

8500 N Wade School Road
Pictures taken 8/25/09 by Kala Gunier



CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 8500 N Wade School Road (parcel #11-303-11-00-030.00 01).

Done this 8th day of September, 2009.

ATTEST:

Wendy S. Noren KS
Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

**BEFORE THE COUNTY COMMISSION OF
BOONE COUNTY, MISSOURI**

In Re: Nuisance Abatement)	September Session
8500 N Wade School Rd)	August Adjourned
Columbia, MO 65202)	Term 2009
)	Commission Order No. <u>414-2009</u>

FINDING OF PUBLIC NUISANCE AND ORDER FOR ABATEMENT

NOW on this 8th day of September 2009, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: weeds in excess of twelve inches high
4. The location of the public nuisance is as follows: 8500 N Wade School Road a/k/a parcel# 11-303-11-00-030.03 01, Section 11, Township 49, Range 13 as shown by deed book 0956 page 0326, Boone County
5. The specific violation of the Code is: weeds in excess of twelve inches high in violation of section 6.7 of the Code
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the ___ day of ___, 20___, to the property owner, occupant, and any other applicable interested persons.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner, occupant, and any other applicable interested persons were given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly,

in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

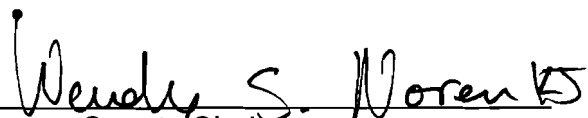
WITNESS the signature of the presiding commissioner on behalf Boone County Commission on the day and year first above written.

Boone County, Missouri
By Boone County Commission



Presiding Commissioner

ATTEST:



Boone County Clerk

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Prosecuting Attorney's application for the DOVE grant.

Done this 8th day of September, 2009.

ATTEST:

Wendy S. Noren KS
Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the

8th day of September 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Prosecuting Attorney's acceptance of the VOCA grant.

Done this 8th day of September, 2009.

ATTEST:

Wendy S. Noren vs
Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner



Office of the Boone County Prosecuting Attorney

DANIEL K. KNIGHT, Prosecutor

705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485

573-886-4100
FAX: 573-886-4148

DATE: September 1, 2009

TO: Commissioner Pearson
Commissioner Miller
Commissioner Elkin

FROM: Bonnie Adkins
Boone County Prosecuting Attorney's Office

RE: 2009/2010 Victims of Crime Act Grant Award Acceptance

The Boone County Prosecuting Attorney's office received a tentative award letter from the Missouri Department of Public Safety for our Victims of Crime Act Grant in the amount of \$42,089.71. We have been receiving funds for the Victim Response Team since 1993. The local match of \$10,522.43 is derived from the existing salary of the Victim Assistant position. The grant funds will be used for the salary of our Victim Specialist, and the award amount is the same as it was for 2009.

This item is on the agenda for Tuesday, September 8, 2009 at 9:30 am, and the deadline for acceptance is Friday, September 11, 2009. I welcome the opportunity to speak to you before the meeting if you have questions.

Thank you for your consideration of this request.

416 - 2001



Office of the Boone County Prosecuting Attorney

DANIEL K. KNIGHT, Prosecutor

705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485

573-886-4100
FAX: 573-886-4148

September 1, 2009

Marc Peoples
Program Manager – Crime Victim Services Unit
Department of Public Safety
P.O. Box 749
Jefferson City, Missouri 65102-0749

Re: 2009 Victims of Crime Act Grant (VOCA) - Revisions

Dear Marc:

Thank you for the Notice of Tentative Award for the above referenced grant. I am enclosing the following revised documents per your request:

- Debarment Form signed by Presiding Commissioner
- Application Summary Report
- Narrative Work Program including more detailed budget justification, identification of matching funds section, basis for number of victims served and victim services survey information.

A copy of our most recent Audit was mailed to the Department of Public Safety on August 25, 2009.

If you have any questions or need any further information, please feel free to contact me at any time.

I want to take this opportunity to thank you for your continued support of the Boone County Prosecutor's Office and our victim services programs.

Sincerely,

A handwritten signature in cursive script that reads "Bonnie J. Adkins".

Bonnie J. Adkins
Office Administrator



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Kenneth Pearson - Presiding Commissioner

Name and Title of Authorized Representative


Signature


Date

Boone County Prosecuting Attorney

Name of Organization

705 E. Walnut Street, Columbia, Missouri 65201

Address of Organization

VOCA APPLICATION SUMMARY REPORT

Agency Name Boone County Prosecuting Attorney

Program Title Victim Response Team

Authorized Official Name and Address
 Name: Kenneth Pearson
 Address: 801 E. Walnut Street
 City: Columbia
 State/Zip: MO 65201
 E-Mail: kpearson@boonecountymo.org
 Phone Number: (573) 886 - 4305
 Fax Number: (573) 886 - 3311

Project Director Name and Address
 Name: Bonnie J. Adkins
 Address: 705 E. Walnut Street
 City: Columbia
 State/Zip: MO 65201-4485
 E-Mail: badkins@boonecountymo.org
 Phone Number: (573) 886 - 4112
 Fax Number: (573) 886 - 4148

Contact Person Name and Address
 Name: Bonnie J. Adkins
 Address: 705 E. Walnut Street
 City: Columbia
 State/Zip: MO 65201-4485
 E-Mail: badkins@boonecountymo.org
 Phone Number: (573) 886 - 4112
 Fax Number: (573) 886 - 4148

Total Amount of VOCA Funds Requested \$ 42,089.71
 Prorate the VOCA Funds Requested (give dollar amount and percentage) by types of victims to be served: (Please give your best estimates.)
 \$ 14,731.40 35 % Domestic Violence \$ 1,683.58 4 % Child Abuse \$ 1,262.70 3 % Sexual Assault
 \$ 24,412.03 58 % Total Underserved and Other (Break out total of Underserved/Other and prorate Total below)

Prorated Amounts and % of Underserved (\$ and % must equal \$ and % Total Underserved and Other above):

Description of Underserved/Other	Prorated \$ Amount	% Of Total Underserved and Other
Burglary/Stealing/Forgery/Tampering	\$ 9,276.58	38 %
Assault (Non-domestic) Peace Disturbance	\$ 6,347.12	26 %
Property Damage/Trespass/Other Property Crimes	\$ 7,567.72	31 %
ACA/UUW (Weapons Offenses)	\$ 488.25	2 %
Underserved Victims	\$ 732.36	3 %

Indicate the anticipated number of victims to be served by this VOCA funded project: 3,100 Total Victims of Crime _____ Hotline Calls
 (Not including hotline calls)
 If a domestic violence shelter, indicate the anticipated number of women and children to be served in shelter or outreach services, the number of anticipated hotline calls and the anticipated number of bednights. _____ Women _____ Children _____ Hotline Calls
 _____ Bednights

Geographic Area(s) to be served by this VOCA project: Boone County, Missouri

The requested VOCA funds will be used to: Fund a New Project Expand/Enhance an Existing Project Continue a Previously Funded VOCA Project

Give a brief summary of the VOCA project. (Please type the description on this form.)
 The Victim Response Team is dedicated to addressing the needs of crime victims in Boone County. The Victim Specialist and Victim Assistant provide basic and comprehensive services to victims of crime. These services are designed to minimize harm to victims through the provision of information, advocacy, and support during the investigation, prosecution and disposition of criminal cases.

Narrative Work Program Victim Response Team

A. History of the Applicant Agency

The Boone County Prosecuting Attorney's Office is responsible for the prosecution of criminal violations that occur within this jurisdiction and for Family Support Enforcement. The office is comprised of 45 staff members, including the elected Prosecutor, 13 Assistant Prosecuting Attorneys (2 VAWA funded Domestic Violence Assistant Prosecutors and 1 VAWA Recovery Act funded Assistant Prosecutor), 5 investigators (1 VAWA Recovery Act funded, 1 part time JAG Recovery Act funded), 1 Victim Specialist (VOCA funded), 1 Victim Assistant, and support staff. Since 1993, we have provided services to crime victims and their families in Boone County with the support of VOCA funds. At that time, the Office of the Prosecuting Attorney was comprised of seven Prosecutors and two victim service staff. STOP Violence Against Women grant funds have been used to enhance services to victims of domestic violence since 1998. Our Victim Response Team is dedicated to addressing the needs of crime victims in Boone County. The Victim Specialist and Victim Assistant provide crisis intervention for victims of violent crimes including sexual assault, domestic violence, parents of victims of child abuse and family members of homicide victims. Also, the Victim Specialist and Victim Assistant offer information about victims' rights and crime victims' compensation, orientation to the criminal justice system, and support during the investigation, prosecution and disposition of criminal cases. When necessary, referrals are made to appropriate counselors and/or agencies to work with victims and their families for long term follow-up. The Victim Response Team also provides a secure victim waiting room, court accompaniment, and restitution management. Furthermore, we have an excellent volunteer program which utilizes students from the University of Missouri and other educational institutions. We use a wide range of volunteers including social work and occupational therapy students, criminal justice majors, and pre-law and law school students. Volunteers assist with a variety of direct victim service-related work. Social work student volunteers have been especially helpful to victims of domestic and sexual violence by assessing victim safety, educating victims and families about the dynamics of victimization, and partnering with advocates in the community to coordinate care. Our volunteer program enables us to provide comprehensive services to crime victims while assisting volunteers in developing specialized, professional skills for future employment.

This grant renewal enables the Office of the Prosecuting Attorney to continue to provide quality services to victims and their families in Boone County. With the ongoing support of VOCA funds, we can minimize trauma to victims by asking each survivor what they need to repair the harm. We can continue to educate victims about their rights, make services available to meet their needs, and help them plan for the future.

B. Statement of the Problem

Boone County is a growing, progressive county located in the center of the state at the crossroads of major east-west and north-south highways. Columbia is the County Seat and the City of Columbia covers 53.5 square miles. According to the 2006 census, the City of Columbia has a population of 94,428, and the County of Boone has a population of 146,048. There are 80,078 registered voters. Nearly thirty percent of Boone County's

population is between the ages of 25 and 44 and the average Columbia household income is \$56,368. The population of the City of Columbia has increased by 5062 over the past 5 years. The population of Boone County has increased by 28,988 since 1990. Demographics are of an urban, semi-urban and rural composition with a diverse ethnic population. According to the most recent statistics available, the following demonstrates the population by race and age in Boone County.

White Non-Hispanic	83.18%	19 & Under	28.3%
African America/Black	8.64%	20-24	12.5%
American Indian	0.37%	25-44	27.8%
Asian/Pacific Islander	.03%	45-64	22.1%
Hispanic (all)	2.34%	65 and over	9.3%

The following is a summary of felonies and misdemeanors filed in Boone County in the past five years (These figures do not take into account cases where, upon review, criminal charges were not filed.)

Felonies

2004	2005	2006	2007	2008
1553	1776	1664	1496	1450

Misdemeanors

2004	2005	2006	2007	2008
4430	4396	4454	4379	4126

With the prosperity and growth of this community in the last decade has come a more volatile crime rate in all areas, particularly the area of domestic violence. The Victim Specialist, Victim Assistant and volunteers work closely with victims of domestic and sexual violence. Domestic violence numbers are included in the above, but are broken out as follows:

Domestic violence offenses in the past five years:

2004	1135
2005	1205
2006	1319
2007	1164
2008	1244

The Boone County Prosecutor’s Office is faced with the dual challenge of attending to the needs of crime victims while expediting the appropriate disposition of criminal actions. Lack of knowledge of the justice system is one of the greatest challenges faced by crime victims and their families. Recognizing that the justice system is designed to protect the rights of the accused and not the accuser can be particularly troubling for victims. Furthermore, there are numerous individual challenges faced by crime victims. For those harmed by someone they know, victims often feel a sense of guilt or shame associated with the crime. Thus, they may be reluctant to participate in the prosecution of their offender. Victims are tied to their partners economically and may be hesitant to assist because of the

financial impact on the family. The issue of self-blame is also especially prevalent in cases of domestic violence, sexual assault, and child abuse. Unfortunately, fear of going forward, testifying, and holding the perpetrator accountable is also a challenge. Danger to the victim may escalate during a criminal prosecution. Finally, victims simply are not aware of the resources available to them. The Victim Specialist and the Victim Assistant provide information, education, and emotional support to aid each victim in making an informed decision about participation in the criminal justice system. The Victim Specialist and the Victim Assistant work with victims throughout the investigation, prosecution, and even after the disposition of the criminal case.

The continuation of this VOCA funding will ensure that crime victims receive the information and support that they deserve from this office. Adequate staff is vital to quality victim service provision. We strive to anticipate the needs of victims in order to minimize the frustration and harm they may experience during the investigation, prosecution, and disposition of a criminal case.

C. Goal & Objectives

Goal: To make advocacy services available to all victims and their families participating in the criminal justice system in Boone County

1. Maintain the number of victims receiving basic victim services from the Victim Response Team at 3100 during the grant period.
2. Maintain the number of victims receiving comprehensive victim services from the Victim Response Team at 750 during the grant period.

Definitions for basic and comprehensive victim services are outlined in the Methodology portion of this grant application.

D. Evaluation Procedure

Daily statistics are compiled as to victim and defendant demographics, type of crime and disposition of cases. These figures include underserved victims (ie. adult survivors of incest, burglary victims, survivors of homicide, and seriously or fatally injured victims of drunk drivers). The Victim Response Team utilizes a Victim Services Survey which measures overall satisfaction with the support and information provided by the designated Victim Response Team member and the Assistant Prosecuting Attorney assigned to the criminal case. Accessibility to program services is also measured. It is a continuing struggle to get victims to return our Victim Services survey. In an effort to get more victims to complete a survey, we added a Victim Services section to the Boone County Prosecuting Attorney's website in 2008. The survey is now available for victims to fill out and submit on-line. We had 721 hits on our Victim Services website, and 57 people viewed the survey, however only 1 person actually completed the survey on-line. We recently changed our initial contact letter for victims and added the website with a direct link to the Victim Services webpage, in an effort to get a better response. We also mail a victim survey to every victim along with the initial contact letter and remind them to fill out the survey and mail it in or go to the website to fill it out on line. In the past we had included the Victim Services survey at the close of the case. We are hoping that by including the survey with the initial contact

letter that victims will be thinking about their service level during the entire court process and will be motivated to either fill it out and mail it back in or go to the website and fill it out on line. A sample survey is included in the appendix of this grant application. Finally, the Chief Investigator conducts an annual evaluation of the Victim Response Team staff. This evaluation takes into consideration feedback from coworkers and community partners (i.e. law enforcement, social services, etc.) as well as knowledge and skills demonstrated by program staff.

E. Methodology

1. Type of Program

The Victim Response Team is dedicated to serving the varied needs of crime victims in Boone County. Service delivery is divided into two categories: Basic and Comprehensive. All victims of crime receive or have access to basic victim services. Comprehensive victim services are provided in cases where the level of trauma or severity of injury dictates a more sensitive, proactive, and hands-on approach to victim assistance. These services are also provided to those individuals who may have to testify at court proceedings, depositions, or at trial. Below is an outline and narrative description defining the two categories of service provision.

BASIC VICTIM SERVICES

- Notification of case filing
- Notification of Crime Victims' Compensation and assistance filing claim
- Assistance with restitution management
- Orientation to the judicial process
- Notification of case status
- Notification of case disposition

Each new case file is reviewed by a designated member of the Victim Response Team. Initial notification is made via written correspondence. Victims receive a packet with basic information (ie. criminal charge, case number, Assistant Prosecuting Attorney, and Advocate) corresponding to the criminal case. Victims are also provided with written notification of their rights and the county and statewide resources available to them.. Upon receipt of an initial contact letter, the Advocate provides a follow-up phone call to offer emotional support, clarify expectations and orient the victim to the criminal process. During the course of a prosecution, victims are given additional information about case status when requested. At the conclusion of a case, all victims receive written notification regarding the disposition.

Examples of cases only requiring basic victim services are misdemeanor property damage, stealing or assault, peace disturbance, trespassing, forgery, and some traffic violations involving motor vehicle accidents. Typically, these cases are assigned to the Victim Assistant.

COMPREHENSIVE VICTIM SERVICES

- Provision of emotional support, individualized goal/action planning
- Collaboration with community resources and support
- Assistance accessing statewide, ancillary victim services
- Preparation for court appearance
- Support during court process or trial
- Follow-up advocacy services post-conviction

Most felony cases involve the provision of basic and comprehensive victim services. Initial victim contact is made via telephone. The designated Advocate will facilitate a meeting with the victim and Assistant Prosecuting Attorney assigned to the case. The purpose of the initial meeting is to gain insight into the victim's needs and expectations about the justice system and to help the victim make an informed decision about participating or not participating in a criminal prosecution. In some cases, victims may require crisis counseling and safety planning. The Advocate provides information about community resources to increase their level of support and actively assists the victim in accessing these resources. The Advocate may also organize an action plan or goals to aid in the victim's healing and recovery. During the course of a prosecution, the Advocate may meet several times with the victim to assess their needs, provide ongoing support and information, and prepare the victim for court appearances or trial. During a trial, the Advocate is available to counsel and support the victim and their family. Even after the disposition of the criminal case, victims will continue to receive services from the Victim Response Team when requested. Post-conviction assistance involves providing victims with referrals to resources available through the Department of Corrections, Probation & Parole, and the Office of the Attorney General. In addition, the Victim Specialist or Victim Assistant can help the victim prepare impact information for the Parole Board or designated Probation Officer or accompany them to parole hearings.

Examples of cases requiring comprehensive victim services are domestic and sexual assault, child abuse, vehicular assault and manslaughter, burglary, robbery, homicide and other felony offenses. Typically these cases are assigned to the Victim Specialist. Due to the high volume and sensitive nature of domestic violence charges, the Victim Specialist and Victim Assistant share this caseload.

The Victim Response Team offers victim services in compliance with MCADSV Services Standards and Guidelines for Domestic Violence Programs. Regarding organizational administration, the Boone County Personnel Policy Manual contains policies that comply with employment law and prohibit discrimination. Confidential personnel files for paid staff and volunteers include criminal background checks, written job descriptions, completed job applications, resumes, references and a signed confidentiality statement/volunteer agreement. Furthermore, the Administrative Manual for the Prosecuting Attorney's Office contains information about the daily operations of the office, safety/security procedures, and the provision of services by the Victim Response Team. In addition, confidentiality guidelines outlined by MCADSV are adhered to by staff and volunteers working with the Victim Response Team. All volunteers sign a confidentiality agreement.

Documentation of service provision is maintained in a secure area only accessible to paid staff or authorized volunteers. The Office of the Prosecuting Attorney maintains a data

collection and record-keeping system that allows for the efficacy and progress toward program goals and objectives.

Regarding guidelines for training, all members of the Victim Response Team are expected to be familiar with MCADSV training curricula that address the historical context of domestic and sexual violence, the dynamics of abusive relationships, safety planning, advocacy and empowerment, and coordinated community response. Also, volunteers are encouraged to maintain a membership in MCADSV and attend statewide training programs. Training is required for all personnel of the Victim Response Team that provide direct services (i.e. crisis intervention, case management and court advocacy) to victims of domestic violence and their children.

Service standards and guidelines for direct service provision are consistent with MCADSV recommendations. Crisis intervention services are only offered by trained staff or volunteers and involve interactions designed to stabilize the victim's emotions, clarify issues and expectations and provide ongoing support and assistance. Minimizing further harm while helping the victim plan for her future is a critical aspect of case management and court advocacy service provision. Members of the Victim Response Team must be familiar with community resources and maintain relationships with ancillary service providers in order to provide effective case management services. Coordinating services in a collaborative manner is a cornerstone of the Victim Response Team's service provision.

Finally, the Office of the Prosecuting Attorney meets and exceeds MCADSV service standards and guidelines for court advocacy. Civil and criminal justice information and support is provided to all identified crime victims. Volunteers providing court advocacy services must demonstrate proficiency in articulating justice system terminology and Missouri law as it pertains to domestic and sexual violence. Court advocacy services include the provision of written and verbal information about victims' rights as well as state and local resources that advocate on behalf of victims of crime. Victim services surveys are conducted to ensure quality of services.

2. Proposed Service Area

The Office of the Prosecuting Attorney handles crimes committed in Boone County. Victims served include residents of this county as well as non-residents. Victims of crime in neighboring counties where services do not exist will be given information about Crime Victims' Compensation, statewide victims' services resources, and counseling referrals when requested.

3. Coordination of Services

Coordination and communication with other service providers is active and ongoing. The communication between first responders and members of the Victim Response Team is critical in ensuring victims' safety and anticipating victims' concerns and expectations. Because a prosecution can take months, coordination with community-based advocates and counseling providers is essential for meeting the changing needs of victims and their families. Also, members of the Victim Response Team play a vital role in the continued coordination of victim services in Boone County. Members of the Victim Response Team participate in volunteer training for the Shelter as well as training for the Sexual Assault

Nurse Examiner (SANE) programs at local hospitals. Participants of these trainings include representatives from the three local hospitals, law enforcement agencies, psychiatric facilities, the Shelter, the University of Missouri, and other counseling and social service organizations. Local law enforcement officers, healthcare professionals, and advocates continue to use the Prosecuting Attorney's Sexual Assault Survivor Handbook which outlines options and available services. This resource was developed and printed by funds received from the STOP Violence Against Women grant program and is currently being distributed throughout Boone County. The Domestic Violence Survivor Handbook and the Boone County Crime Victim Survivor Handbook are also utilized on a regular basis with crime victims and their families.

The Victim Specialist and Victim Assistant attend regularly scheduled DOVE (Domestic Violence Enforcement) Unit meetings with members from the Columbia Police Department, the Boone County Sheriff's Department, Probation & Parole, Family Counseling Center, and the Shelter to review service provision protocols for battered women and to coordinate services for victims in active criminal investigations and prosecutions. In addition, the Victim Specialist attends monthly case review meetings at Rainbow House Regional Child Advocacy Center with a team of community-based advocates, law enforcement investigators, juvenile officers, and the Children's Division.

4. Identification of Matching Funds

Matching Funds are derived from the salary of our current Victim Assistant, Joyce Thomasson, and are taken from Boone County's General Fund. The Victim Assistant's full salary is \$30,492.80 and 35% of the salary in the amount of \$10,522.43 comprises the 20% matching requirement.

5. Budget Justification

Justification of Salaries: The Boone County Prosecuting Attorney's Office is requesting a continuation of VOCA funding for the salary of our Victim Specialist, Mark Koch, in the amount of \$42,089.71. This is an existing position that we have been receiving funds for since 1993. The full salary of our Victim Specialist is \$44,636.80 and we are requesting 94% of that salary through this grant application. The remainder of his salary and benefits are provided by Boone County's General Fund.

The Victim Specialist provides services to crime victims and their families by offering basic and comprehensive services to victims that aid in the healing and restoration of those affected by crime in Boone County. Currently, the Victim Response Team receives 40 to 50 calls from victims requesting information and support on a daily basis. In addition, the Victim Response Team and its volunteers respond to 3 to 5 walk-ins daily. It is critical for victim services staff to have sufficient time to review new reports, assess victim safety, and assist victims in active criminal cases.

6. Supplanting

The Boone County Prosecuting Attorney's Office is not requesting funds for existing costs. The sole function of this application is to continue funding for our Victim Specialist's salary.

7. Victim Compensation Assistance

Victim's Compensation information is offered to every victim of crime. Once a charge is filed, victims receive a letter outlining their rights and the services available to them. Included with this letter is information about the Crime Victims' Compensation Program. The Victim Response Team plays an active role in aiding crime victims with their applications. Victim Response Team staff members assist the victim/claimant by securing documentation of expenses related to the crime, notarizing the application, and communicating with the Victims' Compensation Fund caseworker regarding the status of the claimant's application. Once a claim has been awarded, the Crime Victims' Compensation Fund is listed in the Prosecuting Attorney's case file as a secondary victim. Defendant's who receive probation are held accountable for the amount paid on the claim.

For the 2008 fiscal year, the Crime Victims' Compensation Fund awarded \$201,715.82 to victims of crime in Boone County. During that time, the Victim Response Team assisted 53 applicants with 52 of those granted awards through the fund. In 2008, Boone County collected \$35,782.15 in restitution for the Crime Victims' Compensation Fund.

8. Volunteers

The Office of the Prosecuting Attorney's Victim Response Team continues to utilize volunteers in the provision of direct services to victims. These volunteers possess a wide range of educational backgrounds, such as criminal justice, social work, occupational therapy, political science, sociology, pre-law and law. The volunteer program is critical given the large number of crime victims and their families served by the Victim Response Team.

The University of Missouri – School of Social Work regularly refers bachelor and masters level students for volunteer placement. Each semester, the Victim Specialist and Victim Assistant share supervision of a student completing either a 400 or 800 hour fieldwork rotation with the Prosecuting Attorney's Office Victim Response Team. Candidates are treated as job applicants and make a formal application, complete an interview, provide references and consent to a criminal background check. In addition, volunteers must sign a confidentiality agreement. Selected applicants are given a Volunteer Handbook for review. The Volunteer Training Manual includes basic orientation information about the Office of the Prosecuting Attorney and its staff, policies and procedures used in direct victim service provision, and samples of documentation related to criminal case files. Students spend the first several weeks shadowing a member of the Victim Response Team. Social work students complete a learning plan with their supervisor that includes goals related to the provision of direct victim services. Social work volunteers are also encouraged to complete the Shelter's volunteer training program and receive approximately 12 hours of domestic and sexual violence training. During the final weeks of placement, students demonstrate proficiency in basic social work skills and most areas

of direct victim service provision. Two bachelor of social work candidates are scheduled to begin their placements in the Fall 2009.

Each year a maximum of ten students are enrolled in the University of Missouri - School of Law Criminal Clinic. University of Missouri Law students perform an average of 1800 hours of service on behalf of the Boone County Prosecuting Attorney's Office. Law Clinic participants review arrest reports, make personal contact with victims and witnesses, assess their needs, and help them prepare for criminal proceedings. They are mentored by law school faculty and a designated Assistant Prosecutor. This experience enhances the students' legal education and allows them to receive valuable hands on training in the criminal justice process.

9. Number of Victims to Be Served

The Boone County Prosecuting Attorney's Victim Response Team anticipates serving 3100 victims of crime utilizing VOCA funds. This number is based on the average number of victims served during the first 7 months of this grant cycle as well as taking into account the number of victims served each year during the past five years.

F. Cost Assumption

In the event that VOCA funding is no longer available, the Office of the Prosecuting Attorney will make application to the Boone County Commission for continuation of this victim services program. Boone County has a commitment to serving crime victims and fully funds the Victim Assistant's salary as well as supplies, operations, and training which support the Victim Response Team's work.

G. Report of Success

Goal: To make advocacy services available to all victims and their families participating in the criminal justice system in Boone County

1. Maintain the number of victims receiving basic victim services from the Victim Response Team at 3100 during the grant period.
2. Maintain the number of victims receiving comprehensive victim services from the Victim Response Team at 750 during the grant period.

OBJECTIVE 1 MET: During this grant cycle, 3171 victims received basic victim services from the Victim Response Team.

OBJECTIVE 2 MET: During this grant cycle, 765 victims received comprehensive victim services from the Victim Response Team.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the

8th day of September 20 09

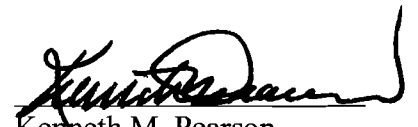
the following, among other proceedings, were had, viz:

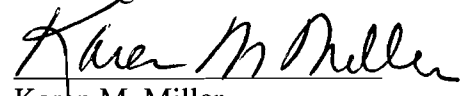
Now on this day the County Commission of the County of Boone does hereby approve the renewal of the STOP Grant for the MEND Batteries Intervention Program, with a match of 25% from participant fees.

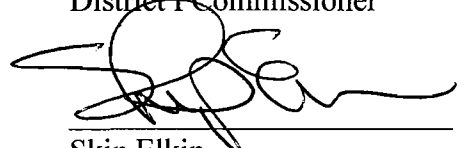
Done this 8th day of September, 2009.

ATTEST:

Wendy S. Noren vs
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09

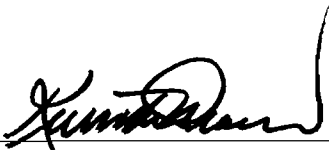
the following, among other proceedings, were had, viz:

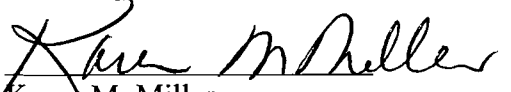
Now on this day the County Commission of the County of Boone does hereby approve the renewal of the STOP Recovery Grant and expenses for a Domestic Assault Court Coordinator with no match required.

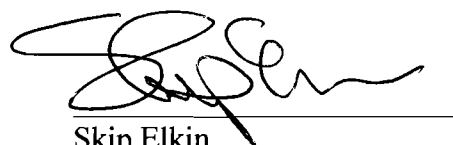
Done this 8th day of September, 2009.

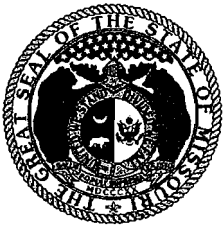
ATTEST:

Wendy S. Noren KS
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner



Office of the Boone County Prosecuting Attorney

DANIEL K. KNIGHT, Prosecutor

418-2009

705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485

573-886-4100
FAX: 573-886-4148

DATE: September 1, 2009

TO: Commissioner Pearson
Commissioner Miller
Commissioner Elkin

FROM: Bonnie Adkins
Boone County Prosecuting Attorney's Office

RE: STOP Violence Against Women Grant Application

I respectfully request your approval to apply for continued funding for our Domestic Violence Enforcement Unit (DOVE Unit) through the STOP Violence Against Women grant program and the Department of Public Safety. The DOVE Unit is a continuing collaboration of agencies in Boone County dedicated to combating Domestic Violence and serving women who are victims of domestic violence.

We have been receiving grant funds for our DOVE Unit since 1998 and continue to serve over 1000 victims of domestic violence each year. The federal share request is \$58,855.22 and the local match is \$18,618.41. The grant funds will be used for the salary of two assistant prosecuting attorneys. Our request is the same as our award in 2009.

This item is on the agenda for Tuesday, September 8, 2009 at 9:30 am, and the deadline for application is Friday, September 11, 2009. I welcome the opportunity to speak to you before the meeting if you have questions.

Thank you for your consideration of this request.

STOP APPLICATION SUMMARY REPORT

Agency Name: **Boone County Prosecuting Attorney**

Program Title: **Domestic Violence Enforcement Unit (DOVE Unit)**

Authorized Official Name and Address	Project Director Name and Address	Contact Person Name and Address
Name: Kenneth Pearson	Name: Bonnie Adkins	Name: Bonnie Adkins
Address: Boone County Commission 801 E Walnut Street	Address: Boone County Prosecutor 705 E Walnut Street	Address: Boone County Prosecutor 705 E Walnut Street
City: Columbia	City: Columbia	City: Columbia
State/Zip: MO/65201	State/Zip: MO/65201	State/Zip: MO/65201
E-Mail: kpearson@boonecountymo.org	E-Mail: badkins@boonecountymo.org	E-Mail: badkins@boonecountymo.org
Phone Number: (573) 886 - 4305	Phone Number: (573) 886 - 4112	Phone Number: (573) 886 - 4112
Fax Number: (573) 886 - 3311	Fax Number: (573) 886 - 4148	Fax Number: (573) 886 - 4148

STOP Program Funds Requested: \$ **58,855.22**

Source(s) of Local Match:

Local Match Share Required: \$ **19,618.41**

Boone County Government General Fund

Geographic Area to be Served by this Project: **Boone County, Missouri**

The requested STOP Program funds will be used for: (Prorate percentage of time if project covers more than one category.)

Courts Law Enforcement Prosecution Victim Services Project Other/Combination (specify) _____

% Courts % Law Enforcement % Prosecution % Victim Services % Other (specify) _____

The requested STOP Program funds will be used to:

Fund a New STOP Project

Expand/Enhance an Existing STOP Project

Continue an Existing STOP Project

The Focus of this project is on: (Check all that apply.)

Domestic Violence Sexual Assault Stalking Training Other (Please explain) _____

Indicate the anticipated number of victims to be served by this STOP funded project: 1,200 Total Victims of Crime Hotline Calls

If a domestic violence shelter, indicate the anticipated number of women and children to be served, by this STOP funded project, in shelter and outreach services, the number of anticipated hotline calls and the anticipated number of bednights.

Women Children Hotline Calls Bednights

If a training/technical assistance project, show the anticipated number of people and/or communities to be trained:

People Communities

Give a brief summary of the services to be offered by this STOP Program project:

The Boone County Prosecutor's Office is dedicated to addressing the needs of domestic violence victims in our county and we have been a part of the Domestic Violence Enforcement Unit (DOVE Unit), a continuing collaboration of agencies, since 1998. The mission of the DOVE Unit is to decrease the level of domestic violence by investigation domestic violence cases, promoting deterrence, assisting victims and interrupting the cycle of violence. The domestic violence prosecutors interview victims, allow them to express their wishes about the case outcome and attempt to prosecute even the cases where the victim is uncooperative. The DOVE Unit continues to be a vital program dedicated to serving victims of domestic violence in Boone County.



APPLICATION FOR FUNDING

Missouri Department of Public Safety
Office of the Director
P.O. Box 749
Jefferson City, MO 65102

1-573-751-4905
website: www.dps.mo.gov



SECTION 1 - INSTRUCTIONS

This application must be typewritten. Please refer to the enclosed instructions to complete this form.

SECTION 2 - Crime Victim Services Unit (CVSU) Grant Programs

- VOCA - Victims of Crime Act
SSVF - State Services to Victims Fund
STOP - Stop Violence Against Women Grant Program
SASP - Sexual Assault Services Program
Recovery VOCA - Victims of Crime Act
Recovery Stop Violence Against Women Grant Program
DUNS Number 073755977
CCR CAGE/NCAGE # 4SWR3
CCR Expire Date April 2010

SECTION 3 - APPLICANT AGENCY

AGENCY: Boone County Prosecuting Attorney
ADDRESS: 705 East Walnut Street
CITY: Columbia
STATE: MO
ZIP: 65201
Faith-Based (Religiously Affiliated) Organization? Yes [] No [x]

SECTION 8 - PROJECT TITLE

Domestic Violence Enforcement Unit (DOVE Unit)

SECTION 4 - APPLICANT AUTHORIZED OFFICIAL

NAME: Kenneth Pearson
TITLE: Presiding Commissioner
AGENCY: Boone County Commission
ADDRESS: 801 E Walnut Street
CITY: Columbia
STATE: MO
ZIP: 65201

SECTION 9 - TYPE OF APPLICATION

- New [] Revised [] Renewal [] Continuation [x]

SECTION 10 - CURRENT CONTRACT NUMBER(S)

2008-VAWA-0003

SECTION 11 - APPLICANT AGENCY'S FEDERAL TAX I.D. #

43-6000349

SECTION 12 - PROGRAM CATEGORY

SECTION 13 - CONTRACT PERIOD

BEGINNING DATE 1 1 2010 ENDING DATE 12 31 2010

SECTION 5 - APPLICANT PROJECT DIRECTOR

NAME: Bonnie Adkins
TITLE: Office Administrator
AGENCY: Boone County Prosecuting Attorney
ADDRESS: 705 E Walnut Street
CITY: Columbia
STATE: MO
ZIP: 65201
E-Mail Address: badkins@boonecountymmo.org

SECTION 14 - TYPE OF PROJECT

- Statewide [] Regional [] Local [x]

SECTION 15 - PROGRAM INCOME

Will Program Income be generated? [] Yes [x] No

SECTION 6 - APPLICANT FISCAL OFFICER

NAME: Kay Murray
TITLE: Boone County Treasurer
AGENCY: Boone County Treasurer's Office
ADDRESS: 801 E Walnut Street
CITY: Columbia
STATE: MO
ZIP: 65201

SECTION 16 - BUDGET

Table with 2 columns: BUDGET CATEGORY and TOTAL COST. Rows include PERSONNEL (78,473.63), VOLUNTEER MATCH (0.00), TRAVEL (0.00), EQUIPMENT (0.00), SUPPLIES/OPERATIONS (0.00), CONTRACTUAL (0.00), RENOVATION/CONSTRUCTION (0.00), TOTAL PROJECT COSTS (78,473.63), FEDERAL/STATE SHARE (75% 58,855.22), LOCAL MATCH SHARE (25% 19,618.41).

SECTION 7 - NON-PROFIT BOARD CHAIRPERSON (IF APPLICABLE)

NAME: n/a
TITLE:
AGENCY:
ADDRESS:
CITY:
STATE:
ZIP:

SECTION 17 - AUTHORIZED OFFICIAL'S SIGNATURE

AGENCY:
ADDRESS:
CITY:
STATE:
ZIP:

Signature: [Handwritten Signature] Date: 9/8/09

PERSONNEL	PROJECT TITLE: Domestic Violence Enforcement Unit (DOVE)
	APPLICANT AGENCY: Boone County Prosecuting Attorney

INSTRUCTIONS

1. Include all personnel to be employed on the proposed project.
2. Under **Title or Position**, list each proposed position.
3. Under **Name of the Individual**, list the name of the person who will fill each proposed position (if known).
4. Show **Gross Monthly Salary** for each individual and show the **Percent Of Time** to be devoted to this grant-funded project.
5. The **Total Costs** should be calculated as follows:
(Salary/Month) x (% of Time on Grant) x (Months to be employed).
6. Under the **Fringe Benefits** section, identify the particular benefits such as social security, workers' compensation, medical insurance, etc. If dental and vision insurance are not included in the health insurance premium they should be listed separately. All fringe benefits provided must be itemized.
7. Under the column entitled **Basis for Cost Estimate**, enter the formula for computing the cost for each fringe benefit.
8. Enter the total in the **Total Cost** column.
9. A **Retained Position** is a position that would have been lost if not for these funds.

TITLE OR POSITION	NAME OF INDIVIDUAL	NEW OR RETAINED POSITION	SALARY PER MONTH	FT OR PT	% OF TIME ON GRANT	MONT HS TO BE EMPLOYED	TOTAL COST
Assistant Prosecutor	Andrea Hayes	Retained	4669.60	FT	70.02	12	39,236.82
Assistant Prosecutor	Cassandra Rogers	Retained	4418.26	FT	74.00	12	39,236.81
SUBTOTAL							\$ 78,473.63

FRINGE BENEFITS	BASIS FOR COST ESTIMATE	
F.I.C.A. & Medicare (.0765)		
PENSION/RETIREMENT		
LIFE INSURANCE		
MEDICAL INSURANCE		
UNEMPLOYMENT COMPENSATION		
WORKERS' COMPENSATION LIAB.		
OTHER (PLEASE IDENTIFY)		
SUBTOTAL		\$

State/Federal Share	\$ 58,855.22	TOTAL PERSONNEL COST	\$ 78,473.63
Local Match Share	\$ 19,618.41		

PERSONNEL INFORMATION

Grant Project Staff Only

Staff Member	Brief List of Experience and Current Job Responsibilities
1. <u>Andrea Hayes</u> (Name) <u>Assistant Prosecutor</u> (Title)	Juris Doctorate-May 2004 Washburn University School of Law. Assistant Prosecutor for Audrain County October 2005-August 1, 2007. DV Prosecutor for Boone County August 2, 2007-Present. Current responsibilities include reviewing DV cases, preparing DV cases for trial by identifying witnesses, internal investigation, interviewing victims and establishing trial strategy designed to secure a guilty verdict.
2. <u>Cassandra Rogers</u> (Name) <u>Assistant Prosecutor</u> (Title)	Juris Doctorate May 2005 University of Missouri-Columbia School of Law. Assistant Prosecutor for Cooper County July 2006-May 2008. DV Prosecutor for Boone County May 2008-Present. Current Responsibilities include reviewing DV cases, preparing DV cases for trial by identifying witnesses, internal investigation, interviewing victims and establishing trial strategy designed to secure a guilty verdict.
3. _____ (Name) _____ (Title)	
4. _____ (Name) _____ (Title)	
5. _____ (Name) _____ (Title)	
6. _____ (Name) _____ (Title)	

NARRATIVE WORK PROGRAM
2010 Domestic Violence Enforcement Unit

A. History of the Program Project Agency

The Boone County Prosecuting Attorney's Office is responsible for the prosecution of criminal violations that occur within this jurisdiction and for Family Support Enforcement. The office is comprised of 45 staff members, including the elected Prosecutor, 13 Assistant Prosecuting Attorneys (2 VAWA funded Assistant Prosecuting Attorneys, 1 VAWA Recovery Act funded Assistant Prosecuting Attorney, 5 Investigators (1 VAWA Recovery Act funded and 1 part time JAG Recovery Act funded), 1 Victim Specialist, 1 Victim Assistant, and support staff. We have provided services to crime victims and their families in Boone County with the support of VOCA funds since 1993. STOP Violence Against Women grant funds have been used to enhance services to victims of domestic violence since 1998 and in 2009 we also received STOP Violence Against Women Recovery Act funds for an additional Assistant Prosecutor and Investigator dedicated to domestic violence. Our Victim Services staff provides crisis intervention for victims of violent crimes including sexual assault, domestic violence, parents of victims of child abuse and family members of homicide victims. They also offer information about victims' rights and crime victims' compensation, orientation to the criminal justice system, and support during the investigation, prosecution and disposition of criminal cases. When necessary, referrals are made to appropriate counselors and/or agencies to work with victims and their families for long term follow-up. We also have an excellent volunteer program which utilizes students from the University of Missouri and other educational institutions. Volunteers assist with a variety of direct victim service-related work. Social work student volunteers have been especially helpful to victims of domestic and sexual violence by assessing victim safety, educating victims and families about the dynamics of victimization, and partnering with advocates in the community to coordinate care.

In 1998, the Columbia Police and Boone County Sheriff's Departments together with the Boone County Prosecuting Attorney's Office and local battered women's shelter formed a cooperative partnership, known as the DOVE (Domestic Violence Enforcement) Unit. With the idea of promoting a coordinated, multidisciplinary approach to improving the community's response to violence against women, service providers secured STOP Violence Against Women grant funds to hire and retain specialized law enforcement, prosecution and victim services personnel. Over time, representatives from Probation and Parole and the local Batterers' Intervention Program joined the DOVE Unit. With regularly scheduled case reviews and annual law enforcement training, DOVE Unit members continue to build a timely, proactive, and collaborative response to violence against women in Boone County. Future plans involve increased participation in the recently formed domestic

violence court docket, a specialized court setting designed to expedite the disposition of domestic cases.

B. Statement of the Problem

Boone County is a growing, progressive county located in the center of the state at the crossroads of major east-west and north-south highways. Columbia is the County Seat and the City of Columbia covers 53.5 square miles. According to the 2006 census, the City of Columbia has a population of 94,428, and the County of Boone has a population of 146,048. There are 80,078 registered voters. Nearly thirty percent of Boone County’s population is between the ages of 25 and 44 and the average Columbia household income is \$56,368. The population of the City of Columbia has increased by 5062 over the past 5 years. The population of Boone County has increased by 28,988 since 1990. Demographics are of an urban, semi-urban and rural composition with a diverse ethnic population. According to the most recent statistics available, the following demonstrates the population by race and age in Boone County.

White Non-Hispanic	83.18%	19 & under	28.3%
African America/Black	8.64%	20-24	12.5%
American Indian	0.37%	25-44	27.8%
Asian/Pacific Islander	.03%	45-64	22.1%
Hispanic (all)	2.34%	65 & over	9.3%

The following is a summary of felonies and misdemeanors filed in Boone County in the past five years (These figures do not take into account cases where, upon review, criminal charges were not filed.)

Felonies

2004 2005 2006 2007 2008
 1553 1776 1664 1496 1450

Misdemeanors

2004 2005 2006 2007 2008
 4430 4396 4454 4379 4126

Domestic violence offenses are included in the above, but are broken out as follows:

2004 1135
 2005 1205
 2006 1319
 2007 1164
 2008 1244

Certainly, these figures indicate the ongoing need for a coordinated response to violence against women in Boone County. We currently serve over 3000 victims of crime and over 40% of the cases involve domestic violence victims. Research supports the fact that women are at an increased risk of violence committed by an intimate or known partner and that this violence often escalates over time. The coercive power of the justice system can be especially effective at preventing further abuse when it utilizes a coordinated and specialized response. Since the implementation of Boone County's domestic violence docket in September 2008, there has been an increased need for specialized service providers. Prosecutors handling violence against women cases have the challenging task of balancing the safety of victims and community while holding offenders accountable. With the recent award of funding through the 2009 Recovery Act we now have an additional Assistant Prosecuting Attorney, and an Investigator assigned to domestic violence cases. Having an Investigator specifically assigned to domestic violence not only enhances the assistant prosecutor's ability to process these cases in a timely manner, but also increases our level of service to domestic violence victims in Boone County. In many instances, participation in the criminal process may endanger a woman's physical or emotional well-being and this fear is one of the main barriers to victims' cooperation in prosecution. A recent study¹ indicates that this fear can be reduced through participation in specialized court programs that address the unique needs of these victims. These programs include expediting the disposition of cases, increasing victim contact, and creating victim-friendly proceedings that remove, as much as possible, victim involvement to proceed with prosecution.

C. Goals & Objectives

Goal 1: To offer timely, effective, and appropriate prosecution services of domestic violence crimes in Boone County.

Objective 1: The DOVE Assistant Prosecuting Attorneys will make a filing decision within 10 working days of referral 100% of the time.

Objective 2: The DOVE Assistant Prosecuting Attorneys will notify victims of the charging decision and meet with the victim upon request 100% of the time.

Objective 3: The DOVE Assistant Prosecuting Attorneys will file charges in 100% of domestic violence cases where the elements of offence are established.

¹ Harrel, A., J. Castro, L. Newmark, and C. Visher. "Final Report on the Evaluation of the Judicial Oversight Demonstration: Executive Summary." Final report for National Institute of Justice, grant number 99-WT-VX-K005. Washington, DC: U.S. Department of Justice, National Institute of Justice, and The Urban Institute, June 2007, NCJ 219386, available on line at <http://www.urban.org/publications/411498.html>.

Objective 4: The DOVE Assistant Prosecuting Attorneys will prosecute 100% of cases utilizing an evidence based approach.

D. Evaluation Procedure

Daily statistics are compiled as to victim and defendant demographics, type of crime, and disposition of cases. Project objectives will be evaluated by tracking the statistics gathered from the DOVE Unit. These figures will include the number of cases reviewed by the Assistant Prosecutors, the number of cases receiving follow up by the Investigator, the number of cases filed, the number of cases not filed, and the disposition of all domestic violence cases. Project data will be compared to previous grant cycles as well. Project staff will also receive annual performance evaluations which measure competencies and specialized skills related to project goals. A Victim Services Survey is mailed to all victims of domestic violence and is available on our website as well. Statistics are gathered from the surveys to help evaluate the assistant prosecutor, investigator and victim advocate assigned to each case.

E. Methodology

1. Type of Program:

2010 STOP funds requested will be used to continue the funding for two assistant prosecuting attorneys dedicated to the prosecution of domestic violence cases and other criminal offenses involving violence against women.

Local law enforcement agencies forward criminal cases, where probable cause is established, to the Office of the Prosecuting Attorney for review. Cases are assigned to one of the Assistant Prosecuting Attorneys who have a designated criminal case load. Cases involving crimes against women are assigned to one of the three assistant prosecuting attorneys in the DOVE Unit and the DOVE Unit Investigator. These cases include: misdemeanor and felony domestic violence, harassment, stalking, and sexual assault or misconduct. After input from the Investigator, the Assistant Prosecutors have 10 working days to make a filing or charging decision. During this period, the Investigator documents and obtains follow-up information. This includes: interviewing victims/witnesses, gathering relevant historical data, photographing injuries, and other evidence collection. In addition, the Investigator prepares witnesses and exhibits for court proceedings.

Once a filing decision has been made, the Assistant Prosecutors, with assistance from victim service staff, and/or the DOVE Investigator, contact the crime victim to

Prosecuting Attorney Summary

Department Numbers 1261, 1262, 1263, 1264, 2600, 2610, 2620, 2630, 2640, 2903

Description

The Boone County Prosecuting Attorney provides services that are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from special fees authorized by statute, forfeiture proceeds, and designated sales taxes. These additional revenues are accounted for in various special revenue funds. The General Fund appropriations are included in the budgets for department number 1261-1264. The other appropriations are included in the special revenue budgets for department number 2600, 2610, 2620, 2630, 2640, and 2903. Detailed information is presented for each of these budgets on the following pages.

The County Commission establishes and approves the appropriations for all General Fund budgets (department number 1261-1264) and the Law Enforcement Services Fund budget (department number 2903). The Prosecuting Attorney establishes and approves the appropriations for all other special revenue fund budgets.

Prosecuting Attorney Summary

**Dept. Nos. 1261, 1262, 1263,
1264, 2600, 2610, 2620
2630, 2640, 2903**

Budget Summary

Fund	Dept	Department Name	2007	2008	2009	2009	2009	2009
			Actual	Projected	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
100	1261	Prosecuting Attorney	\$ 1,561,946	\$ 1,578,125	\$ 1,376,022	\$ 226,744	\$ -	\$ 1,602,766
100	1262	Victim Witness	155,669	158,733	118,488	20,690	-	139,178
100	1263	IV-D Child Support	484,570	511,674	404,667	73,291	174	478,132
100	1264	PA Retirement	7,752	7,752	-	7,752	-	7,752
260	2600	PA Training	5,179	5,050	-	4,692	-	4,692
261	2610	PA Tax Collection	28,219	28,931	47,966	1,865	-	49,831
262	2620	PA Contingency	19,006	20,000	-	20,000	-	20,000
263	2630	PA Bad Check Collections	121,819	132,164	106,522	9,878	-	116,400
264	2640	PA Forfeiture Money	-	2,279	-	13,500	-	13,500
290	2903	PA-Law Enf Sales Tax	274,656	281,478	280,151	5,536	-	285,687
Total			<u>\$ 2,658,816</u>	<u>\$ 2,726,186</u>	<u>\$ 2,333,816</u>	<u>\$ 383,948</u>	<u>\$ 174</u>	<u>\$ 2,717,938</u>

Personnel Summary

Fund	Dept	Department Name	2007	2008	2009
			Full-time Equivalent	Full-time Equivalent	Full-time Equivalent
100	1261	Prosecuting Attorney	22.32	22.32	22.32
100	1262	Victim Witness	3.00	3.00	2.75
100	1263	IV-D Child Support	9.00	9.00	9.00
100	1264	PA Retirement	-	-	-
260	2600	PA Training	-	-	-
261	2610	PA Tax Collection	0.62	0.62	1.25
262	2620	PA Contingency	-	-	-
263	2630	PA Bad Check Collections	2.18	2.18	1.68
264	2640	PA Forfeiture Money	-	-	-
290	2903	PA-Law Enf Sales Tax	5.00	5.00	5.00
Total FTEs			<u>42.12</u>	<u>42.12</u>	<u>42.00</u>

VAWA CERTIFIED ASSURANCES and SPECIAL CONDITIONS
AGENCY NAME: Boone County Prosecuting Attorney
PROJECT TITLE: Domestic Violence Enforcement Unit (DOVE Unit)

The Subgrantee is subject to compliance with the following assurances and conditions:

Laws, Orders, Circulars and Regulations:

The Subgrantee agrees to comply, and assure that all its subcontractors will comply, with the applicable provisions of Sections 2001 through 2006 of the Omnibus Crime Control and Safe Streets Act of 1968, as amended by Title IV, section 40121 of the Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322; the Violence Against Women Act of 2000, P.L. 106-386, the Reauthorized Violence Against Women Act of 2005, P.L. 109-162; the applicable Program Guidelines and Regulations; the Missouri Department of Public Safety STOP VAWA Request for Proposal and Application Packet for the specified contract period; the financial and administrative requirements set forth in the current edition of the Office of Justice Programs Financial Guide; and all other applicable federal and State laws, orders, circulars or regulations as they pertain to the use of STOP VAWA and match funds.

Services to Victims of Domestic and/or Sexual Violence, their children and Batterer Intervention Programs:

The Subgrantee, if providing services to victims of domestic and/or sexual violence, their children and Batterer Intervention Programs through this contract, shall comply with the service standards and guidelines set forth by the Missouri Coalition Against Domestic and Sexual Violence Service Standards and Guidelines for Domestic Violence Programs, Sexual Violence Programs and/or Batterer Intervention Programs, as they relate to the provision of services required herein.

Civil Rights Information:

The Subgrantee agrees to collect and maintain information on race, sex, national origin, age, and disability of recipients of assistance, where such information is voluntarily furnished by those receiving assistance.

Coordination of Activities:

The Subgrantee shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.

Non-Supplantation:

The Subgrantee assures that federal funds made available will not be used to supplant state and local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for the activities of this project (Supplanting does not apply to non-profit organizations).

Data Collection:

The Subgrantee assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Missouri Department of Public Safety, Office of the Director, may require. This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues, and in response to requests from the Department of Justice, Office of Justice Programs.

Audit Requirement:

An audit is required for the **Agency** fiscal year when **FEDERAL** financial assistance (which consists of **ALL** funds received the Federal Government or federal funds passed through state agencies), of \$500,000 or more is expended by the applicant agency. If an audit is required, applicant assures that such audit will be submitted to the MO Dept. of Public Safety, Office of the Director. If applicant receives multiple grants through the MO Dept. of Public Safety and a current audit has already been submitted, a letter from applicant with the corresponding audit dates can be submitted in lieu of a copy of the audit.

Generated Income:

The recipient agrees that all income generated as a direct result of this award shall be deemed program income. All program income must be accounted for and used for the purposes under the conditions applicable for the use of funds under this award, including the effective edition of the OJP Financial Guide and, as applicable, either (1) 28 C.F.R. Part 66 or (2) 28 C.F.R Part 70 and 2 C.F.R. Part 215 (OMB Circular A-110). Further, the use of program income must be shown on the monthly report.

Timesheets Requirement:

The applicant assures that, **all** project personnel funded through the STOP grant (federal or local funds) will maintain timesheets that detail 100% of their time along with the activities/services provided. These timesheets must be provided to DPS personnel upon request.

Access to Records:

The Subgrantee authorizes the Missouri Department of Public Safety and/or the Office on Violence Against Women and/or the Office of the Comptroller, and its representatives, access to and the right to examine all records, books, paper or documents related to this grant.

Equal Employment Opportunity Program:

The Subgrantee assures that, if required to formulate an Equal Employment Opportunity Program (EEO) in accordance with 28 CFR 42.301-308 et.seq., it will submit a certification to the Missouri Department of Public Safety that it has a current EEO on file that meets the requirements therein.

Drug-Free Workplace Act of 1988:

The Subgrantee assures that it will comply, and all its subcontractors will comply, with the Drug-Free Workplace Act of 1988. The Law further requires that all individual contractors and grant recipients, regardless of dollar amount/value of the contract or grant, comply with the Law.

Lobbying:

Subgrantee understands and agrees that it cannot use any federal or state funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.

Applicants for DPS awards with total costs expected to exceed \$100,000 are required to certify that (1) they have not made, and will not make, such a prohibited payment, (2) they will be responsible for reporting the use of non-appropriated funds for such purposes, and (3) they will include these requirements in consortium agreements and contracts under grants that will exceed \$100,000 and obtain necessary certifications from those consortium participants and contractors.

DPS appropriated funds may not be used to pay the salary or expenses of an employee of a grantee, consortium participant, or contractor or those of an agent related to any activity designed to influence legislation or appropriations pending before Congress or any State legislature.

Discrimination Prohibited:

The Subgrantee assures that it will comply, and all its subcontractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789 (c), or the Victims of Crime Act (as applicable) which prohibits discrimination in federally funded programs on the basis of race, color, national origin, religion or sex not only in respect to employment practices but also in the delivery of services or benefits; Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, or nation origin (includes limited English proficiency – LEP) in federally funded programs; Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in federally funded programs on the basis of disability; Subtitle A, Title II of the Americans with Disability Act (ADA) (1990) which prohibits discrimination on the basis of disability; Title IX of the Education Amendments of 1972 which prohibits discrimination in federally funded programs on the basis of sex; the Age Discrimination Act of 1975 which prohibits discrimination in federally funded programs on the basis of age; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination 28 CFR Part 35 and Part 39.

The Subgrantee assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin (including limited English proficiency), age, disability or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights (OCR) of the Office of Justice Programs, U.S. Department of Justice for review.

Limited English proficiency (LEP):

The Subgrantee assures that, in accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). “Meaningful access” will generally involve some combination of oral interpretation services and written translation of vital documents.

Faith-based Organizations:

Such organizations applying for and receiving federal funds must ensure that services are offered to all crime victims without regard to religious affiliation, that federal funds are not used for inherently religious activities – that these activities must be held separately from the federally funded activities and that the receipt of services is not contingent upon participation in a religious activity or event.

Historic Preservation Act:

Subgrantees must be in compliance with the National Historic Preservation Act (16 USC 470) stating that you must consult the State Historic Preservation Officer to identify protected properties and agree to avoid or mitigate adverse effects to such properties.

Fair Labor Standards Act:

All recipients of federal funds will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act.

Injury or Damage:

The Subgrantee agrees that they will be responsible for any and all injury or damage as a result of any service rendered under the terms and conditions of the contract. In addition to the liability imposed upon the Subgrantee on the account of personal injury, bodily injury (including death) or property damage suffered as a result of the Subgrantee's performance under the contract, the Subgrantee assumes the obligation to save the Department of Public Safety (DPS) and the Office of the Director, including its officers, employees and representatives, harmless and to indemnify DPS and the Office of the Director, including its officers, employees and representatives, from every expense, liability or payment arising out of such negligent act. The Subgrantee also agrees to hold DPS and the Office of the Director, including its officers, employees and representatives, harmless for any negligent act or omission committed by any subcontractor or other person employed by or under the supervision of the Subgrantee under the terms of the contract.

Printed Materials:

All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: "This project was supported by Grant No. _____ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.

Relationship:

The Subgrantee agrees that they will represent themselves to be an independent Subgrantee offering such services to the general public and shall not represent themselves or their employees to be employees of the Office of the Director or the Department of Public Safety. Therefore, the Subgrantee shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agree to indemnify, save, and hold the Office of the Director and the Department of Public Safety, its officers, agents, and employees, harmless from and against, any and all loss; cost (including attorney fees); and damage of any kind related to such matters.

Law Enforcement Certification:

1. If the Subgrantee is a law enforcement agency, the Subgrantee assures that the agency is in compliance with sections 590.100 to 590.180, RSMo. Section 590.180, subsection 2 states that "any law enforcement agency which employs a peace officer who is not certified as required by sections 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety or criminal justice purposes."

2. The applicant assures that, if this project is intended for law enforcement agency, such agency is in compliance with the provisions of Section 43.505, RSMo relating to uniform crime reporting. Section 43.505, subsection 3, states that "Every law enforcement agency in the state shall:

A) Submit crime incident reports to the Department of Public Safety on forms or in the format prescribed by the department; and

B) Submit any other crime incident information which may be required by the Department of Public Safety."

Section 43.505, subsection 4 states "Any law enforcement agency that violates this section may be ineligible to receive state or federal funds which would otherwise be paid to such agency for law enforcement, safety or criminal justice purposes."

3. The applicant assures that, if the project is intended for law enforcement agency, such agency is in compliance with the provisions of Section 590.650, RSMO relating to racial profiling. Failure to comply with these statutory provisions may result in the withholding of funds to the noncompliant law enforcement agency.

Criminal or Civil Filings:

The Subgrantee assures that its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order or a petition for a protection order, to protect a victim of domestic violence, stalking or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection order, petition for a protection order or witness subpoena, whether issued inside or outside this state.

Forensic Medical Exams:

To the extent funds are not available from other sources, the state, must incur the full out-of-pocket cost of forensic medical exams for victims of sexual assault. No State, territory, Indian tribal government, unit of local government, or another governmental entity shall require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both.

Polygraph/Voice Stress Analysis:

No prosecuting or circuit attorney, peace officer, governmental official, or employee of a law enforcement agency shall request or require a victim of sexual assault under section 566.040 or forcible rape under section 566.030 to submit to any polygraph test or psychological stress evaluator exam as a condition for proceeding with a criminal investigation of such crime.

Court Records:

After August 28, 2007, any information contained in any court record, whether written or published on the Internet, that could be used to identify or locate any victim of sexual assault, domestic assault, stalking, or forcible rape shall be closed and redacted from such record prior to disclosure to the public. Identifying information shall include the name, home or temporary address, telephone number, social security number or physical characteristics.

Victims' Rights Compliance:

The Subgrantee assures that it will provide the eligible direct victim services, as may be required, set forth in Missouri's Constitutional Amendment for **Victims' Rights and Section 595.209, RSMo**. (These eligible direct victim services do not include general witness assistance).

Consultation with Victim Services:

Prosecution, law enforcement and court based applicants must consult with tribal, territorial, State, or local victim service programs during the course of developing their grant applications in order to ensure that the proposed services, activities and equipment acquisitions are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

Nondisclosure of confidential or Private Information:

Subgrantees may not disclose personally identifying information about victims served with OVW STOP funds without a written release unless the disclosure of the information is required by a statute or court order. This applies whether the information is being requested for an OVW grant program or another Federal agency, state, tribal, or territorial grant program. This provision also limits disclosures by OVW Subgrantees to OVW grantees, including disclosures to statewide or regional databases.

Criminal Activity:

The Subgrantee assures that they will formally report to the Missouri Department of Public Safety within 48 hours of notification that a Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

Renewal:

An award of contract, entered into as a result of this application, shall not bind or purport to bind the Department of Public Safety for any contractual commitment in excess of the original contract period contained in such an award of contract. However, the Department of Public Safety shall have the right, at its sole discretion, to renew any such award of contract on a year-to-year basis. Should the Department of Public Safety exercise its right to renew the contract, the renewal shall be subject to the terms set forth by the Department of Public Safety in the documents developed for such renewal. Failure to comply with such terms set forth by the Department of Public Safety will result in the forfeiture of such a renewal option.

Fund Availability:

It is understood and agreed upon that, in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

Match:

State and local units of government are required to provide 25% of the total project cost as match. Match may be provided in the form of cash or in-kind match. All funds designated as match are restricted to the same uses as the STOP program funds and must be expended within the grant period. Match must be provided on a project-by-project basis. Matching funds are not required for any victim service provider; however, victim service providers may voluntarily provide match on the STOP grant.

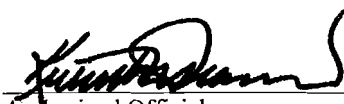
Termination of Award:

The Missouri Department of Public Safety, Office of the Director reserves the right to terminate any contract entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the Subgrantee. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subgrantee under the contract shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri. The Subgrantee shall be entitled to receive just and equitable compensation for that work completed prior to the effective date of termination.

Annual Performance Report:

The Subgrantee agrees to provide information on the activities supported and an assessment of the effects that the STOP funds have had on violence against women for a one year period January 1 through December 31. This information will be submitted electronically through the use of the Annual Progress Report no later than January 31st of each year.


The Subgrantee hereby certifies, by signature, acceptance of the terms and conditions specified or incorporated by reference herein, including those stated in the contract application.



Authorized Official

9/8/09

DATE



Project Director

DATE

AUDIT REQUIREMENTS

As a recipient of funds through the Missouri Department of Public Safety, you **ARE** required to submit a copy of your agency's audit for the period covered by this contract.

- ⇒ An audit is required for the agency fiscal year, when **State** financial assistance, (which consists of funds received directly from the State of Missouri, but does not include federal pass-through funds), of **\$100,000** or more is expended by the applicant agency.
- ⇒ An audit is required for the agency fiscal year, when **Federal** financial assistance, (which consists of funds received from the Federal Government or federal funds passed through state agencies), of **\$500,000** or more is expended by the applicant agency.
- ⇒ No audit of any type is required when **STATE** financial assistance of less than \$100,000 or **FEDERAL** financial assistance of less than \$500,000 is expended. However, the recipient must maintain detailed records on grant activity required for such grants.



This section must be completed **even if your agency is not required** to submit an audit to the Missouri Department of Public Safety

1. Date of last audit: 1/1/08 2. Date(s) covered by last audit: 1/1/07-12/31/07
3. Last audit performed by: KPMG Limited Liability Partnership
Phone number of auditor: (314) 244-4024
4. Date of next audit: 1/1/09 5. Date(s) to be covered by next audit: 1/1/08-12/31/08
6. Next audit will be performed by: RubinBrown LLP. St. Louis, Missouri
Phone number of auditor: (314) 290-3300
7. Total amount of funds received from ALL entities INCLUDING the Department of Public Safety
Federal Amount: \$ 1,798,406.00 State Amount: \$ 2,901,691.00

NOTE: State Auditor of Missouri audits all state agencies, third class counties, and all judicial circuits. First, second, and fourth class counties and other local political subdivisions and not-for-profit agencies must make arrangements with a private CPA firm to perform an audit.

Signed: 
(Authorized Official)

Date: 9/8/09

Agency: Boone County Commission

Phone: (573) 886-4305

REPORT OF EXPENDITURES AND CHECK PAYEE INFORMATION

The following information is necessary if your agency receives a contract from the Missouri Department of Public Safety

Name and address of the individual who will be responsible for completing the Monthly Report of Expenditures and Request for Reimbursement. *(The Monthly Report of Expenditures and Request for Reimbursement will be mailed to this individual each month.)*

NAME: Bonnie J. Adkins
AGENCY: Boone County Prosecuting Attorney
ADDRESS: 705 E. Walnut Street
Columbia, MO 65201-4485
(Include city, state, and zip)
TELEPHONE: (573) 8864112 FAX NUMBER: (573) 886-4148
E-MAIL ADDRESS: badkins@boonecountymo.org

Check Payee Information - List the name and address of the check payee. Do not include an individual's name, *only the name and address of the agency to which the check must be made payable.* (Example: City of Jefferson City, NOT Jefferson City Police Department)

AGENCY: Boone County Prosecuting Attorney
ADDRESS: 705 E. Walnut Street
Columbia, MO 65201-4485
(Include city, state, and zip)

Name and address of the individual to whom the check needs to be mailed. *(The check will be mailed directly to this individual each month.)*

NAME: Kay Murray
AGENCY: Boone County Treasurer
ADDRESS: 801 E. Walnut Street Room 112
Columbia, MO 65201
(Include city, state, and zip)
TELEPHONE: (573) 886-4365 FAX NUMBER: (573) 886-4369
E-MAIL ADDRESS: kmurray@boonecountymo.org



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)**


This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Kenneth Pearson - Presiding Commissioner

Name and Title of Authorized Representative


Signature


Date

Boone County Prosecuting Attorney

Name of Organization

705 E. Walnut Street, Columbia, Missouri 65201

Address of Organization

STOP Certification
Consultation with Victim Services by
Prosecution, Law Enforcement and Court Based Applicants

I, Kenneth Pearson, Presiding Commissioner, _____ certify that the
(Please Print Authorized Official's Name)

Boone County Prosecuting Attorney's Office _____ has complied with the
(Please Print Agency Name)

Requirements of the Violence Against Women and Department of Justice Reauthorization Act of 2005 during the course of developing this application for grant funds by consulting with victim service programs to ensure that the proposed services and activities are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.



Signature of Authorized Official



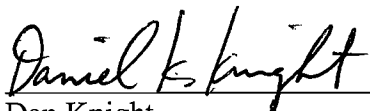
Date

DOMESTIC VIOLENCE ENFORCEMENT PROGRAM GOAL

Establishment of arrest, summoning, prosecution and court appearance policies which provide for initial appearance in court on charges for actions resulting in domestic violence targeting women within nine working days of the offense.

Through the STOP Violence Against Women Grant funding, DOVE partnerships will strengthen the law enforcement and criminal justice system's response to domestic violence targeting women, to increase the utilization of service available to women who are victims of domestic violence and to develop and implement collaborative community-based systemic programs to address domestic violence targeting women.

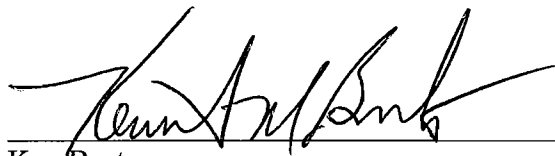
Agencies and we the undersigned individuals herein express our support of this Memorandum of Agreement and the protocols as written for the Domestic Violence Enforcement Program.




Dan Knight
Boone County Prosecuting Attorney



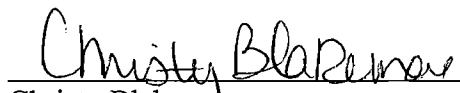
Dwayne Carey
Sheriff, Boone County



Ken Burton
Chief of Police, Columbia



Laura Crouch
Board President The Shelter



Christy Blakemore
Circuit Clerk, Boone County

9/1/09

419 -2009

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09

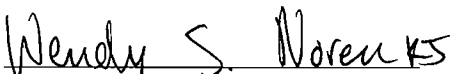
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to authorize the Drug Court Reintegration Grant. No county match:

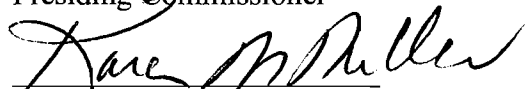
Department	Account	Department Name	Account Name	Decrease	Increase
1243	03451	Judicial Grants	State Reimbursement		28,281.00
1243	10100	Judicial Grants	Salary		22,537.00
1243	10200	Judicial Grants	FICA		1,724.00
1243	10300	Judicial Grants	Health Insurance		2,375.00
1243	10325	Judicial Grants	Disability Insurance		83.00
1243	10350	Judicial Grants	Life Insurance		27.00
1243	10375	Judicial Grants	Dental Insurance		178.00
1243	10400	Judicial Grants	Worker's Comp		1,032.00
1243	10500	Judicial Grants	401(A) Match		325.00


Done this 8th day of September, 2009.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

REQUEST FOR BUDGET AMENDM Comm Order # 419-2009

Return to Auditor's Office
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BOONE COUNTY, MISSOURI

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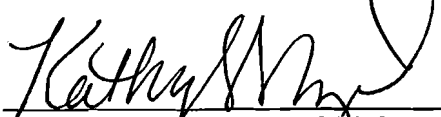
EFFECTIVE DATE

BOONE COUNTY AUDITOR

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	2	4	3	0	3	4	5	1	Judicial Grants	State Reimbursement		\$28,281.00
1	2	4	3	1	0	1	0	0	Judicial Grants	Salary		\$22,537.00
1	2	4	3	1	0	2	0	0	Judicial Grants	FICA		\$1,724.00
1	2	4	3	1	0	3	0	0	Judicial Grants	Health Insurance		\$2,375.00
1	2	4	3	1	0	3	2	5	Judicial Grants	Disability Insurance		\$83.00
1	2	4	3	1	0	3	5	0	Judicial Grants	Life Insurance		\$27.00
1	2	4	3	1	0	3	7	5	Judicial Grants	Dental Insurance		\$178.00
1	2	4	3	1	0	4	0	0	Judicial Grants	Worker's Comp		\$1,032.00
1	2	4	3	1	0	5	0	0	Judicial Grants	401 (A) Match		325.00

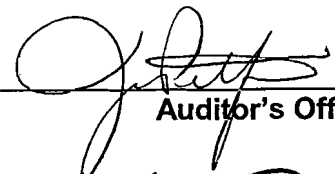
Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **Establish a 2009 budget for the Drug Court Reintegration Grant. No county match. Grant will fund 1 full-time FTE (Reintegration Drug Court Administrator) for July 1, 2009 through December 31, 2009.**


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached. *N/A*
- Comments:

agenda


Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expenditures for the new Domestic Relations Resolution Fund – Contact for Kids: A Safe Way Grant for the period 7/1/09 – 12/31/09 expenditures and revenue:

Department	Account	Department Name	Account Name	Decrease	Increase
1243	03451	Judicial grants	State Reimb - Grant		9,975.00
1243	71101	Judicial grants	Professional Services		9,975.00

Done this 8th day of August, 2009.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Kenneth M. Pearson
 Kenneth M. Pearson
 Presiding Commissioner

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Skip Elkin
 Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET AMENDMENT Return to Auditor's Office
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BOONE COUNTY, MISSOURI
RECEIVED

7/1/09

AUG 18 2009

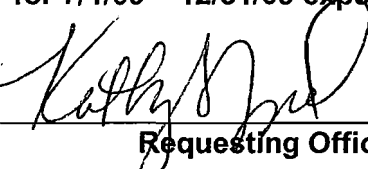
FOR AUDITORS USE

EFFECTIVE DATE

BOONE COUNTY AUDITOR

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	2	4	3	0	3	4	5	1	Judicial Grants	STATE REIMB.-GRANT		\$9,975.00
1	2	4	3	7	1	1	0	1	Judicial Grants	Professional Services		\$9,975.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **To increase revenue and expenditures for the new Domestic Relations Resolution Fund - Contact for Kids: A Safe Way Grant. This is for 7/1/09 – 12/31/09 expenditures and revenue.**


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached. *N/A*
- Comments:

Agenda


Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



SUPREME COURT OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR

2112 Industrial Drive
P.O. Box 104480
Jefferson City, Missouri
65110

NANCY GRIGGS
DIRECTOR OF
COURT SERVICES
JIM ROGGERO
DIRECTOR OF
INFORMATION TECHNOLOGY
LINDA EVANS
DIRECTOR OF
JUDICIAL EDUCATION
FAX (573) 751-5540

GREGORY LINHARES
ADMINISTRATOR
GARY WAINT
DEPUTY ADMINISTRATOR
DIRECTOR OF COURT
PROGRAMS AND RESEARCH
WALT FISCHER
DIRECTOR OF
ADMINISTRATION
AND BUDGET

PHONE (573) 751-4377

April 8, 2009

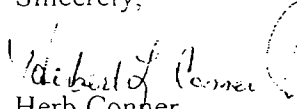
The Honorable Cary Augustine
Thirteenth Judicial Circuit
705 E. Walnut
Columbia, MO 65201

Dear Judge Augustine:

OSCA requests that you sign the enclosed Domestic Relations Resolution Fund Award Form and return to the Office of State Courts Administrator, Contracts Unit for filing with the award documentation. Also enclosed is a copy of the contract award for your files.

If you have any questions regarding this request, please feel free to contact me by telephone at 573-522-2617 or via email at herb.conner@courts.mo.gov

Sincerely,


Herb Conner
Contracts Coordinator

Attachments:

Domestic Relations Resolution Fund Award Form
Contract for Domestic Relations Resolution Programs for Parents and Children

State of Missouri

420-2007

Office of State Courts Administrator
Division of Administration and Budget

Contract Period		Award Amount
Start Date	End Date	
07/01/09	06/30/10	\$19,950.00

Domestic Relations Resolution Fund Award

Program Description

The Family Court Committee of the Missouri Supreme Court, through the Office of State Courts Administrator (OSCA), is awarding funding to Missouri Courts for the **creation and implementation** of domestic relations programs.

Contract Number	Vendor Number	
OSCA 10-002-06	4360003490-2	<input type="checkbox"/> Original Contract
		<input type="checkbox"/> Contract Amendment

Federal CFDA # (if applicable):

Court/Recipient Information:	Project Director:	OSCA Program Contact
County of Boone - Treasurer 705 E. Walnut Columbia, MO 65201-4487	Cindy Garrett 573-886-4200	Terri Norris 573-522-8259
		OSCA Fiscal Contact
		Brian Dowden 573-526-8879

Special Conditions of this award are attached.

There are no special conditions of this award. Original RFP requirements only.

(This box can be used for a divisional need, standard conditions or as a project summary.)

Requested Funding: \$19,950.00

Awarded Funding: \$19,950.00

Supervised Access and Exchange Program "Contact for Kids: A Safe Way"

Please Sign, Date and Return by Mail to:

Office of State Courts Administrator
Attn: Contracts Unit
PO Box 104480
Jefferson City, MO 65110

In witness thereof, the parties below hereby execute this agreement.

Initiating Authority Signature		OSCA Signature	
Name	Date	Printed Name	
Augustine	4/15/09	Gary Wait	
Initiating Judge Signature		Title	
		Director, Court Programs & Research	
Name	Date	Date	
Hamilton	4/21/09		

421 -2009

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby take up the matter of the disposition of the 2008 tax sale surplus relating to parcel 18-102-05-02-001.00 01:

Pursuant to the provisions of RSMo §140.230, as revised, the Commission has the authority to approve claims for any foreclosure sale surplus that is being held by the County Treasurer associated with the County Collector's annual tax sale. The owner or owners of the subject real property have a period of three (3) years to make a claim for said surplus. In this instance, the owner of record at the time the subject property went to tax sale was the Architectural Control Committee of the Meadow Village Subdivision, an unincorporated association. The successful bidder at the tax sale was the Boone County Regional Sewer District, a public corporation and political subdivision of the State of Missouri (hereinafter "District"). Subsequent to the 2008 tax sale, the Architectural Control Committee of the Meadow Village Subdivision conveyed the subject property to the District by Deed recorded at Book 3378, Page 165, records of Boone County. The District has made a timely application to the County Treasurer for the surplus funds.

The County Treasurer, based upon the documents presented to her office, is satisfied that the District is the owner of the subject property and is entitled to the surplus of One Thousand One Hundred Ninety Six Dollars and Eighty-Four Cents (\$1,196.84), and recommends the Commission approve the same.

NOW, THEREFORE, upon the recommendation of the County Treasurer, the County Commission hereby approves the disposition of surplus to the District in the amount of One Thousand One Hundred Ninety Six Dollars and Eighty-Four Cents (\$1,196.84).

Done this 8th day of September, 2009.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09
 the following, among other proceedings, were had, viz:

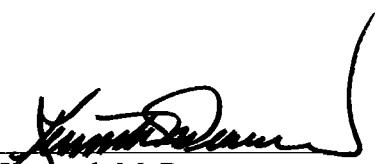
Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish an expenditure budget for MJCCG Cyber Crime Grant from June - December:

Department	Account	Department Name	Account Name	Decrease	Increase
2972	03411	MJCCG	Federal Grant Reimb		113,218
2972	10100	MJCCG	Salary/Wages		52877
2972	10110	MJCCG	Overtime		6589
2972	10200	MJCCG	FICA		4549
2972	10300	MJCCG	Health Ins		5115
2972	10325	MJCCG	Disability		220
2972	10350	MJCCG	Life Ins		57
2972	10375	MJCCG	Dental Ins		383
2972	10400	MJCCG	Workers Comp		2353
2972	10500	MJCCG	Pension		700

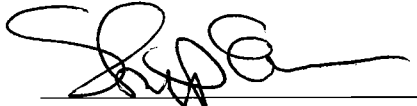
Done this 8th day of September, 2009.

ATTEST:

Wendy S. Noren KS
 Wendy S. Noren
 Clerk of the County Commission


 Kenneth M. Pearson
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 8th day of September 20 09


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Sheriff's Department re-application for the DOVE grant.

Done this 8th day of September, 2009.

ATTEST:

Wendy S. Noren rs
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner