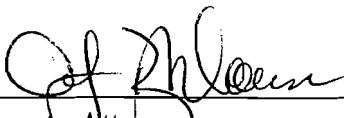
Dated: 1-3-13

**BOONE COUNTY, MISSOURI**

By   
Presiding Commissioner

Dated: 2-19-13

APPROVED AS TO FORM:

  
County Attorney

ATTEST:

Wendy S. Noren  
County Clerk *my*

APPROVED:

  
Director, Boone County Resource Management

WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Cole )  
 )ss  
State of Missouri )

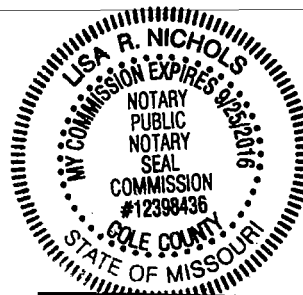
My name is Robert A. Gilbert. I am an authorized agent of Bartlett & West, Inc. (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

[Signature] 1-3-13  
Affiant Date  
Robert A. Gilbert  
Printed Name

Subscribed and sworn to before me this 3rd day of January, 2013.

[Signature]  
Notary Public



LISA R. NICHOLS  
Notary Public  
Commissioned for Cole County  
My Commission Expires: September 25, 2016  
Commission Number: 12398436

**BARTLETT & WEST, INC.**  
**2013 SCHEDULE OF HOURLY CHARGES**  
**Effective January 1, 2013**

Engineer XI/Landscape Arch XI	\$195.00	Right-of-Way Technician V	\$95.00
Engineer X/Landscape Arch X	185.00	Right-of-Way Technician IV	86.00
Engineer IX/Landscape Arch IX	175.00	Right-of-Way Technician III	78.00
Engineer VIII/Landscape Arch VIII	160.00	Right-of-Way Technician II	69.00
Engineer VII/Landscape Arch VII	145.00	Right-of-Way Technician I	59.00
Engineer VI/Landscape Arch VI	132.00		
Engineer V/Landscape Arch V	122.00	GIS Coordinator VII	\$195.00
Engineer IV/ Landscape Arch IV	112.00	GIS Coordinator VI	175.00
Engineer III/Landscape Arch III	102.00	GIS Coordinator V	165.00
Engineer II/Landscape Arch II	92.00	GIS Coordinator IV	150.00
Engineer I/Landscape Arch I	82.00	GIS Coordinator III	135.00
		GIS Coordinator II	120.00
		GIS Coordinator I	110.00
Engineering Technician XI	\$155.00		
Engineering Technician X	135.00	GIS Developer/DBA V	\$150.00
Engineering Technician IX	120.00	GIS Developer/DBA IV	135.00
Engineering Technician VIII	102.00	GIS Developer/DBA III	120.00
Engineering Technician VII	95.00	GIS Developer/DBA II	110.00
Engineering Technician VI	88.00	GIS Developer/DBA I	105.00
Engineering Technician V	79.00		
Engineering Technician IV	70.00	GIS Analyst V	\$120.00
Engineering Technician III	62.00	GIS Analyst IV	110.00
Engineering Technician II	56.00	GIS Analyst III	100.00
Engineering Technician I	51.00	GIS Analyst II	90.00
		GIS Analyst I	80.00
Surveyor VIII	\$128.00		
Surveyor VII	120.00	GIS Technician IV	\$82.00
Surveyor VI	110.00	GIS Technician III	72.00
Surveyor V	100.00	GIS Technician II	61.00
Surveyor IV	92.00	GIS Technician I	50.00
Surveyor III	82.00		
Surveyor II	72.00	Computer Systems Manager	\$113.00
Surveyor I	62.00	Systems Analyst	113.00
		Network Administrator	92.00
Survey Technician VI	\$79.00	IS Support Specialist	63.00
Survey Technician V	69.00	Computer Systems Technician III	75.00
Survey Technician IV	59.00	Computer Systems Technician II	65.00
Survey Technician III	51.00	Computer Systems Technician I	53.00
Survey Technician II	46.00		
Survey Technician I	40.00	Administrator V	\$105.00
		Administrator IV	90.00
Field Representative X	\$125.00	Administrator III	78.00
Field Representative IX	118.00	Administrator II	71.00
Field Representative VIII	105.00	Administrator I	61.00
Field Representative VII	95.00		
Field Representative VI	85.00	Administrative Technician V	\$64.00
Field Representative V	76.00	Administrative Technician IV	57.00
Field Representative IV	68.00	Administrative Technician III	50.00
Field Representative III	61.00	Administrative Technician II	45.00
Field Representative II	55.00	Administrative Technician I	39.00
Field Representative I	49.00		
Right-of-Way Specialist III	\$150.00	Client Services Representative	\$75.00
Right-of-Way Specialist II	130.00		
Right-of-Way Specialist I	115.00		



**GENERAL CONSULTANT SERVICES AGREEMENT**

THIS AGREEMENT dated this 19<sup>th</sup> day of February, 2013, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Malicoat-Winslow Engineers, P.C. (herein "Consultant").

**IN CONSIDERATION OF** the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2013 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2013. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

2.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

2.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

2.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

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calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

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exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

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9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

---

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

MALICOAT-WINSLOW ENGINEERS, P.C.

BOONE COUNTY, MISSOURI

By Fred Malinowski

By [Signature]  
Presiding Commissioner

Title President

Dated: 1/1/2013

Dated: 2-19-13

APPROVED AS TO FORM:

ATTEST:

[Signature]  
County Attorney

Wendy S. Noren  
County Clerk *my*

APPROVED:

[Signature]  
Director, Boone County Resource Management

**WORK AUTHORIZATION CERTIFICATION**  
**PURSUANT TO 285.530 RSMo**  
**(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of Boone           )  
  )ss  
State of Missouri        )

My name is FRED MALICOAT. I am an authorized agent of MALICOAT-Winslow Engineers (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Fred Malicoat                          12-21-12  
Affiant   Date

FRED MALICOAT  
Printed Name

Subscribed and sworn to before me this 21<sup>st</sup> day of Dec., 2012.

Dorothy Stuebben  
Notary Public DOROTHY STUEBBEN  
Com Ex: 02/18/2013



**DOROTHY STUEBBEN**  
My Commission Expires  
February 18, 2013  
Boone County  
Commission #00489133

**MALICOAT-WINSLOW ENGINEERS, P.C.**  
**MECHANICAL AND ELECTRICAL ENGINEERS**

5649 NORTH CLEARVIEW ROAD  
COLUMBIA, MISSOURI 65202-9687

FREDDIE L. MALICOAT, P.E.  
email: [fredm@mwengrs.com](mailto:fredm@mwengrs.com)

Phone: 573-875-1300  
Fax: 573-875-1305

HOURLY RATES

PRINCIPAL ENGINEER	\$150/hr
PROFESSIONAL ENGINEER	\$120/hr
ENGINEER-IN-TRAINING	\$90/hr
CADD SUPERVISOR	\$70/hr
CADD TECHNICIAN	\$70/hr
CLERICAL	\$70/hr



**GENERAL CONSULTANT SERVICES AGREEMENT**

**THIS AGREEMENT** dated this 19<sup>th</sup> day of February 2013, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and A Civil Group (herein "Consultant").

**IN CONSIDERATION OF** the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2013 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2013. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide reasons why the Consultant cannot provide or respond to the request for optional

services.

**2.2 Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

**2.3 Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

**2.4 Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

---

**3. Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this calendar year without the written authorization of the Owner. Payments shall be made within

thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance exhibiting the coverage as specified above within thirty (30) days of execution of this agreement

and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

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11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

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---

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

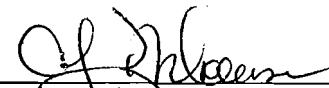
A CIVIL GROUP

By 

Title OPERATIVE MEMBER

Dated: 1/23/13

APPROVED AS TO FORM:

  
County Attorney

APPROVED:

  
Director, Boone County Resource Management

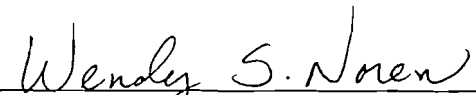
BOONE COUNTY, MISSOURI

By 

Presiding Commissioner

Dated: 2-19-13

ATTEST:

  
County Clerk *my*


**WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of BOONE                     )  
  )ss  
State of MISSOURI                     )

My name is JAY GEBHARDT. I am an authorized agent of A CIVEL GROUP  
\_\_\_\_\_ (Consultant). This business is enrolled and participates in a federal work

authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

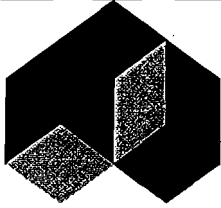
 2/7/13  
Affiant   Date

JAY GEBHARDT  
Printed Name

Subscribed and sworn to before me this 7<sup>th</sup> day of FEBRUARY, 2013.

  
Notary Public

**SPENCER HASKAMP  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires July 11, 2015  
Commission #11116674**



# A CIVIL GROUP

CIVIL ENGINEERING • PLANNING • SURVEYING

## Fee Schedule January, 2013

ENGINEER I	\$ 125 / HOUR
ENGINEER II	\$ 120 / HOUR
ENGINEER III	\$ 115 / HOUR
ENGINEER IV	\$ 100 / HOUR

DESIGNER \$110 / HOUR

SURVEYOR I	\$ 95 / HOUR
SURVEYOR II	\$ 75 / HOUR
SURVEYOR III	\$ 60 / HOUR

DESIGN TECHNICIAN I	\$ 85 / HOUR
DESIGN TECHNICIAN II	\$ 80 / HOUR
DESIGN TECHNICIAN III	\$ 75 / HOUR

1-MAN FIELD CREW	\$ 120 / HOUR
2-MAN FIELD CREW	\$ 130 / HOUR
3-MAN FIELD CREW	\$ 135 / HOUR

CLERICAL \$50 / HOUR

OUTSIDE COPIES ACTUAL EXPENSE

### OFFICE COPIES

LARGE COPIES	\$4.50/EACH
BLACK AND WHITE COPIES	\$0.50/EACH
COLOR COPIES	\$1.00/EACH

3401 BROADWAY BUSINESS PARK CT, SUITE 105  
COLUMBIA, MISSOURI 65203  
PHONE: 573-817-5750 FAX: 573-817-1677



**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of February 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expense for Federal Grant Reimbursement of Poll Worker Training.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2310	3411	HAVA Requirements Payments Grant	Federal Grant Reimburse		6,991
2310	71100	HAVA Requirements Payments Grant	Outside Services		6,991

Total: 13,982

Done this 19th of February, 2013.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Daniel K. Atwill  
 Daniel K. Atwill  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Janet M. Thompson  
 Janet M. Thompson  
 District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

12/31/12

**EFFECTIVE DATE**

**FOR AUDITORS USE**

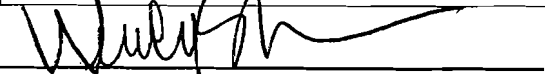
(Use whole \$ amounts)

Transfer From      Transfer To  
Decrease              Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2310	3411	HAVA Requirements Paymts Grant	Federal Grant Reimburse		6,991
2310	71100	HAVA Requirements Paymts Grant	Outside Services		6,991
				-	<b>13,982</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

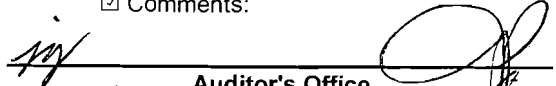
To increase revenue and expense for Federal Grant Reimbursement of Poll Worker Training.

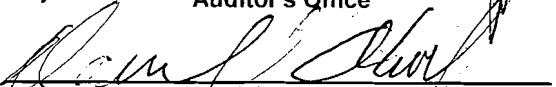
  
\_\_\_\_\_  
Requesting Official


**TO BE COMPLETED BY AUDITOR'S OFFICE**

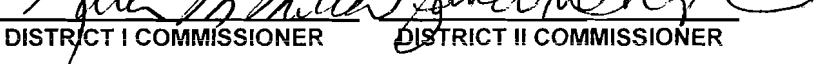
*agenda*

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.      **N/A - Equal Revenues and Expenses**
- Comments:

  
\_\_\_\_\_  
Auditor's Office

  
\_\_\_\_\_  
PRESIDING COMMISSIONER

  
\_\_\_\_\_  
DISTRICT I COMMISSIONER

  
\_\_\_\_\_  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

# REQUEST FOR JOURNAL ENTRY

## BOONE COUNTY, MISSOURI

01/01/2013  
DATE

# COPY

FOR AUDITORS USE

Fund			Department				Account					Fund/Department Name and Account Name	Debit	Credit
			7	5	2	5	7	1	1	0	0	Special Election 5 Outside Services		6,991.00
			2	3	1	0	7	1	1	0	0	HAVA Requirements Payments Grant.	6,991.00	
7	5	2					0	1	0	0	0	Special Election Fund Cash	6,991.00	
2	3	1					0	1	0	0	0	HAVA Requirements Payments Grant. Cash		6,991.00

*Explanation: To move pollworker training expense to Dept 2310. This amount was reimbursed by Federal Grant.*

*Wesley*  
\_\_\_\_\_  
Requesting Official

\_\_\_\_\_  
Auditor Approval

FROM WHOM RECEIVED	AMOUNT	DESCRIPTION	FUND	ACCOUNT
13 State of MO	6991.00	POLL WORKER ELECTIONS		02411

THIS IS YOUR RECEIPT FOR THIS AMOUNT ▲

RECEIVED BY

BOONE COUNTY CLERK  
COLUMBIA, MISSOURI

SIGNED [Signature]  
CLERK  
24676

**THIS CHECK CONTAINS MULTIPLE FRAUD DETERRENT SECURITY FEATURES**

**TREASURER OF THE STATE OF MISSOURI**  
JEFFERSON CITY, MISSOURI

A6600399

IF NOT PRESENTED FOR PAYMENT WITHIN ONE YEAR FROM THE DATE OF ISSUANCE, THIS CHECK SHALL BE VOID. MO STATUTE 30.200

PAY EXACTLY THE SUM OF \*\*\*\*\*6,991 DOLLARS AND --00 CENTS

TO THE ORDER OF

COUNTY OF BOONE-ELECTIONS  
801 E WALNUT ST RM 236  
COLUMBIA MO 65201

DATE 01-24-2013

\$ \*\*\*\*\*6,991.00

Account Protected via Positive Pay

[Signature] ACTING COMMISSIONER OF ADMINISTRATION

**Central Bank**  
Jefferson City, Missouri 65102

[Signature] STATE TREASURER

VOID

⑈ 16600399 ⑈ ⑆ 081503102 ⑆ ⑈ 000132004 ⑈

**STATE OF MISSOURI--REMITTANCE ADVICE**

SERIES A		CHECK NO. 6600399		DISTRIBUTION DIRECT	
DOC. NO.	ORDER NO.	INVOICE NO.	INV. DATE	AMOUNT	
231AV130035077 SECRETARY OF STATE	231S2BOONE-T2 ATE-OPER	POLL WORKER ELECTIONS	01 11 13	6,991.00	
DATE 01-24-2013			TOTAL AMOUNT		6,991.00

Payment information may be viewed online at:  
<https://vendorservices.mo.gov>

**FEDERAL GRANT  
PAYMENT REQUEST FORM**

<b>Local Election Authority:</b>	Wendy S. Niren	<b>Date:</b>	
<b>Street Address:</b>	801 E. Walnut St. Rm. 236	<b>Phone:</b>	573-886-4295
<b>City, State, Zip:</b>	Columbia, MO 65201	<b>Fax:</b>	573-886-4300

**Reimbursement Documentation - Please attach copies of all documentation to verify that you have incurred and paid all expenses requested. Refer to each Title II grant agreement.**

<b>Payment Requested for (list Grant Option Name):</b>	<b>Total Current Request</b>
Example: Poll Worker Training	\$1,500.00
Line 1 Pollworker Training	\$ 6,991.00
Line 2	\$
Line 3	\$
<b>Total Amount Requested</b>	<b>\$ 6,991.00</b>

I hereby affirm that all expenses being submitted for reimbursement were expended and work completed as outlined in the applicable grant agreement.



  
 Date 12/20/2017

Local Election Authority Authorized Signature

Date

**FOR SECRETARY OF STATE ELECTIONS DIVISION USE ONLY**

PC Number	RC Number	Vendor Number	Agency	231	Org	2020	Approp	6684	
		Line 1	Agency	231	Org	2020	Approp	6684	
			Fund	0157	Rept Cat		comments:		
			Comm Line		Proj Code		Line 1 Payment Amount		
		Line 2	Agency	231	Org	2020	Approp	6684	
			Fund	0157	Rept Cat		comments:		
			Comm Line		Proj Code		Line 2 Payment Amount		
		Line 3	Agency	231	Org	2020	Approp	6684	
			Fund	0157	Rept Cat		comments:		
			Comm Line		Proj Code		Line 3 Payment Amount		
		Invoice #						Payment Request Amount	

**Elections Certification**

I hereby approve payment to this grantee in the amount entered above in the "Payment Request Amount" field in accordance with the signed agreement between this grantee and the Office of the Secretary of State. If applicable, a copy of the uploaded information is attached.

Elections Authorized Signature

Date

Document #

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

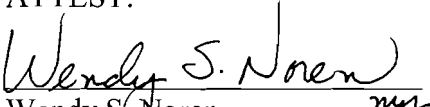
In the County Commission of said county, on the 19th day of February 20 13

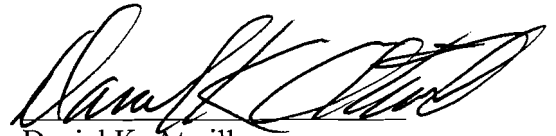
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Letter of Conditions for the Manchester Heights Sanitary Sewer Neighborhood Improvement District. It is further ordered the Presiding Commissioner is hereby authorized to sign the Letter of Intent to Meet Conditions.

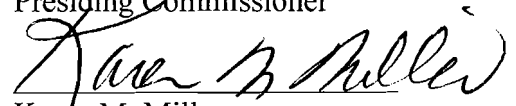
Done this 19th day of February, 2013.

ATTEST:

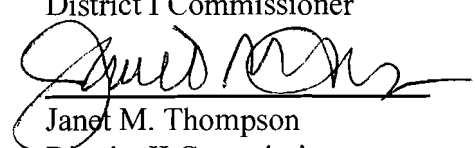
  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner


LETTER OF INTENT TO MEET CONDITIONS

TO: USDA, Rural Development  
2410 S. Franklin  
Kirksville, MO 63501

We have reviewed and understand the conditions set forth in your Letter of Conditions dated November 1, 2012 and all amendments thereto.

It is our intent to meet all of them no later than 365 days.

We understand the interest rate on the loan will be the lower of the rate in effect at the time of loan approval or at the time of loan closing (date of MO Loan Agreement if multiple advancing the loan, date of Bond if a one-advance or if using interim financing).

Boone County Missouri  
Name of Borrower  
By   
Title PRESIDING Commissioner  
Date FEBRUARY 19, 2013

---



United States Department of Agriculture  
Rural Development  
Missouri  
www.rurdev.usda.gov/mo

*Work - In Progress*

*Neighborhood  
Improvement District  
(NID)*

*Manchester Heights  
Sanitary Sewer NID*

November 1, 2012

BOONE COUNTY (REGIONAL SEWER DISTRICT)  
1314 NORTH 7<sup>TH</sup> ST  
COLUMBIA MO 65201

Subject: Manchester Heights Project  
Letter of Conditions Loan - \$278,000

Dear Commissioner Miller:

This letter establishes conditions which you must understand and agree to before further consideration may be given to your application. You must report any changes in design, project cost, source of funds, scope of services, or any other significant changes in the project to USDA Rural Development for review and approval. Any changes not approved by Rural Development shall be cause for discontinuing processing of the application.

This letter is not to be considered as loan and grant approval or as a representation to the availability for funds. Please complete and return the attached "Letter of Intent to Meet Conditions," if you desire further consideration be given your application.

The loan will be considered approved on the date a signed copy of Form RD 1940-1, Request for Obligation of Funds, is mailed to you.

The conditions referred to above are as follows:

1. **Project Budget** – Funding from all sources has been budgeted for the estimated expenditures as follows:

Engineering design	14,374
Engineering inspection	4,480
CDBG Administration	19,301
NID Administration/Commission	14,310
Recording/Release fees	1,620
Interest	48,623
Bond Counsel	4,499
Environmental	6,650
Easements	22,048
Contingency	18,075

2995 County Road 1325, Moberly, MO 65270  
Phone: (660) 263-7400 ext. 4 • Fax: (660) 263-3649 • TDD (573) 876-9480

Committed to the future of rural communities.

"USDA is an equal opportunity provider, employer and lender."  
To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S W,  
Washington, DC 20250-9410 or call (800)795-3272 (voice) or (202) 720-6382 (TDD).



Project Cost of	334,020
<b>TOTAL PROJECT</b>	<b>\$ 488,000</b>

2. **Project Funds** – The project funding is planned in the form of a loan/grant/ contribution from the following sources and in the following amounts:

RD Loan	\$278,000
CDBG Grant	\$210,000
<b>Total Project Funding (All Sources)</b>	<b>\$488,000</b>

Any changes in funding sources following obligation of RD funds must be reported to the processing official. You must assure that all project funds are expended only for the eligible items included in the project budget of this letter of conditions or as amended by Rural Development in writing at a later date.

Any applicant contribution shall be considered as the first funds expended. After providing for all authorized costs, any remaining project funds will be considered to be RUS grant funds and are to be refunded to Rural Development. If the amount of unused project funds exceeds the Rural Development grant, that part would be Rural Development loan funds and applied as an extra payment.

You may be required to refinance (graduate) the unpaid balance of the loan, in whole or in part, upon the request of Rural Development if at any time it shall be determined the applicant is able to obtain a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans of similar purposes and periods of time.

Applicants are required to identify any known relationship or association with a Rural Development employee. This would include family members, known close relatives, business associates or known close personal associates. In these cases, arrangements will be made for special handling of processing and servicing actions as required by CFR Part 1900 Subpart D. It will not affect your account status.

3. **Organization** –

The applicant, through its attorney, shall comply with all legal requirements relating to the issuing of bonds, the ownership of property, the securing of rights of way, and all other steps required by the Laws and the Constitution of the State of Missouri.

The applicant shall adopt a set of Bylaws based on RS MO Chapter 67 and shall develop a set of Rules and Regulations and such business practices as required by the State Statutes and Rural Development.

4. **Security** – The \$278,000 loan must be secured by a General Obligation bond as provided by the Laws and Constitution of the State of Missouri.

*if needed, not needed.*

*ok. per Lamm on 1/23/13*

5. **Users** - The applicant now has 28 users. 28 users are required before closing.
6. **Mandatory Hookups** – The applicant will be required to adopt a mandatory hook-up ordinance/resolution. The ordinance/resolution and certification showing the number of users who will connect to the system should be provided to RD.
7. **Intergovernmental Agreements** – All Intergovernmental Agreements and contracts, such as billing, management or other services, must be submitted to Rural Development, in draft form, for review and acceptance before execution.
8. **Property Rights** – Prior to advertisement for construction bids, the applicant must furnish satisfactory evidence that the necessary easements conveying the right of way from owners of land traversed by the system have been obtained. Permits will be obtained from the Missouri Highway Department, the County Court, the cities and towns within the project, the owners of any railroad, utilities or pipeline system, etc. Maximum use of private right of way is required. A right-of-way map color coded and showing clearly the location of all lands and rights of way, as well as the type of right of way, will be needed before authorization to bid.

The applicant must comply with the requirements set forth in Title 7, Subtitle A, Part 21 of the Code of Federal Regulations as they relate to the Uniform Relocation and Real Property Acquisition Policy Act of 1970.

Before easements are obtained, the project attorney must prepare and ensure the legal sufficiency of the easement forms used on this project and their compliance with RSMo Section 523.282.1. CPB Guide 64, Right-of-Way Easement Packet is attached. It contains four different sample easements prepared by experienced attorneys. The samples may be used to assist the project attorney in complying with the new State Statutes.

Neither the engineer, applicant/owner nor any other party should proceed with obtaining project easements until the easement format and language have been reviewed and approved by the local project attorney. The local project attorney is responsible for the legal sufficiency of the project easement form and execution of Form RD 442-22, Opinion of Counsel Relative to Rights-of-Way. In addition, the Right-of-Way Certificate, Form RD 442-21, must be signed by the applicant. A copy of these forms, have been provided to you.

Fee simple title will be obtained on all land on which structures are to be erected free and clear of all encumbrances. A copy of contracts or options for any land to be purchased, with Form RD 1927-9, Preliminary Title Opinion, may be used for each property currently owned or to be acquired. After the property is purchased, Form RD 1927-9, Preliminary Title Opinion, and Form RD 1927-10, Final Title Opinion, will be submitted for each piece of property. A title commitment and title insurance policy can be used for each site in lieu of Forms 1927-9 and 1927-10. The total amount of coverage should be the amount of the real estate plus all improvements.

For all actions to be located in the floodplains or wetlands, Rural Development is hereby informing the applicant of the potential hazards associated with such locations.

9. **Environmental** – The County of Boone will be required to implement all mitigation measures required in the Environmental Report, as follows: None noted.

10. **Consultant Services**

Rural Development must approve any Agreement for Engineering Services or any modifications to agreements for professional design services.

11. **Resident Inspection** – Full-time inspection is required unless waived or modified by RD in writing prior to advertisement for bids. This service is to be provided by the consulting engineer or other arrangements as approved by RD. Prior to the pre-construction conference, a resume of qualifications of the resident inspector(s) will be submitted to the owner and RD for review and approval. The owner will provide a letter of acceptance for all proposed inspectors to the engineer and RD. The resident inspector(s) must attend the pre-construction conference.

12. **Rates/Operating Budget/ Available Income** – You must maintain a rate schedule that provides adequate income to meet the minimum requirements for operation and maintenance and debt service. No free water or sewage services shall be provided to any user. All parties receiving water or sewer service will pay according to the set rate structure in effect.

A sewer rate, based on water usage and the NID fee assessment, is to be adopted prior to closing. The rate schedule will need to generate an average monthly bill of \$100.05 per sewer user, based upon 28 equivalent sewer users.

A proposed annual Operating Budget and rate analysis, which supports the proposed loan repayment, will be submitted before bid authorization. The budget should be based on a typical year cash flow in the first full year of operation. Form RD 442-7, Operating Budget, or a similar form, can be used.

13. **Operation and Maintenance Expenses** – O&M expenses must be properly budgeted to determine the financial viability of any operation. For planning purposes, we have projected O&M expenses based on the information provided in the preliminary engineering report which should be representative of a typical year. This information is utilized to determine loan repayment and is reflected in the proposed operating budget. It is expected that O&M will change over each successive year and user rates will need to be adjusted appropriately.

14. **Insurance and Bonding Requirements** – The applicant will provide fidelity bond coverage for its officers and employees handling the funds and accounts of the facility. Each shall be bonded in each fiscal year in an amount not less than the total

*Handwritten notes:*  
P. 12  
RD 442-7  
1/23/53

amount of principal and interest becoming due on all obligations of the association during that fiscal year.

The applicant will carry the following types of insurance, although not limited to these types: property insurance, workman's compensation, flood insurance, liability and property damage insurance, as they relate to the system. The applicant's attorney should be consulted in determining the amounts and type of coverage. Once the Bond Resolution/Ordinance is adopted, certain types of coverage will be required by its covenants.

15. **Contract Documents, Final Plans, Specifications**

a. Two sets of Contract Documents and Drawings will be forwarded to the Rural Development Area Office when they are submitted to the Missouri Department of Natural Resources for approval.

b. Planning, bidding, contracting and construction will comply with the requirements of RUS Instruction 1780 Subpart C in addition to the Revised Statutes of Missouri. All procurement transactions, regardless of whether by sealed bids or by negotiation and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition.

16. **Bid Authorization** – Processing Check List Items 1 through 31 must be approved before construction bidding can be authorized.

Bids for materials and construction will be advertised in at least one local newspaper selected by the project officials and one construction trade journal having state-wide circulation. The advertisement will be published at least weekly for a minimum of three weeks prior to bid opening. Reputable contractors known to be interested in bidding, by project officials or the engineer, should be sent invitations to bid.

Positive efforts shall be made by the applicant to utilize small businesses and minority-owned business sources. Applicant shall, when submitting contract documents to Rural Development, provide a written statement or other evidence of the steps taken to comply with this requirement.

17. **Loan Repayment** – The loan will be scheduled for repayment over a period of 20 years. Payments for the 20 years will be equal amortized installments.

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~~The interest rate will be the lower of the rate in effect at the time of loan approval or the time of loan closing, whichever is less, unless you choose otherwise.~~

A Supplementary Payment Agreement will be required providing for equal monthly payments to be made to Rural Development in an amount sufficient to cover the payment due for the year.

In order for your payment to be electronically debited from your account on the day your monthly payment is due, SF-5510, Authorization Agreement for Preauthorized Payments, will be submitted. This will be required for all new and existing indebtedness to Rural Development.

18. **Closing** – The applicant, through its attorney, will obtain the services of a recognized bond counsel to prepare the bond transcript and will obtain his opinion with respect to the validity of the bond issue. A statement as to the exemption of interest income on such obligations from Federal and State Income Taxes will be included in the opinion.

The applicant will comply with loan and/or grant closing instructions issued by the USDA Regional Attorney which will be furnished after the Regional Attorney has reviewed the required documents.

Prior to loan closing, Bulletin 1780-27, Loan Resolution – Public Bodies must be adopted.

19. **Disbursement of Funds**

Loan funds required at the time of closing and to cover thirty days' needs will be advanced at the time of loan closing. Additional funds, required for each thirty-day period, will be requested by the applicant using Form RD 440-11.

The RD funds or interim financing funds will be advanced electronically as they are needed in the amount(s) necessary to cover the RD proportionate share of any disbursements required of your entity. Funds required for each thirty-day period will be requested by the applicant using RD Form 440-11.

You must establish a separate fund, to be known and hereafter referred to as the Boone Co Manchester Heights Sewer Construction Account, with a lending institution insured by the Federal Deposit Insurance Corporation. All project funds will be deposited into this account. The account shall be used solely for the purpose of paying authorized costs of the project as outlined in the project budget. Once the funds are deposited into the construction account, they become your responsibility. All funds in the account will be secured by a collateral pledge equaling at least 100% of the highest amount of funds expected to be deposited in Construction Account at any one time.

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~~The pledged securities will meet the character prescribed by Section 30.270 RSMO for the security of funds deposited by the State Treasurer. The security shall be delivered to a disinterested banking institution for proper safekeeping and a safekeeping receipt shall be issued reflecting this transaction. A safekeeping receipt shall provide that the dollar amount of the security pledged will not be reduced without a 15-day notice to the Rural Development Area Office and the County of Boone. Substitution of the security pledged as collateral will be allowed without~~

notice to the entity or Rural Development, if the substituted security meets the character described by Section 30.270 RSMO.

All funds will be deposited in a supervised bank account in accordance with Rural Development regulations. The bank elected as a depository bank must be a member of the Federal Deposit Insurance Corporation. All deposits in excess of \$100,000 will be secured by a collateral pledge in accordance with Treasury Circular 176.

20. **Records and Accounts** - The applicant is required to maintain adequate records and accounts and submit financial and statistical reports to Rural Development. The accounting system must be developed by a qualified accountant. If an accountant develops the bookkeeping system, he should be furnished the Guide for Setting Up Fund Accounts and a RD Form 442-7, Operating Budget, in order that the accounts will be the same as the Bond Resolution/Ordinance and the Rural Development budget and report forms. A copy of the rate schedule in effect at the time must also be submitted. The accounting system must be approved by Rural Development before loan closing.
21. A borrower that expends \$500,000 or more in Federal financial assistance per fiscal year shall submit an audit performed in accordance with the requirements of OMB Circular A-133.
22. A written agreement must be obtained with the auditor. The audit agreement may include terms and conditions that the borrower and auditor deem appropriate; however, the agreement should include the following:
  - a. A statement that the auditor will perform and document the audit work in accordance with GAGAS and the professional standards of the AICPA.
  - b. A statement that the auditor will submit the completed audit and accompanying letters to the borrower's governing body 30 days prior to the date the audit is due to the Agency.
  - c. A statement that the auditor will make all audit-related documents, including work papers, available to the Agency or its representatives, upon request; and
  - d. A statement that the auditor will immediately report, in writing, all irregularities and illegal acts to the borrower's governing body and the Agency.
23. An audit by a Certified Public Accountant will be required annually. All audits are to be performed in accordance with Generally Accepted Government Auditing Standards (GAGAS). In addition, the audits are also to be performed in accordance with various Office of Management and Budget (OMB) Circular 133, as appropriate, and RUS Staff Instruction 1780-4(4).

24. **Vulnerability Assessments (VA) and Emergency Response Plans (ERP) –**

As part of the Rural Development (RD) Home Land Security Initiative, new systems must provide a certification, prior to the start of operations, that an ERP is complete. A certification that a VA is complete must be submitted within one year of operation startup. All other borrowers must provide a certification, that a VA and ERP are complete, prior to bid authorization.

Every three years after the start of operation, you will also be required to provide a certification that the VA and ERP are complete and current. RD does not need or want a copy of the VA or the ERP – just the certification. Technical assistance provides may be available to provide on-site assistance if needed.

25. **Other Statutory Requirements**

- A. Exhibit A of RD Instruction 1940-M outlines the required certifications for Executive Order 12549, Debarment and Suspension as well as the Drug-Free Workplace Act of 1988.
- B. The applicant will be required to execute RD Form 1910-11, Applicant Certification, Federal Collection Policies for Consumer or Commercial Debt, prior to loan closing. RD Form 1910-11 explains collection policies that may be taken by Rural Development to recover delinquent or defaulted debt on insured loans.
- C. Federal Debt Collection Act of 1990 (28 U.S.C. 3001 et seq.) An outstanding judgment obtained by the United States in a Federal Court (other than in the United States Tax Court), which has been recorded, shall cause the applicant to be ineligible to receive a loan or grant until the judgment is paid in full or otherwise satisfied.
- D. The applicant agrees to comply with this Section 319 of Public Law 101-121, effective December 22, 1989, and to sign and submit the required Anti-Lobbying Certification form and the Disclosure of Lobbying Activities form, with the application.

The applicant acknowledges that if any expenditure is made as prohibited by the Act, that he shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The applicant further acknowledges that failure to file or amend the disclosure form, if required, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000 for each such failure.

The applicant also agrees to include in all solicitation documents the following:

*filed  
1/22/13*

Sub-recipients who request or receive from the applicant a subgrant, contract, or subcontract exceeding \$100,000, at any tier under this application shall comply with the Anti-Lobbying Act, Section 319 of Public Law 101-121, and file an Anti-Lobbying Activities form, if required, to the next tier above.

- PC Review on 10/2/13*
- E. Rural Development prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.)
  - F. Civil Rights Act of 1964 – All borrowers are subject to, and facilities must be operated in accordance with, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and subpart E of part 1901 of this title, particularly as it relates to the conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the conveyance required by paragraph 1901.202(e) of this title.
  - G. The applicant will comply with Section 504 of the Rehabilitation Act of 1973, as amended by the Rehabilitation, Comprehensive Services and Developmental Disabilities Amendments of 1978. The Federal Register dated Friday, June 11, 1982, contains the Department of Agriculture's Final Regulations published to implement Section 504 of the Rehabilitation act of 1973, as amended. The applicant will comply with these regulations.
  - H. The Americans with Disabilities Act (ADA) of 1990 – This Act (42 U.S.C. 12101 et seq.) prohibits discrimination on the basis of disability in employment, State and local government services, public transportation, public accommodations, facilities, and telecommunications. Title II of the Act applies to facilities operated by State and local public entities which provides services, programs and activities. Title III of the Act applies to facilities owned, leased, or operated by private entities which accommodate the public.
  - I. Age Discrimination Act of 1975 – This Act (42 U.S.C. 6101 et seq.) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
  - J. Other statutory requirements, not specifically outlined above, but applicable to this proposal, may be set out in future correspondence.

26. All references in forms, regulations or procedures to Farmers Home Administration (FinHA), Rural Economic and Community Development (RECD), and Rural Development Administration (RDA) should read as USDA Rural Development.



**If the conditions set forth in this letter are not met within twelve months from the date of this letter, Rural Development reserves the right to revise or amend the letter or to discontinue processing of the application.**

If you have any questions, please do not hesitate to contact Leann Gleason, Area Office Specialist.

Sincerely,

  
LEANN GLEASON  
Area Specialist

cc:

Project Attorney  
Project Engineer  
Regional Attorney  
Rural Development State Office

Enclosures: Letter of Intent to Meet Conditions  
CBP Guide 64, Right-of-Way Easement Packet – provided earlier

The following may be obtained from our web-site located at: [www.usda.gov/rus/water](http://www.usda.gov/rus/water)

Subpart A of RUS Instruction 1780  
Subpart B of RUS Instruction 1780  
Subpart C of RUS Instruction 1780  
Subpart D of RUS Instruction 1780

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**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of February 20 13  
 the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to move 2012 drug related overtime from the Forfeiture Fund to the General Fund.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2502	10110	Treasury Forfeiture Fund	Overtime		6,405

Done this 19th of February, 2013.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Daniel K. Atwill  
 Daniel K. Atwill  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Janet M. Thompson  
 Janet M. Thompson  
 District II Commissioner

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

2012

**12-31-12**  
EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
2	5	0	2	1	0	1	1	0	Treasury Forfeiture Fnd	Overtime		6405

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): To move 2012 drug related overtime from forfeiture fund to general fund

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

[Signature]

[Signature]

[Signature]

Auditors Office

[Signature]

[Signature]

[Signature]

PRESIDING COMMISSIONER      DISTRICT I COMMISSIONER      DISTRICT II COMMISSIONER

Agenda

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

**REQUEST FOR JOURNAL ENTRY**  
**BOONE COUNTY, MISSOURI**

COPY

2012

12-31-12  
**DATE**

FOR AUDITORS USE

Fund	Department	Account	Fund/Department Name and Account Name	Debit	Credit
	2 5 0 2	1 0 1 1 0	Treasury Forfeiture Overtime	6404.05	
	1 2 5 1	1 0 1 1 0	Sheriff Overtime		6404.05
2 5 0		0 1 0 0 0	Forfeiture Fund Cash		6404.05
1 0 0		0 1 0 0 0	General Fund Cash	6404.05	

**Explanation:** To move 2012 drug related overtime to forfeiture fund.



**Requesting Official**

**Auditor Approval**

Salary Information

Pay Year 2012

Last Name SHEA First ERNEST Mid BRITT

Description	1st Qtr	2nd Qtr	3rd Otr	4th Otr	Total YTD
Regular wages:					
Overtime wages:	<u>2,311.05</u>	<u>1,314.24</u>	<u>1,630.28</u>	<u>1,148.48</u>	<u>6,404.05</u>
Total gross wages:					

F2=Key Screen F3=Exit F5=Employee F6=Positions F7=Deductions  
 F9=Vac/Sick F11=Emergency Contact

## Fund Statement - Sheriff Forfeiture Fund 250 (Nonmajor)

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	3,596	-	7,406	-
Interest	536	478	344	344
Hospital Lease	-	-	-	-
Other	-	-	-	-
<b>Total Revenues</b>	<b>4,132</b>	<b>478</b>	<b>7,750</b>	<b>344</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Used for Operations</b>	<b>8,875</b>	<b>23,444</b>	<b>16,264</b>	<b>9,515</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 13,007</b>	<b>23,922</b>	<b>24,014</b>	<b>9,859</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 9,909	-	6,405	-
Materials & Supplies	-	-	-	1,171
Dues Travel & Training	858	12,364	10,700	-
Utilities	402	458	241	290
Vehicle Expense	2,273	2,100	2,168	2,398
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	12	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	(447)	-	-	-
Fixed Asset Additions	-	9,000	4,500	6,000
<b>Total Expenditures</b>	<b>13,007</b>	<b>23,922</b>	<b>24,014</b>	<b>9,859</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 13,007</b>	<b>23,922</b>	<b>24,014</b>	<b>9,859</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	<b>\$ 86,045</b>	<b>70,779</b>	<b>70,779</b>	<b>54,515</b>
Less encumbrances, beginning of year	(6,391)	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(8,875)	(23,444)	(16,264)	(9,515)
<b>FUND BALANCE (GAAP), end of year</b>	<b>70,779</b>	<b>47,335</b>	<b>54,515</b>	<b>45,000</b>
Less: <b>FUND BALANCE UNAVAILABLE FOR APPROPRIATION</b> , end of year	\$ -	\$ -	\$ -	\$ -
<b>NET FUND BALANCE, end of year</b>	<b>\$ 70,779</b>	<b>47,335</b>	<b>54,515</b>	<b>45,000</b>

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of February 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to expend forfeiture funds received under the MJCCG grant as program income.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2502	23850	SD Forfeiture – Treasury	Minor Equipment & Tools		1,171

Done this 19th of February, 2013.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Daniel K. Atwill  
 Daniel K. Atwill  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Janet M. Thompson  
 Janet M. Thompson  
 District II Commissioner

2013

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

01-25-13

EFFECTIVE DATE

FOR AUDITORS USE

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2 5 0 2	2 3 8 5 0	SD Forfeiture - Treas	Minor Equip & Tools		1171.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): To expend forfeiture funds received under the MJCCG grant as program income.

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

*Agenda*

*[Signature]*  
Auditor's Office

*[Signature]*  
PRESIDING COMMISSIONER

*[Signature]*  
DISTRICT I COMMISSIONER

*[Signature]*  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



Year	<u>2012</u>	Estimated Revenue	_____
Dept	<u>2502 SD FORFEITURE-DEPT OF TREASURY</u>	Revisions	_____
Acct	<u>3615 FINES AND FORFEITURES</u>	Original + Revisions	_____
Fund	<u>250 SHERIFF FORFEITURE FUND</u>	Revenues	<u>1,170.79</u>

Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>1,170.79</u>
Account Type	<u>R REVENUE</u>	Remaining Balance	<u>1,170.79-</u>
Normal Balance	<u>C CREDIT</u>		

Revenues by Period

January	_____	July	_____
February	<u>14.01</u>	August	_____
March	_____	September	<u>1,156.78</u>
April	_____	October	_____
May	_____	November	_____
June	_____	December	_____

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions

BOONE COUNTY SHERIFF'S DEPARTMENT  
INTER-OFFICE COMMUNICATION

TO: Leasa Quick  
FROM: Andy Anderson  
DATE: 1-18-2013  
SUBJECT: Forfeiture Funds Budget

Regarding the federal forfeiture funds we would like to spend that money on the following items. These are estimates and may vary slightly.

Available	\$1,170.79
SLR camera and media card	\$780
3 internal laptop hard drives @ \$70 each	\$ 210
5 hard drive enclosures @ \$26 each	\$ 130
Computer speakers and Headset	\$42
Total Estimated Expenses	\$1,162

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BlackLight Macintosh Forensic License Renewal	\$800.00	\$800.00	\$0.00	\$0.00	\$800.00
CD's & DVD's Media Storage (15)	\$375.00	\$0.00	\$375.00	\$0.00	\$0.00
Celebrite Logical and Physical License Renewal	\$3,000.00	\$2,998.99	\$1.01	\$0.00	\$2,998.99
FTK License Renewal (3)	\$2,520.00	\$2,520.00	\$0.00	\$0.00	\$2,520.00
Internet Service	\$479.92	\$719.40	(\$239.48)	\$0.00	\$719.40
MacQuisition Forensic License Renewal	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00
Web Site Hosting	\$160.00	\$0.00	\$160.00	\$0.00	\$0.00
Web Site Registration	\$36.00	\$0.00	\$36.00	\$0.00	\$0.00
<b>Totals:</b>	<b>\$98,203.52</b>	<b>\$59,692.41</b>	<b>\$38,511.11</b>	<b>\$9,935.14</b>	<b>\$69,627.55</b>

**Detail of Expenditure**

Attachment	Description	File Name	File Size	Type
Detail of Expenditure	Detail of expenditure December 2012	Detail of Expenditures Dec 2012.xlsx	28 KB	xlsx

**Program Income**

Row	Earned	Expended
Balance Prior to this Period	\$1,170.79	\$0.00
Reported This Period	\$0.00	\$0.00
<b>Totals</b>	<b>\$1,170.79</b>	<b>\$0.00</b>

**Program Income Attachment**

Program Income Attachment:

**Attachments**

Description	File Name	File Size
Attachments for December 2012 MJCCG	Attachments for Dec 2012 MJCCG.pdf	2.0 MB

**Leasa Quick - RE: Internet Crimes Forfeiture Funds**

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**From:** "Haslag, Heather" <Heather.Haslag@dps.mo.gov>  
**To:** "Leasa Quick" <lquick@boonecountymmo.org>  
**Date:** 10/12/2012 9:20 AM  
**Subject:** RE: Internet Crimes Forfeiture Funds  
**CC:** "Verhoff, Sarah" <Sarah.Verhoff@dps.mo.gov>

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Leasa,

In regards to your forfeiture/program income question below...

Page 10 of the 2012 MJCCG Solicitation, which is what covers the cyber units until 2/28/13, states:

*Program Income must also be reported on the monthly claim report. Program income is revenue/income generated as a direct result of an agency-funded project. Program income must be used for the purposes of and under the conditions applicable to the award. Unless specified otherwise, program income must be used as earned and expended as soon as possible.*

*Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (i.e., law enforcement entity). Federal forfeiture monies earned as a result of grant activities may be expended over the life of the project so long as it is continually reported. If the cost is allowable under the MJCCG grant program, the cost would be allowable using program income. For further examples or information regarding program income, refer to the Office of Justice Programs (OJP) Financial Guide, Chapter 9 – Program Income.*

The OJP Financial Guide, Chapter 9, states:

*Unless otherwise stipulated in the award, any program income earned during the project period but not utilized for the project must be refunded to the awarding agency.*

To summarize, the OJP Financial Guide indicates that funds earned during the project period must be expended during the project period. It goes further in say, that if there is any program income left over at the end of the award period, recipients should request a no-cost extension to give you additional time to spend the program income for purpose of the award (which DPS does not allow extensions so this is would not be possible).

DPS has been able to allow project income to be carried over from year-to-year of award so long as the money earned is expended for the same program area. We are continually reporting it quarterly to the federal awarding agency and do not have to draw a line for the expenditure of those revenues because of

the ongoing federal award project period. MJCCG is a tricky situation for the fact that the ARRA money was only a 4-year award. After 2/28/13, there is no more ARRA or MJCCG program and we are not supposed to let you carry money forward. As a result, it would be questioned on our Financial Status Report to BJA as to why we have a balance of program income reported and why that money is not be returned to the federal government.

We deal with the same situation with the drug task forces, funded by federal JAG monies. They earn program income and have the ability to carry it forward from year-to-year, but only for the fact that JAG has not yet ceased. If JAG were to ever cease, then we'd be sitting with program income that would arguably need to be returned unless we are granted a special waiver from BJA saying otherwise.

Hope that helps!

**Heather Haslag**  
Program Specialist  
Criminal Justice/Law Enforcement (CJ/LE) Unit  
MO Department of Public Safety  
P: (573) 751-1318

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**From:** Leasa Quick [mailto:lquick@boonecountymo.org]  
**Sent:** Friday, October 12, 2012 8:10 AM  
**To:** Haslag, Heather  
**Subject:** Internet Crimes Forfeiture Funds

Heather,

After our conversation yesterday, I was wondering if you have specific guidelines as to the information you gave me yesterday that the forfeiture funds received by internet crimes need to be expended within the grant period they are received, within reason?

We have only received drug forfeitures in the past and have a budget we use funds from every year and none are tied to a grant.

Thank you,

Leasa Quick  
Budget Administrator  
Boone County Sheriff's Department  
573-875-1111 X6249  
lquick@boonecountymo.org

## Fund Statement - Sheriff Forfeiture Fund 250 (Nonmajor)

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	3,596	-	7,406	-
Interest	536	478	344	344
Hospital Lease	-	-	-	-
Other	-	-	-	-
<b>Total Revenues</b>	<b>4,132</b>	<b>478</b>	<b>7,750</b>	<b>344</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Used for Operations</b>	<b>8,875</b>	<b>23,444</b>	<b>16,264</b>	<b>9,515</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 13,007</b>	<b>23,922</b>	<b>24,014</b>	<b>9,859</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 9,909	-	6,405	-
Materials & Supplies	-	-	-	1,171
Dues Travel & Training	858	12,364	10,700	-
Utilities	402	458	241	290
Vehicle Expense	2,273	2,100	2,168	2,398
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	12	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	(447)	-	-	-
Fixed Asset Additions	-	9,000	4,500	6,000
<b>Total Expenditures</b>	<b>13,007</b>	<b>23,922</b>	<b>24,014</b>	<b>9,859</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 13,007</b>	<b>23,922</b>	<b>24,014</b>	<b>9,859</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	<b>\$ 86,045</b>	<b>70,779</b>	<b>70,779</b>	<b>54,515</b>
Less encumbrances, beginning of year	(6,391)	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(8,875)	(23,444)	(16,264)	(9,515)
<b>FUND BALANCE (GAAP), end of year</b>	<b>70,779</b>	<b>47,335</b>	<b>54,515</b>	<b>45,000</b>
<b>Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 70,779</b>	<b>47,335</b>	<b>54,515</b>	<b>45,000</b>

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the

19<sup>th</sup>

day of February

20 13

the following, among other proceedings, were had, viz:

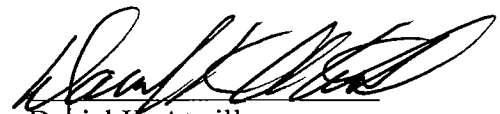
Now on this day the County Commission of the County of Boone does hereby approve four grant applications for the Sheriff's Department offered by the MoDOT Highway Safety Office. The four grant applications are: 1) DWI Enforcement (Partial Funding for two (2) Full-Time Deputies)), 2) DWI Enforcement (Sobriety Checkpoints & Saturation Patrols), 3) Hazardous Moving Violation Enforcement and 4) Youth Alcohol Enforcement.

It is further ordered the County Commission sign the attached County Authorization forms.

Done this 19th day of February, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren *my*  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner



## BOONE COUNTY SHERIFF'S DEPARTMENT

2121 County Drive  
DWAYNE CAREY, Sheriff

Columbia, Missouri 65202-9051  
Phone (573)875-1111 Fax (573)874-8953

February 12, 2013

Dear County Commission:

Boone County, specifically the Boone County Sheriff's Department, has been the recipient of grant money from MoDOT's Highway Safety Office for the past several years. These grants were awarded to Boone County to be used by the Boone County Sheriff's Department for efforts to increase traffic safety within Boone County.

Grant applications are currently being accepted by MoDOT's Highway Safety Office for the 2013-2014 grant year, which runs from October 1, 2013 through September 30, 2014. The deadline for these applications is March 1, 2013.

Attached are the four grant applications the Boone County Sheriff's Department wishes to submit for consideration. If awarded, these grants will require no new additional financial obligations from Boone County other than what we have committed to in the past.

Specifically, we are asking for MoDOT to fund 50% of the salary and benefits for two full-time deputies to be assigned to the Boone County Sheriff's Department's Traffic Enforcement Unit. We are also asking for grant funding to reimburse Boone County for the overtime costs for deputies to work hazardous moving violation enforcement, sobriety checkpoints, DWI saturation patrols and alcohol compliance checks. In addition, we are asking for grant money to cover the purchase of a new RADAR unit, the purchase of a new speed measurement/display sign, and to fund training attended by the Boone County Sheriff's Department's Traffic Unit.

Sincerely,

 #5629  
Sgt. Brian Leer #5629





Highway Safety Division  
P.O. Box 270  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

## COUNTY AUTHORIZATION

On FEBRUARY 19<sup>TH</sup>, 2013 the County Commission of BOONE  
County discussed participation in Missouri's Highway Safety Program.


It is agreed the County should participate in Missouri's Highway Safety Program.  
It is further agreed the County Sheriff will investigate the possibilities of attaining  
financial assistance from the Highway Safety Division.

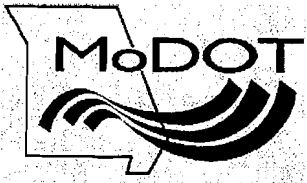
When funding from the Highway Safety Division is no longer available, the local  
government entity agrees to make a dedicated attempt to continue support for  
this traffic safety effort.

  
Presiding County Commissioner

  
County Commissioner

---

  
~~Presiding~~ Commissioner



**Traffic and Highway Safety Division  
TRAFFIC ENFORCEMENT APPLICATION  
October 01, 2013 through September 30, 2014**

Traffic and Highway Safety Division  
P.O. Box 270  
1320 Creek Trail Drive  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2013)

<b>Agency:</b>	Boone County Sheriff's Dept.	<b>Agency ORI#:</b>	MO0100000
<b>Address:</b>	2121 County Dr.	<b>Federal Tax ID#:</b>	436000349
		<b>State Tax ID#:</b>	12464848
<b>City:</b>	Columbia	<b>State:</b> MO	<b>Zip:</b> 65202-9064
		<b>County:</b>	Boone
<b>Phone:</b>	573-875-1111	<b>Fax:</b>	573-874-8953
<b>Contact:</b>	Sgt. Brian Leer	<b>Email:</b>	bleer@boonecountymo.org
<b>Jurisdiction:</b>	Urban	<b>Jurisdiction Population:</b>	129,098
<b>Targeted Population:</b>	Impaired Drivers		

**Project activity for which your agency is requesting funding:**  
DWI Enforcement

<b>Project Title:</b>	Full Time DWI / Traffic Unit	<b>Requested Amount:</b>	\$61,000.00
<b>Brief Description:</b>	Partial Funding - 2 Full-Time Deputies		

\_\_\_\_\_  
Dwayne Carey  
Authorizing Official

\_\_\_\_\_  
Authorizing Official Signature

\_\_\_\_\_  
Sheriff  
Authorizing Official Title

## PROBLEM IDENTIFICATION

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Alcohol and other drugs contribute substantially to traffic crashes on Missouri's roads, especially those resulting in death or disabling injury. In the 2009-2011 period, 447,397 traffic crashes occurred in the State. Of those, 0.5% resulted in a fatality and 3.2% involved someone being seriously injured. During the same time period, there were 21,947 traffic crashes where one or more drivers and/or pedestrians were under the influence of intoxicants and in the opinion of the investigating officer their intoxicated condition was a contributing factor to the crash. In these crashes where drivers or pedestrians were impaired by alcohol or other drugs, 755 people were killed and another 3,051 were seriously injured.

In the past three years (2010-2012) there have been 6,945 reported crashes (total number investigated by all agencies) in Boone County. Of those 6,945 crashes, 493 were alcohol related and 79 were drug related. Of those 493 alcohol related crashes, 194 of the crashes involved injury to a total of 292 persons and 19 involved the death of a total of 21 persons.

Boone County and the City of Columbia, which is the county seat of Boone County, consistently have problems with drinking-involved crashes. Below are some of the rankings, which show how Boone County and the City of Columbia compare to the rest of the Missouri counties and cities when it comes to drinking-involved crashes.

- \* Drinking-Involved Crashes 01/01/2010 thru 06/30/2012 - Boone County ranked 8th / City of Columbia ranked 5th
- \* Drinking-Involved Crashes Unincorporated Portion of County Only 2010 thru YTD 2012 - Boone County ranked 7th
- \* Fatal Drinking-Involved Crashes 2010 thru YTD 2012 - Boone County ranked 7th / City of Columbia ranked 7th
- \* Fatal Drinking-Involved Crashes Unincorporated Portion of County Only 2010 thru YTD 2012 - Boone County ranked 3rd

In 2012, the Boone County Sheriff's Department made at least 201 arrests for DWI. In 2012 alone, Boone County experienced 6 fatal drinking-involved motor vehicle crashes (6 total deaths), 65 personal injury drinking-involved crashes and 76 property damage drinking-involved crashes. Impaired driving continues to be a serious problem in Boone County.

## GOALS/OBJECTIVES

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### Goal:

To decrease fatalities involving drivers with .08 BAC or greater by 2% annually to:

- 253 by 2011
- 248 by 2012
- 243 by 2013
- 238 by 2014

### Objectives:

1. Participate in the National Impaired Driving Crackdown campaign
2. Participate in the quarterly impaired driving enforcement campaigns
3. Develop and implement a high visibility DWI enforcement plan involving saturation patrols and/or sobriety checkpoints

The Boone County Sheriff's Department plans to continue using our Full-Time DWI / Traffic Unit personnel to combat impaired driving. Even though the number of drinking-involved traffic crashes in Boone County continued to decline in 2012, the number only declined by two in 2012. Boone County is still one of the higher ranking counties in the state for drinking-involved traffic crashes and the number of those killed in those drinking-involved traffic crashes in Boone County remains fairly consistent. We believe our enforcement efforts overall are making a difference in drinking-involved traffic crashes and we plan on continuing these efforts to see a continued reduction in drinking-involved traffic crashes.

The goal of the Boone County Sheriff's Department is to continue our commitment to combating impaired driving and support the state goal of decreasing impaired driving fatalities by 2% annually. During the 2013-2014 grant year, we plan on continuing to utilize our Full-Time DWI / Traffic Unit to assist in addressing impaired driving on a nightly basis, in addition to conducting DWI saturations and sobriety checkpoints throughout the grant year. An objective is for our Full-Time DWI / Traffic Unit to maintain a high profile, which includes continued press releases, speaking engagements and highly visible patrol activities.

## PROJECT DESCRIPTION

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Project Description information will be captured in the supplemental section.

**SUPPLEMENTAL INFORMATION**

<u>Question</u>	<u>Answer</u>
<b>You must answer the following questions</b>	
1 Does your agency have an internal safety belt policy for all personnel?	Yes
2 Does your agency report racial profiling data annually?	Yes
3 Does your agency report to STARS?	Yes
4 Does your agency report UCR information annually?	Yes
5 Please explain any NO answer(s) to questions 1-4:	
<b>Please use the most current 12-months of data available for answering questions 6-11</b>	
6 Total number of DWI violations written.	201
7 Total number of speeding violations written.	665
8 Total number of HVM violations written.	834
9 Total number of child safety/booster seat violations written.	33
10 Total number of safety belt violations written.	143
11 Total number of sobriety checkpoints hosted.	6
<b>Use the most current three years crash data for questions 12-22</b>	
12 Total number of traffic crashes.	4634
13 Total number of traffic crashes resulting in a fatality.	39
14 Total number of traffic crashes resulting in a serious injury.	2,272
15 Total number of speed-related traffic crashes.	1,117
16 Total number of speed-related traffic crashes resulting in a fatality.	11
17 Total number of speed-related traffic crashes resulting in a serious injury.	372
18 Total number of alcohol-related traffic crashes.	493
19 Total number of alcohol-related traffic crashes resulting in a fatality.	19
20 Total number of alcohol-related traffic crashes resulting in a serious injury.	194

21 Total number of unbuckled fatalities.	20
22 Total number of unbuckled serious injuries.	330

**Enter your agency's information below**

23 Total number of commissioned law enforcement officers.	74
24 Total number of commissioned patrol and traffic officers.	43
25 Total number of commissioned law enforcement officers available for overtime enforcement.	58
26 Total number of vehicles available for enforcement.	47
27 Total number of radars/lasers.	40
28 Total number of in-car video cameras.	47
29 Total number of PBT's.	30
30 Total number of Breathalyzers.	5

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

31 Identify the primary enforcement locations.

Drinking-involved traffic crashes have been occurring all around Boone County. From 2010 thru 2012, 54.5% of the drinking-involved traffic crashes occurred on city streets and county roads. Our enforcement will be strongly focused on major thoroughfares in and around the City of Columbia with an emphasis on County Roads. Some of the other specific roadways our unit will patrol heavily will include Highway 63 (8.7% of the drinking-involved traffic crashes), Missouri 763 (3.0% of the drinking-involved traffic crashes), Missouri 163 (6.8% of the drinking-involved crashes), Interstate 70 (7.3% of the drinking-involved traffic crashes) and other roadways with higher frequencies of drinking-involved traffic crashes.

32 Enter the months in which enforcement will be conducted.

According to the statistics from 2010-2012, the frequency of drinking-involved crashes within Boone County ranged from 27 to 57 in any given month; therefore, the Boone County Sheriff's Department will conduct our enforcement year round (October - September).

2010-2012 Drinking-Involved Traffic Crashes by month in Boone County.

Jan. - 46  
 Feb. - 41  
 Mar. - 51  
 Apr. - 32  
 May. - 41  
 Jun. - 57  
 July. - 27  
 Aug. - 39  
 Sep. - 47  
 Oct. - 42  
 Nov. - 34  
 Dec. - 36

33 Enter the number of enforcement periods your agency will conduct each month. 25

34 Enter the days of the week in which enforcement will be conducted.

According to the statistics from 2010-2012, drinking-involved crashes within Boone County are likely to occur Sunday through Saturday, so our Full-Time DWI / Traffic Unit will be conducting enforcement on all 7 days of the week (Sunday - Saturday). Enforcement will usually not be performed Sundays after 5:00 am.

2010-2012 Drinking-Involved Traffic Crashes by day of week in Boone County.

Sun. -	104
Mon. -	31
Tue. -	46
Wed. -	46
Thu. -	60
Fri. -	86
Sat. -	120

35 Enter the time of day in which enforcement will be conducted.

According to the statistics from 2010-2012, drinking-involved crashes within Boone County are most likely to occur between the hours of 6:00 pm and 6:00 am; therefore, the enforcement efforts of the Boone County Sheriff's Department's Full-Time DWI/ Traffic Unit will be focused on the hours between 6:00 pm and 6:00 am.

36 Enter the number of officers assigned during the enforcement period.

2

37 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

We have asked for \$6,000 for training costs. We would like to use this money to send members of the Traffic Unit to various traffic safety courses, such as the annual L.E.T.S.A.C. Conference, the annual Missouri DWI/Traffic Safety Conference, the National DRE Conference, and possibly the annual Lifesavers Conference. For the larger and more expensive conferences we would only send one or two members of the BCSD Traffic Unit; however, we would possibly send everyone to the annual L.E.T.S.A.C. conference.



## PROJECT EVALUATION

---

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract\*
6. Accomplishing the Objectives\* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, incentive items or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Traffic and Highway Safety Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

\*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

## ADDITIONAL FUNDING SOURCES

---

Edward Byrne Memorial Justice Assistance Grant (ARRA): 2009-SB-B9-0338 (JAG)- BCSD awarded \$108,593.45 - 03/01/2009 thru 02/28/2013

Edward Byrne Memorial Justice Assistance Grant: 2010-DJ-BX-0058 (JAG) - BCSD awarded \$29,421.20 - 10/1/2009 thru 9/30/2013

Edward Byrne Memorial Justice Assistance Grant: 2011-DJ-BX-3036 (JAG) - BCSD awarded \$24,606.00 - 10/1/2010 thru 9/30/2014

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Multi-Jurisdictional Cyber Crimes Grant: 2009-MJCCG-042 - BCSD awarded \$98,203.52 - 07/01/12 thru 02/28/2013

Missouri Department of Public Safety State Cyber Crime Grant - 2013-SCCG-001- BCSD awarded \$26,311.84 - 03/01/2013 - 05/31/2013

Youth Community Coalition of Columbia Grant - BCSD awarded \$4,000 after agreeing to conduct at least 30 compliance checks around Boone County - 10/01/2012 thru 09/30/2013

Deputy Sheriff Salary Supplementation Fund Grant: 2013-DSSSF-007 - BCSD awarded \$82,878.87 - 07/01/2012 thru 06/30/2013

**BUDGET**

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
<b>Personnel</b>							
	Salary and Fringe	Salary and Fringe for Two Full-Time DW/Traffic Deputies	1	\$110,000.00	\$110,000.00	\$55,000.00	\$55,000.00
					\$110,000.00	\$55,000.00	\$55,000.00
<b>Training</b>							
	Professional Development	2013-2014 Training Conference for all members of the Traffic Unit (examples would be LETSAC, DWI/Traffic Safety Conference, DRE Conference, etc.)	1	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00
					\$6,000.00	\$0.00	\$6,000.00
<b>Total Contract</b>					\$116,000.00	\$55,000.00	\$61,000.00

## ATTACHMENTS

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<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2011_OMB_Circular_A-133.pdf	02/06/2013
EXCEL	Excel	YEARLY SALARY FOR TRAFFIC GRANT 2013.xls	02/09/2013



Highway Safety Division  
P.O. Box 270  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

## COUNTY AUTHORIZATION

On FEBRUARY 19<sup>th</sup>, 2013 the County Commission of BOONE  
County discussed participation in Missouri's Highway Safety Program.

It is agreed the County should participate in Missouri's Highway Safety Program.  
It is further agreed the County Sheriff will investigate the possibilities of attaining  
financial assistance from the Highway Safety Division.

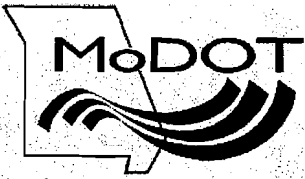
When funding from the Highway Safety Division is no longer available, the local  
government entity agrees to make a dedicated attempt to continue support for  
this traffic safety effort.

  
PRESIDING County Commissioner

  
County Commissioner

---

  
~~PRESIDING~~ Commissioner



**Traffic and Highway Safety Division  
TRAFFIC ENFORCEMENT APPLICATION  
October 01, 2013 through September 30, 2014**

Traffic and Highway Safety Division  
P.O. Box 270  
1320 Creek Trail Drive  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2013)

<b>Agency:</b>	Boone County Sheriff's Dept.	<b>Agency ORI#:</b>	MO0100000
<b>Address:</b>	2121 County Dr.	<b>Federal Tax ID#:</b>	436000349
		<b>State Tax ID#:</b>	12464848
<b>City:</b>	Columbia	<b>State:</b>	MO
		<b>Zip:</b>	65202-9064
		<b>County:</b>	Boone
<b>Phone:</b>	573-875-1111	<b>Fax:</b>	573-874-8953
<b>Contact:</b>	Sgt. Brian Leer	<b>Email:</b>	bleer@boonecountymmo.org
<b>Jurisdiction:</b>	Urban	<b>Jurisdiction Population:</b>	129,098
<b>Targeted Population:</b>	Impaired Drivers		

**Project activity for which your agency is requesting funding:**  
DWI Enforcement

<b>Project Title:</b>	Sobriety Checkpoints/Saturation Patrols	<b>Requested Amount:</b>	\$25,160.00
<b>Brief Description:</b>	Combination Checkpoints & Saturations		

Dwayne Carey  
Authorizing Official



Authorizing Official Signature

Sheriff  
Authorizing Official Title

## PROBLEM IDENTIFICATION

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Alcohol and other drugs contribute substantially to traffic crashes on Missouri's roads, especially those resulting in death or disabling injury. In the 2009-2011 period, 447,397 traffic crashes occurred in the State. Of those, 0.5% resulted in a fatality and 3.2% involved someone being seriously injured. During the same time period, there were 21,947 traffic crashes where one or more drivers and/or pedestrians were under the influence of intoxicants and in the opinion of the investigating officer their intoxicated condition was a contributing factor to the crash. In these crashes where drivers or pedestrians were impaired by alcohol or other drugs, 755 people were killed and another 3,051 were seriously injured.

In the past three years (2010-2012) there have been 6,945 reported crashes (total number investigated by all agencies) in Boone County. Of those 6,945 crashes, 493 were alcohol related and 79 were drug related. Of those 493 alcohol related crashes, 194 of the crashes involved injury to a total of 292 persons and 19 involved the death of a total of 21 persons.

Boone County and the City of Columbia, which is the county seat of Boone County, consistently have problems with drinking-involved crashes. Below are some of the rankings, which show how Boone County and the City of Columbia compare to the rest of the Missouri counties and cities when it comes to drinking-involved crashes.

- \* Drinking-Involved Crashes 01/01/2010 thru 06/30/2012 - Boone County ranked 8th / City of Columbia ranked 5th
- \* Drinking-Involved Crashes Unincorporated Portion of County Only 2010 thru YTD 2012 - Boone County ranked 7th
- \* Fatal Drinking-Involved Crashes 2010 thru YTD 2012 - Boone County ranked 7th / City of Columbia ranked 7th
- \* Fatal Drinking-Involved Crashes Unincorporated Portion of County Only 2010 thru YTD 2012 - Boone County ranked 3rd

In 2012, the Boone County Sheriff's Department made at least 201 arrests for DWI. In 2012 alone, Boone County experienced 6 fatal drinking-involved motor vehicle crashes (6 total deaths), 65 personal injury drinking-involved crashes and 76 property damage drinking-involved crashes. Impaired driving continues to be a serious problem in Boone County.

## GOALS/OBJECTIVES

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### Goal:

To decrease fatalities involving drivers with .08 BAC or greater by 2% annually to:

- 253 by 2011
- 248 by 2012
- 243 by 2013
- 238 by 2014

### Objectives:

1. Participate in the National Impaired Driving Crackdown campaign
2. Participate in the quarterly impaired driving enforcement campaigns
3. Develop and implement a high visibility DWI enforcement plan involving saturation patrols and/or sobriety checkpoints

The Boone County Sheriff's Department plans to continue using sobriety checkpoints and DWI saturations to combat impaired driving. We believe we have experienced good results from our enforcement efforts since the number of drinking-involved motor vehicle crashes has decreased every year over the last three years.

A goal of the Boone County Sheriff's Department is to continue utilizing DWI saturations and sobriety checkpoints throughout the year to combat impaired driving in support of the state goal of decreasing impaired driving fatalities. During the 2013-2014 grant year, the Boone County Sheriff's Department plans on conducting 6 to 8 sobriety checkpoints and at least 6 DWI saturation details. We also plan on assisting other local agencies with several other sobriety checkpoints as well. By working alongside other law enforcement agencies within Boone County, we hope to see continued reduction in drinking-involved crashes in 2013 and 2014.



## PROJECT DESCRIPTION

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Project Description information will be captured in the supplemental section.

## SUPPLEMENTAL INFORMATION

**Question**

**Answer**

**You must answer the following questions**

- |   |     |
|---|-----|
| 1 Does your agency have an internal safety belt policy for all personnel? | Yes |
| 2 Does your agency report racial profiling data annually?                 | Yes |
| 3 Does your agency report to STARS?                                       | Yes |
| 4 Does your agency report UCR information annually?                       | Yes |
| 5 Please explain any NO answer(s) to questions 1-4:                       |     |

**Please use the most current 12-months of data available for answering questions 6-11.**

- |   |     |
|---|-----|
| 6 Total number of DWI violations written.                       | 201 |
| 7 Total number of speeding violations written.                  | 665 |
| 8 Total number of HVM violations written.                       | 834 |
| 9 Total number of child safety/booster seat violations written. | 33  |
| 10 Total number of safety belt violations written.              | 143 |
| 11 Total number of sobriety checkpoints hosted.                 | 6   |

**Use the most current three years crash data for questions 12-22.**

- |   |      |
|---|------|
| 12 Total number of traffic crashes.   | 4634 |
| 13 Total number of traffic crashes resulting in a fatality.                       | 39   |
| 14 Total number of traffic crashes resulting in a serious injury.                 | 2272 |
| 15 Total number of speed-related traffic crashes.                                 | 1117 |
| 16 Total number of speed-related traffic crashes resulting in a fatality.         | 11   |
| 17 Total number of speed-related traffic crashes resulting in a serious injury.   | 372  |
| 18 Total number of alcohol-related traffic crashes.                               | 493  |
| 19 Total number of alcohol-related traffic crashes resulting in a fatality.       | 19   |
| 20 Total number of alcohol-related traffic crashes resulting in a serious injury. | 194  |

21 Total number of unbuckled fatalities.	20
22 Total number of unbuckled serious injuries.	330

**Enter your agency's information below.**

23 Total number of commissioned law enforcement officers.	74
24 Total number of commissioned patrol and traffic officers.	43
25 Total number of commissioned law enforcement officers available for overtime enforcement.	58
26 Total number of vehicles available for enforcement.	47
27 Total number of radars/lasers.	40
28 Total number of in-car video cameras.	47
29 Total number of PBT's.	30
30 Total number of Breathalyzers.	5

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

31 Identify the primary enforcement locations.

The primary enforcement locations will be roadways in areas within Boone County that are high traffic volume areas, in areas suspected/known for impaired driving offenses, or in areas with a high crash frequency.

Drinking-involved traffic crashes occur all around Boone County. From 2010 through 2012, 54.5% of the drinking-involved traffic crashes in Boone County occurred on city streets and county roads.

Our DWI saturation enforcement patrols will be strongly focused on thoroughfares around the edges or in the City of Columbia with an emphasis on county roads. Our enforcement efforts will include specific roadways such as Highway 63, Missouri 763, Missouri 163, Interstate 70 and other roadways with higher frequencies of drinking-involved traffic crashes.

We may conduct a sobriety checkpoint on one of the roadways named above, but the majority of our sobriety checkpoints will be conducted on their intersecting roadways, county roadways or other roadways in other areas known or suspected to be used by impaired drivers.

32 Enter the months in which enforcement will be conducted.

According to the statistics from 2010-2012, the frequency of drinking-involved crashes within Boone County ranged from 27 to 57 in any given month; therefore, the Boone County Sheriff's Department will conduct our enforcement year round (October - September). The majority of our sobriety checkpoints will be conducted from March to November. Based on weather and other events the Boone County Sheriff's Office may do multiple operations in one month and have no operations in another.

2010-2012 Drinking-Involved Traffic Crashes by month in Boone County.

Jan. - 46  
Feb. - 41  
Mar. - 51  
Apr. - 32  
May. - 41  
Jun. - 57  
July. - 27  
Aug. - 39  
Sep. - 47  
Oct. - 42  
Nov. - 34  
Dec. - 36

33 Enter the number of enforcement periods your agency will conduct each month.

1

34 Enter the days of the week in which enforcement will be conducted.

According to the statistics from 2010-2012, drinking-involved crashes within Boone County are likely to occur Sunday through Saturday; however, the frequency of these drinking-involved crashes increases Thursday through Sunday. The majority of our enforcement will be conducted Wednesday, Thursday, Friday or Saturday nights, though it could vary to address special events or holidays.

2010-2012 Drinking-Involved Traffic Crashes by day of week in Boone County.

Sun. - 104  
Mon. - 31  
Tue. - 46  
Wed. - 46  
Thu. - 60  
Fri. - 86  
Sat. - 120

35 Enter the time of day in which enforcement will be conducted.

According to the statistics from 2010-2012, 87% of the drinking-involved crashes within Boone County are most likely to occur between the hours of 6:00 pm and 6:00 am; therefore, the sobriety checkpoints and DWI saturation patrols of the Boone County Sheriff's Department will primarily be focused on the hours between 6:00 pm and 6:00 am.

36 Enter the number of officers assigned during the enforcement period.

4

37 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

N/A

## PROJECT EVALUATION

---

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract\*
6. Accomplishing the Objectives\* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, incentive items or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Traffic and Highway Safety Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

\*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

## ADDITIONAL FUNDING SOURCES

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Deputy Sheriff Salary Supplementation Fund Grant: 2013-DSSSF-007 - BCSD awarded \$82,878.87 - 07/01/2012 thru 06/30/2013

**BUDGET**

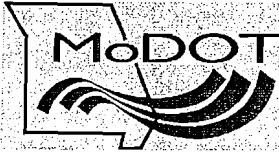
<b>Category</b>	<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Match</b>	<b>Total Requested</b>
Personnel							
	Overtime and Fringe	Deputy / Corrections Overtime and Fringe	595	\$38.00	\$22,610.00	\$0.00	\$22,610.00
	Overtime and Fringe	Dispatcher / Radio Operator Overtime and Fringe	75	\$34.00	\$2,550.00	\$0.00	\$2,550.00
					\$25,160.00	\$0.00	\$25,160.00
<b>Total Contract</b>					<b>\$25,160.00</b>	<b>\$0.00</b>	<b>\$25,160.00</b>

## ATTACHMENTS

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<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2011_OMB_Circular_A-133.pdf	02/06/2013





Highway Safety Division  
P.O. Box 270  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

## COUNTY AUTHORIZATION

On FEBRUARY 19TH, 2013 the County Commission of BOONE  
County discussed participation in Missouri's Highway Safety Program.

It is agreed the County should participate in Missouri's Highway Safety Program.  
It is further agreed the County Sheriff will investigate the possibilities of attaining  
financial assistance from the Highway Safety Division.

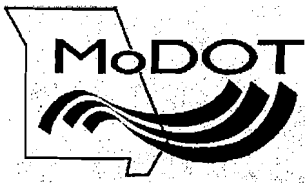
When funding from the Highway Safety Division is no longer available, the local  
government entity agrees to make a dedicated attempt to continue support for  
this traffic safety effort.

  
County Commissioner

  
County Commissioner

---

  
Presiding Commissioner



**Traffic and Highway Safety Division  
TRAFFIC ENFORCEMENT APPLICATION  
October 01, 2013 through September 30, 2014**

Traffic and Highway Safety Division  
P.O. Box 270  
1320 Creek Trail Drive  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2013)

<b>Agency:</b>	Boone County Sheriff's Dept.	<b>Agency ORI#:</b>	MO0100000
<b>Address:</b>	2121 County Dr.	<b>Federal Tax ID#:</b>	436000349
		<b>State Tax ID#:</b>	12464848
<b>City:</b>	Columbia	<b>State:</b> MO	<b>Zip:</b> 65202-9064
		<b>County:</b>	Boone
<b>Phone:</b>	573-875-1111	<b>Fax:</b>	573-874-8953
<b>Contact:</b>	Sgt. Brian Leer	<b>Email:</b>	bleer@boonecountymmo.org
<b>Jurisdiction:</b>	Urban	<b>Jurisdiction Population:</b>	129,098
<b>Targeted Population:</b>	All Drivers		

**Project activity for which your agency is requesting funding:**  
Hazardous Moving Violation

<b>Project Title:</b>	HMV - Slowdown	<b>Requested Amount:</b>	\$29,094.00
<b>Brief Description:</b>	HMV Enforcement / Operation Slowdown		

\_\_\_\_\_  
Dwayne Carey  
Authorizing Official

  
\_\_\_\_\_  
Authorizing Official Signature

\_\_\_\_\_  
Sheriff  
Authorizing Official Title

## PROBLEM IDENTIFICATION

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Hazardous driving is a serious problem on Missouri's roadways and has contributed substantially to traffic crashes, especially crashes resulting in death. Many of these crashes are caused by aggressive drivers of motorized vehicles who have committed one or more of the following violations: speeding; driving too fast for conditions; and/or following too close. Other hazardous driving may include improper lane change, red-light running, or impaired driving.

From 2009-2011, there were 1,021 fatalities resulting from aggressive drivers. Of those fatalities, 41.1% resulted from exceeding the speed limit, 56.5% resulted from driving too fast for conditions, and 5.2% from following too close. Also, during the same time frame there were 755 people killed and 3,051 seriously injured in crashes where drivers or pedestrians were impaired by alcohol and/or other drugs.

According to the Missouri State Highway Patrol, there were 6,945 motor vehicle crashes investigated in Boone County by all agencies from 2010-2012. Of the 6,945 crashes investigated, 2,272 resulted in personal injury to 3,249 persons and 39 of the crashes resulted in 41 people being killed. Of the 2,311 crashes that resulted in personal injury or death, 16.5% had a contributing factor of speed, 14.4% had a contributing factor of following too close, 12.3% had a contributing factor of improper lane usage/change, 23.2% had a contributing factor of failed to yield, and 19.7% had a contributing factor of distracted/inattention.

Boone County and the City of Columbia, which is the county seat of Boone County, consistently have problems with speed-involved crashes. Below are some of the rankings, which show how Boone County and the City of Columbia compare to the rest of the Missouri counties and cities when it comes to speed-involved crashes.

\* Speed-Involved Crashes 01/01/2010 - 06/30/2012:

Boone County ranked 9th / City of Columbia ranked 8th

\* Fatal Speed-Involved Crashes 01/01/2010 thru 06/30/2012:

Boone County ranked 16.5 / City of Columbia ranked 14.5

Hazardous moving violations continue to be a problem in Boone County and we continually address the problem. In 2012, the Boone County Sheriff's Department conducted 5,465 traffic stops. We issued 665 speeding citations, 337 citations for no insurance, 201 citations for driving while intoxicated, 330 citations for driving with a suspended or revoked license, 143 citations for seatbelt violations, 81 citations for no operators license, 60 citations for stop sign violations, 40 careless and imprudent citations, 33 citations for child restraint violations and at least 70 other citations for various hazardous moving violations. Including all other Non-HMV violations and other various violations often encountered during traffic stops, the Boone County Sheriff's Department issued over 2,200 citations in 2012. We continue to take traffic enforcement and the enforcement of hazardous moving violations very serious, yet traffic violations continue to be a problem in Boone County.

## GOALS/OBJECTIVES

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### Goal:

To decrease Hazardous Moving Violation driving-related fatalities by 2 percent annually to:

- 305 by 2012
- 299 by 2013
- 293 by 2014
- 287 by 2015

### Objective:

Develop and implement a plan that focuses on hazardous moving violations (such as speeding, following too closely, driving too fast for conditions, red-light running, improper lane changes, and failure to yield) at high crash locations and corridors.

The Boone County Sheriff's Department's is planning to perform "Operation Slowdown" enforcement operations every month from October 2013 thru September 2014. These "Operation Slowdown" operations will be performed throughout Boone County with concentration in known problem areas. We plan on dividing the efforts between county maintained roadways and the state maintained roadways to include U.S. Highway 63, which is known to have a high number of serious and fatal traffic crashes. The goal is to commit an average of 40 man hours (32 deputy man hours and 8 dispatcher man hours) toward these operations each month.

A goal is to have two "Operation Slowdown" operations per month that are each 4 hours in length with four deputies working each operation and/or occasionally do one larger 4 hour operation in a month with at least eight deputies. Another goal would be to address all observed violations with an emphasis on enforcing hazardous moving violations (such as speeding, following too closely, careless and imprudent driving, stop sign and red-light running, failure to yield, and lane violations).

We are planning to set up and conduct two to three safety checkpoints throughout the grant year. A safety checkpoint would be a substitute for one of the two operations planned in any given month. This license checkpoint would target unlicensed and uninsured drivers.

## PROJECT DESCRIPTION

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Project Description information will be captured in the supplemental section.

## SUPPLEMENTAL INFORMATION

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Question	Answer
<b>You must answer the following questions:</b>	
1 Does your agency have an internal safety belt policy for all personnel?	Yes
2 Does your agency report racial profiling data annually?	Yes
3 Does your agency report to STARS?	Yes
4 Does your agency report UCR information annually?	Yes
5 Please explain any NO answer(s) to questions 1-4:	
<b>Please use the most current 12-months of data available for answering questions 6-11:</b>	
6 Total number of DWI violations written.	201
7 Total number of speeding violations written.	665
8 Total number of HVM violations written.	834
9 Total number of child safety/booster seat violations written.	33
10 Total number of safety belt violations written.	143
11 Total number of sobriety checkpoints hosted.	6
<b>Use the most current three years crash data for questions 12-22:</b>	
12 Total number of traffic crashes.	4634
13 Total number of traffic crashes resulting in a fatality.	39
14 Total number of traffic crashes resulting in a serious injury.	2272
15 Total number of speed-related traffic crashes.	1117
16 Total number of speed-related traffic crashes resulting in a fatality.	11
17 Total number of speed-related traffic crashes resulting in a serious injury.	372
18 Total number of alcohol-related traffic crashes.	493
19 Total number of alcohol-related traffic crashes resulting in a fatality.	19
20 Total number of alcohol-related traffic crashes resulting in a serious injury.	194

21 Total number of unbuckled fatalities.	20
22 Total number of unbuckled serious injuries.	330

**Enter your agency's information below**

23 Total number of commissioned law enforcement officers.	74
24 Total number of commissioned patrol and traffic officers.	43
25 Total number of commissioned law enforcement officers available for overtime enforcement.	58
26 Total number of vehicles available for enforcement.	47
27 Total number of radars/lasers.	40
28 Total number of in-car video cameras.	47
29 Total number of PBT's.	30
30 Total number of Breathalyzers.	5

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

31 Identify the primary enforcement locations.

The "Operation Slowdown" enforcement will be performed on county roads, US Highway 63, Interstate 70 and other various state maintained roadways within Boone County. The goal is to concentrate half of the "Operation Slowdown" enforcement efforts on the Boone County maintained roadways and half of the enforcement efforts on US Highway 63, Interstate 70 and the other various state maintained roadways within Boone County. Enforcement will be performed in high traffic areas and areas known for violations and/or crashes.

32 Enter the months in which enforcement will be conducted.

According to the statistics from 2010-2012, the frequency of crashes within Boone County ranged from 481 to 655 in any given month; therefore, the Boone County Sheriff's Department will conduct our enforcement year round (October - September).

2010-2012 Traffic Crashes by month in Boone County.

Jan. - 593  
Feb. - 587  
Mar. - 618  
Apr. - 553  
May - 571  
Jun. - 543  
July. - 481  
Aug. - 552  
Sep. - 610  
Oct. - 655  
Nov. - 594  
Dec. - 588

33 Enter the number of enforcement periods your agency will conduct each month.

2

34 Enter the days of the week in which enforcement will be conducted.

The majority of the traffic crashes occurring in Boone County from 2010 through 2012 occurred Monday through Friday, so the majority of our Slowdown Operations and Safety Checkpoints will be conducted Monday through Friday.

According to the statistics from 2010-2012, motor vehicle crashes within Boone County are likely to occur Sunday through Saturday. Over the three year period, each day of the week accounted for a minimum of 9.8% of the crashes with the highest day of the week accounting for 18% of the crashes.

2010-2012 Traffic Crashes by day of week in Boone County.

Sun. - 685  
Mon. - 1,006  
Tue. - 1,066  
Wed. - 996  
Thu. - 1,046  
Fri. - 1,256  
Sat. - 887

35 Enter the time of day in which enforcement will be conducted.

According to the statistics from 2010-2012, approximately 72.1% of the traffic crashes within Boone County occurred between the hours of 7:00 am and 7:00 pm. The majority of our enforcement under this grant will be conducted between the hours of 7:00 am and 7:00 pm, though this could vary occasionally.

36 Enter the number of officers assigned during the enforcement period.

4

37 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

We are requesting funding for a RADAR speed display sign. Our RADAR trailer is an older unit that has required costly repairs over the years. It is large and can only be put set up in certain areas due to its size. It does not have the ability to do traffic counts or collect any other data. We would like to purchase a sign that will affix to existing speed limit sign posts. It would display the speeds for oncoming traffic like the RADAR trailer, conduct traffic counts and collect other useful data. Purchasing such a sign would be several thousand dollars cheaper than obtaining a new RADAR trailer.

We are also requesting money to purchase a RADAR unit. We have several older RADAR units that regularly require costly repairs. We also experience larger traffic volumes in certain areas of Boone County and when working speed enforcement in those areas directional sensing units are much more useful. Many of our older RADAR units are not directional sensing, so we are requesting money to purchase a new RADAR unit with directional sensing technology to replace an older model RADAR unit.



## PROJECT EVALUATION

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The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract\*
6. Accomplishing the Objectives\* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, incentive items or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Traffic and Highway Safety Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

\*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

## ADDITIONAL FUNDING SOURCES

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---

Edward Byrne Memorial Justice Assistance Grant (ARRA): 2009-SB-B9-0338 (JAG)- BCSD awarded \$108,593.45 - 03/01/2009 thru 02/28/2013

Edward Byrne Memorial Justice Assistance Grant: 2010-DJ-BX-0058 (JAG) - BCSD awarded \$29,421.20 - 10/1/2009 thru 9/30/2013

Edward Byrne Memorial Justice Assistance Grant: 2011-DJ-BX-3036 (JAG) - BCSD awarded \$24,606.00 - 10/1/2010 thru 9/30/2014

Edward Byrne Memorial Justice Assistance Grant: 2012-DJ-BX-0192 (JAG) - BCSD awarded \$15,816.80 - 10/1/2011 thru 9/30/2015

Multi-Jurisdictional Cyber Crimes Grant: 2009-MJCCG-042 - BCSD awarded \$98,203.52 - 07/01/12 thru 02/28/2013

Missouri Department of Public Safety State Cyber Crime Grant - 2013-SCCG-001- BCSD awarded \$26,311.84 - 03/01/2013 - 05/31/2013

Youth Community Coalition of Columbia Grant - BCSD awarded \$4,000 after agreeing to conduct at least 30 compliance checks around Boone County - 10/01/2012 thru 09/30/2013

Deputy Sheriff Salary Supplementation Fund Grant: 2013-DSSSF-007 - BCSD awarded \$82,878.87 - 07/01/2012 thru 06/30/2013

**BUDGET**

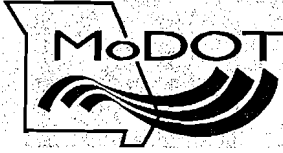
Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
<b>Equipment</b>							
	Other	Speed sign with RADAR including display, traffic counter, data collection software	1	\$4,995.00	\$4,995.00	\$0.00	\$4,995.00
	Radar	RADAR unit	1	\$2,595.00	\$2,595.00	\$0.00	\$2,595.00
					<b>\$7,590.00</b>	<b>\$0.00</b>	<b>\$7,590.00</b>
<b>Personnel</b>							
	Overtime and Fringe	Deputy Overtime and Fringe	480	\$38.00	\$18,240.00	\$0.00	\$18,240.00
	Overtime and Fringe	Dispatcher / Radio Operator Overtime and Fringe	96	\$34.00	\$3,264.00	\$0.00	\$3,264.00
					<b>\$21,504.00</b>	<b>\$0.00</b>	<b>\$21,504.00</b>
<b>Total Contract</b>					<b>\$29,094.00</b>	<b>\$0.00</b>	<b>\$29,094.00</b>

## ATTACHMENTS

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<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2011_OMB_Circular_A-133.pdf	02/06/2013



Highway Safety Division  
P.O. Box 270  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

## COUNTY AUTHORIZATION

On FEBRUARY 19TH, 2013 the County Commission of BOONE  
County discussed participation in Missouri's Highway Safety Program.

It is agreed the County should participate in Missouri's Highway Safety Program.  
It is further agreed the County Sheriff will investigate the possibilities of attaining  
financial assistance from the Highway Safety Division.

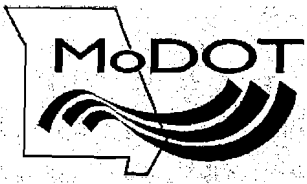
When funding from the Highway Safety Division is no longer available, the local  
government entity agrees to make a dedicated attempt to continue support for  
this traffic safety effort.

  
County Commissioner

  
County Commissioner

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Presiding Commissioner



Traffic and Highway Safety Division  
TRAFFIC ENFORCEMENT APPLICATION  
October 01, 2013 through September 30, 2014

Traffic and Highway Safety Division  
P.O. Box 270  
1320 Creek Trail Drive  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

(Application due by March 01, 2013)

<b>Agency:</b>	Boone County Sheriff's Dept.	<b>Agency ORI#:</b>	MO0100000
<b>Address:</b>	2121 County Dr.	<b>Federal Tax ID#:</b>	436000349
		<b>State Tax ID#:</b>	12464848
<b>City:</b>	Columbia	<b>State:</b> MO	<b>Zip:</b> 65202-9064
		<b>County:</b>	Boone
<b>Phone:</b>	573-875-1111	<b>Fax:</b>	573-874-8953
<b>Contact:</b>	Sgt. Brian Leer	<b>Email:</b>	bleer@boonecountymo.org
<b>Jurisdiction:</b>	Urban	<b>Jurisdiction Population:</b>	129,098
<b>Targeted Population:</b>	Youth		

**Project activity for which your agency is requesting funding:**  
Youth Alcohol

<b>Project Title:</b>	Youth Alcohol Enforcement	<b>Requested Amount:</b>	\$2,736.00
<b>Brief Description:</b>	Compliance Checks / Youth Alcohol Enf.		

\_\_\_\_\_  
Dwayne Carey  
Authorizing Official

\_\_\_\_\_  
Authorizing Official Signature

\_\_\_\_\_  
Sheriff  
Authorizing Official Title

## PROBLEM IDENTIFICATION

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Youth make up a significant proportion of impaired drivers of motorized vehicles causing traffic crashes on Missouri roadways. Of the 21,674 impaired drivers who caused traffic crashes during 2009-2011, 11.8% were under the age of 21 (in known cases). This is especially significant when you consider it is illegal for someone under 21 to possess or consume alcohol in Missouri.

In 2009-2011, a total of 656 impaired drivers were involved in crashes where one or more persons were killed. In known cases, 12.9% of these drivers were under the age of 21. A total of 95 persons were killed in traffic crashes involving these young impaired drivers. Of those persons killed, 50.5% were the underage impaired driver and 49.5% were some other party in the crash.

There are several high schools and 3 college campuses in the Columbia/Boone County area, so we have a large youth population. Members of the Boone County Sheriff's Department often encounter underage individuals that have been consuming intoxicants. It is also well known that youth have been able to purchase alcohol at locations within Boone County.

When looking at the Missouri state-wide statistics for "Young (under 21) Drinking Driver Involved" crashes from 01/01/2012 to 06/30/2012, Boone County is ranked as the 5th highest county in the state and the City of Columbia is ranked as the 3rd highest city in the state. When looking at the Missouri state-wide statistics for "Young (under 21) Drinking Driver Involved" fatal motor vehicle crashes from 01/01/2012 to 06/30/2012, Boone County is ranked at 2.5 as there are four counties with the highest number in the state and the City of Columbia is ranked as the 9th highest city in the state. By looking at these rankings alone, one can tell that underage subjects, who drink and drive, are a problem in Boone County.

## GOALS/OBJECTIVES

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### Goal:

To decrease fatalities involving impaired drivers under the age of 21 years by 2 percent annually to:

- 33 by 2012
- 33 by 2013
- 32 by 2014
- 31 by 2015

### Objectives:

1. Participate in the National Impaired Driving Crackdown campaign
2. Participate in the quarterly impaired driving enforcement campaigns
3. Develop and implement a high visibility DWI enforcement plan focused on drivers ages 15 through 20 years old

In addition to supporting the above stated goals, we have a goal of deterring the illegal sale of alcohol to minors at local businesses in Boone County. We hope that by deterring the illegal sale of alcohol to minors this will assist in reducing the number of "Drinking Driver Involved" crashes by those less than 21 years of age within Boone County.



## PROJECT DESCRIPTION

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Project Description information will be captured in the supplemental section.

**SUPPLEMENTAL INFORMATION**

**Question**

**Answer**

**You must answer the following questions:**

- |   |     |
|---|-----|
| 1 Does your agency have an internal safety belt policy for all personnel? | Yes |
| 2 Does your agency report racial profiling data annually?                 | Yes |
| 3 Does your agency report to STARS?                                       | Yes |
| 4 Does your agency report UCR information annually?                       | Yes |
| 5 Please explain any NO answer(s) to questions 1-4:                       |     |

**Please use the most current 12-months of data available for answering questions 6-11:**

- |   |     |
|---|-----|
| 6 Total number of DWI violations written.                       | 201 |
| 7 Total number of speeding violations written.                  | 665 |
| 8 Total number of HVM violations written.                       | 834 |
| 9 Total number of child safety/booster seat violations written. | 33  |
| 10 Total number of safety belt violations written.              | 143 |
| 11 Total number of sobriety checkpoints hosted.                 | 6   |

**Use the most current three years crash data for questions 12-22:**

- |   |      |
|---|------|
| 12 Total number of traffic crashes.   | 4634 |
| 13 Total number of traffic crashes resulting in a fatality.                       | 39   |
| 14 Total number of traffic crashes resulting in a serious injury.                 | 2272 |
| 15 Total number of speed-related traffic crashes.                                 | 1117 |
| 16 Total number of speed-related traffic crashes resulting in a fatality.         | 11   |
| 17 Total number of speed-related traffic crashes resulting in a serious injury.   | 372  |
| 18 Total number of alcohol-related traffic crashes.                               | 493  |
| 19 Total number of alcohol-related traffic crashes resulting in a fatality.       | 19   |
| 20 Total number of alcohol-related traffic crashes resulting in a serious injury. | 194  |

21 Total number of unbuckled fatalities.	20
22 Total number of unbuckled serious injuries.	330

**Enter your agency's information below.**

23 Total number of commissioned law enforcement officers.	74
24 Total number of commissioned patrol and traffic officers.	43
25 Total number of commissioned law enforcement officers available for overtime enforcement.	58
26 Total number of vehicles available for enforcement.	47
27 Total number of radars/lasers.	40
28 Total number of in-car video cameras.	47
29 Total number of PBT's.	30
30 Total number of Breathalyzers.	5

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

31 Identify the primary enforcement locations.

The alcohol compliance checks will be conducted at various businesses throughout Boone County that sell alcohol.

32 Enter the months in which enforcement will be conducted.

The alcohol compliance checks will be conducted during random months throughout the year.

33 Enter the number of enforcement periods your agency will conduct each month. 1

34 Enter the days of the week in which enforcement will be conducted.

The alcohol compliance checks may be conducted on any day of the week; though they are likely to occur on Friday or Saturday.

35 Enter the time of day in which enforcement will be conducted.

Primary enforcement times will be late afternoon, early evening and night time hours.

36 Enter the number of officers assigned during the enforcement period. 3

37 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

N/A

## PROJECT EVALUATION

---

The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

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5. Attaining the Goals set forth in this contract\*
6. Accomplishing the Objectives\* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
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  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
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  - Public awareness activities (media releases, promotion events, incentive items or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Traffic and Highway Safety Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

\*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

## ADDITIONAL FUNDING SOURCES

---

Edward Byrne Memorial Justice Assistance Grant (ARRA): 2009-SB-B9-0338 (JAG)- BCSD awarded \$108,593.45 - 03/01/2009 thru 02/28/2013

Edward Byrne Memorial Justice Assistance Grant: 2010-DJ-BX-0058 (JAG) - BCSD awarded \$29,421.20 - 10/1/2009 thru 9/30/2013

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Deputy Sheriff Salary Supplementation Fund Grant: 2013-DSSSF-007 - BCSD awarded \$82,878.87 - 07/01/2012 thru 06/30/2013

**BUDGET**

<b>Category</b>	<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Match</b>	<b>Total Requested</b>
<b>Personnel</b>							
	Overtime and Fringe	Deputy Overtime and Fringe	72	\$38.00	\$2,736.00	\$0.00	\$2,736.00
					\$2,736.00	\$0.00	\$2,736.00
<b>Total Contract</b>					<b>\$2,736.00</b>	<b>\$0.00</b>	<b>\$2,736.00</b>

## ATTACHMENTS

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<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2011_OMB_Circular_A-133.pdf	02/06/2013

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of February 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Agreement between the County of Boone and the City of Columbia for the funding, by the County of Boone, of an additional three-quarter time position in Joint Communications. The terms of this agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 19th day of February, 2013.

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Karen M. Miller*  
Karen M. Miller  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner



# AGREEMENT

This agreement is entered into on this 19<sup>th</sup> day of February, 2013 by and between the City of Columbia, a municipal corporation, hereinafter called the "City" and Boone County, Missouri, hereinafter called the "County."

WHEREAS, the City of Columbia/Boone County Public Safety Joint Communications has enhanced 9-1-1 capability, which is funded by a special tax collected by the County; and

WHEREAS, Joint Communications personnel, whose compensation is paid for by the users of the dispatching services provided by Joint Communications, is inadequate for performing the duties necessary for adding the information supplied by citizens to the enhanced 9-1-1 system; and

WHEREAS, the County is willing to fund an additional three-quarter time position in Joint Communications to perform the enhanced 9-1-1 data entry duties; and

WHEREAS, the City, which is the employer of Joint Communications staff, is willing to continue to include the position on the staff.


NOW, THEREFORE, for and in consideration of the following covenants and agreements, City and County agree as follows:

1. City agrees to continue one staff position in the Columbia/Boone County Public Safety Joint Communications for the purpose of entering information supplied by citizens of Boone County to the enhanced 9-1-1 system and performing other duties related to the enhanced 9-1-1 system.
2. City further agrees that said staff position shall be classified as a three-quarter time Administrative Support Assistant I/9-1-1 Database and shall be an employee of the City Public Safety Joint Communications.
3. County agrees to pay City the sum of Thirty-two Thousand Three Hundred Ninety-three Dollars (\$32,393.00) to fund said position from January 1, 2013 through December 31, 2013, payable as follows:

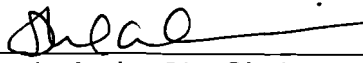
\$8,098.00	payable on January 1
\$8,098.00	payable on April 1
\$8,098.00	payable on July 1
\$8,099.00	payable on October 1

IN WITNESS WHEREOF, the parties hereto have been duly authorized to execute this Agreement as of the above-referenced date.


THE CITY OF COLUMBIA, MISSOURI

By:   
Mike Matthes, City Manager

ATTEST:

  
Sheela Amin, City Clerk

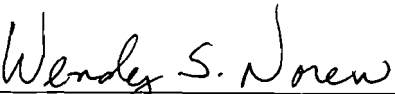
APPROVED AS TO FORM:

  
Acting City Counselor


BOONE COUNTY, MISSOURI

By:   
Dan Atwill, Presiding Commissioner

ATTEST:


  
Wendy Noren, County Clerk *my*

APPROVED AS TO FORM:

  
C.J. Dykhouse, County Counselor

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

 by 02/18/13  
Auditor Date  
Acct# 2020-7110

## Calendar Year 2013 Payroll Costs Estimated For Janna Knowles

	City's						Calendar
	FY 2013 Budget	Oct 2012- Dec 2012-	Jan 2013 - Mar 2013	Apr 2013 - Jun 2013	Jul 2013 - Sep 2013	Oct 2013 - Dec 2013	Year Total
Salary	\$22,336	\$5,584	\$5,584	\$5,584	\$5,584	\$5,584	\$22,336
Sick Leave Buyback	\$759	\$190				\$759	\$759
Health Insurance	\$3,503	\$876	\$876	\$876	\$876	\$875	\$3,503
LAGERS	\$3,949	\$987	\$987	\$987	\$987	\$988	\$3,949
Disability	\$78	\$20	\$20	\$20	\$20	\$18	\$78
Medicare	\$335	\$84	\$84	\$84	\$84	\$83	\$335
Social Security	\$1,432	\$358	\$358	\$358	\$358	\$358	\$1,432
<b>Total</b>	<b>\$32,392</b>	<b>\$8,099</b>	<b>\$7,909</b>	<b>\$7,909</b>	<b>\$7,909</b>	<b>\$8,665</b>	<b>\$32,392</b>

\$31,826 2012 Estimate

Note: October, 2012 - December, 2012 assumes a pay package increase the same as is proposed for FY 2013 and assuming no other benefit rate changes.

payable on January 1	\$8,098
payable on April 1	\$8,098
payable on July 1	\$8,098
payable on October 1	\$8,099
	<u><u>\$32,393</u></u>

Please do not remove staples.

To: County Clerk's Office

Comm Order # 91-2013

Return to Auditor's Office

Please do not remove staples.

1/11/13

**REQUEST DATE**

**PURCHASE REQUISITION  
BOONE COUNTY, MISSOURI**

5638

**VENDOR NO.**

City of Columbia - 3/4 Position

**VENDOR NAME**

Intergov Agrmt

**BID NUMBER**

**Ship to Department #**

**Bill to Department #1510**

Department	Account	Item Description	Qty	Unit Price	Amount
2020	71110	2013 1st QTR 3/4 911 Position			\$8,098.00
2020	71110	2013 2nd QTR 3/4 911 Position			\$8,098.00
2020	71110	2013 3rd QTR 3/4 911 Position			\$8,098.00
2020	71110	2013 4th QTR 3/4 911 Position			\$8,099.00

**GRAND TOTAL:** 32,393.00

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

[Signature]  
**Approving Official**

[Signature]  
**Prepared By**

[Signature]  
**Auditor Approval**