

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Helen Sheehan

The meeting was called to order at 9:33 a.m.

Subject: Purchasing Department

A. Open Bid 22-17AUG04 (Snow and Ice Removal)

	Option 1 (# of Trucks)	Option 2 (# of Trucks)	Option 3 (# of Trucks)	Option 4 (# of Trucks)
Dave Bentley	No Bid	No Bid	\$200.00 (2)	No Bid
Diamond "C" Services	\$250.00 (1)	\$250.00 (1)	\$250.00 (1)	No Bid
JC Landscaping	\$240.00 (1)	No Bid	\$199.00 (1)	\$175.00 (1)
Grant Excavating	\$235.00 (4)	No Bid	\$205.00 (4)	\$180.00 (1)
Doug Boillot	No Bid	No Bid	\$350.00 (1)	No Bid
High Point	\$200.00 (1)	No Bid	\$200.00 (4) \$175.00 (1)	No Bid
Columbia Turf	No Bid	No Bid	No Bid	\$130.00 (2)

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. First Reading of Bid 50-03AUG04 (Exterior Painting – Maintenance Buildings)

Melinda Bobbitt, Purchasing Department Director, was present on behalf of this item.

Melinda Bobbitt stated the Bid for Exterior Painting of the Maintenance Buildings for Facilities Maintenance closed on August 5, 2004. Four (4) bids were received. Purchasing and Facilities Maintenance recommend award to Humber Painting for submitting the low bid.

The contract for \$11,684.00 will be paid out of department 6200 – Capital Repairs and Replacements, account number 60110 – Major Building Repairs/Replacement. The original budget for this project was \$28,000.00

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Information Technology – Second Reading and Approval of PDA Support Policy

Commissioner Elkin moved to approve the Personal Digital Assistant Support Policy.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 340-2004**

Subject: Second Reading and Approval of Amendment to Agreements

- A. HomeCare of Mid-Missouri
- B. Northeast Community Action Corporation
- C. University Nurses Senior Care
- D. Help at Home
- E. Boone Hospital Home Care
- F. American HomeCare Management

Commissioner Miller moved to approve the following Amendment to Agreement for Purchase of Homemaker and Personal Care Services and authorize the Presiding Commissioner to sign said amendments:

- HomeCare of Mid-Missouri
- Northeast Community Action Corporation
- Curators of the University of Missouri on behalf of University Nurses Senior Care
- Help at Home
- Boone Hospital Home Care
- American HomeCare Management

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 341-2004**

Subject: Clerk's Office

Wendy S. Noren, Boone County Clerk, was present on behalf of these items.

A. First Reading of Request for Laptop Purchase

Wendy Noren stated a bid was put out for remanufactured or refurbished laptops to be used at polling places. These bids came back at two times the budgeted amount. She is requesting authorization for the Information Technology staff to purchase laptops off the resale market over the next four weeks. She expects the price should be \$400 to \$500 for each laptop.

Commissioner Elkin asked if Ms. Noren would like to have the same model. Ms. Noren stated she would prefer to have the same models but most laptops are so similar that it is not a big problem.

Commissioner Schnarre asked how many laptops will be purchased. Ms. Noren stated the number purchase depends on the price but she anticipates 40 to 56 laptops will be purchased.

Ms. Noren noted this will be paid out of the Election Services fund.

Commissioner Miller stated as long as John Patton, County Counselor, does not have a problem with this then she is ok with the request.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Contract

Wendy Noren stated this is a professional services contract for poll worker training. The contract is for \$15,000 but the state will pay for \$3,000. She is still working with the state to finalize this contract.

Commissioner Miller asked what the response of the election judges was. Ms. Noren stated the response seemed positive.

Commissioner Miller asked if she was still recruiting election judges. Ms. Noren stated yes especially for the November election. This election will require additional staff for early pickup.

Commissioner Schnarre stated this is a first reading and requested the second reading be held after the contract has been approved to form by the County Counselor and approved by the County Auditor.

Subject: First Reading of Mental Health Needs Assessment

Commissioner Elkin stated the Mental Health Board of Trustees has prepared the Needs Assessment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after a 10 day waiting period with an appropriate order for approval.

Subject: Approve Contract with Department of Natural Resources for Remonumentation Program

Commissioner Miller noted this is an annual contract that allows the County to establish corners for surveying crews and land records.

Commissioner Miller moved to approve the Contract for Services between Boone County and the Missouri Department of Natural Resources (Contract No. 05-10) for the Remonumentation program.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 342-2004**

Subject: Appointments to Boards/Commissions

A. Building Code Commission (Two)

B. Health Trust Committee

Commissioner Elkin moved to approve the following appointments:

NAME AND TOWNSHIP	COMMITTEE OR COMMISSION	EXPIRATION DATE
Ralph W. Pickett – Cedar Township	Building Code Commission	August 31, 2006 (Re-appointment)
Travis Ballenger	Building Code Commission	May 2, 2006 (Interim appointment)
Gordon McCune	Health Trust Committee	December 31, 2007

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 343-2004**

Subject: Authorize Use of Commission Chambers (Missouri Theatre Center for the Arts)

Commissioner Miller moved to authorize the use of the Commission Chambers on September 11, 2004 from 8:00 a.m. to 1:00 p.m. for a Board Meeting of the Missouri Theatre Center for the Arts.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 344-2004**

Subject: Authorize Closed Sessions (610.021.3 RSMo.)

Commissioner Elkin moved to authorize a closed session on Thursday, August 19, 2004 immediately at 4:00 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(3) RSMo. to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

The County Commission authorizes a closed session on Tuesday, August 24, 2004 immediately following the regularly scheduled Commission Meeting at 9:30 a.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(3) RSMo. to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 345-2004**

Commissioner Reports

Commissioner Schnarre

Boone Electric Cooperative C.A.S.H./H.E.L.P Program

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on July 1, 2004 was \$82,133.20. Donations during July were \$2,240.23, interest was \$31.40 and disbursements were \$1,133.64. The end balance was \$83,271.19.

The beginning balance of the H.E.L.P. program on July 1, 2004 was \$21,469.83. Donations during July were \$1,685.10, interest was \$8.21 and disbursements were \$2,410.99. The end balance was \$20,725.15.

Commissioner Miller

No reports at this time.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 10:01 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner