

TERM OF COMMISSION: March Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District II Commissioner Skip Elkin  
Deputy County Clerk Melanie Stapleton

The Presiding Commissioner called the meeting to order at 1:30pm.

Commissioner Stamper noted that Commissioner Miller was out of town attending the NACo Conference in Washington, DC.

**Subject: Public Works Department**

David Mink, Public Works Director and Greg Edington, Maintenance Operations Manager were present on behalf of the following items.

**A. Increase Speed Limit from 35mph to 40mph on portion of St Charles Rd (Lema Lane east 1.41 miles to just east of the golf course)**

David Mink stated that he was present to request an adjustment on the speed limit on a portion of St. Charles Road. He stated that the change was not requested by the public, but was rather a follow-up to the reconstruction and re-design.

Commissioner Stamper asked if engineering requested the portion of the road be increased to 40 miles an hour.

David Mink answered affirmatively.

Commissioner Stamper asked if the speed limit on the rest of St. Charles Road was 40 miles per hour.

Greg Edington remarked that the road is 40 miles an hour up to the point where construction has taken place. He stated that the other sections will remain at 35 miles per hour.

Commissioner Stamper commented that this recommendation would be something that could require a first and second reading. Commissioner Elkin asked Commissioner Elkin if he agreed. Commissioner Elkin answered affirmatively.

Commissioner Stamper asked if the recommended change was urgent.

David Mink responded that it was not.

Commissioner Stamper stated that the recommendation would receive a first reading today, and asked that said recommendation be returned for action on the next commission agenda.

**B. Authorize Reclassification in the Public Works Department, Maintenance Worker II to Maintenance Worker III**

David Mink stated this reclassification was discussed by the Union, but was not included in the Memorandum of Understanding. He noted the maintenance worker had already began performing the duties of a Maintenance Worker III, however the position had not been reclassified as of yet.

David Mink stated that there was a request to change the title of the position to one that would more accurately reflect the responsibilities. David Mink also stated that the maintenance worker would lose his crew leader pay, therefore the reclassification would have minimal impact to the budget,.

Commissioner Stamper commented that this change is an internal reclassification that will not require a second reading.

Commissioner Elkin moved to authorize the reclassification of the Maintenance Worker II position in the Public Works Department to a Maintenance Worker III position.

Commissioner Stamper seconded the motion

There was no discussion.

The motion passed 2-0. **Order 86A-2001**

**Subject: Approve and Authorize the Presiding Commissioner to sign the Engagement Letter for the Year 2000 Audit (to be performed by KPMG)**

Commissioner Stamper stated that the proposal had first been through a first-read on Tuesday, along with an introduction by the auditor.

Commissioner Stamper mentioned that he met briefly with the principals involved in the audit yesterday to discuss work strategies. He noted that KPMG brought the experience to do a good job on the audit.

Commissioner Stamper moved to approve and authorize the Presiding Commissioner to sign the Engagement Letter for the completion of the Year 2000 Audit by KPMG in the contract amount of \$52, 900.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 86-2001**

**Subject: First Reading of Budget Revisions**

**A. Cover Class 1 Shortage for FY 2000 (Sheriff’s Department)**

Commissioner Elkin stated that this budget revision is year 2000 clean up.

Commissioner Elkin read a budget into the public record as follows:

<b>AMOUNT</b>	<b>(increasing) ACCOUNT</b>	<b>(decreasing) ACCOUNT</b>
\$3500	121-10110 Sheriff: Overtime	1251-92400 Sheriff: Replacement Auto/Trucks

Commissioner Elkin stated that this budget revision would be returned to the Thursday agenda for authorization.

**B. Cover Class 1 Appropriation exceeded in Dept 1131 (County Clerk’s Office)**

Commissioner Stamper read a budget revision into the public record regarding Department 1131. He stated that this budget revision covered a number of different accounts and was available for viewing. He stated that this budget revision would return to the Commission agenda on Thursday for authorization.

**Subject: First Reading of Budget Amendments**

**A. MU Football Security Contract**

Commissioner Elkin read a budget amendment into the public record as follows:

<b>AMOUNT</b>	<b>(increasing) ACCOUNT</b>
\$6443	1251-03528 Sheriff: Reimburse Personnel/Projects
\$6443	1251-10100 Sheriff: Salaries & Wages

Said budget amendment is revenue & expenditure budgets to account for MU Football Security contract.

Commissioner Elkin stated that this budget amendment would be returned to the Commission

agenda following the ten-day waiting period for public comment.

**B. Juvenile Office In-Home Detention Fees**

Commissioner Stamper read a budget amendment into the public record as follows:

<b>AMOUNT</b>	<b>(increasing) ACCOUNT</b>
\$5193	1241-03524 Home Detention (Revenue)

Said amendment is for the Juvenile Office to collect In-Home Detention fees.

Commissioner Stamper that this budget amendment would be returned to the Commission agenda following the ten-day waiting period for public comment.

**Subject: Authorize Courthouse Grounds and Commission Chambers Uses**

**A. Wedding to be held on June 2, 2001**

Commissioner Stamper moved to authorize Teresa Goslin to use the Courthouse Grounds, Commission Chambers, and first floor restroom area to hold a wedding on the Courthouse Grounds on June 2, 2001 from 6:30pm until 10:00pm.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 87-2001**

**B. Visual, Performing and Literary Arts Festival sponsored by Columbia Office of Cultural Affairs from Friday, September 28, 2001 through Sunday, September 30, 2001**

Commissioner Stamper moved to authorize the use of the Courthouse Grounds by the City of Columbia Office of Cultural Affairs to hold the Visual, Performing and Literary Arts Festival from 4pm on Friday, September 28, 2001 until 8pm on Sunday, September 30, 2001.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 88-2001**

## **Commissioner Reports**

### *Commissioner Stamper*

#### *2000 Annual Boone County Extension Report*

Commissioner Stamper submitted the report for the public record. He stated that the document discussed the activities that the Boone County Extension Council performed during the year 2000.

#### *Report on the Columbia/Boone County Board of Health February 21, 2001 meeting*

Commissioner Stamper stated that there was a lot of discussion regarding lead poisoning and testing. He stated that Boone County is not that far above the level of trend (only 2% above average).

Commissioner Stamper stated that there were also discussions concerning the new Health facility, dental services, water safety activities-upcoming swimming season, the Sexual Trauma Assistance Rescue Team program, and the mental health board. He stated that Darren Hellwege, who served on the Health Department mental health board and the County's mental health board, has resigned from the Health Department Board and mental health committee.

Commissioner Stamper stated that they discussed the pending revision of the food service ordinance. He stated that they discussed the possibility of a bike helmet ordinance. He stated that they also discussed the need for an ordinance on automatic defibrillation devices. He also noted that the new Health Educator was introduced.

#### *Human Resources activities/Personnel Advisory Committee meeting on February 22, 2001*

Commissioner Stamper stated that he met with the Human Resources Director to discuss a variety of issues. He stated that the Personnel Advisory Committee also met to discuss several issues. He stated that the PAC received an update on the Compensation/Classification Study.

He stated that the PAC decided that the Shift Differential would not apply in the circumstances presented by an employee. He stated that the employee would receive a letter from the PAC regarding their question.

Commissioner Stamper stated that the PAC was also presented with the Human Resources 2000 Year End Applicant Tracking Report which lists a month-by-month breakdown of the number of applications received, the number of applications for each department, and the applicants by race, referral source, gender, and age. He stated that there was a discussion on the employee suggestion that a phone directory be linked to the GroupWise software. He stated that the question was directed to the Information Technology Department.

Commissioner Stamper stated that they also discussed the long range planning retreat. He stated that the elected officials were asked to give this idea some thought.

Commissioner Stamper stated that committee updates were also given. He also stated that a discussion on retirement recognition or lack thereof. He stated that the Commission office would work on a recommendation to give to the Personal Advisory Committee.

Commissioner Stamper reported that Commissioner Miller, County Clerk Wendy Noren, and Recorder of Deeds Bettie Johnson were in Washington DC attending the NACo Conference.

*Commissioner Miller*

Commissioner Miller was absent.

*Commissioner Elkin*

*Boone County Council on Aging*

Commissioner Elkin stated that he met with the Boone County Council on Aging for the first time last week. He stated the group issued the Annual BCCA Report. He stated that they discussed the mission of BCCA. He stated that the primary mission of the BCCA is to provide resources to the aging population in Boone County. He stated that they also discussed the implementation of the new board member orientation program. Commissioner Elkin stated that he would be attending the orientation.

There was no public comment.

The meeting adjourned at 2pm.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Don Stamper  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner