

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

June Session of the April Adjourned

Term. 20 11

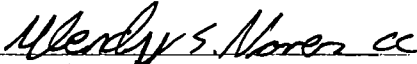
In the County Commission of said county, on the 23<sup>rd</sup> day of June 20 11

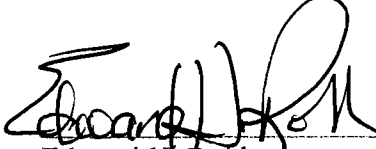
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached *Acknowledgement of Security Interest and Assignment*. GMAC is requiring this to be signed prior to delivery of the Chevrolet Tahoe the County is purchasing from Don Brown Chevrolet. This purchase was approved in Commission Order 120-2011 on March 24, 2011.

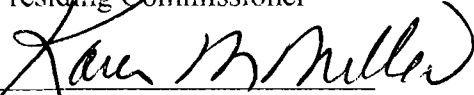
Done this 23<sup>rd</sup> day of June, 2011.

ATTEST:

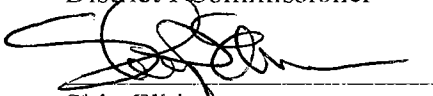
  
 Wendy S. Noren  
 Clerk of the County Commission



Edward H. Robb  
 Presiding Commissioner



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Rm. 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

COPY

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: June 16, 2011  
RE: *Acknowledgment of Security Interest and Assignment* – GMAC & Don Brown Chevrolet for Tahoe Purchase

Attached is an *Acknowledgment of Security Interest and Assignment* that GMAC is requiring to be signed prior to delivery of the Chevrolet Tahoe that we're purchasing from Don Brown Chevrolet, contract # C111077002. This purchase was approved on Commission Order 120-2011.

Purchase Order 2011000083 has already been issued to Don Brown Chevrolet. Our legal department has given us direction that when the Auditor's office issues the check, the check will be made out to both Don Brown Chevrolet and GMAC with the two party check being mailed to Don Brown Chevrolet and a copy of check sent to GMAC. The Auditor's office will describe the vehicle being purchased on the check per CJ's instructions.

Launch Internet Explorer Browser.lnk

ATTACHMENT: *Acknowledgment of Security Interest and Assignment*

cc: Contract File

**Melinda Bobbitt - Purchase of Tahoe -- Joint Check Agreement -- ATTORNEY-CLIENT PRIVILEGED**

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**From:** CJ Dykhouse<CDykhouse@boonecountymo.org> (CJ Dykhouse)  
**To:** Bobbitt, Melinda  
**Date:** 5/25/2011 2:14 PM  
**Subject:** Purchase of Tahoe -- Joint Check Agreement -- ATTORNEY-CLIENT PRIVILEGED  
**Attachments:** DPP CUSTOMER FORM.pdf; C111077002 - Chevrolet Tahoe.DOC

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Melinda -- I think we can sign off on their form with one modification -- we should put an effective date restriction, such as "Effective for Boone County through 12/31/2011" on the face of the form. But, we have to interact with June's office as this is essentially creating a Joint Check Agreement. In that regard, we may want to run this form, with my proposed modification, through Commission, but I defer on that.

In terms of payment, the check from the County will need to be made payable to GMAC and Don Brown Chevrolet, and I would want a copy of that check to be sent directly to GMAC at PO Box 466 Orland Park, IL 60462, at the time the original, two-party check is sent to Don Brown Chevrolet. Also, the description on the check should reference the vehicle we are purchasing specifically.

I think the practical problem we have is how the AS-400 lists vendors and such, but I know we found a solution to that problem at least one time in the past. June's office is the one who can give us guidance on that point.

Please let me know if you wish to discuss further, and I'll stand by.

CJ

CJ Dykhouse  
County Counselor  
Boone County, Missouri  
601 E. Walnut, Ste. 207  
Columbia, Missouri 65201  
573-886-4414

PRIVILEGED AND CONFIDENTIAL

This e-mail contains CONFIDENTIAL INFORMATION which may also be LEGALLY PRIVILEGED and which is intended only for the use of the individual or entity named above. If the reader of this e-mail is not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby on notice that you are in possession of confidential and privileged information. Any dissemination, distribution or copying of this e-mail is strictly prohibited and may be unlawful.

>>> Melinda Bobbitt 5/25/2011 1:31 PM >>>

CJ,

Attached is our contract for a Tahoe. This dealer wants us to sign the attached in order for them to invoice us. She said that is required by GMAC.

Is that something that you want to sign?

Thanks,  
Melinda

>>> "Sara Nottelmann" <SaraN@donbrownchevrolet.com> 5/25/2011 9:42 AM >>>  
Please fill out and send back either emial or fax (314)772-1022.



Thanks so much,

**Sara Nottelmann**

Fleet Department

2244 S. Kingshighway Blvd.

St. Louis, MO 63110

(314) 772-1400 x:106

(314) 772-1022 - Fax

[saran@donbrownchevrolet.com](mailto:saran@donbrownchevrolet.com)

GMAC

POB 466

Orland Park, IL 60462

Date: Effective for Boone County  
through 12/31/2011

**Subject: Acknowledgment Of Security Interest And Assignment**

From time to time we may purchase new vehicles from

Don Brown Chevrolet located at  
2244 Skemp Highway, Flans MO ("Dealership"). Under the  
terms of our purchase agreement for those vehicles, we may defer payment of the  
purchase price ("Vehicles").

We agree and acknowledge that 1) GMAC finances the Vehicles and, will have a prior,  
unrelinquished security interest in the Vehicles; 2) Dealership has executed an  
assignment of the sale proceeds of the Vehicles in favor of GMAC; 3) GMAC's security  
interest in the Vehicles will continue until we pay in good funds the total purchase price  
to GMAC directly or to GMAC and Dealership jointly, at which time it will automatically  
extinguish on the Vehicles for which payment is made; and 4) this agreement and  
acknowledgment remains in effect, and is valid, for all payments due Dealership for the  
purchase of Vehicles now or in the future, until we receive a written notice from GMAC  
instructing otherwise.

(Purchaser)

By: Edward H. Robb  
(Print or type name)  
Edward H. Robb  
(Signature)

Title: Presiding Commissioner

Date: 6/23/11

**APPROVED AS  
TO LEGAL FORM**  
Ch. D. Kowal  
DATE: 6/16/2011

GMAC Form W-DPP3  
(6/95)

**CERTIFICATION:**

I certify that this contract is within the  
purpose of the appropriation to which it is  
to be charged and there is an unencumbered  
balance of such appropriation sufficient  
to pay the costs arising from this contract.

Jane E. Pitchford 6/16/11 No Encumbrance  
Auditor by cy Date Required

**PURCHASE AGREEMENT  
FOR  
C111077002 – CHEVROLET TAHOE - MODEL YEAR 2011**

**THIS AGREEMENT** dated the 24 day of March 2011 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Don Brown Chevrolet Inc.** herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Chevrolet Tahoe PPV: Model Year 2011** in compliance with all bid specifications and any addendum issued for the State of Missouri Contract number **C111077002**. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the State of Missouri Contract number C111077002 shall prevail and control over the vendor's bid response.

2. **Purchase** – The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with one (1) of the following:

- |   |             |
|---|-------------|
| • 2011 Chevrolet Tahoe PPV  | \$24,663.00 |
| • Add Line Item 029 – Dealer Prep                                 | \$495.00    |
| • Add Line Item 030 – Delivery (256 miles round trip @ \$1.10 ea) | \$281.60    |
| • Add Line Item 6N6 – Door locks, inside rear door inop.          | \$66.00     |
| • Add Line Item 6B2 – Inside rear door handles inop               | \$66.00     |
| • Add Line Item 6N5 – Inside rear windows inop                    | \$56.00     |
| • Add Line Item 6J4 – Horn/Siren Circuit                          | \$36.00     |
| • Add Line Item 6E2 – Fleet keyed alike                           | \$25.00     |
| • Add Line Item AP3 – Remote Starter System                       | \$195.00    |
| • Add Line Item 9G8 – Delete DLR/auto light for surveillance      | \$1.00      |
| • Add Line Item 6A3 – Rubber Floor Covering                       | \$0.00      |
| • TOTAL   | \$25,884.60 |
|   |             |
| • Exterior Color: Mocha Steel Metallic - GHA                      |             |
| • Interior Color: Ebony   |             |

Total contract cost for one (1) vehicle is Twenty Five Thousand Eight Hundred Eighty-Four Dollars and Sixty Cents (\$25,884.60).

3. **Delivery** - Vendor agrees to deliver vehicles as set forth in the bid documents and within 80 days after receipt of order.



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

**NOTIFICATION OF STATEWIDE CONTRACT**

February 14, 2011

**CONTRACT TITLE:** Patrol Vehicles: Model Year 2011

**CURRENT CONTRACT PERIOD:** January 3, 2011 through End of 2011 Model Year

**BUYER INFORMATION:** Tammy Michel  
(573) 751-3114  
[tammy.michel@oa.mo.gov](mailto:tammy.michel@oa.mo.gov)

<b>RENEWAL INFORMATION</b>	<b>NO RENEWAL OPTION AVAILABLE</b>
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ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.  
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.

Local Purchase Authority shall not be used to purchase supplies/services included  
in this contract unless specifically allowed by the contract terms.

*~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.*

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C111077001	4309186700 0	Joe Machens Ford Contact: Steve Veltrop, Jr. 1911 West Worley Columbia, MO 65203 Phone: (573) 445-4411 ext. 119 Fax: (573) 445-8164	No	Yes
C111077002	4313370020 1	Don Brown Chevrolet, Inc. and Ally Contact: David Helterbrand 2244 South Kingshighway St. Louis, MO 63110 Phone: (314) 772-1400 Fax: (314) 772-1022	No	Yes

## STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

<b>Contract Period</b>	<b>Issue Date</b>	<b>Summary of Changes</b>
<b>01/03/11- End of 2011 Model Year</b>	<b>02/14/11</b>	<b>Added Order Cut-Off Dates to Statewide Notice.</b>
01/03/11- End of 2011 Model Year	01/20/11	Contact C111077002 line item 016 is corrected to read 2011 Chevrolet Tahoe PPV in lieu of 2010 Chevrolet Tahoe PPV.
01/03/11- End of 2011 Model Year	01/18/11	Contact C111077004 pricing for line item 030 was corrected to read \$1.50 per mile.
01/03/11- End of 2011 Model Year	01/13/11	Line Item 019 was corrected by deleting the word (credit) and Line item 031 pricing was corrected to read \$421.00 for contract C111077004.
01/03/11- End of 2011 Model Year	01/07/11	Initial issuance of new statewide contract



**PATROL CARS – 2011 MODEL YEAR  
(Statewide)**

**Contract Number: C111077002**

**Contractor: Don Brown Chevrolet, Inc. and Ally**

**Line Item 016**

**Commodity Service Code: 07048**

**MAKE/MODEL: 2011 Chevrolet Tahoe PPV**

**PRICE: \$24,663.00**

**EQUIPMENT INCLUDED IN PRICE**

- V-8 type, 5.3 liter gasoline engine with Heavy-duty cooling system and auxiliary engine oil cooler
- Rear wheel drive
- Front and rear air conditioning with integral heater and defroster.
- Six speed minimum automatic with overdrive transmission heavy duty for police operation.
- Body on frame construction
- 3.08 to 1 Rear Axle Ratio
- 6,700 lbs. G.V.W.R.
- Heavy duty power rack and pinion steering with auxiliary oil cooler.
- 4 wheel disc anti-lock braking system with power assist.
- Heavy-duty front and rear suspension equipped with heavy-duty front and rear stabilizer bars
- 160 ampere alternator
- Heavy duty 730 C.C.A battery
- Heavy duty high back front bucket seats reinforced for increased support
- Front Seats covered with heavy duty cloth fabric.
- No center console.
- Power driver and Front passenger seats
- Heavy duty vinyl bench rear seat.
- Driver and front passenger air bags.
- Side curtain air bags
- AM/FM stereo
- Front seat mounted thorax air bags
- Radio Noise Suppression Package
- Power windows with rear window lockout switch
- Power door locks
- Cruise Control
- Electric rear window defroster
- Full Color keyed carpeting.
- Front and Rear floor mats
- Protective Body Side Moldings
- Police Type Speedometer, 0-140 MPH, certified for accuracy within 2%.
- Five tires, P265/60R17 BSW, H speed rated. (includes spare)
- Five 17" x 7.5" heavy duty steel wheels (includes spare)
- Metal bolt-on chrome center caps.
- Intermittent wipers with windshield washer.
- Rear wiper/washer, lift gate
- Tilt steering wheel
- Deep tinted glass, all windows except windshield and front door windows which shall be a light tinted glass.
- Spotlight Provision, Left Hand With 6" Unity Halogen spotlight
- High intensity Auxiliary Dome Lamp
- Single Key Locking System
- Standard Production Solid Color Exterior and Standard Interior Trim
- Front License Bracket
- Rear inside door locks and handles must be fully operable
- Horn and Siren Wiring Circuit
- Rear Liftgate Lock Cylinder

**DELIVERY:** Approximately 80 days after receipt of order.

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*The following line items will apply to co-operative procurement and state agency orders.*

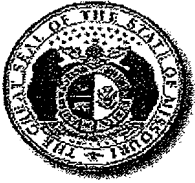
**Line Item 029 - \$ 495.00 per vehicle**

Other state agencies and cooperative procurements may purchase cars off of this contract. The total vehicle preparation cost for the vehicles processed through the contractor's dealership is a per vehicle price.

**Line Item 030 - \$ 1.10 per mile**

Total round trip per mile to deliver the cooperative procurement and other state agencies vehicles if requested.

\*\*\*\*\*



State of Missouri  
 Office of Administration  
 State Fleet Management Program  
 Post Office Box 809, Jefferson City, MO 65102  
 573/751-4534 FAX 573/751-7819  
<http://www.oe.mo.gov/gsfm/index.htm>

**VEHICLE PRE-APPROVAL FORM**

INFORMATION & INSTRUCTIONS ON PAGE 2

<b>1. REQUEST NEW VEHICLE</b>	
Department/Division _____	
SAM II Order #: (Document Type, Agency Number & Document Number) _____	
Year/Make/Model _____	Estimated Annual Miles _____
<input type="checkbox"/> Expansion Vehicle <input type="checkbox"/> New <input type="checkbox"/> Replacement Vehicle <input type="checkbox"/> Used	<b>Vehicle Purpose (see instructions)</b> <input type="checkbox"/> Employee Transportation <input type="checkbox"/> Client Transport <input type="checkbox"/> Task Specific Vehicle (list Task Code)  <input type="checkbox"/> Special Purpose Vehicle (must be specially equipped, please list Special Purpose Code)
Vehicle Category (see instructions) _____	
Vehicle Subcategory (see instructions) _____	
<b>Primary Assignment</b> <input type="checkbox"/> Individual <input type="checkbox"/> Function <input type="checkbox"/> Pool	
Assignment Name (name of employee, work unit) _____	
<b>2. IDENTIFY SURPLUS VEHICLE</b>	
V _____	<b>Vehicle Purpose (see instructions)</b> <input type="checkbox"/> Employee Transportation <input type="checkbox"/> Client Transportation <input type="checkbox"/> Task Specific Vehicle (list Task Code)  <input type="checkbox"/> Special Purpose Vehicle (must be specially equipped, please list Special Purpose Code)
License Number _____	
Year/Make/Model _____	
Current Odometer Reading _____	
Vehicle Category (see instructions) _____	<b>Reason for Replacement</b> <input type="checkbox"/> Normal (7 years old or 105,000 miles) <input type="checkbox"/> Other (attach additional page if necessary)
Vehicle Subcategory (see instructions) _____	
<b>Primary Assignment</b> <input type="checkbox"/> Individual <input type="checkbox"/> Function <input type="checkbox"/> Pool	
<b>3. APPROVALS</b>	
Agency Head Signature or Designee _____	State Fleet Manager _____
Date: _____	Date: _____

\*\*\*Additional information may be submitted on a separate page if necessary.

## ADDITIONAL EQUIPMENT

5W4	<b>Special Service Package 4WD (this vehicle is not pursuit rated)</b>	<b>\$3825.00</b>
6E8	KEY COMMON, COMPLETE VEHICLE FLEET. Provides a single key with a specific code that is common to the door locks and ignition of all the vehicles in the vehicle fleet. Key code is an alternate to SEO (6E2) complete vehicle fleet common key. NOTE: Compatible with 2008 and beyond Impala police vehicles (Requires (PPV) Identifier for Police	\$25.00
6E2	KEY COMMON, COMPLETE VEHICLE FLEET. Provides a single key with a specific code that is common to the door locks and ignition of all the vehicles in the vehicle fleet. Key code is an alternate to SEO (6E8) complete vehicle fleet common key. NOTE: Compatible with 2008 and beyond Impala police vehicles (Requires (PPV) Identifier for Police Vehicle.)	\$25.00
6A6	BATTERIES, DUAL HEAVY-DUTY 730 COLD-CRANKING AMPS (Requires (PPV) Identifier for Police Vehicle.)	\$155.00
TRW	ROOF-MOUNTED LAMP, PROVISIONS	\$30.00
1LR	BRAKE SYSTEM, MODIFIED POLICE "CITY BRAKE PACKAGE" (Requires (PPV) Identifier for Police Vehicle	\$0.00
6J7	FLASHER SYSTEM, HEADLAMP AND TAILLAMP, DRL COMPATIBLE with control wire (Requires (PPV) Identifier for Police Vehicle.)	\$480.00
7X7	SPOTLAMPS, LEFT- AND RIGHT-HAND (Requires (PPV) Identifier for Police Vehicle.)	\$820.00
WX7	WIRING, AUXILIARY SPEAKER (Requires (PPV) Identifier for Police Vehicle.)	\$55.00
6J3	WIRING, GRILLE LAMPS AND SIREN SPEAKERS (Requires (PPV) Identifier for Police Vehicle.)	\$102.00
6J4	WIRING, HORN AND SIREN CIRCUIT (Requires (PPV) Identifier for Police Vehicle.)	\$36.00
6N5	SWITCHES, REAR WINDOW INOPERATIVE (rear windows can only operate from driver's position) (Requires (PPV) Identifier for Police Vehicle.)	\$56.00
6B2	DOOR HANDLES, INSIDE REAR DOORS INOPERATIVE (doors can only be opened from outside) (Requires (PPV) Identifier for Police Vehicle.)	\$66.00
6N6	DOOR LOCKS, INSIDE REAR DOORS INOPERATIVE (Requires (PPV) Identifier for Police Vehicle.)	\$66.00
AP3	REMOTE VEHICLE STARTER SYSTEM includes Remote Keyless Entry \$	\$195.00
AMF	REMOTE KEYLESS ENTRY FLEET PACKAGE, PROGRAMMABLE includes 6 additional remotes (Requires (PPV) Identifier for Police Vehicle.)	\$75.00
9G8	HEADLAMPS, DAYTIME RUNNING LAMPS AND AUTOMATIC HEADLAMP CONTROL DELETE. Deletes the standard daytime running lamps and automatic headlamp control features from the vehicle for police stealth surveillance (Requires (PPV) Identifier for Police Vehicle.)	\$1.00

**From:** Dave Helterbrand [mailto:dave@donbrownchevrolet.com]  
**Sent:** Tuesday, March 08, 2011 12:05 PM  
**To:** 'cmartin@boonecomo.org'  
**Subject:** Tahoe rubber floor

Chad Martin,

Tahoe Flooring option 6A3 is no charge. It must be stated at time of order.

Thank you,

*David Helterbrand*

Fleet Manager

dave@donbrownchevrolet.com

2244 S. Kingshighway Blvd.

St. Louis, MO 63110

(314) 772-1400 x:155

(314) 772-1022 - Fax



# CERTIFIED COPY OF ORDER

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STATE OF MISSOURI }  
 County of Boone } ea.

June Session of the April Adjourned

Term. 20 11

In the County Commission of said county, on the 23<sup>rd</sup> day of June 20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid MM60 -- Hot Bituminous Asphalt Term and Supply to Christensen Brothers Asphalt and American Materials. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 23<sup>rd</sup> day of June, 2011.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Edward H. Robb

Edward H. Robb  
 Presiding Commissioner

Karen M. Miller

Karen M. Miller  
 District I Commissioner

Skip Elkin

Skip Elkin  
 District II Commissioner

# Boone County Purchasing

**Tyson Boldan**  
Buyer



601 E. Walnut, Room 208  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Tyson Boldan  
DATE: June 15, 2011  
RE: MM60 – Hot Bituminous Asphalt Term and Supply

The Bid for Hot Bituminous Asphalt Term and Supply closed on May 23, 2011. Two bids were received. Purchasing and the Public Works Department recommend award to both Christensen Brothers Asphalt and American Materials for offering the lowest and best bids for Boone County.

