

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 5th day of June 20 14

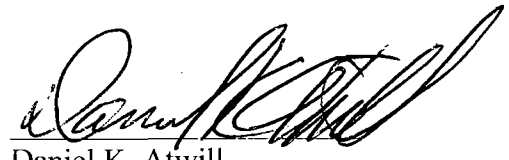
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Prosecuting Attorney's Office to hire a temporary employee to replace Brittney Wilhite while on maternity leave. Said temporary employee will work 40 hours a week for 10 weeks.

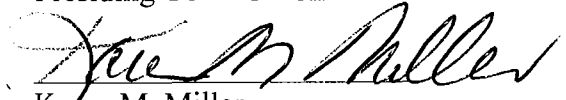
Done this 5th day of June, 2014.

ATTEST:

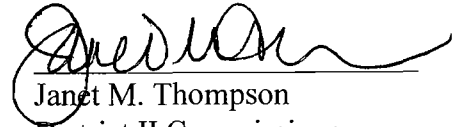
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner



**DANIEL K. KNIGHT, Prosecutor**  
Office of the Boone County Prosecuting Attorney  
705 E. Walnut Street – Courthouse  
Columbia, Missouri 65201-4485  
573-886-4100  
FAX: 573-886-4148

## MEMORANDUM

**TO:** Boone County Commission

**FROM:** Boone County Prosecuting Attorney's Office

**DATE:** June 3, 2014

**RE:** Request for FMLA Temporary Employee

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Attached is a our request to hire a temporary employee to replace Brittney Wilhite while she is on maternity leave. Brittney originally requested eight weeks of family medical leave, June 30 through August 23, 2014. She was placed on bedrest on Friday, May 30, 2014 and we are uncertain of her return date. Brittney is the legal secretary for two assistant prosecuting attorneys and has a very heavy workload. It would be difficult for us to absorb her duties for while she is gone. We are requesting 400 hours (40 hours a week for 10 weeks) while Brittney is gone. Peter Zekert, an Intern in our office is able to work until August 15<sup>th</sup> if necessary.

Attached is a spreadsheet prepared by Caryn Ginter indicating the cost of our request. The cost will be covered by savings from Position #824 Victim Assistant which we are currently interviewing for.

Thank you for your consideration of this request.

**REQUEST FOR FMLA TEMPORARY EMPLOYEE**

Please complete and return to the Auditor's office. If you hire a temporary employee, you may submit this form with the Personnel Action Form for the temporary replacement employee. If you use a temp agency, please submit the form with the first payment request.

Department Name and Number 1261 - PA Administration Date 05-30-14

Name of Employee on FMLA Leave Brittney Wilhite Pos. #49

Date Employee was placed on FMLA Leave 05-30-14

Employee's anticipated date of return to work 08-15-14

Name of Temporary Employee(s) or Temp Agency Peter Zekert

Requested Hourly Rate \$14.51                      Range (if applicable) 25  
(If you are hiring a temporary employee rather than using a temp agency and need assistance in determining the correct range and hourly rate, please contact Human Resources.)

Anticipated Starting Date 05-30-14

Anticipated Ending Date 08-15-14

Total Hours Requested 400

(May not exceed the equivalent of the hours worked in a six week period by the employee placed on FMLA leave; any additional amount requires county commission approval)

*Daniel C. Knight*                      6-2-14  
Administrative Authority

# Prosecuting Attorney Temporary FMLA Position

Prepared by: C. Ginter, Auditor's Office 5/23/2014

Ten weeks of FMLA coverage, cost to be covered by savings from Position #824 Victim Assistant which has not been filled to date

## Temporay FMLA Legal Secretary , range of 25 @ proposed rate of \$14.51/hr

Account	Account Description	Budget Hours	Rate	Total Cost	Budget	Rounding Factor	Budget Revision
10100	Salary & Wages	400	14.51	5,804.00	5,804		5,804
10200	FICA		0.0765	444.01	444		444
10400	Workers Comp		0.0023	13.35	13		13
	<b>Total</b>			6,261.36	\$ 6,261		6,261

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June Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 5th day of June 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached grant application request for the Annie E. Casey Foundation - Juvenile Detention Alternatives Initiative.

Done this 5th day of June, 2014.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission *my*

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

**Annie E. Casey Foundation - Juvenile Detention Alternatives Initiative**

OSCA has received approval through the Annie E. Casey Foundation for Juvenile Detention Alternatives. A maximum of \$1,000 is available to each JDAI site for expenses not covered by Title II, county funds or additional JDAI awards. Funding is available to develop plans for the time period of April, 2014 - October 31, 2014 to address expenses for site travel, training and meal expenses for collaboration meetings. Proposals may include expenses for personnel to visit Missouri demonstration sites and expenses for internal training focused on the model strategies. This plan may also include expenses for supplies, minor equipment or contractual services. Contact OSCA regarding funding options for out-of-state travel to model sites or conferences.

**Budget Request**

(1) Please break down your funding request:

Budget Line Item	Approximate Cost	Budget Line Item	Approximate Cost
3 Meals for 3 Quarterly Collaborative Meetings for approximately 20 people	\$525.00		
3 Meals for 3 DMC Meetings for approximately 12 people	\$325.00		
6 Meals for 6 staff to complete Site Visits	\$150.00		

**Justification (attach additional sheets, if necessary)**

1. How will this funding enhance your courts ability to meet outcomes of juvenile detention alternatives?  
 The 13th Circuit Juvenile Justice System continually strives to improve on the eight core strategies of JDAI and the requested funding would assist in the enhancement of detention alternatives. The funding requested would assist in sending 6 staff for a day visit to other JDAI sites in Missouri. This would allow staff to view a comparable site to explore detention alternatives, means of collecting and analyzing data, and hurdles to overcome when implementing JDAI and detention reform. The site visits are a powerful way to share practical information about JDAI through peer-to-peer discussion and on-site observation. Funding would additionally assist with continuing meetings with the Collaborative Team and the DMC Team on a quarterly basis. Collaborative team meetings are imperative to accomplishing the JDAI work plan that addresses the reform activities to accomplish and analyzing data. The DMC team meetings will assist in the continued planning of addressing the DMC issues in the 13th Circuit.

2. Provide a timeline and description of how the funding will be used.  
 The 13th Circuit Juvenile Justice System would host a Collaborative Team meeting once each quarter, for a total of three meetings during the grant period. Additionally, the Circuit would host a DMC Team meeting once each quarter, for a total of three meetings during the grant period. The funding would be used for providing lunch for approximately 20 Collaborative Team members and 12 DMC Team members at each quarterly meeting. The requested funding would also be used to send 6 staff to visit other JDAI sites in Missouri. It is expected that two staff would be sent to each visit at a time, for a total of three different visits. The funding would be utilized for staff meals.

**For OSCA Internal Use Only**

Yes	No

Authorization (please print your name as well as your signature)

Circuit	13	Presiding Judge	<i>James O'Neil</i>	Date	5/28/14
OSCA		Deputy State Courts Administrator		Date	

Return to: Office of State Courts Administrator, Contracts Section  
 P.O. Box 104480, Jefferson City, MO 65110-4480

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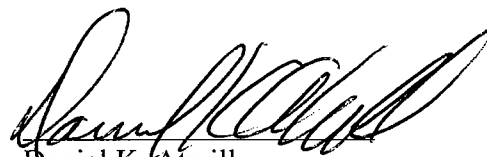
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached grant application request for the OSCA Juvenile Justice Education Regional Training Initiative.

Done this 5th day of June, 2014.

ATTEST:

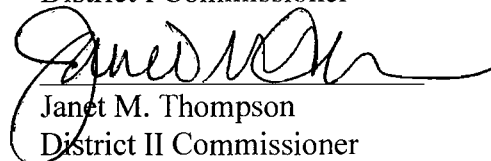
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



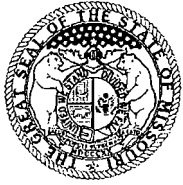
Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner



**STATE OF MISSOURI  
OFFICE OF STATE COURTS ADMINISTRATOR  
REQUEST FOR PROPOSAL**

**RFP NO: OSCA 15-004**

**TITLE: Juvenile Justice Education Regional Training Initiative**

**ISSUE DATE: TBD**

**CONTACT: Russell Rottmann**

**PHONE NO: (573) 522-6766**

**E-MAIL: [osca.contracts@courts.mo.gov](mailto:osca.contracts@courts.mo.gov)**

**PROPOSAL DUE DATE:** Proposals will be accepted on an ongoing basis until funds are no longer available. Qualifying projects will be reviewed before funding is authorized.

**RETURN PROPOSAL TO:** Office of State Courts Administrator  
Attn: OSCA Contracts  
P O Box 104480  
Jefferson City, MO 65110-4480

**CONTRACT PERIOD:** Date of Award through June 30, 2015

**SIGNATURE REQUIRED**

PRESIDING JUDGE SIGNATURE <i>Paul C. Axel</i>		DATE 5/28/14
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE <i>[Signature]</i>		DATE 5/28/14
PRESIDING JUDGE SIGNATURE (IF MORE THAN ONE CIRCUIT IS INCLUDED IN PROPOSAL)		DATE
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE		DATE
PRESIDING JUDGE SIGNATURE (IF MORE THAN ONE CIRCUIT IS INCLUDED IN PROPOSAL)		DATE
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE		DATE
Court 13 <sup>th</sup> Circuit		
MAILING ADDRESS 701 E. Walnut		
CITY, STATE, ZIP Columbia, MO 65201		
CONTACT PERSON Tara Eppy		TITLE Intake and Evaluations Coordinator
PHONE NUMBER 573-886-4450	FAX NUMBER 573-886-4461	E-MAIL ADDRESS <a href="mailto:Tara.Eppy@courts.mo.gov">Tara.Eppy@courts.mo.gov</a>

**NOTICE OF AWARD (OSCA USE ONLY)**

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS:		
CONTRACT NO.		CONTRACT PERIOD
CONTRACTS COORDINATOR	DATE	DEPUTY STATE COURTS ADMINISTRATOR



## 1. INTRODUCTION

The Juvenile Division Education Committee (JDEC) through the Office of State Court Administrator (OSCA) is seeking proposals from circuit courts interested in sponsoring locally relevant professional development for juvenile and family court staff. A court may work independently, but collaboration with other courts in a regional effort is preferred. Participants may include but is not limited to, juvenile court staff, juvenile detention staff, juvenile and family court judges and commissioners, attorneys for juvenile officers, guardian ad litem and circuit clerk staff.

Proposals will be accepted through fiscal 2015 (July 1, 2014 through June 30, 2015) until funds are no longer available. Funding for regional training for future years will be considered by the JDEC based upon the success of this year's awards and the amount of state funds available. Qualifying projects will be reviewed and funded on an as requested basis.

The funding allows for *reimbursement* to the county treasurer on behalf of the juvenile and family courts for the costs associated with the development and implementation of approved professional development courses.

OSCA will review and provide recommendations to the JDEC. The JDEC will have final approval based on the merits of each proposal received and the availability of funds.

Limited funding is being provided through the JDEC from general revenue. Award amounts to any court may be limited to \$1,500 per day.

Courts may submit more than one proposal and may be funded for more than one proposal if funding is available.

## 2. PROGRAM KEY COMPONENTS

Funding will only be awarded for programs that fully integrate the use of at least one of the ten (10) core skills and competencies for juvenile justice staff recommended by the Supreme Court of Missouri. The ten (10) core competencies are:

- Courtroom Skills;
- Knowledge of Statutes, Juvenile Code and Supreme Court Rule;
- Ability to Communicate Effectively;
- Interviewing Skills;
- Knowledge of Community and Statewide Resources;
- Case Management Skills;
- Documentation – Ability to Prepare Written Reports;
- Basic Computer Skills;
- Professionalism; and
- Safety.

Programs may also adhere to the juvenile justice training standards recommended by the Supreme Court of Missouri. These standards are:

- Educational Requirements;
- Function and Jurisdiction of the Courts;
- Judicial Department Organizational Structure (state and local);
- Office of State Courts Administrator;
- Local Government;
- Personnel Policy and Appointing Authority;

- Sexual Harassment Awareness and Gender Fairness;
- Confidentiality;
- Supreme Court of Missouri rules and Missouri Statutes;
- Liability Issues; and
- Ethics.

**3. APPROVED TRAINING PROGRAMS**

The following is a list of JDEC approved programs that courts may use, but are not limited to:

- Adolescence Issues;
- Change Management;
- Child Decision Making;
- Collaboration;
- Creative Resource Development;
- Customer Service;
- Defusing Anger;
- Ethics;
- Fostering a Learning Environment;
- Generational Differences;
- Grammar Skills for Written Reports and Testimony;
- Juvenile Offender Classification;
- Leadership Essentials;
- Situational Awareness;
- Technology Facilitated Crimes against Children; and
- Use of Risk and Needs Classification Systems.

**4. EVALUATION AND AWARD CRITERIA**

Awards will be made by the JDEC based on a determination that the proposed training program incorporates content that address at least one (1) of the core skills and competencies for juvenile justice staff as recommended by the Supreme Court of Missouri. Proposals may also address the juvenile justice training standards, as recommended by the Supreme Court of Missouri. Cost efficiency of the proposal will be considered. Circuits are encouraged to submit proposals for no less than fifteen (15) staff per session.

OSCA agrees to provide technical assistance to each juvenile or family court in the preparation and presentation of the program. This technical assistance may include, but is not limited to:

- Meeting room rentals,
- Equipment rentals,
- Purchase or reproduction of training materials,
- Setup group luncheons for participants on the days of training and
- Preparation of speaker agreements as needed.

(Note: State and County employees must follow section 105.454 RSMo. No elected or appointed official or employee of the state or any political subdivision thereof, serving in an executive or administrative capacity, shall:

- (1) Perform any service for any agency of the state, or for any political subdivision thereof in which he or she is an officer or employee or over which he or she has supervisory power for receipt or payment of any compensation, other than of the compensation provided for the performance of his or her official duties, in excess of five hundred dollars per transaction or five thousand dollars per annum, except on transactions made pursuant to an award on a contract let or

sale made after public notice and competitive bidding, provided that the bid or offer is the lowest received;

Requests for technical assistance should be directed to Curt Hendricks at (573) 526-8307 or via e-mail at [Curt.hendricks@courts.mo.gov](mailto:Curt.hendricks@courts.mo.gov).

## 5. **CATEGORY OF ELIGIBLE FUNDS**

Juvenile or family courts may request funds to reimburse for the costs associated with the following categories **only**:

### a. **Contractor Services:**

Juvenile or family courts may request contractual services funding for the purpose of providing speaker fees through the use of a speaker agreement. Contractual services funding may also be requested for the rental of meeting spaces or contracting for the purchase of lunch for program participants.

### b. **Resource Materials:**

Funds may be awarded to purchase or reproduce resource materials to be distributed to training attendees. Resource materials may include videos, books, brochures and pamphlets related to the training topic.

### c. **Equipment Rental:**

Equipment rental requests such as a laptop or multimedia projector may be included in the application but only if required for the training session. No computer equipment purchases will be funded through this initiative.

### d. **Administrative Costs and Supplies:**

Funds may be awarded to purchase supplies required for the training session and to cover the travel costs for guest speakers.

## 6. **AWARD CRITERIA**

### **Selection**

The JDEC maintains the discretion to adjust, in whole or in part, each training request based upon the reasonableness of each request and the availability of funds.

Priority will be given to juvenile or family courts that can demonstrate programmatically or statistically how their proposed training will relate to real world issues or problems, especially where the training will contribute to staff capacity and professional development that addresses those issues or problems.

Awards will be made by the JDEC based upon the merits of each proposal.

### **Terms of Awards**

All approved requests for reimbursement must be received at OSCA no later than June 15, 2015 to ensure reimbursement.

Juvenile or family courts are encouraged to:

- Maximize the use of the available funds by collaborating with other circuits to jointly provide training programs that one circuit would otherwise be unable to afford or sustain.
- Collaborate with other agencies and service providers to maximize the use of existing resources in the community, thereby reducing the amount of funding needed through this award.

If it appears that a juvenile or family court will not use all funds awarded, the JDEC may, at its discretion, reduce the amount of reimbursement funds to the juvenile or family court and distribute those funds as needed.

Any funds awarded cannot be used to supplant existing local or state funds. Supplanting refers to using these funds to replace funds normally available and currently received from local or state sources.

**7. REIMBURSEMENT OF COSTS**

No payments will be made directly to any contracted providers except when OSCA contracts separately with speakers. This will require that the county pay for these services up front. OSCA anticipates a 2-4 week turnaround on reimbursement. All reimbursements shall be made to the county treasurer. If more than one county is included in the proposal, the application must designate the county treasurer to whom all reimbursements are to be sent.

**Note:** This issue may need to be addressed with your county treasurer when planning your training proposal.

Invoices must be submitted by the juvenile or family court to OSCA, PO Box 104480, Jefferson City, MO 65110-4480, and Attention: Curt Hendricks, no later than thirty (30) days upon the completion of the training. A completed Certificate of Compliance form must be mailed with copies of invoices. Certificate of Compliance forms will be provided upon an awarded contract prior to the start of the contract period.

Copies of all invoices and other supporting documentation must be attached and submitted to OSCA with the Certificate of Compliance requesting reimbursement.

**8. APPLICATION REQUIREMENTS**

All juvenile or family courts desiring to apply for funding for costs associated with the training should complete the application located at Attachment A. Priority will be given to juvenile or family courts for award of funds as stated in section #6 above.

Proposals must be signed by the Presiding Judge or if applicable, the Family Court Administrative Judge. If a joint application is submitted, the Presiding Judge or Family Court Administrative Judge of each participating circuit must sign the application.

Proposals may be sent by:

- E-mail to [osca.contracts@courts.mo.gov](mailto:osca.contracts@courts.mo.gov); or
- Regular mail to the address on the cover page.

Proposals must include the following:

- The name of the proposed professional training;
- Juvenile or family court submitting the application;
- Proposed training date(s); and
- Location of training.

**Budget**

Justifications for budgets should include the total amount requested and an itemized budget for each funding category requested. The funding categories are listed below.

- a. Contractual Services;
- b. Resource Materials;
- c. Equipment; and

d. Administrative costs and supplies.

Each proposal must provide the name of a single county treasurer to which all reimbursements will be made. Payments will not be made to multiple counties.

Family Court and the Juvenile Officer is required. If a joint proposal is being submitted, the Presiding Judge or Administrative Judge of the Family Court and the Juvenile Officer of each participating circuit must sign the proposal. (Attach additional sheets if necessary.)

Circuit Number:	
Judge _____	Juvenile Officer _____

Circuit Number:	
Judge _____	Juvenile Officer _____

Circuit Number:	
Judge _____	Juvenile Officer _____

Circuit Number:	
Judge _____	Juvenile Officer _____

## Attachment A

### JUVENILE JUSTICE EDUCATION REGIONAL TRAINING INITIATIVE PROPOSAL

Circuit(s) Applying	Location of Educational Session List city	Proposed dates
13 <sup>th</sup> Circuit	Columbia, Missouri	August 6-8, 2014

Name of Training: Utilizing Cognitive Behavioral Interventions with Juvenile Offenders

#### Educational Topics

This training will focus on two of the Core Competencies and Skills recommended by the Supreme Court of Missouri—Ability to Communicate Effectively and Interviewing Skills. This training is designed for juvenile officers, residential treatment/detention staff, and related professionals. The goal of this training is to provide participants with tools that will assist them with implementing effective techniques in risk reduction utilizing cognitive behavioral interventions. Participants gain an understanding of effective techniques that will allow them implement these practices into everyday duties. The participants will be involved in small group exercises; large group exercises; and individual exercises throughout the training.

Specific topics include: Utilizing risk, need, and responsivity to drive case planning focused on core correctional factors; effective techniques for risk reduction; cognitive behavioral interventions; identifying antisocial attitudes; effective programming in the context of probation; what is a low, moderate, and high risk offender; overcoming barriers for success; understanding responsivity; common responsivity factors for offenders; the stages of change and the appropriate responses for each stage; techniques for building motivation; how to communicate with offenders; establishing rapport; identifying targets for change and setting goals; identifying thoughts versus feelings; how to change thoughts using thought blockers and cost benefit analysis; how to avoid escalation, techniques for de-escalation; the importance of modeling; characteristics of an effective model; behaviors that should be modeled; how to use reinforcements in a probation setting; what are different types of reinforcements; guidelines for using reinforcements; the importance of evaluating change in offenders; what to look for when evaluating change; how to measure change; and when to measure change. Motivational interviewing techniques will be taught, modeled and practiced throughout this training.

Through lecture, discussion, and group exercises participants in this training will learn, hone, and practice skills essential to facilitating individual interventions and skill based groups utilizing a cognitive behavioral approach to effectively reduce criminal thinking and behavior with delinquent offenders.

Outline of Topics includes: Effective Correctional Programming; Research Driven Decision Making; Strength Based Strategies and Case Reviews; and Cognitive Behavioral Intervention Techniques with Groups.

## Learning Objectives

Participants will gain an understanding of effective techniques for risk reduction in work with high risk offenders; including an examination of risk assessment, criminogenic needs, responsivity, and cognitive behavioral interventions. Lecture and discussion, as well as small and large group exercises will be utilized to teach these practical techniques that can be incorporated into everyday work for probation staff, treatment providers, counselors, educators, and law enforcement personnel.

## Proposed Speaker(s): describe

John Aarons: Mr. Aarons earned his BS Degree from the University of Oregon, Department of Human Development and Performance and his MS Degree from the University of Oregon in Interdisciplinary Studies; combining the disciplines of counseling and corrections. He has been employed in the field of Juvenile Justice for over 30 years holding positions in secure programs, intensive probation, probation, program development, supervision, and now management. He is currently the Assistant Division Manager of Lane County Division of Youth Services, in Eugene.

John is a founding member of the OJDDA/OYA Training Team and he has been a faculty member of the National Council of Juvenile and Family Court Judges, as well as a consultant for the National Center for Juvenile Justice. He is certified fundamental skills trainer through the National Center for Juvenile Justice and certified as a trainer through the University of Cincinnati Corrections Institute in cognitive behavioral interventions and effective practices in community supervision (EPICS).

John along with colleagues John Crumbley and Wade Fraser developed a cognitive behavior curriculum focused on anger reduction and interventions with violent persons. John is a co-author with John Crumbley and Wade Fraser of a number of professional publications on working with angry and violent offenders. Along with colleagues Lisa Smith and Linda Wagner, John co-authored a book on juvenile justice: Dispatches From Juvenile Hall; How To Fix A Failing System, Penguin Books, 2009.

## Target Audiences

Lists the titles of juvenile justice professionals who will participate

Juvenile Court Staff (Deputy Juvenile Officers, Supervisors) and Juvenile Detention Staff (Detention Deputy Juvenile Officers, Detention Aides, Supervisors)

## Estimated number of participants

30 participants

Project Funding Breakdown

Identify the funding needs of the following areas as applicable to the professional training.

Contractual Services	\$1500.00
Resource Materials	
Equipment Rental	
Administrative cost and supplies	
Total amount of Funds Requested	\$1500.00



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STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 5th day of June 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Missouri Highways and Transportation Commission second amendment to the Cost Share Agreement.

The terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 5th day of June, 2014.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janel M. Thompson  
Janel M. Thompson  
District II Commissioner

CCO Form:  
Approved: 04/07 (BDG)  
Revised:  
Modified:

Route Z, Boone County  
Project No. J5S2194  
County of Boone

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
COUNTY OF BOONE, MISSOURI  
SECOND AMENDMENT TO THE COST SHARE AGREEMENT**

THIS SECOND AMENDMENT TO THE COST SHARE AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the County of Boone (hereinafter, "County").

WITNESSETH:

WHEREAS, on October 25, 2012 the Commission and the County previously entered into a Cost Share Agreement to provide for the terms of participation by the County in the Commission's *Cost Share Program* to fund the construction improvements on Route Z which was approved by the County in Commission Order 516-2012 (hereinafter, "Original Agreement"); and

WHEREAS, subsequently the Commission and the County entered into a First Amendment to the Original Agreement to address certain utility relocates and adjust the total project cost sharing accordingly, which was approved by the County in Commission Order 143-2013; and

WHEREAS, the Commission and the County now desire to revise the Original Agreement and First Amendment Agreement as provided in this Second Amendment to the Cost Share Agreement (hereinafter, "Second Amendment Agreement").

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) **REVISIONS:** Paragraph (9) **MAINTENANCE** of the Original Agreement is hereby deleted and removed in their entirety and replaced with the following:

(9) **MAINTENANCE:** The Commission shall keep control and maintain the roundabout and connections to St. Charles Road as part of the State Road System. A general description of the roundabout and connections is attached hereto and incorporated herein by reference as "Exhibit C".

(2) **ORIGINAL AGREEMENT:** Except as otherwise modified, amended, or supplemented by this Second Amendment Agreement, the First Amendment Agreement and the Original Agreement between the parties shall

remain in full force and effect and shall extend and apply to this Second Amendment Agreement as if fully written in this Second Amendment Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the County this 5<sup>th</sup> day of June, 2014.

Executed by the Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION

COUNTY OF BOONE

By \_\_\_\_\_

By  \_\_\_\_\_

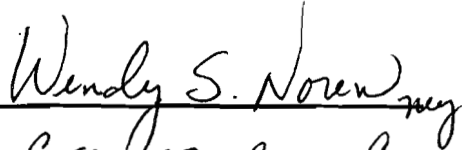
Title \_\_\_\_\_

Title PRESIDING COMMISSIONER

ATTEST:

ATTEST:

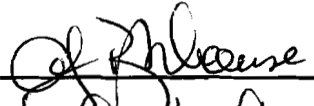
\_\_\_\_\_  
Secretary to the Commission

By  \_\_\_\_\_  
Title CLERK OF THE COUNTY COMMISSION

Approved as to Form:

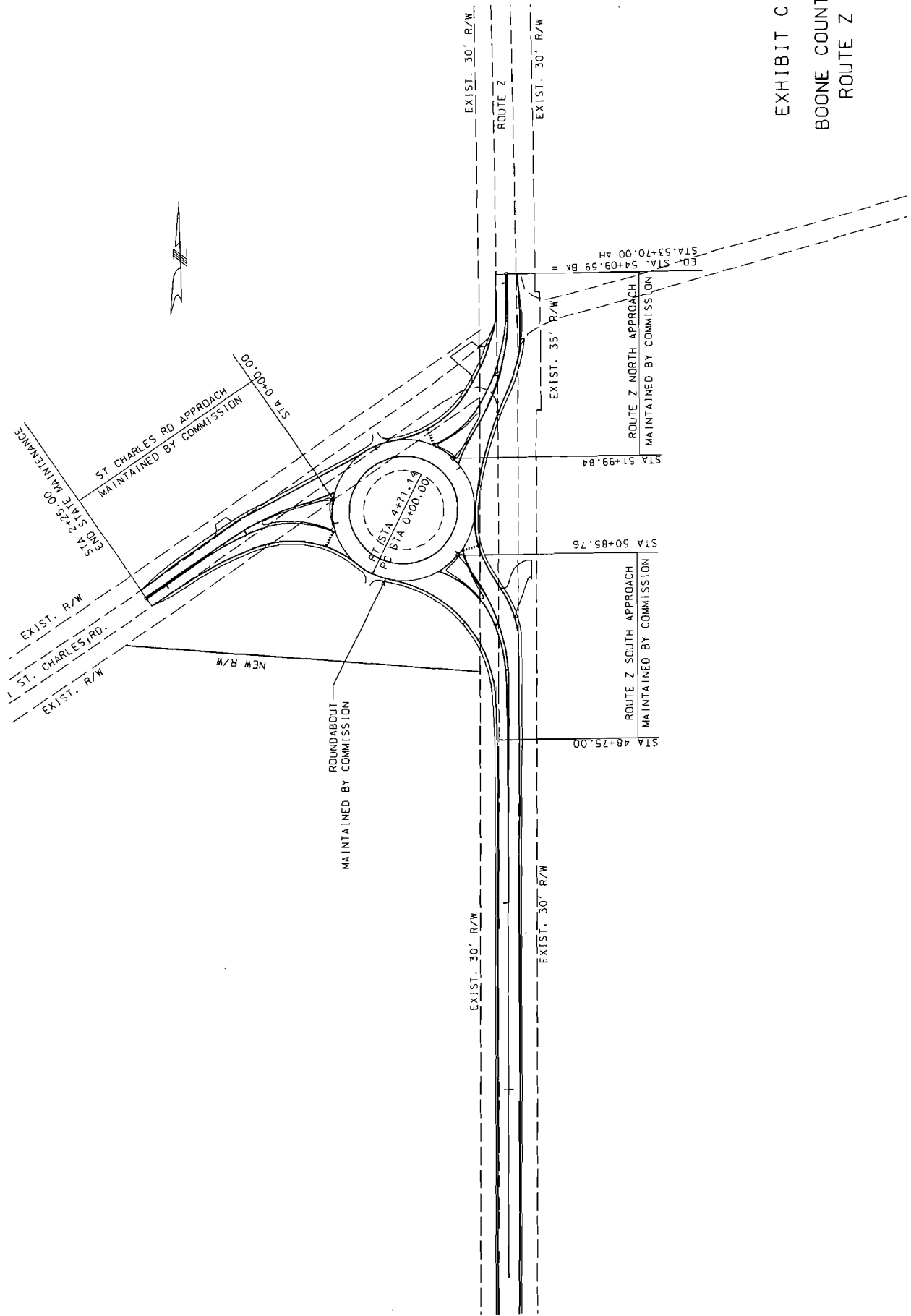
Approved as to Form:

\_\_\_\_\_  
Commission Counsel

By  \_\_\_\_\_  
Title: County Counselor

Ordinance No. 277-2014

# EXHIBIT C BOONE COUNTY ROUTE Z



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 5th day of June 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by the Centralia Public Library on June 10, 2014 from 5:45 p.m. to 8:00 p.m.

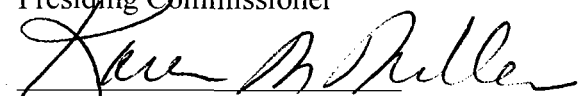
Done this 5th day of June, 2014.

ATTEST:

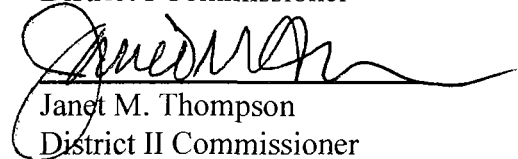
*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner

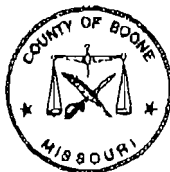


Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

Daniel K. Atwill, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Janet M. Thompson, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
801 East Walnut, Room 333  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Centralia Public Library

Address: 210 S. Jefferson St.

City: Centralia State: Mo ZIP Code: 65240

Phone: 573-682-2036 Website: www.centraliapubliclibrary.com

Individual Requesting Use: Patt Olsen Position in Organization: Director

Facility requested:  Chambers  Room 301  Room 311  Room 332  Centralia Clinic

Event: Library Board of Trustee Meeting

Description of Use (ex. Speaker, meeting, reception): Board meeting

Date(s) of Use: 6/10/2014

Start Time of Setup: 5:45 PM AM/PM Start Time of Event: 6:00PM AM/PM

End Time of Event: 8:00PM AM/PM End Time of Cleanup: 8:00PM AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Patt Olsen

Phone Number: 573-682-2036 Date of Application: 6/2/14

Email Address: centrallapl@gmail.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).

## PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:  
Wendy S. Nowe  
County Clerk

BOONE COUNTY, MISSOURI  
[Signature]  
County Commission

DATE: 6-5-14