

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.

August Session of the July Adjourned

Term. 20 08

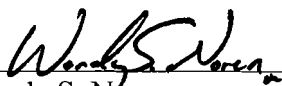
In the County Commission of said county, on the 12<sup>th</sup> day of August 20 08


the following, among other proceedings, were had, viz:

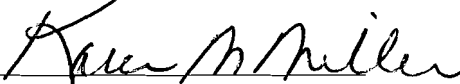
Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the STOP Violence Against Women Grant Application.

Done this 12<sup>th</sup> day of August, 2008.

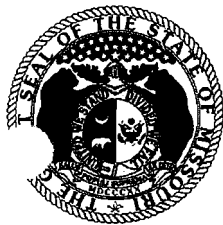
ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



# Office of the Boone County Prosecuting Attorney

DANIEL K. KNIGHT, Prosecutor

705 E. Walnut Street – Courthouse  
Columbia, Missouri 65201-4485

573-886-4100  
FAX: 573-886-4148

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DATE: August 6, 2008

TO: Commissioner Pearson  
Commissioner Miller  
Commissioner Elkin

FROM: Daniel K. Knight  
Boone County Prosecuting Attorney

RE: STOP Violence Against Women Grant Application

I respectfully request your approval to apply for continued funding for our Domestic Violence Enforcement Unit (DOVE Unit) through the STOP Violence Against Women grant program and the Department of Public Safety. The DOVE Unit is a continuing collaboration of agencies in Boone County dedicated to combating Domestic Violence and serving women who are victims of domestic violence.

We have been receiving grant funds for the DOVE Unit since 1998 and continue to serve over 1000 victims of domestic violence each year. The Department of Public Safety is giving us the opportunity to renew our funding for 2009 and not go through the competitive bid process. The federal share request is \$64,252.42 and the local match is \$21,417.47. The grant funds will be used for the salary of two assistant prosecuting attorneys.

If you have any questions, please feel free to contact Bonnie Adkins.

Thank you for your consideration of this request.

*Daniel K. Knight*

STOP APPLICATION SUMMARY REPORT

Agency Name: Boone County Prosecuting Attorney Program Title: Domestic Violence Enforcement Unit (DOVE) Unit

Table with 3 columns: Authorized Official Name and Address, Project Director Name and Address, Contact Person Name and Address. Includes names, addresses, cities, states, emails, and phone numbers for Kenneth Pearson, Bonnie Adkins, and Bonnie Adkins.

STOP Program Funds Requested: \$ 64,252.42 Source(s) of Local Match: Boone County General Fund
Local Match Share Required: \$ 21,417.47

Geographic Area to be Served by this Project: Boone County, Missouri

The requested STOP Program funds will be used for: (Prorate percentage of time if project covers more than one category.)
Courts Law Enforcement [X] Prosecution Victim Services Project Other/Combination (specify)
% Courts % Law Enforcement % Prosecution % Victim Services %Other (specify)

The requested STOP Program funds will be used to:
[ ] Fund a New STOP Project [ ] Expand/Enhance an Existing STOP Project [X] Continue an Existing STOP Project

The Focus of this project is on: (Check all that apply.)
[X] Domestic Violence Sexual Assault Stalking Training Other (Please explain)

Indicate the anticipated number of victims to be served by this STOP funded project: 1,292 Total Victims of Crime Hotline Calls

If a domestic violence shelter, indicate the anticipated number of women and children to be served, by this STOP funded project, in shelter and outreach services, the number of anticipated hotline calls and the anticipated number of bednights.
Women Children Hotline Calls Bednights

If a training/technical assistance project, show the anticipated number of people and/or communities to be trained:
People Communities

Give a brief summary of the services to be offered by this STOP Program project:
The Domestic Violence Enforcement Unit (DOVE Unit) is a continuing collaboration of agencies in Boone County dedicated to combating domestic violence and serving women who are victims of domestic violence. The DOVE Unit is comprised of three Law Enforcement Investigators, two from the Columbia Police Department and one from the Boone County Sheriff's Department, two Assistant Prosecuting Attorneys from the Boone County Prosecutor's Office and one Victim Advocate from The Shelter. The mission of the DOVE Unit is to decrease the level of domestic violence by investigating select domestic violence cases, promoting deterrence, assisting victims and interrupting the cycle of violence. Each domestic violence case handled by the Boone County Prosecutor's Office is reviewed by the Boone County Prosecutor's Office Chief Investigator and then assigned to one of the two Domestic Violence Prosecuting Attorneys for their review. The DV attorneys interview domestic violence victims, allow them to express their wishes about the case outcome and attempt to prosecute even the cases where the victim is not cooperative. The DOVE Unit meets monthly to discuss current cases and the members are also given the opportunity to discuss other issues surrounding the operation of the unit. The DOVE Unit continues to be a vital program dedicated to serving victims of domestic violence in Boone County.



APPLICATION FOR FUNDING

Missouri Department of Public Safety
Office of the Director
P.O. Box 749
Jefferson City, MO 65102

1-573-751-4905
website: www.dps.mo.us



SECTION 1 - INSTRUCTIONS

This application must be typewritten. Please refer to the enclosed instructions to complete this form.

SECTION 2 - GRANT PROGRAMS

- VOCA - Victims of Crime Act
SSVF - State Services to Victims Fund
STOP - Stop Violence Against Women Grant Program
JAG - Justice Assistance Grant
MCLUP - Mo. Crime Lab Upgrade Program
RSAT - Residential Substance Abuse & Treatment Program
CLAP - Crime Lab Assistance Program
LLEBG/JAG - Local Law Enforcement Block Grant/JAG
LGSD - Local Government School District Program
Title V - Delinquency & Youth Violence Prevention
Title II - Juvenile Justice Formula Grants
JAIBG - Juvenile Accountability Incentive Block Grant
EUDL - Enforcing Underage Drinking Laws
Paul Coverdell National Forensic Sciences Grant
ICCG - Internet Cyber Crime Grant

SECTION 3 - APPLICANT AGENCY

AGENCY: Boone County Prosecuting Attorney
ADDRESS: 705 E. Walnut Street
CITY: Columbia
STATE: MO
ZIP: 65201
Faith-Based (Religiously Affiliated) Organization? Yes [ ] No [x]

SECTION 8 - PROJECT TITLE

SECTION 9 - TYPE OF APPLICATION

- New [ ] Revised [ ] Renewal [x] Continuation [ ]

SECTION 10 - CURRENT CONTRACT NUMBER(S)

2007-VAWA-0002

SECTION 4 - APPLICANT AUTHORIZED OFFICIAL

NAME: Kenneth Pearson
TITLE: Presiding Commissioner
AGENCY: Boone County Commission
ADDRESS: 801 E. Walnut Street
CITY: Columbia
STATE: MO
ZIP: 65201

SECTION 11 - APPLICANT AGENCY'S FEDERAL TAX I.D. #

43-6000349

SECTION 12 - PROGRAM CATEGORY

SECTION 13 - CONTRACT PERIOD

BEGINNING DATE 12 1 2009 ENDING DATE 12 31 2009

SECTION 5 - APPLICANT PROJECT DIRECTOR

NAME: Bonnie J. Adkins
TITLE: Office Administrator
AGENCY: Boone County Prosecuting Attorney
ADDRESS: 705 E. Walnut Street
CITY: Columbia
STATE: MO
ZIP: 65201
E-Mail Address: badkins@boonecountymmo.org

SECTION 14 - TYPE OF PROJECT

- Statewide [ ] Regional [ ] Local [x]

SECTION 15 - PROGRAM INCOME

Will Program Income be generated? Yes [ ] No [x]

SECTION 16 - BUDGET

TOTAL COST

Table with columns for Personnel, Volunteer Match, Travel, Equipment, Supplies/Operations, Contractual, Renovation/Construction, Total Project Costs, Federal/State Share, and Local Match Share.

SECTION 6 - APPLICANT FISCAL OFFICER

NAME: Kay Murray
TITLE: Boone County Treasurer
AGENCY: Boone County Treasurer's Office
ADDRESS: 801 E. Walnut Street Room 112
CITY: Columbia
STATE: MO
ZIP: 65201

SECTION 7 - NON-PROFIT BOARD CHAIRPERSON (IF APPLICABLE)

NAME: n/a
TITLE:

SECTION 17 - AUTHORIZED OFFICIAL'S SIGNATURE

Signature: [Handwritten Signature] Date: 8/12/08

<b>PERSONNEL</b>	<b>PROJECT TITLE:</b> Domestic Violence Enforcement Unit
<b>INSTRUCTIONS</b>	<b>APPLICANT AGENCY:</b>
1. Include all personnel to be employed on the proposed project. 2. Under <b>Title or Position</b> , list each proposed position. 3. Under <b>Name of the Individual</b> , list the name of the person who will fill each proposed position (if known) 4. Show <b>Gross Monthly Salary</b> for each individual and show the Percent Of Time to be devoted to this grant-funding project. 5. The Total Costs should be calculated as follows: (Salary/Month) x (% of Time on Grant) x (Months to be employed).	6. Under the <b>Fringe Benefits</b> section, identify the particular benefits such as social security, workers' compensation, medical insurance, etc. If dental and vision insurance are not included in the health insurance premium they should be listed separately. All fringe benefits provided must be itemized. 7. Under the column entitled <b>Basis for Cost Estimate</b> , enter the formula for computing the cost for each fringe benefit. 8. Enter the total in the <b>Total Cost</b> column.

Title or Position	Name of Individual	Salary Per Month	PT or FT	% Of Time On Project	Months To Be Employed	Total Costs
<b>Asst Prosecutor</b>	<b>Andrea Hayes</b>	<b>4,669.60</b>	<b>FT</b>	<b>76.44</b>	<b>12.00</b>	<b>42,834.95</b>
<b>Asst Prosecutor</b>	<b>Cassandra Rogers</b>	<b>4,418.26</b>	<b>FT</b>	<b>80.79</b>	<b>12.00</b>	<b>42,834.94</b>

**SUBTOTAL \$ 85,669.89**

<b>FRINGE BENEFITS</b>	<b>BASIS FOR COST ESTIMATE</b>	
F.I.C.A. & Medicare (.0765)		
PENSION/RETIREMENT		
LIFE INSURANCE		
MEDICAL INSURANCE		
UNEMPLOYMENT COMPENSATION		
WORKERS' COMPENSATION LIAB.		
OTHER (PLEASE IDENTIFY)		

**SUBTOTAL \$**

State/Federal Share	\$	<b>64,252.42</b>	<b>TOTAL PERSONNEL COSTS</b>	\$	<b>85,669.89</b>
Local Match Share	\$	<b>21,417.47</b>			

**PERSONNEL INFORMATION**

Grant Project Staff Only

Staff Member	Brief List of Experience and Current Job Responsibilities
1. <u>Andrea Hayes</u> (Name)  <u>Assistant Prosecutor</u> (Title)	<b>Juris Doctorate- May 2004 Washburn University School of Law. Asst Prosecutor for Audrain County October 2005-August 1, 2007. DV Prosecutor Boone County August 2, 2007- Present. Current Responsibilities include reviewing DV cases, preparing DV cases for trial by identifying witnesses, internal investigation, conferring w/victims &amp; establishing trial strategy designed to secure a guilty verdict.</b>
2. <u>Cassandra Rogers</u> (Name)  <u>Assistant Prosecutor</u> (Title)	<b>Juris Doctorate- May 2005 University of Missouri-Columbia School of Law. Asst Prosecutor for Cooper County July 2006-May 2008. Asst Prosecutor Boone County May 2008-Present. Current Responsibilities include reviewing DV cases, preparing DV cases for trial by identifying witnesses, internal investigation, conferring w/victims &amp; establishing trial strategy designed to secure a guilty verdict.</b>
3. _____ (Name)  _____ (Title)	
4. _____ (Name)  _____ (Title)	
5. _____ (Name)  _____ (Title)	
6. _____ (Name)  _____ (Title)	

# Prosecuting Attorney Summary

**Dept. Nos. 1261, 1262, 1263,  
1264, 2600, 2610, 2620  
2630, 2640, and 2903**

## Budget Summary

Fund	Dept	Department Name	2006	2007	2008	2008	2008	2008
			Actual	Projected	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
100	1261	Prosecuting Attorney	\$ 1,548,569	\$ 1,570,263	\$ 1,379,897	\$ 214,243	\$ -	\$ 1,594,140
100	1262	Victim Witness	160,229	158,494	118,724	21,016	-	139,740
100	1263	IV-D Child Support	483,262	489,149	409,164	87,045	15,560	511,769
100	1264	PA Retirement	7,752	7,752	-	7,752	-	7,752
260	2600	PA Training	6,701	5,120	-	7,300	-	7,300
261	2610	PA Tax Collection	42,143	29,450	27,976	1,603	1,410	30,989
262	2620	PA Contingency	19,946	20,000	-	20,000	-	20,000
263	2630	PA Bad Check Collections	100,894	121,447	127,903	8,358	-	136,261
264	2640	PA Forfeiture Money	1,753	1,900	-	14,050	-	14,050
290	2903	PA-Law Enf Sales Tax	220,666	280,366	278,732	5,526	-	284,258
<b>Total</b>			<b>\$ 2,591,915</b>	<b>\$ 2,683,941</b>	<b>\$ 2,342,396</b>	<b>\$ 386,893</b>	<b>\$ 16,970</b>	<b>\$ 2,746,259</b>

## Personnel Summary

Fund	Dept	Department Name	2006	2007	2008
			Full-time Equivalent	Full-time Equivalent	Full-time Equivalent
100	1261	Prosecuting Attorney	22.32	22.32	22.32
100	1262	Victim Witness	3.00	3.00	2.75
100	1263	IV-D Child Support	9.00	9.00	9.00
100	1264	PA Retirement	-	-	-
260	2600	PA Training	-	-	-
261	2610	PA Tax Collection	1.12	0.62	0.62
262	2620	PA Contingency	-	-	-
263	2630	PA Bad Check Collections	1.68	2.18	2.18
264	2640	PA Forfeiture Money	-	-	-
290	2903	PA-Law Enf Sales Tax	5.00	5.00	5.00
<b>Total FTEs</b>			<b>42.12</b>	<b>42.12</b>	<b>41.87</b>

# Prosecuting Attorney

Dept. No. 1261

## Annual Budget

1261 PROSECUTING ATTORNEY  
100 GENERAL FUND

ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLEMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
3411	FEDERAL GRANT REIMBURSE	67,725	67,725	67,725	64,252	0	64,252	5-
	SUBTOTAL *****	67,725	67,725	67,725	64,252	0	64,252	5-
	CHARGES FOR SERVICES							
3528	REIMB PERSONNEL/PROJECTS	28,902	28,900	30,202	30,202	0	30,202	4
3560	COLLECTION FEES	21,300	25,000	28,000	30,000	0	30,000	20
3574	P.A. FEES	144,944	152,860	120,000	130,000	0	130,000	14-
	SUBTOTAL *****	195,146	206,760	178,202	190,202	0	190,202	8-
	MISCELLANEOUS							
3826	PRIOR YEAR COST REPAYMENT	0	0	10,032	0	0	0	0
	SUBTOTAL *****	0	0	10,032	0	0	0	0
	TOTAL REVENUES *****	262,871	274,485	255,959	254,454	0	254,454	7-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	1,082,955	1,111,512	1,089,220	1,118,402	0	1,118,402	0
10110	OVERTIME	23,127	22,000	29,400	29,500	0	29,500	34
10120	HOLIDAY WORKED	192	400	750	750	0	750	87
10200	FICA	81,210	86,744	82,398	87,871	0	87,871	1
10300	HEALTH INSURANCE	106,020	106,020	106,020	106,020	0	106,020	0
10325	DISABILITY INSURANCE	5,528	4,074	4,100	4,224	0	4,224	3
10350	LIFE INSURANCE	812	870	1,170	1,182	0	1,182	35
10375	DENTAL INSURANCE	7,254	7,945	7,945	7,945	0	7,945	0
10400	WORKERS COMP	7,352	7,598	7,598	7,946	0	7,946	4
10500	401(A) MATCH PLAN	9,950	13,057	8,513	13,057	0	13,057	0
10510	CERF-EMPLOYER PD CONTRIBUTION	3,574	2,542	2,830	0	0	3,000	18
10600	UNEMPLOYMENT BENEFITS	0	3,971	4,000	0	0	0	0
	SUBTOTAL *****	1,327,977	1,366,733	1,343,944	1,376,897	0	1,379,897	0
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	18,876	17,670	17,670	18,106	0	18,106	2
23000	OFFICE SUPPLIES	8,501	14,312	14,300	13,860	0	13,860	3-
23001	PRINTING	2,287	3,800	3,800	1,125	0	1,125	70-
23050	OTHER SUPPLIES	251	250	125	250	0	250	0
23300	UNIFORMS	0	0	75	75	0	75	0
23850	MINOR EQUIP & TOOLS (<\$1000)	603	250	392	250	0	250	0
	SUBTOTAL *****	30,521	36,282	36,362	33,666	0	33,666	7-
	DUES TRAVEL & TRAINING							
37000	DUES	3,915	3,735	3,735	3,835	0	3,835	2
37200	SEMINARS/CONFEREN/MEETING	1,245	3,190	2,500	2,770	0	2,770	13-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,032	2,280	1,200	1,197	0	1,197	47-
37230	MEALS & LODGING-TRAINING	3,355	2,322	2,800	3,825	0	3,825	64
	SUBTOTAL *****	9,548	11,527	10,235	11,627	0	11,627	0
	UTILITIES							
48000	TELEPHONES	11,365	13,625	13,625	13,625	0	13,625	0
48050	CELLULAR TELEPHONES	1,270	1,560	800	1,068	0	1,068	31-
	SUBTOTAL *****	12,636	15,185	14,425	14,693	0	14,693	3-
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	5,125	6,260	5,760	5,760	2,080	7,840	25
59030	MOTOR VEHICLE LICENSE FEE	80	90	115	74	37	74	17-
59100	VEHICLE REPAIRS	1,069	1,500	750	800	0	800	46-
59105	TIRES	0	150	150	150	0	150	0
59200	LOCAL MILEAGE	1,058	750	1,250	1,250	0	1,250	66
59201	SPECIAL MILEAGE	132	100	100	100	0	100	0
	SUBTOTAL *****	7,466	8,850	8,125	8,134	2,117	10,214	15
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	3,902	3,453	3,453	3,453	0	3,453	0
60200	EQUIP REPAIRS/MAINTENANCE	0	200	200	200	0	200	0
	SUBTOTAL *****	3,902	3,653	3,653	3,653	0	3,653	0
	CONTRACTUAL SERVICES							
71000	INSURANCE AND BONDS	0	225	330	165	0	165	26-
71100	OUTSIDE SERVICES	45	1,000	500	1,000	0	1,000	0
71500	BUILDING USE/RENT CHARGE	139,760	139,020	139,020	139,020	0	139,020	0
71600	EQUIP LEASES & METER CHR	317	300	212	205	0	205	31-
	SUBTOTAL *****	140,122	140,545	140,062	140,390	0	140,390	0



# Prosecuting Attorney

# Dept. No. 1261

1261 PROSECUTING ATTORNEY  
 100 GENERAL FUND

ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLEMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	1,570	0	0	0	0	0	0
91300	MACHINERY & EQUIPMENT	0	600	489	0	0	0	0
91400	AUTO/TRUCKS	0	0	0	0	17,106	0	0
92000	REPLCMENT OFFICE EQUIP	12,279	0	0	0	0	0	0
92100	REPLCMENT FURN & FIXTURES	2,545	0	0	0	0	0	0
92400	REPLCMENT AUTO/TRUCKS	0	13,200	12,968	0	0	0	0
	SUBTOTAL *****	16,394	13,800	13,457	0	17,106	0	0
	TOTAL EXPENDITURES *****	1,548,569	1,596,575	1,570,263	1,589,060	19,223	1,594,140	0

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# Victim Witness

# Dept. No. 1262

## Annual Budget

1262 VICTIM WITNESS  
100 GENERAL FUND

ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLEMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
3411	INTERGOVERNMENTAL REVENUE FEDERAL GRANT REIMBURSE	52,594	40,775	40,722	34,312	0	34,312	15-
	SUBTOTAL *****	52,594	40,775	40,722	34,312	0	34,312	15-
	CHARGES FOR SERVICES							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL REVENUES *****	52,594	40,775	40,722	34,312	0	34,312	15-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	109,233	111,062	107,338	111,699	0	100,654	9-
10110	OVERTIME	163	300	900	900	0	900	200
10200	FICA	7,882	8,519	7,927	8,613	0	5,153	39-
10300	HEALTH INSURANCE	14,277	14,250	14,250	14,250	0	9,500	33-
10325	DISABILITY INSURANCE	494	401	412	412	0	244	39-
10350	LIFE INSURANCE	108	117	159	159	0	106	9-
10375	DENTAL INSURANCE	977	1,068	1,068	1,068	0	712	33-
10400	WORKERS COMP	563	575	575	590	0	350	39-
10500	401(A) MATCH PLAN	1,300	1,755	1,275	1,755	0	1,105	37-
10510	CERF-EMPLOYER PD CONTRIBUTION	816	1,239	41	0	0	0	0
10600	UNEMPLOYMENT BENEFITS	0	4,532	1,854	0	0	0	0
	SUBTOTAL *****	135,815	143,818	135,799	139,446	0	118,724	17-
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	388	389	389	437	0	437	12
23000	OFFICE SUPPLIES	1,245	1,700	2,200	1,917	0	1,917	12
23001	PRINTING	600	1,370	1,370	350	0	350	74-
23050	OTHER SUPPLIES	0	250	250	250	0	250	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	200	100	750	0	750	275
	SUBTOTAL *****	2,233	3,909	4,309	3,704	0	3,704	5-
	DUES TRAVEL & TRAINING							
37000	DUES	200	275	275	275	0	275	0
37200	SEMINARS/CONFEREN/MEETING	380	780	695	390	0	390	50-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	161	979	500	595	0	595	39-
37230	MEALS & LODGING-TRAINING	1,377	1,865	1,100	277	0	277	85-
	SUBTOTAL *****	2,118	3,899	2,570	1,537	0	1,537	60-
	UTILITIES							
48000	TELEPHONES	1,536	2,025	1,875	1,875	0	1,875	7-
	SUBTOTAL *****	1,536	2,025	1,875	1,875	0	1,875	7-
	EQUIP & BLDG MAINTENANCE							
	SUBTOTAL *****	0	0	0	0	0	0	0
	CONTRACTUAL SERVICES							
71600	EQUIP LEASES & METER CHRG	192	192	80	0	0	0	0
	SUBTOTAL *****	192	192	80	0	0	0	0
	OTHER							
84010	RECEPTION/MEETINGS	117	150	111	150	0	150	0
84600	COURT COSTS	1,667	1,900	3,400	3,400	0	3,400	78
84700	WITNESS EXPENSES	8,876	7,000	5,500	5,500	0	5,500	21-
84800	TRANSCRIPTS-CRIMINAL	7,672	4,850	4,850	4,850	0	4,850	0
	SUBTOTAL *****	18,333	13,900	13,861	13,900	0	13,900	0
	TOTAL EXPENDITURES *****	160,229	167,743	158,494	160,462	0	139,740	16-

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# Child Support Enforcement

Dept. No. 1263

## Annual Budget

1263 IV-D

100 GENERAL FUND

ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLEMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
3465	INTERGOVERNMENTAL REVENUE							
	FED-STATE REIMB EXPENSES	534,642	583,041	569,932	597,750	94,750	597,750	2
	SUBTOTAL *****	534,642	583,041	569,932	597,750	94,750	597,750	2
	TOTAL REVENUES *****	534,642	583,041	569,932	597,750	94,750	597,750	2
	PERSONAL SERVICES							
10100	SALARIES & WAGES	306,677	325,304	306,819	323,837	58,906	323,837	0
10110	OVERTIME	3,999	4,200	5,194	5,500	0	5,500	30
10120	HOLIDAY WORKED	0	0	153	0	0	0	0
10200	FICA	21,344	25,207	22,213	25,194	4,508	25,194	0
10300	HEALTH INSURANCE	42,750	42,750	42,750	42,750	9,500	42,750	0
10325	DISABILITY INSURANCE	1,561	1,179	1,179	1,207	218	1,207	2
10350	LIFE INSURANCE	318	351	477	477	106	477	35
10375	DENTAL INSURANCE	2,925	3,204	3,204	3,204	712	3,204	0
10400	WORKERS COMP	1,621	1,688	1,688	1,730	254	1,730	2
10500	401(A) MATCH PLAN	1,925	5,265	1,863	5,265	1,300	5,265	0
10600	UNEMPLOYMENT BENEFITS	426	3,780	2,160	0	0	0	0
	SUBTOTAL *****	383,548	412,928	387,700	409,164	75,504	409,164	0
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	583	839	839	839	0	839	0
23000	OFFICE SUPPLIES	3,289	2,950	2,950	3,150	0	3,150	6
23001	PRINTING	1,202	1,079	1,088	1,250	0	1,250	15
23850	MINOR EQUIP & TOOLS (<\$1000)	88	500	500	630	0	630	26
	SUBTOTAL *****	5,163	5,368	5,377	5,869	0	5,869	9
	DUES TRAVEL & TRAINING							
37000	DUES	490	700	700	700	0	700	0
37200	SEMINARS/CONFEREN/MEETING	2,890	3,120	3,120	3,444	0	3,444	10
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	2,244	3,662	3,662	3,413	0	3,413	6-
37230	MEALS & LODGING-TRAINING	4,314	6,596	6,596	4,412	0	4,412	33-
	SUBTOTAL *****	9,939	14,078	14,078	11,969	0	11,969	14-
	UTILITIES							
48000	TELEPHONES	3,884	4,517	4,517	5,533	240	5,533	22
48002	DATA COMMUNICATIONS	7,178	7,200	7,200	7,200	0	7,200	0
48100	NATURAL GAS	2,165	3,000	3,000	3,000	0	3,000	0
48200	ELECTRICITY	4,107	3,830	3,830	4,264	0	4,264	11
48300	WATER	202	206	206	206	0	206	0
48400	SOLID WASTE	168	168	168	168	0	168	0
48600	SEWER USE	199	202	202	202	0	202	0
	SUBTOTAL *****	17,905	19,123	19,123	20,573	240	20,573	7
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	283	453	453	453	600	1,053	132
	SUBTOTAL *****	283	453	453	453	600	1,053	132
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	0	1,226	1,226	1,226	0	1,226	0
71000	INSURANCE AND BONDS	84	170	170	170	0	170	0
71100	OUTSIDE SERVICES	6,363	9,718	7,000	12,024	0	12,024	23
71500	BUILDING USE/RENT CHARGE	49,571	51,257	50,782	32,300	0	32,300	36-
71600	EQUIP LEASES & METER CHRG	3,535	3,240	3,240	4,465	2,604-	1,861	42-
	SUBTOTAL *****	59,555	65,611	62,418	50,185	2,604-	47,581	27-
	FIXED ASSET ADDITIONS							
91000	OFFICE EQUIPMENT	774	0	0	0	10,268	9,868	0
91100	FURNITURE AND FIXTURES	3,569	0	0	0	8,129	0	0
91300	MACHINERY & EQUIPMENT	0	0	0	0	500	500	0
91301	COMPUTER HARDWARE	0	0	0	0	10,350	3,910	0
91302	COMPUTER SOFTWARE	0	0	0	0	1,658	332	0
92100	REPLCMENT FURN & FIXTURES	2,523	0	0	0	0	0	0
92301	REPLC COMPUTER HDWR	0	0	0	0	950	950	0
	SUBTOTAL *****	6,866	0	0	0	31,855	15,560	0
	TOTAL EXPENDITURES *****	483,262	517,561	489,149	498,213	105,595	511,769	1-

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# Prosecuting Attorney Retirement

Dept. No. 1264

## Mission

The Prosecuting Attorney's Retirement Fund is a statutory retirement fund provided for prosecuting attorneys in the State of Missouri. Boone County is required by law to make a specified annual contribution to the fund; however, the fund is controlled and managed by the State of Missouri.

## Budget Highlights

Legislation passed and signed into law during 2003 reduced the county's annual contribution by one-half and added a \$4 surcharge to the court costs on all criminal and traffic cases handled by the Prosecuting Attorney. The surcharge is remitted to the State.

## Annual Budget

1264 PA RETIREMENT 100 GENERAL FUND		2006	2007	2007	2008	2008	2008	%CHG
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	FROM PY BUD
	OTHER							
86790	MO PROSECUTOR'S RETIREMEN	7,752	7,752	7,752	7,752	0	7,752	0
	SUBTOTAL *****	<u>7,752</u>	<u>7,752</u>	<u>7,752</u>	<u>7,752</u>	<u>0</u>	<u>7,752</u>	<u>0</u>
	TOTAL EXPENDITURES *****	7,752	7,752	7,752	7,752	0	7,752	0

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# Prosecuting Attorney Training

## Department Number 2600

### Mission

The PA Tax Training fund was established to account for the monies received pursuant to RSMo 56.765. The funding for this budget is intended to provide training for prosecuting attorneys and their staff. The Prosecuting Attorney administers this fund.

### Budget Highlights

There are no significant changes to this budget.

### Annual Budget

2600 PA TRAINING								
260 PA TRAINING FUND								
ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
	CHARGES FOR SERVICES							
3540	DEFENDANT CRT COSTS&RECOUPMENT	5,070	5,000	4,800	4,800	0	4,800	4-
	SUBTOTAL *****	5,070	5,000	4,800	4,800	0	4,800	4-
	INTEREST							
3711	INT-OVERNIGHT	14	14	14	14	0	14	0
3712	INT-LONG TERM INVEST	57	57	45	45	0	45	21-
3798	INC/DEC IN FV OF INVESTMENTS	199	159	191	191	0	191	20
	SUBTOTAL *****	271	230	250	250	0	250	8
	TOTAL REVENUES *****	5,341	5,230	5,050	5,050	0	5,050	3-
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	960	790	650	960	0	960	21
37210	TRAINING/SCHOOLS	210	2,300	880	1,150	0	1,150	50-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,731	1,380	850	1,420	0	1,420	2
37230	MEALS & LODGING-TRAINING	3,798	2,740	2,740	3,770	0	3,770	37
	SUBTOTAL *****	6,700	7,210	5,120	7,300	0	7,300	1
	TOTAL EXPENDITURES *****	6,700	7,210	5,120	7,300	0	7,300	1

Decimal values have been truncated.

# Prosecuting Attorney Tax Collection

## Dept. No. 2610

### Annual Budget

2610 PA TAX COLLECTION								
261 PA TAX COLLECTION FUND								
ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLEMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
3560	CHARGES FOR SERVICES COLLECTION FEES	21,300	25,000	32,000	30,000	0	30,000	20
	SUBTOTAL *****	21,300	25,000	32,000	30,000	0	30,000	20
	INTEREST							
3711	INT-OVERNIGHT	69	65	48	48	0	48	26-
3712	INT-LONG TERM INVEST	273	250	151	150	0	150	40-
3798	INC/DEC IN FV OF INVESTMENTS	963	1,000	653	650	0	650	35-
	SUBTOTAL *****	1,306	1,315	852	848	0	848	35-
	TOTAL REVENUES *****	22,606	26,315	32,852	30,848	0	30,848	17
	PERSONAL SERVICES							
10100	SALARIES & WAGES	37,553	24,778	25,064	25,312	0	25,312	2
10110	OVERTIME	240	375	530	550	0	550	46
10200	FICA	2,891	1,924	2,042	1,978	0	1,978	2
10325	DISABILITY INSURANCE	0	0	100	2	0	0	0
10400	WORKERS COMP	194	130	111	136	0	136	4
	SUBTOTAL *****	40,878	27,207	27,847	27,978	0	27,976	2
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	278	278	278	278	0	278	0
23000	OFFICE SUPPLIES	986	1,000	1,000	1,000	0	1,000	0
23001	PRINTING	0	75	75	75	0	75	0
23050	OTHER SUPPLIES	0	50	50	50	0	50	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	100	100	100	0	100	0
	SUBTOTAL *****	1,264	1,503	1,503	1,503	0	1,503	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	100	100	100	0	100	0
	SUBTOTAL *****	0	100	100	100	0	100	0
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	0	0	0	0	1,410	1,410	0
	SUBTOTAL *****	0	0	0	0	1,410	1,410	0
	TOTAL EXPENDITURES *****	42,142	28,810	29,450	29,581	1,410	30,989	7

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# Prosecuting Attorney Contingency

## Department Number 2620

### Mission

The PA Contingency Department accounts for fees collected under RSMo 56.330 for the Prosecuting Attorney of a first class county to be used to pay for incidental costs. The maximum amount of expenditures allowed from this fund each year is \$20,000. Unexpended amounts do not accumulate in the fund. Prior to 1991, these revenues were accounted for in the General Fund. The Prosecuting Attorney, with the approval of a circuit judge, administers this fund.

### Budget Highlights

There are no significant changes in this budget.

### Annual Budget

2620 PA CONTINGENCY								
262 PA CONTINGENCY FUND								
ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
3569	OTHER FEES	19,792	20,000	19,552	20,000	0	20,000	0
	SUBTOTAL *****	19,792	20,000	19,552	20,000	0	20,000	0
	INTEREST							
3711	INT-OVERNIGHT	20	30	41	41	0	41	36
3712	INT-LONG TERM INVEST	81	120	128	128	0	128	6
3798	INC/DEC IN FV OF INVESTMENTS	293	450	540	540	0	540	20
	SUBTOTAL *****	395	600	709	709	0	709	18
	TOTAL REVENUES *****	20,187	20,600	20,261	20,709	0	20,709	0
	CONTRACTUAL SERVICES							
71105	LEGAL SERVICES	0	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL *****	0	1,000	1,000	1,000	0	1,000	0
	OTHER							
84600	COURT COSTS	1,222	5,500	2,000	2,500	0	2,500	54-
84700	WITNESS EXPENSES	8,430	6,500	5,500	5,500	0	5,500	15-
84800	TRANSCRIPTS-CRIMINAL	10,168	6,500	11,000	10,500	0	10,500	61
85400	CRIMINAL INVESTIGATION	125	500	500	500	0	500	0
	SUBTOTAL *****	19,946	19,000	19,000	19,000	0	19,000	0
	TOTAL EXPENDITURES *****	19,946	20,000	20,000	20,000	0	20,000	0

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# Prosecuting Attorney Bad Check Collections

Dept. No. 2630

## Annual Budget

2630 PA BAD CHECK COLLECTIONS  
263 PA BAD CHECK FUND

ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLEMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
3560	CHARGES FOR SERVICES COLLECTION FEES	140,541	100,000	129,000	120,000	0	120,000	20
	SUBTOTAL *****	140,541	100,000	129,000	120,000	0	120,000	20
	INTEREST							
3711	INT-OVERNIGHT	191	100	252	252	0	252	152
3712	INT-LONG TERM INVEST	738	500	772	772	0	772	54
3798	INC/DEC IN FV OF INVESTMENTS	2,570	1,750	3,380	3,380	0	3,380	93
	SUBTOTAL *****	3,500	2,350	4,404	4,404	0	4,404	87
	MISCELLANEOUS							
3892	DEPOSIT OVERAGE	95	120	115	115	0	115	4-
	SUBTOTAL *****	95	120	115	115	0	115	4-
	TOTAL REVENUES *****	144,137	102,470	133,519	124,519	0	124,519	21
	PERSONAL SERVICES							
10100	SALARIES & WAGES	73,094	95,233	89,116	95,432	0	95,432	0
10110	OVERTIME	240	750	1,400	1,500	0	1,500	100
10200	FICA	5,119	7,342	6,800	7,415	0	10,030	36
10300	HEALTH INSURANCE	12,730	12,730	12,730	12,730	0	16,292	27
10325	DISABILITY INSURANCE	391	343	343	356	0	483	40
10350	LIFE INSURANCE	96	104	142	142	0	182	75
10375	DENTAL INSURANCE	871	954	954	954	0	1,221	27
10400	WORKERS COMP	388	492	492	510	0	692	40
10500	401(A) MATCH PLAN	650	1,567	1,567	1,567	0	2,071	32
	SUBTOTAL *****	93,581	119,515	113,544	120,606	0	127,903	7
	MATERIALS & SUPPLIES							
22000	POSTAGE	0	5	5	5	0	5	0
22500	SUBSCRIPTIONS/PUBLICATIONS	51	102	102	102	0	102	0
23000	OFFICE SUPPLIES	4,695	3,250	2,800	3,250	0	3,250	0
23001	PRINTING	1,421	2,424	2,424	2,424	0	2,424	0
23050	OTHER SUPPLIES	0	250	538	250	0	250	0
23850	MINOR EQUIP & TOOLS (<\$1000)	116	300	153	300	0	300	0
	SUBTOTAL *****	6,284	6,331	6,022	6,331	0	6,331	0
	DUES TRAVEL & TRAINING							
37000	DUES	325	325	325	325	0	325	0
37200	SEMINARS/CONFEREN/MEETING	0	160	160	160	0	160	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	0	124	146	146	0	146	17
37235	MEALS & LODGING - OTHER	0	440	440	496	0	496	12
	SUBTOTAL *****	325	1,049	1,071	1,127	0	1,127	7
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	700	700	490	550	0	550	21-
60200	EQUIP REPAIRS/MAINTENANCE	0	50	50	50	0	50	0
	SUBTOTAL *****	700	750	540	600	0	600	20-
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	250	250	250	0	250	0
	SUBTOTAL *****	0	250	250	250	0	250	0
	OTHER							
86896	DEPOSIT SHORTAGE	3	50	20	50	0	50	0
	SUBTOTAL *****	3	50	20	50	0	50	0
	TOTAL EXPENDITURES *****	100,893	127,945	121,447	128,964	0	136,261	6

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# Prosecuting Attorney Forfeiture Fund

Department Number 2640

## Mission

The PA Forfeiture Fund accounts for the monies distributed to the Prosecuting Attorney as part of a federal drug forfeiture program. The Prosecuting Attorney has received no distributions for several years and future distributions are not expected. The fund will be closed at such time that the existing resources in the fund are fully expended.

Expenditures must comply with strict federal program guidelines and are restricted to drug enforcement or drug prosecution activities.

## Budget Highlights

This budget includes a small amount for training and a lump-sum amount for outside services. No specific spending plans are identified at this time for the lump-sum amount; it may be spent throughout the year on allowable activities as directed by the Prosecuting Attorney.

## Annual Budget

2640 PA FORFEITURE MONEY								
264 PA FORFEITURE FUND								
ACCT	DESCRIPTION	2006 ACTUAL	2007 BUDGET + REVISIONS	2007 PROJECTED	2008 CORE REQUEST	2008 SUPPLMENTAL REQUEST	2008 ADOPTED BUDGET	%CHG FROM PY BUD
	INTEREST							
3711	INT-OVERNIGHT	39	25	43	43	0	43	72
3712	INT-LONG TERM INVEST	152	130	130	130	0	130	0
3798	INC/DEC IN FV OF INVESTMENTS	533	400	585	550	0	550	37
	SUBTOTAL *****	724	555	758	723	0	723	30
	TOTAL REVENUES *****	724	555	758	723	0	723	30
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	660	500	500	500	0	500	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	235	700	700	700	0	700	0
37230	MEALS & LODGING-TRAINING	857	700	700	700	0	700	0
	SUBTOTAL *****	1,753	1,900	1,900	1,900	0	1,900	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	13,250	0	12,150	0	12,150	8-
	SUBTOTAL *****	0	13,250	0	12,150	0	12,150	8-
	TOTAL EXPENDITURES *****	1,753	15,150	1,900	14,050	0	14,050	7-

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# Prosecuting Attorney Law Enforcement Sales Tax

Dept. No. 2903

## Annual Budget

2903 PROSECUTING ATRTRY-LE SALES TX 290 LAW ENFORCEMENT SERVICES FUND		2006	2007	2007	2008	2008	2008	%CHG
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	FROM PY BUD
PERSONAL SERVICES								
10100	SALARIES & WAGES	171,809	228,421	225,063	226,746	0	226,746	0
10110	OVERTIME	1,585	2,100	2,134	2,150	0	2,150	2
10120	HOLIDAY WORKED	0	200	200	100	0	100	50-
10200	FICA	13,058	17,650	17,124	17,518	0	17,518	0
10300	HEALTH INSURANCE	19,000	23,750	23,750	23,750	0	23,750	0
10325	DISABILITY INSURANCE	846	824	824	842	0	842	2
10350	LIFE INSURANCE	126	195	265	265	0	265	35
10375	DENTAL INSURANCE	1,300	1,780	1,780	1,780	0	1,780	0
10400	WORKERS COMP	701	1,181	1,181	1,206	0	1,206	2
10500	401(A) MATCH PLAN	1,625	2,925	1,913	2,925	0	2,925	0
10510	CERF-EMPLOYER PD CONTRIBUTION	1,290	1,350	1,365	0	0	1,450	7
SUBTOTAL *****		211,342	280,376	275,599	277,282	0	278,732	0
MATERIALS & SUPPLIES								
23000	OFFICE SUPPLIES	0	1,000	1,000	1,000	0	1,000	0
SUBTOTAL *****		0	1,000	1,000	1,000	0	1,000	0
DUES TRAVEL & TRAINING								
37000	DUES	0	650	650	650	0	650	0
37200	SEMINARS/CONFEREN/MEETING	0	320	400	480	0	480	50
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	0	280	219	438	0	438	56
37230	MEALS & LODGING-TRAINING	0	392	300	1,038	0	1,038	164
SUBTOTAL *****		0	1,642	1,569	2,606	0	2,606	58
UTILITIES								
48000	TELEPHONES	1,831	1,920	1,920	1,920	0	1,920	0
SUBTOTAL *****		1,831	1,920	1,920	1,920	0	1,920	0
EQUIP & BLDG MAINTENANCE								
SUBTOTAL *****		0	0	0	0	0	0	0
CONTRACTUAL SERVICES								
SUBTOTAL *****		0	0	0	0	0	0	0
FIXED ASSET ADDITIONS								
91000	OFFICE EQUIPMENT	299	0	0	0	0	0	0
91100	FURNITURE AND FIXTURES	3,069	0	0	0	0	0	0
91301	COMPUTER HARDWARE	3,462	0	0	0	0	0	0
91302	COMPUTER SOFTWARE	660	500	278	0	0	0	0
92301	REPLC COMPUTER HDWR	0	1,500	0	0	0	0	0
SUBTOTAL *****		7,491	2,000	278	0	0	0	0
TOTAL EXPENDITURES *****		220,666	286,938	280,366	282,808	0	284,258	0

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### OTHER FUNDING SOURCES

List the agency's other funding sources for this project. Include any other sources of federal, state, local, or private funding. *(Make copies of this form if necessary.)*

Source of Funding	Amount	Description of the Funding	Funding Period	Expenditures Covered by Funding
Boone County Prosecutor's Office	\$ 21,417.47	Matching funds provided by the Boone County General Fund	1/1/2008-1/31/2008	Matching Funds for salaries of two Domestic Violence Assistant Prosecuting Attorneys.
	\$			
	\$			
	\$			
	\$			
	\$			

<b>STOP VAWA CERTIFIED ASSURANCES</b>
<b>AGENCY NAME:</b> Boone County Prosecuting Attorney
<b>PROJECT TITLE:</b> Domestic Violence Enforcement Unit (DOVE Unit)

**The Subgrantee is subject to compliance with the following assurances:**

1. **Laws, Orders, Circulars and Regulations:** The Subgrantee agrees to comply, and assure that all its subcontractors will comply, with the applicable provisions of Sections 2001 through 2006 of the Omnibus Crime Control and Safe Streets Act of 1968, as amended by Title IV, section 40121 of the Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322; the Reauthorized Violence Against Women Act of 2005; the applicable Program Guidelines and Regulations; the Missouri Department of Public Safety STOP VAWA Request for Proposal and Application Packet for the specified contract period; the financial and administrative requirements set forth in the current edition of the Office of Justice Programs Financial Guide; and all other applicable federal and State laws, orders, circulars or regulations as they pertain to the use of STOP VAWA and match funds.
2. **Services to Battered Women and their Children:** The Subgrantee, if providing services to battered women and their children through this contract, shall comply with the service standards and guidelines set forth by the Missouri Coalition Against Domestic and Sexual Violence Service Standards and Guidelines for Domestic Violence Programs, as they relate to the provision of services required herein.
3. **Civil Rights Information:** The Subgrantee agrees to collect and maintain information on race, sex, national origin, age, and disability of recipients of assistance, where such information is voluntarily furnished by those receiving assistance.
4. **Coordination of Activities:** The Subgrantee shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.
5. **Non-Supplantation:** The Subgrantee assures that federal funds made available will not be used to supplant state and local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for the activities of this project (Supplanting does not apply to non-profit organizations).
6. **Data Collection:** The Subgrantee assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Missouri Department of Public Safety, Office of the Director, may require. This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues, and in response to requests from the Department of Justice, Office of Justice Programs.
7. **Access to Records:** The Subgrantee authorizes the Missouri Department of Public Safety and/or the Office on Violence Against Women and/or the Office of the Comptroller, and its representatives, access to and the right to examine all records, books, paper or documents related to this grant.
8. **Equal Employment Opportunity Program:** The Subgrantee assures that, if required to formulate an Equal Employment Opportunity Program (EEO) in accordance with 28 CFR 42.301 et.seq., it will submit a certification to the Missouri Department of Public Safety that it has a current EEO on file that meets the requirements therein.
9. **Discrimination Prohibited:** The Subgrantee assures that it will comply, and all its subcontractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789 (d), or the Victims of Crime Act (as applicable) which prohibits discrimination in federally funded programs on the basis of race, color, national origin, religion or sex; Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, or nation origin (includes limited English proficiency – LEP) in federally funded programs; Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in federally funded programs on the basis of disability; Subtitle A, Title II of the Americans with Disability Act (ADA) (1990) which prohibits discrimination on the basis of disability; Title IX of the Education Amendments of 1972 which prohibits discrimination in federally funded programs on the basis of sex; the Age Discrimination Act of 1975 which prohibits discrimination in federally funded programs on the basis of age; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination 28 CFR Part 35 and Part 39.


The Subgrantee assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin (including limited English proficiency), age, disability or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights (OCR) of the Office of Justice Programs, U.S. Department of Justice.

**Limited English proficiency (LEP):** The Subgrantee assures that, in accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). “Meaningful access” will generally involve some combination of oral interpretation services and written translation of vital documents.

11. **Faith-based Organizations:** Such organizations applying for and receiving federal funds must ensure that services are offered to all crime victims without regard to religious affiliation, that federal funds are not used for inherently religious activities – that these activities must be held separately from the federally funded activities and that the receipt of services is not contingent upon participation in a religious activity or event.
12. **Historic Preservation Act:** Subgrantees must be in compliance with the National Historic Preservation Act (16 USC 470) stating that you must consult the State Historic Preservation Officer to identify protected properties and agree to avoid or mitigate adverse effects to such properties.
13. **Fair Labor Standards Act:** All recipients of federal funds will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act.
14. **Injury or Damage:** The Subgrantee agrees that they will be responsible for any and all injury or damage as a result of any service rendered under the terms and conditions of the contract. In addition to the liability imposed upon the Subgrantee on the account of personal injury, bodily injury (including death) or property damage suffered as a result of the Subgrantee's performance under the contract, the Subgrantee assumes the obligation to save the Department of Public Safety (DPS) and the Office of the Director, including its officers, employees and representatives, harmless and to indemnify DPS and the Office of the Director, including its officers, employees and representatives, from every expense, liability or payment arising out of such negligent act. The Subgrantee also agrees to hold DPS and the Office of the Director, including its officers, employees and representatives, harmless for any negligent act or omission committed by any subcontractor or other person employed by or under the supervision of the Subgrantee under the terms of the contract.
15. **Relationship:** The Subgrantee agrees that they will represent themselves to be an independent Subgrantee offering such services to the general public and shall not represent themselves or their employees to be employees of the Office of the Director or the Department of Public Safety. Therefore, the Subgrantee shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agree to indemnify, save, and hold the Office of the Director and the Department of Public Safety, its officers, agents, and employees, harmless from and against, any and all loss; cost (including attorney fees); and damage of any kind related to such matters.
16. **Law Enforcement Certification:** If the Subgrantee is a law enforcement agency, the Subgrantee assures that the agency is in compliance with sections 590.100 to 590.180, RSMo. Section 590.180, subsection 2 states that "any law enforcement agency which employs a peace officer who is not certified as required by sections 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety or criminal justice purposes."
17. **Uniform Crime Reporting and Racial Profiling:** If the Subgrantee is a law enforcement agency, the Subgrantee assures that the agency is in compliance with the provisions of Section 43.505, RSMo relating to uniform crime reporting, and Section 590.650, RSMo relating to racial profiling.
18. **Criminal or Civil Filings:** The Subgrantee assures that its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order or a petition for a protection order, to protect a victim of domestic violence, stalking or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection order, petition for a protection order or witness subpoena, whether issued inside or outside this state.
19. **Forensic Medical Exams:** To the extent funds are not available from other sources, the state, must incur the full out-of-pocket cost of forensic medical exams for victims of sexual assault. No State, territory, Indian tribal government, unit of local government, or another governmental entity shall require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both.
20. **Polygraph/Voice Stress Analysis:** No prosecuting or circuit attorney, peace officer, governmental official, or employee of a law enforcement agency shall request or require a victim of sexual assault under section 566.040 or forcible rape under section 566.030 to submit to any polygraph test or psychological stress evaluator exam as a condition for proceeding with a criminal investigation of such crime.
21. **Court Records:** After August 28, 2007, any information contained in any court record, whether written or published on the Internet, that could be used to identify or locate any victim of sexual assault, domestic assault, stalking, or forcible rape shall be closed and redacted from such record prior to disclosure to the public. Identifying information shall include the name, home or temporary address, telephone number, social security number or physical characteristics.

22. **Victims' Rights Compliance:** The Subgrantee assures that it will provide the eligible direct victim services, as may be required, set forth in Missouri's Constitutional Amendment for **Victims' Rights and Section 595.209, RSMo.** (These eligible direct victim services do not include general witness assistance).
23. **Consultation with Victim Services:** Prosecution, law enforcement and court based applicants must consult with tribal, territorial, State, or local victim service programs during the course of developing their grant applications in order to ensure that the proposed services, activities and equipment acquisitions are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.
24. **Nondisclosure of confidential or Private Information:** Subgrantees may not disclose personally identifying information about victims served with OVW STOP funds without a written release unless the disclosure of the information is required by a statute or court order. This applies whether the information is being requested for an OVW grant program or another Federal agency, state, tribal, or territorial grant program. This provision also limits disclosures by OVW Subgrantees to OVW grantees, including disclosures to statewide or regional databases.
25. **Criminal Activity:** The Subgrantee assures that they will formally report to the Missouri Department of Public Safety within 48 hours of notification that a Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
26. **Renewal:** An award of contract, entered into as a result of this application, shall not bind or purport to bind the Department of Public Safety for any contractual commitment in excess of the original contract period contained in such an award of contract. However, the Department of Public Safety shall have the right, at its sole discretion, to renew any such award of contract on a year-to-year basis. Should the Department of Public Safety exercise its right to renew the contract, the renewal shall be subject to the terms set forth by the Department of Public Safety in the documents developed for such renewal. Failure to comply with such terms set forth by the Department of Public Safety will result in the forfeiture of such a renewal option.
27. **Fund Availability:** It is understood and agreed upon that, in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
- Match:** State and local units of government are required to provide 25% of the total project cost as match. Match may be provided in the form of cash or in-kind match. All funds designated as match are restricted to the same uses as the STOP program funds and must be expended within the grant period. Match must be provided on a project-by-project basis. Matching funds are not required for any victim service provider; however, victim service providers may voluntarily provide match on the STOP grant.
29. **Termination of Award:** The Missouri Department of Public Safety, Office of the Director reserves the right to terminate any contract entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the Subgrantee. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subgrantee under the contract shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri. The Subgrantee shall be entitled to receive just and equitable compensation for that work completed prior to the effective date of termination.
30. **Annual Performance Report:** The Subgrantee agrees to provide information on the activities supported and an assessment of the effects that the STOP funds have had on violence against women for a one year period January 1 through December 31. This information will be submitted electronically through the use of the Annual Progress Report no later than January 31<sup>st</sup> of each year.

The Subgrantee hereby certifies, by signature, acceptance of the terms and conditions specified or incorporated by reference herein, including those stated in the contract application.

  
Authorized Official      8/12/09  
DATE

  
Project Director      7-28-08  
DATE

# AUDIT REQUIREMENTS

As a recipient of funds through the Missouri Department of Public Safety, you **ARE** required to submit a copy of your agency's audit for the period covered by this contract.

- ⇒ An audit is required for the agency fiscal year, when **State** financial assistance, (which consists of funds received directly from the State of Missouri, but does not include federal pass-through funds), of **\$100,000** or more is expended by the applicant agency.
- ⇒ An audit is required for the agency fiscal year, when **Federal** financial assistance, (which consists of funds received from the Federal Government or federal funds passed through state agencies), of **\$500,000** or more is expended by the applicant agency.
- ⇒ No audit of any type is required when **STATE** financial assistance of less than \$100,000 or **FEDERAL** financial assistance of less than \$500,000 is expended. However, the recipient must maintain detailed records on grant activity required for such grants.



This section must be completed **even if your agency is not required** to submit an audit to the Missouri Department of Public Safety

1. Date of last audit: 1/1/08                      2. Date(s) covered by last audit: 1/1/07-12/31/07
3. Last audit performed by: KPMG Limited Liability Partnership  
Phone number of auditor: (314) 244-4024
4. Date of next audit: 1/1/09                      5. Date(s) to be covered by next audit: 1/1/08-12/31/08
6. Next audit will be performed by: KPMG Limited Liability Partnership  
Phone number of auditor: (314) 244-4024
7. Total amount of funds received from ALL entities ***INCLUDING*** the Department of Public Safety  
Federal Amount: \$ 2,284,786.00                      State Amount: \$ 2,865,473.00

**NOTE:** State Auditor of Missouri audits all state agencies, third class counties, and all judicial circuits. First, second, and fourth class counties and other local political subdivisions and not-for-profit agencies must make arrangements with a private CPA firm to perform an audit.

Signed:   
(Authorized Official)

Date: 8/12/08

Agency: Boone County Commission

Phone: (573) 886-4305

## REPORT OF EXPENDITURES AND CHECK PAYEE INFORMATION

The following information is necessary if your agency receives a contract from the Missouri Department of Public Safety

---

**Name and address** of the individual who will be responsible for completing the Monthly Report of Expenditures and Request for Reimbursement. *(The Monthly Report of Expenditures and Request for Reimbursement will be mailed to this individual each month.)*

NAME: Bonnie J. Adkins  
AGENCY: Boone County Prosecuting Attorney  
ADDRESS: 705 E. Walnut Street  
Columbia, MO 65201-4485  
(Include city, state, and zip)  
TELEPHONE: ( 573 ) 886-4112 FAX NUMBER: (573) 886-4148  
E-MAIL ADDRESS: badkins@boonecountymo.org

---

**Check Payee Information** - List the name and address of the check payee. Do not include an individual's name, *only the name and address of the agency to which the check must be made payable.* (Example: City of Jefferson City, NOT Jefferson City Police Department)

AGENCY: Boone County Prosecuting Attorney  
ADDRESS: 705 E. Walnut Street  
Columbia, MO 65201-4485  
(Include city, state, and zip)

---

Name and address of the individual to whom the check needs to be mailed. *(The check will be mailed directly to this individual each month.)*

NAME: Kay Murray  
AGENCY: Boone County Treasurer  
ADDRESS: 801 E. Walnut Street Room 112  
Columbia, MO 65201  
(Include city, state, and zip)  
TELEPHONE: ( 573 ) 886-4365 FAX NUMBER: (573) 886-4369  
E-MAIL ADDRESS: kmurray@boonecountymo.org





U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

**Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions  
(Sub-Recipient)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Kenneth Pearson

Name and Title of Authorized Representative

  
Signature

8/12/08  
Date

Boone County Prosecuting Attorney's Office

Name of Organization

705 E. Walnut Street Columbia, Missouri 65201-4485

Address of Organization

**STOP Certification**  
**Consultation with Victim Services by**  
**Prosecution, Law Enforcement and Court Based Applicants**

I, Kenneth Pearson, certify that the  
(Please Print Authorized Official's Name)

Boone County Presiding Commissioner has complied with the  
(Please Print Agency Name)

Requirements of the Violence Against Women and Department of Justice Reauthorization Act of 2005 during the course of developing this application for grant funds by consulting with victim service programs to ensure that the proposed services and activities are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

  
\_\_\_\_\_

Signature of Authorized Official

8/12/08  
\_\_\_\_\_

Date

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

August Session of the July Adjourned

Term. 20 08

In the County Commission of said county, on the 12<sup>th</sup> day of August 20 08

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the budget revision for the Mid-Missouri Internet Crimes Task Force.

Done this 12<sup>th</sup> day of August, 2008.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Absent  
Skip Elkin  
District II Commissioner



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR  
REQUEST TO REVISE THE BUDGET

P.O. Box 749  
Jefferson City, MO 65102  
Telephone: 573-751-4905  
FAX: 573-751-5399

Contractor Name					
County of Boone					
Project Title			Contract Number		
Mid-Missouri Internet Crimes Task Force			2007-ICCG-001		
COST CATEGORY	CURRENT BUDGET		REQUESTED REVISED BUDGET		NET CHANGE (+ OR -)
PERSONNEL <i>(Plus Fringes and Overtime)</i>	\$177,451.65		\$177,451.65		
VOLUNTEER TIME					
TRAVEL	\$10,303.00		\$10,303.00		
EQUIPMENT	\$3,185.00		\$3,185.00		
SUPPLIES/OPERATIONS	\$5,592.44		\$5,592.44		
CONTRACTUAL					
RENOVATION/CONSTRUCTION					
TOTAL PROJECT COSTS	\$196,532.09	100%	\$196,532.09	100%	
TOTAL FEDERAL/STATE SHARE	\$146,977.93	74.80 %	\$146,977.93	%	
TOTAL LOCAL MATCH SHARE	\$49,554.16	25.20 %	\$49,554.16	%	

**NARRATIVE JUSTIFICATION** – Briefly explain the requested change. Explain why a reduction in some categories will not be detrimental to the project and an increase in others will further the objectives of the project. **Attach copies of each changed budget detail sheet.**

One of the NW3C forensic classes, I-Look, was cancelled as I-Look is not longer available as a forensic tool. As part of this grant I had \$710 designated for a forensic examiner to attend that class. I would like to use approximately \$600 of this money to send a different forensic examiner, to Macintosh forensic training in Las Vegas September 29, 2008 through October 3, 2008. This money will be used for airfare, daily expenses, and cab fare.

This will not change the overall budget at all.

<b>PREPARED BY</b>		
Signature 	Date 8-8-08	Telephone Number: (573) 442-4313 E-Mail Address: AAnderson@boonecountymo.org Fax Number: 573-4424
<b>APPROVED BY</b> Authorized Official 		Date 8/13/08



<b>TRAVEL</b>	<b>APPLICANT AGENCY:</b>	County of Boone
	<b>PROJECT TITLE:</b>	Mid-Missouri Internet Crimes Task Force

<b>INSTRUCTIONS:</b>	
<ol style="list-style-type: none"> <li>1. Itemize travel expenses by event.</li> <li>2. Under the <b>Item</b>, list the type of travel. If the item is a conference/training, identify the conference/training name, location, and date.</li> <li>3. Under the <b>Basis for Cost Estimate</b>, supply applicable information regarding total distance to be traveled, the rate per mile, total days of travel, airfare, lodging, parking, daily meal allowance, and number of people traveling (i.e. Lodging = \$79/night x 3 nights x 2 people).</li> <li>4. Justify in the <b>narrative</b> (under Budget Justification) why the travel is necessary for project execution and who will be traveling.</li> <li>5. In training projects, where travel and subsistence of trainees is included, list the item separately and show the number of trainees and the allowance per trainee.</li> </ol>	<ol style="list-style-type: none"> <li>6. Tuition and registration fees for eligible training must be listed on the Supplies/Operations budget page.</li> <li>7. Enter the costs in the <b>Total Cost</b> column.</li> <li>8. The amount of mileage allowance shall not exceed <b>47.5¢ per mile</b> (FY09 State Mileage Allowance) and shall not exceed actual transportation fare where public common-carrier transportation is used (exclusive of first-class accommodations.) Travel must be by the most direct practical route. Actual transportation expenses and the amount of meal charges shall not exceed the actual costs and must be reasonable. Lodging expenses must be reasonable. Local rules and regulations will apply if they are more restrictive than those mentioned here. Travel expenses will not be reimbursed until the travel has occurred.</li> </ol>

<b>ITEM</b>	<b>BASIS FOR COST ESTIMATE</b>	<b>TOTAL COST</b>
National District Attorney's Cyber Sluth, South Carolina, not yet scheduled for contract period	1 Prosecuting Attorney Airline ticket \$350 Daily expenses @ \$49 per day for 5 days \$245 Ground transportation @ 15 each way \$30	\$625
National District Attorney's Unsafe Havens, South Carolina, not yet scheduled for contract period	1 Prosecuting Attorney Airline ticket \$350 Daily expenses @ \$49 per day for 5 days \$245 Ground transportation @ 15 each way \$30	\$625
National District Attorney's Courtroom Technology, South Carolina, not yet scheduled for contract period	1 Prosecuting Attorney Airline ticket \$350 Daily expenses @ \$49 per day for 5 days \$245 Ground transportation @ 15 each way \$30	\$625
Macintosh Forensics Las Vegas NV Sept 29-Oct 3, 2008	Airfare for one examiner \$318.00 Daily allowance @ \$49 per day x6days \$292.00 Ground Transportation \$100.00	\$710.00
State/Federal Share	\$ 10,303.00	<b>TOTAL TRAVEL COST</b>
Local Match Share	\$ 0	