This is a term and supply contract. Contract will be paid from department 2040 –PW Maintenance Operations, account 26000 – Pavement Repairs Material. \$140,000 is budget for this service.

ATT: Bid Tabulation

cc: Chet Dunn, Public Works  
Bid File

# Boone County Purchasing

Tyson Boldan,  
Buyer



601 E. Walnut, Rm. 209  
Columbia, MO 65201  
(573) 886-4392  
(573) 886-4390

---

TO: Chet Dunn

FROM: Tyson Boldan,  
Buyer

DATE: May 26, 2011

RE: Bid Award Recommendation –MM-60 – Hot Bituminous Asphalt Term and  
Supply

Attached is the bid tabulation for the bid responses received for the above referenced bid. Please return this cover sheet with your recommendation by **fax to 886-4390** after you have completed the evaluation of this bid. If you have any questions, please call or e-mail me.

**DEPARTMENT REPLY:**

**Please complete the following:**

**Department Number:** 2040

**Account Number:** 26000

**Budgeted:** \$ 140,000

**Award Bid to both Christensen Brothers Asphalt and American Materials, LLC.**

**Recommend accepting the following bid(s) for reasons detailed on attached page. (Attach department recommendation).**

**Recommend rejecting bid for reasons detailed on attached page. (Attach department recommendation).**

**Administrative Authority Signature:** \_\_\_\_\_

**Date:** 6/13/11

**PURCHASE AGREEMENT  
FOR  
HOT BITUMINOUS MATERIAL TERM AND SUPPLY**

**THIS AGREEMENT** dated the \_\_\_\_\_ day of \_\_\_\_\_ 2011 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **American Materials, LLC** herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Hot Bituminous Material**, Mid-Missouri Public Purchasing Cooperative Request for Bid for Bituminous Material Term and Supply, bid number **MM60**, Mid-Missouri Public Purchasing Instructions and General Conditions of Bidding, General Provisions, Specifications for Bituminous Materials, the un-executed Response/Pricing Page, as well as the Contractor's bid response executed by **Melissa Johnson** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Instructions and General Conditions of Bidding, General Provisions, Specifications for **Hot Bituminous Materials**, the un-executed Response/Pricing Page, and this Purchase Agreement shall prevail and control over the Contractor's bid response.

**2. Contract Duration** - This initial agreement term shall be for the period of **July 01, 2011 through June 30, 2012**, subject to the provisions for termination specified. This agreement may be extended beyond the expiration date by optional renewal through June 30, 2014, subject to the pricing clauses in the Bid Documents and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

**3. Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with **Hot Bituminous Materials** as set forth in the bid documents. The items shall be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's monthly bid price response.

**4. Delivery** - Contractor agrees to deliver the items as specified in the bid documents. All deliveries are to be FOB destination.

**5. Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remain in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.



**8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if it is the opinion of the Boone County Commission that delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**AMERICAN MATERIALS, LLC.**

by \_\_\_\_\_


title \_\_\_\_\_

address \_\_\_\_\_

\_\_\_\_\_

**BOONE COUNTY, MISSOURI**

by: Boone County Commission

  
 \_\_\_\_\_  
 Edward H. Robb, Presiding Commissioner

**APPROVED AS TO FORM:**

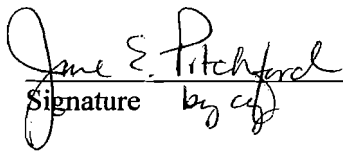
  
 \_\_\_\_\_  
 County Counselor

**ATTEST:**

  
 \_\_\_\_\_  
 Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

  
 \_\_\_\_\_  
 Signature by *cfj*

6/16/11  
Date

2040/26000 Term/Supply  
 No Encumbrance Required  
 Appropriation Account



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR JULY 1, 2011 – JULY 31, 2011

Plant Location: Eudora, MO

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton

A. Surface Mix

BP1 \$ \_\_\_\_\_  
BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

2. Cold Mix Asphalt

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.

Cost per ton at Plant

\$ 48.00

*\* Delivered to Columbia &  
South of Columbia = \$58.50  
\* Delivered North of Columbia  
= \$61.00*

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.

Cost per ton at Plant

\$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR AUGUST 1, 2011 – AUGUST 31, 2011

Plant Location: Eudora, MO

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton

A. Surface Mix

BP1 \$ \_\_\_\_\_  
BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

2. Cold Mix Asphalt

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.  
Cost per ton at Plant

*\$ 48.00 / \* Delivered to Columbia South of Columbia = \$ 58.50  
\* Delivered North of Columbia = \$ 61.00*

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.  
Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR SEPTEMBER 1, 2011 – SEPTEMBER 30, 2011

Plant Location: Eudora, MO

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton

A. Surface Mix

BP1 \$ \_\_\_\_\_

BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

2. Cold Mix Asphalt

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.

Cost per ton at Plant

\$ 48.00 / \* Delivered to Columbia  
South of Columbia = \$ 58.50  
\* Delivered North of Columbia  
= \$ 61.00

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.

Cost per ton at Plant

\$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR OCTOBER 1, 2011 – OCTOBER 31, 2011

Plant Location: Eudora, MO

BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

PRICE BREAKDOWN

1.	Plant Mixed Hot Asphalt, F.O.B. Plant	Cost Per Ton
	A. Surface Mix	
	BP1	\$ _____
	BP2	\$ _____
	B. Base Mix	
	Base	\$ _____
2.	Cold Mix Asphalt	
	A. Cold-mix with anti-stripping agent: -Approximately 600 tons. Cost per ton at Plant	\$ <u>48.00</u> / * Delivered to Columbia + 50 South of Columbia = \$ <u>58.00</u> * delivered North of Columbia = \$ <u>61.00</u>
	B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons. Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR NOVEMBER 1, 2011 – NOVEMBER 30, 2011

Plant Location: Eudora, MO

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton

A. Surface Mix  
BP1 \$ \_\_\_\_\_  
BP2 \$ \_\_\_\_\_  
B. Base Mix  
Base \$ \_\_\_\_\_

2. Cold Mix Asphalt

A. Cold-mix with anti-stripping agent:  
-Approximately 600 tons.  
Cost per ton at Plant \$ \_\_\_\_\_

B. UPM Cold Mix (Unique Paving Material):  
-Approximately 500 tons.  
Cost per ton at Plant \$ \_\_\_\_\_

*48.00 / \* Delivered to Columbia & South of Columbia = \$ 58.50*  
*\* Delivered North of Columbia = \$ 61.00*

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR DECEMBER 1, 2011 – DECEMBER 31, 2011

Plant Location: Eudora, MO

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton

A. Surface Mix  
BP1  
BP2

\$ \_\_\_\_\_  
\$ \_\_\_\_\_

B. Base Mix  
Base

\$ \_\_\_\_\_

2. Cold Mix Asphalt

A. Cold-mix with anti-stripping agent:  
-Approximately 600 tons.  
Cost per ton at Plant

\$ 48.00 / \* Delivered to Columbia e'  
South of Columbia = \$58.50  
\* Delivered North of Columbia  
= \$61.00

B. UPM Cold Mix (Unique Paving Material):  
-Approximately 500 tons.  
Cost per ton at Plant

\$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR JANUARY 1, 2012 – JANUARY 31, 2012

Plant Location: Eudora, MO

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton

A. Surface Mix

BP1 \$ \_\_\_\_\_

BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

2. Cold Mix Asphalt

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.

Cost per ton at Plant

\$ 48.50 / \* Delivered to Columbia?  
South of Columbia  
= \$ 59.10  
\* Delivered North of Columbia  
= \$ 61.60

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.

Cost per ton at Plant

\$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR FEBRUARY 1, 2012 – FEBRUARY 29, 2012

Plant Location: Eudora, MO

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

1.	<b>Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
	A. Surface Mix	
	BP1	\$ _____
	BP2	\$ _____
	B. Base Mix	
	Base	\$ _____
2.	<b>Cold Mix Asphalt</b>	
	A. Cold-mix with anti-stripping agent: -Approximately 600 tons. Cost per ton at Plant	\$ <u>48.50</u>
	B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons. Cost per ton at Plant	\$ _____

*\* Delivered to Columbia & South of Columbia = \$59.10  
\* Delivered North of Columbia = \$61.60 (61.60)*

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR MARCH 1, 2012 – MARCH 31, 2012

Plant Location: Eudora, MO

BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

PRICE BREAKDOWN

1.	Plant Mixed Hot Asphalt, F.O.B. Plant	Cost Per Ton
	A. Surface Mix	
	BP1	\$ _____
	BP2	\$ _____
	B. Base Mix	
	Base	\$ _____
2.	Cold Mix Asphalt	
	A. Cold-mix with anti-stripping agent: -Approximately 600 tons. Cost per ton at Plant	\$ <u>49.00</u> / * Delivered to Columbia e <sup>s</sup> South of Columbia = \$ 59.70
	B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons. Cost per ton at Plant	* Delivered North of Columbia = \$ 62.20

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR APRIL 1, 2012 – APRIL 30, 2012

Plant Location: Eudora, MO

BITUMINOUS ASPHALT HOT MIX ESTIMATED QUANTITIES

- Boone County: 1,500 Tons
City of Columbia: 5,000 Tons
City of Ashland: 75 Tons
City of Centralia:
City of Hallsville:

PRICE BREAKDOWN

Table with 2 columns: Item Description and Cost Per Ton. Includes categories like Plant Mixed Hot Asphalt, Surface Mix (BP1, BP2), Base Mix, and Cold Mix Asphalt (A, B).

Handwritten notes: \$49.00 / \* Delivered to Columbia e South of Columbia = \$59.70; \* Delivered North of Columbia = \$62.20

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

Four horizontal lines for listing deviations or manufacturing issues.



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR:

Will you honor the stated bid prices within for purchase by the incorporated cities and Special Road District of Boone County who participate in the Mid-Missouri Public Purchase Cooperative?

Cooperative Purchasing? (circle one) YES or NO

State any special provisions for allowing cooperative purchasing for entities other than Boone County and City of Columbia:

By submission of this bid, the vendor certifies that they are in compliance with section 34.353 and, if applicable, section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri, 1987.

