

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 1st day of May 20 14

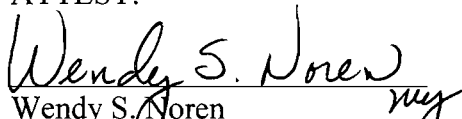
the following, among other proceedings, were had, viz:

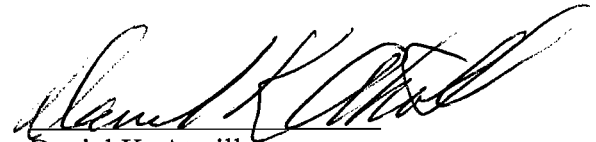
Now on this day the County Commission of the County of Boone does hereby approve the recommendation by the Job Classification Committee for the creation of the following positions:

- Supervising Jail Clinical Social Worker, classified as exempt and assigned to pay range 50
- Jail Clinical Social Worker, classified as non-exempt and assigned to pay range 46

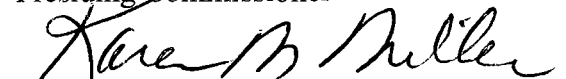
Done this 1st day of May, 2014

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Human Resources

Jenna Redel-Reed
Director



613 East Ash
Columbia, MO 65201
(573) 886-4405

April 29, 2014

TO: Dan Atwill, Presiding Commissioner
Karen Miller, District 1 Commissioner
Janet Thompson, District 2 Commissioner

FROM: Job Classification Committee

RE: Recommendations from Job Classification Committee

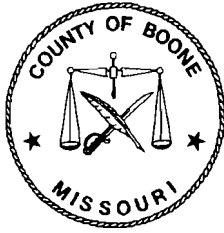
The Job Classification Committee met on April 28, 2014 to review a request to create two new positions within the Sheriff's Department.

The Sheriff's Department sought to create positions titled Jail Clinical Social Worker, a non-exempt position assigned to pay range 46, and Supervising Jail Clinical Social Worker an exempt position assigned to pay range 50.

The Job Classification Committee members agreed to bring forward the following recommendations to the Commission:

1. Create a position titled Supervising Jail Clinical Social Worker, classified as exempt and assigned to pay range 50.
2. Create a position titled Jail Clinical Social Worker, classified as non-exempt and assigned to pay range 46.

*Job Classification Committee Members – Wendy Noren, June Pitchford, Dwayne Carey and Dan Atwill.



BOONE COUNTY JOB DESCRIPTION

JOB TITLE: <u>Jail Clinical Social Worker</u>	NEW: <u>X</u>	REVISED: <u> </u> <small>(Please check one)</small>
REPORTS TO: <u>Supervising Jail Social Worker</u>	FLSA: <u>Non-Exempt</u>	DATE: <u>3/21/14</u>
DEPARTMENT: <u>Sheriff's Department</u>	JOB CODE: <u>500</u>	

DEFINITIONS:

Jail social workers/correctional social workers are mental health professionals who work in the criminal justice system. Employees in this job complete and oversee a variety of professional assignments to carry out the activities of a jail counseling treatment and rehabilitation program. Work is performed by evaluating prisoners' behavior to determine when progress has been made through treatment programs. The employee performs a full range of professional jail counselor assignments in a full-functioning capacity. Considerable independent judgement is used to make decisions in carrying out assignments that have significant impact on services or programs. Guidelines may be available, but require adaptation or interpretation to determine appropriate courses of action.

ESSENTIAL FUNCTIONS: *(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is **not** a comprehensive listing of all functions and tasks performed by incumbents of this class.)*

See and evaluate patients who ask to be seen by the mental health department regarding a variety of complaints of such as, but not limited to insomnia, depression, anxiety, PTSD, fear, paranoia, suicide ideation, suicide gesture/attempts, bipolar disorder, schizophrenia, schizoaffective disorder and so on. Provide sleep hygiene counseling. Provide cognitive behavioral counseling (CBT). Screening for referral to psychiatrist for further evaluation and evaluation for medication therapy.

Work with legal counseling regarding effects of psychiatric or emotional state on legal charges. Evaluating patients placed on suicide watch. Providing on call services for jail department. Crises intervention services. Collaborating services with medical department, medical director, jail director and sheriff. Outreach community services. Placement into

inpatient hospital psychiatric services and reevaluation after inpatient treatment. Provide inmates education to help prevent recidivism and to help inmate patient rehabilitate and successfully reintegrate into the community. Give general vocational, academic, social, and personal counseling to individuals. Evaluate prisoners' behavior, and determines when progress has been made through treatment programs.

Participates in the development and implementation of substance abuse policies and programs. Identifies prisoners with drug abuse problems. Recommends either discipline or added privileges for prisoners to encourage acceptable behavior. Develops case histories for use by psychiatrists and administrators for evaluation and treatment of social factors in the prisoner's situation. Maintains records, prepares reports, and composes correspondence related to the work.

KNOWLEDGE & SKILL

1. See and evaluate patients who ask to be seen by the mental health department regarding a variety of complaints of such as, but not limited to insomnia, depression, anxiety, PTSD, fear, paranoia, suicide ideation, suicide gesture/attempts, bipolar disorder, schizophrenia, schizoaffective disorder and so on.
2. Provide sleep hygiene counseling.
3. Provide cognitive behavioral counseling (CBT).
4. Screening for referral to psychiatrist for further evaluation and evaluation for medication therapy.
5. Work with legal counseling regarding effects of psychiatric or emotional state on legal charges.
6. Evaluating patients placed on suicide watch.
7. Providing on call services for jail department.
8. Crises intervention services.
9. Collaborating services with medical department, medical director, jail director and sheriff.
10. Outreach community services.
11. Placement into inpatient hospital psychiatric services and reevaluation after inpatient treatment.
12. Provide inmates education to help prevent recidivism and to help inmate patient rehabilitate and successfully reintegrate into the community.
13. Give general vocational, academic, social, and personal counseling to individuals.
14. Evaluate prisoners' behavior, and determines when progress has been made through treatment programs.
15. Participates in the development and implementation of substance abuse policies and programs.
16. Identifies prisoners with drug abuse problems.

17. Recommends either discipline or added privileges for prisoners to encourage acceptable behavior.
18. Develops case histories for use by psychiatrists and administrators for evaluation and treatment of social factors in the prisoner's situation.
19. Maintains records, prepares reports, and composes correspondence related to the work.

MINIMUM QUALIFICATIONS:

Possession of a Master's degree in social work. Maintain current licensure. Perform annual CME requirements.

APPROVALS:

Department Director: _____ Date: _____
(signature)

HR Director: _____ Date: _____
(signature)



BOONE COUNTY JOB DESCRIPTION

JOB TITLE: Supervising Jail Clinical Social Worker	NEW: X	REVISED: _____
		(Please check one)
REPORTS TO: Jail Director	FLSA: Exempt	DATE: 3/21/14
DEPARTMENT: Sheriff's Department		JOB CODE: 101

DEFINITIONS:

Jail social workers/correctional social workers are mental health professionals who work in the criminal justice system. Employees in this job complete and oversee a variety of professional assignments to carry out the activities of a jail counseling treatment and rehabilitation program. Work is performed by evaluating prisoners' behavior to determine when progress has been made through treatment programs. The employee performs a full range of professional jail counselor assignments in a full-functioning capacity. Considerable independent judgement is used to make decisions in carrying out assignments that have significant impact on services or programs. Guidelines may be available, but require adaptation or interpretation to determine appropriate courses of action.

ESSENTIAL FUNCTIONS: *(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is **not** a comprehensive listing of all functions and tasks performed by incumbents of this class.)*

Supervise the actions of the other social workers. Coordinate care of mental health patient. Coordinate social workers schedules. Notify medical director of any care issues regarding that of inmate patient or social worker. See and evaluate patients who ask to be seen by the mental health department regarding a variety of complaints of such as, but not limited to insomnia, depression, anxiety, PTSD, fear, paranoia, suicide ideation, suicide gesture/attempts, bipolar disorder, schizophrenia, schizoaffective disorder and so on.

Provide sleep hygiene counseling. Provide cognitive behavioral counseling (CBT). Screening for referral to psychiatrist for further evaluation and evaluation for medication therapy. Work with legal counseling regarding effects of psychiatric or emotional state on legal charges. Evaluating patients placed on suicide watch. Providing on call services for jail department.

Crises intervention services. Collaborating services with medical department, medical director, jail director and sheriff. Outreach community services. Placement into inpatient hospital psychiatric services and reevaluation after inpatient treatment. Provide inmates education to help prevent recidivism and to help inmate patient rehabilitate and successfully reintegrate into the community. Give general vocational, academic, social, and personal counseling to individuals. Evaluate prisoners' behavior, and determines when progress has been made through treatment programs.

Participates in the development and implementation of substance abuse policies and programs. Identifies prisoners with drug abuse problems. Recommends either discipline or added privileges for prisoners to encourage acceptable behavior. Develops case histories for use by psychiatrists and administrators for evaluation and treatment of social factors in the prisoner's situation. Maintains records, prepares reports, and composes correspondence related to the work.

KNOWLEDGE & SKILL

1. Ability to apply current methods in the development of treatment plans for prisoners.
2. Knowledge of the underlying theories and techniques of social work as it relates to prisoners.
3. Knowledge of security procedures.
4. Ability to deal with persons having anti-social attitudes, to win their confidence and influence their actions.
5. Ability to communicate effectively with others.
6. Ability to maintain favorable public relations.
7. Ability to establish and maintain an effective working relationship with individuals and groups.
8. Ability to maintain records, prepare reports, and compose correspondence related to the work.
9. Knowledge of the operations of a correctional facility.
10. Knowledge of methods of alleviating social, psychological and environmental problems which are unique to the correctional setting.
11. Knowledge of individual and group counseling techniques.
12. Knowledge of counseling and guidance tools and techniques.
13. Knowledge of correctional facility custody rules, regulations, and procedures.
14. Knowledge of the goals and objectives of correctional treatment services.
15. Knowledge of the trends in the treatment of prisoners.
16. Knowledge of psychological and social problems in a correctional setting.
17. Knowledge of correctional treatment and rehabilitation programs.

MINIMUM QUALIFICATIONS:

Possession of a Master's degree in social work. Maintain current licensure. Perform annual CME requirements.

APPROVALS:

Department Director: _____ Date: _____
(signature)

HR Director: _____ Date: _____
(signature)

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 1st day of May 20 14

the following, among other proceedings, were had, viz:

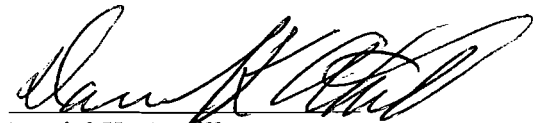
Now on this day the County Commission of the County of Boone does hereby approve the following requests to Hire Above Salary Range Mid-Point:

- Nancy Chapman, Supervising Clinical Jail Social Worker, at 115% of Mid-Point
- Sue Myers, Clinical Jail Social Worker, at 115% of Mid-Point
- Jessica Holdinhaus, Clinical Jail Social Worker, at 115% of Mid-Point
- Lucie Hess, Clinical Jail Social Worker, at 115% of Mid-Point

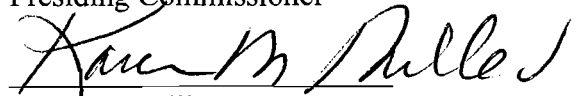
Done this 1st day of May, 2014

ATTEST:

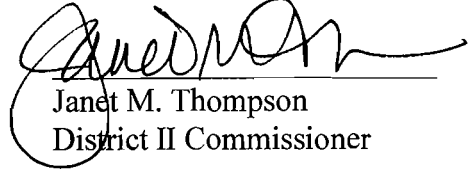
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

REQUEST TO HIRE ABOVE SALARY RANGE MID-POINT BOONE COUNTY

Description of form: To request approval to hire between 101% - 120% of the salary range mid-point Commission Order 25-2004

Procedure:

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Nancy Chapman Department Corrections

Position Title Supervising Clinical Jail Social Worker Position No. _____

Proposed Starting Salary (complete one only) Annual: _____ % of Mid-Point
 OR Hourly: \$31.00 % of Mid-Point 115%

No. of employees in this job classification within your Department? 1

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level) Nancy has currently been working with the inmates for Behavioral Health Concepts who had the Mental Health Contract previously. In that position Nancy was paid at a higher rate than we are proposing in this request. Nancy has a Master's degree and extensive history at the Boone County Jail. At this proposed rate Nancy will be paid less than our current Registered Nurse Supervisor.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification: There is no other classification the same as this position. Our current Registered Nurse Supervisor is paid at a higher rate.

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?
This should no effect on any other county positions.

Additional comments: _____

Administrative Authority's Signature: [Signature] Date: 4-30-14

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.
 Auditor's Signature: [Signature] Date: 04/30/14

Human Resource Director's Recommendations: Approve. Per Leasa Oliver, Chapman has ~10 years experience in this position. Current Nursing Sup pay is \$31.46 w/ 7 years in the position. 20 years experience as a corrections social work supervisor
 Human Resource Director's Signature: [Signature] Date: 4/30/14

County Commission Approve Deny
 Comment(s): _____

Presiding Commissioner's Signature: [Signature] Date: 5-1-14
 District I Commissioner's Signature: [Signature] Date: 5/01/14
 District II Commissioner's Signature: [Signature] Date: 5/1/14

REQUEST TO HIRE ABOVE SALARY RANGE MID-POINT BOONE COUNTY

Description of form: To request approval to hire between 101% - 120% of the salary range mid-point Commission Order 25-2004

Procedure:

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
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5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Sue Myers Department Corrections

Position Title Clinical Jail Social Worker Position No. _____

Proposed Starting Salary (complete one only) Annual: _____ % of Mid-Point _____
OR Hourly: \$28.00 % of Mid-Point 115%

No. of employees in this job classification within your Department? 3

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level) Sue has currently been working with the inmates for Behavioral Health Concepts who had the Mental Health Contract previously. In that position Sue was paid at a higher rate than we are proposing in this request. Sue has a Master's degree and extensive history at the Boone County Jail. At this proposed rate Sue will be paid less than our highest current Registered Nurse employee, she will be paid more than our lowest paid RN which just graduated Nursing school.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification: There is no other classification the same as this position. This position will be paid in line with our RN positions.

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?
This should no effect on any other county positions.

Additional comments: _____

Administrative Authority's Signature: Dwayne Casey Date: 4-30-14

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.
Auditor's Signature: Jane Hutchcock Date: 04/30/14

Human Resource Director's Recommendations: Approve. 2 years experience as Boone Co. Jail Social Worker & +15 years experience in social work / clinical psych service providing.
Human Resource Director's Signature: Bar Redel-Reed Date: 4/30/14

County Commission Approve Deny
Comment(s): _____
Presiding Commissioner's Signature: [Signature] Date: 5-1-14
District I Commissioner's Signature: [Signature] Date: 5/01/14
District II Commissioner's Signature: [Signature] Date: 5/1/14

REQUEST TO HIRE ABOVE SALARY RANGE MID-POINT BOONE COUNTY

Description of form: To request approval to hire between 101% - 120% of the salary range mid-point Commission Order 25-2004

Procedure:

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Jessica Holdinhaus Department Corrections

Position Title Clinical Jail Social Worker Position No. _____

Proposed Starting Salary (complete one only) Annual: _____ % of Mid-Point _____
 OR Hourly: \$28.00 % of Mid-Point 115%

No. of employees in this job classification within your Department? 3

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level) Jessica has currently been working with the inmates for Behavioral Health Concepts who had the Mental Health Contract previously. In that position Jessica was paid at a higher rate than we are proposing in this request. Jessica has a Master's degree and extensive history at the Boone County Jail. At this proposed rate Jessica will be paid less than our highest current Registered Nurse employee, she will be paid more than our lowest paid RN which just graduated Nursing school.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification: There is no other classification the same as this position. This position will be paid in line with our RN positions.

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?
This should no effect on any other county positions.

Additional comments: _____

Administrative Authority's Signature: Dwayne Carey Date: 4-30-14

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.
 Auditor's Signature: Jane Hitchford Date: 04/30/14

Human Resource Director's Recommendations: Approve. Holdinhaus has worked in the Boone County Jail since 2011 doing this work. Has 10 years experience in social work/clinical psych servs providing for institutionalized people.
 Human Resource Director's Signature: Gar Kadel-Reed Date: 4/30/14

County Commission Approve Deny
 Comment(s): _____
 Presiding Commissioner's Signature: Dan Kaff Date: 5-1-14
 District I Commissioner's Signature: Jane Miller Date: 5/01/14
 District II Commissioner's Signature: Jessica Date: 5/1/14

REQUEST TO HIRE ABOVE SALARY RANGE MID-POINT BOONE COUNTY

Description of form: To request approval to hire between 101% - 120% of the salary range mid-point Commission Order 25-2004

Procedure:

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee Lucie Hess Department Corrections

Position Title Clinical Jail Social Worker Position No. _____

Proposed Starting Salary (complete one only) Annual: _____ % of Mid-Point
OR Hourly: \$28.00 % of Mid-Point 115%

No. of employees in this job classification within your Department? 3

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level) Lucie has currently been working with the inmates for Behavioral Health Concepts who had the Mental Health Contract previously. In that position Lucie was paid at a higher rate than we are proposing in this request. Lucie has a Master's degree and extensive history at the Boone County Jail. At this proposed rate Lucie will be paid less than our highest current Registered Nurse employee, she will be paid more than our lowest paid RN which just graduated Nursing school.

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification: There is no other classification the same as this position. This position will be paid in line with our RN positions.

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices?
This should no effect on any other county positions.

Additional comments: _____

Administrative Authority's Signature: Dwayne Carey Date: 4-30-14

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100);
 budget revision required to provide funding is attached.

Auditor's Signature: Jane Pitchford Date: 04/30/14

Human Resource Director's Recommendations: Approve. 2 years experience as Boone County Jail Social Worker. + 35 years addtl experience in clinical social work, primarily working w/ incarcerated / confined populations

Human Resource Director's Signature: Bar Reed Reed Date: 4/30/14

County Commission Approve Deny
 Comment(s): _____

Presiding Commissioner's Signature: David L. [Signature] Date: 5-1-14

District I Commissioner's Signature: Jane M. Miller Date: 5/01/14

District II Commissioner's Signature: [Signature] Date: 5/1/14

211 -2014

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 1st day of May 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Stormwater Erosion and Sediment Control Security Agreement for 10140 Alexander Drive.

Done this 1st day of May, 2014

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Stormwater Erosion and Sediment Control Security Agreement

Date: April 24, 2014

Developer/Owner Name: Alta Vista Properties LLC
Address: 503 E. Nifong, Ste 249
Columbia, MO 65201

Development: 10140 Alexander Drive

This agreement is made by and between the above named developer (herein "Developer") and Boone County, Missouri, a political subdivision of the State of Missouri, through its Resource Management Department, (herein "County") and shall be effective on the above date when signed and approved by all persons listed below.

In consideration of the performance based by each party of their respective obligations described in this agreement, the parties agree to the following:

- 1. Background and Purpose of Agreement** – The Developer is the owner or authorized agent of the owner for the real estate contained within the development described above which is subject to the Boone County Stormwater Regulations. This agreement is made pursuant to Section 8.4 Performance and Guarantee, in the Stormwater Regulations of Boone County, Missouri in order to permit the Developer to disturb land on the development described above, and to assure County of the required erosion and sediment control and stormwater management. By entering into this agreement the developer is agreeing to comply with the erosion and sediment plan described below in accordance with the County Stormwater Regulations and specifications and provide to County financial security in the event the developer fails to comply with the plan, or complete the improvements within the time and manner provided for by this agreement.
- 2. Description of Improvements** – The Developer agrees to adhere to the Stormwater Pollution Prevention Plan (SWPPP) and Erosion and Sediment Control (ESC) Plans for Construction activities at 10140 Alexander Drive. The SWPPP and ESC was prepared by Crockett Engineering Consultants on April 2, 2014.
- 3. Time for Completion** – The Developer agrees to complete the land disturbance activities and stabilize the site as described in the SWPPP no later than the April 24, 2016, and all such improvements shall pass County inspection as of this date.
- 4. Security for Performance** – To secure the Developer's performance of its obligations under this agreement, Developer hereby agrees to provide the County with security in the amount of \$25,410.00, which County may use and apply for completion of the above described improvements in the event the Developer fails to complete the above described improvements within the time or within manner required by County under its regulations.

The Security shall be provided to County as a condition precedent to the effectiveness of this agreement in the following form:

- Cash deposit with County Treasurer

5. **Use of Security** – The Developer hereby authorizes County to use, redeem, or otherwise obtain payment as applicable, from the security described above for purposes of completing improvements required of the Developer under this agreement in the event that such improvements are not completed within the time provided for by this agreement, or any extension thereof granted by County in its discretion, or in the event such improvements are not completed in accordance with regulatory requirements or specifications imposed by County. Developer authorizes County to cash the cash deposit contemplated herein upon written instructions from the duly-elected and serving Treasurer of Boone County without further authorization or signature required by Developer. In the event Developer fulfills its obligations in the time and manner required by this agreement and obtains a satisfactory final inspection from the County prior to April 24, 2016, then County shall provide Developer with written proof that the requirements of this Security Agreement are satisfied and the cash deposit can be released to Developer. If no written proof has been provided to the financial institution issuing the cash deposit that Developer has complied with the requirements of this Agreement, however, then the financial institution shall, on April 24, 2016, or such extended period as mutually-agreed by the parties in writing, shall immediately transfer the balance of the cash deposit to the account then-designated by the Boone County Treasurer. If the total sum of the cash deposit is not used for completion of any necessary permit items, then the remaining balance shall be paid to Developer within thirty (30) days of completion and acceptance of any required work, along with an itemization of charges detailing the expenditures made by the County.
6. **Additional Sums Due** – In the event that the security provided herein is insufficient to complete the required improvements as determined by the County, Developer will, upon demand by the County accompanied by a detailed itemization of the requested additional sum, deposit with County such additional monies which, in the opinion of the County, will be required to complete the necessary improvements. In the event that Developer does not deposit the additional monies with the County within ten (10) days, the Developer shall be deemed in default of this Agreement.
7. **Remedies Cumulative** – Exercise or waiver by the County of any enforcement action under this Agreement does not waive or foreclose any other or subsequent enforcement action whatsoever. The County shall be entitled to its costs, including reasonable attorneys' fees, in enforcement of Developer's obligations under this Agreement.
8. **Authority of Representative Signatories** – Signatories to this agreement who execute this agreement in a representative capacity for a corporation, limited liability company or partnership, or other business entity, hereby affirmatively represent that they have obtained all resolutions or orders needed to enter in this agreement and are duly authorized to enter into this agreement and bind the parties which they represent to all terms and conditions herein.

9. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors and interest in successors in assigned offices. The County and Developer hereby accept this Agreement as a lawful and satisfactory Security Agreement.

In Witness Whereof the Developer and the County have executed this agreement to be effective on the day and year first above written.

ACKNOWLEDGED AND AGREED TO:

Developer/Owner:

By: _____

Printed Name: _____

Title: _____

Alta Vista Properties, Inc

Larry Potterfield

Member

BOONE COUNTY, MISSOURI:

Department of Resource Management

Stan Shawver

Stan Shawver, Director Resource Management

County Commission:

Daniel K. Atwill

Daniel K. Atwill, Presiding Commissioner

Attest:

Wendy S. Noren

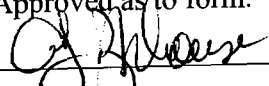
Wendy S. Noren, Boone County Clerk

County Treasurer

Nicole Galloway

Nicole Galloway, County Treasurer

Approved as to form:



C.J. Dykhouse, County Counselor

CASHIER'S CHECK



Landmark Bank

LandmarkBank.com

80-86/815

818649

DATE 04/24/2014

PAY TO THE ORDER OF

Boone County

\$ 25,410.00

\$25,410.00

***** DOLLAR TWO FIVE COMMA FOUR ONE ZERO PERIOD ZERO ZERO

DOLLARS

REMITTER

⑈818649⑈

⑆081500862⑆

5137158⑈

CUSTOMER COPY

80-86/815

818649

DATE 04/24/2014

PAY TO THE ORDER OF

Boone County

\$ 25,410.00

\$25,410.00

***** DOLLAR TWO FIVE COMMA FOUR ONE ZERO PERIOD ZERO ZERO

DOLLARS

NON-NEGOTIABLE

REMITTER

COPY

COPY

CASHIER'S CHECK



Landmark Bank

LandmarkBank.com

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 1st day of May 20 14

the following, among other proceedings, were had, viz:

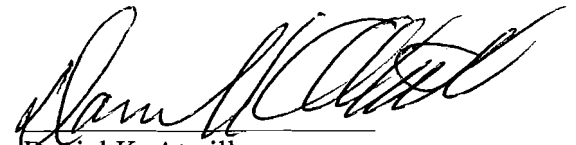
Now on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Taylor Major	Judicial & Law Enforcement Task Force	May 1, 2014 through April 10, 2016

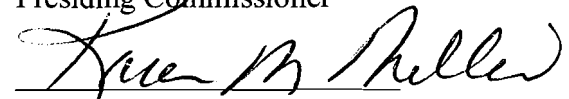
Done this 1st day of May, 2014.

ATTEST:

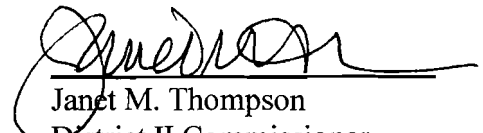
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

213-2014

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 1st day of May 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Chuck Wilson	Vicious Dog Advisory Board	April 12, 2014 through April 12, 2017

Done this 1st day of May, 2014.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Janet M. Thompson
District II Commissioner