

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 338

PRESENT WERE: Presiding Commissioner Edward H. Robb  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Director of Purchasing Melinda Bobbitt  
Right-of-Way Agent Natalie Meighan  
Storm Water Coordinator Georganne Bowman  
Deputy County Clerk Cameron Clarke

The meeting was called to order at 1:35 p.m.

### **Resource Management**

#### **1. Approve Adopt-a-Road Applications (first reading)**

Right-of-Way Agent Natalie Meighan was present to discuss this item. Ms. Meighan stated these applications were mostly three year renewals. Ms. Meighan stated the adopt-a-road program has been going on for a long time, but three years ago new standards were set, and these applications are the first renewal group since the standards have been changed. Ms. Meighan stated the only new application is on Grace Lane, and the rest are renewals. Ms. Meighan stated Grace Lane is partially shared with the City of Columbia, and the City has given permission for Boone County to post signs in the City's right-of-way. Ms. Meighan stated the City would like Boone County to do this, even though it is in their jurisdiction.

Commissioner Elkin asked if the County knows if the renewal applicants have been complying with the program.

Ms. Meighan replied all of the renewal groups have complied with the program, and responded they wish to continue their work. Ms. Meighan stated there are six groups who did not reapply and will have their signs taken down shortly. Ms. Meighan stated the County provides safety vests and bags to the participants to keep the groups safe.

Commissioner Elkin stated "The Horses of Gans" are very active in their duty to clean up their assigned area.

Ms. Meighan stated she agreed, and that the County needs to move "The Horses of Gans" signs because with the new Gans Road alignment their signs are no longer on

Gans Road.

Commissioner Miller stated these groups' service is very helpful to the County.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**2. Approval of proposal for Consultant Services by Geosyntec for Climate Station in Sunrise Estates (first and second reading)**

Storm Water Coordinator Georganne Bowman was present to discuss this item. Ms. Bowman stated this project is part of the grant Boone County received earlier this year from the Missouri Department of Natural Resources (DNR) to conduct monitoring research. Ms. Bowman stated a part of this research is to install a climate station so the County can track how much water is coming into the Sunrise Estates subdivision. Ms. Bowman stated the climate station has WiFi capabilities which can be used to link the information it gathers to Boone County's website. Ms. Bowman stated the neighborhood is very anxious to begin with this project. Ms. Bowman stated this is a time sensitive piece of equipment, and this project needs to be started as quickly as possible.

Commissioner Elkin asked Ms. Bowman if she knew specifically where the climate station will be stationed.

Ms. Bowman replied there is a landowner in the area that will keep it on his property. Ms. Bowman stated a fixed asset tag will be placed onto the climate station, and it will be fully insured up to the replacement value. Ms. Bowman stated this climate station is similar to what you would see at a golf course. There is a pole and a tipping bucket to measure rain, arms to measure air speed, a radiation shield, and it's grounded in case it were to be struck by lightening.

Commissioner Elkin stated it would have sounded like fun to throw a football at, or climb on this piece of equipment when he was 8-10 years old.

Ms. Bowman stated this is why it is being placed in a property owner's backyard with no trees. Ms. Bowman stated the property owner will keep an eye on it.

Vice-President of Sunrise Estates Neighborhood Association Matt Fox stated the property the climate station will be on is in an area that does not see a lot of foot traffic.

Ms. Bowman stated she would like this to be first and second read because it is a time sensitive project.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the contract between Geosyntec Consultants and Boone County, Missouri to install a climate station in Sunrise Estates as part of the Urban Stormwater Retrofit Grant project. This project will be fully funded by grant money. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 225-2011**

### **Purchasing**

#### **3. Sole Source Purchase 104-123111SS Annual Software Support for Real Vision Software IBM Power System (first reading)**

Director of Purchasing Melinda Bobbitt was present to discuss this item. Ms. Bobbitt read the following memo:

The Information Technology Department requests permission to purchase annual software support for Real Vision software IBM power system from Real Vision Software Inc. Updates are only available from Real Vision, and we are required to maintain a software support contract to receive updates to the RVI Software. Attached is the sole source request form for signature. This sole source was advertised in the Columbia Missourian and the Columbia Daily Tribune on June 14, 2011.

Commissioner Elkin asked if the reason this was being first and second read was because the software is about to expire.

Commissioner Miller stated the agenda should have stated this is only a first reading.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

#### **4. Surplus disposal of miscellaneous equipment from the Sheriff's Department (first reading)**

Director of Purchasing Melinda Bobbitt was present to discuss this item. Ms. Bobbitt stated the Purchasing Department is requesting to dispose of these items on behalf of the Sheriff's Department.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission

meeting with an appropriate order for approval.

**5. Bid Award to APAC Missouri for bid 17-19MAY11 New Haven Road Asphalt Overlay (second reading, first read on 5/19/2011)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid number 17-19MAY11 New Haven Road Asphalt Overlay to APAC Missouri. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 226-2011**

**6. Bid Award to APAC Missouri for bid 16-19MAY11 Richland Road Asphalt Overlay (second reading, first read on 5/19/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid number 16-19MAY11 Richland Road Asphalt Overlay to APAC Missouri. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 227-2011**

**7. Bid Award to Central Concrete Company for bid 13-15APR11 Ready Mix Concrete/Cement (first reading)**

Director of Purchasing Melinda Bobbitt was present to discuss this item. Ms. Bobbitt read the following memo:

The Bid for Ready Mix Concrete/Cement Secondary Term and Supply closed on April 15, 2011. One bid was received. Purchasing and the Public Works recommend award to Central Concrete Company as the Secondary Supplier for offering the lowest and best bid for Boone County. This is a term and supply contract. Contract will be paid from department 2040 –PW Maintenance Operations, account 26000 – Pavement Repairs Material. \$140,000 is budget for this service.

Ms. Bobbitt stated there is only one other vendor in the County, and they did not turn in a bid.

The Commissioners were surprised the other company did not turn in a bid.

Commissioner Robb stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**8. Cooperative Contract to utilize City of Columbia Contract to purchase Aggregates from Capital Sand Company (first and second reading)**

Director of Purchasing Melinda Bobbitt was present to discuss this item. Ms. Bobbitt read the following memo:

Purchasing and Public Works request permission to utilize the City of Columbia contract 151/09 to purchase Aggregates (Sand) from Capital Sand Company of Jefferson City, Missouri. This is a Term and Supply contract and invoices will be paid from department 2040 –PW – Maintenance Operations, account 26300 – Material and Chemical Supply.

Ms. Bobbitt stated this contract is to purchase sand to get ready for the flood. Ms. Bobbitt stated the County was fortunate to find a cooperative contract for this.

Commissioner Miller asked if the County would be purchasing any before next week.

Ms. Bobbitt replied we probably will, but she thinks we will be given the same price.

Commissioner Miller stated she was wondering if a second reading should be done.

Commissioner Elkin replied a second reading should probably be done because even though the County does not have to buy the sand; a contract would be in place just in case.

Commissioner Elkin asked Commissioner Robb if he would like a motion on this item.

Commissioner Robb stated he would like a motion.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia cooperative contract 151/09 Aggregates (Sand)- Term and Supply with Capital Sand Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 228-2011**

**Commission**

**9. Public Comment**

**10. Commissioner Reports**

Commissioner Elkin stated he likes how the City of Columbia uses laptops to view documentation instead of creating extra copies of contracts and orders.

Commissioner Miller stated she thinks the County Commission should use iPads to view the additional documentation. Commissioner Miller stated they have other devices similar to an iPad that do the same thing, and cost less. Commissioner Miller stated on June 15<sup>th</sup>, 2011 she was at the Missouri Digital Government Summit, and a presentation was done on how iPad-like devices can be used. Commissioner Miller stated there is an option so the device can be locked down and only used for work related purposes. Commissioner Miller stated the presentation was about how these devices can be used in the field. Commissioner Miller stated the County uses Toughbooks in the field which cost approximately \$3000. Even though these iPad-like devices are much more fragile, they only cost about \$400 a piece. Commissioner Miller stated the County should look in to using these devices.

Commissioner Elkin agreed.

Commissioner Miller stated if this happened, the only paper the County would need to use is the official signature paper. Commissioners Elkin and Miller stated they would not mind buying their own. There was discussion of this possibly saving the County money, and putting WiFi access in the commission chambers.

The meeting adjourned at 2:01 p.m.

Attest:

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Edward H. Robb  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner