

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Joshua Norberg

The meeting was called to order at 9:30 a.m.

Commissioner Miller served as Acting Presiding Commissioner in Commissioner Pearson's absence.

Family Court Services

Rick Gaines, Family Court Services, was present on behalf of this item.

1. Fostering Court Improvement Grant

Mr. Gaines stated the Fostering Court Improvement Grant is a \$3,000 grant that we are asking for from the Office of State Court Administrators. This grant is for the purpose of having permanency for children in foster care. The County is one of nine pilot projects for the State. The State has granted us funding. There is no County match. The idea really is to come up with plans that will shorten the stay of children in foster care and more quickly get them to a permanent home.

Commissioner Miller asked what they do with the cameras that are listed on the budget request.

Mr. Gaines stated they are used to take pictures of the children with their birth families so they will have that as a keepsake later in life if they ever request it. They are kept in a safe place until the children are at a point in their life where they want to come and find out more about their parents.

Commissioner Miller stated they pictures aren't given to the children; they are kept at the Juvenile Office.

Mr. Gaines stated the children's division usually keeps them.

Commissioner Elkin asked if all of the data and outcomes are collected locally. He asked if the State places thresholds on placement and then we send them our data.

Mr. Gaines stated that is correct. He stated we are one of the pilot sites because our numbers show that we are outside of the norm when it comes to other state juvenile offices. He stated our

numbers are higher because of our central locations. We are trying to reduce numbers of kids that are in foster care and how long they stay there.

Commissioner Miller stated this is just a report and it doesn't need any action.

Mr. Gaines stated that is correct. He stated in the past they were just doing these grants without notifying the Commission, and they thought that was not the proper process.

Commissioner Miller stated we like to keep track of all the grants that are out there for the audit system, because if there are any federal dollars it has to go through the federal audit system. The only way to know that is if it comes here.

Commissioner Miller asked Commissioner Elkin thinks the Commission should make a motion accepting the report to make it easier for the Auditor to track it.

Commissioner Elkin stated he thinks that would be a good idea.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the report from Family Court Services regarding the Fostering Court Improvement JCIP Sub-Grant: Local Court Enhancements.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 583-2008**

Sheriff's Department

Chad Martin, Sheriff's Department, was present on behalf of these items.

2. Requests to Transfer Above Authorized Transfer Salary

a. Angela Ayers

Mr. Martin stated this is part of the restructuring at the Sheriff's Department. This position was created by commission order 467-2008. He stated Ms. Ayers has worked for Boone County Sheriff's Department since 1992, and she will be assuming some of the responsibilities of Captain Braun upon her retirement. There are no other employees in this classification, and this promotion should not affect any other employees.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the transfer of Angela Ayers to Position No. 728 – Administrative Deputy at 113% of Mid-Point.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 584-2008**

b. Leasa Quick

Mr. Martin stated Ms. Quick has worked for the Boone County Sheriff's Department since 1986 and she will be assuming some of the responsibilities of Captain Braun upon her retirement as part of the Sheriff's restructuring plan. There are no other employees in this classification, and this promotion should not affect any other employees.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the transfer of Leasa Quick to Position No. 729 – Budget Administrator at 118% of Mid-Point.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 585-2008**

c. Britt Shea

Mr. Martin stated Mr. Shea has been an employee of the Sheriff's Department since 1999. This position is part of the Sheriff's restructuring plan. He stated this position will not exceed the other Sergeant positions with the exception of one. That is due to the tenure of the other Sergeant.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the transfer of Britt Shea to Position No. 727 – Sergeant at 108% of Mid-Point.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 586-2008**

3. Budget Amendment for 2008 Portion of Full-Time Traffic Unit Grant (first reading)

Mr. Martin stated the 2008 budget for this grant was established with the assumption that the County would have to pick up 100% of both of the salaries upon the end of the fiscal year of the

grant. The State paid 50% of the next grant, so the revenue portion of this had to be adjusted, which is what this amendment is for.

Commissioner Miller stated that will bring in federal grant funds in the amount of \$12,853.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting following the mandatory 10 day waiting period with an appropriate order for approval.

4. Budget Amendment for Internet Crimes Task Force Grant (first reading)

Mr. Martin stated this is a similar situation as the Traffic Unit Grant. The way the fiscal year break is for the State versus the County, we are playing catch up.

Commissioner Miller stated we have already paid these reimbursements; we just didn't have the income yet.

Mr. Martin stated there were some line items that we asked for in the grant that the grant didn't allow that we had to realign somewhere else.

Commissioner Miller stated the budget amendment is in the amount of \$92,837 for the Mid Missouri Internet Crimes Task Force.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting following the mandatory 10 day waiting period with an appropriate order for approval.

Purchasing

5. Amendment Number Two – 05-11JAN05 – Office Supplies Term and Supply (first read on 12/18/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve Amendment Number Two – 05-11JAN05 – Office Supplies Term and Supply with Corporate Express. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 587-2008**

6. 62-19NOV08 – Fencing and Appurtenances Term and Supply (first read on 12/18/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 62-19NOV08 – Fencing and Appurtenances Term and Supply to Custom Fence. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 588-2008**

7. 57-18NOV08 – Ammunition Term and Supply (first read on 12/18/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 57-18NOV08 – Ammunition Term and Supply to Oklahoma Police Supply, Gulf States Distributors, OMB Express Police Supply, and Gil Hebard per the attached memorandum. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said contracts.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 589-2008**

8. 65-02DEC08 – Sale of Scrap Metal (first read on 12/18/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 65-02DEC08 – Sale of Scrap Metal to Central Metals Recycling. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 590-2008**

9. Budget Revision for Increased Advertising Expenses (first read on 12/18/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for increased advertising expenses:

Department	Account	Department Name	Account Name	Decrease	Increase
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1118	10100	Purchasing	Salaries & Wages	\$500.00	
1118	84300	Purchasing	Advertising		\$500.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 591-2008**

Treasurer

10. Budget Amendment for Purchase of Christmas Lights (first read on 12/9/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to purchase Christmas lights for the Courthouse addition:

Department	Account	Department Name	Account Name	Decrease	Increase
2002	23050	Courthouse Square	Other Supplies		\$1,385.00
2002	84300	Courthouse Square	Advertising		\$825.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 592-2008**

Miscellaneous

11. Budget Amendment for 2008 Portion of Land and Water Conservation Fund Grant (first read on 12/9/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish the budget for the 2008 portion of the Land and Water Conservation Fund Grant:

Department	Account	Department Name	Account Name	Decrease	Increase
2120	03411	Fairground Maint. Fund	Federal Grant Reimb.		\$57,000.00
2120	85800	Fairground Maint. Fund	Special Grant Expenses		\$57,000.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 593-2008**

12. Adopt 2009 Commission Assignments

Commissioner Miller stated these are the assignments for the next two years.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the 2009 Commission Assignments per the attached memorandum.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 594-2008**

13. Authorize Use of Commission Chambers

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers on December 29, 2008, from 7:00 p.m. through 9:00 p.m. for a meeting for St. Francis House.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 595-2008**

14. Commissioner Reports

There were no commissioner reports.

15. Public Comment

There was no public comment.

The meeting adjourned at 9:50 a.m.

Attest:

Kenneth M. Pearson
Presiding Commissioner

Wendy S. Noren

Karen M. Miller

Clerk of the County Commission

District I Commissioner

Skip Elkin

District II Commissioner