

TERM OF COMMISSION: April Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 1:35pm.

Subject: Open Bids for Pavement and Storm Sewer Improvements on St Charles Rd

Commissioner Stamper asked Beckie Jackson how many bids had been received.

Beckie Jackson stated that the Purchasing Department had received four bids for this project.

Commissioner Stamper opened a bid from APAC, Inc. of central Missouri. The total bid for alternate 1 was \$995,714.89. There was no bid for alternate 2. A bid bond, bidders' qualifications, anti-collusion statement, and Addendum 1,2,3 were included.

Commissioner Vogt opened a bid from JC Industries, Inc. of Jefferson City, MO. A bid bond and acknowledgement, and Addendum 1,2,3 were included. The total bid for alternate 1 was \$811,861.50. The total bid for alternate 2 was \$936,213.10.

Commissioner Miller opened a bid from Emery Sapp & Sons, Inc of Columbia, MO. A bid bond, anti-collusion statement, signature and identity of bidder, and Addendum 1,2,3 were included. The total bid for alternate 2 was \$956,809.75. There was no bid for alternate 1.

Commissioner Stamper opened a bid from Don Schneiders Excavating Co. of Jefferson City, MO. A bid bond, bidders' qualifications, and Addendum 1,2,3 were included. The total bid for alternate 1 was \$977,725.77. The total bid for alternate 2 was \$1,047,453.65.

Commissioner Stamper stated that the bids would be referred to the Purchasing and Public Works Departments and then returned to the Commission with recommendation for award on the lowest and best bid. He stated that anyone with questions should talk with Beckie Jackson, Purchasing Director.

Commissioner Stamper asked what the estimate for this project was.

Frank Abart stated that the estimate was \$1.5 million.

Commissioner Stamper stated that the bids were within the estimate and that phase 1 (at least) of the project would be awarded.

A person in the audience asked about the JC Industries bid.

Beckie Jackson noted for the record that the quantity on item 50 of alternate 1 in Addendum 3 was changed from 1300 to 13,000. She stated that the unit price was \$6.25 with the extension of 81,250. She stated that she assumed that the JC Industries had made the change. She restated their bid prices for alternates 1 and 2.

Subject: CDBG Project Engineering Firm Selection for the Addition of the Ozark Airlines Services

Beckie Jackson stated that the County of Boone was applying for CDBG funds to extend the stormwater and sewer line at the Columbia Regional Airport in conjunction with the addition of the Ozark Airlines Services. She stated that the County of Boone had entered into an intergovernmental agreement with the City of Columbia for the purposes of completing this work.

Beckie Jackson stated that the County requested engineering services and professional qualifications. She stated that the review team had selected two engineering firms and then completed those interviews. She stated that she and Rick McDowell-REDI were present to recommend an engineering firm for this project.

Beckie Jackson stated that they were recommending Bucher, Willis & Ratliff as the engineer of choice for this project. She stated that someone needed to enter into negotiations with the firm if the Commission approved the selection of the firm. She stated the intergovernmental agreement stated that the City of Columbia would handle the completion of the contract documents and the supervision of the work (done by the firm).

Rick McDowell reiterated that the City of Columbia would handle the governing and supervising.

Commissioner Miller asked if Commissioner Stamper would be the one to handle negotiations since he was the Liaison Commissioner.

Commissioner Stamper stated that he believed that this was correct. He stated that in the future, the Commission would like to ensure its active participation in the interview process (of firms). He stated that the recommendation for a company that was already on site and would require no mobilization fee.

Commissioner Stamper moved to authorize the selection of Bucher, Willis & Ratliff as the recommended Engineering Firm for the CDBG Project at the Columbia Regional Airport and authorize the Presiding Commissioner to complete final negotiations with the firm.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 143-99**

Rick McDowell stated that the Commission had previously sent him a letter/notice for funding approval. He stated that he needed to have three signed copies of that letter.

Subject: Change Order No. 2 of the RA Nursery Rd Project and Change Order No. 6 of the MKT Recreational Trail Project

Frank Abart stated that this was \$9,343.00 was to allow for concrete pavement on the approach section of the relocated part of RA Nursery Rd as it comes into Rte K. He stated that this would put the County in compliance with the MoDOT permit.

Commissioner Stamper moved to authorize Change Order No. 2 of the RA Nursery Rd Project with Emery Sapp & Sons, Inc. in the amount of \$9,343 and authorize the Presiding Commissioner to sign the change order.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 144-99**

Frank Abart stated that this was the final change order for the MKT Recreational Trail Project.

Commissioner Stamper asked when this project was finished.

Frank Abart stated that it had been about five years ago.

Frank Abart stated that the Public Works Department received a request for the MO Department of Transportation to execute this change order so that they could finalize their paperwork. He

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 146-99**

Wendy S. Noren stated that the Centralia Special Rd District had a position open on their Commission. She stated that this district was under the non-election/election clause of the statutes of MO wherein if the candidates who filed for office did not exceed the number of positions open, then the candidate who filed is declared to fill the position. She stated that there was an order prepared declaring Gary Riedel the Centralia Special Rd District Commissioner and authorizing the Presiding Commissioner to sign the certificate of election.

Commissioner Stamper stated that Gary Riedel was the Agriculturist of the year.

Commissioner Vogt moved to declare Gary Riedel elected Commissioner of the Centralia Special Rd District for a term of three years commencing April 6, 1999 pursuant to the provisions of 115.124 RSMo., in that the number of candidates for Centralia Special Rd District Commissioner did not exceed the number of positions to be filled at the April 1999 election. The Presiding Commissioner is hereby authorized to sign the Certificate of Election.

Commissioner Miller seconded the motion.

Discussion: Commissioner Vogt stated that Gary Riedel had served on the Centralia Special Rd District for a number of years.

Wendy S. Noren stated that the Centralia Special Rd District Commissioners were appointed up until a few years ago when they began holding elections for these positions.

The motion passed 3-0. **Order 147-99**

Wendy S. Noren stated that she would bring the certificates of election to the Commission at a later time for signature.

Commissioner Stamper introduced and welcomed Tyler Lasley. He stated that Tyler Lasley was a ninth-grader at Oakland Junior High School who was performing a job-shadowing project on the Presiding Commissioner. He stated that Tyler Lasley has a very strong and significant interest in politics. He stated that Tyler Lasley felt that this (the Commission meeting) would be a good place to get a first-hand look at how government works.

Subject: Door Locking Control Mechanism Crisis

Major Warren Brewer stated that over the past weekend, the Sheriff's Department was notified that portions of the control-locking system were failing. He stated that this had to do with the touch screen monitors (the mechanism that controls the doors in the jail facility).

Major Warren Brewer stated that these units were nine years. He stated that he had discussions with the vendor of the unit in 1998. He stated that the department had felt confident that the unit was in working order and they had not submitted a request for replacement in this year's budget. He stated that shortly after the first of the year, one of the mechanisms had started to fail. He stated that now the touch-screen did not work at all and another was beginning to fail. He stated that out of the three units that the department currently had, two were not in correct working order.

Major Warren Brewer stated that there were no replacement parts because technology had exceeded the construction of these particular units. He presented a copy of a handwritten letter from Alan Thuenemann of Corsair Controls giving three options for replacing the monitor.

The three options were as follows:

- 1. Purchase a 20" plastic case monitor for \$3,960.00 There would be a 4-week turn around time from the time the order was placed. Requires no modifications.*
- 2. Purchase a 20: metal case monitor for \$4660,00. This monitor would be similar to the monitors that currently in use. This would also have a 4-week turn around time. Requires no modifications.*
- 3. Purchase an 18.8" flat panel L.E.D. monitor for \$6490.00. There is only a 10-day turn around time for this monitor. This monitor would be 3 inches in dept and could be placed at an angle that would afford a greater view of the officer. This option would require slight modification to the existing millwork (which could be completed by maintenance).*

Major Warren Brewer stated that it was his recommendation that since these units would be placed in a secure location in the jail facility, that the plastic case monitors would suffice. He recommended that the County purchase two units to replace the one that had failed and the one that was failing. He recommended that the County maintain possession of the one that was beginning to fail just in case the third unit began to fail as well.

Commissioner Stamper asked if the Sheriff's Department intended to fund this expenditure through their Emergency fund.

Major Warren Brewer stated that they did. He stated that they had looked at their Equipment budget and were coming up at least \$7-8,000 short.

Commissioner Miller stated that June Pitchford, County Auditor wanted to know if the Facilities Maintenance department had been included in this discussion. Commissioner Miller stated that June Pitchford viewed this situation as a Facilities Maintenance issue. She also stated that June Pitchford stated that there were funds for this kind of thing in the Facilities Maintenance department budget.

Major Warren Brewer stated that these units needed to be ordered as soon as possible due to the severity of the situation regardless of the budget or funds that were used.

Commissioner Stamper moved to authorize the direct purchase/sole source acquisition of two 20" plastic case monitor for replacement of existing capital assets at the Jail facility in an amount not to exceed \$4000 per unit with funding to be evaluated from the Facilities Maintenance budget.

Commissioner Vogt seconded the motion.

Discussion: Commissioner Vogt stated that she felt that the Facilities Maintenance budget should be used to fund this expenditure.

Major Warren Brewer stated that he would speak with Chuck Nichols, Facilities Maintenance Director.

The motion passed 3-0. **Order 148-99**

Subject: Courthouse Grounds Use for Sons of Confederate Veterans

Commissioner Stamper stated that he would assume that Mr. Berry and company intended to recognize the Sons of Confederate Veterans in a ceremony.

Commissioner Miller moved to authorize the Sons of Confederate Veterans to use the Courthouse Grounds for a Memorial Service to be held on April 25, 1999 from 1:00-1:30pm.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 149-99**

Subject: Budget Revision for Human Resources Department

Commissioner Miller stated that this was needed due to the recruitment expenses incurred for a new Information Technology Director. She stated that the Auditor felt as though there needed to be a new line item in the Human Resources budget for recruitment. She stated that it was the Auditor’s recommendation that a line item be created and the funds taken from the Emergency fund as needed.

Commissioner Miller moved to authorize a budget revision as follows:

AMOUNT	(to) ACCOUNT	(from) ACCOUNT
\$1500	111-85700 Human Resources: Recruitment/Relocation Expense	1123-86800 Emergency

Said revision is to cover the recruitment expenses for an Information Technology Director.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 150-99**

Subject: Accept a Resignation from the Daniel Boone Board of Trustees

Commissioner Stamper stated that they had been notified via a letter that Lynne Sullivan would be resigning from the board.

Commissioner Miller stated that Lynne Sullivan had taken a new job and would be unable to attend the meetings.

Commissioner Stamper moved to accept the letter of resignation from Lynne Sullivan from the Daniel Boone Regional Library Board of Trustees.

Commissioner Miller seconded the motion.

Discussion: Commissioner Stamper stated that it was standard policy to re-post for this position.

The motion passed 3-0. **Order 151-99**

Commissioner Reports

Commissioner Stamper

Commissioner Stamper stated that he had been notified (by the Facilities Maintenance department) of a Y2K compliance problem in the Siebe Network 8000 system. He stated that the problem involved the operation of the HVAC at the Government Center and at the Jail. He stated that the Facilities Maintenance department was requesting permission to accept the sole bid of Siebe Environment Controls for \$11,817 to meet the requirements.

Commissioner Stamper moved to authorize the Facilities Maintenance department to make a sole source procurement from the Siebe Network 8000 System to make the HVAC System at the Government Center and the Jail, Year 2000 compliant and authorize the sole source acquisition of environmental controls in the amount of \$11,817. And further authorize the Presiding Commissioner to sign the necessary documentation.

Commissioner Vogt seconded the motion.

Discussion: Commissioner Miller asked if they were going to take funds from the Emergency fund. She stated that the Y2K fund did not have any money placed in it noting that they would have to go to the Emergency fund for Y2K upgrades. She stated that this kind of expenditure would not leave a lot of money in the department's flexible spending account.

Commissioner Vogt asked how much was put in the Facilities Maintenance Emergency fund.

Commissioner Miller stated that she believed that this fund had about \$40,000 in it.

Commissioner Miller stated that in the FY99 budget process, the Commission had decided not to set aside any money for Y2K. She stated that they had decided to take up these issues as they came up.

Commissioner Vogt asked if the Commission had decided to expend money on Y2K issues only when the department (in question) had already depleted their emergency fund.

Commissioner Stamper stated that they needed to speak with June Pitchford about this issue.

Commissioner Miller stated that the Commission needed to get started on the process for allocating money for the remaining Y2K upgrades because there was not much time left (in the year).

The motion passed 3-0. **Order 152-99**

Commissioner Stamper stated that Frank Abart notified him of the unfortunate installation of a plastic pipe in a project on Sportsman Rd. He stated that the Public Works Department normally stayed away from plastic pipes because of the difficulty of cleaning them and a variety of other problems. He stated that he hated to make the landowner dig the pipe out and put in a metal culvert pipe.

Commissioner Stamper stated that he suggested that this could make an interesting study on plastic culvert pipe. He stated that he had wondered if there was a way to make the installation of the culvert a demonstration project.

Commissioner Vogt stated that the only problem with this was that the 70 ft pipe was already sinking. She stated that the driveway (in this area) had more problems than the pipe, which was not situated so as to help the property owner at all. She stated that another problem was that the owner planned to concrete over that area.

Commissioner Stamper stated that the property owner intended to asphalt over the area.

Commissioner Stamper stated that the County also had a pipe that going across the road that drained into the field across the street from the driveway. He stated that it is the opinion of the Public Works department that the pipe is rusted and needs to be replaced.

Commissioner Stamper stated that there had been some discussion with the landowner about him putting in an inlet box and an additional pipe that would carry the water across the road on down into a field before it was released. He stated that the landowner also proposed to put asphalt over a portion of the road. He stated that the landowner was trying to work with the County and he did not want him to have to tear up the entire area and start over.

Commissioner Vogt stated that it was the opinion of Rick Harvey-Public Works Department that if the pipe were moved to where the water really drained, then it would benefit the landowner more. She stated that the landowner did not really need a pipe in the place where it currently sits. She also stated that Rick Harvey was opposed to the inlet box structure.

Commissioner Miller stated that if they had went through the proper channels and gotten a permit, then this situation would never have occurred. She stated that she wanted to view the area.

Commissioner Stamper stated that the water was not moving very well from the western side of the ditch.

Commissioner Miller stated that she would take a look at the area today.

Commissioner Vogt stated that she thought that there had been previous discussions about paving Sportsman Rd.

Commissioner Stamper stated that they had discussed it, but it was not on the Public Works Department's list.

Commissioner Miller

Commissioner Miller stated that she had received an update on sirens. She stated that Blue Valley would be in Columbia this coming week to install sirens. She stated that there were 21 easements signed and the sirens would be installed by the end of April depending on the weather. She listed the progress of some easements that were in process.

Commissioner Miller reported that she had a call from the Mayor of Hallsville concerning the placement of another siren in Hallsville. She stated that he had since received a letter from the Mayor of Hallsville stating that he would like the Commission to consider placing a siren in an additional location in Hallsville.

Commissioner Vogt

Commissioner Vogt reported that on road tour, she and Rick Harvey followed the path of the tornadoes of the previous week. She reported that the devastation that it caused was remarkable.

Commissioner Stamper stated that this tornado (in comparison to others) had a very narrow band and did not carry objects very far.

Public Comment

A member of the KFRU Radio staff reported that the Missouri River level near Columbia and Jefferson City was supposed to reach 29 feet.

The meeting adjourned at 2:20pm.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt

District II Commissioner