

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The Acting Presiding Commissioner, Commissioner Miller, called the meeting to order at 9:31 a.m.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, present on behalf of this matter.

A. Second Reading to Award Bid for Dee Woods Road Project (32-03JUL01)

Melinda Bobbitt stated that the recommendation has been made by the purchasing department to award the bid to J.C. Industries for having the lowest and best bid. The bid amount was for \$385,651.95.

Commissioner Elkin moved to award bid 22-27JUN01 for the Dee Woods Road Project to J.C. Industries, Inc., per the attached recommendations of the purchasing department.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 334-2001**

B. Second Reading to Award Bid for Prisoner Transport Van Conversion (34-27JUN01)

Melinda Bobbitt stated that there was only one bid received for this item. She also stated that the Sheriff's Department and the Purchasing Department recommended that the bid be awarded to Bob Barker Company of North Carolina for the purchase of one prisoner transport van conversion and one interior video package. The total contract is \$6,495.00.

Commissioner Miller asked if it was normal to receive so few bids. Melinda Bobbitt stated that this was a Sole Source bid but wanted to give everyone an opportunity, if there were other bidders, and that it was expected to receive only one bid.

Commissioner Elkin moved to award bid 22-27JUN01 for the purchase of a prisoner transport van conversion to Bob Barker Company, Inc., per the attached recommendations of the purchasing department.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 335-2001**

C. Second Reading to Award Bid for Office Furniture Term and Supply (22-27JUN01)

Melinda Bobbitt stated that this was a term and supply contract for office furniture. Four bids were received. There was an evaluation committee met to evaluate the bids. Upon the recommendation of the evaluation committee is to award the bid to Inside the Lines. Melinda Bobbitt stated that this contract will run through December 31, 2001 and has four-one year renewals.

Commissioner Elkin moved to award bid 22-27JUN01 to Inside the Lines for the purchase of office furniture term and supply per the attached recommendations of the purchasing department.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 336-2001**

D. Second Reading to Award Bid for Courthouse Security Upgrade (#C-033-9-95)

Melinda Bobbitt stated that the purchasing department recommends to award this bid off the University of Missouri Co-op Contract #C-033-9-95. This is to upgrade existing equipment at the county courthouse and add additional equipment for security, such as closed circuit TV equipment. The upgrade will cost \$6,748.80.

Commissioner Elkin moved to authorize the purchase of closed circuit TV equipment for an upgrade to the security system for the Boone County Courthouse from the University Of Missouri Coop Contract #C-033-9-95 in the amount of \$6,748.80.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 337-2001**

E. Second Reading for Approval of Sheriff Vehicle Disposal

Melinda Bobbitt stated that this was a second reading and approval of the sheriff vehicle

disposal. On Thursday, the purchasing department presented eight vehicles for disposal and then Commissioner Stamper added one more. Since that time, three more vehicles have been added to the disposal list. Melinda Bobbitt stated that Mr. Cornell had stopped by that morning to tell the purchasing department that these cars would be going to auction on July 30th. She asked if it would be possible to add the additional vehicles to the original list for disposal.

Commissioner Miller asked Commissioner Elkin if there would be any problem to waive the first reading on the additional cars and include them with the original list. Commissioner Elkin responded that it would make sense to do all the vehicles at one time.

By consensus from the present commissioners the first reading of the additional three cars has been waived and will be included with the original list of sheriff vehicles for disposal. Commissioner Miller stated that there would be eleven vehicles disposed of.

Commissioner Elkin moved to approve the disposal of the attached list of sheriff vehicles through the Kirksville Auto Auction with Cornell Motors serving as our representative.

Commissioner Miller seconded the motion with an amendment to the order to include the attached sheriff's list and the amended list just added. Commissioner Elkin accepted the amendment.

There was no public comment.

The motion passed 2-0. **Order 338A-2001**

Subject: Sheriff's Department Budget Amendment for Purchase of Drug Dog from Detector Dogs International

Major O.J. Stone, Sheriff's Department, present on behalf of this item.

Major Stone stated that this dog has been trained, received by the department and the officer has been through the training. The original plan was to pay for the dog entirely from contributed funds. Fund raising efforts have yet to raise enough funds for the entire purchase at this time. Major Stone stated that the intent was to use forfeiture funds to make up the payment difference for the dog. All dogs, in the past, have been purchased from the same company.

Commissioner Miller stated that the budget amendment identifies that funds will be moved from machinery and equipment to the forfeiture fund. She also stated that since this is a budget amendment, there is a ten-day waiting period between the first reading and the second reading and approval.

Commissioner Elkin stated that he had spoken with the sheriff today and the sheriff stated that this item has been on the table for several weeks. The sheriff was wondering if commission could go ahead and authorize payment for the dog. Commissioner Miller stated that

authorization had to wait because this is an amendment.

Major Stone asked if it would be possible to use the funds already received from contributions and make the payment. Commissioner Elkin stated those were 100% donations from the Optimist Club for the purpose of purchasing the dog. The vendor is waiting on payment from the county for the dog.

Commissioner Miller moved to approve the budget amendment for 2500-92300 (Sheriff's K-9 Program) to increase by \$3,400.00.

There is a first reading of the \$4,600.00 budget amendment.

Commissioner Elkin seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 337A-2001**

Subject: Human Resources – Hire about the base of range (Director of Information Technology)

Betty Dickneite, Director of Human Resources, present on behalf of this item

Betty Dickneite stated that Michael Mallicoat was selected as the best candidate for the position. Mr. Mallicoat has over 12 years experience in Information Technology Department management, AS/400 systems, file servers, personal computers and networking. His current position is Manager of Programming and Analysis, Missouri Department of Natural Resources. Prior to his state employment, he worked for 20 years at National Refractories & Minerals, Mexico, Missouri in various positions (Senior Programmer/Analyst, Senior Systems Programmer, Manager – Information Systems, and Director of Information Systems). He also has a Bachelor of Arts degree in chemistry. Betty Dickneite stated that because of Mr. Mallicoat's extensive background the proposed starting salary is 34% above the base of the range. The request is for \$78,000 per year.

Commissioner Miller moved to approve the hire above the base of the range for Director of Information Technology to \$78,000 per year.

Commissioner Elkin seconded the motion.

Commissioner Miller stated that August 6 is Mr. Mallicoat's start date.

There was no public comment.

The motion passed 2-0. **Order 338-2001**

Subject: GIS – Approval of License Agreement with the Columbia Missourian

Ross Short, GIS Department, present on behalf of this item.

Ross Short stated that the Columbia Missourian has requested some GIS information from the GIS Department. The department has asked them to sign the standard license agreement stating that they will not redistribute any information or hold the GIS department responsible for any errors. The Columbia Missourian has signed the agreement.

Commissioner Elkin moved to approve the license agreement between the Boone County GIS Department and the Columbia Missourian for digitizing maps.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 339-2001**

Subject: Planning and Building Inspection - Approval to receive and accept replat of Paradise Hills Estate Block 4

Thad Yonke, Planning and Building Inspection Department, present on behalf of this matter.

Thad Yonke stated that this is a replat of Lots 21-25 of Paradise Hills. The city has also been involved with this issue and has signed off on this replat. This is an agreement that predates the pre-annexation agreement but it was an agreement with the city.

Commissioner Miller moved to receive and accept the subdivision replat for Paradise Hills Estates Block 4.

Commissioner Elkin seconded the motion.

Commissioner Miller apologized to the developer for the confusion associated with the dual inspection due to pre-annexation processes. The county is working with the City of Columbia to streamline this process.

There was no public comment.

The motion passed 2-0. **Order 340-2001**

Subject: Authorize closed meetings

Commissioner Elkin moved to authorized a closed meeting to be held in the Commission

Chambers of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, on Tuesday July 31, 2001 immediately following the regular 9:30 am meeting to discuss leasing, purchase or sale of real estate property by a public government where public knowledge of the transaction might adversely affect the legal considerations as authorized by Section 610.021(2) RSMo; and the confidential or privileged communications between a public governmental body and its auditor, including all auditor work product as authorized by Section 610.021(17) RSMo.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 341-2001**

Subject: Authorize the use of Commission Chambers and lobby by NAMI of Columbia

Commissioner Elkin moved to authorize the use of the Commission Chambers and the Inside Lobby for NAMI of Columbia – Mental Awareness Event on Saturday October 6, 2001 from 10:30 am to 5:00 p.m.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 2-0. **Order 342-2001**

Commissioner Reports

Commissioner Miller stated that Commissioner Stamper's reports would be held until the meeting on Thursday.

Commissioner Elkin

Farm Bureau

Commissioner Elkin had a meeting with Farm Bureau last week and had a discussion on stream buffers. Farm Bureau voted to be exempt from any stream buffer ordinances. Also, there was discussion on judicial law enforcement task force.

On-site Wastewater

Commissioner Elkin met with the on-site wastewater review board. The meeting was held to review the by-laws and discuss the on-site review board has changed since its inception in the early 1990's. There are very few appeals anymore because of the improved technology of the on-

site sewer systems. The other issue was the board gave authorization for Jerry Worley to give variances without going through the board years ago. Mr. Worley does not feel comfortable doing this anymore and would like the board to make all decisions on variances to the requirements and the board agreed.

Marshall Lane Neighborhood Association

Commissioner Elkin stated that he and the Sheriff met with people of the neighborhood, which is off of Route Z. They wanted to know the benefits of a neighborhood association, crime watch, and other matters. Tom O'Sullivan gave a presentation on the neighborhood watch program. Commissioner Elkin thought it was a productive meeting.

I-70 Study

Commissioner Elkin stated that the CATSO organization met with the I-70 consultants last week. There is a draft of the improvement study, called the first tier environmental study. This is a draft that categorizes all of the options and statistical data such as traffic counts and safety. The purpose of the meeting was to show where this issue stands at this time. He stated that hopefully within the next couple of weeks there will be a final document. Another 24 to 36 months before a decision is made.

Centralia Live Broadcast Tax Relief Bill

Commissioner Elkin stated that there was a live Downlink broadcast on the tax relief bill at the new Edward Jones Office in Centralia on Friday afternoon. Senator Chuck Grassly of Iowa, Tom Donahue, CEO of the United States Chamber of Commerce, some Edward Jones investors, and other people were there. There will be a ribbon cutting ceremony for this new office on Friday July 27, 2001. Commissioner Elkin stated that he and Commissioner Stamper were invited to go and Commissioner Elkin invited Commissioner Miller to attend.

Commissioner Miller

National Association of Counties Annual Meeting

Commissioner Miller stated that she was at the National Association of Counties Annual Meeting last week in Philadelphia, PA. At the meeting, they adopted the proposed resolutions and platforms effecting future legislation that is moving right now in the Congress. The Agriculture Bill is at the forefront as it no only includes agricultural commodities but rural development and food stamps are also included. A survey was released on electronic government and Boone County is in the middle of what counties are doing across the country. NACo and IBM just released a new project in which NACo is joined by the National League of Cities and the International Conference of Managers where they are developing templates for web page building. This is intended to help small, rural counties and cities develop a web page presence. Commissioner Miller also picked up financial software information for June Pitchford,

the Boone County Auditor.

Stream Buffer Ordinance

Commissioner Miller stated that at the last stream buffer ordinance meeting there was a guest speaker from Colorado, who was brought in by Craig VanMatre, a local attorney who is working on a project. This guest speaker is a water engineer that has developed many stream buffer ordinances. Commissioner Miller stated that there were around 30 people who showed up for the meeting. She also stated that this group is getting bigger and because of the growth, Bill Florea, of the Planning and Building Inspection Department, requested that he be allowed to have a technical committee. On this committee, there would be engineers, soil scientists, ecologists, and other related positions, and their role would be to decide the technical needs of the stream buffer.

Visioning Meeting Update

Commissioner Miller stated four updates were presented at the visioning meeting. One by Bill Florea on the draft Stream Buffer Ordinance. Don Case presented an overview of the work being done by the Storm water Coalition. Frank Gordon, the Urban Conservationist updated us on his work with the State Soil and Water Conservation Farmland Preservation project. Tom Vernon with the Smart Growth Coalition discussed all of the work being done by these groups coincide with the report made in the Phase One Visioning process report. We should be pleased these groups have kept the dialogue moving, however, extra effort will be needed to expand the discussion out into the county and with the smaller communities.

Another discussion point of the evening was the possible appointment of a task force to look into affordable housing that would parallel the work creating Storm water ordinances both in and out of the city which could add to the cost of housing. Commissioner Miller stated that she would talk to John John because he has an interest in the city of Columbia as a realtor and maybe a joint task force can be established.

There was no public comment.

Commissioner Miller called the meeting adjourned at 10:13 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner