

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 05

In the County Commission of said county, on the

8th day of September 20 05

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the STOP Violence Against Women grant application for the Boone County Sheriff's Department.

Done this 8th day of September, 2005.

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

absent
Skip Elkin
District II Commissioner

399-2005



Missouri Department of Public Safety
Office of the Director
P.O. Box 749 Jefferson City, MO 65102
573-751-4905 e-mail: dpsinfo@dps.mo.gov



Application for Funding

SECTION 1 - INSTRUCTIONS

This application must be typewritten. Please refer to the enclosed instructions to complete this form.

SECTION 2 - GRANT PROGRAMS

- VOCA - Victims of Crime Act
- SSVF - State Services to Victims Fund
- STOP - Stop Violence Against Women Grant Program
- Byrne - Byrne Formula Grant (NCAP)
- MCLUP - Mo. Crime Lab Upgrade Program
- RSAT - Residential Substance Abuse & Treatment Program
- CLAP - Crime Lab Assistance Program
- LLEBG - Local Law Enforcement Block Grant
- LGSD - Local Government School District Program
- Title V - Delinquency & Youth Violence Prevention
- Title II - Juvenile Justice Formula Grants
- JAIBG - Juvenile Accountability Incentive Block Grant
- Challenge - Statewide Policies and Programs

SECTION 3 - APPLICANT AGENCY

AGENCY Boone County Sheriff's Department	FAX (573) 874-8953 PHONE (573) 875-1111
ADDRESS 2121 COUNTY DRIVE	
CITY COLUMBIA, MO 65202	STATE ZIP + FOUR

SECTION 8 - PROJECT TITLE

Domestic Violence Enforcement Unit (D.O.V.E.)

SECTION 9 - TYPE OF APPLICATION

New Revised Renewal Continuation

SECTION 10 - CURRENT CONTRACT NUMBER(S)

2004-VAWA-0005

SECTION 4 - APPLICANT AUTHORIZED OFFICIAL

NAME Keith Schnarre	FAX (573) 886-4311 PHONE (573) 886-4307
TITLE Commissioner	
AGENCY Boone County Commission	
ADDRESS 801 E. WALNUT STREET, ROOM 112	
CITY COLUMBIA	STATE ZIP + FOUR MO 65201-0000

SECTION 11 - APPLICANT'S FEDERAL TAX I.D.

43-6000349

SECTION 12 - PROGRAM CATEGORY

N/A

SECTION 13 - CONTRACT PERIOD

Beginning Date 1 1 2006 End Date 12 31 2006

SECTION 5 - PROJECT DIRECTOR

NAME Jwayne Carey	FAX (573) 874-8953 PHONE (573) 875-1111
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SECTION 14 - TYPE OF PROJECT

Statewide Regional Local

TITLE Sheriff	E-Mail Address: dcarey@boonecountymo.org
AGENCY Boone County Sheriff's Department	
ADDRESS 2121 COUNTY DRIVE	
CITY COLUMBIA, MO 65202	STATE ZIP + FOUR

SECTION 15 - PROGRAM INCOME

Will Program Income be generated? Yes No

SECTION 6 - APPLICANT FISCAL OFFICER

NAME Kay Murray	FAX (573) 886-4369 PHONE (573) 886-4365
TITLE County Treasurer	
AGENCY Boone County Treasurer's Office	
ADDRESS 801 E. WALNUT STREET	
CITY COLUMBIA	STATE ZIP + FOUR M 65201-0000

SECTION 16 - BUDGET

	Total Cost
PERSONNEL	46,994.14
VOLUNTEER MATCH	
TRAVEL	
EQUIPMENT	
SUPPLIES/OPERATIONS	
CONTRACTUAL	
RENOVATION/CONSTRUCTION	
TOTAL PROJECT COSTS	\$ 46,994.14
FEDERAL/STATE SHARE	64 % \$ 30,000.00
LOCAL MATCH SHARE	36 % \$ 16,994.14

SECTION 7 - NON-PROFIT BOARD CHAIRPERSON

NAME n/a	FAX PHONE
TITLE	
AGENCY	
ADDRESS	
CITY	STATE ZIP + FOUR

SECTION 17 - AUTHORIZED OFFICIAL'S SIGNATURE

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">AGENCY</td> <td style="width: 30%;">FAX</td> </tr> <tr> <td colspan="2">ADDRESS</td> </tr> <tr> <td>CITY</td> <td>STATE ZIP + FOUR</td> </tr> </table>	AGENCY	FAX	ADDRESS		CITY	STATE ZIP + FOUR	<p style="font-size: 2em; font-family: cursive;">Keith Schnarre</p> <p>Signature</p> <p style="font-size: 1.5em; font-family: cursive;">9-6-05</p> <p>Date</p>
AGENCY	FAX						
ADDRESS							
CITY	STATE ZIP + FOUR						

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

September Session of the July Adjourned

Term. 20 05

In the County Commission of said county, on the

8th

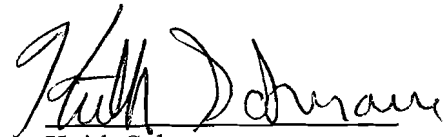
day of September

20 05

the following, among other proceedings, were had, viz:

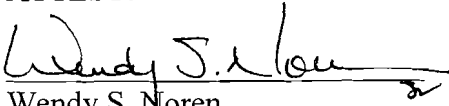
Now on this day the County Commission of the County of Boone does hereby approve the following revisions to the Proposal for Consultant Services with Butler Rosenbury and Partners, Inc. as originally approved by Commission Order 189-2003:

- Judges' Chambers Revisions in the amount of \$1,190.00
- Court System Expansion Study Additional Services in the amount of \$26,620.00

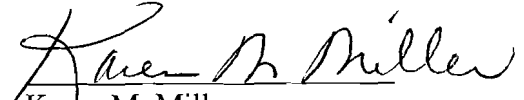
Done this 8th day of September, 2005.


Keith Schnarre
 Presiding Commissioner

ATTEST:



Wendy S. Noren
 Clerk of the County Commission



Karen M. Miller
 District I Commissioner

absent

Skip Elkin
 District II Commissioner

**Services and Fee Proposal
Judges' Chambers Revisions**

Butler, Rosenbury & Partners, Inc.
June 20, 2005

Task Description	Principal Rate \$150.00		Architect Rate \$80.00		Intern Architect Rate \$60.00		Total Cost	Estimated Reimbursable Expenses
	Hours	Cost	Hours	Cost	Hours	Cost		
Judges' Chambers Revisions								
Schematic layout (fax to client)	0.5	\$75.00	2	\$160.00	0	\$0.00	\$235.00	
Revise per comments	0.5	\$75.00	2	\$160.00	0	\$0.00	\$235.00	
Cost Estimate	0	\$0.00	4	\$320.00	0	\$0.00	\$320.00	
Construction Documents	1	\$150.00	16	\$1,280.00	40	\$2,400.00	\$3,830.00	
Bidding & Negotiations	0	\$0.00	8	\$640.00	16	\$960.00	\$1,600.00	
Construction Administration	0	\$0.00	8	\$640.00	24	\$1,440.00	\$2,080.00	
Site Meetings (2)	0	\$0.00	16	\$1,280.00	0	\$0.00	\$1,280.00	\$400.00
TOTALS	2	\$300.00	56	\$4,480.00	80	\$4,800.00	\$9,580.00	\$400.00

Only approved

\$ 1,190.00

*Out of 9,580.00
Judges' Chambers*

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

[Signature] 7/6/05
Auditor 4000-71211 \$790 -
4000-71212 \$400 -

360-2805

26,620
 approved
 for 2005 Budget

Services and Fee Proposal, Attachment 1
 Court System Expansion Study Additional Services

Butler, Rosenbury & Partners, Inc.
 May 27, 2005

Task Description	Principal Rate \$150.00		Architect Rate \$80.00		Intern Architect Rate \$60.00		Total Cost	Estimated Reimbursable Expenses
	Hours	Cost	Hours	Cost	Hours	Cost		
10-Year Master Plan								
Review committee meeting notes	0	\$0.00	4	\$320.00	0	\$0.00	\$320.00	
Research county properties	0	\$0.00	8	\$640.00	0	\$0.00	\$640.00	
Develop 10 alternative concepts/scenarios	4	\$600.00	40	\$3,200.00	0	\$0.00	\$3,800.00	
Prepare cost estimates for concepts/scenarios	0	\$0.00	18	\$1,280.00	0	\$0.00	\$1,280.00	
Present diagrams to commission/courts	8	\$1,200.00	8	\$640.00	0	\$0.00	\$1,840.00	
Develop master plan drawings of preferred concept	2	\$300.00	40	\$3,200.00	0	\$0.00	\$3,500.00	
Present preferred concept to commission/courts	8	\$1,200.00	8	\$640.00	0	\$0.00	\$1,840.00	
Prepare perspective drawing of preferred concept	4	\$600.00	0	\$0.00	40	\$2,400.00	\$3,000.00	\$500.00
45-Year Master Plan								
Research and project county growth patterns	0	\$0.00	8	\$640.00	0	\$0.00	\$640.00	
Develop master plan	4	\$600.00	32	\$2,560.00	0	\$0.00	\$3,160.00	
Present master plan diagrams to commission/courts*	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00	
Revise per meeting	4	\$600.00	8	\$640.00	0	\$0.00	\$1,240.00	
Final Master Plan								
Prepare PowerPoint presentation	2	\$300.00	8	\$640.00	0	\$0.00	\$940.00	
Present 10 & 45-year master plan diagrams to committee	8	\$1,200.00	8	\$640.00	0	\$0.00	\$1,840.00	
Revise per meeting	4	\$600.00	16	\$1,280.00	0	\$0.00	\$1,880.00	\$200.00
TOTALS	48	\$7,200.00	204	\$16,320.00	40	\$2,400.00	\$25,920.00	\$700.00

*The 45-year master plan shall be presented to the commission/courts simultaneously with the 10-year master plan.

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

Jan. [Signature] 9/6/05
 Auditor 6400-11211 Date 25,920
 9600-71212 5700-

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the February Adjourned

Term. 20 03

In the County Commission of said county, on the

15th day of April 20 03

the following, among other proceedings, were had, viz:

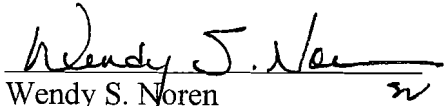
Now on this day, the County Commission of the County of Boone does hereby approve the Proposal for Consultant Services with Butler Rosenbury and Partners, Inc for the Boone County Courthouse and Johnson Building Space Analysis project. It is further ordered that the Presiding Commissioner be hereby authorized to sign said proposal.

Done this 15th day of April, 2003.



Keith Schnarre
Presiding Commissioner

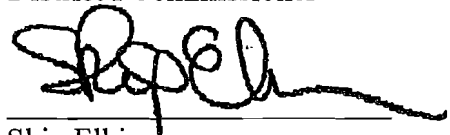
ATTEST:



Wendy S. Noren
Clerk of the County Commission

ABSENT

Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES 189-2003

Effective the 15 day of APRIL, 2003, Boone County, Missouri, a political subdivision of the state of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified below.

Consultant Name: Butler, Rosenbury, & Partners, Inc.

Project/Work Description: Boone County Courthouse and Johnson Building Space Analysis

Proposal Description: (identify proposal by date, person issuing proposal and attach a copy of proposal) See attached letter from Robert Perry to Doug Jackson dated January 17, 2003, meeting minutes of February 27, 2003 prepared by Jennifer Wilson dated March 3, 2003, and proposal letter to David Mink from Jennifer Wilson dated March 7, 2003.

Modifications to Proposal: (identify any modifications or attach correspondence modifying proposal, or show as not applicable) Fees in lump sum amount of \$38,480.00; reimbursable expenses at cost not to exceed \$595.00. In addition, all fees and expenses shall be allocated as incurred to either the Courthouse or Johnson Building projects, in a form satisfactory to the County Auditor.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the general Consultant Services Agreement, the terms and conditions of the general agreement shall control unless the proposal approved herein specifically identifies a term or condition of the general Consultant Services Agreement that shall not be applicable.

CONSULTANT

By [Signature]
Title EXECUTIVE VICE PRESIDENT

BOONE COUNTY, MISSOURI

By [Signature]
Presiding Commissioner

Dated: 4-15-03

Dated: 15 APRIL 2003

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
County Clerk

APPROVED:

[Signature]
Director, Boone County Public Works

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.
[Signature] Auditor Date 4/10/03

4000-71211 #28,560
4011-71211 #9920
4000-71212 #595
total = \$39,075



• Architecture
• Engineering
• Interior Design
• Planning & Development

March 7, 2003

Mr. David Mink, P.E.
Boone County
Public Works
601 E. Walnut
Columbia, MO 65201

Re: Boone County Courthouse & Johnson Building

Dear David:

Thank you for the opportunity to submit a proposal for space analysis services for the Boone County Courthouse and the Johnson Building. We propose these services for a Stipulated Sum Fee of \$38,480.00.

This fee proposal is based upon the scope of services outlined in the letter from Bob Perry dated January 17, 2003, and a meeting held on February 27, 2003 attended by Commissioner Elkin, Bob Perry, Tim Rosenbury, you and me. Please see the attached sheet for scope and schedule information. The deliverables for this project shall be:

- Summary memoranda of each meeting and interview.
- 8 ½" x 11" color diagrams that indicate proposed revisions to the site.
- 8 ½" x 11" color diagrams that indicate proposed revisions to the Boone County Courthouse.
- 8 ½" x 11" color diagrams that indicate proposed revisions to the Johnson Building.
- Report that indicates background and criteria utilized for the diagrams. This report shall include additional parking requirements.
- Computer generated 3-D rendering of the existing courthouse and the proposed addition.
- Cost estimate.

We look forward to a successful project with Boone County.

Sincerely,

BUTLER, ROSENBURY & PARTNERS, INC.

Jennifer Wilson
Architect

:jlw

Enclosures: Fee and Project Schedule

To David Mink, PE
March 7, 2003
Page 2

cc: Commissioner Elkin
Bob Perry
Tim Rosenbury

Services and Fee Proposal, Attachment 1a
Boone County Courthouse
Proposed Pre-Design Phase

Butler, Rosenbury & Partners, Inc.
April 9, 2003

Task Description	Principal Rate \$145.00		Architect II Rate \$70.00		Intern III Rate \$60.00		Total Cost	Estimated Reimbursable Expenses	Date Completed
	Hours	Cost	Hours	Cost	Hours	Cost			
Research									
Interviews	12	\$1,740.00	12	\$840.00	0	\$0.00	\$2,580.00		4/16/2003
Document Interviews	2	\$290.00	6	\$420.00	0	\$0.00	\$710.00		
Load Cadd files of buildings and site Information	0	\$0.00	20	\$1,400.00	0	\$0.00	\$1,400.00		
Program	6	\$870.00	12	\$840.00	0	\$0.00	\$1,710.00		4/18/2003
Preliminary Schemes									
Sketch relationships in plan	14	\$2,030.00	25	\$1,750.00	0	\$0.00	\$3,780.00		5/9/2003
3-D rendering	0	\$0.00	0	\$0.00	40	\$2,400.00	\$2,400.00		
Cost Estimates	2	\$290.00	6	\$420.00	0	\$0.00	\$710.00		
Meeting with client	6	\$870.00	6	\$420.00	0	\$0.00	\$1,290.00		
Final Schemes									
Sketch relationships in plan	14	\$2,030.00	25	\$1,750.00	0	\$0.00	\$3,780.00		5/21/2003
Coordinate with client	2	\$290.00	14	\$980.00	0	\$0.00	\$1,270.00		
Revisions to 3-D rendering	0	\$0.00	2	\$140.00	8	\$480.00	\$620.00		
Final Presentation									
PowerPoint Presentation	2	\$290.00	2	\$140.00	16	\$960.00	\$1,390.00		5/30/2003
Presentation Diagrams	2	\$290.00	20	\$1,400.00	0	\$0.00	\$1,690.00		
Report Preparation	6	\$870.00	10	\$700.00	8	\$480.00	\$2,050.00		
Meeting with client	6	\$870.00	6	\$420.00	0	\$0.00	\$1,290.00		
Revisions per comments	2	\$290.00	16	\$1,120.00	8	\$480.00	\$1,890.00		6/6/2003
TOTALS	76	\$11,020.00	182	\$12,740.00	80	\$4,800.00	\$28,560.00	\$595.00	

Services and Fee Proposal, Attachment 1b

Johnson Building
Proposed Pre-Design Phase

Butler, Rosenbury & Partners, Inc.
April 9, 2003

Task Description	Principal Rate \$145.00		Architect II Rate \$70.00		Intern III Rate \$60.00		Total Cost	Estimated Reimbursable Expenses	Date Completed
	Hours	Cost	Hours	Cost	Hours	Cost			
Research									4/16/2003
Interviews	4	\$580.00	4	\$280.00	0	\$0.00	\$860.00		
Document Interviews	0	\$0.00	2	\$140.00	0	\$0.00	\$140.00		
Load Cadd files of buildings and site information	0	\$0.00	4	\$280.00	0	\$0.00	\$280.00		
Program	2	\$290.00	4	\$280.00	0	\$0.00	\$570.00		4/18/2003
Preliminary Schemes									5/9/2003
Sketch relationships in plan	6	\$870.00	15	\$1,050.00	0	\$0.00	\$1,920.00		
Cost Estimates	0	\$0.00	2	\$140.00	0	\$0.00	\$140.00		
Meeting with client	2	\$290.00	2	\$140.00	0	\$0.00	\$430.00		
Final Schemes									5/21/2003
Sketch relationships in plan	6	\$870.00	15	\$1,050.00	0	\$0.00	\$1,920.00		
Coordinate with client	2	\$290.00	2	\$140.00	0	\$0.00	\$430.00		
Final Presentation									5/30/2003
PowerPoint Presentation	0	\$0.00	0	\$0.00	8	\$480.00	\$480.00		
Presentation Diagrams	0	\$0.00	4	\$280.00	0	\$0.00	\$280.00		
Report Preparation	2	\$290.00	6	\$420.00	0	\$0.00	\$710.00		
Meeting with client	2	\$290.00	2	\$140.00	0	\$0.00	\$430.00		
Revisions per comments	2	\$290.00	8	\$560.00	8	\$480.00	\$1,330.00		6/6/2003
TOTALS	28	\$4,060.00	70	\$4,900.00	16	\$960.00	\$9,920.00	\$0.00	

3LL
CORR



Office of Court Administrator Thirteenth Judicial Circuit Court

Robert L. Perry
Court Administrator

Kathy S. Lloyd
Assistant to the
Court Administrator

January 17, 2003

Doug Jackson
Butler Rosenbury & Partners, Inc.
300 South Jefferson, Suite 505
Springfield, MO 65806

Re: Planning for Future Courthouse Expansion

Dear Doug:

We are so pleased that the county commission allocated funds to proceed with planning for future courthouse expansion. We look forward to working with your firm in this effort.

Enclosed you will find three reports related to courthouse expansion.

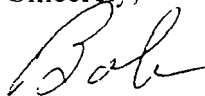
- 1) *Boone County Government Space Needs Study* prepared by Peckham & Wright Architects, Inc. (January 2001).
- 2) *Courthouse Expansion Project Possible Space Utilization Plan* prepared by Office of Court Administrator (June 2001).
- 3) *Boone County Judicial and Law Enforcement Task Force Final Report* (October 2001).

I want to emphasize that the possible space utilization plan developed by my office was not presented as the recommended plan, rather it was presented as one option. Over the past several years, considerable discussion has been held from time to time on the question, "What office, if any, could be located outside the courthouse?" The conclusion reached was that the Juvenile Office could be located outside the courthouse providing that it was in close proximity. The option described in the June 2001 report is based on the Juvenile Office remaining in the courthouse. While not specifically noted in the report, this option contemplated that the Circuit Clerk's Office would be housed on the second floor with the present staff group now located on the first floor being moved to the second floor.

Letter to Doug Jackson
January 17, 2003
Page 2

It is my understanding that you will be contacted by Commissioner Elkin or David Mink regarding cost of fees for your services to be provided. I think it might be helpful that we hold an initial meeting to discuss the overall planning strategy around the first of February. Participants from here would be Commissioner Elkin, David Mink and myself. Please give me a call in this regard as I will be glad to coordinate the date and place of our meeting with Commissioner Elkin and David Mink.

Sincerely,



Robert L. Perry
Court Administrator

RLP/map

Enclosures

cc: Judge Hamilton
Commissioner Elkin
David Mink



300 S. Jefferson, Suite 505 *Architecture*
Springfield, Missouri 65806 *Interior Design*
Phone (417) 865-6100 *Structural Engineering*
Fax (417) 865-6102 *Planning & Development*

YOUR VISION. OUR FOCUS.

MEMORANDUM

Date March 3, 2003
To Bob Perry
From Jennifer Wilson *JW*
Copies Commissioner Skip Elkin
 David Mink
 Tim Rosenbury
Regarding Boone County Courthouse

This documents a meeting held on February 27, 2003 at the offices of the Boone County Commissioners. Commissioner Elkin, David Mink, Tim Rosenbury, you and I were present. The following information was discussed:

1. Butler Rosenbury & Partners' contract with Boone County shall include a space planning analysis of the Boone County Courthouse and the Johnson Building.
2. All correspondence for this project shall be copied to Commissioner Elkin, David Mink and you.
3. This analysis shall consider the following criteria:
 - A. Floor area requirements of individual departments.
 - B. Functional relationships between the departments.
 - C. Condition of construction of the Johnson Building.
 - D. Parking requirements. David stated that the county would forward 8 ½ x 11 sketches of the parking lots to BR&P. BR&P shall load that information into CADD to create a base map.
 - E. ADA improvements.
 - F. Heating and cooling upgrade requirements.
 - G. Availability and cost of adjacent properties.
 - H. Construction logistics and project phasing.
 - I. Security.
4. In order to determine floor area requirements of individual departments, BR&P shall contact and interview the following people. Meeting minutes from these interviews shall be forwarded to Commissioner Elkin, David Mink and you.
 - A. Catherine Benson, Public Defender
 - B. Regional office representative of the Public Defender's office.
 - C. Kevin Crane, Prosecuting Attorney
 - D. Connie Hendren, Public Administrator
 - E. Cheryl Whitemarsh, Circuit Clerk
5. You stated that you would contact the following people in order to schedule interviews with BR&P and you to determine floor area requirements of individual departments. Meeting minutes from these interviews shall be forwarded to

Commissioner Elkin, David Mink and you.

- A. Judge Hamilton
 - B. Melody Garnett, I/T Supervisor
 - C. Jack Wonneman, Court Marshal
 - D. Darrell Martin, Circuit Services Supervisor
 - E. Rick Gaines, Juvenile Officer
6. Currently, county records are stored on the second floor of the Johnson Building. Those records shall be relocated. This analysis shall consider what functions could move into that vacated space. This project shall be a near to mid term project. The following suggestions were made:
 - A. Expansion for the Public Defender's office.
 - B. Juvenile Offices. If the juvenile offices were relocated to this building, then a separate entrance for that space shall be provided.
 7. This analysis shall also consider whether the Public Defender's office shall remain in the Johnson Building.
 8. Currently, the child support staff of the Prosecuting Attorney's office is located in the Guitar Building. This is a privately owned building. This analysis shall consider the feasibility of relocating those offices. Functionally, they do not need to be relocated to the courthouse.
 9. The structure of the north half of the courthouse was sized to allow the construction of two additional floors. Commissioner Elkin stated that if it was determined that an additional floor was needed, and then he would prefer to build both levels. This would allow economy of construction and future expansion possibilities.
 10. BR&P shall provide a computer rendering that includes the existing dome and the new addition to the courthouse to determine if the scale of the addition would "dwarf" the dome.
 11. The project deliverables shall be as follows:
 - A. Site analysis diagrams that indicate revisions to the project site.
 - B. Floor plan diagrams that indicate additional construction and department locations.
 - C. A written report that indicates the criteria that was used to accomplish items 11A & 11B.
 - D. Computer generated 3-d rendering that includes an exterior image of the existing courthouse structure and the new addition.
 - E. Cost estimate.
 12. The final analysis shall be completed July, 2003.
 13. BR&P shall forward a proposal for this work to David. Once an approved proposal is in place, this work shall begin.

This memo is per my notes. If you have any questions or clarifications, please contact me.

4/10/2003

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

4/10/03

DATE

2906

Butler, Rosenbury & Partners

VENDOR NO.

VENDOR NAME

PHONE #

300 South Jefferson, Ste. 505
ADDRESS

Springfield
CITY

MO 65806
STATE ZIP

189-2003

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

#

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department #

Bill To Department #

Department				Account					Item Description	Qty	Unit Price	Amount
0	0	0		7	1	2	1	1	Courthouse Expansion/Renovation: Architectural Fees			28,560
4	0	1	1	7	1	2	1	1	Johnson Building: Architectural Fees			9,920
									total fees = \$38,480			
4	0	0	0	7	1	2	1	2	Courthouse Expansion/Renovation: Architectural Reimbursables			595
									grand total = \$39,075			
CLERK'S OFFICE												
*DO NOT UNSTAPLE THESE PAGES												
*THE ONLY ACTION NEEDED IS TO WRITE THE COMM ORDER # ON THE FORM AND RETURN TO AUDITOR'S OFFICE.												

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of Boone County, and have been procured in accordance with statutory bidding requirements.


Requesting Official


Auditor Approval