

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

The Commissioners welcomed the 9th grade government class from Southern Boone County for Good Government Day.

Chris Sweezer, Misty Simpson, Dakota Taggart, Amanda Clay, Jennifer Grieve, Kyle Miller, Kelsey Evans, Molly Musterman, Katie Middaugh, Rebeca Barajas, Chelsey Tennill, Christi Herold, Andrea Linder, Kasey Laguna, Marely Magner, Skyler Crane, Robbie Shepherd, Alissa Thomassen, Jordan Rockett, and Rylee Dockworth were present at the meeting.

Subject: Collector’s Office – First Reading to Strike Delinquent Taxes from Tax Rolls

Patricia S. Lensmeyer, Boone County Collector, was present on behalf of this item.

Patricia S. Lensmeyer stated last year, the Commission approved the request to strike several years of delinquent taxes from the rolls as part of the microfilming project. The microfilming project has been the first time the office had a way to permanently preserve the information that was being removed from the records. At that time, she noted this would be done on an annual basis when taxes reached the five year statutory limit on being able to pursue any personal property taxes through a court case.

This request is to strike the 1999 delinquent taxes from the rolls. The following amounts will be stricken from the tax rolls:

State	\$1,375.57
County	\$11,460.20
School Districts	\$214,210.05
Cities	\$16,066.64
Fire Districts	\$6,426.64
Library Districts	\$21,802.77
Surtax	\$15,636.89
Common Road	\$2,281.30

Centralia Common Road	\$12.87
Total	\$289,272.93

Mrs. Lensmeyer noted this is higher than previous years due to \$133,144.25 of above total results from University of Missouri purchasing Keene Medical Building and associated properties. Regardless of whether this property was dropped from the rolls or not, once a tax exempt entity purchases a piece of property, the only taxes that can be collected are those owned by a taxable entity on the parcel before the sale.

There was discussion about the amount that is a result from bankruptcy, the number of students registering their vehicles in Boone County then moving and the two-year licensing of vehicles.

Mrs. Lensmeyer stated that property taxes are stable and if \$100,000 is billed then over \$100,000 will be collected because of late payment penalties.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. Second Reading and Award of Bid 18-28FEB05 (County Roadside Trash Pickup)

Melinda Bobbitt stated the Public Works Department recommends award to AAA Waste Management.

Commissioner Miller moved to award bid 18-28FEB05 for County Roadside Trash Pickup to AAA Waste Management.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 114-2005**

B. First Reading of University of Missouri Cooperative Contract C033-9-95 (Alarm Systems)

Melinda Bobbitt stated Purchasing requests permission to utilize the University of MO cooperative contract for the furnishing, delivery, installation and monitoring of Alarm Systems. We have currently been using this vendor, Alarm Communication Center, Inc.,

for our alarm systems at the County.

Jack Wonneman of the Boone County Courthouse requests permission to utilize this contract for the outlined alarm system equipment for \$6,822 from department 1230 – Jury Services and Court Costs, account 92300 - Replacement Machinery and Equipment. \$7,400 was originally budgeted for this project.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of City of Columbia Cooperative Contract 206-2004 (CISCO Products)

Melinda Bobbitt stated Purchasing requests permission to utilize the City of Columbia cooperative contract for the furnishing and delivery of CISCO products with Integrated Solutions Group.

Jason Warzinik of our GIS department researched these contract prices for the \$15,000 budgeted for the CISCO Network equipment needed to upgrade the Share GIS Consortium network between Boone County, the City of Columbia and Boone Electric Cooperative. These prices are the same as the State of MO contract.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

D. First Reading of City of Columbia Contract 17/04 (Automated Vehicle Wash Services Term and Supply)

Melinda Bobbitt stated Boone County currently has a term and supply contract in place for vehicle preventative maintenance and repair with Squeaky Lube. This contract also has a provision for car washes for the Sheriff's Department. The current rate since renewal of the contract is \$3.52 per wash. The City of Columbia utilizes Gier Oil Co., Inc. for their automated vehicle washes at a rate of \$2.50 per wash. In addition to being easier to use since Squeaky Lube utilizes a time consuming ticket process, the City's contract would save the County \$1.02 per wash. Therefore, Purchasing and the Sheriff's Department recommend utilizing the City of Columbia contract for Automated Vehicle Washes with Gier Oil Co., Inc. This is a Term and Supply contract which will run through November 30, 2005. There are three (3) one-year renewal options remaining on this contract.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

E. First Reading of State of Missouri Cooperative Contract C105010001 (Patrol Cars)

Melinda Bobbitt stated Purchasing requests permission to utilize the State of Missouri cooperative contract for Patrol Cars. Corrections has a need to purchase one Crown Victoria at this time. This contract is with Joe Machens Ford.

Warren Brewer of the Boone County Jail requests permission to utilize this contract for \$20,943.00 from department 1255 – Corrections, account 92400 - Replacement Auto/Trucks. \$21,000.00 was originally budgeted for this purchase.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

F. First Reading of Request to cancel contract for bid 78-23NOV04 (Shop Fluids Term and Supply)

Melinda Bobbitt stated Purchasing requests approval from the commission to cancel the contracts for Shop Fluids that were awarded on commission order 42-2005 to McCollister & Company and MFA Oil Company. Public Works and Purchasing recommend re-bid of Shop Fluids so that we can revise our specifications for line item 4.7.17. - Transmission Fluid, Castrol TranSynd Synthetic. We need to add the wording “Oil must be Allison Certified” due to Allison voiding our transmission warranty if we use a generic transmission fluid.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Road and Bridge Advisory Committee – Second Reading and Approval of the following Variance Requests

A. OTSCON Driveway Entrance, 50 N. Rangeline Road

Commissioner Elkin moved to approve the following variance recommendation from the Road and Bridge Advisory Committee:

Allow variance to exceed from the maximum allowable width of 40' as described by Boone County Regulations, Appendix B-1, Drawing 410.01A to 120'.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 115-2005**

B. Eleven Driveway Entrances on Brookside Lane

Commissioner Miller moved to approve the following variance recommendation from the Road and Bridge Advisory Committee:

Allow the following driveways to exceed the maximum allowable width of 30' as described by Appendix B-1, Drawing 410.01A as per the listed dimensions shown below, with the following conditions:

- A. All driveway improvements shall include flared wings for each driveway. Wings are not to be included in the width of driveway.**
- B. Boone County shall place "NO PARKING" signs on both sides of Brookside Lane from Bethel Church Road to Bethel Lane.**
- C. Developer shall re-locate mailbox pad approximately 130' west. This relocation will allow the intersection to remain clear.**

127/129 Brookside Lane

- Allow extension from 38'10" to 51'. **Extension can go either direction.**

163/165 Brookside Lane

- Allow extension from 38'10" to 51'. **Extension can go either direction.**

221/223 Brookside Lane

- Allow extension from 38'10" to 51'. **Maximum extension west shall not exceed 6' 1".**

251/253 Brookside Lane

- Allow extension from 39'6" to 51'. **Maximum extension east shall not exceed 5' 9".**

278/280 Brookside Lane

- Allow extension from 39'10" to 51'. **No extension allowed west. Extension must go east.**

250/252 Brookside Lane

- Allow extension from 41' to 42'6". **Extension can go either direction.**

226/228 Brookside Lane

- Allow extension from 40'1" to 42'6". **Extension can go either direction.**

200/202 Brookside Lane

- Allow extension from 40'7" to 51'. **Extension can go either direction.**

174/176 Brookside Lane

- Allow extension from 40'8" to 51'. **Extension can go either direction.**

148/150 Brookside Lane

- Allow extension from 40'1" to 51'. **Extension can go either direction.**

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 116-2005**

Subject: Child Support – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$1,485.00	
1263-91100: IVD – Prosecuting Attorney – Furniture and Fixtures		\$1,485.00

Said budget revision is for the purchase of furniture for the Prosecuting Attorney’s Office Child Support Division.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 117-2005**

Subject: Auditor’s Office

A. Second Reading and Approval of Budget Revision (General Fund)

Commissioner Miller moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$26,536.00	
1190-84100: Non- Departmental – Bond Interest Expense		\$26,536.00

Said budget revision is to cover shortage in interest appropriations for FY2004 on Series 2003 Special Obligation Bonds.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 118-2005**

B. Second Reading and Approval of Letter of Engagement with KPMG for FY04 Financial Audit

Commissioner Elkin moved to accept the letter of engagement with KPMG for FY2004 financial audit.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 119-2005**

Subject: Authorize Use of Commission Chambers (Mid-Missouri Basketball Club)

Commissioner Miller moved to authorize the use of the Commission Chambers on March 31, 2005 from 6:00 to 8:00 p.m. for a formal board meeting for the Mid-Missouri Basketball Club.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 120-2005**

Commissioner Reports

There were no Commissioner Reports.

Public Comment

The Commission fielded question from the students regarding the meeting and functions of County Government.

There was no further public comment.

The meeting adjourned at 10:02 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner