

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

October Session of the October Adjourned

Term. 20 11

In the County Commission of said county, on the

3<sup>rd</sup>

day of

October

20

11

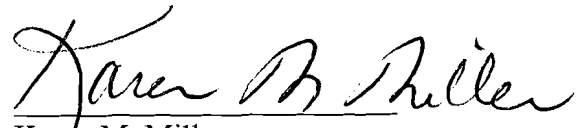
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the vacation of the Northern End of Persimmon Road in accordance with the descriptions on the attached petition.

Done this 3<sup>rd</sup> day of October, 2011.

ATTEST:

Wendy S. Noren cc  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner  
Acting Presiding Commissioner



**BEFORE THE COUNTY COMMISSION  
OF  
BOONE COUNTY, MISSOURI**

In the Matter of the Vacation of \_\_\_\_\_

}  
}  
}

Term, 20\_\_\_\_

a public road

**PETITION FOR VACATION OF A PUBLIC ROAD**

The undersigned, who by their signature to this petition swear or affirm that the matters alleged below are true to their best information and belief, state the following:

1. Each petitioner separately that he or she is a resident of the township or townships through which the above named road, or part thereof, sought to be vacated by this application is situated.
2. Each petitioner desires to have the following described public road (or part thereof) vacated which is located in \_\_\_\_\_ Township(s), Boone County, Missouri, to-wit:

Common Name: \_\_\_\_\_

Location: \_\_\_\_\_

Legal Description: \_\_\_\_\_

3. The above described road should be vacated because it is useless and the repair of same presents an unreasonable burden to the road district responsible for the maintenance and repair of same.
4. For the foregoing reasons, the undersigned petitioners request that the above described public road, \_\_\_\_\_ be vacated as prescribed by law.

owners  
of lot of

PETITIONER'S NAME (print)	SIGNATURE	ADDRESS
1. Kenneth J. SEKENSKE	<i>Kenneth J. Sekenske</i>	17347 TAM O'SHANTER DR POWAY CA 92064
2. Bonita M. SEKENSKE	<i>Bonita M. Sekenske</i>	17347 Tam O'Shanton Dr. POWAY, CA 92064
3. Gus Kolilis	<i>Gus Kolilis</i>	4995 South Hunter Ct. Columbia, MO, 65203
4. Sally Kolilis	<i>Sally Kolilis</i>	4995 South Hunter Court Columbia, MO, 65203
5. Richard D Goff	<i>Richard D. Goff</i>	3290 Applewood Creek Rd Columbia 65203
6. John Yang	<i>John Yang</i>	5000 Hunter Ct. 65203
7. Sherry Fey	<i>Sherry Fey</i>	5000 Hunter Ct. 65203
8. Linda Schuyler	<i>Linda Schuyler</i>	4965 S. Hunter Ct. 65203
9. Jeffery Schuyler	<i>Jeffery Schuyler</i>	4965 S. Hunter Ct 65203
10. RUSSELL DOLANNEY	<i>Russell Dolanney</i>	5026 S. Hunter Ct. 65203
11. Laura DeVenney	<i>Laura DeVenney</i>	5026 S. Hunter Ct. 65203
12. Pamela S. Bruenjes	<i>Pamela S. Bruenjes</i>	5070 S. Hunter Ct 65203
13. James I. Bruenjes	<i>James I. Bruenjes</i>	5070 S. Hunter Ct 65203
14. _____	_____	_____

Note: Twelve (12) approved signatures are required

**BEFORE THE COUNTY COMMISSION  
OF  
BOONE COUNTY, MISSOURI**

In the Matter of the Vacation of \_\_\_\_\_ }  
 \_\_\_\_\_ } \_\_\_\_\_ Term, 20\_\_\_\_  
 a public road

**PETITION FOR VACATION OF A PUBLIC ROAD**

The undersigned, who by their signature to this petition swear or affirm that the matters alleged below are true to their best information and belief, state the following:

1. Each petitioner separately that he or she is a resident of the township or townships through which the above named road, or part thereof, sought to be vacated by this application is situated.
2. Each petitioner desires to have the following described public road (or part thereof) vacated which is located in \_\_\_\_\_ Township(s), Boone County, Missouri, to-wit:

Common Name: \_\_\_\_\_

Location: \_\_\_\_\_

Legal Description: \_\_\_\_\_

3. The above described road should be vacated because it is useless and the repair of same presents an unreasonable burden to the road district responsible for the maintenance and repair of same.
4. For the foregoing reasons, the undersigned petitioners request that the above described public road, \_\_\_\_\_ be vacated as prescribed by law.

PETITIONER'S NAME (print)	SIGNATURE	ADDRESS
1. LARRY F. WELCH	<i>Larry F. Welch</i>	5050 S Persimmon Rd. Columbia, MO
2. BARBARA A. WELCH	<i>Barbara A. Welch</i>	5050 S Persimmon Rd Columbia MO
3. Tyson Nichols	<i>Tyson Nichols</i>	5101 S. PERSIMMON RD COLUMBIA, MO 65203
4.		
5.		
6.		
7.		
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14.		

Note: Twelve (12) approved signatures are required

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 11

County of Boone

In the County Commission of said county, on the

3<sup>rd</sup>

day of October

20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the Boone County Building Code, including: the International Building Code/2009; the International Residential Code/2009; the International Plumbing Code/2009; the International Mechanical Code/2009; the International Fuel Gas Code/2009; and, the National Electric Code/2008.

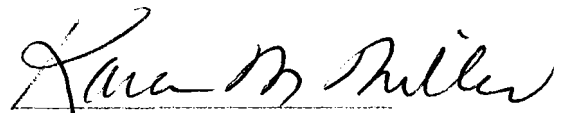
All codes are adopted as amended, including appendixes and referenced standards, as recommended by the Boone County Building Code Commission. All previous versions of the Boone County Building Code are considered to be repealed on the effective date of the code.

This order to take effect October 15, 2011.

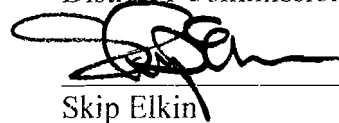
Done this 3<sup>rd</sup> day of October, 2011.

ATTEST:

Wendy S. Noren cc  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner  
Acting Presiding Commissioner

COMMISSION ORDER NUMBER 407-2011

Effective date:

A COMMISSION ORDER ADOPTING AND GOVERNING THE DESIGN, CONSTRUCTION, ALTERATION, ENLARGEMENT, EQUIPMENT REPAIR, DEMOLITION, REMOVAL, CONVERSION, USE OR MAINTENANCE OF ALL BUILDINGS AND STRUCTURES; AND FURTHER PROVIDING FOR THE ISSUE OF SAID PERMITS, COLLECTING OF FEES, MAKING OF INSPECTIONS, AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF.

BE IT ORDAINED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1. ADOPTION OF THE BUILDING CODE: ADDITIONS, INSERTIONS, DELETIONS AND CHANGES.

Commission Order Number \_\_\_\_\_, known as the "Building Code of Boone County, Missouri", that a certain document, one (1) copy of which is on file in the office of Building Official of the Boone County Department of Resource Management and are being marked and designated as "The International Building Code – 2009 Edition", as published by the International Code Council, be and is hereby adopted as the Building Code of Boone County, Missouri for the control of buildings and structures as provided herein; and each and all of the regulations, provisions, penalties, conditions and terms of " The International Building Code – 2009 Edition", are hereby referred to, adopted and made part hereof, as is more fully set out in this Ordinance, with the additions, insertions, deletions and changes as hereinafter prescribed.

SECTION 2. JURISDICTIONAL TITLE.

0.1 Wherever (name of jurisdiction) appears in this code, it shall read "County of Boone, Missouri".

0.1.1 Wherever "Department of Building Safety" appears in this code, it shall read "Department of Resource Management of Boone County, Missouri".

0.1.2 Wherever "Chief Appointing Authority of the Jurisdiction" appears in this Code, it shall read "Boone County Commission of Boone County, Missouri".

0.2.1 Farm structure exemption: The provisions of this Code shall not be exercised so as to impose regulations or to require permits with respect to the erection, maintenance, repair, alteration or extension of farm buildings or farm structures further than seventy-five feet ( 75') from a dwelling provided that such buildings or structures are located on tracts of 20 acres or more and such buildings or structures are used exclusively for agricultural purposes. Farm dwellings shall conform to the provisions of this code as herein provided.

0.2.2 Manufactured home exemption: Manufactured homes, recreational vehicles or modular units which carry a seal as provided in Section 700.010 to 700.115 RSMo. shall be exempt from these provisions, provided that no alteration of the unit takes place once it has been placed upon a tract of land.

0.2.3 Portable building exemption: Portable buildings as defined by Section 202.0 shall be exempt from these provisions. Portable buildings must comply with all setback requirements found in the zoning regulations. Portable buildings used to house hazardous materials (paint, gasoline, etc.) must be placed at least 10 feet from any property line and have a door that can be secured by a lock.

SECTION 3. AMENDMENTS TO THE INTERNATIONAL BUILDING CODE - 2009.

The International Building Code - 2009 is amended by additions, deletions and changes including the changing of Articles, Sections, Sub-section titles and the addition of new sections and new sub-sections as follows:

SECTION 101.2 Exception 2: Existing buildings undergoing repair, alterations, or additions and change of occupancy shall be permitted to comply with the requirements of Chapter 34.

Section 101.4.3 Plumbing. Change last sentence to: The provisions of the Columbia/Boone County Health Department, the Boone County Regional Sewer District or the Missouri Department of Natural Resources shall apply to the disposal and/or treatment of sewage originating from any building constructed according to this code.

SECTION 101.4.4 Property maintenance. Delete

SECTION 103 DEPARTMENT OF BUILDING SAFETY. Delete.

SECTION 103 RESOURCE MANAGEMENT DEPARTMENT

103.1 Enforcement Agency. The Resource Management Department previously created by the Boone County Commission is the enforcement agency for this code. The Director of Resource Management shall be known as the building official. The building official is hereby authorized and directed to administer and enforce all provisions of this code.

103.2 Appointment. The Director of Resource Management shall be appointed by the Boone County Commission.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the Boone County Commission, the Director of Resource Management shall have the authority to appoint a deputy building official, any related technical officers, inspectors, plan examiners and other employees. Such employees shall have the powers as delegated by the building official.

SECTION 104.6 Right of entry: The code official shall have the authority to enter at any reasonable time any structure or premises for which a permit has been issued but has not received a certificate of occupancy in accordance with Section 110.0 and 111.0. Permit holders are required to provide means of access to all parts of structures subject to inspection, including the provision of ladders where required.

For all other structures or premises, when the code official has reasonable cause to believe that a code violation exists, the code official is authorized to enter the structure or premises at reasonable times to inspect subject to constitutional restrictions on unreasonable searches and seizures. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

104.7 Department records: An official record shall be kept of all business and activities of the department specified in the provisions of this code, and all such records shall be open to public inspection at all appropriate times and according to reasonable rules to maintain the integrity and security of such records.

SECTION 106.1 Submitted documents: Construction documents, special inspection and structural observation programs, and other data shall be submitted in two or more sets with each application for a permit. The construction documents shall be prepared by a registered design professional where required by the Chapter 327 RSMo. The construction documents shall be drawn to scale with sufficient

clarity and detail dimensions to show the nature and character of the work to be performed including general construction, special inspections, construction observation programs, structural, mechanical and electrical work and calculations. Each sheet of each set of plans, each set of specifications, calculations and other data shall be legally sealed by a registered design professions as required by Chapter 327 RSMo. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.

Buildings or structures exempt from these requirements are:

- (a) One-family dwellings.
- (b) Two-family dwellings.
- (c) A commercial or industrial building or structure buildings having less than 1200 square feet of floor area which provides for the employment, assembly, housing, sleeping or feeding of less than ten (10) persons.
- (d) Any one structure containing less than twenty thousand (20,000) cubic feet, except as provided in (b) and (c) above, and which is not a part or a portion of a project which contains more than one structure.

107.2.5 Site plan: There shall also be a site plan showing to scale the size and location of all new construction and all existing structures on the site; distances from lot lines; the established street grades and the proposed finished grades. It shall be drawn in accordance with an accurate boundary line survey and certifying as to the date the survey was made. In the case of demolition the site plan shall show all construction to be demolished and the location and size of all existing structures and construction that are to remain on the site or plot.

Add:

SECTION 105.8 Compliance with other Regulatory Agency Fire and Life Safety Codes: No permit shall be issued unless the plans and specifications or other required documentation for permit issuance has been approved by other Boone County regulatory agencies having jurisdiction for compliance with applicable fire and life safety codes. These provisions shall not apply to one and two family dwellings or residences.

Add:

SECTION 105.9 Compliance with other Regulatory Agency Fire and Life Safety Codes: No final inspection or periodic inspection made at the conclusion of a building phase shall be passed or approved unless similar inspections for compliance with applicable fire and life safety codes have been made and approved or passed by other Boone County regulatory agencies having jurisdiction. These provisions shall not apply to one and two family dwellings or residences.

SECTION 109.6 Delete in its entirety. Add: Refunds: In the case of a revocation of a permit or abandonment or discontinuance of a building project, the portion of the work actually completed shall be computed and any excess fee for the incomplete work shall be returned to the permit holder upon written request. All plan examination and permit processing fees and all penalties that have been imposed on the permit holder under the requirements of this code shall first be collected. The code official shall authorize the refunding of fees according to Boone County policies under the following additional circumstances:

1. The full amount of any fee paid hereunder which was erroneously paid or collected.



2. When no work has been done, the permit fee, less a processing fee of \$20.00 may be refunded to the original permittee.

The code official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee not later than 180 days after the fee was paid.

Add:

SECTION 113.4 Court review: Any party before the board of appeals who is aggrieved by a decision of the board of appeals may seek redress or relief before the court of competent jurisdiction as permitted by law.

SECTION 114.4 Delete in its entirety. Insert: Violation penalties: Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the building official or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable as provided by law. Each day that a violation continues shall be deemed a separate offense.

SECTION 115.3 Delete in its entirety. Insert: Unlawful continuance: Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe conditions, shall be guilty of a misdemeanor, punishable as provided by law.

SECTION 116 Delete in its entirety.

SECTION 202.0 Add:

Portable building - a structure constructed off-site and transported to the property by means of a truck or trailer; or one built from a pre-manufactured kit and placed on skids. Portable buildings may enclose no more than 160 sq. ft. of floor space, do not have interior finish, electrical service or plumbing fixtures. Portable buildings must comply with all setback requirements found in the zoning regulations. Portable buildings used to house hazardous materials (paint, gasoline, etc.) must be placed at least 10 feet from any property line and have a door that can be secured by a lock.

SECTION 903.2.1.2 Change Item 2. The fire area has an occupant load of 200 or more; or

SECTION 903.2.7 Group M: Delete item 4 in its entirety.

SECTION 915.1 General: Emergency Responder radio coverage shall be provided in all new high rise buildings, and other buildings specifically required by the authority having jurisdiction based on known substantiated problems associated with radio coverage, in accordance with section 510 of the International Fire Code.

1301.1.2: Use group R-2, R-3 and R-4 shall comply with this section or the requirements of International Energy Conservation Code. All buildings of Use Group R-2, R-3 and R-4 shall be insulated in accordance with the following:

- Ceiling or roof -- R-38
- exterior wall-- R-15 for the assembly
- floor above unheated area or crawl space and ducts in ventilated attic or crawl space – R-19
- Walls separating one and two family dwellings from garage areas, walls facing ventilated attic spaces and finished exterior basement walls – R-13.

- Ducts in unheated area not exposed to outside ventilation – R-4.
- Joints in the building conditioned envelope that are sources of air leakage, such as around window and door frames, between wall cavities and window or door frames, between wall assemblies or their sill plates and foundations, between utility service penetrations through the building envelope, shall be properly sealed with compatible and durable caulking, gasketing, weather stripping or other materials in an approved manner. All exterior walls shall have a vapor retarder capable of reducing vapor transmission to less than 1 perm, installed on the inside or the warm surface side of the insulated wall or ceiling. Only those ceilings that are attached directly to the underside of the roof rafters, such as flat roofs or cathedral ceilings are required to install the vapor retarder. All windows shall have a maximum Thermal Transmittance (U) value of 0.55.

1604.1 General: Add the following to this paragraph: the following standard structural design criteria are established:

1. Roof Live Load, Minimum Unreduced = 20psf.
2. Snow Load (Ground Snow Load)  $P_g = 20$  psf.
3. Wind Loading (Basic wind speed (3 second gust)  $V = 90$  mph.
4. Seismic Loading;
  - a. Site Class D, default site class per 1613.5.2
  - b. Mapped Spectral response accelerations.
    - (1)  $S_s = 0.213$
    - (2)  $S_1 = 0.093$

1801.2 Design Basis: Add the following to this paragraph: The following standard design criteria are established:

1. Foundation Frost Depth, Minimum – 30” (refer to 1809.5.1).
2. Presumptive net allowable foundation bearing pressure = 1500 psf (refer to 1803.1 and 1806.2). Note that section 1803.5.11 and section 1803.5.12 requires a geological investigation if the structure has a seismic design category of C, D, E or F.

1808.6.2 Slab-on-ground foundations: Add: Exception: Slab-on-ground systems that have performed adequately in soil conditions similar to those encountered at the building site are permitted subject to the approval of the building official.

## 1811 Retaining Walls

1811.1 In addition to the other requirements as stated in this code the following provisions shall apply to retaining walls.

1811.2.1 Retaining Wall – Plan review and construction inspections process. Integral to the building foundation. The building code defines a retaining wall as a wall not laterally supported at the top that resists lateral soils load and other imposed loads. Retaining walls that are integral to the building foundation must be approved by the Resource Management Department prior to the issuance of a building permit.

1811.2.2 Retaining Wall – less than four (4) feet in height measured from the bottom of the footing to the top of the wall. Detailed plans are not required. However, site plans at a minimum should indicate

top and bottom of wall elevations, existing and proposed contours, drainage features, buildings and property lines, public easements, parking facilities and streets. Furthermore, the county retains the right to require additional design information regarding tiered retaining walls if there is a concern that the upper wall may impose a surcharge condition on the lower wall. These items will be required prior to the issuance of a building permit.

1811.2.3 Retaining Wall – Greater than four (4) feet in height. Detailed plans and calculations are required to be submitted to Resource Management Department. However, only the items mentioned above must be submitted prior to the issuance of a building permit. The following additional items must be submitted prior to the beginning of wall construction:

1. A typical section showing wall and footing dimensions, backfill slopes, steel / geotextile reinforcement details, weep hole locations and subsurface drainage systems.
2. Engineering calculations for the design of the wall, noting all assumptions such as concrete and steel reinforcement strengths, soil parameters, surcharges, bearing pressures, safety factors for bearing capacity, overturning, sliding external and internal stability and deep – seated shear failure.
3. Construction plans should specify the type of backfill to be used and any soil testing requirements if not granular. A geotechnical investigation and report is recommended but not required.

1811.2.4 Failure to submit the above information prior to the beginning of the way construction may result in the issuance of a stop work order by the Resource Management Department until such time the retaining wall design is reviewed and approved.

1811.2.5 First time submittals for plan review can take up to two (2) weeks for review. Additional submittals have a turn around time of one (1) week. The contractor should plan submittals accordingly to avoid unnecessary delays in construction.

1811.2.6 All plans, profiles, cross-sections and calculations must be prepared and sealed by a registered professional engineer licensed in the State of Missouri. The professional engineer is responsible for all aspects of the retaining wall design. The use of standard drawings from reputable manufacturer is allowable and even encouraged, but the professional engineer who seals the drawings and computations is responsible for the retaining wall design. In the absence of sufficient geotechnical information, the engineer shall be responsible for any design assumptions. Approval of the necessary plans and calculations will not transfer or share responsibility of the retaining wall design to the County of Boone.

1811.3 Following construction the engineer must submit a “certificate of conformance” indicating that the backfill and foundation material used met the requirements of the original design. This certificate must be signed and sealed by registered professional engineer license in the State of Missouri and, at a minimum, indicate the wall was inspected at the following specific milestones:

1811.3.1 For Concrete Walls

1. Footings prior to the pouring with reinforcement in place.
2. Walls prior to pouring with reinforcement in place.
3. At the beginning of the backfill operation.
4. Following completion of the wall.

1811.3.2 For Modular Walls

1. Footings or bearing pads.
2. During backfill operation and for the first layer of soil reinforcement.
3. Following completion of the wall.

1811.3.3 The county retains the right to request additional special inspections for items such as: vicinity to public streets or permanent residences, excessive wall heights or potential for groundwater or surface run-off problems.

1811.4 Additional information. Retaining walls shall be designed to ensure stability against overturning, sliding, excessive foundation pressure and water uplift. Retaining walls shall be designed for a safety factor of 1.5 (Note: If the backfill or underlying soil is clay or clayey silt, the safety factor should be increased to 2.0) against lateral sliding and overturning and a bearing capacity of 3.0.

Retaining walls with grade difference in excess of thirty (30) inches are required to have a fence or guardrail protecting the public from injury. The fence or guardrail must be a minimum of thirty-six (36) inches in height in residential applications and forty-two (42) inches in commercial applications. The vertical balusters and bottom rail must be situated so that a four (4) inch sphere cannot pass between any portions of the fence. Horizontal balusters will not be permitted.

1811.5 The property owner (or the property owner's representative) must ensure that the retaining wall is properly designed and constructed. The property owner is responsible for maintenance and repairs of all retaining walls on the property. Developers are not allowed to construct retaining walls of any size within the public right-of-way without prior review and approval of the Resource management Department.

1811.6 All retaining walls must be installed, inspected and issued a certificate of conformance prior to the occupancy being issued or approved by the building official. The building official retains the right to waive this requirement under special circumstance.

3109.4 Residential swimming pools: Delete exception.

3109.4 Residential swimming pools. Residential swimming pools shall comply with Sections 3109.4.1 through 3109.5. Residential swimming pools shall be enclosed by a barrier consisting of metal chain link fence, wood, stone or masonry or other material approved by the building official. All swimming pool excavation sites are required to be enclosed by a temporary construction barrier during installation. A permanent barrier shall be installed upon completion of the pool structure.

COMMISSION ORDER NUMBER 407-2011

A COMMISSION ORDER ADOPTING AND GOVERNING THE FABRICATION, ERECTION, CONSTRUCTION, ENLARGEMENT, ALTERATION, REPAIR, LOCATION AND USE OF ONE AND TWO FAMILY DWELLINGS, THEIR APPURTENANCES AND ACCESSORY STRUCTURES IN THE JURISDICTION OF BOONE COUNTY, MISSOURI: AND PROVIDING FOR THE ISSUANCE OF PERMITS THEREFORE PROVIDING PENALTIES FOR THE VIOLATION THEREOF, AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH.

Be it ordained by the Boone County Commission of the jurisdiction of Boone County, Missouri as follows:

SECTION 1. ADOPTION OF THE INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS: ADDITIONS, INSERTIONS, DELETIONS AND CHANGES.

That a certain document, one (1) copy of which is on file in the office of Building Official of the Boone County Department of Planning and Building Inspection and are being marked and designated as "International Residential Code For One and Two Family Dwellings – 2009", as published by the International Code Council, is hereby adopted as the Residential Building Code of Boone County, Missouri for the control of residential structures as provided herein; and each and all of the regulations, provisions, penalties, conditions and terms of "International Residential Code For One and Two Family Dwellings – 2009", are hereby referred to, adopted and made part hereof, including all listed appendices, as is more fully set out in this Ordinance, with the additions, insertions, deletions and changes as hereinafter prescribed.

The following sections of the International Residential Code for One- and Two-Family Dwellings of 2009 are hereby repealed, amended or modified as follows:

100.1 Wherever (name of jurisdiction) appears in this code, it shall read "County of Boone, Missouri".

100.1.1 Wherever "Department of Building Inspection" appears in this code, it shall read "Resource Management Department of Boone County, Missouri".

100.1.2 Wherever "Chief Appointing Authority of the jurisdiction" appears in this Code, it shall read "Boone County Commission of Boone County, Missouri".

**R101.1 Title:** These provisions shall be known as the “Residential Code for One- and Two-Family Dwellings of *The County of Boone*” and shall be cited as such and will be referred to herein as “this code.”

R101.2 Scope: The provisions of the International Residential Code for One and Two Family Dwellings shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location and removal of detached one and two family dwellings and multiple single family dwellings (townhouses) not more than three stories in height with a separate means of egress and their accessory structures.

Note: the provisions of this code do not apply to agricultural buildings or structures. Where the construction of agricultural buildings or structures requires a building permit, such structures shall be designed and built in accordance with the provisions of the International Building Code or other standards approved by the Building Official.

SECTION R103 DEPARTMENT OF BUILDING SAFETY. Delete.

#### SECTION R 103 RESOURCE MANAGEMENT DEPARTMENT

R103.1 Enforcement Agency. The Resource Management Department previously created by the Boone County Commission is the enforcement agency for this code. The Director of Resource Management shall be known as the building official. The building official is hereby authorized and directed to administer and enforce all provisions of this code.

R103.2 Appointment. The Director of Resource Management shall be appointed by the Boone County Commission.

R103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the Boone County Commission, the Director of Resource Management shall have the authority to appoint a deputy building official, any related technical officers, inspectors, plan examiners and other employees. Such employees shall have the powers as delegated by the building official.

R104.10.1 Areas prone to flooding. The building official shall not grant modifications to any provisions related to areas prone to flooding as established by Table R301.2 (1) without the granting of a variance to such provisions by the Zoning Board of Adjustment.

R105.2(1) One story detached accessory structures, provided the floor area does not exceed 160 square feet. Such buildings must comply with all setback requirements found in the zoning regulations. Such buildings used to house hazardous materials (paint, gasoline, etc.) must be placed at least 10 feet from any property line and have a door that can be secured by a lock.

R105.2 No.2. Fences not over twelve (12) feet high.

R106.1 Submittal documents. Construction documents, special inspection and structural observation programs, and other data may be required to be submitted in one or more sets

IRC-2009

with each application for a permit. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.

R112.2.1 Determination of substantial improvements in areas prone to flood: (Delete)

R112.2.2 Criteria for issuance of a variance for areas prone to flooding: (Delete)

R112.3 Qualifications: (Delete)

R113.4 Violation penalties: Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the building official or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable as provided by law. Each day that a violation continues shall be deemed a separate offense.

## R202 DEFINITIONS

### ACCESSORY STRUCTURE (Delete)

Add: ACCESSORY STRUCTURE. A structure not greater than three thousand (3,000) square feet and not more than three (3) stories or exceeding twenty-four (24) feet in height with separate means of egress, and shall not exceed the height of the main structure, the use of which is incidental to that of the main building and which is located on the same lot.

Table R301.2(1) – The following values shall be inserted into Table R301.2(1):

Ground Snow Load – 20 lbs/sq. ft.

Wind Speed – 90

Topographic Effects - No

Seismic Design Category – B

Weathering – Yes; Severe;

Frost Line Depth – Yes; 30 inches

Termite – Moderate to Heavy

Decay - Slight to Moderate

Winter Design Temperature - + 4° Fahrenheit

Ice Barrier Underlayment Required – No

Flood Hazards – 6/2/1983 – date of original adoption of flood regulations

3/17/2011 – date of Flood Insurance Rate Map

Air Freezing Index – 0 to 1000

Mean Annual Temperature – 55° Fahrenheit

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R301.9 Sediment control: all sites are subject to providing on-site sediment control structures to minimize to the maximum extent practical the erosion of soil from the building site. Acceptable practices include, but are not limited to use of silt fences, straw bales and rock check dams. Failure to provide and maintain such sediment control devices could result in inspections being withheld, issuance of a stop work order or even revocation of the building permit.

R302.1 Exterior walls: Add exception #6: a detached accessory garage or shed located not less than three (3) feet from any side lot line.

R302.2 Townhouses: Change exception to read: A common two (2) hour fire-resistance rated wall assembly tested in accordance with ASTM E 119 or UL 263 is permitted for townhouses if such walls do not contain plumbing or mechanical equipment, ducts or vents in the cavity of the common wall. The wall shall be rated for fire exposure from both sides and shall extend to and be tight against exterior walls and the underside of the roof sheathing. Electrical installations shall be installed in accordance with Chapters 34 through 43. Penetrations of electrical outlet boxes shall be in accordance with Section R302.4.

R302.6 Dwelling/garage separation: Replace one-half (1/2) inch gypsum board with five-eighth (5/8) inch gypsum board in referenced Table R302.6 Dwelling /garage fire separation. Add last sentence to paragraph of R302.6: The garage shall be completely separated from the residence and its attic area by means of five-eighth (5/8) inch gypsum board or equivalent applied to the garage side.

R307.3 Water closet: All water closets shall be spaced at least fifteen (15) inches from the centerline of the fixture to any wall or plumbing fixture, except the centerline of the water closet may be spaced twelve (12) inches if located next to a bathtub.

R311.7.4.1 Riser Height. Change the first sentence to read: The maximum riser height shall be seven and seven-eighth (7 7/8) inches (200 mm). The rest of the paragraph remains as stated.

R313 Delete in its entirety: Add: Automatic Fire Sprinkler Systems: A builder of a single-family dwelling or residences or multi-unit dwelling of four or fewer units shall offer to any purchaser on or before the time of entering into the purchase contract the option at the purchaser's cost to install or equip an automatic fire sprinkler system in the dwelling, residence or unit. Notwithstanding any provision of law to the contrary, no purchaser of such a single-family dwelling, residence, or multi-unit dwelling shall be denied the right to choose or decline to install an automatic fire sprinkler system in such dwelling or residence being purchased by any code, ordinance, rule, regulations, order or resolution by any county or other political subdivision. Any county or other political subdivision shall provide in any such code, ordinance, rule, regulations order or resolution the mandatory option for purchasers to have the right to choose and the requirement that the builders offer to purchasers the option to purchase an automatic fire



sprinkler system in connection with the purchase of any single-family dwelling, residence, or multi-unit dwelling of four or fewer units.

R314.4 Delete in its entirety: Add: Power source: In new construction, required smoke detectors shall receive their primary power from the building wiring when such wiring is served from a commercial source. In addition to the required primary power source, required smoke detectors shall receive power from a battery when the primary power source is interrupted. Smoke detectors may be battery operated when installed in existing buildings, or in buildings without commercial power, or in buildings which undergo alterations, repairs or additions as regulated by Section R314.3.1.

R315.2 Where required in existing dwellings. Change to: Where work requiring a permit occurs inside an existing dwelling that has an attached garage or inside an existing dwelling within which fuel-fired appliances exist, a carbon monoxide alarm shall be provided in the immediate vicinity of the bedrooms.

R322 Flood Resistant Construction. Delete in its entirety. All construction must comply with the Boone County Zoning Regulations – Section 22 Floodplain Management.

Table R401.4.1 PRESUMPTIVE LOAD-BEARING VALUES OF FOUNDATION MATERIALS: Load-Bearing pressure (pounds per square foot) column, change value for clay, sandy clay, silty clay, clayey silt, silt and sandy silt (CL, ML, MH and CH) from 1,500 to 2,000 leaving footnote b.

Figure R403.1(1) Concrete and Masonry foundation details: A monolithic slab with integral footing shall have the following: a #4 reinforcement bar spaced a minimum of forty-eight (48) inches on centers to provide connection of footing to slab. The vertical rods shall extend to within four (4) inches of the bottom of the footing and be turned to provide a horizontal leg that extends a minimum of twelve (12) inches into the slab.

R403.1.8 Foundations on expansive soils: Foundation and floor slabs for buildings located on expansive soils shall be designed in accordance with Section 1808.6 of the International Building Code. The rest of the section remains as stated.

R404.1 Concrete and masonry foundation walls. Add additional paragraph: Drawings showing options labeled as drawing 1.1, 1.2, 1.3, 1.4, 2.1, 2.2, 3.1 and 3.2 are intended to be alternative methods to comply with the 2009 International Residential Code Section R404.1.2 Concrete foundation walls and subsections for connection of foundation to floor; and option labeled as drawing 4 is intended to be in compliance with 2009 International Residential Code Section R404.1.2 Concrete foundation walls and subsections for reinforcement in walls and connection of foundation walls to floor. NOTE: Drawings as stated above are on file in the office of the building official.

R404.4 Retaining Walls: Change twenty-four (24) inches (610 mm) to read forty-eight (48) inches (1219 mm); rest of the paragraph remains as stated.

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R405.1 Concrete or masonry foundations. Drains shall be provided around all concrete or masonry foundations that retain earth and enclose habitable or usable spaces located below grade. Drainage tiles, gravel or crushed stone drains, shall be installed at or below the area to be protected and shall discharge by gravity or mechanical means into an approved drainage system. Gravel or crushed stone drains shall extend at least one (1) foot (305 mm) beyond the outside edge of the footing and six (6) inches (152 mm) above the top of the footing and be covered with an approved filter membrane material and shall include a drain tile pipe as shown in figure R405.1. The drain pipe can be placed directly on top of the footing. The top of open joints of the drainage tiles or perforated pipe shall be protected with strips of building paper, and the drainage tiles or perforated pipe shall be placed directly on the top of the footing or placed on a minimum of two (2) inches (51mm) of washed gravel or crushed rock at least one size larger than the tile joint opening or perforation and covered with not less than six (6) inches (152 mm) of the same material. Foundation Drainage figure R405.1 as adopted, shall be considered to satisfy the provisions of this subsection.

NOTE: Foundation Figure R405.1 as stated above is on file in the office of the building official.

R502.11.4 Truss design drawings. Truss design drawings, prepared in compliance with Section R502.11.1 shall be available on-site at the time of inspection and shall be provided to the building official at that time. Truss design drawings shall be provided with the shipment of trusses delivered to the job site. Truss design drawings shall include, at a minimum, the information specified below: (remainder of section unchanged).

R612.2 Window sills. Delete.

R802.3.1 Ceiling joist and rafter connections. Add last sentence to second paragraph: Rafter ties shall be spaced not more than four (4) feet (1219mm) on center.

Chapter 11 Energy Efficiency: N1102.1 Insulation and fenestration criteria. The building thermal envelope shall meet the requirements listed below.

REPLACE Table N1102.1 INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT with:

BUILDING AREA AND REQUIRED INSULATION VALUE

1. Ceiling or roof – R-38.
2. Exterior wall – R-15.5 for the assembly.
3. Floor above unheated area or crawl space and ducts in ventilated attic or crawl space – R-19.
4. Walls separating one and two-family dwellings from garage areas, walls facing ventilated attic spaces and finished exterior basement walls- R-13.
5. All windows shall have a maximum Thermal Transmittance (U) value of 0.35.

6. Skylights shall have a maximum U-0.60.
7. M Wall - R-5, or R-10 when more than half the insulation is on the interior.
8. Basement walls or crawl space walls – R-10 if continuous insulation, or R-13 if framing cavity insulation.
9. All slab-on-grade with embedded heating systems must have a minimum of R-5 insulation installed beneath the slab. Insulation shall have a sufficient compressive strength to bear the weight of the structure and be of a type approved for underground installation. Insulation shall be required under the full heated area of the slab, except where the slab bears on footings, and within twelve (12) inches of any opening in the slab to the interior space.
10. All exterior walls shall have a vapor retarder, capable of reducing vapor transmission to less than 1 perm, installed on the inside of the warm surface side of the insulated wall or ceiling. Only those ceilings that are attached directly to the underside of the roof rafters, such as flat roofs or cathedral ceiling, are required to install the vapor retarder.

N1102.2.8 Slab-on-grade floors. Delete.

Table N1102.4.2 Air Barrier and insulation inspection: Under heading, “component” line item for “recessed lighting,” in “criteria” column remove the word “airtight.”

N1103.1.1 Programmable thermostat: change last sentence: The thermostat should initially be programmed with a heating temperature set point no higher than 70°F (21°C) and a cooling temperature set point no lower than 78°F (26°C).

N1103.2 Ducts

N1103.2.2 Sealing. Change to: Ducts, air handlers, filter boxes and building cavities used as ducts shall be sealed. Joints and seams shall comply with Section M1601.4. Exception: Duct tightness is not required if the air handler and all ducts are located within conditioned space.

N1104.1 Lighting equipment: A minimum of fifty percent (50%) of the lamps in permanently installed lighting fixtures should be high efficiency lamps.

M1411.3.1 Auxiliary and secondary drain systems: #3 Add sentence to paragraph: Only one water level detection device conforming to UL 508 that will shut off the equipment served prior to overflow of the pan is required by this section.

M1501.1 Outdoor discharge: t first exception as number 1 and add exception number 2: Air may be discharged into a soffit vent if composed of approved materials as determined by the building official.

M1506.2 Recirculation of air: Add exception: air may be exhausted into a soffit vent if composed of approved materials as determined by the building official.

M2103.2.2 Suspended floor installations. Add exception: For direct contact plate systems, no insulation is required as long as space below s habitable.

G2414.5.2 Copper tubing: Copper tubing shall comply with standard Type K or L of ASTM B 88 or ASTM B 280.

Copper and brass tubing shall not be used if the gas contains more than an average of 0.3 grains of hydrogen sulfide per 100 standard cubic feet of gas (0.7 milligrams per 100 liters). Natural gas supplied by Ameren UE in Boone County exceeds this level therefore copper or brass shall not be used with natural gas.

G2415.12 Add to last sentence: Any underground gas piping allowed by this section shall only be approved for gas that is less dense than the atmospheric pressure and shall be installed in accordance with G2415.12.1.

G2415.12.2 Delete in its entirety.

G2417.4.1 Test pressure: the test pressure to be used shall be not less than one and one-half (1.5) times the proposed maximum working pressure, but not less than thirty (30) psig, irrespective of design pressure. (Rest of section remains as stated.)

P2602.1.1 Public water supply. A public water supply is considered available when any portion of a lot is within 300 feet of a public water main to which connection is practical and is permitted by the governmental agency or utility responsible for the water main.

P2602.1.2 Public sewer system. A public sewer system is considered to be available when any portion of a lot is within 225 feet of a sanitary sewer system to which connection is practical and is permitted by the governmental agency or utility responsible for the sanitary sewer.

P2603.6 Freezing: a water, soil or waste pipe shall not be installed outside of a building, or concealed in outside walls, or in any place subjected to freezing temperature, unless adequate provision is made to protect such pipe from freezing by insulation, heat or both. Water pipes shall not be installed in an exterior wall cavity in one and two family dwellings. For purposes of this section exterior wall cavities shall mean all walls that rain can fall upon. Water service piping shall be installed below recorded frost penetration but not less than thirty (30) inches below grade.

P2603.6.1 Sewer depth: Building sewers that connect to private sewage disposal systems shall be a minimum of thirty (30) inches below finished grade at the point of septic tank connection. Building sewers shall be a minimum of thirty (30) inches below grade.

P2604.3 Backfilling: Delete last sentence which reads: Loose earth shall be carefully placed in the trench in 6-inch (152mm) layers and tamped in place.

P2705.1 #5 Water closets, lavatories and bidets: Amend first sentence to read: all water closets shall be spaced fifteen (15) inches from the centerline of the fixture to any wall or

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plumbing fixture except the centerline of the water closet may be spaced twelve (12) inches if located next to the bathtub. Rest of the paragraph remains as stated.

P2903.5 Water hammer: Add exception: a water-hammer arrestor is not needed in water distribution systems using PEX piping or systems using a combination of PEX and copper.

P2905.4 Water service pipe: Where this section references one hundred sixty (160) pounds per square inch replace with two hundred (200) pounds per square inch.

P3005.2.4 Change of direction: Cleanouts shall be installed at each fitting with a change of direction more than 45 degrees (0.79 rad) horizontal to horizontal in the building sewer, (rest of the paragraph remains as stated).

P3111.1 Type of fixtures: Add exception: Residential food waste grinders shall be allowed to discharge into a combination waste and vent system provided an air admittance valve is installed.

P3113.1 Size of vents: Add sentence to paragraph: At least one (1) vent shall be three (3) inch unreduced in size extending from the main building drain through the roof.

P3201.2 Trap seals and trap seal protection: Delete.

Except as stated in sections E3608.1.1 Exception, E3609.6.1 and E3609.7 of this ordinance, Chapters 34 through 43 of the International Residential Code are superseded by the requirements as stated in the 2008 National Electrical Code (NEC 70-2008).

E3608.1.1 Exception: When a concrete-encased electrode and /or ground ring are not available for use in a grounding electrode system, a rod or other electrode as specified in E3608.1.4 Rod and pipe electrodes and E3608.1.5 Plate electrodes can be used as a substitute. The second rod electrode shall not be connected in series with the first rod electrode except where there exists a metal water pipe in contact with earth for ten (10) feet or more, for one- and two- family dwellings a single grounding electrode placed at the outside of the building at the nearest point of the service disconnect shall be permitted to fill the requirements of this section.

E3609.6.1 Water heater Bonding jumper: The interior metal water piping bonding shall include a bonding jumper between the hot and cold waterlines at the water heater fixture if the entire system is copper excluding the service.

E3609.6.1 Bonding other metal piping: Delete “including gas piping” from section.

E3902.11 Arc-fault circuit-interrupter protection. Delete.

## APPENDIX G SWIMMING POOLS, SPAS AND HOT TUBS

Appendix G is adopted with the following amendments:

AG105.1 Application. The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drowning and near-drowning by restricting access to swimming pools, spas and hot tubs. Barriers are to be constructed of metal chain link fence, wood, stone or masonry or other material approved by the building official.

AG105.2.11 All swimming pool excavation sites are required to be enclosed by a temporary construction barrier during installation. Any temporary construction barrier shall comply with the design standards of AG105.2. A permanent barrier shall be installed upon completion of the pool structure.

AG105.5 Barrier exceptions: Change listed reference from Section AG107 to Section AG108.

COMMISSION ORDER NUMBER 407-2011

A COMMISSION ORDER ESTABLISHING THE MINIMUM REGULATIONS GOVERNING THE DESIGN, INSTALLATION AND CONSTRUCTION OF PLUMBING SYSTEMS, BY PROVIDING REASONABLE SAFEGUARDS FOR SANITATION TO PROTECT THE PUBLIC HEALTH AGAINST THE HAZARDS OF INADEQUATE, DEFECTIVE OR UNSANITARY PLUMBING INSTALLATIONS; KNOWN AS THE PLUMBING CODE OF BOONE COUNTY, MISSOURI.

BE IT ORDAINED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1. ADOPTION OF THE PLUMBING CODE:

That a certain document, one (1) copy of which is on file in the office of Building Official of the Boone County Department of Resource Management being marked and designated as the "International Plumbing Code/2009", as published by the International Code Council, Inc., be and is hereby adopted as the Plumbing Code of Boone County, Missouri for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of "International Plumbing Code/2009", are hereby referred to, adopted and made part hereof, as is more fully set out in this Ordinance, with the additions, insertions, deletions and changes as hereinafter prescribed.

SECTION 2. JURISDICTIONAL TITLE.

100.1 Wherever (name of jurisdiction) appears in this code, it shall read "County of Boone, Missouri".

100.1.1 Wherever "Department of Plumbing Inspection" appears in this code, it shall read "Department of Resource Management of Boone County, Missouri".

100.1.2 Wherever "Chief Appointing Authority of the Jurisdiction" appears in this Code, it shall read "Boone County Commission of Boone County, Missouri".

SECTION 3. AMENDMENTS TO THE INTERNATIONAL PLUMBING CODE/2009:

The International Plumbing Code/2009, is amended by additions, deletions and changes, including the changing of Articles, Sections, Sub-sections and Subsection titles, and the addition of new Sections and new Sub-Sections reads as follows:

101.2.1 Appendices. Appendices B, C, D, E, F and G are adopted as part of this code.

SECTION 103 DEPARTMENT OF PLUMBING INSPECTION. Delete.

SECTION 103 RESOURCE MANAGEMENT DEPARTMENT

103.1 Enforcement Agency. The Resource Management Department previously created by the Boone County Commission is the enforcement agency for this code. The Director of Resource Management

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shall be known as the building official. The building official is hereby authorized and directed to administer and enforce all provisions of this code.

103.2 Appointment. The Director of Resource Management shall be appointed by the Boone County Commission.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the Boone County Commission, the Director of Resource Management shall have the authority to appoint a deputy building official, any related technical officers, inspectors, plan examiners and other employees. Such employees shall have the powers as delegated by the building official.

103.4 Liability: No change.

106.6.3 Fee Refunds: The code official shall authorize the refunding of fees as follows:

1. The full amount of any fee paid hereunder that was erroneously paid or collected.
2. Not more than 75% of the permit fee paid when no work has been done under a permit issued in accordance with this code.
3. Not more than 75% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

108.4 Delete in its entirety.

Add:

108.4 Violation penalties: Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall install plumbing work in violation of an approved plan or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable as provided by law. Each day that a violation continues shall be deemed a separate offense.

108.5 Stop work orders: Delete last sentence. Insert: Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe conditions, shall be guilty of a misdemeanor, punishable as provided by law.

109.2 Delete in its entirety.

Add:

109.2 Membership of the board: The board of appeals as established in Section 113 of the International Building Code / 2009 shall serve as the board of appeals for the International Plumbing Code.

109.2.1 Delete in its entirety.

109.2.2 Delete in its entirety.

109.2.3 Delete in its entirety.

109.2.4 Delete in its entirety.



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109.2.5 Delete in its entirety.

109.2.6 Delete in its entirety.

109.3 Delete in its entirety.

109.4 Delete in its entirety.

109.4.1 Delete in its entirety.

109.5 Delete in its entirety.

109.6 Delete in its entirety.

109.6.1 Delete in its entirety.

109.6.2 Delete in its entirety.

109.7 Delete in its entirety.

305.6.1 Delete.

Add:

305.6.1 Sewer Depth: Building sewers that connect to private sewage disposal systems shall be a minimum of eighteen (18) inches below finished grade at the point of septic tank connection. Building sewers shall be a minimum of eighteen (18) inches below grade.

405.3.1.1 Water closets, urinals, lavatories, bidets: All water closets shall be spaced at least fifteen (15) inches from the centerline of the fixture to and wall or plumbing fixture except the centerline of the water closet may be spaced twelve (12) inches) if located next to the bathtub.

410.1 Add exception: In business, mercantile and storage occupancies where drinking fountains are required, the following exceptions are permitted to substitute for one hundred percent (100%) of the required drinking fountains if the required number is not greater than one (1):

1. A water cooler or bottled water dispenser;
2. Individual bottles of water;
3. A break room sink, bar sink or kitchen sink provided all sinks have an approved standard faucet per IPC 424.1.

Add:

602.3 Individual water supply. Where a potable public water supply is not available, individual sources of potable water supply shall be utilized. A potable public supply system shall be considered available to a lot if the lot is located within 300 feet of the public water main.

606.1 Location of full-open valves. Full open valves shall be installed in the following locations:

1. On the building water service pipe from the public water supply near the curb.
2. On the water distribution supply pipe at the entrance into the structure.
3. On the discharge side of every water meter.

Exception: Water meters not located inside a building.

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4. On the base of every water riser pipe in occupancies other than multiple-family residential occupancies which are two (2) stories or less in height and in one- and two-family residential occupancies.
5. On the top of every water down-feed in occupancies other than one- and two-family residential occupancies.
6. On the entrance to every water supply pipe to a dwelling unit, except where supplying a single fixture equipped with individual stops.
7. On the water supply pipe to a gravity or pressurized water tank.
8. On the water supply pipe to every water heater.

701.2 Delete in its entirety.

Add:

701.2 Sewer required: Every building in which plumbing fixtures are installed and every premises having drainage piping shall be connected to a public sewer, where available, or where a public sewer is not available, a private sewage disposal system in accordance with the requirements of the Columbia/Boone County Health Department or the Missouri Department of Natural Resources.

Add:

701.2.1 A public sewer system shall be considered available if any part of a lot is within 225 feet of a sanitary sewer system to which connection is practical and is permitted by the governmental agency or utility responsible for the sanitary sewer.

Add:

904.1 Roof extension. All open vent pipes that extend through a roof shall be terminated at least 12 inches above the roof, except that where a roof is to be used for any purpose other than weather protection, the vent extensions shall be run at least 7 feet above the roof.

**COMMISSION ORDER NUMBER: 407-2011**

A COMMISSION ORDER ESTABLISHING THE MINIMUM REGULATIONS GOVERNING THE DESIGN, INSTALLATION AND CONSTRUCTION OF MECHANICAL SYSTEMS, BY PROVIDING REASONABLE SAFEGUARDS TO PROTECT THE PUBLIC HEALTH AND SAFETY AGAINST THE HAZARDS OF INADEQUATE, DEFECTIVE OR UNSAFE MECHANICAL SYSTEMS AND INSTALLATIONS; KNOWN AS THE MECHANICAL CODE OF BOONE COUNTY, MISSOURI.

BE IT ORDAINED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI, AS FOLLOWS:

**SECTION 1. ADOPTION OF THE MECHANICAL CODE:**

That a certain document, one (1) copy of which is on file in the office of Building Official of the Boone County Department of Resource Management being marked and designated as "International Mechanical Code/2009", as published by the International Code Council, Inc., be and is hereby adopted as the Mechanical Code of Boone County, Missouri for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of "The International Mechanical Code/2009", are hereby referred to, adopted and made part hereof, as is more fully set out in this Ordinance, with the additions, insertions, deletions and changes as hereinafter prescribed.

**SECTION 2. JURISDICTIONAL TITLE.**

100.1 Wherever (name of jurisdiction) appears in this code, it shall read "County of Boone, Missouri".

100.1.1 Wherever "Department of Mechanical Inspection" appears in this code, it shall read "Department of Resource Management of Boone County, Missouri".

100.1.2 Wherever "Chief Appointing Authority of the Jurisdiction" appears in this Code, it shall read "Boone County Commission of Boone County, Missouri".

**SECTION 3. AMENDMENTS TO THE INTERNATIONAL MECHANICAL CODE/2009:**

The International Mechanical Code/2009 is amended by additions, deletions and changes, including the changing of Articles, Sections, Sub-sections and Subsection titles, and the addition of new Sections and new Sub-Sections reads as follows:

101.2 Scope Exception 2: Mechanical systems in existing buildings undergoing repair, alterations or additions and change of occupancy shall be permitted to comply with the International Building Code or other applicable codes.

101.2.1 Appendices. Appendix A is adopted as part of this code.

SECTION 103 DEPARTMENT OF MECHANICAL SAFETY. Delete.

SECTION 103 RESOURCE MANAGEMENT DEPARTMENT

103.1 Enforcement Agency. The Resource Management Department previously created by the Boone County Commission is the enforcement agency for this code. The Director of Resource Management shall be known as the building official. The building official is hereby authorized and directed to administer and enforce all provisions of this code.

103.2 Appointment. The Director of Resource Management shall be appointed by the Boone County Commission.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the Boone County Commission, the Director of Resource Management shall have the authority to appoint a deputy building official, any related technical officers, inspectors, plan examiners and other employees. Such employees shall have the powers as delegated by the building official.

103.4 Liability: No change.

106.3.1 Construction Documents. Add to exception: Buildings or structures exempt from these requirements are as follows:

- a. One-Family dwellings.
- b. Two family dwellings.
- c. Commercial or industrial buildings having less than 1200 square feet of floor space, or which provide for the employment, sleeping, assembly, housing or eating of not more than nine (9) persons.
- d. Any structure containing less than twenty-thousand cubic feet, except as provided above.
- e. Any building or structure used exclusively for farm purposes.

106.5.2 Fee schedule. The fees for mechanical work shall be as approved by the Boone County Commission.

106.5.3 Delete in its entirety.

Add:

106.5.3 Fee Refunds: The code official shall authorize the refunding of fees as follows:

1. The full amount of any fee paid hereunder that was erroneously paid or collected.
2. When no work has been done, the permit fee, less a processing fee of 25% of the original fee may be refunded to the original permittee.

The code official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee not later than 180 days after the fee was paid.

108.4 Delete in its entirety. Insert: Violation penalties: Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair mechanical equipment or systems in violation of an approved plan or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable as provided by law. Each day that a violation continues shall be deemed a separate offense.

108.5 Delete last sentence. Insert: Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform to remove a

violation or unsafe condition, shall be guilty of a misdemeanor, punishable as provided by law. Each day that a violation continues shall be deemed a separate offense.

109.2 Delete in its entirety. Insert:

109.2 Membership of the board: The board of appeals as established in Section 113 of the International Building Code / 2009 shall serve as the board of appeals for the International Mechanical Code.

109.2.1 Delete in its entirety.

109.2.2 Delete in its entirety.

109.2.3 Delete in its entirety.

109.2.4 Delete in its entirety.

109.2.5 Delete in its entirety.

109.2.6 Delete in its entirety.

109.3 Delete in its entirety.

109.4 Delete in its entirety.

109.4.1 Delete in its entirety.

109.5 Delete in its entirety.

109.6 Delete in its entirety.

109.6.1 Delete in its entirety.

109.6.2 Delete in its entirety.

109.7 Delete in its entirety.

COMMISSION ORDER NUMBER: 407-2011

A COMMISSION ORDER ESTABLISHING THE MINIMUM REGULATIONS GOVERNING THE DESIGN, INSTALLATION AND CONSTRUCTION OF FUEL GAS SYSTEMS AND GAS FIRED-APPLIANCES, BY PROVIDING REASONABLE SAFEGUARDS TO PROTECT THE PUBLIC HEALTH AND SAFETY AGAINST THE HAZARDS OF INADEQUATE, DEFECTIVE OR UNSAFE FUEL GAS SYSTEMS AND GAS FIRED APPLIANCES; KNOWN AS THE FUEL GAS CODE OF BOONE COUNTY, MISSOURI.

BE IT ORDAINED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1. ADOPTION OF THE FUEL GAS CODE:

That a certain document, one (1) copy of which is on file in the office of Building Official of the Boone County Department of Planning and Building Inspection being marked and designated as "International Fuel Gas Code/2009", as published by the International Code Council, Inc., be and is hereby adopted as the Fuel Gas Code of Boone County, Missouri for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of "The International Fuel Gas Code/2009", are hereby referred to, adopted and made part hereof, as is more fully set out in this Ordinance, with the additions, insertions, deletions and changes as hereinafter prescribed.

SECTION 2. JURISDICTIONAL TITLE.

100.1 Wherever (name of jurisdiction) appears in this code, it shall read "County of Boone, Missouri".

100.1.1 Wherever "Department of Inspection" appears in this code, it shall read "Department of Resource Management of Boone County, Missouri".

100.1.2 Wherever "Chief Appointing Authority of the Jurisdiction" appears in this Code, it shall read "Boone County Commission of Boone County, Missouri".

SECTION 3. AMENDMENTS TO THE INTERNATIONAL FUEL GAS CODE/2009:

The International Fuel Gas Code/2009 is amended by additions, deletions and changes, including the changing of Articles, Sections, Sub-sections and Subsection titles, and the addition of new Sections and new Sub-Sections reads as follows:

101.2 Scope Exception 2: As an alternative to the provisions of this code, fuel-gas piping systems, fuel-gas utilization equipment and related accessories in existing buildings that are undergoing repairs, alterations, changes in occupancy or construction of additions shall be permitted to comply with the International Building Code or other applicable codes.

101.3 Appendices. Appendices A, B and C are adopted as part of this code.

SECTION 103 DEPARTMENT OF INSPECTION. Delete.

SECTION 103 RESOURCE MANAGEMENT DEPARTMENT

103.1 Enforcement Agency. The Resource Management Department previously created by the Boone County Commission is the enforcement agency for this code. The Director of Resource Management shall be known as the building official. The building official is hereby authorized and directed to administer and enforce all provisions of this code.

103.2 Appointment. The Director of Resource Management shall be appointed by the Boone County Commission.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the Boone County Commission, the Director of Resource Management shall have the authority to appoint a deputy building official, any related technical officers, inspectors, plan examiners and other employees. Such employees shall have the powers as delegated by the building official.

103.4 Liability: No change.

106.3.1 Construction Documents. Add to exception: Buildings or structures exempt from these requirements are as follows:

- a. One-Family dwellings.
- b. Two family dwellings.
- c. Commercial or industrial buildings having less than 1200 square feet of floor space, or which provide for the employment, sleeping, assembly, housing or eating of not more than nine (9) persons.
- d. Any structure containing less than twenty-thousand cubic feet, except as provided above.
- e. Any building or structure used exclusively for farm purposes.

106.5.2 Fee schedule. The fees for mechanical work shall be as approved by the Boone county Commission.

106.5.3 Delete in its entirety.

Add:

106.5.3 Fee Refunds: The code official shall authorize the refunding of fees as follows:

1. The full amount of any fee paid hereunder that was erroneously paid or collected.
2. When no work has been done, the permit fee, less a processing fee of 25% of the original fee may be refunded to the original permittee.

The code official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee not later than 180 days after the fee was paid.

108.4 Delete in its entirety. Insert: Violation penalties: Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair mechanical equipment or systems in violation of an approved plan or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, punishable as provided by law. Each day that a violation continues shall be deemed a separate offense.

108.5 Delete last sentence. Insert: Any person who shall continue any work on the system after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor, punishable as provided by law. Each day that a violation continues shall be deemed a separate offense.

109.2 Delete in its entirety. Insert:

109.2 Membership of the board: The board of appeals as established in Section 113 of the International Building Code / 2009 shall serve as the board of appeals for the International Fuel Gas Code Code.

109.2.1 Delete in its entirety.

109.2.2 Delete in its entirety.

109.2.3 Delete in its entirety.

109.2.4 Delete in its entirety.

109.2.5 Delete in its entirety.

109.2.6 Delete in its entirety.

109.3 Delete in its entirety.

109.4 Delete in its entirety.

109.4.1 Delete in its entirety.

109.5 Delete in its entirety.

109.6 Delete in its entirety.

109.6.1 Delete in its entirety.

109.6.2 Delete in its entirety.

403.4.3 Copper and brass. Copper and brass pipe shall not be used if the gas contains more than an average of 0.3 grains of hydrogen sulfide per 100 standard cubic feet of gas (0.7 milligrams per 100 liters). Natural gas supplied by Ameren UE in Boone County exceeds this level therefore copper or brass shall not be used with natural gas. Threaded copper, brass and aluminum-alloy pipe shall not be used with gases corrosive to such metals.

403.5.2 Copper and brass tubing. Copper tubing shall comply with standard Type K of ASTM B 88 or ASTM B 280.

Copper and brass tubing shall not be used if the gas contains more than an average of 0.3 grains of hydrogen sulfide per 100 standard cubic feet of gas (0.7 milligrams per 100 liters). Natural gas supplied by Ameren UE in Boone County exceeds this level therefore copper or brass shall not be used with natural gas.



404.12 Piping underground beneath buildings. Add last sentence to paragraph which states: Any underground gas piping allowed by this section shall only be approved for gas that is less dense than the atmospheric pressure and shall be installed in accordance with section 404.12.1 and shall always terminate or vent to the outside.

404.12.2 Delete in its entirety.

406.4.1 Test pressure. The test pressure to be used shall not be less than one and one half (1-1/2) times the proposed maximum working pressure, but not less than 30 psig, irrespective of design pressure.

COMMISSION ORDER NUMBER 407-2011

A COMMISSION ORDER ESTABLISHING THE MINIMUM REGULATIONS GOVERNING THE DESIGN, INSTALLATION AND CONSTRUCTION OF ELECTRICAL SYSTEMS, BY PROVIDING REASONABLE SAFEGUARDS TO PROTECT THE PUBLIC HEALTH AGAINST THE HAZARDS OF INADEQUATE, DEFECTIVE OR UNSAFE ELECTRICAL INSTALLATIONS; KNOWN AS THE ELECTRICAL CODE OF BOONE COUNTY, MISSOURI.

BE IT ORDAINED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1. ADOPTION OF THE ELECTRICAL CODE:

That a certain document, three (3) copies of which are on file in the office of Building Official of the Boone County Resource Management being marked and designated as "The National Electrical Code 2008", as published by the National Fire Protection Association, be and is hereby adopted as the Electrical Code of Boone County, Missouri for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of "The National Electrical Code 2008", are hereby referred to, adopted and made part hereof, as is more fully set out in this Ordinance, with the additions, insertions, deletions and changes as hereinafter prescribed.

SECTION 2. AMENDMENTS TO THE NATIONAL ELECTRICAL CODE 2008:

The National Electrical Code 2008 is amended by additions, deletions and changes, including the changing of Articles, Sections, Sub-sections and Subsection titles, and the addition of new Sections and new Sub-Sections reads as follows:

ADD:

90.10. Plans and specifications: Plans and specifications shall be required for all work involving commercial, industrial, multiple family and buildings used for purposes of public assembly, or as determined by the building official.

90.11. Violation penalties: Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall install, alter or repair electrical wiring in violation of this Code or without a proper permit shall be guilty of a misdemeanor and punishable by fine, or by imprisonment, or by both as directed by a court of law. Each day that a violation continues shall be deemed a separate offense,

90-12. Means of appeal: The owner of a building or structure or any other person may appeal a decision of the building official. Application for appeal may be filed in the office of the Resource Management Department.

90.13. Membership of the Board of Appeals: For the purposes of the Electrical Code, the board of appeals appointed under Section 113 of the ICC International Building Code/2009 (Boone

County Building Code) as adopted, shall serve as the board of appeals for matters referred to it for consideration under the Electrical Code.

#### Article 100

##### Add:

**Agriculture or Farming Activity:** An agricultural activity shall be defined as the cultivating of the soil, producing of crops and the raising of animals for food or fiber and including horticulture, beekeeping, aquaculture, silviculture and forestry. Concentrated animal feeding operations must conform to the Missouri Department of Natural Resource's regulations pertaining to waste water management and odor control. The raising and keeping of horses for any purpose other than the production of food and fiber is not considered agricultural activity.

**Switch, Transfer:** Change to read – An automatic or non-automatic device for transferring one or more load conductor connections from one power source to another. The transfer switch on activation shall disconnect all current carrying conductors to include the neutral to prevent back-feed to the utility.

110.5. Delete in its entirety. Insert: Conductors. Conductors normally used to carry current shall be of copper unless otherwise provided for in this code. Where the conductor material is not specified, the sizes given in this code shall apply to copper conductors. Where other materials are used, the size shall be changed accordingly. Aluminum and copper-clad aluminum will be approved as outside feeders of 100 amperes or larger and must terminate nearest the point of entrance of the feeder; or as designed and recommended by a registered professional engineer or a registered architect.

(FPN) For aluminum and copper-clad aluminum conductors, see Sections 250.120 (B), 310-14.

210.8 Ground-Fault Circuit-Interrupter Protection for Personnel: (A) Dwelling Units. (5);

Exception No. 1 to (5): Receptacles that are not readily accessible.

Exception No. 2 to (5): A single receptacle or a duplex receptacle for two appliances located within dedicated space for each appliance that, in normal use, is not easily moved from one place to another and that is cord and plug connected in accordance with 400.7(A)(6), (A7) or (A8),

Exception No. 3 to (5): A receptacle supplying only a permanently installed fire alarm or burglar alarm system shall not be required to have ground-fault circuit-interrupter protection.

210.8 Ground-Fault Circuit-Interrupter Protection for Personnel: (A) Dwelling Units. (7);

Laundry, utility and wet bar sinks – where the receptacles are installed within 1.8 m (6 ft.) of the outside edge of the sink. Dedicated circuits receptacles installed for specific appliances such as clothes washers, refrigerators and microwaves shall not be required to be GFCI-protected where located within 6 feet of laundry, utility or wet bar sinks in a dwelling. A duplex receptacle may be used for a single appliance provided the duplex receptacle is located behind the appliance which, in normal use, is not easily moved and the receptacle is not readily accessible for the use of power tools. This receptacle must be marked "Not GFCI protected." Receptacles installed under the exceptions to 210.8 (A) (7) shall not be considered as meeting the requirements of 210.52 (G).

210.12 Arc-Fault Circuit Interrupter Protection. (B) Delete.

210.52 Dwelling unit receptacle outlets (C) Countertops (5) Receptacle outlet location. Exception to (5): Delete the second sentence to the first paragraph that reads; "Receptacles mounted below a countertop in accordance with this exception shall not be located where the countertop extends more than 150mm (6 inches) beyond its support base." The rest of the section remains as stated. This definition is to allow the placement of the receptacle no more than 12 inches below the countertop, and anywhere the countertop extends beyond its support base.

210.63 Heating, Air-condition and Refrigeration Equipment Outlet: Existing exception to be shown as Exception No. 1: and add: Exception No. 2: Rooftop and exterior equipment on one- and two-family dwellings.

230.50 Protection Against Physical Damage. (B) (1) (3) Schedule 40 rigid nonmetallic conduit or equivalent.

230.70(A)(1). Add: Inside the nearest point of entrance is defined as the first full stud space inside structure.

250.50 Grounding Electrode System. All grounding electrodes as described in 250.52(A)(1) through (A)(7) that are present at each building or structure served shall be bonded together to form the grounding electrode system. Where none of these grounding electrodes exist, one or more of the grounding electrodes specified in 250.52(A)(4) through (A)(8) shall be installed and used, except where there exists a metal water pipe in contact with earth for 10 feet or more, for one- and two-family dwellings, a single grounding electrode as required by the serving electrical utility shall be permitted to fill the requirements of Article 250.50.

250.94 Delete in its entirety.

300.5 Underground Installations: (D) protection from Damage: (3) Service conductors: Warning tape shall be installed a minimum of six (6) inches below grade and not less than six (6) inches above the electrical cables or conduit in all underground installations of 50 volts or more.

300.5 D (4) Enclosure and Raceway Damage: Where the enclosure or raceway is subject to physical damage, the conductors shall be installed in rigid metal conduit, intermediate metal conduit, Schedule 40 rigid nonmetallic conduit, or equivalent.

300.9 Raceways in Wet Locations Above Grade: Delete in its entirety.

314.23 (B)(1) Nails and Screws: Add last sentence to paragraph: Screws may be installed through the interior sides of a nonmetallic box to mount or fasten the box in place regardless of its listing and labeling provided the heads of the screws are covered or coated with a nonmetallic material.

334.12 Uses Not Permitted. (A) Types NM, NMC and NMS. Types NM, NMC and NMS cables shall not be permitted as follows: Delete the following in its entirety: (2) "Exposed in dropped or suspended ceilings in other than one- and two-family and multi-family dwellings."

334.12 (B) types NM and NMS. Types NM and NMS cables shall not be used under the following conditions or in the following locations. Exception: Type NMS cable shall be permitted in wet or damp locations.

334.15 (B0 Protection from Physical Damage: Where schedule 80 PVC is stated in paragraph, replace with schedule 40 PVC or better. Cable shall be protected from physical damage where necessary by rigid metal conduit, electrical metallic tubing, Schedule 40 PVC conduit or other approved means. Where passing through a floor, the cable shall be enclosed in rigid metal conduit, intermediate metal conduit, electrical metal tubing, Schedule 40 PVC conduit or other approved means extending at least 150 mm (6 inches) above the floor.

334.80 Ampacity. The ampacity of Types NM, NMC and NMS cable shall be determined in accordance with 310.15. The ampacity shall be in accordance with the 60 degrees C (143 degrees F) conductor temperature rating. The 90 degree C (194 degree F) rating shall be permitted to be used for ampacity derating purposes, provided the final derated ampacity does not exceed that for a 60 degree C (140 degree F) rated conductor. The ampacity of Types NM, NMC and NMS cable installed in cable tray shall be determined in accordance with 392.11.

Where more than two NM cables containing two or more current-carrying conductors are installed, without maintaining spacing between the cables, through the same opening in wood framing that is to be fire- or draft-stopped using thermal insulation, caulk or sealing foam. The allowable ampacity of each conductor shall be adjusted in accordance with Table 310.15 (B)(2)(a). The rest of 334.80 is deleted in its entirety.

342.30 (C), 344.30 (C), 352.30 (C), 355.30 (C), 358.30(C), Securing and Supporting Unsupported Raceways. For each referenced section, delete the first half of the first sentence that states: "Where oversized concentric or eccentric knockouts are not encountered," Rest of the paragraph remains as stated.

#### 406.8 Receptacles in Damp or Wet Locations

(A) Damp locations. A receptacle installed outdoors in a location protected from the weather or in other damp locations shall have an enclosure for the receptacle that is weatherproof when the receptacle is covered (attachment plug cap not inserted and receptacle covers closed.)

An installation suitable for wet locations shall also be considered suitable for damp locations.

A receptacle shall be considered to be in a location protected from weather where located under roofed open porches, canopies, marquees and the like, and will not be subjected to a beating rain or water run-off. The rest of 406.8 (A) is deleted in its entirety.

#### (B) Wet Location.

- 1) 15- and 20- ampere receptacles in wet locations. 15- and 20- ampere, 125- and 250- volt receptacles installed in a wet location shall have an enclosure that is weather-proof whether or not the attachment plug cap is inserted. Weatherproof "in-use or bubble" covers not required. The rest of 406.8 (B) is deleted in its entirety.

406.11 Delete in its entirety.

410.24 (B) Access to Boxes. Delete.

422.16 (B) Specific Appliances (5) Storage-type Water Heaters: Storage type water heaters shall be permitted to be cord and plug connected with a flexible cord rated at 30 amperes. Cord will not be required to be listed for this use.

440.14 Location: Add: Exception No. 3: Cord and plug connected appliances.

Article 545. Manufactured Building.

ADD:

545.14. Release from liability: Due to the fact that the Boone County Resource Management is unable to properly inspect wiring, outlets, junction boxes, etc., in manufactured buildings, the owner is responsible for insuring that all electrical components are in compliance with this code.

Article 550. Mobile Homes and Mobile Home Parks.

ADD:

550.34. Release from liability: Due to the fact that the Boone County Resource Management is unable to properly inspect wiring, outlets, junction boxes, etc. in manufactured buildings, the owner is responsible for insuring that all electrical components are in compliance with this code.

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

October Session of the October Adjourned

Term. 20 11

County of Boone

In the County Commission of said county, on the

3<sup>rd</sup>

day of October

20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the contract between Youth Community Coalition and Boone County, Missouri to complete compliance checks between 9/30/2011 and 9/30/2012. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 3<sup>rd</sup> day of October, 2011.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Karen M. Miller

Karen M. Miller  
District I Commissioner

Skip Elkin

Skip Elkin  
District II Commissioner  
Acting Presiding Commissioner

# Memorandum of Understanding

1. This Agreement between Youth Community Coalition (YC2) and Boone County Sheriff's Department shall be from September 30th, 2011 until terminated by mutual agreement:

## SERVICES AND RESPONSIBILITIES

2. **YC2** shall be responsible to:
  - a. Provide \$6,000.00 to be used for compliance checks between 9/30/2011 and 9/30/2012;
  - b. Distribute positive rewards to retailers who pass compliance checks.
3. **Boone Count Sheriff's Department** shall be responsible to:
  - a. Conduct a minimum of 30 compliance checks between 9/30/2011 and 9/30/2012;
  - b. Provide a report to YC2 indicating the number of compliance checks performed and the number of passed/failed checks.

## CONFIDENTIALITY

Both parties agree that they shall be bound by and shall abide by all applicable Federal or State statutes or regulations pertaining to the confidentiality of client records or information, including volunteers. The parties shall not use or disclose any information about a recipient of the services provided under this Agreement for any purpose not connected with the parties' contract responsibilities, except with the written consent of such recipient, recipient's attorney, or recipient's parent or guardian.

## AMENDMENT

This agreement may be amended by mutual consent of both parties; however such agreements MUST BE in writing and signed by both parties. DATED this 21 day of September, [2011].

### Coalition Name

Youth Community Coalition

Phil Stehman

Signature

CEO

Title

### Organization

BOONE COUNTY

SEE ATTACHED

Signature

Title





201 Switzler St  
Columbia, MO 65201  
573-443-2556x1284  
yc2@columbiaha.com  
www.yc2.org

September 7<sup>th</sup>, 2011

Captain Gary German  
Boone County Sheriff's Department  
Columbia, MO 65202

Dear Captain German,

The Youth Community Coalition (YC2) was recently awarded a grant of \$6,000.00 for the prevention of underage drinking from the Substance Abuse and Mental Health Services Administration. In the spirit of this award, YC2 would like to provide the Boone County Sheriff's Department with funding to implement environmental strategies which reduce the availability of alcohol.

Funds are to be used for the following purposes:

- To provide training for officers involved in compliance checks;
- To pay overtime wages for officers conducting compliance checks;
- To pay stipends for youth involved in the completion of compliance checks;
- To provide equipment needed to perform the above strategies more efficiently.

Acceptance of the funds means that the Boone County Sheriff's Department will perform a minimum of 30 compliance checks between 9/30/2011 and 9/30/2012 and to provide a report to YC2 of the number and outcome of checks conducted.

It is our hope that this partnership will result in a decreased youth access to alcohol in Boone County and result in safe and healthy kids. As a coalition we greatly appreciate all of your efforts in our community to support safe, healthy, and drug free youth.

Sincerely,

Ryan Worley  
Program Coordinator  
Youth Community Coalition



11-2012 Columbia Youth Coalition Compliance Check Monies

**Equipment Items**

<b>ITEM DESCRIPTION</b>	<b>COST</b>	<b>QUANTITY</b>	<b>TOTAL COST</b>
Digital Recorder WS-700M Olympus	\$100	1	100
Covert DVR recorder bluetooth set	\$520	1	520
Covert DVR smiling face set	\$150	1	150
Covert DVR Ipod Shuffle	\$120	2	240
Portable Breath Testers	\$400	4	1600
Covert microphone	\$225	1	225
Covert microphone pen	\$200	1	200
Covert SME recorder with accessories	\$900	1	900
SD micro cards 2-16GB	\$100	2	200
SD micro card 1-8GB	\$25	1	25
SD card 1-32GB	\$120	1	120
Money for investigative fund-buy money	\$100	1	100
Overtime enforcement efforts	\$600	1	600
Underage alcohol enforcement training	\$1,020	1	1020
<b>GRAND TOTAL</b>			<b>6000</b>

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

October Session of the October Adjourned

Term. 20 11

In the County Commission of said county, on the 3<sup>rd</sup> day of October 20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve amendment # 1 to contract 36-04AUG11 -- Pre-Printed Envelopes with Gibbs General Printing. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Done this 3<sup>rd</sup> day of October, 2011.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Karen M. Miller  
Karen M. Miller  
District I Commissioner  
Skip Elkin  
Skip Elkin  
District II Commissioner  
Acting Presiding Commissioner

# Boone County Purchasing

**Tyson Boldan**  
Buyer



601 E. Walnut, Room 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

COPY

TO: Boone County Commission  
FROM: Tyson Boldan  
DATE: September 26, 2011  
RE: Amendment #1 - 36-04AUG11 – Pre-Printed Envelopes

Contract 36-04AUG11 – Pre-Printed Envelopes was approved by commission for award to Gibbs General Printing on August 17, 2011, commission order 351-2011. This amendment adds and allows over and under runs at the industry standard of 10%.

Invoices from this Amendment will be paid from department 1150 - Collector, account 23001 - Printing.

cc: Pat Lensmeyer, Collector  
Bid File

**CONTRACT AMENDMENT NUMBER ONE  
PURCHASE AGREEMENT FOR  
PRE-PRINTED ENVELOPES  
TERM AND SUPPLY**

The Agreement **36-04AUG11** dated August 17, 2011 made by and between Boone County, Missouri and **Gibbs General Printing** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1. Add to contract: Over and under runs allowed at the industry standard of 10%.
- 2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**GIBBS GENERAL PRINTING**  
 by Ken Gibbs  
 title V.P.

**BOONE COUNTY, MISSOURI**  
 by: Boone County Commission  
[Signature]  
 Presiding Commissioner

APPROVED AS TO FORM:  
[Signature]  
 County Counselor

ATTEST:  
Wendy S. Noren  
 Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**  
 In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u>[Signature]</u>	<u>9/26/11</u>	<u>1150 / 23001 / Term &amp; Supply</u>
Signature	Date	Appropriation Account

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

October Session of the October Adjourned

Term. 20 11

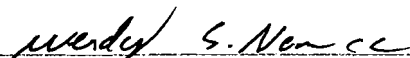
In the County Commission of said county, on the 3<sup>rd</sup> day of October 20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish a budget for the Juvenile Accountability Block Grant:

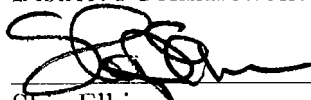
Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03411	Judicial Grants & Contracts:	Federal Grant Reimbursement		5,545.00
1243	10100	Judicial Grants & Contracts:	Salaries		3,190.00
1243	10200	Judicial Grants & Contracts:	FICA		244.00
1243	91300	Judicial Grants & Contracts:	Equipment		1,895.00
1243	23050	Judicial Grants & Contracts:	Art Supplies		216.00

Done this 3<sup>rd</sup> day of October, 2011.

  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner  
 Acting Presiding Commissioner

# REQUEST FOR BUDGET AMENDMENT BOONE COUNTY, MISSOURI

9/19/11

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	2	4	3	0	3	4	1	1	Judicial Grants & Contracts:	Federal Grant Reimbursement		5545.00
1	2	4	3	1	0	1	0	0	Judicial Grants & Contracts	Salaries		3,190.00
1	2	4	3	1	0	2	0	0	Judicial Grants & Contracts	FICA	5545.00	244.00
1	2	4	3	9	1	3	0	0	Judicial Grants & Contracts	Equipment		1895.00
1	2	4	3	2	3	0	5	0	Judicial Grants & Contracts	Art Supplies		216.00

**Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):** Juvenile Accountability Block Grant – Establish budget for Juvenile Accountability Block Grant for 2011-2011 Grant Year for 2011 Portion for the Grant.

Grant portion only.

Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached. - Budget Neutral
- Comments:

*Agenda*

*JMB*  
\_\_\_\_\_  
Auditor's Office

\_\_\_\_\_  
PRESIDING COMMISSIONER

\_\_\_\_\_  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

Revised 04/02



# REQUEST FOR BUDGET REVISION

## BOONE COUNTY, MISSOURI

COPY

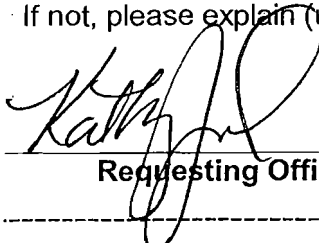
9/19/11  
EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Transfer From	Transfer To
											Decrease	Increase
1	2	4	2	7	1	1	0	0	Juvenile Justice Center	Contractual Services	235.00	
1	2	4	3	9	1	3	0	0	Judicial Grants & Contracts	Equipment		211.00
1	2	4	3	2	3	0	5	0	Judicial Grants & Contracts	Other Supplies		24.00

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): Transfer of funds from Juvenile Justice Center budget to cover the county contribution portion of the 2011 - 2012 JABG Grant for 2011 budget for Camers and art supplies. This budget revision will not have any impact on the Juvenile Justice Center's budgets for 2008.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year?  YES  NO  
If not, please explain (use an attachment if necessary):

  
\_\_\_\_\_  
Requesting Official

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TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

  
\_\_\_\_\_  
Auditor's Office

\_\_\_\_\_  
PRESIDING COMMISSIONER

*not Required*

\_\_\_\_\_  
DISTRICT I COMMISSIONER

\_\_\_\_\_  
DISTRICT II COMMISSIONER

**2011 - 2012 JABG GRANT BUDGET FOR 2011 BUDGET**

Line Item Number	Line Item Name	Grant Contribution	Total
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**Art Instructor**

1243-10100	Salaries	\$ 2,795.52	\$ 2,795.52	Based on 156 hours X \$17.92/hr.
1243-10200	FICA	\$ 213.86	\$ 213.86	\$2,795.52 X .0765
Subtotal		\$ 3,009.38	\$ 3,009.38	

County Contribution for Art Instructor's Salary and FICA is budgeted in 2012 budget.

**Music Instructor**

1243-10100	Salaries	\$ 394.24	\$ 394.24	Based on 22 hours X \$17.92/hr.
1243-10200	FICA	\$ 30.16	\$ 30.16	\$394.24 X .0765
Subtotal		\$ 424.40	\$ 424.40	

County Contribution for Music Instructor's Salary and FICA is budgeted in 2012 budget.

Line Item Number	Line Item Name	Grant Contribution	Total	County Contribution
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**Camera Project**

1243-91300	Cameras	\$ 1,895.40	\$ 2,106.00	\$ 210.60
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Art Supplies - Christmas Break Projects

1242-23050	Art Supplies	\$ 216.00	\$ 240.00	\$ 24.00
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<b>Total for 2011 Budget</b>		<b>\$ 5,545.18</b>	<b>\$ 5,779.78</b>	<b>\$ 234.60</b>
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**\$234.60 County Contribution will be transferred from 1242-71101**

1243-03411 Juvenile Offenders Accountability Block Grant - DPS - \$5,545.18

**2011 - 2012 JABG GRANT BUDGET FOR 2012 BUDGET**

<b>Line Item Number</b>	<b>Line Item Name</b>	<b>Grant Contribution</b>	<b>County Contribution</b>	<b>Total</b>
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**Art Instructor**

1243-10100	Salaries	\$ 7,816.85	\$ 1,179.15	\$ 8,996.00	
1243-10200	FICA	\$ 597.99	\$ 90.21	\$ 688.20	\$8,996.00 X .0765
Subtotal		\$ 8,414.84	\$ 1,269.36	\$ 9,684.20	

**Music Instructor**

1243-10100	Salaries	\$ 1,121.85	\$ 168.45	\$ 1,290.30	
1243-10200	FICA	\$ 85.82	\$ 12.89	\$ 98.71	\$1,290.30 X .0765
Subtotal		\$ 1,207.67	\$ 181.34	\$ 1,389.01	

**Art Supplies**

1243-23050	Art Supplies	\$ 1,339.20	\$ 148.80	\$ 1,488.00	
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**Drug Testing**

1243-23050	Drug Test	\$ 1,350.00	\$ 150.00	\$ 1,500.00	
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**Smartboard Project**

1243-91300	Smartboard	\$ 2,479.16	\$ 275.46	\$ 2,754.62	
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<b>Total for 2012 Budget</b>		<b>\$ 14,790.87</b>	<b>\$ 2,024.96</b>	<b>\$ 16,815.83</b>	
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1243-03411 Juvenile Offenders Accountability Block Grant - DPS - \$14,790.87

FY 2011  
Budget Amendments/Revisions  
Judicial Grants & Contracts (1243)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	
1	1/11/2011	1243	3411	Judicial Grants	Federal Grant Reimbursement	28,605		VAWA Grant for Domestic Assault Court Coordinator & MEND	
			10100	Judicial Grants	Salary	22,305			
			10200	Judicial Grants	FICA	1,706			
			10300	Judicial Grants	Health Insurance	3,167			
			10350	Judicial Grants	Life Insurance	35			
			10375	Judicial Grants	Dental Insurance	237			
			10325	Judicial Grants	Disability Insurance	83			
			10400	Judicial Grants	Workers Comp	812			
			10500	Judicial Grants	401A Match	260			
			3411	Judicial Grants	Federal Grant Reimbursement	50,132			
			37220	Judicial Grants	Travel to Training	89			
			37230	Judicial Grants	Meals/Lodging	183			
			71100	Judicial Grants	Outside Services	49,860			
2	5/5/2011	1243	92300	Judicial Grants	Replacement Machine & Equipment	320		roll unspent 2010 budget for late invoice for Equipment Assistance Grant	
3	5/4/2011	1243	3451	Judicial Grants	State Grant Reimbursement	9,720		additional funding for DRRF-Contact for Kids 7/1/10-6/30/11	
			1243	71101	Judicial Grants	Professional Services	9,720		
4	6/20/2011	1243	71101	Judicial Grants	Professional Services		1,000	Re-classify funds to cover the purchase of gift cards. Mo Dept of Public Safety approved incentive program. JDAI Grant	
			1243	23027	Judicial Grants	Incentive Supplies	1,000		
5	6/20/2011	1243	3411	Judicial Grants	Federal Reimbursement	3,261		Roll unspent 2010 Title II -JDAI grant fund to 2011	
			1243	37220	Judicial Grants	Travel	6		
			1243	37230	Judicial Grants	Meals & Lodging	324		
			1243	71101	Judicial Grants	Professional Services	2,931		
6	8/10/2011	1243	3451	Judicial Grants	State Reimb.-Grant	4,350		Increase funds for DRRF-Contact for Kids 07/01/11-12/31/11 Grant Award - total Grant \$8,700 from 07/01/11-06/30/12	
			1243	71101	Judicial Grants	Professional Services	4,350		
7	8/12/2011	1243	3451	Judicial Grants	State Reimburscmnt	40,498		To increase revenue and expenditures for the Probation Service grant from 07/11/11-12/31/11	
			1243	10100	Judicial Grants	Salaries/Wages	31,720		
			1243	10200	Judicial Grants	FICA	2,427		
			1243	10300	Judicial Grants	Health Insurance	4,750		
			1243	10325	Judicial Grants	Disability Insurance	117		
			1243	10350	Judicial Grants	Life Insurance	53		
			1243	10375	Judicial Grants	Dental Insuranc	356		
			1243	10400	Judicial Grants	Workers Comp.	1,075		
8	8/12/2011	1243	3451	Judicial Grants	State Reimbursement	5,072		To increase revenue and expenditures for the Intensive Intervention grant from 07/11/11-12/31/11	
			10100	Judicial Grants	Salaries/Wages	4,712			
			10200	Judicial Grants	FICA	360			
9	9/21/2011	1242	71100	Juvenile Justice Center	Contractual Services		235	To transfer funds to cover county contribution portion for FY11-12 JABG Grant	
			1243	Judicial Grants and Contracts	Equipment	211			
			1243	Judicial Grants and Contracts	Other Supplies	24			
10	9/21/2011	1242	3411	Judicial Grants and Contracts	Federal Grant Reimbursement	5,545		Establish Budget for 2011 portion of JABG Grant for 2011-2012 Grant Year	
			1243	Judicial Grants and Contracts	Salaries	3,190			

1242	10200	Judicial Grants and Contracts	Fica	244
1243	91300	Judicial Grants and Contracts	Equipment	1,895
1243	23050	Judicial Grants and Contracts	Art Supplies	216

COPY



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR  
AWARD OF CONTRACT

P.O. Box 749  
Jefferson City, Missouri 65102  
Phone: 573/751-4905

Contractor Name

**Boone County**

Project Title

**Accountability Programs and Services**

Contract Period

FROM: 10/1/2011 TO: 9/30/2012

State Funds Awarded

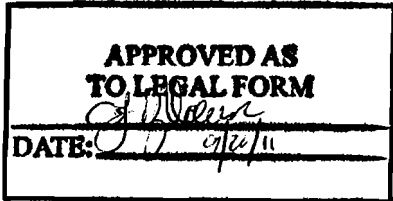
**\$20,336.05**

Contract Number

**2010-JABG-LG-0001**

Award is hereby made in the amount and for the period shown above to the above mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, the attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

The undersigned hereby certify acceptance of the above described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.



\_\_\_\_\_  
Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Director

\_\_\_\_\_  
Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the director of the Department of Public Safety.

\_\_\_\_\_  
Director, Department of Public Safety

\_\_\_\_\_  
Award Date



**The Missouri Department of Public Safety, Office of the Director  
Juvenile Justice Program Certified Assurances  
The Juvenile Accountability Block Grant (JABG)**

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In addition to the general terms contained in the *JABG Application Packet*, the Applicant is also conditioned upon and subject to compliance with the following assurances:

1. The Applicant assures that it shall comply, and all its subcontractors shall comply, with the applicable provisions of the *Juvenile Accountability Incentive Block Grant ACT of 1997*, as established by Public Law 105-119 and Title III of House Resolution 3, in 2004 renamed the *Juvenile Accountability Block Grant*; the *DPS Financial and Administrative Guide*; the current edition of the *Office of Justice Programs Financial Guide*; the current *JABG Grant Application Packet*; and all other applicable federal laws, orders, circulars, or regulations.
2. **Availability of Appropriated Funds:** The Applicant understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed. It is understood and agreed upon that in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
3. **Evaluation:** The Applicant agrees to maintain the programmatic and financial records necessary to evaluate the effectiveness of the program.
4. **Reporting:** The Applicant agrees to submit monthly expenditure and performance reports to the Department of Public Safety by the 10<sup>th</sup> of each month. Additionally, the Applicant agrees to submit a year-end report summarizing the total annual outputs and outcomes. This year-end report must provide a comparison between the program's expected and actual progress toward meeting the stated goal and performance measurement targets. Furthermore, the Applicant agrees to submit the appropriate records in a timely manner as required in the *DPS Financial and Administrative Guide*.
5. **Administration:** The Applicant agrees to comply with the financial and administrative requirements set forth in the current edition of the *Office of Justice Programs Financial Guide* and the current *JABG Application*. The Applicant shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.
6. **Personnel:** The Applicant assures that time/attendance records shall support any personnel costs and that proper records shall be maintained to adequately substantiate time spent to carry out the specific objectives for which the contract was approved. These records must clearly show the hours worked and time spent specifically on this grant project. Job descriptions will also be maintained. Payroll records and time sheets shall be made available during monitoring visits.
7. **Travel/Training:** The Applicant agrees to follow the state of Missouri Travel Policies as set forth by the Office of Administration or those policies of the Applicant Agency; whichever is most restrictive. Applicant further agrees that expenditures for travel shall be supported and documented by signed travel vouchers. Lodging, transportation, and itemized meal receipts must be provided. Incidentals are not eligible for grant reimbursement. The Applicant is responsible for ensuring that travel is completed in the most cost effective means. Travel costs may be reimbursed only after travel has been completed. Reimbursement of conference registration fees will not be provided until the conference has taken place. No indirect costs will be allowed. Approval must be obtained from the Missouri Department of Public Safety, Office of the Director, prior to attending any training/travel that is not specifically outlined in the approved budget. *Refer to the DPS Financial and Administrative Guide for more information regarding allowable travel costs and rates.*
8. **Supplies/Operating Expenses:** The Applicant assures that expenditures for supplies and operating expenses shall be in accordance with the approved budget. Documentation, in the form of paid bills and vouchers, shall be provided to support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved. The titles of films, brochures, curricula and other "miscellaneous items", not specifically outlined in the approved budget, shall be submitted to the Missouri Department of Public Safety, Office of the Director, for approval **prior** to purchase.

9. **Contractual Services:** The Applicant assures that the following general requirements will be followed when subcontracting for work or services contained in the proposal:
  - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation, and length of time over which the services will be provided, which shall not exceed the length of the grant period.
  - b. Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace. Rates exceeding \$450 (excluding travel and subsistence costs) per day requires written, prior approval from the U.S. Department of Justice. An 8-hour day may include preparation, evaluation, and travel time mat be included in calculating the day(s) for which a consultant mat receive compensation.
  - c. A copy of all written contracts for contractual or consultant services shall be forwarded to the Missouri Department of Public Safety, Office of the Director, upon ratification.
  - d. Payments shall be supported by statements documenting the services rendered and the period covered.
  - e. Any contract or agreement for service(s) of \$3,000 or more, which is not entered into as a result of a competitive bid process (or if only one bid is received), shall receive prior approval from the Missouri Department of Public Safety, Office of the Director.
10. **Equipment:** Expenditures for equipment shall be in accordance with the approved budget. All items of equipment shall be assigned an inventory number and be readily identifiable as being purchased with JABG funds administered by the Missouri Department of Public Safety, Office of the Director. Applicant is responsible for replacing or repairing property which is willfully or negligently lost, stolen, damaged, or destroyed. Any loss, damage, or theft of the property must be investigated and fully documented and made part of the official project records. The Applicant shall use and manage equipment in accordance with its procedures as long as the equipment is used for juvenile justice purposes. *See the DPS Administrative Guide section on Disposition of Personal, Non-Expendable Property.*
11. **Renovation/Construction:** The Applicant assures that it shall comply, and all its subcontractors shall comply with the provisions of the Office of Justice Programs Office of the Comptroller Financial Guide. Applicant further acknowledges that all construction/renovation projects require a local government match of which the federal award cannot exceed 50% of the total project cost and is matched on a dollar-for-dollar basis.
12. **Interest:** The Applicant assures that federal funds will not be used to pay interest or any other financial costs. The Applicant shall refund any interest earned on federal funds to the Missouri Department of Public Safety, Office of the Director.
13. **Non-Supplanting:** The Applicant assures that federal funds awarded will be used to supplement (add to) existing funds and not substitute or replace local or state funds that have been appropriated or would otherwise be spent for the same purpose. The Missouri Department of Public Safety, Office of the Director, may take corrective action as it deems necessary. Suspension of federal and/or state funds, suspension or debarment from federal and/or state grants, recoupment of monies provided under this grant, and civil and/or other criminal penalties may be imposed. Potential supplanting will be the subject of monitoring and an audit.
14. **Auditing:** The Applicant agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues that may be identified by from OMB Circular A-133 audits (and any other audits of Office of Justice Programs grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the Office of Justice Programs Financial Guide, Chapter 19. The Applicant further agrees to provide an annual audit of their organization, if required, in accordance with the provision of the Office of Management and Budget Circulars applicable to their organization.
15. **Fiscal Procedures:** The Applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety, Office of the Director, shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this contract. These records will clearly delineate other sources of revenue that may be utilized for this project and/or by this agency.
16. **Documentation:** The Applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Missouri Department of Public Safety, Office of the Director, may require. This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues and in response to requests from the U.S. Department of Justice.



17. **POST Certification:** If the Applicant is a law enforcement agency, the Applicant assures that the agency is in compliance with Sections 590.100 to 590.180, RSMo. Section 590.180, subsection 2, states “any law enforcement agency which employs a peace officer who is not certified as required by Sections 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety, or criminal justice purposes.”
18. **UCR and Racial Profiling:** If the Applicant is a law enforcement agency, the applicant assures that the agency is in compliance with the provisions of Section 43.505, RSMo, relating to uniform crime reporting and Section 590.650, RSMO, relating to racial profiling.
19. **Media:** – When discussing the JABG Grant Program in print or electronic media, the subgrantee agrees to include an acknowledgement of the funding source similar to the following:

“This project was supported by funding made available through the Juvenile Accountability Block Grant Program contained in the Juvenile Justice and Delinquency Prevention Act administered by the Office of Juvenile Justice and Delinquency Prevention; the Missouri Department of Public Safety, Office of the Director; and the Missouri Juvenile Justice Advisory Group.”
20. **Anti-Lobbying:** The Applicant agrees to comply with the Anti-Lobbying Act (18 USC Section 1913) as amended to expand significantly the restriction on use of appropriated funding for lobbying. This expansion also makes the anti-lobbying restrictions enforceable via large civil penalties, with civil fines between \$10,000 and \$100,000 per each individual occurrence of lobbying activity. These restrictions are in addition to the anti-lobbying and lobbying disclosure restrictions imposed by 31 USC Section 1352. The Applicant further agrees to comply with any state anti-lobbying laws and guidelines.
21. **Debarment, Suspension, and Other Responsibility Matters (direct recipient):** The Applicant agrees to comply with all provisions as required by Executive Order 12549, Debarment and Suspensions, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510. Applicant further agrees to comply with any debarment, suspension, and other responsibility matters contained in states laws and guidelines.
22. **Non-Profit Organizations:** All nonprofit subrecipients of formula funds provided under the Juvenile Justice and Delinquency Prevention Act must have 501(c)(3) status recognized by the Internal Revenue Service. The nonprofit Applicant certifies its 501(c)(3) status is recognized by the Internal Revenue Service and the Missouri Secretary of State and is in good standing.
23. **For-Profit Organizations:** Commercial organizations agree not to make a profit as a result of an award and not to charge a management fee for the performance of an award. Furthermore, commercial organizations agree to comply with the contract cost principles of subpart 31.2 of the Federal Acquisition Regulations.
24. **Government Performance and Results Act (GPRA):** The Applicant agrees to collect data (on a quarterly, semi-annual, or annual basis, as requested) appropriate for facilitating reporting requirements established by Public Law 103-62 for the Government Performance and Results Act. The Applicant ensures that valid and auditable source documentation is available to support all data collected for each performance measure specified in the program solicitation.
25. **Right in Intellectual Property:** The Applicant understands that the Department of Justice reserves certain rights with respect to data, patentable inventions, works subject to copyright, and other intellectual property associated with an award of federal funds. See 28 CFR Sections 66.34, 70.36, and 37 CFR Part 401.
26. **Department of Justice Information Technology Standards:** The Applicant agrees that, as appropriate, all equipment and software developed under this project will comply with Department of Justice information technology interface standards, including the National Criminal Intelligence Sharing Plan, the Global Justice XML Data Model, and the Law Enforcement Information Sharing Plan. A list of additional standards can be found at the Office of Justice Programs Standards Clearinghouse.

27. **Federal Funding Accountability and Transparency Act (FFATA) of 2006:** The Applicant agrees to comply with the requirements of the Federal Funding Accountability and Transparency Act (FFATA) of 2006.
28. **Drug-Free Workplace (Grantees other than Individuals):** The Applicant agrees to comply with provisions, as required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620.
29. **Drug-Free Workplace (Grantees who are Individuals):** As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620
- a. As a condition of the grant, I certify that I or any employee of this agency will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
  - b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I or any employee of this agency will report the conviction, in writing, within 10 calendar days of the conviction, to:

Department of Justice Office of Justice Programs ATTN: Control Desk 810 Seventh Street, N.W., Washington, D.C. 20531	and	Missouri Department of Public Safety Office of the Director Juvenile Justice Unit P.O. Box 749 Jefferson City, MO 65102-0749
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30. **Federal Standard Assurances:** The Applicant hereby assures and certifies compliance with all federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-110, A-122, A-133 which may be found in 2 CFR, Parts 215-230 and OMB Circular A-102; E.O. 12372; and Uniform Administrative Requirements for Grants and Cooperative Agreements, 28 CFR, Part 66, Common Rule, that govern the application, acceptance, and use of federal funds for this federally-assisted project. The Applicant assures and certifies that:
- a. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
  - b. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
  - c. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
  - d. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 CFR Parts 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 CFR Section 175.15(b).
  - e. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 USC Section 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 USC Section 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 USC Section 4321).
  - f. If a governmental entity,
    - 1) It will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 USC Section 4601 et seq.), which governs the treatment of persons displaced as a result of federal and federally-assisted programs; and
    - 2) It will comply with requirements of 5 USC Sections 1501-08 and Sections 7324-28, which limit certain political activities of state or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
31. **Controlled Substance Testing Policy:** The Applicant assures they have in place and can provide an established policy for controlled substance testing of appropriate categories of juveniles within the juvenile justice system prior to accepting JABG funding. An official policy not to test at the local government level is a legitimate juvenile justice controlled substance testing policy. Said policy is a component of the JABG allocation application.

32. **Association of Community Organizations for Reform Now (ACORN):** The Applicant understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or sub-award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of Office of Justice Programs.
33. **Confidentiality and Human Subjects Protection:** Applicant agrees to comply with the requirements of 28 CFR Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject to informed consent.
34. **Civil Rights Compliance:** Applicant will comply with applicable federal civil rights laws, including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Justice Department's regulation for the Equal Treatment of Faith-Based Organizations. Depending on the funding source, a recipient must also comply with the nondiscrimination provisions within the applicable program statutes, which may include the Omnibus Crime Control and Safe Streets Act of 1968, the Victims of Crime Act, or the Juvenile Justice and Delinquency Prevention Act. Collectively, these federal laws prohibit a recipient of Office of Justice Programs funding from discriminating either in *employment* (subject to the exemption for certain faith-based organizations discussed below; see "Funding to Faith-based Organizations") or in the *delivery of services or benefits* on the basis of race, color, national origin, sex, religion, or disability. In addition, Office of Justice Program recipients may not discriminate on the basis of age in the delivery of services or benefits.

Compliance with Title VI of the Civil Rights Act of 1964, which prohibits recipients from discriminating on the basis of national origin in the delivery of services or benefits, entails taking reasonable steps to ensure that persons with limited English proficiency (LEP) have meaningful access to funded programs or activities. An LEP person is one whose first language is not English and who has a limited ability to read, write, speak, or understand English.

The Applicant will also comply, and will require any sub-grantees or contractors to comply, with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 USC Section 3789d); the Victims of Crime Act (42 USC Section 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 USC Section 5672(b)); the Civil Rights Act of 1964 (42 USC Section 2000d); the Rehabilitation Act of 1973 (29 USC Section 794); the Americans with Disabilities Act of 1990 (42 USC Section 12131-34); the Education Amendments of 1972 (20 USC Sections 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 USC Sections 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

35. **Faith-Based Organizations (FBO):** The Applicant agrees to comply with Executive Order 13279 which relates to the fair treatment of Faith Based Organizations (FBO's). The Executive Order and regulations also prohibit FBO's from using Justice Department funding to engage in inherently religious activities, such as proselytizing, scripture study, or worship. *Please see the DPS Financial and Administrative Guide for more information.*
36. **Safe Streets Act:** The Applicant is aware that an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 USC Section 3789d(c), or other federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Opportunity Plan (EEO), 28 CFR Section 42.301-308, and (2) submitting the OCR Findings and Discrimination (see 28 CFR Sections 42.205(5) or 31.202(5)).
37. **Suspension or Termination of Funding:** The Missouri Department of Public Safety, Office of the Director, reserves the right to suspend or terminate any contract entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the contractor. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the contractor under the contract shall, at the option of the Missouri Department of Public Safety, Office of the Director, become property of the state of Missouri. The contractor shall be entitled to receive just and equitable compensation for work completed prior to the effective date of termination.

38. **Criminal Penalty for False Statements:** The Applicant understands false statements or claims made in connection with any Office of Justice Programs grant may result in fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law.

The Applicant must promptly refer to the Department of Justice, Office of Inspector General any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG and DPS by mail at:

Office of Inspector General  
Office of Justice Programs                      and  
Investigations Division  
950 Pennsylvania Ave., N.W., Rm. 4706  
Washington, D.C. 20530

Missouri Department of Public Safety  
Office of the Director  
Juvenile Justice Unit  
P.O. Box 749  
Jefferson City, MO 65102-0749

39. **Contract Renewal:** An award of contract, entered into as a result of this application, shall not bind or purport to bind the Department of Public Safety, Office of the Director, for any contractual commitment in excess of the original contract period contained in such an award of contract. However, the Department of Public Safety, Office of the Director, shall have the right, at its sole discretion, to renew any such award of contract on a year to year basis. Should the Department of Public Safety, Office of the Director, exercise its right to renew the contract, the renewal shall be subject to the terms set forth by the Department of Public Safety, Office of the Director, in the documents developed for such renewal. Failure to comply with such terms set forth by the Department of Public Safety, Office of the Director, will result in the forfeiture of such a renewal option.

*Failure to comply with any of the foregoing certified assurances could result in*

- a. *Funds being withheld until such time as the contractor takes appropriate action to rectify the incident(s) of non-compliance or*
- b. *The immediate termination of the award of contract.*

*The applicant hereby certifies, by signature, acceptance of the terms and conditions specified or incorporated by reference herein, including those stated in the application packet, the DPS Financial and Administrative Guide, and the Office of Justice Programs Financial Guide.*

\_\_\_\_\_  
Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Director

\_\_\_\_\_  
Date

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

October Session of the October Adjourned

Term. 20 11

In the County Commission of said county, on the 3<sup>rd</sup> day of October 20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to set up a budget in GIS for an intern paid from Elections through use of Voter List Management Grant revenue:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1132	71101	Elections	Professional Services		7,000.00
1176	3500	GIS	Charges for Services		7,000.00
1176	10100	GIS	Salaries and Wages		6,500.00
1176	10200	GIS	FICA		500.00

Done this 3<sup>rd</sup> day of October, 2011.

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Skip Elkin  
 Skip Elkin  
 District II Commissioner  
 Acting Presiding Commissioner



FY 2011  
Budget Amendments/Revisions  
GIS - County (1176)

BR #	Index #	Date Recd	Dgpt	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
	4	9/12/2011	1132	71101	Elections and Registration	Professional Services	7,000		To set up budget in GIS for intern paid from Elections through use of Voter List Management Grant revenue. See BR 11055 above.	
			1176	3500	GIS -- County	Charges for Services	7,000			
			1176	10100	GIS -- County	Salaries & Wages	6,500			
			1176	10200	GIS -- County	FICA	500			

FY 2011  
Budget Amendments/Revisions  
Election & Registration (1132)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	5/31/2011	1132	3411	Elections and Registration	Federal Grant Reimbursement	25,000		budget Pre-election Logic & Accuracy Testing grant and payments to University for statistical review	
		1132	71100	Elections and Registration	Outside Services	3,500			
2	6/10/2011	1132	3451	Elections & Registration	State Grant Reimbursement	43,269		Establish budget for Voter List Management Grant revenue and software purchase.	Remaining revenue will be used to reimburse postage and staff time already budgeted
		1132	91302	Elections & Registration	Software	4,300			
3	8/17/2011	1192	10600	Employee Benefits	Unemployment		4,587	2nd Quarter 2011 Unemployment	
		1132	10600	Election/VR	Unemployment	208			
		1140	10600	Treasurer	Unemployment	600			
		1150	10600	Collector	Unemployment	190			
		1242	10600	JJC	Unemployment	19			
		1251	10600	Sheriff	Unemployment	1,920			
		1255	10600	Corrections	Unemployment	1,650			
4	9/12/2011	1132	71101	Elections and Registration	Professional Services	7,000		To set up budget in GIS for intern paid from Elections through use of Voter List Management Grant revenue. See BR 11055 above.	
		1176	3500	GIS -- County	Charges for Services	7,000			
		1176	10100	GIS -- County	Salaries & Wages	6,500			
		1176	10200	GIS -- County	FICA	500			



**Jason Gibson - Budget Amendment for grant funds**

---

**From:** WENDY NOREN <wsnoren@gmail.com>  
**To:** June Pitchford <JPitchford@boonecountymo.org>, Jason Gibson <JGibson@boo...  
**Date:** 9/12/2011 1:48 PM  
**Subject:** Budget Amendment for grant funds  
**Attachments:** Budget Amendment Elections Gis.pdf

---

I have scheduled a first reading on the attached budget amendment. GIS will be hiring an intern to work on redistricting and it will be reimbursed out of our grant funds. Let me know if this needs to be altered. Cameron will be bringing you a copy after he gets Jason W in GIS to sign. (I'll sign it in a.m. if that's ok). June and I spoke briefly about his late last week and she said we would need to do a BA adjusting the revenues and expenditures. State needs GIS to invoice us, we pay and they reimburse me. Thanks  
Wendy

REQUEST FOR BUDGET AMENDMENT

To: County Clerk's Office

Comm Order # 248-2011

Return to Auditor's Office  
Please do not remove staple.

BOONE COUNTY, MISSOURI  
RECEIVED RECEIVED

JUL 05 2011

JUN 10 2011

11 55  
FOR AUDITORS USE

6/10/2011  
EFFECTIVE DATE

BOONE COUNTY AUDITOR BOONE COUNTY AUDITOR

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	1	3	2	0	3	4	5	1	Elections	State Grant Reimbursement		43269
1	1	3	2	9	1	3	0	2	Elections	Software		4300


Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact the remainder of this year and subsequent years. (Use attachment if necessary): **Budgeting state voter list management grant funds to pay for reprecincting software. Balance of money will be used to refund county for postage and staff time already budgeted. Software maintenance will be approximately 500.00 per year**

  
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

*Agenda*

  
Auditor's Office

  
PRESIDING COMMISSIONER

  
DISTRICT I COMMISSIONER

  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.

- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

interest rate quoted contained multiple, variable options which are all stated in the bid.

Commissioner Elkin opened the bid from Landmark Bank. Commissioner Elkin acknowledged receipt of the RFP, a check made out for the correct amount, and a proposal response form. Commissioner Elkin stated the interest rate quoted is 50 basis points above the most recent auction rate of the 90 day Treasury bill. There is no floor.

Commissioner Elkin opened the bid from Commerce Bank. Commissioner Elkin acknowledged receipt of the RFP, a check made out for the correct amount, and a proposal response form. Commissioner Elkin stated the interest rate quoted is the 90 day Treasury bill, plus 20 basis points and two account structure options.

Commissioner Robb opened the bid from US Bank. Commissioner Robb acknowledged receipt of the RFP, a check made out for the correct amount, and a proposal response form. Commissioner Robb stated the interest rate quoted is the average federal funds flat rate with a floor of 30 basis points. US Bank is also offering an enhanced earnings credit with a floor of 50 basis points for calendar year 2011, based upon average balances of \$12 million.

Ms. Noren stated the checks go to the treasurer until the bid is awarded. When the bid is awarded the check is held until the collateral is in place. Ms. Noren stated these bids are a lot of work for the banks involved, and she appreciates their effort.

Commissioner Elkin stated there is a lot of information contained in these bids, and the bids will be evaluated by Ms. Noren, Ms. Galloway, and Ms. Lensmeyer.

## **2. Budget Amendment for Voter List Management Grant (first reading)**

County Clerk Wendy Noren was present of behalf of this item. Ms. Noren stated this is a grant from the State. Ms. Noren stated this item came up during the budget process, but it didn't allow us to do work with GIS. Ms. Noren stated she worked on this with the State and they have agreed to purchase GIS software with this funding, and utilize it. A budget amendment is being done for the grant amount, as well as the amount Jason has identified we need to purchase the GIS software. Ms. Noren stated this will improve the process once the new plans are filed to reassign precinct lines, and redo the street files.

Commissioner Miller verified there was no County match as a part of this grant.

Ms. Noren stated this is only state funding. Ms. Noren stated the balance of the money will be used to help cover postage to notify voters of new polling locations. In addition, the balance will cover Beth's salary. Beth works in the evening to verify each registration application against State databases for felons, the deceased,

duplicates in other counties, and the Social Security Administration databases. This will primarily go towards reimbursing expenditures related to redistricting and address file maintenance.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day waiting period required for budget amendments with an appropriate order for approval.

### **Health Department**

**3. Abatement of properties located at 2505 E Oakbrook Drive A+B parcel # 12-415-20-02-005.00 01 and 2510 E Oakbrook Drive A+B parcel # 12-415-20-02-018.00 01 (first and second reading)**

Sr. Environmental Health Specialist Kristine Vellema was present on behalf of this item. Ms. Vellema stated these properties are on the chronic nuisance list in Boone County. Ms. Vellema stated this is what prompted her to go check on these properties while she was in the neighborhood. Ms. Vellema stated she checked on the properties the morning of June 21, 2011, and they had been brush hogged. Ms. Vellema stated there are several mounds of dirt on the property with tall weeds, and these did not get cut. Ms. Vellema stated whoever tried to clean up the property did a sloppy job. Ms. Vellema stated the property owners are very hard to get in contact with. Ms. Vellema stated these lots were going to have buildings on them, but all they have are foundations. Ms. Vellema stated this abatement will probably not be as costly since the owners partially mowed it, but there is still a lot of work that needs to be done, and will most likely need to be done by hand.

Commissioner Elkin asked if these properties were located in a residential area.

Ms. Vellema replied that the properties are two vacant lots in the middle of a residential area.

Commissioner Miller asked if the foundations were still holding water like they used to.

Ms. Vellema replied that they are not due to an abatement that was done several years ago. Ms. Vellema stated a contractor came in to do some dirt work and this has solved that problem.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2505 E. Oakbrook Drive A + B (parcel # 12-415-20-02-005.00 01) and 2510 E. Oakbrook Drive A + B (parcel # 12-415-20-02-018.00 01).



RECEIVED

MAR 07 2011

BOONE COUNTY CLERK

JAMES C. KIRKPATRICK  
STATE INFORMATION CENTER  
(573) 751-4936

ROBIN CARNAHAN  
SECRETARY OF STATE  
STATE OF MISSOURI

ELECTIONS DIVISION

(573) 751-2301

March 3, 2011

To: Local Election Authorities

Attached is an amendment to Appendix B of the Voter List Management Grant distributed to you in September 2011. There is an **additional** Appendix B grant **option** relating to Geographic Information Systems (GIS) now available for your consideration, but the total Grant Award Amount for the Voter List Management Grant has not been increased and remains the same.

Please add this page to the Voter List Management Grant Appendix B, Voter List Management Grant Options section.

If you have any questions in regards to the attached, please contact Angela Hake, with our office, at (573) 751-2301.

Sincerely,

A handwritten signature in cursive script that reads "Waylene Hiles".

Waylene Hiles  
Deputy Secretary of State for Elections

APPENDIX B  
State Election Improvement Grant Agreement  
**Voter List Management Grant Options**

**General Guidelines**

- Follow the procurement procedures outlined in your policies.
- All grant payments are paid to you on a reimbursement basis.
- Reimbursements are subject to appropriation authority.
- Total reimbursement(s) during the grant period cannot exceed the grant award amount.
- All requests for reimbursement must be reasonable, necessary, and meet the needs of the LEA and, when applicable, be MCVR compatible.
- Costs must be incurred on or after the start of the grant period and end on or prior to the end of the grant period. Reimbursement request costs incurred outside of the grant, prior to an LEA obtaining SOS written approval or after the end of the grant period, will be denied by the SOS.
- Ensure each reimbursement request is limited to the amount applicable to election related activities. For example: A reimbursement for the purchase of equipment and peripherals is limited to the percentage of time the items are used for election related activities.
- SOS reserves the right to request additional justification and/or deny a reimbursement request.

**Required Reimbursement Supporting Documentation, as Applicable**

- State Election Improvement Grant Payment Request Form. This form is required for all payment requests.
- Vendor Invoice(s).
- Timesheet(s) for temporary labor hired through a vendor must be attached to applicable vendor invoice.
- Proof of payment by LEA (i.e. copy of check, bank statement, etc.).
- Proof of publication of advertising must also include a copy of the tear sheet or certification and copy of fliers, posters.
- Employee Salary Certification Statements for LEA employees or temporary labor added to LEA Payroll.
- Copy of employee expense reimbursement request (needs to show total mileage and amount of reimbursement plus proof of payment).
- Other vendor documentation (i.e. postage receipt, BRP 662 usage statement).
- Copies of training and attendance sign-in sheets.

APPENDIX B  
State Election Improvement Grant Agreement  
**Voter List Management Grant Options**

Grant Option Names	Grant Description	Allowable Costs
Canvass	<ul style="list-style-type: none"> <li>• Printing and postage costs associated with conducting a canvass.</li> </ul>	<ul style="list-style-type: none"> <li>• Printing costs for canvass mailings, including Residence Confirmation Notices.</li> <li>• Actual postage used for canvass.</li> <li>• Supplies used specifically for canvass process (i.e., card stock, envelopes, and letterhead).</li> </ul>
NVRA List Maintenance	<ul style="list-style-type: none"> <li>• Associated with routine NVRA list maintenance activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Temporary labor (actual costs not to exceed \$12.00 per hour).</li> <li>• LEA employee extra hours worked above employee's normal scheduled hours, at straight time hourly rate, no fringe benefits.</li> </ul>
MCVR Address Libraries	<ul style="list-style-type: none"> <li>• Funding for LEAs to revise, review, or otherwise update their address libraries:               <ul style="list-style-type: none"> <li>○ To combine address ranges where appropriate;</li> <li>○ To correct misspellings of street names;</li> <li>○ To create consistent naming format; and</li> <li>○ To delete empty ranges and nonresidential ranges.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Temporary employees (actual costs not to exceed \$12.00 per hour).</li> <li>• LEA employee extra hours worked above normal scheduled hours, at straight time hourly rate, no fringe benefits.</li> <li>• Actual mileage reimbursed to employee for address verification.</li> </ul>
Voter Registration Data Entry	<ul style="list-style-type: none"> <li>• Hiring temporary worker during peak seasons for voter registration data entry.</li> <li>• LEA employee extra hours incurred for voter registration data entry.</li> </ul>	<ul style="list-style-type: none"> <li>• Temporary labor (actual costs not to exceed \$12.00 per hour).</li> <li>• LEA employee extra hours worked above normal scheduled hours, at straight time hourly rate, no fringe benefits.</li> </ul>
MCVR Peripheral Equipment (Wand-Style Scanners and Replacement Router)	<ul style="list-style-type: none"> <li>• Purchase of wand-style scanners for scanning of voter history and for replacement routers.</li> </ul>	<ul style="list-style-type: none"> <li>• Wand-type barcode scanner. Refer to the grant agreement for the maximum number of scanners allowable per LEA.</li> <li>• One RV042 Router.</li> </ul>
MCVR Report Training	<ul style="list-style-type: none"> <li>• Funding for LEAs and staff to attend MCVR trainings.</li> </ul>	<ul style="list-style-type: none"> <li>• Lodging, meals, mileage to attend training put on by the SOS. Not to exceed state lodging, meal and mileage reimbursement rates.</li> </ul>
Geographic Information System (GIS)	<ul style="list-style-type: none"> <li>• Funding to assist LEAs who wish to use GIS services or software to verify addresses and locations in their jurisdictions.</li> <li>• Shall be used for mapping State and Federal political subdivisions.</li> </ul>	<ul style="list-style-type: none"> <li>• Fees associated with a contract, memorandum of understanding, or other agreement with a GIS agency or department for services including querying existing GIS data or requesting particular data refinements, additions, or analysis, such as custom spatial joins.</li> <li>• Fees associated with collecting additional GPS or GIS data to verify addresses and locations.</li> </ul>

412 -2011

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

October Session of the October Adjourned

Term. 20 11

In the County Commission of said county, on the 3<sup>rd</sup> day of October 20 11

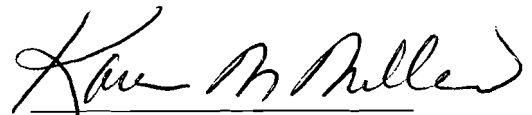
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Boone County Commission Minutes during the III Quarter beginning on 7/05/2011 through 9/30/2011.

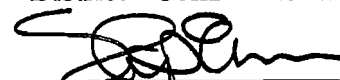
Done this 3<sup>rd</sup> day of October, 2011.

ATTEST:

Wendy S. Noren cc  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner  
Acting Presiding Commissioner