The undersigned hereby offers to furnish the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood and all of which are made a part of this order.

duct will be ready for pickup within 24 hours/days after receipt of order

Company Name: American Materials, LLC

Address: PO Box 1446

City/Zip: Ozark MO 65721

Phone Number: 417-459-2414

Fax Number: 417-582-1843

Federal Tax ID: 27-2363653

- ( ) Corporation
(X) Partnership - Name American Materials, LLC
( ) Individual/Proprietorship - Individual Name:
( ) Other (Specify)

When Organized: April 2010

When Incorporated: N/A

Exempt From Tax Reporting? Yes [checked] No

Authorized Representative Signature: [Handwritten Signature]

Print Name and Title of Authorized Representative: Melissa Johnson / partner

Date: 5-19-11

Contractor Contact responsible for communications with the entity regarding contractor's ability to fulfill obligations of this contract (i.e. plant shutdown, product availability, changes in plant mixes, etc).

Name: Melissa Johnson
Address: PO Box 1446
Ozark MO 65721

Phone: 417-459-2414
Fax: 417-582-1843
E-mail: melissa\_forshee.2001@yahoo.com
or
AmericanMaterials2010@yahoo.com



**MID-MISSOURI PUBLIC PURCHASING COOPERATIVE**

**“NO BID RESPONSE FORM”**

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A  
BID**

If you do not wish to respond to this bid request, but would like to remain on the Cooperative vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

**Bid: MM60 – Hot Bituminous Asphalt – Term and Supply**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for not bidding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MID-MISSOURI PUBLIC PURCHASING COOPERATIVE**  
**REQUEST FOR BID**

**Bid No.:**

( MM 60 )

**Date of Bid:**

(May 04, 2011)

Buyer Contact Name: Tyson Boldan

Phone Number: (573) 886-4392

**Bid Closing:**

Date: May 23, 2011

Time: 10:00 A.M.

ities or Service Requested: Hot Bituminous Asphalt - Term and Supply

lease submit your bid prior to the date and time for Bid Closing as specified above to the following office:

Boone County Purchasing

601 E. Walnut, Room 209

Columbia, MO 65201

Phone: (573) 886-4392

Fax: (573) 886-4390

E-mail: tboldan@boonecountymo.org

**MID-MISSOURI PUBLIC PURCHASING COOPERATIVE**  
**INSTRUCTIONS AND GENERAL CONDITIONS OF BIDDING**

The Mid-Missouri Public Purchasing Cooperative, herein after referred to as Cooperative, was developed in order for its members to create volume buying through standardization of quality in order to secure a greater return for the expenditure of public funds. Only Mid-Missouri governmental agencies are permitted to become members of this Cooperative.

1. Bids, subject to Instructions and General Conditions, General Provisions, and any special conditions set forth herein, will be received at the Office of the Cooperative Member Agency whose address is stated in the bid documents until the bid closing date and time indicated herein for furnishing the Cooperative Member Agencies with the material and/or list of materials, supplies, equipment or services shown on the attached sheet(s).
2. Bidders must use the bid forms provided for that purpose in submitting bids, must return the announcement, bid sheets comprising this bid, give unit price, extend totals, and must contain an original legally authorized signature. Bids must be submitted identified with the bid number and date of closing. If you do not care to bid, please return bid sheets(s) and note your reason.
3. Identify the item(s) you will furnish by brand of manufacturer's name and catalog numbers. Also furnish specifications and descriptive literature.
4. Whenever products or materials of any particular producer or manufacturer are mentioned in our specifications, such product or material mentioned is intended to be descriptive of type or quality and not restrictive to those mentioned.
5. The right is reserved to accept or reject all or part of the bid, to waive technicalities, and to accept the offer the Cooperative considers the most advantageous to the Member Agencies. Award of contract(s) will be made to all bidders who are responsive and responsible. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing received). Any award of a contract will be made by written notification from the Cooperative.
  - a. The Cooperative reserves the right to award an order to the lowest aggregate bidder for all items or on an item basis, or a group of like items, whichever is found to be in the best interest of the Cooperative. If a split award is not acceptable to a bidder, it must be stated in the bid response.
  - b. In awarding the contract, the Cooperative may take into consideration the skill, facilities, capacity, experience, ability, responsibility, previous work, the financial standing of the bidder or bidders; the amount of other work being carried on by the bidder; the quality, efficiency, and construction of the equipment proposed to be furnished; the period of time within which the equipment is to be furnished and delivered; and the necessity of prompt delivery of the items herein described. The inability of any bidder to meet the requirement mentioned above may be cause for rejection of their bid.
  - c. The Cooperative reserves the right at all times to obtain materials from the Bidder submitting the next lowest bid in the event the awarded Contractor is unable to supply and/or haul material when and as needed by the County. Each Bidder submitting a bid agrees it will supply and/or haul Hot Asphalt at the prices indicated in its bid in the event of such contingency. The Cooperative will award a primary contractor and may also award secondary contractors.

Do not include Federal Excise Tax or Sales and Use Taxes in bid prices, as the Cooperative Member Agencies are exempt from them by law. Tax exemption certificates will be furnished if required.

7. The delivery date(s) or when work will start shall be stated in definite terms, as they will be taken into consideration in making the award.
8. Cooperative Member Agencies reserve the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Vendor or Contractor **must** notify the Cooperative Member Agency that issued the purchase order.
9. In case of any default by the bidder, the Cooperative Member Agency may procure the product or service from other sources and hold the bidder responsible for any damages incurred including, but not limited to, excess cost or handling charge. The Cooperative shall have the right to remove any bidder who defaults on any contract with the Cooperative from all bidders' lists.
10. Prices must be stated in units of quantity specified, must be firm, and must be in accordance with the Vendor Response Sheet for the month in which the service or product was requested.

11. **RECEIPT AND OPENING OF ADVERTISED SEALED BIDS:**

The bidders and public are invited, but not required, to attend the formal opening of bids. Prices will be read aloud to the public. No decisions related to an award of a contract or purchase order will be made at the opening. Due to manpower limitations, the Member Agency will not repeat prices after an opening via telephone request.

a. It is the bidder's sole responsibility to ensure that a bid is physically deposited with the Member Agency prior to the time and the date specified. Late bids will not be opened and will be rejected unopened regardless of the degree of lateness or the reason thereto, including causes beyond the control of the bidder.

b. All bids and tabulation sheets are kept by the Member Agency for a period of time established by regulation or statute after the award is made and is available for inspection at any time during regular working hours.

2. **WITHDRAWAL OF BIDS:**

Bids may be withdrawn without prejudice any time before the deadline for receipt of bids. If a mistake or error is discovered by the bidder or by the Cooperative after the bid opening, the Cooperative has the right to call this error to the bidder's attention and request verifications of the bid. If the bidder acknowledges the mistake and requests relief, the Cooperative will proceed in the following manner:

a. **Clerical Mistakes:** Any mistake which is obviously a clerical one, such as an error in price extension, or in placement of decimal points, reversal or prices, etc., may be corrected by the Cooperative after verification is made by the bidder. However, the unit price shown shall always prevail.

b. **Withdrawal:** Permission to allow a bidder to withdraw his bid without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest bidder and of the other bidders, a bidder may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.

Actual changes in bid pricing, terms or conditions will not be permitted after the deadline for receipt of bids.

3. The Cooperative reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another advertised date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be returned unopened to the Bidder for re-submittal at the new date and time of bid closing.

4. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at [www.showmeboone.com](http://www.showmeboone.com).





## MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

### GENERAL PROVISIONS

1. **BID RESPONSE:**

The Cooperative is interested in doing business with your firm. In the event you are unable to quote on this requirement, return of the "No Bid Response Form" will indicate your desire to remain on the Cooperative's active vendor list. In addition, please indicate the reason/reasons you are unable to participate in this solicitation.

2. **BID ACCEPTANCE:**

A bid acceptance period of sixty (60) calendar days is required. Bids offering less than sixty (60) calendar days may be rejected.

3. **OSHA COMPLIANCE:**

All material or equipment furnished shall meet the minimum requirements of the Occupational Safety & Health Standard Act (OSHA) published in the Federal Register. All alleged violations and deviations from said State and Federal regulations or standards of the items or services to be furnished hereunder, must be set forth on the Bid Form at the time of submission of the bids. Or if at any later date the items or services contained herein shall not meet all applicable State and Federal requirements after the bidder is awarded the contract hereunder, the bidder must notify the Cooperative immediately by registered mail.

4. **INSPECTION AND ACCEPTANCE:**

Inspection and acceptance will be at destination. Until delivery and acceptance, or after any rejection, risk or loss shall be the responsibility of the Contractor unless loss results from negligence of the Cooperative Member issuing the purchase order.

5. **VARIATION IN QUANTITY:**

No variation in the quantity of any item called for in this contract will be accepted unless such variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified elsewhere in this contract.

6. **COMMERCIAL WARRANTY:**

The Contractor agrees that the supplies or services furnished under this contract shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the Cooperative by any other clause of this contract or by law.

7. **DISCOUNTS:**

Discount time will be computed from date of delivery at place of acceptance or from receipt of correct invoice at the office specified by the order, whichever is later. For discount purposes, payment is made when the check is mailed. Discounts will not be taken into consideration in the evaluation process if the payment discount is less than 30 days.

8. **PATENT AND COPYRIGHT:**

a. The Contractor and its Surety shall pay for all royalties, license fees, and patent or invention rights or copyrights and defend all suits or claims for infringements of any part or invention right or copyrights involved in the items furnished hereunder.

b. The Contractor and its Surety shall hold and save the Cooperative and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article, or appliance furnished in the performance of the contract, including its use by the Owner, unless otherwise specifically stipulated.

9. **DISPUTES:**

If any dispute concerning a question of fact arises under this contract, other than termination for default or convenience, the Contractor and Cooperative Member Agency responsible for administration of this contract shall make a good faith effort to resolve the dispute. If the dispute cannot be resolved by agreement, then the Cooperative shall resolve the dispute and send a written copy of its decision to the Contractor and the responsible agency.

10. **TERMINATION FOR DEFAULT:**

The Cooperative may, by written notice, terminate this contract in whole or in part for failure of the Contractor to perform any of the provisions thereof. In such event, the Contractor shall be liable for damages, including the excess cost of re-procuring similar supplies or services; provided, that if (a) it is determined for any reason that the contractor was not in default or, (b) failure to perform is beyond the Contractor's or subcontractor's control, fault or negligence, the termination shall be deemed to be a termination for convenience. Termination shall be effective ten (10) days from the Contractor's receipt of notice.

11. **TERMINATION FOR CONVENIENCE:**

The Cooperative may, by written notice, terminate this contract in whole or in part when it is in the best interest of the Cooperative. If this contract is for supplies and is to be terminated, the Contractor shall be compensated in accordance with his auditable costs to point of notification of termination. To the extent that this contract is for services and is so terminated, the Cooperative Member Agencies shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination shall be effective ten (10) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

12. **TERM & SUPPLY CONTRACT DEFINED:**

A term and supply contract shall be deemed to mean a contract under which the supplier agrees to furnish all of the needs of the various Cooperative Member Agencies for the supplies, materials, equipment, and services set forth in the quotation for the contract period in accordance with the prices bid at the beginning of each month for the month in which the supplies, materials, equipment, and services are requested.

13. **FUND ALLOCATION:**

Continuance of any resulting agreement, contract or issuance of purchase orders after a Cooperative Member Agency's fiscal year end is contingent upon the allocation of funds for the next proceeding fiscal year.

4. **OFFICIALS NOT TO BENEFIT:**

No regular employee or elected or appointed member of any Cooperative Member Agency shall be admitted to any share or part of this contract, or to any benefit that shall arise therefrom; but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

5. **HAZARDOUS MATERIAL:**

When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to applicable regulations of the Department of Transportation."

6. **DOMESTIC PRODUCTS:**

Bidders are encouraged to offer products manufactured, assembled or produced in the United States if the quality and price are comparable with other goods.

The Mid-Missouri Public Purchasing Cooperative has adopted a policy which is binding upon all members of the cooperative, and which by the contractor shall be binding upon independent contractors and subcontractors with the Cooperative, whereby all other things being equal and when the same can be secured without additional cost over foreign products, or products of other states, a preference shall be granted in all construction, repair, and purchase contracts, to all products, commodities, materials, supplies, and articles mined, grown, produced, and manufactured in marketable quantity and quality in the State of Missouri, and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals.

7. **RECYCLED PRODUCTS:**

All bidders who wish to receive consideration on products offered with recycled materials content must properly complete, sign, and return a certification of product content with their bid.

18. **EQUAL OPPORTUNITY:**

Members of the Cooperative are equal opportunity affirmative action employers pursuant to federal and state law, and all respondents submitting bids shall be considered to be EEO/AA employers in compliance with federal and state laws, unless otherwise stipulated by the bidders herein.

19. **AMERICANS WITH DISABILITIES ACT:**

The successful contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices.

If this contract involves the contractor providing services directly to the public, the successful contractor shall make services, programs and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon the successful contractor certifying to the Cooperative in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35.



## MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

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### SPECIFICATIONS for HOT BITUMINOUS ASPHALT MIX

The Mid-Missouri Public Purchasing Cooperative wishes to purchase bituminous asphalt mixtures for use in road maintenance programs. Entities participating in this Request for Bid include the County of Boone, City of Columbia, City of Hallsville, City of Ashland and the City of Centralia. Each entity will either enter into separate contractual agreement(s) or issue blanket purchase orders. The Contractor(s) shall provide the asphalt materials listed below, as needed. The Term and Supply Contract period shall be from **July 1, 2011 through June 30, 2012 and may be renewed annually through June 30, 2014** unless canceled by the Purchasing Director in writing prior to a renewal term.

Pricing may be revised by Contractor on a monthly basis by submitting the attached quote forms by the end of the month. As soon as the Contractor finds out the price of the material for the next one month period, they shall submit the quote form to the County. For example, if the Contractor can determine the September pricing in the third week of August, then in August, they submit the September quote form to the County by fax to (573) 875-1602 or e-mail [MGreen@boonecountymo.org](mailto:MGreen@boonecountymo.org). **Pricing MUST be submitted by the last Monday of the month, 4:00 p.m. in order to allow distribution by the County to all member agencies.** The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing received).

The mixes will be used for wedge coats generally not exceeding 1 1/2" in thickness (Base mix), a surface or wearing lift generally not exceeding 1" in thickness (BP-1, BP-2). The major portion of mix purchased will be for surface or wearing lifts.

The mixes shall be of a "commercial" grade or the mixes commonly made at the plant. Bidder shall provide the characteristics of the mixes proposed in their bid.

The quantities listed are estimated annual quantities for the award period. The entities reserve the right to increase/decrease the quantities shown in order to meet its operating requirements.

Bids will be evaluated on the basis of total "in-place" cost as established from historical cost data compiled by the City of Columbia and/or Boone County. Bids will not be awarded solely on the lowest price per ton. The County will take into consideration material availability, manufacturing capability and monthly price per ton.

The total prices quoted shall include all overhead, labor, heating, depreciation, and any other costs associated with the production. The Contractor shall bill each entity separately. In addition, the Bidder offering the lowest and best bid may be required to provide a mix formula for each product in their bid response prior to bid award.



## MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

### SPECIAL CONDITIONS

The participating entities reserve the right to inspect and/or take samples from the bidder's plant or at job sites during the bid evaluation process or at any time during the contract period to assure compliance with County and/or State specifications for asphalt.

Bidders must be capable of producing for pickup approximately 1,400 tons of Hot Mix per day. Normal daily usage averages approximately 75 tons per day.

All receipts must be identified with the appropriate Entity, Department or Division, job site, signed by an employee, and a copy furnished to the employee.

The Contractor shall be responsible for assuring Entity(s) employee's identity prior to issuing material. The Entity(s) will not be responsible for material issued to persons not properly identified as Entity(s) employees.

Items included in any other specific contracts are excluded from this purchase order and/or contract. If any question or doubt arises in this area, the Entity(s) shall be contacted for clarification.

. Blanket orders may be issued as authority to purchase in compliance with the bid award.

. Purchase orders showing actual line items may also be issued against this contract.

. Purchase orders may be issued to more than one company in case of a plant breakdown. This will eliminate obtaining a special purchase order in the event of an emergency.

If your firm is not willing to supply materials as a back-up supplier at the monthly contract price, this should be clearly indicated.

Each Entity may require asphalt on not more than six (6) Saturdays during the paving season covered by this quotation. The material must be available to the Entity(s) at the prices bid provided the Entity(s) furnishes at least three (3) days prior notice to the bidder.

The Contractor shall designate a person within the organization to be responsible for communications with the Entity(s). This person shall notify the Entity(s) of any problems that affect the bidder's ability to fulfill the obligations of this agreement. Notifications shall include but not be limited to items such as plant shutdown, plant capacity fully allocated to other projects, changes in plant mixes, etc. Notifications may be verbal but shall be at least 48 hours in advance of any time which material will not be available to the Entity(s). Entity designees will be identified when the contract or blanket purchase orders are issued.

If the person designated by the bidder is to be unavailable for any period of time, the Entity(s) shall be notified of this unavailability and an alternate contact person for the bidder shall be designated.



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR JULY 1, 2011 – JULY 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

**I. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton**

A. Surface Mix

BP1 \$ \_\_\_\_\_

BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

**II. Cold Mix Asphalt**

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.

Cost per ton at Plant \$ \_\_\_\_\_

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.

Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR AUGUST 1, 2011 – AUGUST 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

**Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton**

A. Surface Mix

BP1 \$ \_\_\_\_\_  
BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

**Cold Mix Asphalt**

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.  
Cost per ton at Plant \$ \_\_\_\_\_

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.  
Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR SEPTEMBER 1, 2011 – SEPTEMBER 30, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX**

**ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>1. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>2. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR OCTOBER 1, 2011 – OCTOBER 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR NOVEMBER 1, 2011 – NOVEMBER 30, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>1. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>2. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR DECEMBER 1, 2011 – DECEMBER 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>I. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>II. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR JANUARY 1, 2012 –JANUARY 31, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX**

**ESTIMATED QUANTITIES**

- Boone County: 1,500 Tons
- City of Columbia: 5,000 Tons
- City of Ashland: 75 Tons
- City of Centralia:
- City of Hallsville:

**PRICE BREAKDOWN**

<b>1.</b>	<b>Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
	A. Surface Mix	
	BP1	\$ _____
	BP2	\$ _____
	B. Base Mix	
	Base	\$ _____
<b>2.</b>	<b>Cold Mix Asphalt</b>	
	A. Cold-mix with anti-stripping agent:	
	-Approximately 600 tons.	
	Cost per ton at Plant	\$ _____
	B. UPM Cold Mix (Unique Paving Material):	
	-Approximately 500 tons.	
	Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR FEBRUARY 1, 2012 – FEBRUARY 29, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX**

**ESTIMATED QUANTITIES**

- Boone County: 1,500 Tons
- City of Columbia: 5,000 Tons
- City of Ashland: 75 Tons
- City of Centralia:
- City of Hallsville:

**PRICE BREAKDOWN**

Plant Mixed Hot Asphalt, F.O.B. Plant	Cost Per Ton
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
Cold Mix Asphalt	
A. Cold-mix with anti-stripping agent:	
-Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material):	
-Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR MARCH 1, 2012 – MARCH 31, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

**1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton**

A. Surface Mix

BP1 \$ \_\_\_\_\_  
BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

**2. Cold Mix Asphalt**

A. Cold-mix with anti-stripping agent:  
-Approximately 600 tons.

Cost per ton at Plant \$ \_\_\_\_\_

B. UPM Cold Mix (Unique Paving Material):  
-Approximately 500 tons.

Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR APRIL 1, 2012 – APRIL 30, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR MAY 1, 2012 – MAY 31, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>I. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____

<b>II. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR SJUNE 1, 2012 – JUNE 30, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

Plant Mixed Hot Asphalt, F.O.B. Plant	Cost Per Ton
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
Cold Mix Asphalt	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR: Will you honor the stated bid prices within for purchase by the incorporated cities and Special Road District of Boone County who participate in the Mid-Missouri Public Purchase Cooperative?

Cooperative Purchasing? (circle one) YES or NO State any special provisions for allowing cooperative purchasing for entities other than Boone County and City of Columbia:

Three horizontal lines for providing special provisions.

By submission of this bid, the vendor certifies that they are in compliance with section 34.353 and, if applicable, section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri, 1987.

The undersigned hereby offers to furnish the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood and all of which are made a part of this order.

Product will be ready for pickup within \_\_\_\_\_ hours/days after receipt of order

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Federal Tax ID: \_\_\_\_\_ ( ) Corporation ( ) Partnership - Name \_\_\_\_\_ ( ) Individual/Proprietorship - Individual Name: \_\_\_\_\_ ( ) Other (Specify) \_\_\_\_\_

When Organized: \_\_\_\_\_ When Incorporated: \_\_\_\_\_ Exempt From Tax Reporting? Yes \_\_\_\_\_ No \_\_\_\_\_ Authorized Representative Signature \_\_\_\_\_ Print Name and Title of Authorized Representative \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Contact responsible for communications with the entity regarding contractor's ability to fulfill obligations of this contract (i.e. plant shutdown, product availability, changes in plant mixes, etc).

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

**“NO BID RESPONSE FORM”**

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Cooperative vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

**Bid: MM60 – Hot Bituminous Asphalt – Term and Supply**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for not bidding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PURCHASE AGREEMENT  
FOR  
HOT BITUMINOUS MATERIAL TERM AND SUPPLY**

**THIS AGREEMENT** dated the \_\_\_\_\_ day of \_\_\_\_\_ 2011 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Christensen Brothers Asphalt** herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for Hot Bituminous Material, Mid-Missouri Public Purchasing Cooperative Request for Bid for Bituminous Material Term and Supply, bid number **MM60**, Mid-Missouri Public Purchasing Instructions and General Conditions of Bidding, General Provisions, Specifications for Bituminous Materials, the un-executed Response/Pricing Page, as well as the Contractor's bid response executed by **Kenny Knipp** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Instructions and General Conditions of Bidding, General Provisions, Specifications for **Hot Bituminous Materials**, the un-executed Response/Pricing Page, and this Purchase Agreement shall prevail and control over the Contractor's bid response.

**2. Contract Duration** - This initial agreement term shall be for the period of **July 01, 2011 through June 30, 2012**, subject to the provisions for termination specified. This agreement may be extended beyond the expiration date by optional renewal through June 30, 2014, subject to the pricing clauses in the Bid Documents and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

**3. Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with **Hot Bituminous Materials** as set forth in the bid documents. The items shall be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's monthly bid price response.

**4. Delivery** - Contractor agrees to deliver the items as specified in the bid documents. All deliveries are to be FOB destination.

**5. Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remain in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if it is the opinion of the Boone County Commission that delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**CHRISTENSEN BROTHERS CONSTRUCTION      BOONE COUNTY, MISSOURI**

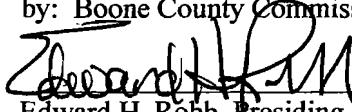
by \_\_\_\_\_

title \_\_\_\_\_


address \_\_\_\_\_

\_\_\_\_\_

by: Boone County Commission

  
Edward H. Robb, Presiding Commissioner

APPROVED AS TO FORM:

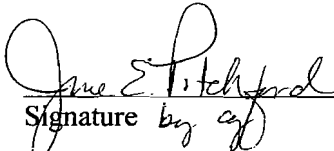
  
County Counselor

ATTEST:

  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

  
Signature by *ajf*

6/16/11  
Date

2040/26000 Term/Supply

*No Encumbrance Required*  
Appropriation Account



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR:

Will you honor the stated bid prices within for purchase by the incorporated cities and Special Road District of Boone County who participate in the Mid-Missouri Public Purchase Cooperative?

Cooperative Purchasing? (circle one) YES or NO

State any special provisions for allowing cooperative purchasing for entities other than Boone County and City of Columbia:

By submission of this bid, the vendor certifies that they are in compliance with section 34.353 and, if applicable, section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri, 1987.

The undersigned hereby offers to furnish the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood and all of which are made a part of this order.

duct will be ready for pickup within WHEN PLANT IS OPERATING hours/days after receipt of order.

Company Name: CHRISTENSEN BROTHERS ASPHALT  
Address: 2505 COUNTY ROAD 269  
City/Zip: COLUMBIA, MO 65202  
Phone Number: 573-814-3308  
Fax Number: 573-814-0403  
Federal Tax ID: 03-0536154  
( ) Corporation  
( ) Partnership - Name \_\_\_\_\_  
( ) Individual/Proprietorship - Individual Name: \_\_\_\_\_  
 Other (Specify) LLC

When Organized: 2004  
When Incorporated: \_\_\_\_\_

Exempt From Tax Reporting? Yes \_\_\_\_\_ No X

Authorized Representative Signature

Kenny Knipp

Print Name and Title of Authorized Representative

KENNY KNIPP - BUSINESS MGR

Date: 5/20/11

Contractor Contact responsible for communications with the entity regarding contractor's ability to fulfill obligations of this contract (i.e. plant shutdown, product availability, changes in plant mixes, etc).

Name: KENNY KNIPP  
Address: 2505 COUNTY ROAD 269  
COLUMBIA, MO 65202

Phone: 814-3308  
Fax: 814-0403  
E-mail: KENNY@CHRISTENSENASPHALT.COM

**MID-MISSOURI PUBLIC PURCHASING COOPERATIVE**  
**REQUEST FOR BID**

**Bid No.:**

( MM 60 )

**Date of Bid:**

(May 04, 2011)

Buyer Contact Name: Tyson Boldan  
Phone Number: (573) 886-4392

**Bid Closing:**

Date: May 23, 2011  
Time: 10:00 A.M.

Materials or Service Requested: Hot Bituminous Asphalt - Term and Supply

Please submit your bid prior to the date and time for Bid Closing as specified above to the following office:

Boone County Purchasing  
601 E. Walnut, Room 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390  
E-mail: tboldan@boonecountymmo.org

**MID-MISSOURI PUBLIC PURCHASING COOPERATIVE**  
**INSTRUCTIONS AND GENERAL CONDITIONS OF BIDDING**

The Mid-Missouri Public Purchasing Cooperative, herein after referred to as Cooperative, was developed in order for its members to create volume buying through standardization of quality in order to secure a greater return for the expenditure of public funds. Only Mid-Missouri governmental agencies are permitted to become members of this Cooperative.

Bids, subject to Instructions and General Conditions, General Provisions, and any special conditions set forth herein, will be received at the Office of the Cooperative Member Agency whose address is stated in the bid documents until the bid closing date and time indicated herein for furnishing the Cooperative Member Agencies with the material and/or list of materials, supplies, equipment or services shown on the attached sheet(s).

Bidders must use the bid forms provided for that purpose in submitting bids, must return the announcement, bid sheets comprising this bid, give unit price, extend totals, and must contain an original legally authorized signature. Bids must be submitted identified with the bid number and date of closing. If you do not care to bid, please return bid sheets(s) and note your reason.

Identify the item(s) you will furnish by brand of manufacturer's name and catalog numbers. Also furnish specifications and descriptive literature.

Whenever products or materials of any particular producer or manufacturer are mentioned in our specifications, such product or material mentioned is intended to be descriptive of type or quality and not restrictive to those mentioned.

The right is reserved to accept or reject all or part of the bid, to waive technicalities, and to accept the offer the Cooperative considers the most advantageous to the Member Agencies. Award of contract(s) will be made to all bidders who are responsive and responsible. The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing received). Any award of a contract will be made by written notification from the Cooperative.

a. The Cooperative reserves the right to award an order to the lowest aggregate bidder for all items or on an item basis, or a group of like items, whichever is found to be in the best interest of the Cooperative. If a split award is not acceptable to a bidder, it must be stated in the bid response.

b. In awarding the contract, the Cooperative may take into consideration the skill, facilities, capacity, experience, ability, responsibility, previous work, the financial standing of the bidder or bidders; the amount of other work being carried on by the bidder; the quality, efficiency, and construction of the equipment proposed to be furnished; the period of time within which the equipment is to be furnished and delivered; and the necessity of prompt delivery of the items herein described. The inability of any bidder to meet the requirement mentioned above may be cause for rejection of their bid.

c. The Cooperative reserves the right at all times to obtain materials from the Bidder submitting the next lowest bid in the event the awarded Contractor is unable to supply and/or haul material when and as needed by the County. Each Bidder submitting a bid agrees it will supply and/or haul Hot Asphalt at the prices indicated in its bid in the event of such contingency. The Cooperative will award a primary contractor and may also award secondary contractors.

6 Do not include Federal Excise Tax or Sales and Use Taxes in bid prices, as the Cooperative Member Agencies are exempt from them by law. Tax exemption certificates will be furnished if required.



7. The delivery date(s) or when work will start shall be stated in definite terms, as they will be taken into consideration in making the award.
3. Cooperative Member Agencies reserve the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Vendor or Contractor **must** notify the Cooperative Member Agency that issued the purchase order.
2. In case of any default by the bidder, the Cooperative Member Agency may procure the product or service from other sources and hold the bidder responsible for any damages incurred including, but not limited to, excess cost or handling charge. The Cooperative shall have the right to remove any bidder who defaults on any contract with the Cooperative from all bidders' lists.
0. Prices must be stated in units of quantity specified, must be firm, and must be in accordance with the Vendor Response Sheet for the month in which the service or product was requested.

1. **RECEIPT AND OPENING OF ADVERTISED SEALED BIDS:**

The bidders and public are invited, but not required, to attend the formal opening of bids. Prices will be read aloud to the public. No decisions related to an award of a contract or purchase order will be made at the opening. Due to manpower limitations, the Member Agency will not repeat prices after an opening via telephone request.

a. It is the bidder's sole responsibility to ensure that a bid is physically deposited with the Member Agency prior to the time and the date specified. Late bids will not be opened and will be rejected unopened regardless of the degree of lateness or the reason thereto, including causes beyond the control of the bidder.

b. All bids and tabulation sheets are kept by the Member Agency for a period of time established by regulation or statute after the award is made and is available for inspection at any time during regular working hours.

2. **WITHDRAWAL OF BIDS:**

Bids may be withdrawn without prejudice any time before the deadline for receipt of bids. If a mistake or error is discovered by the bidder or by the Cooperative after the bid opening, the Cooperative has the right to call this error to the bidder's attention and request verifications of the bid. If the bidder acknowledges the mistake and requests relief, the Cooperative will proceed in the following manner:

a. **Clerical Mistakes:** Any mistake which is obviously a clerical one, such as an error in price extension, or in placement of decimal points, reversal or prices, etc., may be corrected by the Cooperative after verification is made by the bidder. However, the unit price shown shall always prevail.

b. **Withdrawal:** Permission to allow a bidder to withdraw his bid without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest bidder and of the other bidders, a bidder may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.

Actual changes in bid pricing, terms or conditions will not be permitted after the deadline for receipt of bids.

3. The Cooperative reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another advertised date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be returned unopened to the Bidder for re-submittal at the new date and time of bid closing.
1. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at [www.showmeboone.com](http://www.showmeboone.com).



## MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

### GENERAL PROVISIONS

1. **BID RESPONSE:**

The Cooperative is interested in doing business with your firm. In the event you are unable to quote on this requirement, return of the "No Bid Response Form" will indicate your desire to remain on the Cooperative's active vendor list. In addition, please indicate the reason/reasons you are unable to participate in this solicitation.

2. **BID ACCEPTANCE:**

A bid acceptance period of sixty (60) calendar days is required. Bids offering less than sixty (60) calendar days may be rejected.

3. **OSHA COMPLIANCE:**

All material or equipment furnished shall meet the minimum requirements of the Occupational Safety & Health Standard Act (OSHA) published in the Federal Register. All alleged violations and deviations from said State and Federal regulations or standards of the items or services to be furnished hereunder, must be set forth on the Bid Form at the time of submission of the bids. Or if at any later date the items or services contained herein shall not meet all applicable State and Federal requirements after the bidder is awarded the contract hereunder, the bidder must notify the Cooperative immediately by registered mail.

4. **INSPECTION AND ACCEPTANCE:**

Inspection and acceptance will be at destination. Until delivery and acceptance, or after any rejection, risk or loss shall be the responsibility of the Contractor unless loss results from negligence of the Cooperative Member issuing the purchase order.

5. **VARIATION IN QUANTITY:**

No variation in the quantity of any item called for in this contract will be accepted unless such variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified elsewhere in this contract.

6. **COMMERCIAL WARRANTY:**

The Contractor agrees that the supplies or services furnished under this contract shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such supplies or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the Cooperative by any other clause of this contract or by law.

7. **DISCOUNTS:**

Discount time will be computed from date of delivery at place of acceptance or from receipt of correct invoice at the office specified by the order, whichever is later. For discount purposes, payment is made when the check is mailed. Discounts will not be taken into consideration in the evaluation process if the payment discount is less than 30 days.

8. **PATENT AND COPYRIGHT:**

a. The Contractor and its Surety shall pay for all royalties, license fees, and patent or invention rights or copyrights and defend all suits or claims for infringements of any part or invention right or copyrights involved in the items furnished hereunder.

b. The Contractor and its Surety shall hold and save the Cooperative and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article, or appliance furnished in the performance of the contract, including its use by the Owner, unless otherwise specifically stipulated.

9. **DISPUTES:**

If any dispute concerning a question of fact arises under this contract, other than termination for default or convenience, the Contractor and Cooperative Member Agency responsible for administration of this contract shall make a good faith effort to resolve the dispute. If the dispute cannot be resolved by agreement, then the Cooperative shall resolve the dispute and send a written copy of its decision to the Contractor and the responsible agency.

10. **TERMINATION FOR DEFAULT:**

The Cooperative may, by written notice, terminate this contract in whole or in part for failure of the Contractor to perform any of the provisions thereof. In such event, the Contractor shall be liable for damages, including the excess cost of re-procuring similar supplies or services; provided, that if (a) it is determined for any reason that the contractor was not in default or, (b) failure to perform is beyond the Contractor's or subcontractor's control, fault or negligence, the termination shall be deemed to be a termination for convenience. Termination shall be effective ten (10) days from the Contractor's receipt of notice.

11. **TERMINATION FOR CONVENIENCE:**

The Cooperative may, by written notice, terminate this contract in whole or in part when it is in the best interest of the Cooperative. If this contract is for supplies and is to be terminated, the Contractor shall be compensated in accordance with his auditable costs to point of notification of termination. To the extent that this contract is for services and is so terminated, the Cooperative Member Agencies shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination shall be effective ten (10) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

2. **TERM & SUPPLY CONTRACT DEFINED:**

A term and supply contract shall be deemed to mean a contract under which the supplier agrees to furnish all of the needs of the various Cooperative Member Agencies for the supplies, materials, equipment, and services set forth in the quotation for the contract period in accordance with the prices bid at the beginning of each month for the month in which the supplies, materials, equipment, and services are requested.

3. **FUND ALLOCATION:**

Continuance of any resulting agreement, contract or issuance of purchase orders after a Cooperative Member Agency's fiscal year end is contingent upon the allocation of funds for the next proceeding fiscal year.

4. **OFFICIALS NOT TO BENEFIT:**

No regular employee or elected or appointed member of any Cooperative Member Agency shall be admitted to any share or part of this contract, or to any benefit that shall arise therefrom; but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

5. **HAZARDOUS MATERIAL:**

When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to applicable regulations of the Department of Transportation."

6. **DOMESTIC PRODUCTS:**

Bidders are encouraged to offer products manufactured, assembled or produced in the United States if the quality and price are comparable with other goods.

The Mid-Missouri Public Purchasing Cooperative has adopted a policy which is binding upon all members of the cooperative, and which by the contractor shall be binding upon independent contractors and subcontractors with the Cooperative, whereby all other things being equal and when the same can be secured without additional cost over foreign products, or products of other states, a preference shall be granted in all construction, repair, and purchase contracts, to all products, commodities, materials, supplies, and articles mined, grown, produced, and manufactured in marketable quantity and quality in the State of Missouri, and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals.

7. **RECYCLED PRODUCTS:**

All bidders who wish to receive consideration on products offered with recycled materials content must properly complete, sign, and return a certification of product content with their bid.

18. **EQUAL OPPORTUNITY:**  
Members of the Cooperative are equal opportunity affirmative action employers pursuant to federal and state law, and all respondents submitting bids shall be considered to be EEO/AA employers in compliance with federal and state laws, unless otherwise stipulated by the bidders herein.
19. **AMERICANS WITH DISABILITIES ACT:**  
The successful contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices.
- If this contract involves the contractor providing services directly to the public, the successful contractor shall make services, programs and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon the successful contractor certifying to the Cooperative in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35.



## MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

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### SPECIFICATIONS for HOT BITUMINOUS ASPHALT MIX

The Mid-Missouri Public Purchasing Cooperative wishes to purchase bituminous asphalt mixtures for use in road maintenance programs. Entities participating in this Request for Bid include the County of Boone, City of Columbia, City of Hallsville, City of Ashland and the City of Centralia. Each entity will either enter into separate contractual agreement(s) or issue blanket purchase orders. The Contractor(s) shall provide the asphalt materials listed below, as needed. The Term and Supply Contract period shall be from **July 1, 2011 through June 30, 2012 and may be renewed annually through June 30, 2014** unless canceled by the Purchasing Director in writing prior to a renewal term.

Pricing may be revised by Contractor on a monthly basis by submitting the attached quote forms by the end of the month. As soon as the Contractor finds out the price of the material for the next one month period, they shall submit the quote form to the County. For example, if the Contractor can determine the September pricing in the third week of August, then in August, they submit the September quote form to the County by fax to (573) 875-1602 or e-mail [MGreen@boonecountymo.org](mailto:MGreen@boonecountymo.org). **Pricing MUST be submitted by the last Monday of the month, 4:00 p.m. in order to allow distribution by the County to all member agencies.** The Primary vendor will be selected by the first of each month according to the lowest and best bid received and all other relevant factors (i.e. the production capabilities, material availability and pricing received).

The mixes will be used for wedge coats generally not exceeding 1 1/2" in thickness (Base mix), a surface or wearing lift generally not exceeding 1" in thickness (BP-1, BP-2). The major portion of mix purchased will be for surface or wearing lifts.

The mixes shall be of a "commercial" grade or the mixes commonly made at the plant. Bidder shall provide the characteristics of the mixes proposed in their bid.

The quantities listed are estimated annual quantities for the award period. The entities reserve the right to increase/decrease the quantities shown in order to meet its operating requirements.

Bids will be evaluated on the basis of total "in-place" cost as established from historical cost data compiled by the City of Columbia and/or Boone County. Bids will not be awarded solely on the lowest price per ton. The County will take into consideration material availability, manufacturing capability and monthly price per ton.

The total prices quoted shall include all overhead, labor, heating, depreciation, and any other costs associated with the production. The Contractor shall bill each entity separately. In addition, the Bidder offering the lowest and best bid may be required to provide a mix formula for each product in their bid response prior to bid award.



## MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

### SPECIAL CONDITIONS

The participating entities reserve the right to inspect and/or take samples from the bidder's plant or at job sites during the bid valuation process or at any time during the contract period to assure compliance with County and/or State specifications for asphalt.

Bidders must be capable of producing for pickup approximately 1,400 tons of Hot Mix per day. Normal daily usage averages approximately 75 tons per day.

All receipts must be identified with the appropriate Entity, Department or Division, job site, signed by an employee, and a copy furnished to the employee.

The Contractor shall be responsible for assuring Entity(s) employee's identity prior to issuing material. The Entity(s) will not be responsible for material issued to persons not properly identified as Entity(s) employees.

Items included in any other specific contracts are excluded from this purchase order and/or contract. If any question or doubt arises in this area, the Entity(s) shall be contacted for clarification.

. Blanket orders may be issued as authority to purchase in compliance with the bid award.

. Purchase orders showing actual line items may also be issued against this contract.

. Purchase orders may be issued to more than one company in case of a plant breakdown. This will eliminate obtaining a special purchase order in the event of an emergency.

if your firm is not willing to supply materials as a back-up supplier at the monthly contract price, this should be clearly indicated.

Each Entity may require asphalt on not more than six (6) Saturdays during the paving season covered by this quotation. The material must be available to the Entity(s) at the prices bid provided the Entity(s) furnishes at least three (3) days prior notice to the bidder.

The Contractor shall designate a person within the organization to be responsible for communications with the Entity(s). This person shall notify the Entity(s) of any problems that affect the bidder's ability to fulfill the obligations of this agreement. Notifications shall include but not be limited to items such as plant shutdown, plant capacity fully allocated to other projects, changes in plant mixes, etc. Notifications may be verbal but shall be at least 48 hours in advance of any time which material will not be available to the Entity(s). Entity designees will be identified when the contract or blanket purchase orders are issued.

If the person designated by the bidder is to be unavailable for any period of time, the Entity(s) shall be notified of this unavailability and an alternate contact person for the bidder shall be designated.



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR JULY 1, 2011 – JULY 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

**Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton**

A. Surface Mix

BP1 \$ \_\_\_\_\_

BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

**Cold Mix Asphalt**

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.

Cost per ton at Plant \$ \_\_\_\_\_

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.

Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR AUGUST 1, 2011 – AUGUST 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

**1. Plant Mixed Hot Asphalt, F.O.B. Plant Cost Per Ton**

**A. Surface Mix**

BP1 \$ \_\_\_\_\_  
BP2 \$ \_\_\_\_\_

**B. Base Mix**

Base \$ \_\_\_\_\_

**2. Cold Mix Asphalt**

**A. Cold-mix with anti-stripping agent:**

-Approximately 600 tons.  
Cost per ton at Plant \$ \_\_\_\_\_

**B. UPM Cold Mix (Unique Paving Material):**

-Approximately 500 tons.  
Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR SEPTEMBER 1, 2011 – SEPTEMBER 30, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>l. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>l. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR OCTOBER 1, 2011 – OCTOBER 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX**

**ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>I. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>II. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR NOVEMBER 1, 2011 – NOVEMBER 30, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>l. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

ist Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR DECEMBER 1, 2011 – DECEMBER 31, 2011

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>1. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>2. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

ist Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR JANUARY 1, 2012 –JANUARY 31, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

Plant Mixed Hot Asphalt, F.O.B. Plant	Cost Per Ton
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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\_\_\_\_\_  
\_\_\_\_\_  
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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR FEBRUARY 1, 2012 – FEBRUARY 29, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX**

**ESTIMATED QUANTITIES**

Boone County: 1,500 Tons

City of Columbia: 5,000 Tons

City of Ashland: 75 Tons

City of Centralia:

City of Hallsville:

**PRICE BREAKDOWN**

**Plant Mixed Hot Asphalt, F.O.B. Plant** **Cost Per Ton**

A. Surface Mix

BP1 \$ \_\_\_\_\_

BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

**Cold Mix Asphalt**

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.

Cost per ton at Plant \$ \_\_\_\_\_

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.

Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR MARCH 1, 2012 – MARCH 31, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX**

**ESTIMATED QUANTITIES**

Boone County: 1,500 Tons

City of Columbia: 5,000 Tons

City of Ashland: 75 Tons

City of Centralia:

City of Hallsville:

**PRICE BREAKDOWN**

Plant Mixed Hot Asphalt, F.O.B. Plant	Cost Per Ton
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
Cold Mix Asphalt	
A. Cold-mix with anti-stripping agent:	
-Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material):	
-Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

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MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR APRIL 1, 2012 – APRIL 30, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX**

**ESTIMATED QUANTITIES**

Boone County: 1,500 Tons

City of Columbia: 5,000 Tons

City of Ashland: 75 Tons

City of Centralia:

City of Hallsville:

**PRICE BREAKDOWN**

1. **Plant Mixed Hot Asphalt, F.O.B. Plant** **Cost Per Ton**

A. Surface Mix

BP1 \$ \_\_\_\_\_

BP2 \$ \_\_\_\_\_

B. Base Mix

Base \$ \_\_\_\_\_

2. **Cold Mix Asphalt**

A. Cold-mix with anti-stripping agent:

-Approximately 600 tons.

Cost per ton at Plant \$ \_\_\_\_\_

B. UPM Cold Mix (Unique Paving Material):

-Approximately 500 tons.

Cost per ton at Plant \$ \_\_\_\_\_

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR MAY 1, 2012 – MAY 31, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>I. Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
A. Surface Mix	
BP1	\$ _____
BP2	\$ _____
B. Base Mix	
Base	\$ _____
<b>II. Cold Mix Asphalt</b>	
A. Cold-mix with anti-stripping agent: -Approximately 600 tons.	
Cost per ton at Plant	\$ _____
B. UPM Cold Mix (Unique Paving Material): -Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MID-MISSOURI PUBLIC PURCHASING COOPERATIVE

VENDOR RESPONSE SHEET FOR SJUNE 1, 2012 – JUNE 30, 2012

Plant Location: \_\_\_\_\_

**BITUMINOUS ASPHALT HOT MIX  
ESTIMATED QUANTITIES**

Boone County: 1,500 Tons  
City of Columbia: 5,000 Tons  
City of Ashland: 75 Tons  
City of Centralia:  
City of Hallsville:

**PRICE BREAKDOWN**

<b>Plant Mixed Hot Asphalt, F.O.B. Plant</b>	<b>Cost Per Ton</b>
<b>A. Surface Mix</b>	
BP1	\$ _____
BP2	\$ _____
<b>B. Base Mix</b>	
Base	\$ _____
<b>Cold Mix Asphalt</b>	
<b>A. Cold-mix with anti-stripping agent:</b>	
-Approximately 600 tons.	
Cost per ton at Plant	\$ _____
<b>B. UPM Cold Mix (Unique Paving Material):</b>	
-Approximately 500 tons.	
Cost per ton at Plant	\$ _____

List Any Asphalt Mix Deviations or Manufacturing Issues That Are Anticipated For This Month:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**MID-MISSOURI PUBLIC PURCHASING COOPERATIVE**

**VENDOR:**  
Will you honor the stated bid prices within for purchase by the incorporated cities and Special Road District of Boone County who participate in the Mid-Missouri Public Purchase Cooperative?

Cooperative Purchasing? (circle one) **YES** or **NO**

State any special provisions for allowing cooperative purchasing for entities other than Boone County and City of Columbia:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By submission of this bid, the vendor certifies that they are in compliance with section 34.353 and, if applicable, section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri, 1987.

The undersigned hereby offers to furnish the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood and all of which are made a part of this order.

Order will be ready for pickup within \_\_\_\_\_ hours/days after receipt of order

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Federal Tax ID: \_\_\_\_\_  
( ) Corporation  
( ) Partnership - Name \_\_\_\_\_  
( ) Individual/Proprietorship - Individual Name: \_\_\_\_\_  
( ) Other (Specify) \_\_\_\_\_

When Organized: \_\_\_\_\_  
When Incorporated: \_\_\_\_\_  
Exempt From Tax Reporting? Yes \_\_\_ No \_\_\_

Authorized Representative Signature  
\_\_\_\_\_

Print Name and Title of Authorized Representative  
\_\_\_\_\_

Date: \_\_\_\_\_

**Contractor Contact** responsible for communications with the entity regarding contractor's ability to fulfill obligations of this contract (i.e. plant shutdown, product availability, changes in plant mixes, etc).

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_



**MID-MISSOURI PUBLIC PURCHASING COOPERATIVE**

**“NO BID RESPONSE FORM”**

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A  
BID**

If you do not wish to respond to this bid request, but would like to remain on the Cooperative vendor list **for  
this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

**Bid: MM60 – Hot Bituminous Asphalt – Term and Supply**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for not bidding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 11

In the County Commission of said county, on the 23<sup>rd</sup> day of June 20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached *Letters of Authorization*. The letter is "authorization to obtain information only" from our telecommunication and utility vendors to allow them to analyze and evaluate our accounts.

Done this 23<sup>rd</sup> day of June, 2011.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Edward H. Robb  
Edward H. Robb  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Rm. 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

COPY

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: June 16, 2011  
RE: *Letter of Authorization* – TelePlus Solutions Corporation and AuditHead, LLC

Attached are *Letters of Authorization* needed for the awarded Contractors from bid 36-17AUG10 – Telephone Billing Audit and Other Metered Services. This award was approved on Commission Order 570-2010.

The letter is “authorization to obtain information only” from our telecommunication and utility vendors to allow them to analyze and evaluate our accounts.

ATTACHMENT: *Letter of Agency/Authorization*

cc: Contract File

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Rm. 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

June 21, 2011

TO: \_\_\_\_\_

RE: Authorization to Obtain Information Only

TO: Whom It May Concern

This is to advise that Boone County has engaged **Teleplus Solutions Corp**, as consultant and agent on our behalf concerning our **telecommunication services**.

This letter authorizes you to disclose account history and information to **Teleplus Solutions Corp** regarding our **telecommunication services**, including giving them any information they need to access our information online, such as reports, user ID and passwords. **Teleplus Solutions Corp** is not authorized to make changes to our account.

Your cooperation in assisting their staff would be greatly appreciated.

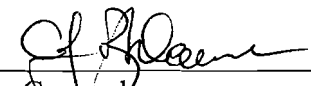
This written authorization, unless amended in writing, is effective from this date for a period of thirty-six (36) months (June 21, 2014) for all accounts paid for by our organization.

**BOONE COUNTY, MISSOURI**

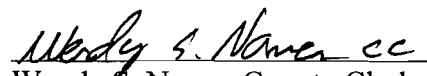
By: Boone County Commission

  
\_\_\_\_\_  
Edward H. Robb, Presiding Commissioner

APPROVED AS TO FORM:

  
\_\_\_\_\_  
County Counselor

ATTEST:

  
\_\_\_\_\_  
Wendy S. Noren, County Clerk

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Rm. 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

June 21, 2011

TO: \_\_\_\_\_

RE: Authorization to Obtain Information Only

TO: Whom It May Concern

This is to advise that Boone County has engaged **AuditHead, LLC**, as consultant and agent on our behalf concerning our **utility services**.

This letter authorizes you to disclose account history and information to **AuditHead, LLC** regarding our **utility services**, including giving them any information they need to access our information online, such as reports, user ID and passwords. **AuditHead, LLC** is not authorized to make changes to our account.

Your cooperation in assisting their staff would be greatly appreciated.

This written authorization, unless amended in writing, is effective from this date for a period of thirty-six (36) months (June 21, 2014) for all accounts paid for by our organization.

**BOONE COUNTY, MISSOURI**

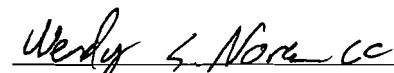
By: Boone County Commission

  
\_\_\_\_\_  
Edward H. Robb, Presiding Commissioner

APPROVED AS TO FORM:

  
\_\_\_\_\_  
County Counsel

ATTEST:

  
\_\_\_\_\_  
Wendy S. Noren, County Clerk