

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

9th

day of

June

20

16

the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby award bid 26-06MAY16 – Radio Signal Boosting Equipment for the ECC as follows:

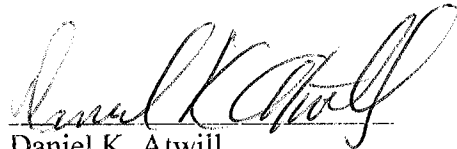
- Tessco, Inc. awarded initial order which includes the Distributed Antenna System and the Cell/PCS boosting system.
- Subsequent orders, offering discount pricing, for 19 categories of equipment and hardware associated with the Boone County Joint Communication radio system and ECC technical operations will be awarded to Tessco, Inc and Talley, Inc. based on lowest bid for each category. These will be Term and Supply contracts for the period June 1, 2016 through July 31, 2016.

The terms of the bid award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

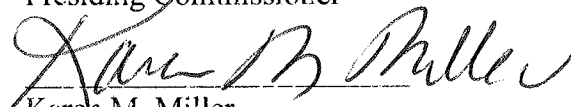
Done this 9th day of June, 2016.

ATTEST:

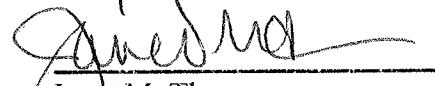

 Wendy S. Noren
 Clerk of the County Commission



Daniel K. Atwill
 Presiding Commissioner



Karen M. Miller
 District I Commissioner



Janet M. Thompson
 District II Commissioner

276-2016

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: May 31, 2016
RE: Bid Award Recommendation: 26-06MAY16 – *Radio Signal Boosting Equipment*

Request for Bid 26-06MAY16 – *Radio Signal Boosting Equipment* closed on May 6, 2016. Five bids were received. Dave Dunford, our Radio Consultant, recommends award for the initial order to Tessco, Incorporated for offering the lowest and best bid. Total initial order is \$15,933.54 and will be paid from department 4101 – ECC Radio & Technology, account 71201 – Construction Costs. \$1.08 million was budgeted for the entire radio network of the ECC project and our radio consultant's estimate for this purchase was \$18,000.

Dave also recommends award to both Tessco Incorporated and Talley Inc for Term and Supply contracts for the period June 1, 2016 through July 31, 2016 with four, one-year renewal periods. Tessco was the low bidder for six of the categories and Talley was the low bidder for 13 of the categories.

ATT: Bid Tab
Dave Dunford e-mail

cc: Bid File
Karen Miller, Commission
Dave Dunford, Radio Consultant
Chad Martin / Patricia Schreiner, Joint Communications

From: <ddunford@kc.rr.com>
To: <mbobbitt@boonecountymo.org>
CC: <lcassil@boonecountymo.org>, <cmartin@boonecountymo.org>, <kmiller@boone...>
Date: 5/11/2016 6:20 PM
Subject: Bid Award for Signal Boosting Equipment at ECC and Term & Supply Contract
Attachments: 2016T&SCOMPS.xlsx

Melinda, thanks for preparing the detailed listing of bid results for the signal boosting equipment to be used at the new ECC as well as the compilation of intricate responses for Term and Supply contracts for radio system related parts and hardware.

I began the bid review by checking the five vendor responses for the package of hardware that generally comprises the DAS (Distributed Antenna System) and the Cell/PCS signal boosting system for the new ECC. All of the bids included the required equipment. One bidder, Talley, offered a higher priced but suitable substitute product for two line items in the bid. Bid responses for the package of equipment ranged from \$15,933.54 from Tessco to \$19,080.00 from Accu-Tech. All of the bids appeared to be responsive and all offered reasonable delivery times.

Based on the above information, my recommendation is to accept the low, compliant bid from Tessco for \$15,933.54. Pre-bid estimate was \$18,000.00.

Along with the specific equipment for the ECC project, the bid also included provision for vendors to offer product discount pricing for nineteen categories of equipment and hardware associated with BCJC radio system and ECC technical operations. The goal of this portion of the bid was the establishment of Term and Supply contracts for compliant purchasing of system operations hardware.

Four of the original five vendors completed the Term and Supply section of the bid document. All four appeared to understand what County was asking and provided clear and complete responses. Bidder Holzberg offered a flat 5% discount for all of the 19 categories of equipment which was far less discount than any of the other three remaining bidders. Based on the individual line item responses, I've prepared and attached a comparative spreadsheet showing bid results for Tessco, Primus, and Talley. All three of these vendors are large, well known distributors of wireless related products.

Tessco was the low bidder (highest discount) for six of the item brands/categories and Talley was the low bidder for thirteen of the brand/categories.

Based on the individual vendor responses, my recommendation is to establish Term and Supply contracts with both Tessco and Talley for materials and supplies based on their respective discount level bids.

If you have any questions about the bid results or the hardware itself feel free to contact me.

Thanks, again, for your help with this process!

Dave Dunford

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Bid Tab - 26-06MAY16 - Radio Signal Boosting Equipment - Term & Supply			TALLEY	PRIMUS	TESSCO
4.1.3. TERM AND SUPPLY:					
Item	Brand	Description	Discount	Discount	Discount
a.	Commscope	RF Cable & Connectors	42%	32%	31%
b.	Commscope/DB	Antennas	41%	37%	35%
c.	Commscope	Tower Hardware	45%	10%	14%
d.	Commscope	Grounding	17%	10%	14%
e.	Andrew	Microwave Antennas	55%	10%	42.8%
f.	RF Industries	Connectors & Cable Hdwc	58%	25%	48.58%
g.	Times Wire	Coax Cable & Accys	38%	34%	NB
h.	PCTel	Antennas	NB	20%	26%
i.	Westell	Signal Amplifiers	21%	10%	22.28%
j.	Laird	Antennas and Accys	55%	54%	35%
k.	Microlab	RF Hardware	20%	5%	10.5%
l.	Polyphaser	Protectors	35%	31%	30%
m.	Harger	Grounding Hardware	NB	10%	37.37%
n.	Thermoweld	Molds, Tools and Supplies	26%	NB	NB
o.	Telewave	Antennas	34%	25%	30%
p.	Telewave	Filters	34%	25%	30%
q.	TPL	Amplifiers	NB	30%	30%
r.	Gai-Tronics	Consoles & Accys	NB	NB	16.25%
s.	CPI	Desktop Remotes & Accys	NB	30%	34.5%

276-2016

4.1 PRICING		ACCU-TECH		TALLEY		HOLZBERG		PRIMUS		TESSCO				
Item	Description	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total			
4.1.1. BASE BID:														
a.	In-Building UHF Antenna Mounts	6	\$25.50	\$153.00	6	\$21.12	\$126.72	6	\$22.00	\$132.00	6	\$20.12	\$120.72	
b.	In-Building VHF Antenna	6	\$7.00	\$42.00	6	\$5.00	\$30.00	6	\$5.44	\$32.64	6	\$4.70	\$28.20	
c.	Feedlines/Cable	1000	\$1.21	\$1,210.00	1000	\$1.38	\$1,380.00	1000	\$1.41	\$1,410.00	1000	\$1.25	\$1,250.00	
d.	Connectors, N.M.F.	40	\$14.50	\$580.00	40	\$8.80	\$352.00	40	\$9.70	\$388.00	40	\$8.30	\$332.00	
e.	CellPCS Donor Antenna/Outdoor	1	\$178.00	\$178.00	1	\$487.50	\$487.50	1	\$182.00	\$182.00	1	\$190.30	\$190.30	
f.	AWS Donor Antenna/Roof Mounted	1	\$178.00	\$178.00	1	\$487.50	\$487.50	1	\$182.00	\$182.00	1	\$190.30	\$190.30	
g.	CellPCS Amplifier System	1	\$7,880.00	\$7,880.00	1	\$8,823.52	\$8,823.52	1	\$7,700.00	\$7,700.00	1	\$8,988.00	\$8,988.00	
h.	UHF Amplifier System	1	\$7,880.00	\$7,880.00	1	\$8,823.52	\$8,823.52	1	\$7,700.00	\$7,700.00	1	\$8,988.00	\$8,988.00	
i.	Ceiling Mounted antennas	6	\$58.00	\$348.00	6	\$48.75	\$292.50	6	\$53.00	\$318.00	6	\$47.00	\$282.00	
j.	Hybrid Coupler	1	\$225.00	\$225.00	1	\$210.00	\$210.00	1	\$205.00	\$205.00	1	\$198.00	\$198.00	
k.	Power Divider, Divide by 2	1	\$107.50	\$107.50	1	\$109.00	\$109.00	1	\$109.00	\$109.00	1	\$95.00	\$95.00	
l.	Power Divider, Divide 2:1	1	\$102.00	\$102.00	1	\$95.00	\$95.00	1	\$95.00	\$95.00	1	\$80.25	\$80.25	
m.	Power Divider, Divide 1:1	1	\$102.00	\$102.00	1	\$94.67	\$94.67	1	\$95.00	\$95.00	1	\$80.25	\$80.25	
TOTAL			\$19,000.00		\$17,543.11		\$18,070.64		\$18,400.00		\$16,833.34			
4.1.2. Base Bid Delivery: Delivery after receipt of order (7 of calendar day)														
4.1.3. TERM AND SUPPLY:														
Item	Brand	Description	Discount	Duration	Stocking	Discount	Duration	Stocking	Discount	Duration	Stocking	Discount	Duration	Stocking
a.	CommScope	RF Cable & Connectors	NB	NB	NB	SEE ATTACHED	LIST	5.00%	END OF CONTRACT	50%	32%	1 YEAR	75%	31.00%
b.	CommScope/DB	Antennas	NB	NB	NB			5%	END OF CONTRACT	50%	27%	1 YEAR	75%	35.00%
c.	CommScope	Tower Hardware	NB	NB	NB			5%	END OF CONTRACT	50%	19%	1 YEAR	75%	14.00%
d.	CommScope	Grounding	NB	NB	NB			5%	END OF CONTRACT	50%	10%	1 YEAR	75%	14.00%
e.	Andrew	Microwave Antennas	NB	NB	NB			5%	END OF CONTRACT	10%	10%	1 YEAR	25%	42.80%
f.	RF Electronics	Connectors & Cable Hoses	NB	NB	NB			5%	END OF CONTRACT	75%	25%	1 YEAR	90%	48.58%
g.	Times Wire	Coax Cable & Adps	NB	NB	NB			5%	END OF CONTRACT	35%	34%	1 YEAR	90%	NB
h.	PCTel	Antennas	NB	NB	NB			5%	END OF CONTRACT	75%	20%	1 YEAR	90%	26.00%
i.	Weusell	Signal Amplifiers	NB	NB	NB			5%	END OF CONTRACT	0%	10%	1 YEAR	50%	22.28%
j.	Laird	Antennas and Adcs	NB	NB	NB			8%	END OF CONTRACT	50%	54%	1 YEAR	80%	35.00%
k.	Microtech	RF Hardware	NB	NB	NB			5%	END OF CONTRACT	25%	5%	1 YEAR	50%	10.50%
l.	Polypheiser	Protectors	NB	NB	NB			5%	END OF CONTRACT	85%	31%	1 YEAR	75%	30.00%
m.	Hager	Grounding Hardware	NB	NB	NB			5%	END OF CONTRACT	40%	10%	1 YEAR	75%	37.97%
n.	Thermo-weld	Welds, Tools and Supplies	NB	NB	NB			5%	END OF CONTRACT	0%	NB	1 YEAR	NB	36%
o.	Telewave	Antennas	NB	NB	NB			5%	END OF CONTRACT	25%	25%	1 YEAR	75%	30.00%
p.	Telewave	Filters	NB	NB	NB			5%	END OF CONTRACT	15%	25%	1 YEAR	75%	30.00%
q.	ITL	Amplifiers	NB	NB	NB			5%	END OF CONTRACT	20%	30%	1 YEAR	50%	30.00%
r.	Gal-Tronics	Couplers & Adcs	NB	NB	NB			5%	END OF CONTRACT	10%	NB	1 YEAR	18.25%	36%
s.	CPI	Dividing Networks & Adcs	NB	NB	NB			5%	END OF CONTRACT	50%	50%	1 YEAR	50%	34.50%
4.1.4. Term & Supply Equipment Delivery: Delivery after receipt of order (7 of calendar day)														
						VARIES		15		\$58.00		\$30.00		

**PURCHASE AGREEMENT
FOR
RADIO SIGNAL BOOSTING EQUIPMENT – TERM & SUPPLY**

THIS AGREEMENT dated the 9th day of June 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein “County” and **TESSCO, Incorporated**, herein “Contractor.”

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Radio Signal Boosting Equipment Term & Supply**, County of Boone Request for Bid number **26-06MAY16**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, any applicable addenda, the unexecuted Response Form, Standard Terms and Conditions, as well as the Contractor’s bid response dated **April 27, 2016** and executed by **Allison Mills** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, unexecuted Response Form, Standard Terms and Conditions, and all applicable Addenda shall prevail and control over the Contractor’s bid response.

2. Contract Duration - This agreement shall commence on **June 1, 2016 and extend through May 31, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **four (4) additional one-year periods** subject to the pricing clauses in the Contractor’s bid response and thereafter on a month to month basis for a maximum of six (6) months in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase –

Initial Order:

	Description	Make/Model	Quantity	Each	Extended
a.	In-Building VHF Antenna Mounts	Laird MBC-N	6	\$21.13	\$126.78
b.	In-Building VHF Whips	Laird QW152	6	\$5.04	\$30.24
c.	Feedline/Cable	Times LMR-600	1000	\$1.33	\$1,330.00
d.	Connectors, N-M	RFI RFN-1006-2L2	40	\$10.37	\$414.80
e.	Cell/PCS Donor Antenna/Outdoor	Digital Antenna #489-DB	1	\$133.93	\$133.93
f.	AWS Donor Antenna/Roof Mounted	Digital Antenna #489-DB	1	\$133.93	\$133.93
g.	Cell/PCS Amplifier System	CSI DSP85-250-C/P	1	\$6,444.44	\$6,444.44
h.	LTE Amplifier System	CSI DSP85-250-L7/U7C	1	\$6,444.44	\$6,444.44
i.	Ceiling Mounted antennas	CSI/Westell ClearLink-0/698-2.7K/N	6	\$55.70	\$334.20
j.	Hybrid Coupler	Microlab CA-84N	1	\$188.60	\$188.60
k.	Power Divider, Divide by 2	MicroLab D2-67FN	2	\$90.30	\$180.60

l.	Power Divider, Divide 2:1	Microlab DN-34FN	1	\$85.79	\$85.79
m.	Power Divider, Divide 3:1	Microlab DN-44FN	1	\$85.79	\$85.79
	TOTAL				\$15,933.54

Term and Supply:

The County agrees to purchase from the Vendor and the Vendor agrees to furnish and deliver to the County **Radio Signal Boosting Equipment at the attached discount from vendor published list price** as needed and ordered by the County. County will obtain quote(s) for needed equipment throughout the contract period, and Vendor submitted quote shall list both the list price and the discounted price.

4. Delivery - Contractor agrees to provide the items and service as specified and as agreed to in the bid specifications and delivery within 30 calendar days. **Delivery Terms:** FOB- Destination with shipping and handling costs included, delivered to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

5. Billing and Payment - All billing shall be invoiced to Boone County Joint Communications, 17 N. 7th Street, Suite A, Columbia, MO 65201. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly statements within thirty days of receipt, all monthly statements must also have copies of applicable invoices; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. Termination - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

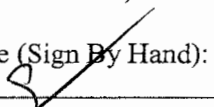
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

4.0. RESPONSE FORM

Vendor Name: TESSCO Incorporated
 Address: 11126 McCormick Road
 City/Zip: Hunt Valley, MD 21031
 Phone Number: (800) 472-7373
 E-Mail: bid@tessco.com
 Fax Number: (410) 527-0005

Federal Tax I.D. 52-1868893
 Corporation
 Partnership – Name _____
 Individual/Proprietorship – Individual Name _____
 Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (Missouri Domestic Products Procurement Act) of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):  Date: May 4, 2016

Print Name and Title of Authorized Representative:
Aric Spitulnik, CFO

4.1. PRICING –

4.1.1. BASE BID:

	Description	Make/Model	Quantity	Each	Extended
a.	In-Building VHF Antenna Mounts	Laird MBC-N	6.00	\$ 21.13	\$ 126.78
b.	In-Building VHF Whips	Laird QW152	6.00	\$ 5.04	\$ 30.24
c.	Feedline/Cable	Times LMR-600	1000.00	\$ 1.33	\$ 1,330.00
d.	Connectors, N-M	RFI RFN-1006-2L2	40.00	\$ 10.37	\$ 414.80
e.	Cell/PCS Donor Antenna/Outdoor	Digital Antenna #489-DP	1.00	\$ 133.93	\$ 133.93
f.	AWS Donor Antenna/Roof Mounted	Digital Antenna #489-DP	1.00	\$ 133.93	\$ 133.93
g.	Cell/PCS Amplifier System	CSI DSP85-250-C/P	1.00	\$ 6,444.44	\$ 6,444.44
h.	LTE Amplifier System	CSI DSP85-250-L7/U7C	1.00	\$ 6,444.44	\$ 6,444.44
i.	Ceiling Mounted antennas	CSI/Westell ClearLink-0/698-2.7K/N	6.00	\$ 55.70	\$ 334.20
j.	Hybrid Coupler	Microlab CA-84N	1.00	\$ 188.60	\$ 188.60
k.	Power Divider, Divide by 2	MicroLab D2-67FN	2.00	\$ 90.30	\$ 180.60
l.	Power Divider, Divide 2:1	Microlab DN-34FN	1.00	\$ 85.79	\$ 85.79
m.	Power Divider, Divide 3:1	Microlab DN-44FN	1.00	\$ 85.79	\$ 85.79
	TOTAL				\$16,083.54

*NOTE: Total includes \$150.00 in delivery costs

15 933.54

4.1.2. **Base Bid Delivery:** Delivery after receipt of order (# of calendar days): 30 DAYS

4.1.3. TERM AND SUPPLY:

Item	Brand	Description	Discount	Duration	Stocking
a.	Commscope	RF Cable & Connectors	31.00%	365	90%
b.	Commscope/DB	Antennas	35.00%	365	90%
c.	Commscope	Tower Hardware	14.00%	365	90%
d.	Commscope	Grounding	14.00%	365	90%
e.	Andrew	Microwave Antennas	42.80%	365	90%
f.	RF Industries	Connectors & Cable Hdwe	48.58%	365	90%
g.	Times Wire	Coax Cable & Accys	no bid	n/a	n/a
h.	PCTel	Antennas	26.00%	365	90%
i.	Westell	Signal Amplifiers	22.28%	365	90%
j.	Laird	Antennas and Accys	35.00%	365	90%
k.	Microlab	RF Hardware	10.50%	365	90%
l.	Polyphaser	Protectors	30.00%	365	90%
m.	Harger	Grounding Hardware	37.37%	365	90%
n.	Thermoweld	Molds, Tools and Supplies	no bid	n/a	n/a
o.	Telewave	Antennas	30.00%	365	90%
p.	Telewave	Filters	30.00%	365	90%
q.	TPL	Amplifiers	30.00%	365	90%
r.	Gai-Tronics	Consoles & Accys	16.25%	365	90%
s.	CPI	Desktop Remotes & Accys	34.50%	365	90%

4.1.4. **Term and Supply Equipment Delivery:** Delivery after receipt of order (# of calendar days):
30 DAYS



BOONE COUNTY, MISSOURI

Request for Bid #: 26-06MAY16 – Radio Signal Boosting Equipment

ADDENDUM #2 - Issued May 3, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

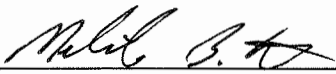
Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

The County received the following question and is providing a response below.

1. **What is the port configurations for the CSI-DSP85-250-C/P and CSI-DSP85-250-L7/U7C?**

Response: These should be 'N female' connectors.

By:


Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #2** to Request for Bid # 26-06MAY16 – *Radio Signal Boosting Equipment*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

Request for Bid #: 26-06MAY16 – Radio Signal Boosting Equipment

ADDENDUM #1 - Issued April 27, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1. REPLACE Section 2.2 TECHNICAL REQUIREMENTS, letters "e" and "f" with Model # 489-DB (replacing 489-DP). This is the same part number for both "e" and "f", although the County will use for different purposes. Bidder should bid 489-DB or equivalent.

By:

**Melinda Bobbitt, CPPO, CPPB
Director of Purchasing**

BIDDER has examined **Addendum #1** to Request for Bid # 26-06MAY16 – Radio Signal Boosting Equipment, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



Boone County Purchasing
613 E. Ash Street, Room 110
Columbia, Mo 65201

REQUEST FOR BID (RFB)

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
(573) 886-4393 – Fax: (573) 886-4390
Email: mbobbitt@boonecountymmo.org

Bid Data

Bid Number: **26-06MAY16**
Commodity Title: **Radio Signal Boosting Equipment - Term and Supply**

DIRECT ANY BID FORMAT OR SUBMISSION QUESTIONS TO PURCHASING DEPT.

Bid Submission Address and Deadline

Day/Date: Friday, May 6, 2016
Time: 2:00 p.m. (Bids received after this time will be returned unopened)
Location/Mail Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 110
Columbia, Mo 65201
Directions: Annex Building is located at corner of 7th & Ash St.

Bid Opening

Day/Date: Friday, May 6, 2016
Time: 2:00 p.m., Central Time
Location/Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 110
Columbia, MO 65201

Bid Contents

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1. Introduction and General Conditions of Bidding

1.1. INVITATION – The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.

1.2. DEFINITIONS

County – This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing – The Purchasing Department, including its Purchasing Director and staff.

Department/s or Office/s – The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee – The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.

Bidder / Contractor / Supplier – These terms refer generally to businesses having some sort of relations to or with us. The term may apply differently to different classes of entities, as the context will indicate.

Bidder – Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.

Contractor – The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.

Supplier – All business/entities which may provide the subject goods and/or services.

Bid – This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A “Request for Bid” is used when the need is well defined. A “Request for Proposal” is used when the County will consider solutions, which may vary significantly from each other or from the County’s initial expectations.

Response – The written, sealed document submitted according to the Bid instructions.

1.3. BID CLARIFICATION – Questions regarding this Bid should be directed in writing, preferably by e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Addenda are binding, but any oral communications between County and Bidder are not.

1.4. Bidder Responsibility – The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder’s failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.

1.5. Bid Addendum – If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.6. AWARD – Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.

1.7. CONTRACT PERIOD- The initial contract period for any Term and Supply contract awarded will be **June 1, 2016 through May 31, 2017**, and may be renewed by the County for up to an **additional four**

(4) one-year periods unless cancelled by the Purchasing Director in writing prior to any renewal period. Contractor's quoted costs shall remain firm during the initial contract period. Adjustments to costs for subsequent renewal terms shall be in accordance with the percentages quoted on the Response Form of this bid. Any renewals will be based on agreement by both parties as to pricing, past vendor service, etc. Contract may be cancelled by Boone County upon 10 days written notice to Contractor for non-compliance with these bid requirements, performance problems, or other just cause so deemed by the County.

1.8. TERMINATION FOR CONVENIENCE – The Purchasing Director may, by written notice, terminate this contract in whole or in part when it is in the best interest of the County. If this Contract is so terminated, the County shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination for convenience shall be effective thirty (30) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

1.9. CONTRACT EXTENSION – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of 6 months from the date of the final contract period's expiration if it is deemed to be in the best interest of Boone County.

1.10. CONTRACT EXECUTION – This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.

Precedence – In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:

- 1) the provisions of the Contract (as it may be amended);
- 2) the provisions of the Bid;
- 3) the provisions of the Bidder's Response.

1.11. COMPLIANCE WITH STANDARD TERMS AND CONDITIONS – Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

2.1 GENERAL

2.1.1 These specifications describe a series of equipment that will be used in conjunction with a signal boosting and DAS system being installed in the new Boone County Emergency Communications Center.

2.1.2 The County will be responsible for system design, equipment installation, system optimization and overall system operation. Contractor shall supply equipment configured and tested, as described in Technical Specifications.

2.1.3 Contractor shall be responsible for providing the specified equipment complete with all manufacturer’s advertised standard features.

2.1.4 All equipment shall be factory new, not reconditioned, and in current production at time of delivery.

2.1.5 All equipment shall have regulatory approval for connection to FCC Part 22, Part 47, or Part 90 radio equipment.

2.1.6 A Term and Supply pricing section has been added to allow County to purchased additional quantity of specified bid items as well as related radio system equipment on a going forward basis. Requirements for the Term and Supply component of this RFB are listed in Section 3.00.

2.2 TECHNICAL REQUIREMENTS – BASE BID - BID ITEMS

2.2.1 Vendor shall furnish the following equipment. Pricing shall be supplied on the Response Form.

	Description	Make/Model	Quantity
a.	In-Building VHF Antenna Mounts	Laird MBC-N	6.00
b.	In-Building VHF Whips	Laird QW152	6.00
c.	Feedline/Cable	Times LMR-600	1000.00
d.	Connectors, N-M	RFI RFN-1006-2L2	40.00
e.	Cell/PCS Donor Antenna/Outdoor	Digital Antenna #489-DP	1.00
f.	AWS Donor Antenna/Roof Mounted	Digital Antenna #489-DP	1.00
g.	Cell/PCS Amplifier System	CSI DSP85-250-C/P	1.00
h.	LTE Amplifier System	CSI DSP85-250-L7/U7C	1.00
i.	Ceiling Mounted antennas	CSI/Westell ClearLink-0/698-2.7K/N	6.00
j.	Hybrid Coupler	Microlab CA-84N	1.00
k.	Power Divider, Divide by 2	MicroLab D2-67FN	2.00
l.	Power Divider, Divide 2:1	Microlab DN-34FN	1.00
m.	Power Divider, Divide 3:1	Microlab DN-44FN	1.00

2.3. REQUIREMENTS FOR TERM AND SUPPLY

2.3.1 Participation in Term and Supply Agreement by Contractor is optional and will not affect purchase award of items in Section 2.01.

2.3.2 All Term and Supply contract purchases shall be handled under general conditions set out by County in this RFB document.

2.3.3 All pricing for equipment purchased under Term and Supply contract shall include prepaid freight and shall be quoted FOB, County of Boone, MO 65201.

2.4.4 Bidder shall complete the pricing form for each type or category of item proposed for sale to County. For each type or category of item, Bidder shall provide:

- a Pricing discount level below published MSRP
- b Duration of the offered discount level
- c Estimated general stocking level (provide a number from 0-100% that reflects general Vendor-wide stocking depth of products)

2.4.5 Bidder shall state all special conditions that could affect price of individual items including, but not limited to, any trans-shipping fees, small quantity purchase surcharge, specialized shipping fees, surcharges or special handling costs.

2.4.6. Term and Supply items are included below. Pricing shall be supplied on the attached Response Form.

Item	Brand	Description
1	Commscope	RF Cable & Connectors
2	Commscope/DB	Antennas
3	Commscope	Tower Hardware
4	Commscope	Grounding
5	Andrew	Microwave Antennas
6	RF Industries	Connectors & Cable Hdwe
7	Times Wire	Coax Cable & Accys
8	PCTel	Antennas
9	Westell	Signal Amplifiers
10	Laird	Antennas and Accys
11	Microlab	RF Hardware
12	Polyphaser	Protectors
13	Harger	Grounding Hardware
14	Thermoweld	Molds, Tools and Supplies
15	Telewave	Antennas
16	Telewave	Filters
17	TPL	Amplifiers
18	Gai-Tronics	Consoles & Accys
19	CPI	Desktop Remotes & Accys

2.4. ADDITIONAL TERMS AND CONDITIONS

2.4.1. INVOICES AND PAYMENT: Vendor shall send just **one** invoice to the County at completion of delivery and acceptance of goods/installation. All charges must be priced as listed on the vendor's bid response. No additional fees or taxes shall be charged. The County's Purchase Order Number must appear on the invoice. The County agrees to pay the invoice within thirty (30) days from receipt of a correct invoice and all other required documents. A lump sum payment shall be made upon acceptance by Boone County. Invoices shall be submitted to Boone County Emergency Management Operations, P.O. Box 6015, Columbia, MO 65205.

2.4.2. Bid Clarification: Any questions or clarifications concerning bid documents should be addressed in writing, PRIOR TO BID OPENING, to Melinda Bobbitt, Director of Purchasing, 613 E. Ash Street, Room 110, Columbia, Missouri 65201. Phone: (573) 886-4391 Fax: (573) 886-4390 or Email: mbobbitt@boonecountymo.org.

2.4.3. Delivery Terms: FOB- Destination with shipping and handling costs included, delivered to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

2.4.3.1. Partial shipment allowed on Base Bid. Vendor shall send just **one** invoice to the County at completion of delivery and acceptance of goods.

2.4.4. Designee - Boone County Commission and Boone County Joint Communications

3.0. *Response Presentation and Review*

- 3.1. **RESPONSE CONTENT** – In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** – Responses **MUST** be received by the date and time notes on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS**. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.3. **Advice of Award** – If you wish to be advised of the outcome of this Bid, the results may be viewed on the County's web page at www.showmeboone.com.
- 3.4. **BID OPENING** – On the date and time and at the location specified on the title page, all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response. In the event only one bid is received by the date and time of the bid opening, County reserves the right to not open the bid and extend the Closing Date for the purpose of inviting bid responses from more vendors in the interest of establishing competition.
- 3.5. **Removal from Vendor Database** – If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reason for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.6. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.7. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.8. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contract selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.9. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.10. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.11. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

4.0. RESPONSE FORM

Vendor Name: _____
 Address: _____
 City/Zip: _____
 Phone Number: _____
 E-Mail: _____
 Fax Number: _____

Federal Tax I.D. _____
 Corporation
 Partnership – Name _____
 Individual/Proprietorship – Individual Name _____
 Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (Missouri Domestic Products Procurement Act) of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: _____

Print Name and Title of Authorized Representative:

4.1. PRICING –

4.1.1. BASE BID:

	Description	Make/Model	Quantity	Each	Extended
a.	In-Building VHF Antenna Mounts	Laird MBC-N	6.00	\$	\$
b.	In-Building VHF Whips	Laird QW152	6.00	\$	\$
c.	Feedline/Cable	Times LMR-600	1000.00	\$	\$
d.	Connectors, N-M	RFI RFN-1006-2L2	40.00	\$	\$
e.	Cell/PCS Donor Antenna/Outdoor	Digital Antenna #489-DP	1.00	\$	\$
f.	AWS Donor Antenna/Roof Mounted	Digital Antenna #489-DP	1.00	\$	\$
g.	Cell/PCS Amplifier System	CSI DSP85-250-C/P	1.00	\$	\$
h.	LTE Amplifier System	CSI DSP85-250-L7/U7C	1.00	\$	\$
i.	Ceiling Mounted antennas	CSI/Westell ClearLink-0/698-2.7K/N	6.00	\$	\$
j.	Hybrid Coupler	Microlab CA-84N	1.00	\$	\$
k.	Power Divider, Divide by 2	MicroLab D2-67FN	2.00	\$	\$
l.	Power Divider, Divide 2:1	Microlab DN-34FN	1.00	\$	\$
m.	Power Divider, Divide 3:1	Microlab DN-44FN	1.00	\$	\$
	TOTAL				\$

4.1.2. Base Bid Delivery: Delivery after receipt of order (# of calendar days): _____ DAYS

4.1.3. TERM AND SUPPLY:

Item	Brand	Description	Discount	Duration	Stocking
a.	Commscope	RF Cable & Connectors			
b.	Commscope/DB	Antennas			
c.	Commscope	Tower Hardware			
d.	Commscope	Grounding			
e.	Andrew	Microwave Antennas			
f.	RF Industries	Connectors & Cable Hdwe			
g.	Times Wire	Coax Cable & Accys			
h.	PCTel	Antennas			
i.	Westell	Signal Amplifiers			
j.	Laird	Antennas and Accys			
k.	Microlab	RF Hardware			
l.	Polyphaser	Protectors			
m.	Harger	Grounding Hardware			
n.	Thermoweld	Molds, Tools and Supplies			
o.	Telewave	Antennas			
p.	Telewave	Filters			
q.	TPL	Amplifiers			
r.	Gai-Tronics	Consoles & Accys			
s.	CPI	Desktop Remotes & Accys			

4.1.4. Term and Supply Equipment Delivery: Delivery after receipt of order (# of calendar days):
_____ DAYS



Boone County Purchasing
613 E. Ash, Room 110
Columbia, MO 65201

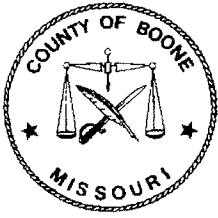
Standard Terms and Conditions

Melinda Bobbitt, CPPO, CPPB, Director or Purchasing
Phone: (573) 886-4391 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator

clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



“No Bid” Response Form

Boone County Purchasing
613 E. Ash, Room 110
Columbia, MO 65201

Melinda Bobbitt, Director of Purchasing
(573) 886-4391 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 26-06MAY16 – Radio Signal Boosting Equipment

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

**PURCHASE AGREEMENT
FOR
RADIO SIGNAL BOOSTING EQUIPMENT – TERM & SUPPLY**

THIS AGREEMENT dated the 9th day of June 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein “County” and **Talley Inc**, herein “Contractor.”

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Radio Signal Boosting Equipment Term & Supply**, County of Boone Request for Bid number **26-06MAY16**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, any applicable addenda, the unexecuted Response Form, Standard Terms and Conditions, as well as the Contractor’s bid response dated **April 27, 2016** and executed by **Allison Mills** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, unexecuted Response Form, Standard Terms and Conditions, and all applicable Addenda shall prevail and control over the Contractor’s bid response.

2. Contract Duration - This agreement shall commence on **June 1, 2016 and extend through May 31, 2017** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **four (4) additional one-year periods** subject to the pricing clauses in the Contractor’s bid response and thereafter on a month to month basis for a maximum of six (6) months in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase - The County agrees to purchase from the Vendor and the Vendor agrees to furnish and deliver to the County **Radio Signal Boosting Equipment at the attached discount from vendor published list price** as needed and ordered by the County. County will obtain quote(s) for needed equipment throughout the contract period, and Vendor submitted quote shall list both the list price and the discounted price.

4. Delivery - Contractor agrees to provide the items and service as specified and as agreed to in the bid specifications and within the delivery days as outlined on the attached Response Form. **Delivery Terms:** FOB- Destination with shipping and handling costs included, delivered to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

5. Billing and Payment - All billing shall be invoiced to Boone County Joint Communications, 17 N. 7th Street, Suite A, Columbia, MO 65201. Billings may only include the prices listed in the Contractor’s bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor’s bid response to the specifications. The County agrees to pay all correct monthly statements within thirty days of receipt, all monthly statements must also have copies of applicable invoices; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on

the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. Termination - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

TALLEY INC

by Allison Mills

title Sales

address 19935 W 157th Street

Platteau 145 66062

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

by: [Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane Pitchford by HA - No encumbrances 6-2-16
Signature Date

required

4101 / 71201 Term and Supply

Appropriation Account

4.1.2. **Base Bid Delivery:** Delivery after receipt of order (# of calendar days): varied DAYS

4.1.3. TERM AND SUPPLY:

Item	Brand	Description	Discount	Duration	Stocking
a.	Commscope	RF Cable & Connectors	varied -		stock
b.	Commscope/DB	Antennas	see	1 year	stock
c.	Commscope	Tower Hardware			stock
d.	Commscope	Grounding	attached		stock
e.	Andrew	Microwave Antennas			4-6 weeks
f.	RF Industries	Connectors & Cable Hdwe	list		stock
g.	Times Wire	Coax Cable & Accys			stock
h.	PCTel	Antennas			stock
i.	Westell	Signal Amplifiers			stock
j.	Laird	Antennas and Accys			stock
k.	Microlab	RF Hardware			stock
l.	Polyphaser	Protectors			stock
m.	Harger	Grounding Hardware		do not carry	
n.	Thermoweld	Molds, Tools and Supplies			stock
o.	Telewave	Antennas			2 weeks
p.	Telewave	Filters			3 weeks
q.	TPL	Amplifiers			2 weeks
r.	Gai-Tronics	Consoles & Accys		do not carry	
s.	CPI	Desktop Remotes & Accys			2 weeks

4.1.4. **Term and Supply Equipment Delivery:** Delivery after receipt of order (# of calendar days):
varied upon item DAYS

Boone County #123173

Part #	Desc.	Customer Price	List Price	% off List
AND204673-16	16-Port Wall/Roof Entry Panel w/4" Dia. Hole	\$ 124.41	\$ 339.86	63%
AND220498	1-5/8" EW52/EW63 Ground Kit 2-Hole 3/8" Lug 5' Field Crimp	\$ 24.71	\$ 29.77	17%
AND24312A	Hoisting Grip for 1-5/8" Coax, EW52/63	\$ 19.91	\$ 31.42	37%
AND252SEM	5.0-6.425 GHz PDR70 Fixed Tuned Conn for EW52, EWP52	\$ 230.18	\$ 559.00	59%
AND294573	4" Blank Boot Assembly, Cushion not included	\$ 12.45	\$ 17.43	29%
AND294686	3-Hole Cushion Only for 1/2" Coax, 1/Pkg	\$ 3.47	\$ 4.63	25%
AND294698	2-Hole Cushion Only for 7/8" Coax, 1/Pkg	\$ 3.47	\$ 4.63	25%
AND31769-5	3/8" x 3/4" Hardware Kit w/Lockwasher & Nut, 10/Pkg	\$ 7.25	\$ 8.73	17%
AND42396A-8	Standard Hanger Kit for EW52, 10/Pkg	\$ 24.54	\$ 46.00	47%
AND55001-137	5.85-8.2 GHz WR137 Pressure Window, Mates to CPR137G	\$ 31.29	\$ 76.00	59%
AND6600D-2	0-15 psig 2-Port Gas Distribution Manifold	\$ 131.17	\$ 191.00	31%
AND6600D-4	0-15 psi 4-Port Gas Distribution Manifold	\$ 184.05	\$ 268.00	31%
AND6600D-6	0-15 psi 6-Port Gas Distribution Manifold	\$ 256.16	\$ 373.00	31%
AND78EZN	Conn, EZfit N-Female for 7/8" FXL780, AVA5-50FX	\$ 25.72	\$ 37.82	32%
ANDAVA5-50FX	7/8" Foam Corrugated Helix 50 Ohm Coax Cable, Solid Cu Cond	\$ 3.59	\$ 7.27	51%
ANDC137CNDG	TRANSITION TO N JACK (CPR137G) 5.725-6.425 GHz	\$ 301.76	\$ 512.00	41%
ANDEW52	5.60-6.425 GHz Standard Elliptical Waveguide	\$ 13.59	\$ 33.00	59%
ANDEWSH-52	SNAP-IN HANGER KITS EW52 10PAK W/INSERT	\$ 75.00	\$ 150.00	50%
ANDHA52C	1-Hole Cushion Only for EW52 Waveguide, 1/Pkg	\$ 2.75	\$ 5.25	48%
ANDL5SGRIP	Pre-Laced Hoisting Grip for 7/8" Coax	\$ 15.61	\$ 25.70	39%
ANDMOJAVE1	2.0-5.0psi 19" Rack Mt Membrane Dehydrator, Sum Alarm, 115Vac	\$ 1,726.76	\$ 2,575.00	33%
ANDP4-57W-PXA/A	5.725-6.425 GHz STD SGL POLAR- IZED DISH W/GREY RADOME W/FLAS	\$ 1,194.12	\$ 2,900.00	59%
ANDPL6-57W-PXA/A	STANDARD 6' ANTENNA 5.7-6.4GHz WIDE BAND	\$ 1,880.00	\$ 3,760.00	50%
ANDSG78-12B2U	7/8" Corr/Smthwll Coax Snap-On Ground Kit, 4' Lead, UnAtt Lug	\$ 13.86	\$ 23.24	40%
ANDSSH-78	Stackable Snap-In Hanger Kit for 7/8" Helix Cable, 10/Pkg	\$ 22.17	\$ 28.88	23%
ANDUGBKIT-0420	1/4"x4"x20" Univ 4x23-Hole Cu Buss Bar, Ground Bar w/Hdwr	\$ 85.33	\$ 100.64	15%
ANDWCMAX-EXT-CPUISEI53	698-960/1710-2700MHz 60Deg Low PIM Outdoor Ant, DIN Female	\$ 510.00	\$ 680.00	25%
ANXFG4503	450-460 MHz 3dB Fiberglass Omni Base Station Antenna	\$ 83.10	\$ 191.58	57%
ANXFG8063	806-866 MHz 3dB Fiberglass Omni Base Station Antenna	\$ 61.70	\$ 142.24	57%
ANXMBCN	Mobile to Base Converter for VHF & UHF Ant, N/F Terminated	\$ 21.12	\$ 46.93	55%
ANXQW152	152-162 MHz 1/4 Wave Mobile Antenna	\$ 5.03	\$ 11.17	55%
CSICLEARLINK-O/698-2.7K/N	698-960/1710-2690MHz 2/2+dBi Omni Ceiling Ant, Pigtail w/N-F	\$ 48.75	\$ 60.00	19%
CSIDSP85-250-C/P	85 dB Gain, 1/2 Watt Dualband Cellular/PCS Repeater	\$ 7,073.17	\$ 8,925.00	21%
CSIDSP85-250-L7/U7C	85 dB, 1/2W, Digital Repeater	\$ 7,073.17	\$ 8,925.00	21%
DBLDB224-A	150-160 MHz 6 dB 4-Bay Dipole Omni Base Station Antenna	\$ 504.71	\$ 858.00	41%
DBLDB365-OS	1.25" to 3.5" OD Pipe to Pipe Clamp Set w/Welded Center	\$ 39.63	\$ 65.00	39%
DBLDB420-B	450-470MHz 9.2dB Omn/10.4dB Ofs 8-Stack Dual Dipole Base Ant	\$ 1,123.53	\$ 1,910.00	41%
DBLDB436-C	450-470 MHz 10 dB 6 Element Alum Yagi Ant w/N-Male Pigtail	\$ 204.75	\$ 315.00	35%
DBLDB499-A	806-866 MHz 10 dB 7 Element Gold Anodized Alum Yagi Ant	\$ 226.47	\$ 385.00	41%
DBLDB5001	20" Side Mnt w/Top Sway Brace for Alum Ant, 3" OD Tower Legs	\$ 120.59	\$ 205.00	41%
DBLDB5012	16" Side Mnt w/Top Sway Brace for Alum Ant, 3" OD Tower Legs	\$ 141.17	\$ 240.00	41%
DBLDB809KE-XT	806-869 MHz 9dB Fiberglass Omni Base Ant W/7/16 Din Conn	\$ 858.82	\$ 1,460.00	41%
ICT180S-12	12 Position DC Distribution Panel,ATO Fuses,12/24VDC 180A	\$ 184.21	\$ 249.00	26%
MLBCA-84N	698-2700 MHz, 3dB, 2x2 Combiner, N-Female Conn	\$ 210.00	\$ 262.50	20%
MLBD2-67FN	.380-2.7 GHz, 2-Way Splitter N-Type In-Line	\$ 100.00	\$ 125.00	20%
MLBDN-34FN	350-5850 MHz 3dB 500W Low PIM Tapper, N-Female	\$ 95.00	\$ 118.75	20%
MLBDN-44FN	350-5850 MHz 4.8dB 500W Low PIM Tapper, N-Female	\$ 94.67	\$ 118.33	20%
MTSCS-B-2	7-Run Cable Cluster Bracket w/U-Bolt for 2-3/8" OD Pipes	\$ 20.44	\$ 25.87	21%
MTSMT-651-108	9'-0" x 2-3/8" OD Galvanized Steel Plain End Pipe	\$ 41.08	\$ 52.00	21%
MTSWB-K210-B	13'-4"H x 24"W x 10'L Buriable 2-Post Waveguide Bridge Kit	\$ 527.93	\$ 668.16	21%
MTSXP-2040	2-3/8" to 4-1/2" OD Pipe U-Bolt Style Crossover Plate	\$ 28.44	\$ 36.00	21%
POLAL-LSXM-ME	2.0-6.0 GHz Surge Suppression Blkhd Mt Alum N(M)Eq - N(F)Ant	\$ 36.36	\$ 53.55	32%
POLDGXZ+06NFNF-A	.8-2.5GHz +6Vdc Dual Path RF Pass Prot, N-Fem(Surge/Equip)	\$ 81.48	\$ 120.00	32%
POLVHF50HN	100-512 MHz 750 Watt RMS N-Fem(Surge)/N-Fem(Equip)	\$ 68.58	\$ 105.00	35%
POLVHF50HN-MA	100-512 MHz 750 Watt N-Male Conn	\$ 68.58	\$ 105.00	35%
PPCUXP-NF-78FX	Conn, N-Female for AVA5-50FX Coax	\$ 38.00	\$ 44.90	15%
R/FP2RFD-1671-SS	7/16 DIN Male to N-Female, Test Grade with SS Coupling Nut	\$ 44.44	\$ 104.56	57%
R/FRFA4009-01	Crimp Die Set for LMR600 Cable	\$ 59.40	\$ 131.02	55%
R/FRFA4009-20	Heavy Duty Crimp Tool Handle with Piston Action, No Dies	\$ 178.41	\$ 419.77	57%
R/FRFN1005-3C	Conn, Silver Plated N-Male Crimp for LMR195 RG58	\$ 3.69	\$ 8.73	58%
R/FRFN1006-2L2	Conn, N-Male Crimp for LMR600 w/ Gold Pin	\$ 10.16	\$ 25.40	60%
R/FRFN1006-3I	Conn, N-Male Crimp for RG8LL Type Cable, 9913, LMR400 S,G,T	\$ 3.60	\$ 9.20	61%
R/FRFN1006-9L2	Conn. N-Makle Crimp for LMR600	\$ 8.80	\$ 20.53	57%
R/FRFN1028-2L2	Conn, N-Female Crimp for LMR600, Cbl Grp L2; S,G,T	\$ 7.33	\$ 18.33	60%

Boone County #123173

R/FRFN1028-SI	Conn, N-Female Crimp for 9913, LMR400, Cbl Grp I	\$ 4.23	\$ 10.00	58%
R/FRFU600-1	Conn, 3-Pc Mini UHF Male Crimp for LMR195 RG58AU	\$ 1.15	\$ 2.73	58%
RDWRD4	4', Molded Radome	\$ 419.76	\$ 670.00	37%
RDWSP4-5.2NS	5.25-5.85 GHz, 4' Stnd Para- bolic Ant, w/Fine Adjust N/F	\$ 1,188.66	\$ 1,943.00	39%
RFS1121-6	156.5-159.5 MHz, 3dB Exposed Dipole Antenna, RG11A/U, N-Male	\$ 122.35	\$ 241.86	49%
TELANT150F2	148-174 MHz 2.5dBd Fiberglass Omni-directional Base Antenna	\$ 572.89	\$ 865.70	34%
TIMCST-600	All-In-One Combination Prep Tool for LMR-600 Coax Cables	\$ 68.25	\$ 110.00	38%
TIMLMR400-500	3/8" Braided Flexible Low Loss 50 Ohm Coax Cable 500 Ft Spool	\$ 340.00	\$ 550.00	38%
TIMLMR600	1/2" Braided Flexible Foam Dielectric 50 Ohm Coax Cable	\$ 1.38	\$ 2.00	31%
WLD40-0106-32	Chain Clamps, Vertical for CS-3,4,7,23 & CRE-6	\$ 91.38	\$ 124.28	26%
WLD45	Weld Metal #45, Kit of 20 Shots	\$ 58.24	\$ 79.20	26%
WLD45-106-32	Mold Handle Clamp for 3-1/8" Sq Molds w/Chain & Flint Gun	\$ 91.38	\$ 124.28	26%
WLDM-9233-S	Mold, 45Deg #2 Solid Wire End to 1.25-4" OD Vert Steel Pipe	\$ 75.30	\$ 99.40	24%



BOONE COUNTY, MISSOURI

Request for Bid #: 26-06MAY16 – Radio Signal Boosting Equipment

ADDENDUM #1 - Issued April 27, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1. REPLACE Section 2.2 TECHNICAL REQUIREMENTS, letters "e" and "f" with Model # 489-DB (replacing 489-DP). This is the same part number for both "e" and "f", although the County will use for different purposes. Bidder should bid 489-DB or equivalent.

By: Melinda Bobbitt
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #1** to Request for Bid # 26-06MAY16 – Radio Signal Boosting Equipment, receipt of which is hereby acknowledged:

Company Name: Talley Inc
Address: 19935 W. 157th Street Olathe KS 66062
Phone Number: 913-390-8484 Fax Number: 913-390-5675
E-mail: amills@talley.com.com
Authorized Representative Signature: Allison Mills Date: 4-27-16
Authorized Representative Printed Name: Allison Mills

4.0. RESPONSE FORM

Vendor Name: Talley Inc
 Address: 19935 W. 157th Street
 City/Zip: Olathe KS 66062
 Phone Number: 913-390-8484
 E-Mail: amills@talley.com.com
 Fax Number: 913-390-5675

Federal Tax I.D. 95-3872464
 Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (Missouri Domestic Products Procurement Act) of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): Allison Mills Date: 4-27-16

Print Name and Title of Authorized Representative:
Allison Mills Sales

4.1. PRICING -

4.1.1. BASE BID:

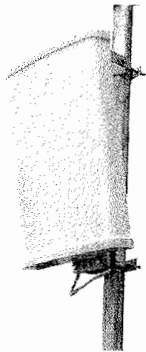
	Description	Make/Model	Quantity	Each	Extended
a.	In-Building VHF Antenna Mounts	Laird MBC-N	6.00	\$ 21.12	\$ 126.72
b.	In-Building VHF Whips	Laird QW152	6.00	\$ 5.03	\$ 30.18
c.	Feedline/Cable	Times LMR-600	1000.00	\$ 1.38/ft	\$ 1380.00
d.	Connectors, N-M	RFI RFN-1006-2L2	40.00	\$ 8.80	\$ 352.00
e.	* Cell/PCS Donor Antenna/Outdoor	Digital Antenna #489-DP	1.00	\$ 467.50	\$ 467.50
f.	* AWS Donor Antenna/Roof Mounted	Digital Antenna #489-DP	1.00	\$ 467.50	\$ 467.50
g.	Cell/PCS Amplifier System	CSI DSP85-250-C/P	1.00	\$ 6823.52	\$ 6823.52
h.	LTE Amplifier System	CSI DSP85-250-L7/U7C	1.00	\$ 6823.52	\$ 6823.52
i.	Ceiling Mounted antennas	CSI/Westell ClearLink-0/698-2.7K/N	6.00	\$ 48.75	\$ 292.50
j.	Hybrid Coupler	Microlab CA-84N	1.00	\$ 210.00	\$ 210.00
k.	Power Divider, Divide by 2	MicroLab D2-67FN	2.00	\$ 100.00	\$ 200.00
l.	Power Divider, Divide 2:1	Microlab DN-34FN	1.00	\$ 95.00	\$ 95.00
m.	Power Divider, Divide 3:1	Microlab DN-44FN	1.00	\$ 94.67	\$ 94.67
	TOTAL				\$ 17363.1

See below

26-06MAY16

* we do not carry Digital Antenna
 subbing CMAX-EXT-CPUSE:53
 spec sheet attached

4/20/16



CMAX-EXT-CPUSEi53

Low PIM Directional Outdoor Antenna, 698–960 MHz and 1710–2700 MHz

Electrical Specifications

Frequency Band, MHz	698–800	800–960	1710–2200	2200–2700
Gain, dBi	10.0	11.0	11.0	11.0
Beamwidth, Horizontal, degrees	68	60	60	52
Beamwidth, Vertical, degrees	30.0	28.0	30.0	30.0
Front-to-Back Ratio at 180°, dB	18	18	20	20
VSWR Return Loss, dB	1.8 10.9	1.8 10.9	1.8 10.9	1.8 10.9
PIM, 3rd Order, 2 x 20 W, dBc	-153	-153	-153	-153
Input Power per Port, maximum, watts	100	100	100	100
Polarization	Vertical	Vertical	Vertical	Vertical
Impedance	50 ohm	50 ohm	50 ohm	50 ohm

General Specifications

Antenna Type	Directional
Application	Outdoor
Operating Frequency Band	1710 – 2700 MHz 698 – 960 MHz
Brand	Andrew®
Mount Type	Poles between 30–55 mm with supplied clamps
Package Quantity	1

Mechanical Specifications

Color	White
Radome Material	PVC, UV resistant
RF Connector Interface	7-16 DIN Female

Environmental Specifications

Ingress Protection Test Method	IEC 60529:2001, IP66
Operating Temperature	-40 °C to +60 °C (-40 °F to +140 °F)
Relative Humidity	Up to 100%

Dimensions

Depth	98.0 mm 3.9 in
Length	620.0 mm 24.4 in
Width	331.0 mm 13.0 in
Net Weight	4.7 kg 10.4 lb

Product Specifications



CMAX-EXT-CPUSEi53

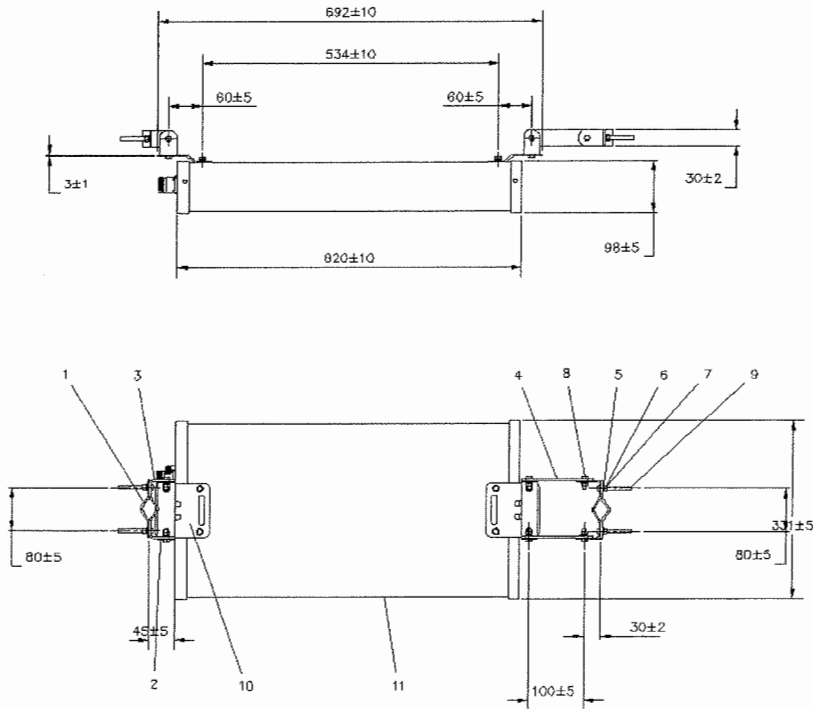
Packed Dimensions

Depth	160.0 mm 6.3 in
Length	830.0 mm 32.7 in
Width	350.0 mm 13.8 in
Shipping Weight	7.4 kg 16.3 lb

Product Specifications

CMAX-EXT-CPUSEi53

Outline Drawing



Regulatory Compliance/Certifications

Agency

ISO 9001:2008

Classification

Designed, manufactured and/or distributed under this quality management system



BOONE COUNTY, MISSOURI

Request for Bid #: 26-06MAY16 – Radio Signal Boosting Equipment

ADDENDUM #2 - Issued May 3, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

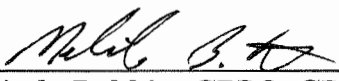
Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

The County received the following question and is providing a response below.

- 1. What is the port configurations for the CSI-DSP85-250-C/P and CSI-DSP85-250-L7/U7C?**

Response: These should be 'N female' connectors.

By:


Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #2** to Request for Bid # 26-06MAY16 – Radio Signal Boosting Equipment, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

Request for Bid #: 26-06MAY16 – Radio Signal Boosting Equipment

ADDENDUM #1 - Issued April 27, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1. REPLACE Section 2.2 TECHNICAL REQUIREMENTS, letters "e" and "f" with Model # 489-DB (replacing 489-DP). This is the same part number for both "e" and "f", although the County will use for different purposes. Bidder should bid 489-DB or equivalent.

By:

**Melinda Bobbitt, CPPO, CPPB
Director of Purchasing**

BIDDER has examined **Addendum #1** to Request for Bid # 26-06MAY16 – Radio Signal Boosting Equipment, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



Boone County Purchasing
613 E. Ash Street, Room 110
Columbia, Mo 65201

REQUEST FOR BID (RFB)

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
(573) 886-4393 – Fax: (573) 886-4390
Email: mbobbitt@boonecountymo.org

Bid Data

Bid Number: **26-06MAY16**
Commodity Title: **Radio Signal Boosting Equipment - Term and Supply**

DIRECT ANY BID FORMAT OR SUBMISSION QUESTIONS TO PURCHASING DEPT.

Bid Submission Address and Deadline

Day/Date: Friday, May 6, 2016
Time: 2:00 p.m. (Bids received after this time will be returned unopened)
Location/Mail Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 110
Columbia, Mo 65201
Directions: Annex Building is located at corner of 7th & Ash St.

Bid Opening

Day/Date: Friday, May 6, 2016
Time: 2:00 p.m., Central Time
Location/Address: Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 110
Columbia, MO 65201

Bid Contents

1.0: Introduction and General Conditions of Bidding
2.0: Primary Specifications
3.0: Response Presentation and Review
4.0: Response Form
Attachments: Standard Terms and Conditions
“No Bid” Response Form

1. Introduction and General Conditions of Bidding

1.1. INVITATION – The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.

1.2. DEFINITIONS

County – This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing – The Purchasing Department, including its Purchasing Director and staff.

Department/s or Office/s – The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.

Designee – The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.

Bidder / Contractor / Supplier – These terms refer generally to businesses having some sort of relations to or with us. The term may apply differently to different classes of entities, as the context will indicate.

Bidder – Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.

Contractor – The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.

Supplier – All business/entities which may provide the subject goods and/or services.

Bid – This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A “Request for Bid” is used when the need is well defined. A “Request for Proposal” is used when the County will consider solutions, which may vary significantly from each other or from the County’s initial expectations.

Response – The written, sealed document submitted according to the Bid instructions.

1.3. BID CLARIFICATION – Questions regarding this Bid should be directed in writing, preferably by e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Addenda are binding, but any oral communications between County and Bidder are not.

1.4. Bidder Responsibility – The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder’s failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.

1.5. Bid Addendum – If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.6. AWARD – Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.

1.7. CONTRACT PERIOD- The initial contract period for any Term and Supply contract awarded will be **June 1, 2016 through May 31, 2017**, and may be renewed by the County for up to an **additional four**

(4) one-year periods unless cancelled by the Purchasing Director in writing prior to any renewal period. Contractor's quoted costs shall remain firm during the initial contract period. Adjustments to costs for subsequent renewal terms shall be in accordance with the percentages quoted on the Response Form of this bid. Any renewals will be based on agreement by both parties as to pricing, past vendor service, etc. Contract may be cancelled by Boone County upon 10 days written notice to Contractor for non-compliance with these bid requirements, performance problems, or other just cause so deemed by the County.

1.8. TERMINATION FOR CONVENIENCE – The Purchasing Director may, by written notice, terminate this contract in whole or in part when it is in the best interest of the County. If this Contract is so terminated, the County shall be liable only for payment in accordance with the payment provisions of this contract for services rendered to the effective date of termination. Termination for convenience shall be effective thirty (30) days from the Contractor's receipt of notice unless a longer time period is provided in the notice.

1.9. CONTRACT EXTENSION – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of 6 months from the date of the final contract period's expiration if it is deemed to be in the best interest of Boone County.

1.10. CONTRACT EXECUTION – This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.

Precedence – In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:

- 1) the provisions of the Contract (as it may be amended);
- 2) the provisions of the Bid;
- 3) the provisions of the Bidder's Response.

1.11. COMPLIANCE WITH STANDARD TERMS AND CONDITIONS – Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

2.1 GENERAL

2.1.1 These specifications describe a series of equipment that will be used in conjunction with a signal boosting and DAS system being installed in the new Boone County Emergency Communications Center.

2.1.2 The County will be responsible for system design, equipment installation, system optimization and overall system operation. Contractor shall supply equipment configured and tested, as described in Technical Specifications.

2.1.3 Contractor shall be responsible for providing the specified equipment complete with all manufacturer’s advertised standard features.

2.1.4 All equipment shall be factory new, not reconditioned, and in current production at time of delivery.

2.1.5 All equipment shall have regulatory approval for connection to FCC Part 22, Part 47, or Part 90 radio equipment.

2.1.6 A Term and Supply pricing section has been added to allow County to purchased additional quantity of specified bid items as well as related radio system equipment on a going forward basis. Requirements for the Term and Supply component of this RFB are listed in Section 3.00.

2.2 TECHNICAL REQUIREMENTS – BASE BID - BID ITEMS

2.2.1 Vendor shall furnish the following equipment. Pricing shall be supplied on the Response Form.

	Description	Make/Model	Quantity
a.	In-Building VHF Antenna Mounts	Laird MBC-N	6.00
b.	In-Building VHF Whips	Laird QW152	6.00
c.	Feedline/Cable	Times LMR-600	1000.00
d.	Connectors, N-M	RFI RFN-1006-2L2	40.00
e.	Cell/PCS Donor Antenna/Outdoor	Digital Antenna #489-DP	1.00
f.	AWS Donor Antenna/Roof Mounted	Digital Antenna #489-DP	1.00
g.	Cell/PCS Amplifier System	CSI DSP85-250-C/P	1.00
h.	LTE Amplifier System	CSI DSP85-250-L7/U7C	1.00
i.	Ceiling Mounted antennas	CSI/Westell ClearLink-0/698-2.7K/N	6.00
j.	Hybrid Coupler	Microlab CA-84N	1.00
k.	Power Divider, Divide by 2	MicroLab D2-67FN	2.00
l.	Power Divider, Divide 2:1	Microlab DN-34FN	1.00
m.	Power Divider, Divide 3:1	Microlab DN-44FN	1.00

2.3. REQUIREMENTS FOR TERM AND SUPPLY

2.3.1 Participation in Term and Supply Agreement by Contractor is optional and will not affect purchase award of items in Section 2.01.

2.3.2 All Term and Supply contract purchases shall be handled under general conditions set out by County in this RFB document.

2.3.3 All pricing for equipment purchased under Term and Supply contract shall include prepaid freight and shall be quoted FOB, County of Boone, MO 65201.

2.4.4 Bidder shall complete the pricing form for each type or category of item proposed for sale to County. For each type or category of item, Bidder shall provide:

- a Pricing discount level below published MSRP
- b Duration of the offered discount level
- c Estimated general stocking level (provide a number from 0-100% that reflects general Vendor-wide stocking depth of products)

2.4.5 Bidder shall state all special conditions that could affect price of individual items including, but not limited to, any trans-shipping fees, small quantity purchase surcharge, specialized shipping fees, surcharges or special handling costs.

2.4.6. Term and Supply items are included below. Pricing shall be supplied on the attached Response Form.

Item	Brand	Description
1	Commscope	RF Cable & Connectors
2	Commscope/DB	Antennas
3	Commscope	Tower Hardware
4	Commscope	Grounding
5	Andrew	Microwave Antennas
6	RF Industries	Connectors & Cable Hdwe
7	Times Wire	Coax Cable & Accys
8	PCTel	Antennas
9	Westell	Signal Amplifiers
10	Laird	Antennas and Accys
11	Microlab	RF Hardware
12	Polyphaser	Protectors
13	Harger	Grounding Hardware
14	Thermoweld	Molds, Tools and Supplies
15	Telewave	Antennas
16	Telewave	Filters
17	TPL	Amplifiers
18	Gai-Tronics	Consoles & Accys
19	CPI	Desktop Remotes & Accys

2.4. ADDITIONAL TERMS AND CONDITIONS

2.4.1. INVOICES AND PAYMENT: Vendor shall send just **one** invoice to the County at completion of delivery and acceptance of goods/installation. All charges must be priced as listed on the vendor's bid response. No additional fees or taxes shall be charged. The County's Purchase Order Number must appear on the invoice. The County agrees to pay the invoice within thirty (30) days from receipt of a correct invoice and all other required documents. A lump sum payment shall be made upon acceptance by Boone County. Invoices shall be submitted to Boone County Emergency Management Operations, P.O. Box 6015, Columbia, MO 65205.

2.4.2. Bid Clarification: Any questions or clarifications concerning bid documents should be addressed in writing, PRIOR TO BID OPENING, to Melinda Bobbitt, Director of Purchasing, 613 E. Ash Street, Room 110, Columbia, Missouri 65201. Phone: (573) 886-4391 Fax: (573) 886-4390 or Email: mbobbitt@boonecountymo.org.

2.4.3. Delivery Terms: FOB- Destination with shipping and handling costs included, delivered to Boone County Fire Protection Headquarters, 2201 I-70 Drive Northwest, Columbia, MO 65202. Telephone Contact for delivery drivers is: (573) 447-5000.

2.4.3.1. Partial shipment allowed on Base Bid. Vendor shall send just **one** invoice to the County at completion of delivery and acceptance of goods.

2.4.4. Designee - Boone County Commission and Boone County Joint Communications

3.0. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** – In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** – Responses MUST be received by the date and time notes on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.3. **Advice of Award** – If you wish to be advised of the outcome of this Bid, the results may be viewed on the County's web page at www.showmeboone.com.
- 3.4. **BID OPENING** – On the date and time and at the location specified on the title page, all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response. In the event only one bid is received by the date and time of the bid opening, County reserves the right to not open the bid and extend the Closing Date for the purpose of inviting bid responses from more vendors in the interest of establishing competition.
- 3.5. **Removal from Vendor Database** – If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reason for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.6. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.7. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.8. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contract selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.9. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.10. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.11. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

4.0. RESPONSE FORM

Vendor Name: _____
 Address: _____
 City/Zip: _____
 Phone Number: _____
 E-Mail: _____
 Fax Number: _____

Federal Tax I.D. _____
 Corporation
 Partnership – Name _____
 Individual/Proprietorship – Individual Name _____
 Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (Missouri Domestic Products Procurement Act) of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: _____

Print Name and Title of Authorized Representative:

4.1. PRICING –

4.1.1. BASE BID:

	Description	Make/Model	Quantity	Each	Extended
a.	In-Building VHF Antenna Mounts	Laird MBC-N	6.00	\$	\$
b.	In-Building VHF Whips	Laird QW152	6.00	\$	\$
c.	Feedline/Cable	Times LMR-600	1000.00	\$	\$
d.	Connectors, N-M	RFI RFN-1006-2L2	40.00	\$	\$
e.	Cell/PCS Donor Antenna/Outdoor	Digital Antenna #489-DP	1.00	\$	\$
f.	AWS Donor Antenna/Roof Mounted	Digital Antenna #489-DP	1.00	\$	\$
g.	Cell/PCS Amplifier System	CSI DSP85-250-C/P	1.00	\$	\$
h.	LTE Amplifier System	CSI DSP85-250-L7/U7C	1.00	\$	\$
i.	Ceiling Mounted antennas	CSI/Westell ClearLink-0/698-2.7K/N	6.00	\$	\$
j.	Hybrid Coupler	Microlab CA-84N	1.00	\$	\$
k.	Power Divider, Divide by 2	MicroLab D2-67FN	2.00	\$	\$
l.	Power Divider, Divide 2:1	Microlab DN-34FN	1.00	\$	\$
m.	Power Divider, Divide 3:1	Microlab DN-44FN	1.00	\$	\$
	TOTAL				\$

4.1.2. Base Bid Delivery: Delivery after receipt of order (# of calendar days): _____ DAYS

4.1.3. TERM AND SUPPLY:

Item	Brand	Description	Discount	Duration	Stocking
a.	Commscope	RF Cable & Connectors			
b.	Commscope/DB	Antennas			
c.	Commscope	Tower Hardware			
d.	Commscope	Grounding			
e.	Andrew	Microwave Antennas			
f.	RF Industries	Connectors & Cable Hdwe			
g.	Times Wire	Coax Cable & Accys			
h.	PCTel	Antennas			
i.	Westell	Signal Amplifiers			
j.	Laird	Antennas and Accys			
k.	Microlab	RF Hardware			
l.	Polyphaser	Protectors			
m.	Harger	Grounding Hardware			
n.	Thermoweld	Molds, Tools and Supplies			
o.	Telewave	Antennas			
p.	Telewave	Filters			
q.	TPL	Amplifiers			
r.	Gai-Tronics	Consoles & Accys			
s.	CPI	Desktop Remotes & Accys			

4.1.4. Term and Supply Equipment Delivery: Delivery after receipt of order (# of calendar days):
 _____ DAYS



Boone County Purchasing
613 E. Ash, Room 110
Columbia, MO 65201

Standard Terms and Conditions

Melinda Bobbitt, CPPO, CPPB, Director of Purchasing
Phone: (573) 886-4391 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator

clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



“No Bid” Response Form

Boone County Purchasing
613 E. Ash, Room 110
Columbia, MO 65201

Melinda Bobbitt, Director of Purchasing
(573) 886-4391 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 26-06MAY16 – Radio Signal Boosting Equipment

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

9th

day of

June

20

16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 28-16MAY16 – Chairs for the Emergency Operations Center to Marathon Building Environments, Inc. of Columbia, MO.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 9th day of June, 2016.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

277-2016

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: June 1, 2016
RE: Bid Award Recommendation: 28-16MAY16 – *Chairs for the Emergency Operations Center*

Request for Bid 28-16MAY16 – *Chairs for the Emergency Operations Center* closed on May 16, 2016. Eight bids were received. Terry Cassil, Emergency Operations Director recommends award by lowest and best bid to Marathon Building Environments, Inc. of Columbia, Missouri for the DSA brand chairs. The low bid for the Alera brand chair offered by Marathon will not work due to Alera cannot provide replacement parts for the chairs.

Contract total is \$11,529.21 and invoices will be paid from department 4101 – ECC Radio & Technology, account 71231 – ECC Construction Project. There is \$187,992.00 budgeted for furniture for this project.

cc: Contract File
Karen Miller, Commission
Frank Kirk, Mission Critical Partners
Terry Cassil, Joint Communications

**PURCHASE AGREEMENT
FOR CHAIRS
FOR BOONE COUNTY EMERGENCY OPERATIONS CENTER**

THIS AGREEMENT dated the 9th day of June 2016 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Marathon Building Environments, Inc.**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for the furnishing and delivery of **chairs for the Boone County Emergency Operations Center**, in compliance with all bid specifications and any addendums issued for Boone County Request for Bid **28-16MAY16**, Mark Wappel's e-mail quote for vinyl seal upgrade dated May 23, 2016, and the Vendor's bid response dated May 12, 2016 executed by Frank Sovich on behalf of Vendor. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with **chairs**. **Chairs** shall be provided in conformity with the contract documents for the prices set forth in Bidder's quote(s), as needed and as ordered by the County as follows:

<u>Description</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Extended Price</u>
EOC Chairs: DSA-ES-3937SS with vinyl back	42	\$220.29	\$9,252.18
Labor: includes delivery, removal of packing materials, and project management			\$630.00
Sub-Total:			\$9,882.18
EOC Call Center Chairs: DSA-ES-3937SS with vinyl back	6	\$220.29	\$1,321.74
Labor: includes delivery, removal of packing materials, and project management			\$90.00
Sub-Total:			\$1,411.74
EOC IT Support Chairs: DSA-ES-3937SS with vinyl back	1	\$220.29	\$220.29
Labor: includes delivery, removal of packing materials, and project management			\$15.00
Sub-Total:			\$235.29
GRAND TOTAL:			\$11,529.21

3. **Warranty** – There is a five (5) year warranty on the chairs. Replacement parts are free of charge during this warranty period.

4. **Delivery** - Vendor agrees to coordinate delivery of equipment with Boone County Emergency Management Director Terry Cassil / (573) 886-7210 / e-mail: tcassil@boonecountymmo.org. Chairs shall not be shipped until this delivery date has been agreed upon with County. Delivery after receipt of order and Notice to Proceed shall be made within 2-3 weeks. Delivery address: Boone County Emergency Communication Center, 2145 E. County Drive, Columbia, Missouri 65202.

277-2016

5. **Billing and Payment** - All billing / invoices shall be sent to Boone County Emergency Management, Attn: Della Luster, 17 N. 7th Street, Suite A, Columbia, Missouri 65201 office. Billings may only include the prices as listed and/or calculated in the Vendor's quote response. No additional fees for extra services or taxes shall be included as additional charges in excess of the charges in the Vendor's quote response to the specifications. Vendor shall send just **one invoice** to the County at completion of service/delivery of goods.

Payment Terms: Net 30 days after receipt of invoice following delivery and acceptance of chairs

In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

MARATHON BUILDING ENVIRONMENTS, INC.

BOONE COUNTY, MISSOURI

by 

by: Boone County Commission



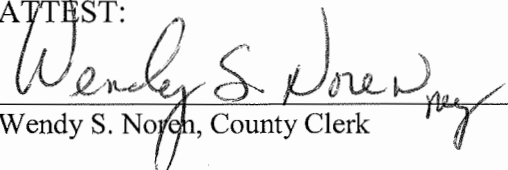
title VP

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

by: 
County Counselor


Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

4101-71231 / \$11,529.21

June Pitchford by HA 6-3-16
Signature Date

Appropriation Account

Melinda Bobbitt - RE: ES 3937 SS in Black vinyl

From: Mark Wappel <mwappel@marathonbe.com>
To: Elizabeth Thompson <EThompson@boonecountymo.org>
Date: 5/23/2016 4:01 PM
Subject: RE: ES 3937 SS in Black vinyl

You are Welcome.

From: Elizabeth Thompson [mailto:EThompson@boonecountymo.org]
Sent: Monday, May 23, 2016 4:00 PM
To: Mark Wappel
Subject: Re: ES 3937 SS in Black vinyl

Mark,

Thanks for the quick response and all the hard work. I will be sure to let everyone know.

Elizabeth Thompson
Training & Exercise Specialist
Boone County Office of Emergency Management
EThompson@boonecountymo.org
573-886-7226

>>> Mark Wappel <mwappel@marathonbe.com> 5/23/2016 3:58 PM >>>

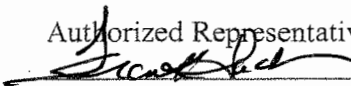
-Elizabeth thanks for visiting Marathon to look at the chairs. The DSA chair with a black vinyl seat would cost the County \$220.29 each. Thanks Mark Wappel -

4. Response Form

4.1. Company Name: Marathon Building Environments
 4.2. Address: 1715 Paris Rd
 4.3. City/Zip: COLUMBIA, MO 65201
 4.4. Phone Number: 573-875-7115
 4.5. E-mail: fsovich@marathonbe.com
 4.6. Fax Number: 573-875-7116
 4.7. Federal Tax ID: 43-1461337

- 4.7.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):  Date: 5-12-16

Print Name and Title of Authorized Representative _____

4.8. PRICING

		Unit Price	Qty.	Extended
4.8.1.	EOC Chairs: Ithaca Ultra J-662 or equivalent Manufacturer & Model: <u>DSA-ES-3937SS</u>	\$ <u>197⁰⁰</u>	42	\$ <u>8274⁰⁰</u>
4.8.1.a.	Labor (includes delivery, removal of packing materials, and project management)			\$ <u>630⁰⁰</u>
4.8.1.b.	TOTAL			\$ <u>8904⁰⁰</u>
4.8.2.	EOC Call Center Chairs: Ithaca Ultra J-662 or equivalent Manufacturer & Model: <u>DSA-ES-3937SS</u>	\$ <u>197⁰⁰</u>	6	\$ <u>1182⁰⁰</u>
4.8.2.a.	Labor (includes delivery, removal of packing materials, and project management)			\$ <u>90⁰⁰</u>
4.8.2.b.	TOTAL			\$ <u>1272⁰⁰</u>

	EOC IT Support Seating Chairs: Ithaca Ultra J-662 or equivalent Manufacturer & Model: <u>DSAES-393755</u>	\$ <u>197⁰⁰</u>	1	\$ <u>197⁰⁰</u>
4.8.3.				
4.8.3.a.	Labor (includes delivery, removal of packing materials, and project management)			\$ <u>15⁰⁰</u>
4.8.3.b.	TOTAL			\$ <u>212⁰⁰</u>
4.8.4.	GRAND TOTAL: (4.8.1.B. + 4.8.2.B. + 4.8.3.B.) <u>5 year Warranty</u>			\$ <u>10388⁰⁰</u>
4.8.5.	Replacement Parts - Unit Prices			
4.8.5.a.	Seat (each)			\$ <u>25⁰⁰</u>
4.8.5.b.	Back (each)			\$ <u>27⁵⁰</u>
4.8.5.c.	Arms (pair)			\$ <u>37⁵⁰</u>
4.8.5.d.	Casters (set)			\$ <u>7⁰⁰</u>
4.8.5.e.	Adjustment levers (set) <u>Mechanism</u>			\$ <u>37⁵⁰</u>
4.8.5.f.	Other (define) <u>Cylinder</u>			\$ <u>12⁵⁰</u>
	<u>base</u>			<u>12⁵⁰</u>

4.9. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes No

4.10. Delivery After Receipt of Order: 2-3 weeks

Describe any deviations to the specifications:

4.11.

Chair is quoted with black fabric seat for 2-3 week delivery

5 year warranty

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- X 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- 3. I have provided a completed application for a birth certificate pending in the State of _____ . Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Frank Souick
Applicant

5-12-14
Date

Frank Souick
Printed Name

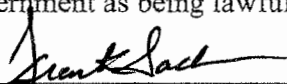
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AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

State of Missouri)
)SS.
County of Boone)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

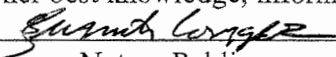
5-12-14
Date


Signature

4374 61337
Social Security Number
or Other Federal I.D. Number

Frank Souich
Printed Name

On the date above written Frank Souich appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.


Notary Public

My Commission Expires:
1-8-20

JUANITA CONGER
Notary Public - Notary Seal
State of Missouri
Commissioned for Boone County
My Commission Expires: January 08, 2020
Commission Number: 12289628

(Please complete and return with Bid)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Frank Soma VP

Name and Title of Authorized Representative

[Signature] VP

Signature

5-12-16

Date



BOONE COUNTY, MISSOURI

**Request for Bid #: 28-16MAY16 – Chairs for the Boone County Emergency
Operations Center**

ADDENDUM #1 - Issued May 16, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

The County has received the following questions and is providing a response below:

Question 1: On page 4, there is a duplicate line under section 2.2.1. Features: "Adjustable Seat Depth while in use" is listed twice. Was there another feature that should have been listed?

Response: No, just a duplicate line

Question 2: Is there a suggested weight that these chairs should be rated to hold? For instance some chairs are rated to 250 lbs. while others are rated to 300 lbs.

Response: 250 lbs.

Question 3: The Ithica Ultra J-662 which the bid is based on does not have lumbar support. It does have an adjustable height back. Is one feature more important than the other?

Response: Adjustable height back is more important

Question 4: In regards to section 2.11, is there any leniency on the specified terms for invoices and payment, for a project of this size? For example: deposits, progressive payments, etc.

Response: Payment Terms: 50% due upon Notice to Proceed / Contract execution, Net 30
50% due upon installation & acceptance, Net 30.

By: Melinda Bobbitt
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #1** to Request for Bid # 28-16MAY16 – Chairs for the Boone County Emergency Operations Center, receipt of which is hereby acknowledged:

Company Name: Marathon Building ENVIRONMENTS

Address: 1715 Paris Rd

Phone Number: 573-875-7115 Fax Number: 573-875-7116

E-mail: frank@marathonbe.com

Authorized Representative Signature: Frank Sovick Date: 5-16-16

Authorized Representative Printed Name: Frank Sovick



All prices are for Black Fabric
Optional Fabrics may be shown
See page 36 for custom upholstery prices

Mesh Seating



NEW
KB-2011 **\$260**

Posture back task chair,
Spring Tension



NEW
SX-W4068 **\$210**

Mesh back swivel tilt. Matches
top best selling SX-W4067 guest
seating.
Shown below



\$250
In black
frame.



NEW
KB-2022 **\$295**

New wider frame also available in
black.



NEW
KB-8919D **\$180**

NEW Lower priced version of our
popular 8907C



NEW
B6356-BK **\$370**

Swivel tilt with 4" seat cushion.
Special order 2-3 weeks delivery.



NEW
B6716-BK **\$420**

Fully adjustable with 4" seat
cushion. Special order 2-3 weeks
delivery. Optional Seat Slide \$40



NEW
B6756 **\$345**

Swivel tilt with 4" seat cushion.
Special order 2-3 weeks delivery.



KB-8901C **\$290**

Sturdy version of the all time best
seller KB-8901B as a guest chair.



ES-3932 **\$340**

2 1/2 synchro-tilt, ratchet back height
adjustable tilt-tension. Height and
width adjustable arms.



ES-3937 SS **\$480**

Highly adjustable seat-slide,
seat angle, back angle, arms and
ratchet-back height adjustment.



ES-3957 SS **\$480**

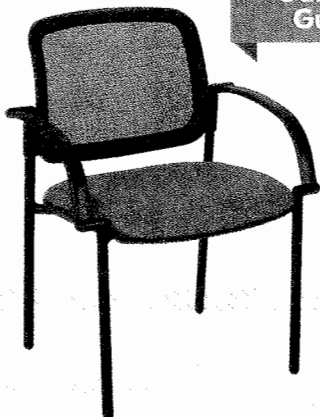
2 1/2 synchro-tilt with 3-position lock
and seat-slide. Adjustable tilt-
tension and h/w adjustable arms.



ES-3537 SS **\$480**

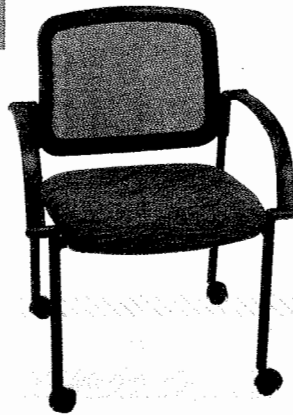
\$525 Grade B, \$565 Grade C
Highly adjustable with seat slider
and fabric back. Ratchet back
height adjustment.

**Our Best Selling
Guest Chairs!**



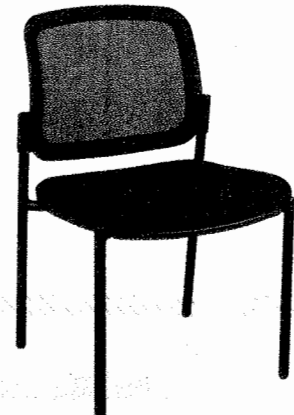
SX-W4067 **\$160**

Sturdy, comfortable and inexpensive guest
seating.



SX-W4067C **\$165**

Sturdy, comfortable and inexpensive guest
seating with casters.



SX-W4067B **\$135**

Armless version of the chairs to the left and
can be upholstered in a variety of fabrics:



BOONE COUNTY, MISSOURI

**Request for Bid #: 28-16MAY16 – Chairs for the Boone County Emergency
Operations Center**

ADDENDUM #1 - Issued May 16, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

The County has received the following questions and is providing a response below:

Question 1: On page 4, there is a duplicate line under section 2.2.1. Features: "Adjustable Seat Depth while in use" is listed twice. Was there another feature that should have been listed?

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50% due upon installation & acceptance, Net 30.

By: 
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #1** to Request for Bid # 28-16MAY16 – Chairs for the Boone County Emergency Operations Center, receipt of which is hereby acknowledged:

Company Name: Marathon Building ENVIRONMENTS

Address: 1715 Paer Rd Columbia MD 65201

Phone Number: 573-875-7115 Fax Number: 573-875-7110

E-mail: fsovich@marathonbe.com

Authorized Representative Signature: [Signature] Date: 5-17-16
Authorized Representative Printed Name: Frank Sovich



BOONE COUNTY, MISSOURI

Request for Bid #: 28-16MAY16 – Chairs for the Boone County Emergency
Operations Center

ADDENDUM #2 - Issued May 16, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

DELETE the payment terms referenced in Addendum #1. The payment terms are correct in the original bid in paragraph 2.6.8. – Invoices and Payment.

By:

Melinda Bobbitt
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #2** to Request for Bid # 28-16MAY16 – Chairs for the Boone County Emergency Operations Center, receipt of which is hereby acknowledged:

Company Name: Marathon Building ENVIRONMENT
Address: 1715 Paris Rd COLUMBIA, MO 65201
Phone Number: 573-875-7115 Fax Number: 573-875-7115
E-mail: fronich@marathonbe.com
Authorized Representative Signature: Frank Fronich Date: 5-17-16
Authorized Representative Printed Name: Frank Fronich



BOONE COUNTY, MISSOURI

Request for Bid #: 28-16MAY16 – Chairs for the Boone County Emergency
Operations Center

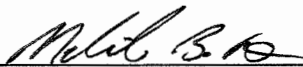
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By:



Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #2** to Request for Bid # 28-16MAY16 – Chairs for the Boone County Emergency Operations Center, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI

**Request for Bid #: 28-16MAY16 – Chairs for the Boone County Emergency
Operations Center**

ADDENDUM #1 - Issued May 16, 2016

This addendum is issued in accordance with the Request for Bid Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with Bidder's Response Form.

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Response: Payment Terms: 50% due upon Notice to Proceed / Contract execution, Net 30
50% due upon installation & acceptance, Net 30.

By: _____

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

BIDDER has examined **Addendum #1** to Request for Bid # 28-16MAY16 – *Chairs for the Boone County Emergency Operations Center*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



Request for Bid (RFB)

Boone County Purchasing
613 E. Ash Street, Room 110
Columbia, MO 65201

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
(573) 886-4391 – Fax: (573) 886-4390
Email: mbobbitt@boonecountymo.org

Bid Data

Bid Number: **28-16MAY16**

Commodity Title: **Chairs for the Boone County Emergency Operations Center**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Monday, May 16, 2016**

Time: **1:00 P.M. C.T. Bids received after this time will be returned unopened)**

Location / Mail Address: **Boone County Purchasing Department
Boone County Annex
613 E. Ash, Room 110
Columbia, MO 65201**

Directions: The Annex Building is located at the corner of 7th and Ash Streets.

Bid Opening

Day / Date: **Monday, May 16, 2016**

Time: **1:00 P.M. Central Time**

Location / Address: **Boone County Annex / Purchasing Department
613 E. Ash Street, Room 110
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form**
Work Authorization Certification
Certification of Individual Bidder
Individual Bidder Affidavit
Debarment Form
Standard Terms and Conditions
“No Bid” Response Form

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
 - Purchasing* - The Purchasing Department, including its Purchasing Director and staff.
 - Department/s or Office/s* - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
 - Designee* - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
 - Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
 - Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
 - Supplier* - All business/s entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
 - 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Addendum** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
 - 1.4. **AWARD** - Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, delivery time, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. Quality and reliability may be determined by using information contained in product reviews from established publications and demonstration of machine. Availability of parts, speed of service, and location of service/warranty work will weigh into consideration of award.
 - 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:

- 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - For the furnishing, delivery and unpacking of **Chairs for the Boone County Emergency Operations Center** as specified below.
 - 2.1.1. **Chair Model:** Ithaca Ultra J-662 with mesh back or equivalent
Manufacturer: Missouri Vocational Enterprise Correctional Industries (MVE)
 - 2.1.2. **Quantity:** 42
 - 2.1.3. The selected Vendor shall provide all labor, materials, and equipment to deliver, unpack, and set in place (in one staging area) each of the chairs and provide instruction on adjusting and field repair of the chairs. All responses must be valid until placement of products and instructions are completed.
 - 2.1.4. **Project Timeline:** The projected timeline is as follows:

Table 1: Project Timeline

RFB Released	April 26, 2016
Quotes Received	1:00 p.m. CT, May 16, 2016
Anticipated Award	June 2, 2016
Anticipated Start of Installation	July 2016
Anticipated Completion	July 2016

The County anticipates relocating to the new facility in September 2016. Any work performed during and following the County’s relocation to the new facility must be scheduled around the activities of the County.

Note: The EOC chairs shall be delivered two (2) weeks after the EOC furniture is delivered and installed. The exact date will be provided at contract execution.

2.2. MINIMUM TECHNICAL SPECIFICATIONS

- 2.2.1. Features:
 - Adjustable seat height while in use
 - Adjustable seat depth while in use
 - Adjustable seat depth while in use
 - Adjustable lumbar support
 - Adjustable tilt tension
 - Multiple position seat/back tilt-locking mechanism
- 2.2.2. Dimensions:
 - Seat: 20.5 inches deep x 20.5 inches wide
 - Seating Depth: 18 inches to 20.5 inches, adjustable
 - Seat Height: 17-1/4 inches to 22-1/4 inches, adjustable
 - Back: 20 inches wide x 22 inches high
 - Back Height: 19-1/2 inches to 22-1/2 inches, adjustable
- 2.2.3. Arms:
 - Adjustable arms
- 2.2.4. Seat Cover
 - Fabric or vinyl – the Vendor shall confirm fabric type, style and color with the County prior to the County placing an order for the seating.
- 2.2.5. The chairs shall allow for field repairs. The Vendor shall provide unit pricing and recommended spares for all replaceable parts. Replacement parts shall include, but shall not be limited to: seats; arms; backs; pneumatic cylinders; casters; and control levers.
- 2.2.6. All seating shall be of the same manufacturer, and shall be delivered by the manufacturer or a vendor authorized by the manufacturer for the delivery of the manufacturer’s furniture.

- 2.6. **ADDITIONAL TERMS AND CONDITIONS:**
- 2.6.1. Vendors shall include a price for the complete fabrication, assembly, and delivery of the requested seating at the County's facility. The Vendor shall provide instruction on use, operation and maintenance of the seating at the County's facility, at a time to be coordinated after product delivery. Vendors shall state their concurrence with the requirements of the RFB and provide in their responses a description of any additional work necessary to complete the work of this project
- 2.6.2. Vendors shall include all mobilization, labor, materials, supplies, and equipment as required to complete the work. Vendors shall include their agreement with the proposed project timeline, or alternate guaranteed start and completion dates for the work.
- 2.6.3. **Instruction:** The selected Vendor shall provide onsite instruction in the function and adjustment of the seating, as well as basic maintenance requirement. The selected Vendor shall provide instructions for setup, adjustment, maintenance and basic repair of the seating to County personnel.
- 2.6.4. **Manuals:** Operator's manual, parts book and service/repair manual should be furnished with each item upon delivery. Manuals may be in the form of CD's or DVD's.
- 2.6.5. **Warranty and Maintenance:** Vendors shall provide warranty and maintenance as follows: All seating shall be provided with a manufacturer's five-year warranty guaranteeing the seating is free from defects in material and workmanship. All seating shall be provided with an original equipment manufacturer (OEM) ten-year warranty guaranteeing the seating is free from defects in material and workmanship.
- 2.6.6. **Descriptive Literature:** Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.6.7. **Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the Certificate of Insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.
- 2.6.7.1. **Employers Liability and Workers Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, **Employers Liability and Workers Compensation Insurance** for all of its employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.
- 2.6.7.2. **Commercial General Liability Insurance** - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect it and any subcontractor performing work covered by this contract, from claims for damages for personal & advertising injury, bodily injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 per occurrence/\$2,000,000 aggregate covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

- 2.6.7.3. **Business Automobile Liability** – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.
- 2.6.7.4. **Subcontractors:** Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of County. Contractor shall provide to County copies of certificates of insurance evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name County as Additional Insured and have the Waiver of Subrogation endorsements added.
- 2.6.7.5. **Proof of Carriage of Insurance** - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract. The Certificate of Insurance shall provide that there will be no cancellation, non-renewal or reduction of coverage without 30 days prior written notice to the County. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the services provided.
- 2.6.7.6. **INDEMNITY AGREEMENT:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.
- 2.6.7.7. Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.

Certificate Holder address:

County of Boone, Missouri
C/O Purchasing Department
613 E. Ash Street
Columbia, MO 65201

- 2.6.8. **INVOICES AND PAYMENT:** Vendor shall send just **one** invoice to the County at completion of delivery and acceptance of goods. All charges must be priced as listed on the vendor's bid response. No additional fees or taxes shall be charged. The County's Purchase Order Number must appear on the invoice. The County agrees to pay the invoice within thirty (30) days from receipt of a correct invoice and all other required documents. A lump sum payment shall be made upon acceptance by Boone County. Invoices shall be submitted to Boone County Emergency Management Operations, 17 N. 7th Street, Suite A, Columbia, MO 65201.
- 2.6.9. **Delivery Requirements:** The selected Vendor shall provide delivery of the seating to a specified

loading dock or loading area at the County's facility. The selected Vendor shall coordinate the delivery location, date and time with the County. The selected Vendor shall provide a lift gate delivery vehicle, or a vehicle of the proper height to unload at the specified location.

- 2.6.9.1. **Delivery Terms:** All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.
 - 2.6.9.2. **Delivery Address:** Boone County Emergency Operations Center, 2145 E. County Drive, Columbia, MO 65202. Schedule delivery in advance with Terry Cassil, Director of Emergency Management Operations, Phone: (573) 886-7210 pr e-mail: tcassil@boonecountymmo.org.
 - 2.6.10. **Or Equal:** Bidders are to bid as specified herein or bid an approved equal. Determination of equality is solely Boone County's responsibility.
 - 2.6.11. **Samples:** Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished free of expense and if not destroyed in testing will, upon request, be returned at the bidder's expense. A request for the return of samples must be made within ten days following opening bids. Each individual sample must be labeled with the bidder's name and manufacturer's brand name and number.
- 2.7. **Designee** – Boone County Emergency Operations Center, Terry Cassil, Director
 - 2.8. **Bid Contact** – Any questions concerning the RFB must be received no later than 1:00 p.m. Central Time (CT) on **May 10, 2016**. All questions shall be submitted to Melinda Bobbitt, Director of Purchasing, at Mbobbitt@boonecountymmo.org.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder’s Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain “N/A.” Manufacturer’s published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under “Bid Submission Information and Deadline”. NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award** - If you wish to be advised of the outcome of this Bid, the results may also be viewed on our web page www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page, all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder’s name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County’s best interest.
- 3.5. **EVALUATION PROCESS** – The County’s sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County’s needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.5.3. **Endurance of Pricing** – Bidder’s pricing must be held until contract execution or 60 days, whichever comes first.

4. Response Form

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. E-mail: _____
- 4.6. Fax Number: _____
- 4.7. Federal Tax ID: _____
- 4.7.1. () Corporation
- () Partnership - Name _____
- () Individual/Proprietorship - Individual Name _____
- () Other (Specify) _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: _____

Print Name and Title of Authorized Representative

4.8.	PRICING	Unit Price	Qty.	Extended
4.8.1.	EOC Chairs: Ithaca Ultra J-662 or equivalent Manufacturer & Model: _____	\$	42	\$
4.8.1.a.	Labor (includes delivery, removal of packing materials, and project management)			\$
4.8.1.b.	TOTAL			\$
4.8.2.	EOC Call Center Chairs: Ithaca Ultra J-662 or equivalent Manufacturer & Model: _____	\$	6	\$
4.8.2.a.	Labor (includes delivery, removal of packing materials, and project management)			\$
4.8.2.b.	TOTAL			\$

4.8.3.	EOC IT Support Seating Chairs: Ithaca Ultra J-662 or equivalent Manufacturer & Model:	\$	1	\$
4.8.3.a.	Labor (includes delivery, removal of packing materials, and project management)			\$
4.8.3.b.	TOTAL			\$
4.8.4.	GRAND TOTAL: (4.8.1.B. + 4.8.2.B. + 4.8.3.B.)			\$
4.8.5.	Replacement Parts – Unit Prices			
4.8.5.a.	Seat (each)			\$
4.8.5.b.	Back (each)			\$
4.8.5.c.	Arms (pair)			\$
4.8.5.d.	Casters (set)			\$
4.8.5.e.	Adjustment levers (set)			\$
4.8.5.f.	Other (define)			\$

4.9. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

4.10. Delivery After Receipt of Order: _____

Describe any deviations to the specifications:

4.11. _____

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling. The link for that form is:

<http://www.uscis.gov/files/nativedocuments/save-mou.pdf>

Additional information may be obtained from:

<http://www.uscis.gov/files/nativedocuments/MOU.pdf>

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- _____1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- _____2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- _____3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

Date

Signature

Social Security Number
or Other Federal I.D. Number

Printed Name

On the date above written _____ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Notary Public

My Commission Expires:

(Please complete and return with Bid)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Standard Terms and Conditions

Boone County Purchasing
613 E. Ash, Room 110
Columbia, MO 65201

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
Phone: (573) 886-4391 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered “Non-Exclusive”. The County reserves the right to purchase from other vendors.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration’s Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor’s invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer’s Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Boone County Purchasing
613 E. Ash, Room 110
Columbia, MO 65201

“No Bid” Response Form

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
(573) 886-4391 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

**Bid: 28-16MAY16 – Chairs for the Boone County Emergency Communication
Center**

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

9th

day of

June

20

16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, June 13, 2016, at 1:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(12), sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected.

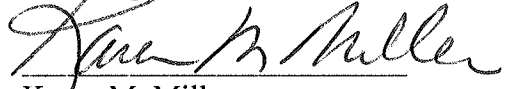
Done this 9th day of June, 2016.

ATTEST:

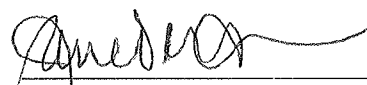
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

June Session of the April Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the

9th

day of

June

20

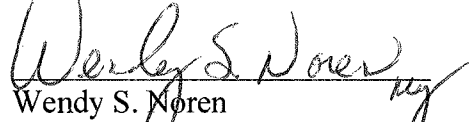
16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby designate Karen Miller as the Boone County delegate to the National Association of Counties (NACo) 2016 annual conference.

Done this 9th day of June, 2016.

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner



Please complete and **RETURN FORM BY JULY 1, 2016** to:

Credentials Committee / NACo
Attn: Alex Koroknay-Palicz
25 Massachusetts Avenue, NW,
Suite 500
Washington, DC 20001

By signing this form you are declaring that you and the other conference attendees from your county have agreed that you are the voting delegate for your county.

2016 CREDENTIALS VOTING

You may also fax this form to:

866.370.9421 ... or scan and e-mail this form to: akpalicz@naco.org ... or have the voting delegate(s) carry it with him/her to the NACo conference and present it at the Credentials Desk.

If you do not plan on registering for the 2016 Annual Conference, **there is no need to fill out and return this form.** Your county/parish/borough **MUST** have at least one paid conference registration to be able to vote.

If your ballot is not picked up at the 2016 Annual Conference the President of your State Association will pick up and cast your county's votes unless you check the box below.

If my ballot is not picked up, **I DO NOT AUTHORIZE** my state association to pick up or cast my county's vote. I understand that my county's votes will NOT be cast if I select this option.

PLEASE TYPE OR PRINT IN BLOCK LETTERS.

County / Parish / Borough

BOONE COUNTY

State

MO

Name your county / parish / borough's delegate (s)

Designated County Delegate

First Name

KAREN

Last Name

MILLER

Job Title / Description

DISTRICT 1 COMMISSIONER

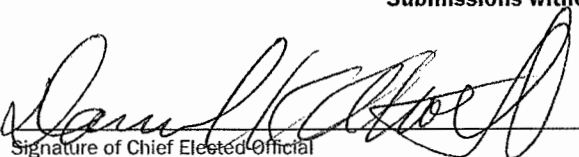
County Alternate

First Name

Last Name

Job Title / Description

Please note: This form must be signed by the CHIEF ELECTED OFFICIAL from your county.
Submissions without an appropriate signature will not be accepted


Signature of Chief Elected Official
(Board President / Chair / elected County Executive / Judge / Mayor)

6-9-16
Date

Cell Number

DANIEL K. ATWILL
Print Name

PRESIDING COMMISSIONER
Title