

TERM OF COMMISSION: September Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Room 220

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:34 p.m.

Subject: Purchasing Department – Second Reading and Approval of Surplus Property for Disposal

Marlene Ridgeway, Purchasing Department Buyer, present on behalf of this matter.

Marlene Ridgeway stated that the Commissioners have a list of items that are located at the North Facility. She stated that this is the list that is being requested for disposal. She stated that there has been no interest shown for these items. Mrs. Ridgeway stated these items would be disposed of through Kemper Auction.

Commissioner Elkin moved to authorize the disposal of surplus property through the Kemper Auction as listed on the September 6, 2001 memorandum from the Purchasing Department.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 405-2001**

Subject: Public Works – Reclassification of job positions

David Mink, Public Works Director, present on behalf of this item.

David Mink stated that he did look at the draft report from the Consultant but this work is independent of the report however follows it closely. He stated that in the packet the Commissioners have, there are summaries from the Auditor's Office on the budgetary impact on fiscal year 2001 and annualized impact for the future. David Mink read and made comments on the following memo:

I am requesting the authorization to reclassify six positions and re-title four positions effective in September as follows:

1. Reclassify Temporary/Seasonal Employee to ROW Agent, Grade 22 – Permanent Part Time

with benefits – Incumbent Wendy Lister. Mr. Mink stated that this would have an impact on the 2001 budget of \$5,750.58 and annual impact of \$18,547.11.

2. Reclassify vacant Full time ROW Agent #494 (eliminate this position), Grade 22, to Construction Inspector Grade 21. Mr. Mink stated that there is a reduction on the budget for 2001 and annually.
3. Re-title one Engineering Technician #493, Grade 21, to Construction Inspector, Grade 21 – Incumbent Darin Sapp. Mr. Mink stated that this would have a neutral budget impact.
4. Reclassify vacant Staff Engineer Position #498 (eliminate this position), Grade 26, to Manager, Design and Construction, Grade 35. Mr. Mink stated that this would have an impact on the 2001 budget of \$5,189.49 and annual impact of \$16,858.10.
5. Reclassify vacant Administrative Assistant #482, Grade 9, to Public Works Administrator Grade 25. He stated that this is a new position. Mr. Mink stated that this would have an impact of the 2001 budget of \$4,865.05 and annual impact of \$15,811.42.
6. Reclassify vacant Maintenance Engineer I #508 (eliminate this position), Grade 10, to Facilities Maintenance Technician Grade 16 and delete Part Time Maintenance Engineer I #612.
7. Reclassify Supervisor, Facilities Maintenance, Grade 24, to Facilities Maintenance Technician, Senior, Grade 18, Incumbent Chuck Nichols. There would be no change in compensation.
8. Re-title Painter #518, Grade 16, to Facilities Maintenance Technician, Grade 16 – Incumbent Kevin Wood. There would be no change in compensation.
9. Re-title Maintenance Engineer II #s 55 and 549, Grade 18, to Facilities Maintenance Technician, Senior, Grade 18 – Incumbents Dan Nicholson and Bob Schwartz. The impact on the budget is an actual decrease of \$2,636.46 for 2001 and \$8,324.39 annually.

Mr. Mink stated that he would hold off on filing the vacant positions to look at how the organization is operating and come up with a way to re-utilize those positions.

There was no comment or public comment.

Commissioner Stamper stated that this has been accepted as a first reading and asked the Deputy County Clerk to schedule this for a second reading with an appropriate order for approval at the next meeting.

Subject: Recorder's Office – Second Reading and Approval of Budget Amendment

Commissioner Stamper stated that this was first read at the end of June. He stated that out of that discussion many questions arose, some related to the budget but more were related to the nature of the relationship that will exist with the consultant and how that will work with existing county infrastructure. Commissioner Stamper stated that when he saw that this had been placed on the agenda, he looked at the memo from John Patton, the County counsel, on budgetary authority.

Commissioner Stamper stated that this is a new issue to the county, especially special funds that operate at this level. He said that clearly under these special funds, the expenditures are under the authority of the office holder. In this case, the office holder is Bettie Johnson, Boone County

Recorder of Deeds. Commissioner Stamper stated that under state law, the office holder must follow budget law but the office holder has the authority to decide how these funds are expended and how the budget is configured.

Commissioner Stamper stated that where this becomes difficult is the implication on future county budgets or county infrastructure and materials. He stated that he is not 100% comfortable with this budget amendment. He stated that his lack of comfort comes from the undone part that the Commission has relative to the impact of the system that will be developed and the impact it will have on County infrastructure or assets.

Commissioner Stamper stated that the reason that this has been brought back to the agenda is because Bettie Johnson has pending invoices for professional services. He stated that there are issues that still need to be covered on the use agreement that the Commission has been working on. He stated that it is by no means, an expression of intent for any county general revenue funds to be expended now or in the future on this development.

Commissioner Stamper stated that the Commission would be working on and trying to accommodate the Recorders goals and objectives. He stated that his recommendation be that the Commission ask any questions it has on the impact or implications of this budget amendment and that this issue be debated or discussed.

Commissioner Miller asked Bettie Johnson if the Professional Services budget amendment could be done today and leave the hardware/software contract for another time. Mrs. Johnson stated that the hardware would be needed soon.

Commissioner Miller asked Bettie Johnson if the hardware was needed before the system could be assessed. Bettie Johnson stated that yes this would be needed.

Commissioner Elkin stated that he was uncomfortable in moving forward with this issue. He stated that there were still many questions that need to be answered that have long-term impacts with the county.

Commissioner Stamper stated that John Patton, County Council, would possibly suggest that the commission does not have the authority to pass judgement on this issue due to budget law. He stated that this was amending an existing budget and an existing budget can be amended as long as the principles and actions that are applied to other budget amendments.

Commissioner Stamper stated that the questions at this point should be over what this is going to be spent on and what the impact will be on the general revenue fund. He stated that does have the potential to effect funds and assets of the county, which the commission is responsible for. He stated that he has been advised that the commission should keep a clear mind and that if this is approved today it does not agree to commit future general revenue funds.

Commissioner Stamper requested the Deputy County Clerk to schedule this item for a second

reading and public hearing on Tuesday September 11 with an appropriate order for approval.

Subject: Human Resources – First Reading of Budget Revision

Betty Dickneite, Human Resources Director, present on behalf of this item.

Betty Dickneite stated that this is a request to transfer funds from the Emergency Fund Account to the Professional Services account in the amount of \$3,100.00 for work done on the job class study by consultant Rick McRoy. She stated this should conclude any additional expenses.

There was no discussion or public comment.

Commissioner Stamper stated this issue has been first read and requested that the Deputy County Clerk schedule this item for a second reading and an appropriate order for approval at the next available meeting.

Subject: Treasurer’s Office – First Reading of Budget Revision

Commissioner Stamper stated last year the county had agreed to purchase a piece of art, however, this was not put in the 2001 budget. Commissioner Stamper stated Kay Murray, Boone County Treasurer, has submitted a request for a budget revision to transfer funds from the contingency fund to furniture and fixtures in the amount of \$6,000.00 to purchase the Heron sculpture in the government building.

Commissioner Stamper stated that there was consensus among the elected officials last year this piece of artwork should be purchased.

There was no discussion or public comment.

Commissioner Stamper stated this issue has been first read and requested that the Deputy County Clerk schedule this item for a second reading and an appropriate order for approval at the next available meeting.

Subject: GIS Department – First Reading of License Agreement

Ross Short, GIS Department Manager, present on behalf of this item.

Commissioner Miller stated she had forwarded this to both Commissioner Stamper and Commissioner Elkin. This is the first license agreement by the private sector and other license agreements are with other governmental entities, except the media and layers would be shared.

Ross Short stated this license is for private commercial use and not for resale.

There was no discussion or public comment.

Commissioner Stamper stated this issue has been first read and requested the Deputy County Clerk schedule this item for a second reading and an appropriate order for approval at the next available meeting.

Subject: First Reading for Approval of Water Main Installation

Commissioner Stamper stated the City of Columbia has prepared a Deed of Dedication for the water main laid on the Boone Retirement property. He stated the Deed of Dedication has been forwarded to John Patton, County Counselor, and returned for approval. Commissioner Stamper stated that he did not know the amount.

Commissioner Miller asked if the County would be paying part of the cost for the installation of the water main. Commissioner Stamper stated that he was unsure.

Commissioner Elkin offered to investigate this issue further prior to action by the Commission.

There was no discussion or public comment.

Commissioner Stamper stated this issue has been first read and requested the Deputy County Clerk schedule this item for a second reading and an appropriate order for approval at the next available meeting, pending the monetary amount.

Subject: First Reading of Petition for Animal Ordinance in Unincorporated Area

Commissioner Stamper stated the Commission had received a request from the Meadow Village Subdivision for inclusion in the Animal Ordinance covered by the County.

There was no discussion or public comment.

Commissioner Stamper stated the Commission has received said petition and requested the Deputy County Clerk schedule this item for a second reading and an appropriate order for approval at the next available meeting.

Subject: Authorize Use of Boone County Courthouse Grounds

A. Candlelight Vigil for Domestic Violence Awareness Month

Commissioner Stamper moved to authorize the use of the Boone County Courthouse Grounds for a Candlelight Vigil for Domestic Violence Month on Thursday October 25, 2001 from 5:00 p.m. to 7:00 p.m.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 406-2001**

B. See You at the Pole

Commissioner Stamper moved to authorize the use of the Boone County Courthouse Grounds from the See You at the Pole Event for Homeschoolers on Wednesday September 19, 2001 from 8:00 a.m. to 9:15 a.m.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 407-2001**

Commissioner Reports

Commissioner Stamper

Ferguson Group

Commissioner Stamper stated that two weeks ago the Commission met with a variety of representatives of many economic development entities. He stated that they discussed the tactics being used to attract increased federal funds. He stated that there were two representatives from the Ferguson Group. Commissioner Stamper stated that the Ferguson Group is interested in establishing a relationship with counties and cities and representing them at the federal level.

Family Health Center

Commissioner Stamper stated that he has been doing some work with the Family Health Center and the idea that it would be going into the old Nowell's building on West Worley. He stated that he had a meeting last week with Barbara Weaver of BJC to discuss how to fund capital improvements within the Family Health Center. He stated they decided to hold another meeting to discuss further the financial position of the Family Health Center, what capacity they had, and to what extent this might work.

Southern Boone Chamber of Commerce

Commissioner Stamper stated that he received a letter of support from Jane Flink, Chairperson from the Southern Boone Chamber of Commerce Economic Development Committee for the idea of retaining representation at the federal level for identification of money for Boone County infrastructure.

Letter from Missouri State Public Defender System

Commissioner Stamper stated that he met with Gerald Mueller last week, on one of the issues Mr. Mueller wanted to discuss is space issues. Commissioner Stamper stated the Public Defenders Office is cramped since new staff has been hired since the office was configured. The other issue Mr. Mueller wanted to discuss was parking.

Commissioner Stamper stated on Tuesday September 18, the consultant who has been working on the job classifications will be in to give his last report. Also, on the same day, the tax rate hearing will be held. Commissioner Stamper stated that there would be no other agenda items for that day.

Commissioner Miller

Airport Advisory Committee

Commissioner Miller stated that there was a meeting held on September 5. She stated she promised that the County would make its appointments to the land use subcommittee. She received a copy of the mission and goals of the subcommittee for the Commission's review. Commissioner Miller stated the City has appointed two people, the City of Ashland has appointed two people from the City Council and Planning Commission and they were awaiting the Commission's appointments.

There was no public comment.

The meeting was adjourned at 2:22 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Don Stamper
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner