

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Kerry Patton

The meeting was called to order at 9:30 a.m.

1. Purchasing

Melinda Bobbitt, Purchasing was present on behalf of these items

A. First Reading - 62-24AUG06 Wheel Loader

Ms. Bobbitt reported the bid for a Wheel Loader closed on August 24, 2006. Six bids were received. Purchasing and the Public Works Department recommend award to Crown Power and Equipment for submitting the low bid.

Total cost of the contract is \$54,577.00 including a 60 month/4000 hour full machine warranty to be paid out of department 2040 - PW Maintenance Operations, account number 92300 – Replacement Machinery/Equipment. The budgeted amount for this purchase was \$73,000.00.

The Purchasing Department also requests permission to trade in one (1) 1996 Komatsu WA120-1 Loader (including forks) with approximately 2100 hours.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading CenturyTel Contract

June Pitchford, Auditors office was present on behalf of this item.

Ms. Pitchford stated every year the County Commission is requested to renew the 24/7 maintenance coverage on the E911 equipment in joint communications. The equipment is purchased and maintained through the E911 fund which is a funded by the E911 tax proceeds.

This was originally reviewed and approved by County Counsel in May. We have resolved the residual issues. We do have an 8% increase due to the additional phone system.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. RFP Award Recommendation /Fairgrounds

June Pitchford, Auditors Office was present on behalf of this item.

Ms. Bobbitt reported the Request for Proposal for *Market Assessment and Financial Feasibility Study of the Boone County Fairgrounds* closed on August 3, 2006. Four proposal responses were received.

The evaluation committee consisted of the following:

- Skip Elkin, Boone County District II Commissioner
- Paul Little, Boone County Fairgrounds, Board Member
- June Pitchford, Boone County Auditor
- Lorah Steiner, Director of the Convention Visitor's Bureau
- Bill Watkins, City Manager, City of Columbia

The evaluation committee recommends award to Markin Consulting per their attached evaluation report. The cost of this contract \$34,480. Contract will be paid out of department 2120 – Fairgrounds Maintenance Fund, account 71101 – Professional Services.

Commissioner Schnarre asked if Commissioner Elkin or Ms. Pitchford had any comments.

Commissioner Elkin stated they had received four RFP's and had a lengthy phone interview with Mr. Markin. He not only answered their questions, but went above and beyond in sharing the information. His firm has a lot of experience doing similar projects. The committee felt he has a small firm and would be more involved first hand.

After some general discussion, Commissioner Miller asked for a copy of the RFP and vendor response for both her and Commissioner Schnarre. Ms. Bobbitt would see that they each received one.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

D. First Reading G 053106 Reproduction & Distribution on Bid Documents

Ms. Bobbitt Director of Purchasing, requests permission to utilize the University of Missouri cooperative contract G-053106 with DocuCopy, LLC of Columbia, Missouri for

reproduction and distribution of our construction bids for our Public Works department. This vendor has a plan room and will also maintain the Planholder’s Lists for our construction bids.

Invoices from this term and supply contract will be paid out of department 2045 – PW- Design and Construction, account 23001 – Printing. \$2,603 remains in the budget at the time of this writing.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

2. Public Works Service Agreement Oswald Associates

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

3. Budget Amendments (Second Readings)

A. Establish Budget for grant proposal writing and CAISI project

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish budget for grant proposal writing and CAISI project.

Department Account and Name	Amount of Increase
2540-71101 Civil Process/Professional Services	\$2,500.00
2540-71101 – Per diem Expense	\$455.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 356-2006**

B. Statutory distribution made twice yearly Domestic Violence

Commissioner Elkin moved now on this day the County Commission of the County of

Boone does hereby approve the following budget amendment. This is a statutory distribution made twice yearly.

Department Account and Name	Amount of Increase
2030-86900 Domestic Violence	\$3,000.00

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 357-2006**

C. Safety Exp/Marcit Reimbursement

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the following budget amendment for items reimbursed from MARCIT through the Loss Control Credit Reimbursement program.

Department Account and Name	Amount of Increase
1191-23850 Insurance & Safety – Minor Tools & Equipment	\$9,000.00
1191-03891 – Insurance Safety – Refunds	\$9,000.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 358-2006**

4. First Reading to establish budget for reimbursement revenue from Assessment Fund

This amendment is to transfer the reimbursement of funds for services rendered to cover the increased workload created by this years property tax appeals.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

5. Commissioner Reports

There were no commissioner reports

6. Public Comment

There was no public comment.

The meeting adjourned at 9:50 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner