

TERM OF COMMISSION: September Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:31 a.m.

Subject: Toys for Tots Proclamation

Commissioner Elkin stated that every year the Marine Corps Reserve sponsors a Toys for Tots program. There will be drop off sites located throughout the community for people to donate toys and then those toys are distributed before Christmas Eve to all the needy children in the community.

Dannie Weddle of Columbia, Toys for Tots Chairman, Steve Callis of Columbia, campaign chairman for Toys for Tots, and Michael Martin of Columbia were present on behalf of this presentation. Mr. Weddle, Mr. Callis, and Mr. Martin are all members of the Marine Corps Reserve.

Mr. Weddle stated that in 1993, the Mizzou Marines were asked to take over the Toys for Tots campaign. He stated that since that time, the campaign has expanded its area to the north side of the Missouri River, west to Highway 65 to the Iowa state line, east to Highway 54 to the Iowa state line. Mr. Weddle stated that over 1,500 toys were distributed last year.

Commissioner Elkin moved to adopt the following proclamation for Toys for Tots month:

WHEREAS, the U.S. Marine Corps Reserve Toys for Tots Program is one of the nation's flagship Christmas charitable endeavors and the U.S. Marine Corps' premier community action program, and;

WHEREAS, Mizzou Marines Detachment of the Marine Corps League is the recognized Toys for Tots campaign participant for the Central Missouri area, and;

WHEREAS, the Marine Corps Reserve and Mizzou Marines believe that "Every Child Deserves a Little Christmas", and;

WHEREAS, Toys for Tots in Central Missouri makes a difference in the lives of the less fortunate children of our community;

NOW, THEREFORE the Boone County Commission does hereby proclaim October as **Toys**

for Tots Month in Boone County and call upon all citizens, community agencies, religious organizations, and businesses to increase their participation in our efforts to make a difference in the lives of our children through Toys for Tots, thereby strengthening the communities in which we live.

Commissioner Miller seconded the motion.

Commissioner Stamper thanked the Marine Reserves for joining in the meeting today and all their efforts in the Toys for Tots campaign.

There was no further discussion or public comment.

The motion passed 3-0. **Order 440-2001**

Subject: Optimist Club Presentation to Sheriff's Department

Sheriff Ted Boehm stated that several months ago, an arrangement was made to begin raising money to replace the K-9 that passed away. Sheriff Boehm stated that the Ashland Optimist Club contracted the Sheriff's Department and began the process. He stated that with the help of all the Optimist Clubs in Boone County the dog could be replaced. He expressed his appreciation to the Optimist Club for their efforts in this fund raising project.

Mr. Glascock stated that Mike Dalton, a member of the Ashland Optimist Club, came up with the idea to raise funds to help with the purchase of a new dog. He stated that this was first a club project then decided to make it a zone project for all clubs in Boone County. Mr. Glascock stated that the president-elect and the president of the Ashland Optimist Club, the presidents of the Downtown and Wholesale Optimist Clubs, three members of the Mizzou Optimist Club and two members of the Hallsville Optimist Club were all present.

Mr. Glascock presented the Boone County Commission and Sheriff Ted Boehm with a check for \$8,500, which is the cost for the purchase and training of the dog.

Casper, the newest K-9 with the Boone County Sheriff's Department, is two years old. Sergeant Dan Johnson stated that Casper trains everyday. Sgt. Johnson stated that he and Casper do drug work, tracking, or apprehension work on a daily basis. Sgt. Johnson stated that this is probably the best dog he has worked with so far.

Subject: Sheriff's Department – First Reading of Nursing Services

Sheriff Ted Boehm present on behalf of this item.

Sheriff Boehm stated that he was notified a few weeks ago that the head nurse at their facilities would be out for six to eight week for health reasons. He stated that the dates she would be gone are October 1 to November 19. Sheriff Boehm stated that the reason for this agenda item was to

ask the Commission for approval to add additional hours for the part-time nurse to cover the absence of the full-time nurse, and to hire a part-time registered nurse. Sheriff Boehm stated that he has discussed this issue with June Pitchford, Boone County Auditor, and there are funds to cover this.

Commissioner Stamper asked Sheriff Boehm if they were comparing RN to RN. Sheriff Boehm stated that was correct.

Commissioner Stamper asked Sheriff Boehm if the hourly rate would change any. Sheriff Boehm stated that there would be no change in the hourly rate for the current part-time nurse who would be moved up to full-time during this period, it would just be an addition of hours.

Sheriff Boehm stated that the current full-time nurse could return to work before November 19, however this was the latest date she would return to work.

There were no further comments.

There was no public comment.

Commissioner Stamper stated that this was a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Proclamation for Ataxia Awareness Day

Roger Cooley, resident of Columbia, was present on behalf of this item.

Roger Cooley stated that today is National Ataxia Awareness Day. He stated that this is a disorder that very few have heard of. Mr. Cooley stated that there is approximately 150,000 people across the nation with this disorder. He stated that Ataxia is a Greek word meaning lack of coordination.

Commissioner Stamper thanked Mr. Cooley for bringing this issue to the attention of the public.

Commissioner Stamper moved to adopt the following proclamation:

WHEREAS, Ataxia is an often fatal degenerative neurological disorder that affects balance, coordination, and speech and;

WHEREAS, Ataxia can strike at any time, without regard to age, gender, race, or creed and;

WHEREAS, an estimated 150,000 individuals are affected by hereditary and sporadic ataxia in the United States and;

WHEREAS, it is very important to achieve increased awareness of these neurological disorders and;

Now therefore, the Boone County Commission does hereby proclaim September 25, 2001 as **Ataxia Awareness Day** in Boone County and urges all citizens to honor and support those individuals with ataxia and their caregivers, in hope that a cure will soon be found.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 441-2001**

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, present on behalf of these issues.

A. Second Reading and Approval of Bid 39-01AUG01 (Photocopiers)

Melinda Bobbitt stated that this bid is for two photocopiers. The Purchasing Department received ten bids from six vendors. She stated that the low bid for the first photocopier is Image Technologies and low bid for the second photocopier is KOPI. Mrs. Bobbitt stated that last year a Gestetner was purchased and they are having problems with it. Mrs. Bobbitt stated that they do not recommend award of a Gestetner so they recommend awarding the bid for the second photocopier to Image Technologies. She stated that they are also requesting disposal of two Minolta EP 3050 photocopiers, one located in the Probate Division and the other located in the Circuit Clerks Office. Mrs. Bobbitt stated that total cost of contract is \$16,475.00.

Commissioner Elkin moved to award bid 39-01AUG01 to Image Technologies for photocopiers. The County Commission of the County of Boone further authorizes the disposal of the following as a trade in:

Photocopier: Minolta EP 3050, trade in value: \$200.00

Photocopier: Minolta EP 3050, trade in value: \$200.00

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 442-2001**

B. Second Reading and Approval of Bid 51-29AUG01 (Single Axle Bucket Truck)

Melinda Bobbitt stated that the Purchasing Department received three bids and upon completion of bid evaluations, Purchasing and Public Works recommend award to Al Scheppers Motor

Company for the Chassis with Combatel's Boom. Mrs. Bobbitt stated that they are also requesting the disposal of one bucket truck, 1987 International 1954 Series w/Duralift 35 foot aerial boom bucket. She stated total cost of the contract to Al Scheppers Motor Company with trade in option is \$114,007.

Commissioner Elkin moved to award bid 51-29AUG01 for a single axle bucket truck to All Scheppers Motor Company. The County Commission of the County of Boone further authorizes the disposal of one (1) Bucket Truck, 1987 International 1954 Series w/Duralift 35 foot aerial boom bucket, VIN 1HTLDTVN2HH531840, asset tag #05714 for a trade in value of \$6,500.00.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 443-2001**

Subject: Public Works

David Mink, Public Works Director, present on behalf of these items.

A. Second Reading and Approval of Speed Limit Recommendation for Creasy Springs Road

David Mink stated that there might be alternative methods that would impede the flow of traffic as much as reducing the speed limit. He stated that they would look into other methods.

Commissioner Stamper stated that from the staff meeting yesterday with Mr. Mink, there was consensus of the Commission that they did not feel that lowering the speed limit on sections of this roadway would accomplish what had been requested. Commissioner Stamper stated that this was scheduled as a second reading for approval and the Commission would vote to decline the order.

Sheriff Boehm asked what the speed limit was going to be. Commissioner Stamper stated the recommendation was to lower the speed limit from 35 mph to 30 mph.

Sheriff Boehm asked what the other alternatives were that were discussed. Commissioner Stamper stated that advanced warning on some of the curves and entry/exit points, signage, stripping along the edge of the road, and some other options.

Commissioner Miller stated that she and Commissioner Elkin both drove the section of the road where the recommendation to lower the speed limit was and they both agreed that the current speed limit, 35 mph, was reasonable.

Commissioner Miller moved to deny the recommendation from the Public Works Director to

decrease the speed limit on Creasy Springs Road from 35 mph to 30 mph.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 444-2001**

B. Second Reading and Approval of Hire Above the Base of the Range

David Mink stated that there has been a tentative offer made to Matt Humphrey based on the first reading last week. Mr. Mink stated that Mr. Humphrey is willing to accept the offer that has been discussed. He stated that Mr. Humphrey would have to give two weeks notice to his present employer.

Mr. Mink stated that last night Marla Marshall, one of the custodians, fell and could possibly be out for two weeks. Mr. Mink stated that because of this, Ken Roberts, Facilities Maintenance Manager, is looking into negotiating BG Services to help while Facilities Maintenance is short one person.

Commissioner Miller moved to approve the hire above the base of the range for a custodian in the Sheriff's Administration Building and Public Works Facility for an hourly rate of \$8.60 per hour and also a \$0.40 per hour shift differential.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 445-2001**

David Mink stated that effective September 24, 2001, David Nichols became the Manager of Design and Construction. Mr. Mink also stated that today is David Nichols 40th birthday.

Subject: Human Resources – Second Reading and Approval of Budget Revision

Commissioner Stamper stated that a cellular phone has been assigned to the Human Resources Director.

Commissioner Stamper moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1115-91000: Office Equipment	\$162.00	
1115-23850: Minor Equipment and Tools		\$162.00

Said budget revision is for the transfer of funds to cover the purchase of a cellular phone and hands free/battery charger set for Human Resources.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 446-2001**

Subject: Information Technology – Second Reading and Approval of Budget Revision

Commissioner Miller stated that this is the budget revision that is required to allow the department to upgrade the Microsoft Office and Windows 95 to Windows 98.

Commissioner Miller moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency Fund	\$60,508.00	
1170-91302: Computer Software		\$60,508.00

Said budget revision is for the licenses upgrade to the latest version of office and include two years of Software Assurance.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 447-2001**

Subject: Job Reclassification Committee – Discussion of Implementation on Recommendation

Commissioner Stamper stated that on September 18 the Commission received a final proposal of job reclassifications. He stated that prior to that time, assuming the proposal came in, all elected officials and department heads were contacted via e-mail to see who was interested in serving on the implementation committee. Commissioner Stamper stated that there was a small list that volunteered. He stated that it was suggested that the reclassification committee be the group who would study the implementation steps. He stated that the committee members are Sheriff Boehm, June Pitchford, Boone County Auditor, Bettie Johnson, Boone County Recorder of Deeds, Betty Dickneite, Director of Human Resources, and himself.

Commissioner Stamper stated that from this suggestion, he was looking for consensus from the Commission to proceed with this committee.

Commissioner Elkin stated that he thought that this was appropriate to have the same committee work on implementation that worked on the reclassification.

Commissioner Miller stated that this is the committee that has been working on this from day one and feels that it is reasonable the same committee continue with the process.

There was consensus from the Commission that the reclassification committee would take on the responsibility of implementation.

Subject: First Reading to Authorize reallocation of Class 9 funds

Commissioner Stamper stated that earlier in the year the Commission budgeted for furniture to be purchased. He stated that this was to buy two chairs for a cost of \$543.00 for Commissioner Elkin's office.

Commissioner Stamper stated that this was a first reading and requested that Deputy County Clerk to schedule this for a first reading at the next available meeting with an appropriate order for approval.

Subject: Rescind Commission Order 399-2001

Commissioner Miller stated that the reason for this rescission is because the employee who was expected to be hired for this position did not work out after reference checks.

Commissioner Stamper moved to rescind Commission Order 399-2001.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 448-2001**

Commissioner Reports

Commissioner Stamper

Letter from Attorney General John Ashcroft

Commissioner Stamper stated that the Commission received a communication from United States Attorney General John Ashcroft. Commissioner Stamper stated that this letter was directing every U.S. Attorney General District's office to establish an anti-terrorism task force and to commit all available federal funds and man power in the efforts against terrorism. Commissioner Stamper submitted this letter to the public record.

Commissioner Miller

Public Works Report

Commissioner Miller stated that she signed a change order in the amount of \$1,570.00 for Coats Lane Bridge. She stated that this was for dust control and structural steel over run. Commissioner Miller also reported on the meeting yesterday. She stated that there would be a meeting with the El Chaparral Neighbors to discuss the future of the park.

Commissioner Elkin

CATSO

Commissioner Elkin stated that the CATSO organization met on September 20 to discuss the I-70 options. He stated that the comment period expires today; which was the month of August through today. He stated they decided to leave the far north option as part of the second tier of study. Commissioner Elkin stated that the final decision will be made by the Missouri Department of Transportation. He stated that there would be no decision for 24 to 36 months.

Commissioner Elkin suggested that the Commission hold a public hearing on this issue.

There was no public comment.

The meeting was adjourned at 10:18 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner