

TERM OF COMMISSION: December Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE:

Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
County Counselor John Patton
Deputy County Clerk Ashley Williams

The regular meeting of the County Commission was called to order at 9:30 a.m.

SUBJECT: Open Bid 56-23DEC97, Asphaltic Overlays-Leveling Course

Commissioner Stamper opened a bid from Richardson & Bass. The bid bond and addendum one were enclosed and the unit price bid was \$20.66.

Commissioner Vogt opened a bid from Pace Construction Co. The bid bond and addendum one were enclosed and the unit price bid was \$21.68.

Commissioner Stamper opened a bid from Hall & Riley Paving. The bid bond and addendum one were enclosed and the unit price bid was \$21.54.

No bids were received from Frech Paving and National Oil Supply. Commissioner Stamper referred the bids to the Purchasing Department.

SUBJECT: Open Bid 57-03DEC97, Asphalt Paving

Commissioner Miller opened a bid from Pace Construction. The bid bond and addendum one were enclosed and the unit price bid was \$20.74 per ton and a lump sum bid of \$10,048.90.

Commissioner Vogt opened a bid from Richardson & Bass. The bid bond and addendum one were enclosed and the unit price bid was \$18.96 per ton and a lump sum bid of \$8,450.

No bids were received from Frech Paving. Commissioner Stamper referred the bids to the Purchasing Department.

SUBJECT: Award Bid 52-03DEC97, Radio Installation

Purchasing Director Beckie Jackson referred to her memo dated December 17, 1997.

Commissioner Stamper moved that the County Commission of the County of Boone award bid 52-03DEC97 for radio installation, maintenance and service to Central Mobilephone, dba Tristar Communications as having presented the lowest and best bid meeting the minimum bid specifications; and authorize the Presiding Commissioner to sign the contracts.

Commissioner Vogt seconded. Motion passed unanimously. **Order 522-97.**

SUBJECT: Award Bid 53-03DEC97, Clark Lot Paving Project

Ms. Jackson referred to her memo dated December 16, 1997.

Commissioner Stamper moved that the County Commission of the County of Boone award bid 53-03DEC97 for the Clark Lot Paving Project to Frech Paving Company as having presented the lowest bid meeting the minimum bid specifications and authorize the Presiding Commissioner to sign the contract.

Commissioner Miller seconded. Motion passed unanimously. **Order 523-97.**

SUBJECT: Award Bid 55-03DEC97, Janitorial Services

Ms. Jackson referred to her memo dated December 11, 1997.

Commissioner Stamper moved that the County Commission of the County of Boone award bid 55-03DEC97 for janitorial services to Classic Cleaning and Remodeling as having presented the lowest and best bid; and authorize the Presiding Commissioner to sign the contracts.

Commissioner Miller seconded. Motion passed unanimously. **Order 524-97.**

SUBJECT: Adopt 1998 Holiday Schedule

Commissioner Stamper moved that the County Commission of the County of Boone ratify the County holidays, endorsing those holidays as granted by the Governor of the State of Missouri:

New Year's Day	Thursday	January 1, 1998
Martin Luther King Day	Monday	January 19, 1998
Lincoln's Birthday (Observed)	Thursday	February 12, 1998
Washington's Birthday (Observed)	Monday	February 16, 1998
Truman Day	Friday	May 8, 1998
Memorial Day	Monday	May 25, 1998
Independence Day (Observed)	Friday	July 3, 1998
Labor Day	Monday	September 7, 1998
Columbus Day	Monday	October 12, 1998
Veterans Day	Wednesday	November 11, 1998
Thanksgiving	Thursday	November 26, 1998
Christmas Day	Friday	December 25, 1998

Commissioner Vogt seconded. Motion passed unanimously. **Order 525-97.**

SUBJECT: Findings of Fact and Conclusions of Law for Trails West and Rollingwood

Commissioner Miller moved that the County Commission of the County of Boone adopt the Findings of Fact, Conclusions of Law and Decision as set forth in the attached document for the vacation of Lots 61 and 62 of Trails West Subdivision, Plat No. 6 and the vacation of Lot 12 of Rollingwood Subdivision, Plat No. 3.

Commissioner Stamper seconded. Commissioners Stamper and Miller voted in favor; Commissioner Vogt voted in opposition. Motion passed. **Order 526-97.**

SUBJECT: Human Development Corporation Forms

Commissioner Vogt moved that the County Commission of the County of Boone authorize the Presiding Commissioner to sign the Human Development Corporation forms once they have been reviewed with representatives from the Human Development Corporation.

Commissioner Miller seconded. Motion passed unanimously. **Order 527-97.**

SUBJECT: Vote to Hold a Closed Meeting Pursuant RSMo. 610.021 (1, 3, 13)

Commissioner Miller moved that the County Commission of the County of Boone hold a closed meeting immediately following the regularly scheduled meeting at 9:30 a.m. on Tuesday, December 23, 1997 in the Government Center Commission Chambers, 801 E. Walnut, Columbia, Missouri. The tentative agenda for the meeting includes discussion of legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and attorneys pursuant to Section 610.021 (1) RSMo.; and discussion of the hiring, firing disciplining or promoting of an employee of a public governmental body pursuant to section 610.021 (3) RSMo.; and individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, pursuant to Section 610.021 (13) RSMo.

Commissioner Vogt seconded. Motion passed unanimously. **Order 528-97.**

SUBJECT: Microfilming

Recorder of Deeds Bettie Johnson explained that currently her office contracts for microfilming on a monthly basis. In the spring, she said, they started looking at the possibility of an on-site scanning mechanism that would allow them to print their books in the office. At that point they learned the system would not correspond with the available software. Ms. Johnson said that Racom provides a service of scanning, printing books, providing binders and creating archival film. Information Services Director Scott Monnig has also researched these services and found that no other company provides this service in total. The price quote, she said, is no more than what the County currently pays just to microfilm, and is based on a per image cost. She said that with the Commission's agreement to work with a sole source she could begin this service early in the year.

Commissioner Stamper questioned Mr. Monnig's written comments that no vendor has all the components necessary and yet the County seemed to be moving in a specific direction.

Ms. Johnson said that no vendor that Mr. Monnig spoke with has all of the necessary components. She said this vendor was the only one she was aware of that showed they had the capability of doing the whole program. She explained that it was a lease program based on thirty day commitments. She said she budgeted \$48,000 for microfilming services and that this service would be based on a per image basis. Ms. Johnson said the services are budgeted in Daily Records. She said she had spoken with Auditor June Pitchford whose position was that the money was budgeted to work through any system chosen by the Recorder.

Commissioner Miller said that Ms. Pitchford had also questioned the County's long range goals, but felt comfortable that this step was not a long term issue the County would be stuck with.

Ms. Johnson said that the current turn around time is five to ten days. With this vendor, the printed copies of books would be in house today. She said this was not a difference in funding, but the advantage of having the copies in the vault for the public today.

Commissioner Vogt asked if these records needed to be on film and in a book form.

Ms. Johnson said the records must be on film in order to meet archival standards. It was the County's choice to have it on paper or to duplicate the film and have enough viewers available for public use. She said it was her opinion that people would rather deal with paper on site than with film.

Commissioner Stamper questioned if there would be room for criticism should they go through a sole source instead of the bidding process.

Ms. Johnson said not in her opinion because the other vendors she had spoken with do not offer this program.

Commissioner Stamper asked if it would be possible to tailor a bid to meet her office needs while giving vendors an opportunity to respond.

Ms. Johnson said that did not seem to be an option when she spoke with Purchasing Director Beckie Jackson. Ms. Johnson said she was uncomfortable with allowing vendors to bid because she wanted to determine the process used in her office and wanted vendors to reflect those needs.

Commissioner Stamper said that Ms. Johnson could create a bid that would specify those needs.

Commissioner Miller said that any vendor that could not meet those specifications would eliminate themselves.

Commissioner Vogt said that technology changes so quickly that what vendors may not have had yesterday they would have today. Sole source purchasing, she said, was not something the Commission did easily.

Commissioner Miller explained that these services have not been available for very long.

Ms. Johnson said that this company has had the service for two years and are oriented towards land record environments. They are also in the imaging business, she said.

Commissioner Miller suggested the service be bid and that Ms. Johnson specify the bid parameters so the services meet her needs.

SUBJECT: Reports from Commissioners

Commissioner Vogt reported she had attended the FEMA board meeting.

Commissioner Miller reported she had met with Reality House and that the County needed to finalize a lease agreement with Reality House and she asked County Counselor John Patton to serve as the negotiator between the County and Mitzel Scroggs for jail renovations.

Commissioner Miller also reported on PIC and the Welfare to Work process.

Commissioner Stamper reported on two new speed limits: one at Murray on Route HH and one in Wilton.

He then discussed the idea of establishing a County health structure.

Mr. Patton said that the Division of Family Services has a quarter of a million dollar contract that funds services to abused children involved in law enforcement investigations. If the County were the contracting party, the County could subcontract with Rainbow House, the intended target of the funding. For a long time the County provided health services with a contract through the city. There is a provision in state law, he said, applicable to non-chartered first class counties that authorizes departments of health and welfare. That department, he said, can be created by resolution, governed by the County Commission and can be run by a director.

Commissioner Stamper moved that the County Commission of the County of Boone authorize County Counselor John Patton to draft a resolution with the intent of establishing a Boone County Department of Health and Welfare.

Commissioner Miller seconded.

Commissioner Vogt said that the County had worked with the City of Columbia to provide health services to the most populated area in the County. She said she was interested in the discussion of a county health department.

Commissioner Stamper told Commissioner Vogt she was preaching to the choir. Motion passed unanimously. **Order 529-97.**

Commissioner Stamper reported on a discussion with Mr. Patton and Court Administrator Bob Perry concerning retirement benefits for court employees. He reiterated that he would like to resolve the issue without litigation.

The meeting adjourned at 10:23 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner