

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Diane Buchmann

The meeting was called to order at 1:30 p.m.

**Purchasing**

Tyson Boldan, Purchasing, was present on behalf of this item.

**1. C207037001 – Facsimile Transceivers, Maintenance and Supplies (first reading)**

Mr. Boldan stated Purchasing requests permission to utilize the State of Missouri cooperative contract for Facsimile Transceivers, Maintenance and Supplies with Schriefer’s Office Equipment of Jefferson City, Missouri.

This is a county-wide Term and Supply contract, and the initial term is through December 31, 2008, with two one-year renewals.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**2. 06-26FEB08 – Embroidery of Corrections Uniforms T&S (first reading)**

Mr. Boldan stated the bid for Embroidery of Corrections Uniforms Term and Supply closed on February 26, 2008. Three bids were received. Purchasing and the Sheriff’s Department recommend award to Screenprint Plus for offering the lowest and best bid for Boone County.

This is a term and supply contract and invoices will be paid from Departments 1255 – Corrections and 2902 – Corrections – LE Sales Tax, Account 23300 – Uniforms. \$20,000.00 is budgeted in 1255 and \$5,652.00 is budgeted in 2902.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**3. Amendment Number One – 16-21MAR06 – Road Construction Equipment (first reading)**

Mr. Boldan stated this is Amendment Number One to the existing equipment rental contracts with Fabick CAT, Crown Power & Equipment, and Tri-State Construction Company adding a 10,500 lb class Excavator.

Written quotes were received from the vendors that were awarded bid 16-12MAR06 for Road Construction Equipment Rental. Recommendation for award is as follows:

**Primary:** Fabick CAT: Weekly rate: \$700; Monthly rate: \$1,755

**Secondary:** Crown Power & Equipment: Daily rate: \$200; Weekly rate: \$600; Monthly rate: \$1,800

**Tertiary:** Tri-State Construction: Weekly rate: \$1,000; Monthly rate: \$3,100

Invoices will be paid from Department 2040 – Public Works Maintenance Operations, Account 71700 – Equipment Rentals.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**4. 05-21FEB08 – Installation of Tank Insulation (first read on 2/21/08)**

Mr. Boldan stated the bid for Installation of Tank Insulation closed on February 21, 2008. Three bids were received. Purchasing and the Public Works Department recommend award to J. Louis Crum Corporation for offering the lowest and best bid for Boone County.

Total cost of contract is \$121,460.00 with a contingency amount of \$3,540.00 for a Purchase Order total of \$125,000.00. Contract will be paid from Department 2040 – PW Maintenance Operations, Account 71100 – Outside Services. The budgeted amount for this project was \$125,000.

Commissioner Elkin moved on this day, the County Commission of the County of Boone does hereby award bid 05-21FEB08 – Installation of Tank Insulation to J. Louis Crum Corporation. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 161-2008**

**5. 09-28FEB08 – Data and Telephone Terminations (first read on 2/28/08)**

Mr. Boldan stated the bid for Data and Telephone Terminations for the Courthouse Expansion Project closed on February 28, 2008. Three bids were received. Recommendation for award is to CenturyTel of Missouri, LLC of Columbia, Missouri, for offering the lowest and best bid for Boone County.

Total cost of contract is \$39,298.31 and will be paid out of Department 4061 – Courthouse Expansion, Account 71201 – Construction Costs (Materials). Data and telephone drops were not a part of the original budget and will have to be paid from construction contingency.

Commissioner Miller moved on this day, the County Commission of the County of Boone does hereby award bid 09-28FEB08 – Data and Telephone Terminations to CenturyTel of Missouri, LLC. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 162-2008**

**Collector**

Pat Lensmeyer, Collector, was present on behalf of this item.

**6. Abatement of 2002 Unpaid Real Estate and Personal Tax Bills**

Ms. Lensmeyer stated this is an annual need. When unpaid property taxes age to 5 years, they are moved from the active collection file to the inactive historical record file. What is different this year is that there is \$4,312.08 that represents collection on previously abated tax bills.

Ms. Lensmeyer stated the 2007-2008 Fiscal Year for the Collector closed on February 28, 2008. The County collected \$135,999,281.47. The amount of the 2002 abated taxes represents 0.0917%.

Commissioner Elkin moved on this day, the County Commission of the County of Boone, pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 2002 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$	616.80
County	\$	5,126.54
School Districts	\$	95,928.59
Cities	\$	6,643.54
Fire Districts	\$	5,462.69
Library Districts	\$	9,041.49
Surtax	\$	33.45
Common Road	\$	998.19
Centralia Common Road	\$	<u>31.65</u>
Total	\$	123,882.94

These 2002 real estate and personal property taxes are stricken for the following reasons:

- After due diligence, the collector cannot locate the owners and said personal property taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervened making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

The above total of \$123,882.94 breaks out as follows:

- Personal property \$ 119,247.92
- Bankruptcy \$ 408.22 – all personal property
- Tax exempt acquisitions \$ 4,226.80 – all real estate

The following tax amounts represent 2001 and prior tax bills that were previously stricken from the delinquent tax rolls in Boone County. The tax amounts were added back to the delinquent tax rolls, and collected and distributed to the taxing entities during the period of March 1, 2007 through February 29, 2008.

State	\$	20.74
County	\$	172.62
School Districts	\$	3,305.60
Cities	\$	53.16
Fire Districts	\$	477.10
Library Districts	\$	248.29
Common Road	\$	<u>34.57</u>
Total	\$	4,312.08

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 163-2008**

### **Public Works**

John Watkins, Public Works, was present on behalf of this item.

### **7. Change Order for 2007 Overlay & Drainage Improvements**

Mr. Watkins stated the change order is for \$73,951.23, divided among Bethel Church Road, Old Plank Road, Scott Boulevard, Brushwood Creek Road, Brandywine Creek Road, Hunters Ridge Subdivision Trails West Drive.

Commissioner Miller asked if there was a contingency amount of 10%.

Mr. Watkins stated there was.

Mr. Watkins asked for a second reading so that the projects can be closed.

Commissioner Miller moved on this day, the County Commission of the County of Boone does hereby approve Change Order #1 for Asphalt Overlay and Roadway Drainage Improvements. It is further ordered the Presiding Commissioner is hereby authorized to sign said change order.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 164-2008**

Mr. Watkins introduced Keith Austin, the new Chief Construction Inspector.

### **Information Technology**

Aron Gish, Director of Information Technology, was present on behalf of this item.

### **8. Request to Hire Above Mid-Point**

Mr. Gish stated Mr. Crawford has been working with our system for many years. Mr. Gish stated he is requesting to hire Mr. Crawford at 110.5% of Mid-Point because of Mr. Crawford's extensive experience.

Commissioner Miller moved on this day, the County Commission of the County of Boone does

hereby approve the hiring of Kerwin Crawford to Position No. 424 – Supervisor, Programming and Analysis, at 110.5% of Mid-Point.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 165-2008**

### **Child Support Services**

#### **9. Fiscal Year 2008 Child Support Enforcement Cooperative Agreement (first read on 3/25/08)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Fiscal Year 2008 Child Support Enforcement Cooperative Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 166-2008**

### **Miscellaneous**

#### **10. Budget Amendment for Moving Sapp Building (first reading)**

Commissioner Elkin stated this amendment is to establish a budget for the contract with Peckham and Wright Architects for the Sapp Building relocation to the Boone County Fairgrounds.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

#### **11. Authorize Closed Meeting 610.021(3)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Wednesday, April 2, 2008, at 9:00 a.m. The meeting will be held in Room 243 of the Roger B Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021 (3) RSMo to discuss the hiring, firing, disciplining or promoting of particular employee by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 167-2008**

**12. Commissioner Reports**

There were no commissioner reports.

**13. Public Comment**

There was no public comment.

The meeting adjourned at 1:55 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Ken Pearson  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner