

4/29-2013

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 2d 3

In the County Commission of said county, on the 26th day of September 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached grant award in the amount of \$43,892.00 for the FY13 Edward Byrne Memorial Justice Assistance (JAG).

Done this 26th day of September, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren *DKB*
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill

Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

ABSENT

Janet M. Thompson
District II Commissioner



Department of Justice
Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

August 29, 2013

Commissioner Daniel Atwill
Boone County
801 East Walnut
Columbia, MO 65201

Dear Commissioner Atwill:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local in the amount of \$43,892 for Boone County.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Veronica Munson, Program Manager at (202) 514-7710; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Denise O'Donnell".

Denise O'Donnell
Director

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

August 29, 2013

Commissioner Daniel Atwill
Boone County
801 East Walnut
Columbia, MO 65201

Dear Commissioner Atwill:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEO Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO, but it does not have to submit the EEO to OCR for review. Instead, your organization has to maintain the EEO on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

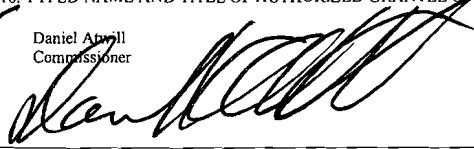
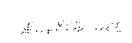
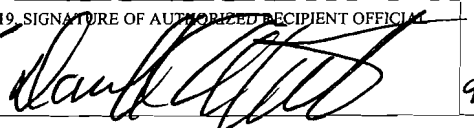
cc: Grant Manager
Financial Analyst



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Boone County 801 East Walnut Columbia, MO 65201		4. AWARD NUMBER: 2013-DJ-BX-0573	
		5. PROJECT PERIOD: FROM 10/01/2012 TO 09/30/2016 BUDGET PERIOD: FROM 10/01/2012 TO 09/30/2016	
1A. GRANTEE IRS/VENDOR NO. 436000350		6. AWARD DATE 08/29/2013	7. ACTION Initial
3. PROJECT TITLE Boone County & City of Columbia FY 2013 Byrne JAG Budget Assistance Project		8. SUPPLEMENT NUMBER 00	9. PREVIOUS AWARD AMOUNT \$ 0
		10. AMOUNT OF THIS AWARD \$ 43,892	11. TOTAL AWARD \$ 43,892
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY13(BJA - JAG) 42 USC 3750, et seq.			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Denise O'Donnell Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Daniel Appoll Commissioner 	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 9-26-13
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YR. FUNDC. BUD. A. OFC. DIV. RE. SUB. POMS AMOUNT EAR ODE CT. G. X B DJ 80 00 00 43892		21. MDJUGT0843	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

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Grant**

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PROJECT NUMBER 2013-DJ-BX-0573

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SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



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SPECIAL CONDITIONS

8. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at www.ojp.gov/funding/confcost.htm.
11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
12. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
13. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
14. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
15. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).



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SPECIAL CONDITIONS

16. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
17. The recipient agrees that all income generated as a direct result of this award shall be deemed program income. All program income earned must be accounted for and used for the purposes of funds provided under this award, including such use being consistent with the conditions of the award, the effective edition of the OJP Financial Guide and, as applicable, either (1) 28 C.F.R. Part 66 or (2) 28 C.F.R Part 70 and 2 C.F.R. Part 215 (OMB Circular A-110). Further, the use of program income must be reported on the quarterly Federal Financial Report, SF 425.
18. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
19. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.



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SPECIAL CONDITIONS

20. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/NEPA.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

21. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Federal Financial Report (SF-425).
22. JAG funds may be used to purchase bulletproof vests for an agency, but may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.
23. The recipient agrees to submit a signed certification that that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any FY 2013 funding can be used by the agency for vests. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.



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24. Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (<http://nij.gov>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.
25. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
26. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.
27. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
28. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
29. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
30. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
31. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

J/A



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

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32. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
33. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
34. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
35. The grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).
36. No JAG funds may be expended on unmanned aircraft, unmanned aircraft systems, or aerial vehicles (US, UAS, or UAV) unless the BJA Director certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order. Additionally, any JAG funding approved for this purpose would be subject to additional reporting, which would be stipulated by BJA post-award.
37. BJA strongly encourages the recipient submit annual (or more frequent) JAG success stories at JAG.Showcase@ojp.usdoj.gov or via the online form at <https://www.bja.gov/contactus.aspx>. JAG success stories should include the: name and location of program/project; point of contact with phone and e-mail; amount of JAG funding received and in which fiscal year; and a brief summary describing the program/project and its impact.
38. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the signed Memorandum of Understanding (MOU) between the disparate jurisdictions and has issued a Grant Adjustment Notice (GAN) releasing this special condition.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for Boone County

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2013-DJ-BX-0573

PAGE 1 OF 1

This project is supported under FY13(BJA - JAG) 42 USC 3750, et seq.

1. STAFF CONTACT (Name & telephone number)

Veronica Munson
(202) 514-7710

2. PROJECT DIRECTOR (Name, address & telephone number)

Chad Martin
Captain
2121 County Drive
Columbia, MO 65202-9064
(573) 875-1111 ext.6201

3a. TITLE OF THE PROGRAM

BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Boone County & City of Columbia FY 2013 Byrne JAG Budget Assistance Project

5. NAME & ADDRESS OF GRANTEE

Boone County
801 East Walnut
Columbia, MO 65201

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2012 TO: 09/30/2016

8. BUDGET PERIOD

FROM: 10/01/2012 TO: 09/30/2016

9. AMOUNT OF AWARD

\$ 43,892

10. DATE OF AWARD

08/29/2013

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

The disparate jurisdictions will utilize the JAG award to support law enforcement initiatives. Funds will be used to purchase, Hi Power Silhouette Targets (Rifle Grade); replacement hooks; metal shelter for firearms range; Swat Rifle Optics; Swat Co-Witnessed Rear Sight Vertical Grips; Forearm Lights for patrol rifles; A

Portable Firearm Clearing Station; A Fixed Firearm Clearing Station, and Motorola XTS-2500 radios. The goal of this project is to enhance officer safety.
NCA/NCF

430-2013

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 26th day of September 20 13

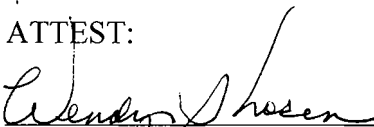
the following, among other proceedings, were had, viz:

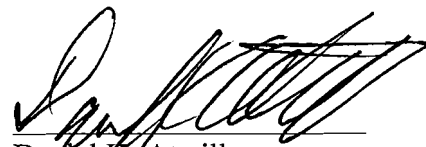
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Sheriff's Department to purchase a Netmotion Mobility Server License.


Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2901	92400	Shift Operations LE Sales Tax	Replacement Auto/Truck	2,500	
2901	91302	Shift Operations LE Sales Tax	Computer Software		2,500

Done this 26th day of September, 2013.

ATTEST:


Wendy S. Noren DKB
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner

ABSENT
Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

9/16/13

EFFECTIVE DATE

FOR AUDITORS USE

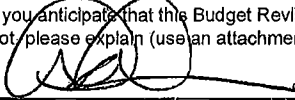
(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2901	92400	Shf Operations LE sales tx	Repl Auto/Truck	2,500	
2901	91302	Shf Operations LE sales tx	Computer Software		2,500
				<u>2,500</u>	<u>2,500</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To purchase Netmotion Mobility Server License. Maintenance for FY2014 is \$3,516.

Do you anticipate that this Budget Revision will provide sufficient funds to compete the year? YES or NO
If not, please explain (use an attachment if necessary):



Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments: *sufficient savings in vehicle purchases to cover*

Agenda

 Auditor's Office

 PRESIDING COMMISSIONER

 DISTRICT I COMMISSIONER

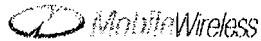
 DISTRICT II COMMISSIONER *ABSENT*

					<u>DATE</u>	<u>PRICE</u>	<u>REMAINING</u>		
2901									
2901	91300								
		K9 TRANSPORT SYSTEM	1	2185	\$ 2,185.00	5/17/2013	\$1,699.99	\$485.01	\$ 485.01
		VEHICLE SPECIFIC EQUIPMENT FOR EVALUATION VEHICLES	8	\$ 1,000.00	\$ 8,000.00			\$8,000.00	
		TOTALS			\$1,000.00	\$8,000.00	\$0.00	\$8,485.01	\$ 485.01
2901	92300								
		XTS-2500 PORTABLE RADIO	4	\$1,675.00	\$ 6,700.00	3/14/2013	\$5,897.60	\$802.40	\$ 802.40
		PATROL CAR LIGHT BARS AND SIRENS /LIGHT CONTROLS	4	\$3,969.00	\$ 15,876.00	8/26/2013	\$13,981.08	\$1,894.92	\$ 1,894.92
		XTL-2500 MOTOROLA MOBILE RADIO	4	\$3,000.00	\$ 12,000.00	3/14/2013	\$11,425.80	\$574.20	\$ 574.20
		L3 DVD BURNER	1	\$2,581.00	\$ 2,581.00			\$2,581.00	
		UNFORSEEN EQUIPMENT REPL	1	\$10,000.00	\$ 10,000.00			\$10,000.00	\$ 10,000.00
		TOTAL		\$21,225.00	\$47,157.00		\$31,304.48	\$15,852.52	\$ 13,271.52
2901	91301								
		REPLACE MDT LAPTOPS	15	3800	\$ 57,000.00	6/21/2013	\$56,990.66	\$9.34	\$ 9.34
		TOTALS			\$3,800.00	\$57,000.00	\$56,990.66	\$9.34	\$ 9.34
2901	92400								
		REPL VEHICLES - MARKED	8	\$27,987.00	\$ 223,896.00	6/29/2013	\$164,252.00	\$59,644.00	\$ 59,644.00
		REPL VEHICLES - UNMARKED	2	\$23,979.00	\$ 47,958.00	4/29/2013	\$71,858.00	-\$23,900.00	\$ (23,900.00)
		TOTAL		\$51,966.00	\$271,854.00		\$236,110.00	\$35,744.00	\$ 35,744.00
2901		GRAND TOTAL CLASS 9			\$74,191.00	\$327,011.00	\$267,414.48	\$60,090.87	\$ 49,509.87

From: Ryan Irish
To: Chad Martin
Date: 7/12/2013 2:21 PM
Subject: netmotion server costs

talked to the alan guy .. he had lunch with his netmotion inside sales guy today. what they came up with was we still pay or maint this year for the clients but they would give us the server license and maintenance for \$2500 which is a bit more than 50% off. the netomotion guy bought into that and is going back to get "approval"

how does that sound to you? i did not say yay or nay when alan told me. i told him i would relay the info and we can all go from there,



7/26/2013

Presented by: Mobile Wireless LLC

Ryan Irish
Boone County Sheriff's Dept
801 E. Walnut, Room 220
Columbia, MO 65201
(573) 886-4445
rirish@boonecountymmo.org

Re: NetMotion server license (special pricing)

Thank you for being a valued NetMotion customer. Below, please find pricing for NetMotion server license for Boone County Sheriff. This quote is for special circumstances related to NetMotion maintenance and may be rescinded. This quote will be valid through 9/30/2013.

Item	SKU	Quantity	Price	Extended Price
NetMotion Mobility XE Server License	090NMXES	1	\$2,500.00	\$2,500.00
Maintenance: Premium - 1 Year Server License <ul style="list-style-type: none">• 24x7 technical support• Major version upgrades• Tech notes and web-based support• Cumulative quantity discounts on additional device licenses• Patch and point releases at no additional charge• Guaranteed response times	090NMPMMNT1	1		Included
Total				\$2,500.00

I will follow up with you to answer any questions. Until then, please do not hesitate to contact me.

Sincerely,

Alan McClintock
Mobile Wireless LLC
Phone: 972-516-1365
Fax: 469-574-5000
alan@mobwireless.com

Mobile Wireless LLC - 1525 Brazos Trl., Plano, Texas 75075 - 214.850.9886

SUBLSCR BOONE

SUBSIDIARY LEDGER INQUIRY MAIN SCREEN

9/16/13 16:26:14

Year	2013	Original Appropriation	<u>441,838.00</u>
Dept	2901 SHERIFF OPERATIONS-LE SALES TX	Revisions	<u>55,641.00-</u>
Acct	90000 FIXED ASSET ADDITIONS	Original, +, Revisions	<u>386,197.00</u>
Fund	290 LAW ENFORCEMENT SERVICES FUND	Expenditures	<u>326,105.13</u>
		Encumbrances	<u> </u>
Class/Account	C CLASS	Actual To Date	<u>326,105.13</u>
Account Type	E EXPENSE	Remaining Balance	<u>60,091.87</u>
Normal Balance	D DEBIT	Shadow Balance	<u>60,091.87</u>

Expenditures by Period

January	<u> </u>	July	<u> </u>
February	<u> </u>	August	<u> </u>
March	<u>17,323.40</u>	September	<u>13,981.08</u>
April	<u>57,343.91</u>	October	<u> </u>
May	<u>74,807.99</u>	November	<u> </u>
June	<u>162,648.75</u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

SUBLSCR BOONE **SUBSIDIARY LEDGER INQUIRY MAIN SCREEN** 9/16/13 16:26:35

Year	2013	Original Appropriation	<u>280,854.00</u>
Dept	2901 SHERIFF OPERATIONS-LE SALES TX	Revisions	<u>9,000.00-</u>
Acct	92400 REPLCMENT AUTO/TRUCKS	Original, + Revisions	<u>271,854.00</u>
Fund	290 LAW ENFORCEMENT SERVICES FUND	Expenditures	<u>236,110.00</u>
		Encumbrances	<u> </u>
Class/Account	A ACCOUNT	Actual To Date	<u>236,110.00</u>
Account Type	E EXPENSE	Remaining Balance	<u>35,744.00</u>
Normal Balance	D DEBIT	Shadow Balance	<u>35,744.00</u>

Expenditures by Period

January	<u> </u>	July	<u> </u>
February	<u> </u>	August	<u> </u>
March	<u> </u>	September	<u> </u>
April	<u>53,334.00</u>	October	<u> </u>
May	<u>73,108.00</u>	November	<u> </u>
June	<u>109,668.00</u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

All budgeted vehicles have been purchased.

9/17/2013

FY 2012

Budget Amendments/Revisions

Sheriff Operations - Law Enforcement Sales Tax (2901)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	3/21/2013	2901	23850	Sheriff Ops LE Sales Tx	Minor Equip. & Tools		2000	Reclass Vehicle Equip <1000
		2901	91300	Sheriff Ops LE Sales Tx	Machinery & Equip		35016	
		2901	92300	Sheriff Ops LE Sales Tx	Replacement Mach. & Equip		11625	
		2901	92400	Sheriff Ops LE Sales Tx	Replacement Auto/Trucks		9000	
		2901	23860	Sheriff Ops LE Sales Tx	Vehicle Equip. <1000	57641		
2	9/16/2013	2901	92400	Sheriff Ops LE Sales Tx	Repl. Auto/Trucks		2,500	To purchase Netmotion Server License
		2901	91302	Sheriff Ops LE Sales Tx	Computer Software	2,500		

431-2013

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 26th day of September 20 13

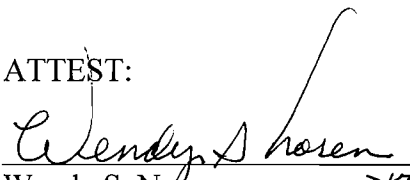
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Sheriff's Department to replace a L3 in-car video server.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2901	92300	Shift Operations LE Sales Tax	Replacement Machine & Equipment	10,000	
2901	92400	Shift Operations LE Sales Tax	Replacement Vehicles	2,880	
2901	92301	Shift Operations LE Sales Tax	Replacement Computer Hardware		12,880

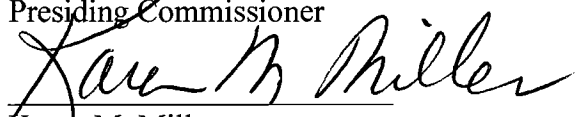
Done this 26th day of September, 2013.

ATTEST:


Wendy S. Noren *DKB*
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner

ABSENT

Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

9/23/13
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2901	92300	Sheriff Operations -LE sales tx	Repl Mach & Equip	10,000	
2901	92400	Sheriff Operations -LE sales tx	Repl Vehicles	2,880	
2901	92301	Sheriff Operations -LE sales tx	Repl oomputer hardware		12,880
				<u>12,880</u>	<u>12,880</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

L3 In- car video server *replacement*

Do you anticipate that this Budget Revision will provide sufficient funds to compete the year? YES or NO
If not, please explain (Use an attachment if necessary):



Requesting Official

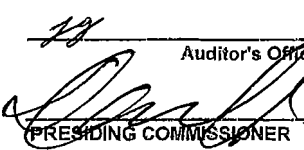
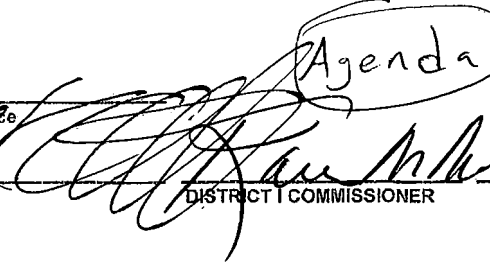

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda

10

Auditor's Office

  
PRESIDING COMMISSIONER DISTRICT I COMMISSIONER DISTRICT II COMMISSIONER

From: Chad Martin
To: Gish, Aron; Jason Gibson
CC: Caryn Ginter; Leasa Quick; Ryan Irish; Trudy Fisher
Date: 9/23/2013 1:22 PM
Subject: Re: Fwd: L3 server replacement cost
Attachments: Boone Co. Sheriff - MO - EOL Server - 2013-09-20.pdf

Aron,

We have \$10,000 "unforeseen equipment replacement" budgeted in 2901/92300 for items such as this. I would concur that it needs to be done now.

Jason,

We haven't used the \$10,000 yet and we have plenty of savings in 2901 class 9 to cover the \$2,880.00 difference (mostly from vehicles). I agree with Aron that it needs to be a purchase ran through I.T. Can you please let us know how you would like to proceed with this (if you want a BR done before they start any PR paperwork).

Attached is an updated quote showing the unit as a rack mount.

Thanks,
Chad

>>> Aron Gish 9/16/2013 1:48 PM >>>
Chad,

I would recommend we move forward with replacing L3 In-Car Video Server and the attached storage device. With the recent failures behind us and revisiting the "end of life" for the support of the hardware, the sooner the better. End of life support for the server was Jan of 2013 and the storage device was around the same time. We most likely would be able to make it to FY2014, but if any funding is available this year it would be best to start the process now. There are two pieces of hardware that need to be consolidated into single rack mountable unit. The server's SN is 41GHFG1 (I don't see a tag on it.) and the second item is the attached storage device with a tag # of 17029. I don't show either of these items in IT's inventory. I would like these to be ordered via IT this time around so we can account for them in our budget and service review process.

Thanks,
Aron

>>> Ryan Irish 9/13/2013 9:28 AM >>>

Attached is a quote for a replacement server from L3. The quote lists a tower server but can come in a rack mount server (which we will want). The costs includes onsite install, data migration from old server to new, and training on new features. If we buy the server from them and we keep support on the server (like we have been doing) they are the single point of contact for any hardware/software issues. I will say their support has been awesome to work with during the past few days. The price they quoted is REALLY reasonable considering it comes loaded with their software already AND they are on site to install and migrate the data.

--Ryan



Mobile-Vision, Inc.

QUOTE

90 Family Rd. Boonton, NJ 07005
T. 800-338-6475 F. 973-257-0024

Number 27616440
Date September 20, 2013

Sold To

Boone County Sheriff's Office
Chad Martin
2121 County Drive
Columbia, MO 65202

Phone 573-876-6101
Fax 573-874-8953

Ship To

Boone County Sheriff's Office
Chad Martin
2121 County Drive
Columbia, MO 65202

Phone 573-876-6101
Fax 573-874-8953

Salesperson	P.O. Number	Ship Via	Terms
Jon Kanikula		None	

Line	Qty	SKU	Description	Unit Price	Ext. Price	Comments
1	1	LSMVDT610	Server, Rack Mount, 10TB RAID 6 DASD, 12 Core Xeon Processors, 16GB RAM, DVM Server, Storage & Distribution, Dual 2.4 GHz 6 Core Processors 16GB RAM, 10TB RAID 6 DASD Red Hat v5 Enterprise Linux OS/PostgreSql Database DVD-ROM, Monitor, Keyboard, Mouse, CF Card Reader 8 port 10/100/1000 Base T Switch	\$9,130.00	\$9,130.00	
2	1	MVD-DET-BT1	1 Day On-Site Installation (full day of install and 2 hour quick training)	\$2,950.00	\$2,950.00	
3	1	MVD-DES-BTO-EOL	Installation of Operating System and DES Application on End of Life Servers	\$750.00	\$750.00	

Signing below is in lieu of a formal Purchase Order.
Your signature will authorize acceptance of both pricing and product:

Signed: _____ Dated: _____

SubTotal	\$12,830.00
Tax	TBD
S&H	\$50.00
Total	\$12,880.00

L-3 Shipping Terms are FOB Boonton, NJ. By signing below you agree to waive your shipping terms and ship this order FOB Boonton, NJ.

Signed: _____ Dated: _____

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.
Shaded and Free and Taxes are not included

SUBLSCR BOONE

SUBSIDIARY LEDGER INQUIRY MAIN SCREEN

9/23/13 15:47:28

Year **2013**
 Dept **2901 SHERIFF OPERATIONS-LE SALES TX**
 Acct **92400 REPLCMENT AUTO/TRUCKS**
 Fund **290 LAW ENFORCEMENT SERVICES FUND**

Original Appropriation	<u>280,854.00</u>
Revisions	<u>9,000.00-</u>
Original, + Revisions	<u>271,854.00</u>
Expenditures	<u>236,110.00</u>
Encumbrances	<u> </u>
Actual To Date	<u>236,110.00</u>
Remaining Balance	<u>35,744.00</u>
Shadow Balance	<u>35,744.00</u>

Class/Account **A ACCOUNT**
 Account Type **E EXPENSE**
 Normal Balance **D DEBIT**

Expenditures by Period

January	<u> </u>	July	<u> </u>
February	<u> </u>	August	<u> </u>
March	<u> </u>	September	<u> </u>
April	<u>53,334.00</u>	October	<u> </u>
May	<u>73,108.00</u>	November	<u> </u>
June	<u>109,668.00</u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

SUBLSCR BOONE **SUBSIDIARY LEDGER INQUIRY MAIN SCREEN** 9/23/13 15:39:58

Year	2013	Original Appropriation	<u>280,854.00</u>
Dept	2901 SHERIFF OPERATIONS-LE SALES TX	Revisions	<u>9,000.00-</u>
Acct	92400 REPLCMENT AUTO/TRUCKS	Original, + Revisions	<u>271,854.00</u>
Fund	290 LAW ENFORCEMENT SERVICES FUND	Expenditures	<u>236,110.00</u>
		Encumbrances	<u> </u>
Class/Account	A ACCOUNT	Actual To Date	<u>236,110.00</u>
Account Type	E EXPENSE	Remaining Balance	<u>35,744.00</u>
Normal Balance	D DEBIT	Shadow Balance	<u>35,744.00</u>

Expenditures by Period

January	<u> </u>	July	<u> </u>
February	<u> </u>	August	<u> </u>
March	<u> </u>	September	<u> </u>
April	<u>53,334.00</u>	October	<u> </u>
May	<u>73,108.00</u>	November	<u> </u>
June	<u>109,668.00</u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

SUBLSCR BOONE **SUBSIDIARY LEDGER INQUIRY MAIN SCREEN** , 9/23/13, 15:47:10

Year, 2013	Original Appropriation	<u>58,782.00</u>
Dept, 2901 SHERIFF OPERATIONS-LE SALES TX	Revisions	<u>11,625.00-</u>
Acct, 92300 REPLCMENT MACH & EQUIP	Original, +, Revisions	<u>47,157.00</u>
Fund, 290 LAW ENFORCEMENT SERVICES FUND	Expenditures	<u>31,304.48</u>
	Encumbrances	<u> </u>
Class/Account, A ACCOUNT	Actual To Date	<u>31,304.48</u>
Account Type, E EXPENSE	Remaining Balance	<u>15,852.52</u>
Normal Balance, D DEBIT	Shadow Balance	<u>15,852.52</u>

Expenditures, by, Period

January	<u> </u>	July	<u> </u>
February	<u> </u>	August	<u> </u>
March	<u>17,323.40</u>	September	<u>13,981.08</u>
April	<u> </u>	October	<u> </u>
May	<u> </u>	November	<u> </u>
June	<u> </u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

9/23/2013

FY 2012

Budget Amendments/Revisions

Sheriff Operations - Law Enforcement Sales Tax (2901)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	3/21/2013	2901	23850	Sheriff Ops LE Sales Tx	Minor Equip. & Tools		2000	Reclass Vehicle Equip <1000
		2901	91300	Sheriff Ops LE Sales Tx	Machinery & Equip		35016	
		2901	92300	Sheriff Ops LE Sales Tx	Replacement Mach. & Equip		11625	
		2901	92400	Sheriff Ops LE Sales Tx	Replacement Auto/Trucks		9000	
		2901	23860	Sheriff Ops LE Sales Tx	Vehicle Equip. <1000	57641		
2	9/16/2013	2901	92400	Sheriff Ops LE Sales Tx	Repl. Auto/Trucks		2,500	To purchase Netmotion Server License
		2901	91302	Sheriff Ops LE Sales Tx	Computer Software	2,500		
3	9/23/2013	2901	92300	Sheriff Ops LE Sales Tx	Replacement Mach. & Equip		10,000	To replace L-3 Video Server
			92400	Sheriff Ops LE Sales Tx	Replacement Auto/Trucks		2,880	
			92301	Sheriff Ops LE Sales Tx	Replacement Computer Hardware	12,880		

432-2013

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 2013

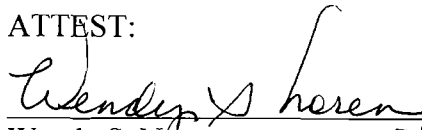
In the County Commission of said county, on the 26th day of September 2013

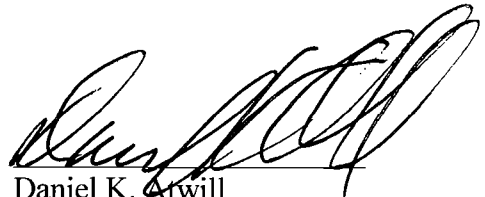
the following, among other proceedings, were had, viz:

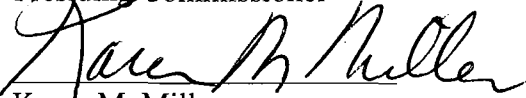
Now on this day the County Commission of the County of Boone does hereby approve the acceptance of the attached grant award for the 2013-2015 Victims of Crime Act (VOCA).

Done this 26th day of September, 2013.

ATTEST:


Wendy S. Noren *DKB*
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner

ABSENT
Janet M. Thompson
District II Commissioner



DANIEL K. KNIGHT, Prosecutor
Office of the Boone County Prosecuting Attorney
705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485
573-886-4100
FAX: 573-886-4148

September 24, 2013

TO: Commissioner Atwill
Commissioner Miller
Commissioner Thompson

FROM: Bonnie Adkins *Bonnie Adkins*
Boone County Prosecuting Attorney's Office

RE: 2013/2015 Victims of Crime Act Grant Award Acceptance

The Boone County Prosecuting Attorney's Office received an award of contract from the Missouri Department of Public Safety for our VOCA (Victims of Crime Act) grant. We have been receiving grant funds through VOCA since 1993, and this is a two year grant. The federal share is \$62,247.12 and the local match is \$16,240.64. Matching funds are provided by the existing salary of our Victim Specialist, Jessica Watson. The grant funds will be used for the salary of our Case Specialist, Bill Haws. We applied for a full time benefited position but our award is for the continuation of our part time, non-benefited Case Specialist position. Our award is a less than last year but we will adjust the hours accordingly.

We respectfully request your approval to accept this award.

Thank you.



MISSOURI DEPARTMENT OF PUBLIC SAFETY
 OFFICE OF THE DIRECTOR
 AWARD OF CONTRACT

P.O. Box 749
 Jefferson City, Missouri 65102
 Phone: (573) 751-4905

Program Area: Victims of Crime Act (VOCA)	Catalog of Federal Domestic Assistance (CFDA) #: 16.575
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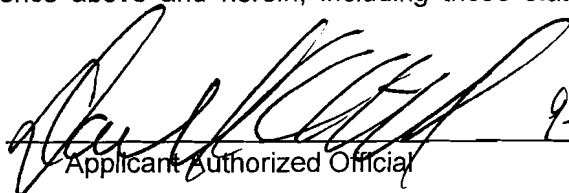
Contractor Name:
Boone County, Prosecutor's Office

Project Title:
Victim Response Team

Contract Period: October 1, 2013 to September 30, 2015	State/Federal Funds Awarded: 62247.12	Contract Number: 2011-VOCA-041-OS
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Award is hereby made in the amount and for the period shown above to the above-mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, any attached Certified Assurances. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.


 Applicant Authorized Official 9-26-13
 Date


 Applicant Project Director 9-24-13
 Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the Authorized Official of the Missouri Department of Public Safety.

 Authorized Official, MO Department of Public Safety

October 1, 2013
 Award Date

VOCA CERTIFIED ASSURANCES & SPECIAL CONDITIONS
AGENCY NAME: Boone County, Prosecutor's Office
PROJECT TITLE: Boone County, Prosecutor's Office

The Subgrantee is subject to compliance with the following assurances:

1. **Laws, Orders, Circulars and Regulations:** The Subgrantee agrees to comply, and assure that all its subcontractors will comply, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; the Victims of Crime Act (VOCA) of 1984, 42 U.S.C. 10603 (a)(2) and (b)(1) and (2) and the applicable Program Guidelines and Regulations; the Missouri Department of Public Safety VOCA Request for Proposal and Application Packet for the specified contract period; the financial and administrative requirements set forth in the current edition of the Office of Justice Programs Financial Guide; and all other applicable federal and State laws, orders, circulars or regulations as they pertain to the use of VOCA and match funds.
2. **Services to Victims of Domestic and/or Sexual Violence and their children:** The Subgrantee, if providing services to victims of domestic and/or sexual violence and their children through this contract, shall comply with the service standards and guidelines set forth by the Missouri Coalition Against Domestic and Sexual Violence Service Standards and Guidelines for Domestic Violence Programs and/or Sexual Violence Programs, as they relate to the provision of services required herein.
3. **Services to All Other Victims of Crime:** The Subgrantee, if not primarily providing services to victims of domestic and/or sexual violence through this contract, shall comply with the program standards and guidelines set forth by the Missouri Department of Public Safety Crime Victim Services Unit Program Standards and Guidelines, as they relate to the provision of services required herein.
4. **Civil Rights information:** The Subgrantee agrees to collect and maintain information on race, sex, national origin, age, and disability of recipients of assistance, where such information is voluntarily furnished by those receiving assistance.
5. **Coordination of activities:** The Subgrantee shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.
6. **Non-Supplantation:** The Subgrantee assures that federal VOCA funds made available will not be used to supplant state and local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for the activities of this project.
7. **Data Collection:** The Subgrantee assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Missouri Department of Public Safety, Office of the Director, may require. This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues, and in response to requests from the Department of Justice, Office of Justice Programs.
8. **Access to Records:** The Subgrantee authorizes the Missouri Department of Public Safety and/or the Office for Victims of Crime and/or the Office of the Comptroller, and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant.
9. **Equal Employment Opportunity Program:** The Subgrantee assures that, if required to formulate an Equal Employment Opportunity Program (EEOP) in accordance with 28 CFR 42.301 et.seq., it will submit a certification to the Missouri Department of Public Safety that it has a current EEOP on file that meets the requirements therein.
10. **Drug-Free Workplace Act of 1988:** The Subgrantee assures that it will comply, and all its subcontractors will comply, with the Drug-Free Workplace Act of 1988. The Law further requires that all individual contractors and grant recipients, regardless of dollar amount/value of the contract or grant, comply with the Law.
11. **Discrimination Prohibited:** The Subgrantee assures that it will comply, and all its subcontractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789 (d), or the Victims of Crime Act (as applicable) which prohibits discrimination in federally funded programs on the basis of race, color, national origin, religion or sex; Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, or nation origin (includes limited English proficiency – LEP) in federally funded programs; Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in federally funded programs on the basis of disability; Subtitle A, Title II of the Americans with Disability Act (ADA) (1990) which prohibits discrimination on the basis of disability; Title IX of the Education Amendments of 1972 which prohibits discrimination in federally funded programs on the basis of sex; the Age Discrimination Act of 1975 which prohibits discrimination in federally funded programs on the basis of age; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination 28 CFR Part 35 and Part 39.

The Subgrantee assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin (including limited English proficiency), age, disability or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights (OCR) of the Office of Justice Programs, U.S. Department of Justice.

12. **Limited English proficiency (LEP):** The Subgrantee assures that, in accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). “Meaningful access” will generally involve some combination of oral interpretation services and written translation of vital documents.
13. **Faith-based Organizations:** Such organizations applying for and receiving federal funds must ensure that services are offered to all crime victims without regard to religious affiliation, that federal funds are not used for inherently religious activities – that these activities must be held separately from the federally funded activities and that the receipt of services is not contingent upon participation in a religious activity or event.
14. **Audit Requirement:** An audit is required for the **Agency** fiscal year when **FEDERAL** financial assistance (which consists of **ALL** funds received the Federal Government or federal funds passed through state agencies), of \$500,000 or more is expended by the applicant agency. If an audit is required, applicant assures that such audit will be submitted to the MO Dept. of Public Safety, Office of the Director. If applicant receives multiple grants through the MO Dept. of Public Safety and a current audit has already been submitted, a letter from applicant with the corresponding audit dates can be submitted in lieu of a copy of the audit.
15. **Timesheets Requirement:** The applicant assures that, **all** project personnel funded through the VOCA grant (federal or local funds) will maintain timesheets that detail 100% of their time along with the activities/services provided. These timesheets must be provided to DPS personnel upon request.
16. **Claims that are Late:** All expenses must be submitted within 60 days of expense.
If the claim is 60 days late, then the agency will receive a letter stating if claims are not brought up to, current within the next 30 days they will lose expenses for the first month the claim was late.
17. **Claims with Errors:**
 - a) After negotiating a claim three (3) times the claim will be withdrawn, if it is submitted again with errors the Program Rep will withdraw the claim and send a certified letter to the ED and Board.
 - b) If nothing is done after contacting the Board then the withdrawn claim expenses will not be reimbursed.
18. **Historic Preservation Act:** Subgrantees must be in compliance with the National Historic Preservation Act (16 USC 470) stating that you must consult the State Historic Preservation Officer to identify protected properties and agree to avoid or mitigate adverse effects to such properties.
19. **Fair Labor Standards Act:** All recipients of federal funds will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act.
20. **Client-Counselor Confidentiality:** The Subgrantee assures that they will maintain confidentiality of client-counselor information as required by state and federal law
21. **Confidentiality of Research Information:** The Subgrantee assures that except as otherwise provided by federal law, they shall not use or reveal any research or statistical information furnished under this program by any person identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with VOCA. Such information, and any copy of such information shall be immune from legal process and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial, legislative, or administrative proceeding. See Section 1407(d) of VOCA codified at 42 U.S.C. 10604.
22. **Injury or Damage:** The Subgrantee agrees that they will be responsible for any and all injury or damage as a result of any service rendered under the terms and conditions of the contract. In addition to the liability imposed upon the Subgrantee on the account of personal injury, bodily injury (including death) or property damage suffered as a result of the Subgrantee’s performance under the contract, the Subgrantee assumes the obligation to save the Department of Public Safety (DPS) and the Office of the Director, including its officers, employees and representatives, harmless and to indemnify DPS and the Office of the Director, including its officers, employees and representatives, from every expense, liability or payment arising out of such negligent act. The Subgrantee also agrees to hold DPS and the Office of the Director, including its officers, employees and representatives, harmless for any negligent act or omission committed by any subcontractor or other person employed by or under the supervision of the Subgrantee under the terms of the contract.
23. **Printed Materials:** All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: “**This project was supported by funding made available through the Victims of Crime Act administered by the Missouri Department of Public Safety, Office of the Director.**” The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Missouri Department of Public Safety, Office of the Director.

24. **Relationship:** The Subgrantee agrees that they will represent themselves to be an independent Subgrantee offering such services to the general public and shall not represent themselves or their employees to be employees of the Office of the Director or the Department of Public Safety. Therefore, the Subgrantee shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agree to indemnify, save, and hold the Office of the Director and the Department of Public Safety, its officers, agents, and employees, harmless from and against, any and all loss; cost (including attorney fees); and damage of any kind related to such matters.
25. **Law Enforcement Certification:** If the Subgrantee is a law enforcement agency, the Subgrantee assures that the agency is in compliance with sections 590.100 to 590.180, RSMo. Section 590.180, subsection 2 states that "any law enforcement agency which employs a peace officer who is not certified as required by sections 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety or criminal justice purposes."
26. **Uniform Crime Reporting and Racial Profiling:** If the Subgrantee is a law enforcement agency, the Subgrantee assures that the agency is in compliance with the provisions of Section 43.505, RSMo relating to uniform crime reporting, and Section 590.650, RSMo relating to racial profiling.
27. **Intoxication-Related Traffic Offenses:** If the Subgrantee is a law enforcement agency, the Subgrantee assures it is in full compliance with the provisions of Section 577.005, RSMo relating to the adoption of a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by section 43.503, RSMo.

If the Subgrantee is a county prosecuting attorney or municipal prosecutor, the Subgrantee assures it is in full compliance with the provisions of Section 577.005, RSMo relating to the adoption of a written policy to forward charge information for all intoxication-related traffic offenses to the central repository as required by section 43.503, RSMo.

28. **Code of Professional Ethics:** The Subgrantee shall comply with and assures that the program adheres to the Missouri Department of Public Safety Code of Professional Ethics for Victim Service Provider Subgrantees.
29. **Victims' Rights Compliance:** The Subgrantee assures that it will provide the eligible direct victim services, as may be required, set forth in Missouri's Constitutional Amendment for **Victims' Rights and Section 595.209, RSMo**. (These eligible direct victim services do not include general witness assistance).
30. **Criminal Activity:** The Subgrantee assures that they will formally report to the Missouri Department of Public Safety within 48 hours of notification that a Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

The Subgrantee shall not make false statements or claims in connection with any Office of Justice Programs or DPS state funded grant. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contract, and/or other remedy by law. The Subgrantee must promptly refer to the Department of Justice, Office of Inspector General and/or the Missouri DPS any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either:

1. **Submitted a false claim for grant funds under the False Claims Act or**
2. **Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds**

For recipients of federal grant funding, potential fraud, waste, abuse, or misconduct must be reported to the OIG and DPS by mail at:

Office of Inspector General
Office of Justice Programs and Investigations Div.
950 Pennsylvania Avenue, N.W., Room 4706
Washington, D.C. 20530

Missouri Department of Public Safety
Office of the Director
Attention: **Crime Victim Services Unit**
P.O. Box 749
Jefferson City, MO 65102-0749

For recipients of state grant funding, potential fraud, waste, abuse, or misconduct must be reported to the DPS by mail at the above noted address.

The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

31. **Lobbying:** Subgrantee understands and agrees that it cannot use any federal or state funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.

Applicants for DPS awards with total costs expected to exceed \$100,000 are required to certify that (1) they have not made, and will not make, such a prohibited payment, (2) they will be responsible for reporting the use of non-appropriated funds for such purposes, and (3) they will include these requirements in consortium agreements and contracts under grants that will exceed \$100,000 and obtain necessary certifications from those consortium participants and contractors.

The signature of the authorized organizational official on the application serves as the required certification of compliance for the applicant organization. DPS appropriated funds may not be used to pay the salary or expenses of an employee of a grantee, consortium participant, or contractor or those of an agent related to any activity designed to influence legislation or appropriations pending before Congress or any State legislature.

32. **Texting While Driving:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages sub-recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

33. **Renewal:** An award of contract, entered into as a result of this application, shall not bind or purport to bind the Department of Public Safety for any contractual commitment in excess of the original contract period contained in such an award of contract. However, the Department of Public Safety shall have the right, at its sole discretion, to renew any such award of contract on a year-to-year basis. Should the Department of Public Safety exercise its right to renew the contract, the renewal shall be subject to the terms set forth by the Department of Public Safety in the documents developed for such renewal. Failure to comply with such terms set forth by the Department of Public Safety will result in the forfeiture of such a renewal option.

34. **Fund Availability:** It is understood and agreed upon that, in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

35. **Debarment, suspension, and other responsibility matters (direct recipient):** As required by Executive Order 12549, Debarment and Suspensions, and implemented at 28 CFR Part 67, for prospective participants in primary Covered transactions, as defined at 28 CFR Part 67, Section 67.510

1. The Applicant certifies that it and its principles:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- d) Have not within a three year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default; and


2. Where the Applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

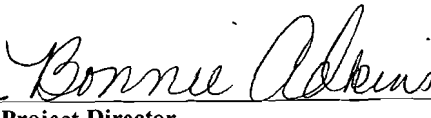
36. **Termination of Award:** The Missouri Department of Public Safety, Office of the Director reserves the right to terminate any contract entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the Subgrantee. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subgrantee under the contract shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri. The Subgrantee shall be entitled to receive just and equitable compensation for that work completed prior to the effective date of termination.

In the event that the Missouri Department of Public Safety determines that a Contractor is operating in a manner inconsistent with the provisions of the application or is failing to comply with the applicable regulations, the Missouri Department of Public Safety may permanently or temporarily terminate the contract. If this occurs, the Contractor has the right to an appeal hearing. In the event a contract is permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the contract funds remaining or an amount equal to the portion of the contract funds wrongfully used.

37. **Annual Performance Report:** The Subgrantee agrees to provide information on the activities supported and an assessment of the effects that the VOCA victim assistance funds have had on services to crime victims for a one year period October 1 through September 30. This information will be submitted annually on the DPS "VOCA Annual Performance Report" no later than October 15 of each year.

The Subgrantee hereby certifies, by signature, acceptance of the terms and conditions specified or incorporated by reference herein, including those stated in the contract application.


Authorized Official DATE 9-26-13


Project Director DATE 9-24-13



Application

21610 - 2014 - 2015 VOCA Solicitation - Final

**21764 - Victim Response Team
Victims of Crime Act (VOCA)**

<p>Status: Submitted</p>	<p>Original Submitted Date: 05/10/2013 2:15 PM</p> <p>Last Submitted Date: 08/09/2013 4:22 PM</p>
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Applicant Information

Primary Contact:

<p>Name:* Office Administrator</p> <p>Job Title:* Office Administrator</p> <p>Email:* badkins@boonecountymmo.org</p> <p>Mailing Address:* Boone County Prosecuting Attorney</p> <p>Street Address 1: 705 E. Walnut Street</p> <p>Street Address 2:</p> <p>* Columbia Missouri 65201</p> <p>City State/Province Postal Code/Zip</p> <p>Phone:* 573-886-4112</p> <p>Fax:* 573-886-4148</p>	<p>Bonnie Adkins</p> <p>First Name Last Name</p>
--	--

Organization Information

<p>Applicant Agency:* Boone County, Prosecutor's Office</p> <p>Organization Type:* Government</p> <p>Federal Tax ID#:* 436000349</p> <p>DUNS #:* 073755977</p> <p>CCR Code: 4SWR3</p>	<p>06/10/2014</p> <p>Valid Until Date</p>
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Organization Website: www.showmeboone.com
Mailing Address:* Boone County
Street Address 1: 801 E. Walnut Street
Street Address 2:
City* Columbia Missouri 65201 0449
City State/Province Postal Code/Zip + 4
County:* Boone
Congressional District:* 09
Phone:* 573-886-4305 Ext.
Fax:* 573-886-3311

Contact Information

Authorized Official

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract (e.g. Board President, Presiding Commissioner, Mayor, City Administrator, University President, State Department Director).

The Authorized Official and the Project Director cannot be the same person.

Authorized Official:* Presiding Commissioner Daniel Atwill
Title First Name Last Name

Job Title:* Presiding Commissioner

Agency:* Boone County

Mailing Address:* 801 E Walnut Street

Street Address 1: Room 333 - Roger Wilson Government Center

Street Address 2:

AO City* Columbia Missouri 65201
City State Zip Code

Email:* datwill@boonecountymo.org

Phone:* 573-886-4305 Ext.

Fax:* 573-886-3311

Project Director

The Project Director is the individual that will have direct oversight of the proposed project.

The Authorized Official and the Project Director cannot be the same person.

If the project agency is a local law enforcement agency, the Project Director shall be the chief or sheriff of that agency. Exceptions to this requirement are the St. Louis Metropolitan Police Department and the Kansas City Police Department.

Project Director:* Office Administrator Bonnie Adkins
Title First Name Last Name

Job Title:* Office Administrator
Agency:* Boone County Prosecuting Attorney
Mailing Address:* 705 E Walnut Street
Street Address 1: 4th Floor - Boone County Courthouse
Street Address 2:
PD City* Columbia Missouri 65201
City State Zip Code
Email:* badkins@boonecountymo.org
Phone:* 573-886-4112
Ext.
Fax:* 573-886-4148

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level (e.g. City Clerk, County Treasurer, Director of Finance, Accountant).

Fiscal Officer:* Boone County Treasurer Nicole Galloway
Title First Name Last Name

Job Title:* Boone County Treasurer
Agency:* Boone County Treasurer's Office
Mailing Address:* 801 E Walnut Street
Street Address 1: Room 205 - Roger Wilson Government Center
Street Address 2:
FO City* Columbia Missouri 65201
City State Zip Code
Email:* ngalloway@boonecountymo.org
Phone:* 573-886-4365
Ext.
Fax* 573-886-4369

Project Contact Person

The Project Contact Person should be the individual who is most familiar with the program this grant will fund.

This person can be the Project Director if that individual is most familiar with the program.

Project Contact Person:* Office Administrator Bonnie Adkins
Title First Name Last Name

Job Title:* Office Administrator
Agency:* Boone County Prosecuting Attorney
Mailing Address:* 705 E Walnut Street
Street Address 1: 4th Floor - Boone County Courthouse
Street Address 2:

OC City* Columbia Missouri 65201
City State Zip Code

Email:* badkins@boonecountymo.org

Phone:* 573-886-4112

Ext.

Fax:* 573-886-4148

Non-Profit Chairperson

Enter the name and address of the individual serving as the organization's board chairperson. Please provide an address other than the agency address.

This section is not applicable to agencies that are not considered a 501 (c) (3) non-profit organization.

Non-Profit Chairperson:

Title First Name Last Name

Job Title:

Agency:

Mailing Address:

Street Address 1:

Street Address 2:

NC City Missouri
City State Zip Code

Email:

Phone:

Ext.

Fax

Project Summary

Application Type:* Continuation
 Current Contract Number(s): 2009-VOCA-099-OS
 Program Category:* Victim Services
 Project Type:* Local
 Geographic Area:* Boone County - Missouri
 Brief Summary:*

The Victim Response Team is dedicated to addressing the needs of crime victims in Boone County. The Case Specialist provides basic and comprehensive services to victims of crime and focuses on victims of felony crimes and underserved victims, i.e. survivors of homicide, survivors of incest and victims of burglary. The Victim Specialist (County funded match) provides basic and comprehensive services to victims of all types of crimes. These services are designed to minimize harm to victims through the provision of information, advocacy and support during the investigation, prosecution and disposition of criminal cases.

Program Income
Generated:* No

History of the Agency

Brief History of the Program Project Agency*

Provide a brief history of the Agency and the type(s) of victim services the agency provides.

The Boone County Prosecuting Attorney's Office is responsible for the prosecution of criminal violations that occur within this jurisdiction. The office is comprised of 38 staff members, including the elected Prosecutor, 12 Assistant Prosecuting Attorneys (2 VAWA funded Domestic Violence Assistant Prosecutors), 5 Investigators, 2 Victim Specialists (1 VAWA funded), 1 Case Specialist (VOCA funded) and support staff. We have been providing services to crime victims and their families in Boone County with the support of VOCA funds since 1993. Before receiving grant funding through VOCA the Boone County Prosecutor's Office was comprised of seven prosecutors and two victim service staff. STOP Violence Against Women grant funds have been used to enhance services to victims of domestic violence since 1998. Our Victim Response Team is dedicated to addressing the needs of crime victims in Boone County. The Victim Specialists and the Case Specialist provide crisis intervention for victims of violent crimes including sexual assault, domestic violence, parents of victims of child abuse and family members of homicide victims. The Victim Specialists and the Case Specialist also offer information about victims' rights and crime victims' compensation, orientation to the criminal justice system, and support during the investigation, prosecution and disposition of criminal cases. When necessary, referrals are made to appropriate counselors and/or agencies to work with victims and their families for long term follow-up. The Victim Response Team also provides a secure victim waiting room, court accompaniment, and restitution management. We have an excellent volunteer program which utilizes students from the University of Missouri and other educational institutions. We use a wide range of volunteers including social work and occupational therapy students, criminal justice majors, pre-law and law school students. Volunteers assist with a variety of direct victim service-related work. Social work student volunteers have been especially helpful to victims of domestic and sexual violence by assessing victim safety, educating victims and their families about the dynamics of victimization, and partnering with advocates in the community to coordinate care.

Our volunteer program enables us to provide comprehensive services to crime victims while assisting volunteers in developing specialized, professional skills for future employment.

With the ongoing support of VOCA funds, we can minimize trauma to victims by asking each survivor what they need to repair the harm. We can continue to educate victims about their rights, make services available to meet their needs, and help them plan for the future.

Statement of the Problem

Statement of the Problem*

This section must address the need for grant funds and the proposed project. Define the problem that you will be attempting to impact with the project for which you are requesting funds. Be specific. Do not include every issue the Applicant Agency addresses, but only the one(s) that will be impacted by the use of the grant funds being requested. (Please note that the problem is NOT a lack of staff, counselors, equipment, etc. This is the result of the problem).

Since you are competing with other agencies for limited funds, you should document as extensively and as factually as possible the definition of the problem.

This section must justify the proposed services to be outlined in the Type of Program section.

This section should include relevant facts and local statistics on incidents of crime, the number of victims served during the past year - (two years, three years, etc.), existing resources, demographic and geographic specifications, etc. that document and support the stated problem.

Provide crime statistics for all areas served; do not provide global statistics, information must be specific to the service area.

Boone County is a growing, progressive county located in the center of the state at the crossroads of major east-west and north-south highways. Columbia is the 5th largest city in Missouri. Columbia is the County Seat and the City of Columbia covers 53.5 square miles. According to the 2010 Census the City of Columbia has a population of 108,500, and the region has 162,642 residents. 25.3% of Boone County's population is between the ages of 25 and 44 with the median age being 29.2. The average Columbia household income is \$56,368. Since the last census, the population of the City of Columbia has increased by 14,072 and the population of Boone County has increased by 16,594. Demographics are of an urban, semi-urban and rural composition with a diverse ethnic population, demonstrated as follows:

White Non-Hispanic	82.78%
African America/Black	9.9%

American Indian	0.39%
Asian/Pacific Islander	3.84%
Hispanic (all)	3.01%
Some other race	0.69%

With the prosperity and growth of this community in the last decade has come a more volatile crime rate in all areas. The Victim Specialist, Case Specialist and volunteers work closely with victims of all types of crime, and the Case Specialist focuses on victims of felony crimes and underserved victims.

The following is a listing of felonies and misdemeanors filed in Boone County over the past five years as well as the number of victims served:

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Felonies

2008	2009	2010	2011	2012
1450	1507	1533	1661	1603

Misdemeanors

2008	2009	2010	2011	2012
4126	4844	4331	3489	3058

Victims Served

2008	2009	2010	2011	2012
2680	2773	2637	2542	2762

Over the past five years, the number of victims has remained fairly consistent, but the number and the severity of felony crimes has escalated. There has been a notable increase in the number of robbery, gang and gun related crimes. In an effort to adequately address the increasing number of these dangerous crimes and to enhance our service to victims of these crimes, there is a need for the the part time Case Specialist to become a full time position. The Case Specialist is able to anticipate victim's needs, provide for their safety and security, and help them prepare for court proceedings while minimizing the traumatic impact of participation in the justice system. Our Case Specialist focuses specifically on victims of felony cases and underserved victims. The demands placed on victims of felony cases are much greater than those in misdemeanors. Victims may be required to testify in depositions and preliminary hearings. The Victim Specialist and the Case Specialist provide information, education, and emotional support to aid each victim in making an informed decision about participation in the criminal justice system. They work with victims throughout the investigation, prosecution, and even after the disposition of the criminal case.

The Boone County Prosecutor's Office is faced with the dual challenge of attending to the needs of crime victims while expediting the appropriate disposition of criminal actions. Lack of knowledge of the justice system is one of the greatest challenges faced by crime victims and their families. Recognizing that the justice system is designed to protect the rights of the accused and not the accuser can be particularly troubling for victims. There are numerous individual challenges faced by crime victims. For those harmed by someone they know, victims often feel a sense of guilt or shame associated with the crime and they may be reluctant to participate in the prosecution of their offender. Victims are tied to their partners economically and may be hesitant to assist because of the financial impact on the family. The issue of self-blame is also especially prevalent in cases of domestic violence, sexual assault, and child abuse. Unfortunately, fear of going forward, testifying, and holding the perpetrator accountable is also a challenge. Danger to the victim may escalate during a criminal prosecution. Often victims simply are not aware of the resources available to them.

The Boone County Prosecuting Attorney's Office Victim Response Team has been providing services to crime victims and their families with the support of VOCA funds since 1993 and the part time Case Specialist position was added in 2010. Adding the Case Specialist position has enabled us to increase our effectiveness in serving victims of more serious crimes and underserved victims, while improving their safety and security. The continuation of VOCA funding and increasing the Case Specialist to full time status will ensure that crime victims receive the information and support that they deserve from this office.

Type of Program

Methodology/Type of Program*

Outline the services to be provided by this project. Give as much detail as possible about your proposed project.

Define what services will be provided through the grant project, who will provide these services, how they will be accessed and who will benefit from these services. Flow charts and chronological outlines are great, but must be supported by additional narrative description.

Agencies that primarily serve domestic and/or sexual violence victims will be required to comply with the Missouri Coalition Against Domestic and Sexual Violence (MCADSV) Service Standards & Guidelines. (These agencies will not be required to comply with the Missouri Department of Public Safety Crime Victim Services Unit (MoCVSU) Program Standards and Guidelines) In this section, agencies will need to explain how services are delivered in compliance with the MCADSV Standards. Please do not simply state the agency is in compliance! MCADSV Service Standards & Guidelines can be downloaded as a separate document from the DPS website.

All other agencies (those NOT primarily serving victims of domestic violence and/or sexual violence) will be required to comply with the new Missouri Department of Public Safety Crime Victim Services Unit (MoCVSU) Program Standards and Guidelines. (These agencies will not be required to adhere to the MCADSV Standards) In this section, agencies will need to explain how services are delivered in compliance with the MoCVSU Program Standards and Guidelines. Please do not simply state the agency is in compliance! MoCVSU Program Standards and Guidelines can be downloaded as a separate document from the DPS website.

*A link of the MCADSV and CVSU Standards is included:
DV Standards
SV Standards
DPS Standards*

The Victim Response Team is dedicated to serving the varied needs of crime victims in Boone County. Service delivery is divided into two categories: Basic and Comprehensive. All victims of crime receive or have access to basic victim services. Comprehensive victim services are provided in cases where the level of trauma or severity of injury dictates a more sensitive, proactive, and hands-on approach to victim assistance. These services are also provided to those individuals who may have to testify at court proceedings, depositions, or at trial. Below is an outline and narrative description defining the two categories of service provision.

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BASIC VICTIM SERVICES

Notification of case filing

Notification of Crime Victims' Compensation and assistance filing claim

Assistance with restitution management

Orientation to the judicial process

Notification of case status

Notification of case disposition

Each new case file is reviewed by a designated member of the Victim Response Team. Initial notification is made via written correspondence. Victims receive a packet with basic information (ie. criminal charge, case number, Assistant Prosecuting Attorney, and Advocate) corresponding to the criminal case. Victims are also provided with written notification of their rights and the county and statewide resources available to them. Upon receipt of an initial contact letter, the Advocate provides a follow-up phone call to offer emotional support, clarify expectations and orient the victim to the criminal justice process. During the course of a prosecution, victims are given additional information about case status when requested. At the conclusion of a case, all victims receive written notification regarding the disposition.

Examples of cases requiring basic victim services are misdemeanor property damage, stealing or assault, peace disturbance, trespassing, forgery, and some traffic violations involving motor vehicle accidents. Typically, these cases are assigned to the Victim Specialist or a trained volunteer.

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-
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COMPREHENSIVE VICTIM SERVICES

Provision of emotional support, individualized goal/action planning

Collaboration with community resources and support

Assistance accessing statewide, ancillary victim services

Preparation for court appearance

Support during court process or trial

Follow-up advocacy services post-conviction

Most felony cases involve the provision of basic and comprehensive victim services. Initial victim contact is made via telephone. The Victim Specialist and/or Case Specialist facilitate a meeting with the victim and Assistant Prosecuting Attorney assigned to the case. The purpose of the initial meeting is to gain insight into the victim's needs and expectations about the justice system and to help the victim make an informed decision about participating or not participating in a criminal prosecution. In some cases, victims may require crisis counseling and safety planning. The Victim Specialist and/or Case Specialist provide information about community resources to increase their level of support and actively assist the victim in accessing these resources. They may also organize an action plan or goals to aid in the victim's healing and recovery. During the course of a prosecution, the Victim Specialist and/or Case Specialist may meet several times with the victim to assess their needs, provide ongoing support and information, and prepare the victim for court appearances or trial. During court proceedings, the designated Victim Specialist and/or Case Specialist are available to counsel and support the victim and their family. Even after the disposition of the criminal case, victims will continue to receive services from the Victim Response Team when requested. Post-conviction assistance involves providing victims with referrals to resources available through the Department of Corrections, Probation & Parole, and the Office of the Attorney General. In addition, the Victim Specialist and/or Case Specialist can help the victim prepare impact information for the Parole Board or designated Probation Officer or accompany them to parole hearings.

Examples of cases requiring comprehensive victim services are domestic and sexual assault, child abuse, vehicular assault and manslaughter, burglary, robbery, homicide and other felony offenses. The Case Specialist and/or the Victim Specialist will assist with victim services in homicide, robbery, or sexual assault cases.

The Victim Response Team offers victim services in compliance with MoCVSU Services Standards and Guidelines for Subgrantees. It is our mission to provide services to all identified victims of crime in Boone County. Regarding organizational administration, the Boone County Personnel Policy Manual contains written policies that comply with employment law and prohibit discrimination. Our non-discrimination statement is posted in the lobby of the Prosecuting Attorneys' Office, right outside the witness and interview rooms, as well as throughout the prosecuting attorney's office. Confidential personnel files for paid staff and volunteers include criminal background checks, written job descriptions, completed job applications, resumes, references and a signed

confidentiality statement/volunteer agreement. The Administrative Manual for the Boone County Prosecuting Attorney's Office contains information about the daily operations of the office, safety/security procedures, and the provision of services by the Victim Response Team and this manual is reviewed and updated yearly. The Administrative Manual contains written procedures on how our Advocates will respond to non-English speaking persons as well as victims that are vision, hearing and speaking impaired. Confidentiality guidelines outlined by MoCVSU are adhered to by staff and volunteers working with the Victim Response Team and all volunteers sign a confidentiality agreement and submit to fingerprinting.

Documentation of service provision is maintained in a secure area only accessible to paid staff or authorized volunteers. The Boone County Prosecutor's Office uses Prosecutor by Karpel case management software which maintains a data collection and record-keeping system that allows for the efficacy and progress toward program goals and objectives.

Regarding guidelines for training, all members of the Victim Response Team are expected to adhere to the Missouri Department of Public Safety Code of Professional Ethics for Victim Service Providers. Written policies regarding volunteer opportunities are available in the Volunteer Training Manual, which is maintained and regularly updated by members of the Victim Response Team. Training is required for all personnel of the Victim Response Team that provide direct services (i.e. crisis intervention, case management and court advocacy) to victims of domestic violence and their children. Our volunteers receive a minimum of 40 hours of observational training provided by Victim Response Team staff members and Assistant Prosecuting Attorneys. Volunteers also receive an additional 12 hours of domestic violence and sexual violence training provided by True North Women's Shelter. Our Victim Specialists receive specialized training through the Missouri Victim Academy each year and take advantage of training opportunities through MCADSV whenever possible.

Service standards and guidelines for direct service provision are consistent with MoCVSU recommendations. Crisis intervention services are only offered by trained staff or volunteers and involve interactions designed to stabilize the victim's emotions, clarify issues and expectations and provide ongoing support and assistance. A critical aspect of case management and court advocacy service provision is minimizing further harm while helping the victim plan for his/her future. Members of the Victim Response Team must be familiar with community resources and maintain relationships with ancillary service providers in order to

provide effective case management services. Coordinating services in a collaborative manner is a cornerstone of the Victim Response Team's service provision.

The Boone County Prosecutor's Office meets MoCVSU service standards and guidelines for court advocacy service provision. Civil and criminal justice information and support is provided to all identified crime victims. Volunteers providing court advocacy services must demonstrate proficiency in articulating justice system terminology and Missouri law as it pertains to domestic and sexual violence. Court advocacy services include the provision of written and verbal information about victims' rights, state and local resources that advocate on behalf of victims of crime, Crime Victims' Compensation, safety planning, etc. Victim services surveys are conducted in person, on-line and by mail to ensure quality of services.

Proposed Service Area

Proposed Service Area*

State the geographic area to be served by this project.

The Boone County Prosecutor's Office handles crimes committed in Boone County. Victims served include residents of this county as well as non-residents. Victims of crime in neighboring counties where services do not exist will be given information about Crime Victims' Compensation, statewide victims' services resources, and counseling referrals when requested.

Coordination of Services

Coordination of Services*

Coordination and communication with other service providers is active and ongoing. The communication between first responders and members of the Victim Response Team is critical in ensuring victims' safety and anticipating victims'

concerns and expectations. Coordination with community-based advocates and counseling providers is essential for meeting the changing needs of victims and their families because a case prosecution can take several months or in some felony cases close to a year. Members of the Victim Response Team play a vital role in the continued coordination of victim services in Boone County. Victim Response Team members participate in volunteer training for the Shelter as well as training for the Sexual Assault Nurse Examiner (SANE) programs at local hospitals. Participants of these trainings include representatives from the three local hospitals, law enforcement agencies, psychiatric facilities, True North Women's Shelter, the University of Missouri, and other counseling and social service organizations. Local law enforcement officers, healthcare professionals, and advocates continue to use the Prosecuting Attorney's Sexual Assault Survivor Handbook which outlines options and available services. This resource was developed and printed by funds received from the STOP Violence Against Women grant program and is currently being distributed throughout Boone County. The Domestic Violence Survivor Handbook and the Boone County Crime Victim Survivor Handbook are also utilized on a regular basis with crime victims and their families.

The Boone County Prosecuting Attorney has two Victim Specialists, one is used for the matching funds in this grant and the other is funded through VAWA. Both Victim Specialists attend monthly DOVE (Domestic Violence Enforcement) Unit meetings with members from the Columbia Police Department, the Boone County Sheriff's Department, Probation & Parole, Family Counseling Center, and the Shelter to review service provision protocols for battered women and to coordinate services for victims in active criminal investigations and prosecutions. In addition, the Victim Specialist designated as the match in this grant attends monthly meetings to review current cases at Rainbow House Regional Child Advocacy Center with a team of community-based advocates, law enforcement investigators, juvenile officers, and the Children's Division.

Victim Compensation Assistance

Victim Compensation Assistance*

Describe the procedures used by your agency to provide information on and assistance to crime victims with filing for victim's compensation funds. Please note that this is a required component to receiving VOCA funds.

How many applications did your agency assist with? (Not handed out but assisted)

Victim's Compensation information is offered to every victim of crime. Once a charge is filed, victims receive a letter outlining their rights and the services available to them. Included with this letter is information about the Crime Victims' Compensation Program. The Victim Response Team plays an active role in aiding crime victims with their applications. Victim Response Team staff members assist the victim/claimant by securing documentation of expenses related to the crime, notarizing the application, and communicating with the Victims' Compensation Fund caseworker regarding the status of the claimant's application. Once a claim has been awarded, the Crime Victims' Compensation Fund is listed in the Prosecuting Attorney's case file as a secondary victim. Defendant's who receive probation are held accountable for the amount paid on the claim.

For the 2012 fiscal year, the Crime Victims' Compensation Fund awarded \$111,075.13 to victims of crime in Boone County. During that time, the Victim Response Team assisted 61 applicants and 37 of those applicants were granted awards through the fund. From July 1, 2011 through June 30, 2012, Boone County collected \$17,331.42 in restitution for the Crime Victims' Compensation Fund.

For the 2013 fiscal year, the Crime Victims' Compensation Fund awarded \$149,968.07 to victims of crime in Boone County. During that time, the Victim Response Team assisted 34 applicants and 29 of those applicants were granted awards through the fund. From July 1, 2012 through June 30, 2013 Boone County collected \$13,633.22 in restitution for the Crime Victim's Compensation Fund.

Number of Victims to Be Served

Number of Victims to Be Served*

*Indicate the anticipated number of victims to be served by this VOCA funded project. Do not include the total number of victims served by your agency, but the number that will be served specifically by this particular project **during this project period**. For victims of domestic and/or sexual violence break out the number of women to be served, men to be served, and children to be served separately.*

These numbers should match what is listed on the "VOCA DATA FORM".

*Give statistics from previous years to support your estimate. **The statistics should be based upon the grant cycle too, not calendar year.***

If serving more than one county please break each county out separately and use whole numbers (Not Percentages).

The Boone County Prosecuting Attorney's Victim Response Team anticipates that the Case Specialist will serve **500** victims of crime utilizing VOCA funds over the next two year grant cycle, and the Victim Specialist, the county funded matching

position, will serve 4700 victims of crime. These numbers are based on the Case Specialist working full time and on the estimated number of victims served during this grant cycle and over the past few years.

Year 1 of the grant cycle:

Case Specialist served 203 victims of felony crime

Victim Specialist served 2559 crime victims

Total Victims served during the first year of the grant cycle = 2762

Year 2 of the grant cycle: - As of July 12, 2013

Case Specialist has served 156 victims

Victim Specialist has serve 1616 victims

Total number of victims served as of July 12, 2013 = 1772

The number of victims served is less than anticipated in 2013 because the Case Specialist position was vacant for 4 mounths.

Volunteers

Volunteers*

Please detail the number of volunteers the agency currently has, the types of services (direct and non-direct) they provide and who supervises their activities.

Describe the procedures to recruit and train volunteers used by your agency. Include the type of training to be provided, the number of hours of training volunteers receive, and the eligibility or qualification requirements for volunteers.

Please note that the use of volunteers in the provision of direct services by the applicant agency is required to receive VOCA funds; but the use of volunteer match on the VOCA grant is not required.

The Boone County Prosecuting Attorney's Office Victim Response Team continues to utilize volunteers in the provision of direct services to victims. These volunteers possess a wide range of educational backgrounds, such as criminal justice, social work, occupational therapy, political science, sociology, pre-law and law. The volunteer program is critical given the large number of crime victims and their families served by the Victim Response Team.

The University of Missouri – School of Social Work regularly refers bachelor and masters level students for volunteer placement. Each semester, the county funded Victim Specialist supervises a student completing either a 400 or 800 hour fieldwork rotation with the Prosecuting Attorney's Office Victim Response Team. Candidates are treated as job applicants and make a formal application, complete an interview, provide references, submit to fingerprinting and consent to a criminal background check. In addition, volunteers must sign a confidentiality agreement. Selected applicants are given a Volunteer Handbook for review. The Volunteer Training Manual includes basic orientation information about the Boone County Prosecutor's Office and its staff, policies and procedures used in direct victim service provision, and samples of documentation related to criminal case files. Volunteers and students receive a minimum of 40 hours of observational training provided by Victim Response Team staff members and Assistant Prosecuting Attorneys. In addition, volunteers also complete True North Women's Shelter volunteer training program and receive 12 hours of domestic and sexual violence training. Social work students complete a learning plan with their supervisor that includes goals related to the provision of direct victim services. During the final weeks of placement, students demonstrate proficiency in basic social work skills and most areas of direct victim service provision.

Each year a maximum of ten students are enrolled in the University of Missouri - School of Law Criminal Clinic. University of Missouri Law students perform an average of 1800 hours of service on behalf of the Boone County Prosecuting Attorney's Office. Law Clinic participants review arrest reports, make personal contact with victims and witnesses, assess their needs, and help them prepare for criminal proceedings. They are mentored by law school faculty and a designated Assistant Prosecutor. This experience enhances the students' legal education and allows them to receive valuable hands on training in the criminal justice process.

VOCA Goals and Objectives -New

Type of Service/VOCA	Objectives	Objectives Percentages (%)
Criminal Justice Advocacy	_____ % of survivors will understand their rights as crime victims.	75
Criminal Justice Advocacy	_____ % of survivors will have increased knowledge about community resources they might need in the future.	75
Criminal Justice Advocacy	_____ % of clients going through the court process will understand their role in the court procedure.	75
Criminal Justice Advocacy	Crime victim compensation forms will be accurately completed and filed for _____ % of survivors seeking compensation.	100
Criminal Justice Advocacy	_____ % of victims will have more ways to plan for their safety.	33

Evaluation Procedure

Evaluation Procedure*

The evaluation component of the application should tie to the goals and objectives. Describe the process to be used to determine the effectiveness of your program and the effect of your program on the victims served, such as pre- and post-testing, surveys, client-satisfaction evaluations, etc (it is helpful to attach blank samples of these tools, if available). Explain how data is assessed and used to improve services to victims. This must also include a description of the data to be collected, as outlined in the Program Description, to prepare any progress reports and/or final reports required by DPS.

Daily statistics are compiled as to victim and defendant demographics, type of crime and disposition of cases. These figures include underserved victims (ie. adult survivors of incest, burglary victims, robbery victims, survivors of homicide, and seriously or fatally injured victims of drunk drivers). The Boone County Prosecutor's Office also utilizes Karpel case management system which includes a victim services section in which the advocates enter the type of service they are providing to each victim. This gives us the ability to accurately record our services on an individual basis. It also enables us to run reports on a daily, weekly, monthly or yearly basis to help evaluate individual services to victims of crime in Boone County.

The Victim Response Team utilizes a Victim Services Survey which measures overall satisfaction with the support and information provided by the designated Victim Response Team member and the Assistant Prosecuting Attorney assigned to the case. The survey also includes questions directly related to the five objectives of this grant, designed to assist us in evaluating our services on each individual objective. A sample survey is included in the "other attachments" of this grant application.

It is a continuing struggle to solicit feedback from victims regarding the quality and efficacy of our victim service provision. Over the course of a prosecution, crime

victims/survivors are provided numerous opportunities to provide input regarding our services to victims. For example, at the conclusion of any conversation or face to face meeting with an attorney or advocate, victims are asked to provide feedback regarding the usefulness of the information and support provided. Victims' response to services and their level of understanding regarding their rights/court process is recorded in our case management system. In addition, victims who attend and participate at the final disposition hearing are personally provided Victim Services Surveys. Also, surveys are included with final disposition notification letters. Furthermore, victims can utilize our website to access our online Victim Services Survey. We will continue to look for ways to provide opportunities for victims to give feedback regarding our service provision. All members of the Victim Response Team (and their designated supervisors) review completed surveys. Victim feedback is used to continually evaluate the effectiveness our services to crime victims. The Chief Investigator conducts an annual evaluation of the Victim Response Team staff. This evaluation takes into consideration feedback from the victim surveys, coworkers and community partners (i.e. law enforcement, social services, etc.) as well as knowledge and skills demonstrated by program staff.

Report of Success

Report of Success*

In outline format, restate the goals and objectives from your current contract.

After each goal and objective listed, provide information regarding results attained from beginning of current grant to date.

Please include all actual numbers along with the corresponding percentages (number of victims served, number of surveys sent out and returned, etc).

Attach any relevant documents supporting the success of this project.

Note: This component is applicable only to those proposals seeking continuation of a project already supported with VOCA funds.

GOAL 1: To make advocacy services available to all victims and their families participating in the criminal justice system in Boone County

1. Maintain the number of victims receiving basic victim services from the Victim Response Team at 3100 during the grant period.
2. Maintain the number of victims receiving comprehensive victim services from the Victim Response Team at 750 during the grant period.

OBJECTIVE 1: During the first year of this grant cycle our Victim Response Team provided basic victim services to 2762 crime survivors, (89% of the estimated 3100). During the current grant year, as of July 12, 2013 our Victim Response Team provided basic victim services to 1772 crime survivors (57% of the estimated 3100). The number of victims served is less than anticipated because the Case Specialist position was vacant for 4 months.

OBJECTIVE 2: During the first year of this grant cycle the Victim Response Team provided comprehensive victim services to 845 crime survivors, (112% of the 750 estimated). As of July 12, 2013 our Victim Response Team provide comprehensive victim services to 428 crime survivors, 57% of the estimated 750. The number of victims served is less than anticipated because the Case Specialist position was vacant for 4 months.

GOAL 2: To provide advocacy and comprehensive court preparation services to victims of felony cases in historically underserved populations (ie. robbery, homicide, sexual assault, etc.)

1. Provide basic and comprehensive services to victims of felony cases.

OBJECTIVE 1: During the first year of this grant cycle our Case Specialist provided services to 203 victims of felony cases. During the second year of this grant cycle we estimate that our Case Specialist will provide services to 192 victims of felony crimes.

2. Place special focus on underserved victims.

OBJECTIVE 2: During the first year of this grant cycle our Case Specialist and Victim Specialist provided services to 28 robbery victims, 79 burglary victims, 14 family members of homicide victims and 24 adult and child victims of sexual assault.

From 10/1/12 through 07/12/13 the Case Specialist and the Victim Specialist have provided services to 32 robbery victims, 60 burglary victims, 12 family members of homicide victims, and 28 adult and child victims of sexual assault.

Personnel

Name	Title	Position	Employment Status	Salary per Pay Period	Number of Pay Periods	% of Grant Funded Time	Total Cost	Local Match %	Local Match Share	Federal/State Share
Jessica Watson	Victim Specialist	Retained	FT	\$1,561.60	52.0	20.0	\$16,240.64	100.0	\$16,240.64	\$0.00
William Haws	Case Specialist	Retained	PT	\$1,197.06	52.0	100.0	\$62,247.12	0	\$0.00	\$62,247.12
							\$78,487.76		\$16,240.64	\$62,247.12

Personnel Justification

Personnel Justification

If personnel is included in the budget, provide justification for each position.

If the position is new (created), provide a description of the job responsibilities the individual will be expected to perform.

If the position exists (retained), provide a description of the job responsibilities and the experience and/or any certification the individual possesses.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If a salary increase is included, address the type/reason for such increase, the percentage of increase, and the effective date of the increase.

If an increases and/or new line items are being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

The Boone County Prosecuting Attorney’s Office is requesting a continuation of VOCA funding for the salary of our **Case Specialist**, William Haws, in the amount of \$62,247.12 for the 2 year grant cycle. Bill makes \$24.43/hour and we are requesting 24.5 hours per week for 52 weeks. Bill worked as an Investigator in the Boone County Prosecuting Attorney's Office for 15 1/2 years before he retired and came back as our part time Case Specialist. Prior to that he worked in Law Enforcement at the Columbia Police Department for 22 years. His experience and expertise have been invaluable to this office and victims of felony crimes. This is an **existing** position that we have been receiving funds for since 2010. This is a part time, non-benefited position that focuses on victims of felony cases as well as underserved victims. Felony cases are more complicated and the victims often require additional time and emotional support. The Case Specialist anticipates the victim's needs, provides for their safety and security while minimizing the traumatic

impact of participation in the criminal justice system.

Matching funds in the amount of \$16,240.64 are derived from the salary of our **Victim Specialist**, Jessica Watson. Jessica has a Bachelor's Degree in Psychology from the University of Missouri-Columbia, and a Master's Degree in Educational Counseling from Stephens College in Columbia, Missouri. Jessica's position was upgraded from a Victim Assistant to Victim Specialist after she received her Masters degree in December 2012. Her increase in salary began January 1, 2013. Jessica provides services to victims and their families by offering basic and comprehensive services to victims that aid in the healing and restoration of those affected by crime in Boone County. Comprehensive and basic services are detailed in the Type of Program section of this grant application. Boone County's General fund pays for the full salary and benefits of this position.

Personnel Benefits

Category	Item	Salary/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00

Personnel Benefits Justification

Benefits Justification

If personnel benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increases and/or new line items are being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

PRN Time

Name	Title	PRN Pay	Hours on Project	Total Cost	Local Match %	Local Match Share	Federal/State Share
				\$0.00		\$0.00	\$0.00

PRN Time Justification

PRN Justification

If PRN Time is included in the budget, provide justification for the expense. Describe why PRN funding is necessary and how it will aid in the success of the project.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an PRN pay rate increase is included, address the individuals eligibility for such increase, the percentage of increase, and the effective date of the increase.

PRN is NOT ELIGIBLE for 2013-2014 VOCA

PRN Time Benefits

Category	Item	PRN/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00

PRN Benefits Justification

PRN Benefits Justification

If PRN benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

PRN is NOT ELIGIBLE for 2013-2014 VOCA

Volunteer Match

--	--	--	--	--	--	--	--	--

Description of Service	Number of Volunteers	Total Hours	Local Match Share
			\$0.00

Volunteer Match Justification

Volunteer Match Justification

If volunteer match is included in your application explain the number of volunteers that will be used, the activities that they will be conducting and when they will be conducting these activities (day, evening, weekends).

On-Call Volunteer Match

Description of Service Provided	Number of Volunteers	Total Number of Hours	Total Local Match
			\$0.00

On-Call Volunteer Match Justification

On-Call Volunteer Match Justification

Outline the specific activities/duties that the volunteers will be conducting.

Travel/Training

Item	Category	Unit Cost	Duration	Number	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

Travel/Training Justification

Travel/Training Justification

If travel/training is included in the budget, provide justification for each expense and why such is necessary to the success of the proposed project.

For training, identify the location and date(s) of the training. If either the location or date(s) is unknown, clearly identify such. Describe the anticipated benefit and/or a synopsis of the training and who will be attending such event.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increases and/or new line items are being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Equipment

Item	Description	Unit Cost	Quantity	Source of Bid	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
						\$0.00		\$0.00	\$0.00

Equipment Justification

Equipment Justification

If equipment is included in the budget, provide justification for each item.

Address why the item is needed, whether it is a replacement or an addition, who will use it, and how it will be used.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increases and/or new line items are being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplies/Operations

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

Supplies/Operations Justification

Supplies/Operations Justification

If supplies/operations are included in the budget, provide justification for each expense. Address why the item is necessary for the proposed project, who will use it, and how it will be used.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increases and/or new line items are being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Contractual

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

Contractual Justification

Contractual Justification

If contractual or consultant services are included in the budget, provide justification for each expense.

Address why each item is necessary for the proposed project and who will benefit from the services.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increases and/or new line items are being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Total Budget

Total Federal/State Share:	\$62,247.12	79.31%
Total Local Match Share:	\$16,240.64	20.69%
Total Project Cost:	\$78,487.76	

Cost Assumption

Cost Assumption*

Describe how the Project Agency plans to sustain the activities of this project if VOCA funds would no longer be available to the Project Agency. What proactive steps are being taken to absorb the project cost into the applicant agency's future budget? Provide information on

the development of a sustainability plan for victim services.

In the event that VOCA funding is no longer available, the Boone County Prosecutor's Office will make application to the Boone County Commission for continuation of this victim services program. Boone County has a commitment to serving crime victims and fully funds the Victim Specialists' salary and benefits as well as supplies, operations, and training for the Victim Response Team.

VOCA Data Form

VOCA Funds Requested:* \$62,247.12

Prorate the VOCA Funds Requested by putting the percentage by the types of victims to be served: (Please give your best estimates.) Please make sure your percentage comes out to 100%.

Domestic Violence:*	18.0%	\$11,204.48
Child Abuse:*	3.0%	\$1,867.41
Sexual Assault:*	4.0%	\$2,489.88
Total Underserved and Other:*	75.0%	\$46,685.34
Total Percent:	100.0%	\$62,247.12

Prorated Amounts and % of Underserved (\$ and % must equal \$ and % of Total Underserved and Other above):Please make sure your percentage comes out to 100%.

DUI/DWI Crashes:*	5.0%	\$2,334.27
Survivors of Homicide Victims:*	3.0%	\$1,400.56
Assault:*	25.0%	\$11,671.33
Adults Molested as Children:*	0%	\$0.00
Elder Abuse:*	0%	\$0.00

Robbery:*	30.0%	\$14,005.60
Other Violent Crimes:*	37.0%	\$17,273.58
Total Percent:	100.0%	\$46,685.34

Indicate the anticipated number of victims to be served by this VOCA funded project:

Total Victims of Crime:* 5200
Not including Hotline Calls

Hotline Calls: 0

If a domestic violence shelter, indicate the anticipated breakdown of residential, non-residential victims to be served, and the anticipated number of bed nights provided for this VOCA funded project:

Women:

Children:

Men:

Bed-Nights:

Other Funding Sources

Source of Funding	Amount	Description of the Funding	Funding Period	Expenditures Covered by Funding
Boone County General Fund-Victim Witness Dept	\$29,958.75	20% Matching funds, taken from the salary of the Victim Specialist. The Victim Specialist is paid through the General Fund, the Victim Witness Department.	10/1/13-09/30/15	Boone County pays for the full salary and benefits of the Victim Specialist. The 20% match is taken from this position.
	\$29,958.75			

Required Attachments

Attachment	Description	File Name	Type	File Size
A detailed copy of your agency's organizational chart (REQUIRED)	Organizational Chart	Organizational Chart VOCA Grant 2013.pdf	pdf	473 KB
Your agency's procurement (purchasing) policy (if Applicable)				
Your agency's mileage reimbursement policy (if Applicable)				
Job descriptions for personnel involved in this proposed project (REQUIRED)	Job Descriptions - Case Specialist & Victim Specialist	VOCA Job Descriptions 2013 Application.pdf	pdf	1.2 MB
Your agency's profit/loss statement from your last two (2) recently completed fiscal years.(for your agency as a whole) (If Applicable)				
Your Agency Budget (Current) REQUIRED	Boone County Prosecuting Attorney's Budget 2013	Budget 2013.pdf	pdf	5.4 MB
Your Agency Budget (Past) REQUIRED	Boone County Prosecuting Attorney's Budget 2012	Budget 2012.pdf	pdf	5.5 MB
A list of your organization's Board of Directors (if Applicable)				

Documentation of Nonprofit Status (if Applicable)				
Letters of Collaboration (REQUIRED)	Letter of Collaboration & Memorandum of Understanding	Letter of Collaboration & MOU 2013.pdf	pdf	2.4 MB
Copy of Contractual Agreement to be used (if applicable)				

Audit Requirements

Date last audit was completed:* RubinBrown LLP St Louis, Missouri

Date(s) covered by last audit:* 1/1/2011-12/31/2011

Last audit performed by:* RubinBrown LLP St Louis, Missouri

Phone number of auditor:* 314-290-3300

Date of next audit:* Began April 29, 2013

Date(s) to be covered by next audit:* 1/1/2012-12/31/2012

Next audit will be performed by:* RubinBrown LLP St Louis, Missouri

Total amount of financial assistance received from all entities, including the Missouri Department of Public Safety, during the date(s) covered by your agency's last audit, as indicated above.

The Federal Amount refers to funds received directly from the Federal Government or federal funds passed through state agencies in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

The State Amount refers to funds received directly from the State of Missouri, not including federal pass-thru funds.

Federal Amount:* \$1,524,354.00

State Amount:* \$2,926,000.00

Other Attachments

File Name	Description	File Size
Victim Survey 2013.pdf (694 KB)	Victim Services Survey	694 KB

Application Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

2013 VOCA Certified Assurances

I am aware that failure to comply with any of the Certified Assurances and/or Confidential Funds Certifications, if applicable, could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance.

I have read and agree to the terms and conditions of the grant. * Yes

If No is selected please provide an explanation.

If No

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.

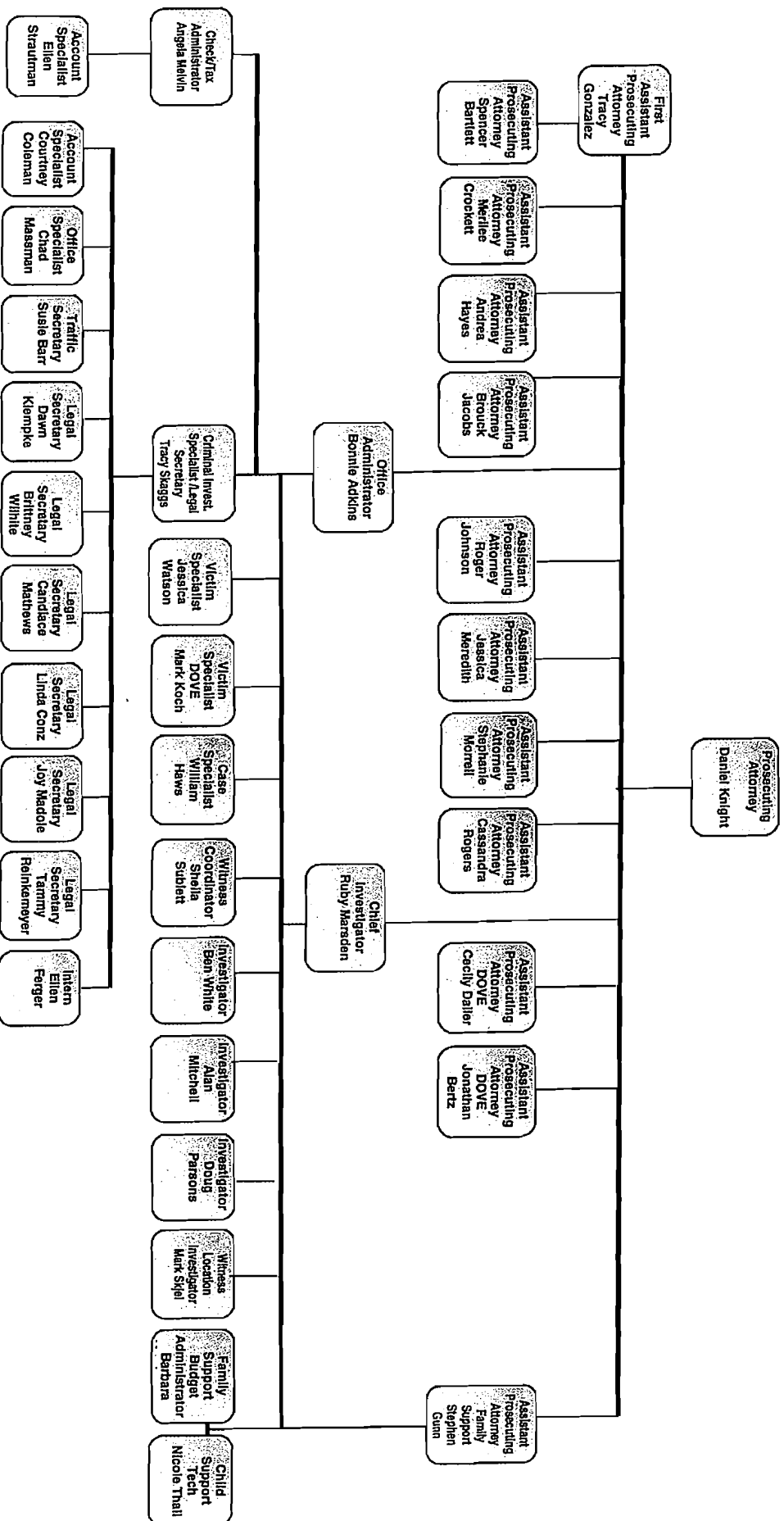
Title:* Presiding Commissioner

Authorized Official Name:* Daniel Atwill

Date:* 05/09/2013

Boone County Prosecuting Attorney Organizational Chart

The Boone County Prosecuting Attorney is responsible for the prosecution of criminal violations that occur within this jurisdiction and for Family Support Enforcement. The office is comprised of 38 staff members. Staff includes the elected Prosecutor, 12 Assistant Prosecuting Attorneys, 5 Investigators, a Victim Response Team, a Bad Check and Delinquent Tax Unit as well as support staff.



JOB DESCRIPTION

BOONE COUNTY PROSECUTING ATTORNEY'S OFFICE

CASE SPECIALIST – William Haws
VICTIM RESPONSE TEAM
STATUS: FULL-TIME

RESPONSIBILITIES:

The responsibilities of the Case Specialist in the Boone County Prosecuting Attorney's Office include, but are not limited to the following:

- Review felony cases which include murders, robberies, assaults & sex crimes to identify victims of crime.
- Effectively communicate with victims of crime that are undergoing emotional trauma.
- Interview victims to assist them to prepare for testifying in court.
- Provide crisis intervention and case management assistance for victims of felony crimes and their families.
- Facilitate communication between the crime victim and the designated Assistant Prosecuting Attorney.
- Orient victims to the judicial process, advise them of their rights, and accompany them to court proceedings.
- Provide victims with assistance in filing applications for Crime Victims' Compensation
- Notify crime victims of court events and assist them with completing Victim Impact Statements.
- Provide crime victims and their families with information regarding post-conviction victim services.
- *Any other duties as designated by the Chief Investigator, Office Administrator or Prosecuting Attorneys.*

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

High School Diploma and a minimum of 5 years related experience and/or training;
equivalent combination of education & experience

Victim related experience preferred

Clear criminal record (excluding minor traffic violations)

Excellent oral and written communication skills

Possess a valid driver's license

Educated in cultural awareness and possess the ability to communicate and be non-biased to others who may have a different ethnic, socio-economic background, race or religion.

Thorough knowledge of the judicial process

Knowledge of local area referral services.

Ability to work independently as well as part of a team to meet the needs of victims of crime.

JOB DESCRIPTION

BOONE COUNTY PROSECUTING ATTORNEY'S OFFICE

CRIME VICTIM SPECIALIST – Jessica Watson

VICTIM RESPONSE TEAM

STATUS: FULL-TIME

RESPONSIBILITIES:

The responsibilities of the Crime Victim Specialist in the Boone County Prosecuting Attorney's Office include, but are not limited to the following:

- Contact and assist victims of crime and their families with problems related to the crime.
- Provide crisis counseling to victims in situational crisis, i.e. victims of rape, victims of domestic violence and families of homicide victims.
- Provide brief counseling for parents of children who have been sexually abused.
- Assess needs of victims of crime, provide support and recommend and locate community resources for services.
- Collaborate with social service agencies for additional resource referral contacts for all victims of crime.
- Review all new case files to identify victims, with special emphasis on child victims of crime, sexual assault, domestic violence and victims of DWI accidents.
- Interview and provide emotional support for victims of crime.
- Consult and collaborate with attorneys, investigators and other staff members regarding care, problems and solutions for victims of crime.
- Orient victims to the judicial process.
- Provide information to victims with regard to all court appearances and case status.
- Orient child victims to courtroom practices, procedures and personnel.
- Provide victims with assistance in filing applications for Crime Victim's Compensation.
- Escort victims to court.
- Supervise social work student interns, including training, consultation and performance evaluation.
- Provide information of post-conviction activity by Board of Probation & Parole.
- *Any other duties as designated by the Chief Investigator or Prosecuting Attorney.*

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Masters degree in social work, counseling or psychology

Minimum of 2 years experience in related field

Excellent oral and written communication skills

Ability to communicate and assist children and adults

Educated in cultural awareness and possess the ability to communicate and be non-biased to others who may have a different ethnic, socio-economic background, race or religion.

Thorough knowledge of the judicial process

Thorough knowledge of the issues of domestic violence.

Thorough knowledge of the issues of sexual assault for both adults and children.

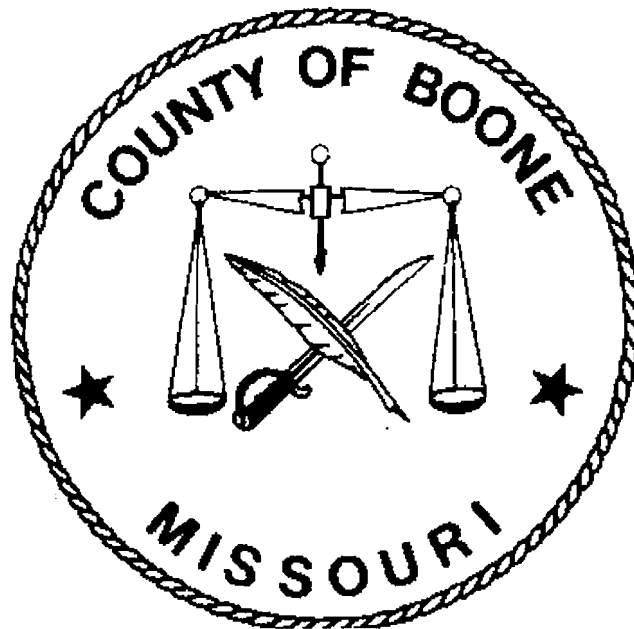
Knowledge of local area referral services.

Educated in child development and/or child psychology.

Ability to work independently as well as part of a team to meet the needs of victims of crime.

2013 BUDGET

Boone County Missouri



Dan Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Janet M. Thompson
District II Commissioner

June E. Pitchford, CPA
Boone County Auditor
Budget Officer

Prosecuting Attorney – Combined Budget Summary

Description of Funding Sources

The Boone County Prosecuting Attorney provides prosecution services on behalf of the State of Missouri. These services are primarily funded with appropriations from the General Fund and supplemented with additional revenues from a variety of special revenues funds. The funding sources include the following:

- General Fund
 - Prosecuting Attorney (1261)
 - Victim & Witness (1262)
 - Prosecuting Attorney Retirement (1264)
 - Child Support Enforcement (1263)

- PA Training Fund (2600)
- PA Tax Collection Fund (2610)
- PA Contingency Fund (2620)
- PA Bad Check Collection Fund (2630)
- PA Forfeiture Fund (2640)
- Law Enforcement Services Fund (2903)
- PA – Violence Against Women Grant (Federal Stimulus/ARRA grant; 2971)

The annual budgets from these various resources are combined and presented on the following pages as follows:

- Prosecuting Attorney- General Operations (1261, 1262, 1264, 2600, 2620, 2640, 2903, 2971)
- Child Support Enforcement (1263)
- PA Tax Collection (2610)
- PA Bad Check Collection (2630)

The County Commission establishes and approves the appropriations for all budgets except for the PA Tax Collection Fund and the PA Bad Check Fund; these budgets are established and approved by the Prosecuting Attorney.

Prosecuting Attorney Summary

Budget Summary

Fund	Dept	Department Name	2011	2012	2013	2013	2013	2013
			Actual	Projected	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
Prosecuting Attorney Operations								
100	1261	Prosecuting Attorney	\$ 1,613,061	\$ 1,610,479	\$ 1,452,349	\$ 228,836	\$ 17,775	\$ 1,698,960
100	1262	Victim Witness	157,227	166,202	176,090	21,743	-	197,833
100	1264	PA Retirement	7,752	7,752	-	7,752	-	7,752
260	2600	PA Training	3,901	5,136	-	4,908	-	4,908
261	2610	PA Tax Collection	75,982	86,469	92,899	3,952	-	96,851
262	2620	PA Contingency	19,999	18,050	-	20,000	-	20,000
263	2630	PA Bad Check Collections	54,340	41,860	15,577	1,615	-	17,192
264	2640	PA Forfeiture Money	8,917	-	-	3,075	-	3,075
290	2903	PA-Law Enf Sales Tax	268,438	294,715	301,035	5,872	-	306,907
297	2971	PA-Violence Against Women	37,161	-	-	-	-	-
		Subtotal	<u>2,246,778</u>	<u>2,230,663</u>	<u>2,037,950</u>	<u>297,753</u>	<u>17,775</u>	<u>2,353,478</u>
Child Support Enforcement								
100	1263	IV-D Child Support	350,786	368,295	173,519	46,031	-	219,550
		Subtotal	<u>350,786</u>	<u>368,295</u>	<u>173,519</u>	<u>46,031</u>	<u>-</u>	<u>219,550</u>
		Total	<u>\$ 2,597,564</u>	<u>\$ 2,598,958</u>	<u>\$ 2,211,469</u>	<u>\$ 343,784</u>	<u>\$ 17,775</u>	<u>\$ 2,573,028</u>

Prosecuting Attorney Summary

Personnel Summary

Position Title	Departmental Funding Source									Change
	FY 2011	FY 2012	Dept. No. 1261	Dept. No. 1262	Dept. No. 1263	Dept. No. 2610	Dept. No. 2630	Dept. No. 2903	FY 2013 Total	
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	
Prosecuting Attorney Operations:										
Prosecuting Attorney (Elected)	1.00	1.00	1.00	-	-	-	-	-	1.00	-
First Assistant Prosecuting Attorney	1.00	1.00	1.00	-	-	-	-	-	1.00	-
Assistant Prosecuting Attorney I	10.33	10.00	8.00	-	-	-	-	2.00	10.00	-
Chief Investigator	1.00	1.00	1.00	-	-	-	-	-	1.00	-
Investigator	2.33	3.00	1.00	-	-	-	-	2.00	3.00	-
Office Administrator	1.00	1.00	1.00	-	-	-	-	-	1.00	-
Witness Location Investigator	1.00	1.00	1.00	-	-	-	-	-	1.00	-
Legal Secretary	8.00	7.00	6.00	-	-	-	-	1.00	7.00	-
Criminal Investigations Specialist	1.00	1.00	1.00	-	-	-	-	-	1.00	-
Office Specialist	1.00	1.00	1.00	-	-	-	-	-	1.00	-
Receptionist	1.00	-	-	-	-	-	-	-	-	-
Crime Victim Specialist	1.00	1.00	-	2.00	-	-	-	-	2.00	1.00
Victim Assistant	1.00	1.00	-	-	-	-	-	-	-	(1.00)
Witness Coordinator	1.00	1.00	-	1.00	-	-	-	-	1.00	-
Case Specialist	0.48	0.48	-	0.48	-	-	-	-	0.48	-
Bad Check /Tax Administrator	1.00	1.00	-	-	-	0.75	0.25	-	1.00	-
Account Specialist	1.00	2.00	1.00	-	-	1.00	-	-	2.00	-
Account Specialist PT Pool	0.25	0.25	-	-	-	0.25	-	-	0.25	-
Subtotal	34.39	33.73	23.00	3.48	-	2.00	0.25	5.00	33.73	-
Child Support Enforcement:										
Assistant Prosecuting Attorney I	1.00	1.00	-	-	1.00	-	-	-	1.00	-
Child Support Administrator	1.00	-	-	-	-	-	-	-	-	-
Child Support Budget Administrator	-	1.00	-	-	1.00	-	-	-	1.00	-
Child Support Technician	3.50	4.00	-	-	1.00	-	-	-	1.00	(3.00)
Legal Secretary	1.00	1.00	-	-	-	-	-	-	-	(1.00)
Receptionist	1.00	-	-	-	-	-	-	-	-	-
Subtotal	7.50	7.00	-	-	3.00	-	-	-	3.00	(4.00)
Total FTEs	41.89	40.73	23.00	3.48	3.00	2.00	0.25	5.00	36.73	(4.00)
Overtime	\$ 24,800	\$ 28,800	\$ 20,000	\$ 1,500	\$ -	\$ 2,900	\$ 1,000	\$ 4,200	\$ 29,600	\$ 800

a) The Child Support Administrator was re-classified to Child Support Budget Administrator

b) The Receptionist position was eliminated and a part-time Child Support Technician was increased to full-time.

c) 4.0 FTEs reduced due to budget reductions

Prosecuting Attorney Operations

Department Numbers 1261, 1262, 1264, 2600, 2610, 2620, 2630, 2640, 2903, 2971

Mission

The Prosecuting Attorney is an elected official who represents the State of Missouri in all criminal matters arising within Boone County. In addition, the Prosecuting Attorney's Office also provides a Victim Response Team, tax collections on behalf of the State of Missouri, and Non-Sufficient Funds (NSF) check collection on behalf of county residents and businesses.

The Prosecuting Attorney is also responsible for child support enforcement within the County; the cost for these services is fully reimbursed by the State of Missouri and is accounted for within a separate budget immediately following this section.

Budget Highlights

The budget includes funding to replace a vehicle. There are no other significant changes to the budget.

Prosecuting Attorney Operations

2971 PA - VIOLENCE AGAINST WOMEN

297 RECOVERY ACT GRANTS - REIMB

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLEMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
	INTERGOVERNMENTAL REVENUE							
3411	FEDERAL GRANT REIMBURSE	37,118	0	0	0	0	0	0
	SUBTOTAL *****	<u>37,118</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL REVENUES *****	37,118	0	0	0	0	0	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	31,069	0	0	0	0	0	0
10200	FICA	2,304	0	0	0	0	0	0
10300	HEALTH INSURANCE	3,168	0	0	0	0	0	0
10325	DISABILITY INSURANCE	108	0	0	0	0	0	0
10350	LIFE INSURANCE	35	0	0	0	0	0	0
10375	DENTAL INSURANCE	240	0	0	0	0	0	0
10400	WORKERS COMP	101	0	0	0	0	0	0
10500	401(A) MATCH PLAN	135	0	0	0	0	0	0
	SUBTOTAL *****	<u>37,161</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES *****	37,161	0	0	0	0	0	0

Decimal values have been truncated.

Prosecuting Attorney Operations

Performance Measures

Performance Measure	2011 Actual	2012 Estimated	2013 Projected
Number of Felonies Filed	1,661	1,790	1,929
Number of Misdemeanors Filed	3,489	3,85	3,685
Number of Traffic Cases Filed	3,425	3,047	3,200
Total Number of Cases Filed	8,462	8,422	8,500

Annual Budget

1261 PROSECUTING ATTORNEY

100 GENERAL FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLEMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
3411	FEDERAL GRANT REIMBURSE	58,366	79,003	71,876	78,191	0	78,191	1-
	SUBTOTAL *****	58,366	79,003	71,876	78,191	0	78,191	1-
	CHARGES FOR SERVICES							
3528	REIMB PERSONNEL/PROJECTS	25,335	25,346	25,793	25,852	0	25,852	1
3560	COLLECTION FEES	72,650	70,000	90,000	90,000	0	90,000	28
3574	P.A. FEES	122,858	125,000	110,000	110,000	0	110,000	12-
	SUBTOTAL *****	220,844	220,346	225,793	225,852	0	225,852	2
	MISCELLANEOUS							
3835	SALE OF COUNTY FIXED ASSET	0	0	0	0	2,639	2,639	0
	SUBTOTAL *****	0	0	0	0	2,639	2,639	0
	TOTAL REVENUES *****	279,211	299,349	297,669	304,043	2,639	306,682	2
	PERSONAL SERVICES							
10100	SALARIES & WAGES	1,118,411	1,158,652	1,154,762	1,185,601	42,465	1,201,066	3
10110	OVERTIME	18,007	20,000	25,000	20,000	0	20,000	0
10120	HOLIDAY WORKED	233	250	250	250	0	250	0
10200	FICA	84,058	90,186	88,339	92,247	3,249	93,430	3
10300	HEALTH INSURANCE	108,063	108,062	108,062	108,062	1,188	109,250	1
10325	DISABILITY INSURANCE	4,126	3,361	3,361	3,438	45	3,483	3
10350	LIFE INSURANCE	1,197	1,069	1,069	1,069	12	1,081	1
10375	DENTAL INSURANCE	8,098	8,099	8,099	10,783	118	10,901	34
10400	WORKERS COMP	4,903	4,843	4,843	4,764	115	4,806	0
10500	401 (A) MATCH PLAN	6,240	7,985	6,075	7,985	97	8,082	1
10510	CERF-EMPLOYER PD CONTRIBUTION	2,914	3,200	245	0	0	0	0
	SUBTOTAL *****	1,356,253	1,405,707	1,400,105	1,434,199	47,289	1,452,349	3
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	30,763	26,845	29,500	17,679	0	17,679	34-
23000	OFFICE SUPPLIES	12,521	12,984	12,984	16,100	0	16,100	23
23001	PRINTING	417	800	800	800	0	800	0
23050	OTHER SUPPLIES	243	250	250	250	0	250	0
23200	AMMUNITION	260	275	275	275	0	275	0
23300	UNIFORMS	94	100	100	100	0	100	0
23850	MINOR EQUIP & TOOLS (<\$1000)	482	275	275	275	0	275	0
23855	FURNITURE/FIXTURE <\$1000	0	0	0	1,731	0	1,731	0
	SUBTOTAL *****	44,782	41,529	44,184	37,210	0	37,210	10-
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	5,245	5,670	5,145	5,670	0	5,670	0
37200	SEMINARS/CONFEREN/MEETING	1,765	1,650	1,635	1,650	0	1,650	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	696	539	844	828	0	828	53
37230	MEALS & LODGING-TRAINING	2,109	2,945	2,474	2,945	0	2,945	0
	SUBTOTAL *****	9,815	10,804	10,098	11,093	0	11,093	2
	UTILITIES							
48000	TELEPHONES	9,541	11,264	10,500	10,448	0	10,448	7-
48050	CELLULAR TELEPHONES	902	1,068	900	996	0	996	6-
	SUBTOTAL *****	10,443	12,332	11,400	11,444	0	11,444	7-

Prosecuting Attorney Operations

1261 PROSECUTING ATTORNEY
100 GENERAL FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
VEHICLE EXPENSE								
59000	MOTORFUEL/GASOLINE	8,314	9,300	6,500	8,100	0	8,100	12-
59010	FUEL SURCHARGE - REIMB TO R&B	0	0	215	220	0	220	0
59030	MOTOR VEHICLE LICENSE FEE	99	50	50	100	0	100	100
59100	VEHICLE REPAIRS/MAINTENANCE	2,367	1,500	1,000	2,400	1,400-	1,000	33-
59105	TIRES	171	690	375	750	250-	500	27-
59110	MECHANICS CHARGE - REIMB R&B	0	0	578	650	0	650	0
59200	LOCAL MILEAGE	367	1,000	250	750	0	750	25-
SUBTOTAL *****		11,319	12,540	8,968	12,970	1,650-	11,320	9-
EQUIP & BLDG MAINTENANCE								
60050	EQUIP SERVICE CONTRACT	3,452	3,566	4,294	4,209	1,675	5,884	65
60200	EQUIP REPAIRS/MAINTENANCE	145	300	150	300	0	300	0
SUBTOTAL *****		3,598	3,866	4,444	4,509	1,675	6,184	59
CONTRACTUAL SERVICES								
71000	INSURANCE AND BONDS	30	0	0	0	0	0	0
71100	OUTSIDE SERVICES	666	1,000	250	1,000	0	1,000	0
71500	BUILDING USE/RENT CHARGE	152,599	121,073	121,073	150,525	0	150,525	24
71600	EQUIP LEASES & METER CHR	127	71	60	60	0	60	15-
SUBTOTAL *****		153,423	122,144	121,383	151,585	0	151,585	24
FIXED ASSET ADDITIONS								
92300	REPLCMENT MACH & EQUIP	0	10,500	9,897	0	0	0	0
92400	REPLCMENT AUTO/TRUCKS	23,425	0	0	0	17,775	17,775	0
SUBTOTAL *****		23,425	10,500	9,897	0	17,775	17,775	69
TOTAL EXPENDITURES *****		1,613,061	1,619,422	1,610,479	1,663,010	65,089	1,698,960	4

1262 VICTIM WITNESS

100 GENERAL FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
INTERGOVERNMENTAL REVENUE								
3411	FEDERAL GRANT REIMBURSE	63,145	63,519	67,592	69,780	0	69,780	9
SUBTOTAL *****		63,145	63,519	67,592	69,780	0	69,780	9
CHARGES FOR SERVICES								
3510	COPIES	25	0	591	0	0	0	0
SUBTOTAL *****		25	0	591	0	0	0	0
TOTAL REVENUES *****		63,170	63,519	68,183	69,780	0	69,780	9
PERSONAL SERVICES								
10100	SALARIES & WAGES	129,469	156,885	137,406	137,159	14,460	145,511	7-
10110	OVERTIME	1,478	1,500	1,500	1,500	0	1,500	0
10120	HOLIDAY WORKED	195	200	200	200	0	200	0
10200	FICA	9,064	10,378	10,174	10,622	1,106	11,261	8
10300	HEALTH INSURANCE	14,250	14,250	14,250	14,250	0	14,250	0
10325	DISABILITY INSURANCE	397	317	317	336	28	364	14
10350	LIFE INSURANCE	158	141	141	141	0	141	0
10375	DENTAL INSURANCE	1,068	1,068	1,068	1,422	0	1,422	33
10400	WORKERS COMP	366	366	366	361	27	388	6
10500	401 (A) MATCH PLAN	780	1,053	780	1,053	0	1,053	0
SUBTOTAL *****		157,227	186,158	166,202	167,044	15,621	176,090	5-
MATERIALS & SUPPLIES								
22500	SUBSCRIPTIONS/PUBLICATIONS	407	318	235	262	0	262	17-
23000	OFFICE SUPPLIES	2,226	1,940	1,940	1,940	0	1,940	0
23001	PRINTING	218	250	250	250	0	250	0
23050	OTHER SUPPLIES	106	250	200	250	0	250	0
23850	MINOR EQUIP & TOOLS (<\$1000)	371	750	350	750	0	750	0
SUBTOTAL *****		3,329	3,508	2,975	3,452	0	3,452	1-
DUES TRAVEL & TRAINING								
37000	DUES & PROF CERTS/LICENSE	400	400	400	400	0	400	0
37200	SEMINARS/CONFEREN/MEETING	230	460	230	460	0	460	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	78	154	86	258	0	258	67
37230	MEALS & LODGING-TRAINING	350	758	227	833	0	833	9
SUBTOTAL *****		1,059	1,772	943	1,951	0	1,951	10

Prosecuting Attorney Operations

1262 VICTIM WITNESS 100 GENERAL FUND		2011	2012	2012	2013	2013	2013	%CHG
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	FROM PY BUD
48000	UTILITIES TELEPHONES	1,624	1,890	1,750	1,690	0	1,690	10-
	SUBTOTAL *****	1,624	1,890	1,750	1,690	0	1,690	10-
	OTHER							
84010	RECEPTION/MEETINGS	79	150	148	150	0	150	0
84600	COURT COSTS	3,378	3,500	2,200	2,500	0	2,500	28-
84700	WITNESS EXPENSES	19,359	6,000	7,850	7,000	0	7,000	16
84800	TRANSCRIPTS-CRIMINAL	6,341	5,000	5,000	5,000	0	5,000	0
	SUBTOTAL *****	29,159	14,650	15,198	14,650	0	14,650	0
	TOTAL EXPENDITURES *****	192,399	207,978	187,068	188,787	15,621	197,833	4-

1264 PA RETIREMENT

100 GENERAL FUND		2011	2012	2012	2013	2013	2013	%CHG
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	FROM PY BUD
86790	OTHER MO PROSECUTOR'S RETIREMEN	7,752	7,752	7,752	7,752	0	7,752	0
	SUBTOTAL *****	7,752	7,752	7,752	7,752	0	7,752	0
	TOTAL EXPENDITURES *****	7,752	7,752	7,752	7,752	0	7,752	0

2600 PA TRAINING

260 PA TRAINING FUND		2011	2012	2012	2013	2013	2013	%CHG
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	FROM PY BUD
3540	CHARGES FOR SERVICES DEFENDANT CRT COSTS&RECOURPMENT	4,412	4,700	4,000	4,000	0	4,000	14-
	SUBTOTAL *****	4,412	4,700	4,000	4,000	0	4,000	14-
	INTEREST							
3711	INT-OVERNIGHT	3	2	2	2	0	2	0
3712	INT-LONG TERM INVEST	16	17	20	15	0	15	11-
3798	INC/DEC IN FV OF INVESTMENTS	6	11	5	0	0	0	0
	SUBTOTAL *****	25	30	27	17	0	17	43-
	TOTAL REVENUES *****	4,438	4,730	4,027	4,017	0	4,017	15-
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	1,770	1,610	1,700	1,380	0	1,380	14-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	587	588	736	828	0	828	40
37230	MEALS & LODGING-TRAINING	1,543	2,700	2,700	2,700	0	2,700	0
	SUBTOTAL *****	3,901	4,898	5,136	4,908	0	4,908	0
	TOTAL EXPENDITURES *****	3,901	4,898	5,136	4,908	0	4,908	0

Prosecuting Attorney Operations

2610 PA TAX COLLECTION

261 PA TAX COLLECTION FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
3560	CHARGES FOR SERVICES COLLECTION FEES	72,650	70,000	90,000	90,000	0	90,000	28
	SUBTOTAL *****	72,650	70,000	90,000	90,000	0	90,000	28
	INTEREST							
3711	INT-OVERNIGHT	20	20	12	12	0	12	40-
3712	INT-LONG TERM INVEST	114	132	91	70	0	70	46-
3798	INC/DEC IN FV OF INVESTMENTS	36	63	0	21	0	21	66-
	SUBTOTAL *****	172	215	103	103	0	103	52-
	TOTAL REVENUES *****	72,823	70,215	90,103	90,103	0	90,103	28
	PERSONAL SERVICES							
10100	SALARIES & WAGES	62,907	64,064	66,399	73,894	0	73,894	15
10110	OVERTIME	3,514	2,900	2,900	2,900	0	2,900	0
10200	FICA	5,081	5,122	5,294	5,874	0	5,874	14
10300	HEALTH INSURANCE	0	7,125	7,125	8,312	0	8,312	16
10325	DISABILITY INSURANCE	0	166	166	195	0	195	17
10350	LIFE INSURANCE	0	70	70	82	0	82	17
10375	DENTAL INSURANCE	0	534	534	829	0	829	55
10400	WORKERS COMP	191	180	180	199	0	199	10
10500	401(A) MATCH PLAN	0	526	526	614	0	614	16
	SUBTOTAL *****	71,694	80,687	83,194	92,899	0	92,899	15
	MATERIALS & SUPPLIES							
22000	POSTAGE	1,444	1,400	1,700	1,700	0	1,700	21
22500	SUBSCRIPTIONS/PUBLICATIONS	407	332	350	350	0	350	5
23000	OFFICE SUPPLIES	916	1,000	1,000	1,000	0	1,000	0
23001	PRINTING	0	75	75	75	0	75	0
23050	OTHER SUPPLIES	0	50	50	50	0	50	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	100	50	100	0	100	0
23855	FURNITURE/FIXTURE <\$1000	0	0	0	577	0	577	0
	SUBTOTAL *****	2,769	2,957	3,225	3,852	0	3,852	30
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	19	100	50	100	0	100	0
	SUBTOTAL *****	19	100	50	100	0	100	0
	OTHER							
83922	OTO: TO SPECIAL REVENUE FUND	1,500	0	0	0	0	0	0
	SUBTOTAL *****	1,500	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	75,982	83,744	86,469	96,851	0	96,851	15

2620 PA CONTINGENCY

262 PA CONTINGENCY FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
3569	CHARGES FOR SERVICES OTHER FEES	19,964	20,000	20,000	18,050	0	18,050	9-
	SUBTOTAL *****	19,964	20,000	20,000	18,050	0	18,050	9-
	TOTAL REVENUES *****	19,964	20,000	20,000	18,050	0	18,050	9-
	CONTRACTUAL SERVICES							
71105	LEGAL SERVICES	0	500	0	500	0	500	0
	SUBTOTAL *****	0	500	0	500	0	500	0
	OTHER							
84600	COURT COSTS	1,915	3,000	1,000	2,000	0	2,000	33-
84700	WITNESS EXPENSES	9,093	6,500	7,500	7,500	0	7,500	15
84800	TRANSCRIPTS-CRIMINAL	8,916	9,500	9,500	9,500	0	9,500	0
85400	CRIMINAL INVESTIGATION	74	500	50	500	0	500	0
	SUBTOTAL *****	19,999	19,500	18,050	19,500	0	19,500	0
	TOTAL EXPENDITURES *****	19,999	20,000	18,050	20,000	0	20,000	0

Prosecuting Attorney Operations

2630 PA BAD CHECK COLLECTIONS

263 PA BAD CHECK FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLEMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
3560	CHARGES FOR SERVICES COLLECTION FEES	57,233	56,000	39,500	39,500	0	39,500	29-
	SUBTOTAL *****	57,233	56,000	39,500	39,500	0	39,500	29-
	INTEREST							
3798	INC/DEC IN FV OF INVESTMENTS	171	0	0	0	0	0	0
	SUBTOTAL *****	172	0	0	0	0	0	0
	MISCELLANEOUS							
3892	DEPOSIT OVERAGE	32	25	25	25	0	25	0
	SUBTOTAL *****	32	25	25	25	0	25	0
	OTHER FINANCING SOURCES							
3917	OTI: FROM SPECIAL REVENUE FUND	1,500	0	0	0	0	0	0
	SUBTOTAL *****	1,500	0	0	0	0	0	0
	TOTAL REVENUES *****	58,937	56,025	39,525	39,525	0	39,525	29-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	34,821	34,417	30,994	27,578	15,465-	12,113	64-
10110	OVERTIME	1,146	900	1,000	1,000	0	1,000	11
10200	FICA	2,722	2,701	2,426	2,186	1,183-	1,003	62-
10300	HEALTH INSURANCE	10,687	3,562	3,562	2,375	1,188-	1,187	66-
10325	DISABILITY INSURANCE	164	99	99	79	45-	34	65-
10350	LIFE INSURANCE	122	35	35	23	12-	11	68-
10375	DENTAL INSURANCE	801	267	267	237	118-	119	55-
10400	WORKERS COMP	105	95	95	74	42-	32	66-
10500	401(A) MATCH PLAN	378	263	97	175	97-	78	70-
	SUBTOTAL *****	50,949	42,339	38,575	33,727	18,150-	15,577	63-
	MATERIALS & SUPPLIES							
22000	POSTAGE	1,009	950	710	710	0	710	25-
23000	OFFICE SUPPLIES	1,217	500	500	500	0	500	0
23001	PRINTING	231	300	300	300	0	300	0
23050	OTHER SUPPLIES	0	50	50	50	0	50	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	100	50	50	0	50	50-
	SUBTOTAL *****	2,458	1,900	1,610	1,610	0	1,610	15-
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	430	0	0	0	0	0	0
	SUBTOTAL *****	430	0	0	0	0	0	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	502	502	1,675	0	0	0	0
	SUBTOTAL *****	502	502	1,675	0	0	0	0
	OTHER							
86896	DEPOSIT SHORTAGE	0	5	0	5	0	5	0
	SUBTOTAL *****	0	5	0	5	0	5	0
	TOTAL EXPENDITURES *****	54,340	44,746	41,860	35,342	18,150-	17,192	61-

Prosecuting Attorney Operations

2640 PA FORFEITURE MONEY

264 PA FORFEITURE FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
	INTEREST							
3711	INT-OVERNIGHT	6	9	3	3	0	3	66-
3712	INT-LONG TERM INVEST	41	63	16	21	0	21	66-
3798	INC/DEC IN FV OF INVESTMENTS	16	30	5	0	0	0	0
	SUBTOTAL *****	64	102	24	24	0	24	76-
	MISCELLANEOUS							
3835	SALE OF COUNTY FIXED ASSET	116	0	0	0	0	0	0
	SUBTOTAL *****	116	0	0	0	0	0	0
	TOTAL REVENUES *****	181	102	24	24	0	24	76-
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	0	575	0	575	0	575	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	0	750	0	750	0	750	0
37230	MEALS & LODGING-TRAINING	0	750	0	750	0	750	0
	SUBTOTAL *****	0	2,075	0	2,075	0	2,075	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	1,000	0	1,000	0	1,000	0
	SUBTOTAL *****	0	1,000	0	1,000	0	1,000	0
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	2,744	0	0	0	0	0	0
91301	COMPUTER HARDWARE	2,012	0	0	0	0	0	0
91302	COMPUTER SOFTWARE	206	0	0	0	0	0	0
92301	REPLC COMPUTER HDWR	3,234	0	0	0	0	0	0
92302	REPLC COMPUTER SOFTWARE	718	0	0	0	0	0	0
	SUBTOTAL *****	8,916	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	8,916	3,075	0	3,075	0	3,075	0

2903 PROSECUTING ATTRNY-LE SALES TX

290 LAW ENFORCEMENT SERVICES FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
	PERSONAL SERVICES							
10100	SALARIES & WAGES	215,538	240,388	236,220	246,611	6,000	246,611	2
10110	OVERTIME	2,561	3,500	4,200	4,200	0	4,200	20
10120	HOLIDAY WORKED	0	0	109	0	0	0	0
10200	FICA	16,551	18,581	18,264	19,187	459	19,187	3
10300	HEALTH INSURANCE	22,562	23,750	23,750	23,750	0	23,750	0
10325	DISABILITY INSURANCE	832	699	699	715	0	715	2
10350	LIFE INSURANCE	250	235	235	235	0	235	0
10375	DENTAL INSURANCE	1,691	1,780	1,780	2,370	0	2,370	33
10400	WORKERS COMP	650	659	659	652	16	652	1-
10500	401(A) MATCH PLAN	1,155	1,755	1,350	1,755	0	1,755	0
10510	CERF-EMPLOYER PD CONTRIBUTION	1,367	1,560	1,378	0	0	1,560	0
	SUBTOTAL *****	263,160	292,907	288,644	299,475	6,475	301,035	2
	MATERIALS & SUPPLIES							
23000	OFFICE SUPPLIES	591	1,000	1,000	1,000	0	1,000	0
23855	FURNITURE/FIXTURE <\$1000	0	0	580	0	0	0	0
	SUBTOTAL *****	591	1,000	1,580	1,000	0	1,000	0
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	1,230	1,180	1,180	1,180	0	1,180	0
37200	SEMINARS/CONFEREN/MEETING	535	460	460	460	0	460	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	206	154	270	352	0	352	128
37230	MEALS & LODGING-TRAINING	742	600	731	900	0	900	50
	SUBTOTAL *****	2,714	2,394	2,641	2,892	0	2,892	20
	UTILITIES							
48000	TELEPHONES	1,972	2,340	1,850	1,980	0	1,980	15-
	SUBTOTAL *****	1,972	2,340	1,850	1,980	0	1,980	15-
	FIXED ASSET ADDITIONS							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	268,438	298,641	294,715	305,347	6,475	306,907	2

Child Support Enforcement

Department Number 1263

Mission

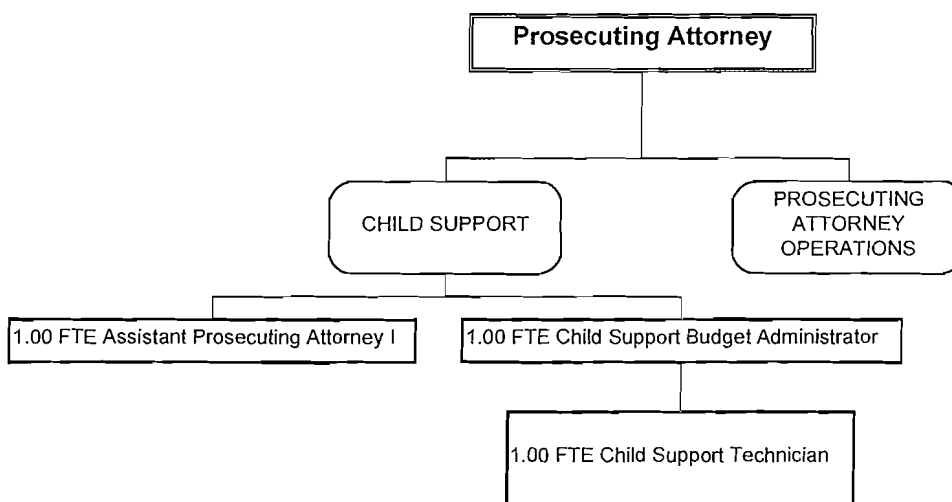
The Family Support Division of the Boone County Prosecutor's Office represents the State of Missouri in establishing paternity and support orders, establishing state debt orders, and in enforcing and modifying existing court orders. The Division pursues civil and criminal remedies for enforcement. Activities are carried out pursuant to a cooperative agreement with the State of Missouri and all costs are reimbursed according to the terms of this agreement. Boone County Family Support Division follows the mission of the Missouri Division of Child Support Enforcement: Establish, enforce and monitor the financial responsibility of parents for the support of their children. Core Values include: Respect, Participatory Leadership, Diversity, Honesty, Communicate Clearly with Staff and Public, Provide a Service to the Public, and Open Mindedness.

Budget Highlights

All of the costs (including depreciation on fixed assets) are eligible for state reimbursement. This normally results in 100% coverage of all operating costs as well as cost recovery of allowable indirect costs.

In January 2010, the state reduced funding to this program which required eliminating one full-time position and reducing another position to part-time. In FY 2012, the state further reduced funding, resulting in an additional .50 FTE reduction. Effective January 2013, the state significantly reduced funding to this program again, which required eliminating four (4) full-time positions.

Organizational Chart



Child Support Enforcement

Annual Budget

1263 IV-D

100 GENERAL FUND

ACCT	DESCRIPTION	2011 ACTUAL	2012 BUDGET + REVISIONS	2012 PROJECTED	2013 CORE REQUEST	2013 SUPPLEMENTAL REQUEST	2013 ADOPTED BUDGET	%CHG FROM PY BUD
3465	INTERGOVERNMENTAL REVENUE FEDERAL REIMBURSE EXPENSES	379,131	388,909	388,909	226,000	0	226,000	41-
	SUBTOTAL *****	379,131	388,909	388,909	226,000	0	226,000	41-
3826	MISCELLANEOUS PRIOR YEAR COST REPAYMENT	0	0	59	0	0	0	0
	SUBTOTAL *****	0	0	59	0	0	0	0
	TOTAL REVENUES *****	379,131	388,909	388,968	226,000	0	226,000	41-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	248,930	263,142	263,158	144,783	3,000	144,783	44-
10110	OVERTIME	22	0	19	0	0	0	0
10200	FICA	16,961	20,130	18,375	11,075	230	11,075	44-
10300	HEALTH INSURANCE	34,041	33,250	33,250	14,250	0	14,250	57-
10325	DISABILITY INSURANCE	927	763	763	419	0	419	45-
10350	LIFE INSURANCE	369	329	329	141	0	141	57-
10375	DENTAL INSURANCE	2,551	2,492	2,492	1,422	0	1,422	42-
10400	WORKERS COMP	780	710	710	376	8	376	47-
10500	401(A) MATCH PLAN	1,845	2,457	1,560	1,053	0	1,053	57-
10600	UNEMPLOYMENT BENEFITS	4,170	2,230	2,230	0	0	0	0
	SUBTOTAL *****	310,598	325,503	322,886	173,519	3,238	173,519	46-
	MATERIALS & SUPPLIES							
22000	POSTAGE	1,100	1,700	900	900	0	900	47-
22500	SUBSCRIPTIONS/PUBLICATIONS	489	500	500	600	0	600	20
23000	OFFICE SUPPLIES	2,326	4,334	4,334	3,288	0	3,288	24-
23001	PRINTING	0	550	550	0	0	0	0
23850	MINOR EQUIP & TOOLS (<\$1000)	597	300	300	300	0	300	0
	SUBTOTAL *****	4,513	7,384	6,584	5,088	0	5,088	31-
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	150	515	430	610	0	610	18
37200	SEMINARS/CONFEREN/MEETING	940	330	330	520	0	520	57
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	88	580	300	200	0	200	65-
37230	MEALS & LODGING-TRAINING	212	700	500	219	0	219	68-
	SUBTOTAL *****	1,391	2,125	1,560	1,549	0	1,549	27-
	UTILITIES							
48000	TELEPHONES	3,845	4,530	4,300	2,700	0	2,700	40-
48002	DATA COMMUNICATIONS	0	1,040	1,040	1,040	0	1,040	0
48100	NATURAL GAS	943	3,000	2,300	2,200	0	2,200	26-
48200	ELECTRICITY	4,274	5,700	3,800	4,487	0	4,487	21-
48300	WATER	186	264	250	240	0	240	9-
48400	SOLID WASTE	527	504	504	600	0	600	19
48500	STORM WATER UTILITY	4	0	48	48	0	48	0
48600	SEWER USE	280	226	360	360	0	360	59
	SUBTOTAL *****	10,062	15,264	12,602	11,675	0	11,675	23-
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	1,596	1,350	1,350	1,350	0	1,350	0
60125	CUSTODIAL/JANITORIAL SERV	6,000	6,000	6,000	6,000	0	6,000	0
60200	EQUIP REPAIRS/MAINTENANCE	187	200	200	200	0	200	0
	SUBTOTAL *****	7,783	7,550	7,550	7,550	0	7,550	0
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	915	1,860	1,860	2,070	0	2,070	11
71000	INSURANCE AND BONDS	93	145	45	50	0	50	65-
71100	OUTSIDE SERVICES	1,552	2,500	2,000	5,289	0	5,289	111
71500	BUILDING USE/RENT CHARGE	13,801	13,208	13,208	12,760	0	12,760	3-
	SUBTOTAL *****	16,362	17,713	17,113	20,169	0	20,169	13
	FIXED ASSET ADDITIONS							
91302	COMPUTER SOFTWARE	74	0	0	0	0	0	0
	SUBTOTAL *****	74	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	350,786	375,539	368,295	219,550	3,238	219,550	41-

Decimal values have been truncated.

2012 BUDGET

Boone County Missouri



Dan Atwill
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

June E. Pitchford, CPA
Boone County Auditor
Budget Officer

Prosecuting Attorney – Combined Budget Summary

Description of Funding Sources

The Boone County Prosecuting Attorney provides prosecution services on behalf of the State of Missouri. These services are primarily funded with appropriations from the General Fund and supplemented with additional revenues from a variety of special revenues funds. The funding sources include the following:

- General Fund
 - Prosecuting Attorney (1261)
 - Victim & Witness (1262)
 - Prosecuting Attorney Retirement (1264)
 - Child Support Enforcement (1263)

- PA Training Fund (2600)
- PA Tax Collection Fund (2610)
- PA Contingency Fund (2620)
- PA Bad Check Collection Fund (2630)
- PA Forfeiture Fund (2640)
- Law Enforcement Services Fund (2903)
- PA – Violence Against Women Grant (Federal Stimulus/ARRA grant; 2971)
- Justice Assistance Grant (JAG) – PA (Federal Stimulus/ARRA grant; 2981)

The annual budgets from these various resources are combined and presented on the following pages as follows:

- Prosecuting Attorney- General Operations (1261, 1262, 1264, 2600, 2620, 2640, 2903, 2971, 2981)
- Child Support Enforcement (1263)
- PA Tax Collection (2610)
- PA Bad Check Collection (2630)

The County Commission establishes and approves the appropriations for all budgets except for the PA Tax Collection Fund and the PA Bad Check Fund; these budgets are established and approved by the Prosecuting Attorney.

Prosecuting Attorney Summary

Budget Summary

Fund	Dept	Department Name	2010	2011	2012	2012	2012	2012
			Actual	Projected	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
Prosecuting Attorney Operations								
100	1261	Prosecuting Attorney	\$ 1,702,781	\$ 1,541,303	\$ 1,405,707	\$ 203,215	\$ 10,500	\$ 1,619,422
100	1262	Victim Witness	153,104	173,254	186,158	21,820	-	207,978
100	1264	PA Retirement	7,752	7,752	-	7,752	-	7,752
260	2600	PA Training	5,377	3,596	-	4,668	-	4,668
261	2610	PA Tax Collection	43,948	73,300	80,687	3,057	-	83,744
262	2620	PA Contingency	19,964	20,000	-	20,000	-	20,000
263	2630	PA Bad Check Collections	111,362	54,636	42,339	2,407	-	44,746
264	2640	PA Forfeiture Money	-	8,917	-	3,075	-	3,075
290	2903	PA-Law Enf Sales Tax	273,568	270,790	292,826	5,734	-	298,560
297	2971	PA-Violence Against Women	113,893	37,161	-	-	-	-
298	2981	JAG Recovery Act/Stimulus	8,337	-	-	-	-	-
		Subtotal	<u>2,440,086</u>	<u>2,190,709</u>	<u>2,007,717</u>	<u>271,728</u>	<u>10,500</u>	<u>2,289,945</u>
Child Support Enforcement								
100	1263	IV-D Child Support	392,105	356,230	323,273	50,036	-	373,309
		Subtotal	<u>392,105</u>	<u>356,230</u>	<u>323,273</u>	<u>50,036</u>	<u>-</u>	<u>373,309</u>
		Total	<u>\$ 2,832,191</u>	<u>\$ 2,546,939</u>	<u>\$ 2,330,990</u>	<u>\$ 321,764</u>	<u>\$ 10,500</u>	<u>\$ 2,663,254</u>

Prosecuting Attorney Summary

Personnel Summary

Position Title	Departmental Funding Source										Change
	FY 2010	FY 2011	Dept. No. 1261	Dept. No. 1262	Dept. No. 1263	Dept. No. 2610	Dept. No. 2630	Dept. No. 2903	Dept. No. 2971	FY 2012 Total	
	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	Full-time Equiva-lent	
Prosecuting Attorney Operations:											
Prosecuting Attorney (Elected)	1.00	1.00	1.00	-	-	-	-	-	-	1.00	-
First Assistant Prosecuting Attorney	1.00	1.00	1.00	-	-	-	-	-	-	1.00	-
Assistant Prosecuting Attorney I	11.00	10.33	7.75	-	-	-	0.25	2.00	-	10.00	(0.33)
Chief Investigator	1.00	1.00	1.00	-	-	-	-	-	-	1.00	-
Investigator	3.20	2.33	1.00	-	-	-	-	2.00	-	3.00	0.67
Office Administrator	1.00	1.00	1.00	-	-	-	-	-	-	1.00	-
Witness Location Investigator	1.00	1.00	1.00	-	-	-	-	-	-	1.00	-
Legal Secretary	8.00	8.00	6.00	-	-	-	-	1.00	-	7.00	(1.00)
Criminal Investigations Specialist	1.00	1.00	1.00	-	-	-	-	-	-	1.00	-
Office Specialist	1.00	1.00	1.00	-	-	-	-	-	-	1.00	-
Receptionist	1.00	1.00	-	-	-	-	-	-	-	-	(1.00)
Crime Victim Specialist	1.00	1.00	-	1.00	-	-	-	-	-	1.00	a
Victim Assistant	1.00	1.00	-	1.00	-	-	-	-	-	1.00	-
Witness Coordinator	1.00	1.00	-	1.00	-	-	-	-	-	1.00	-
Case Specialist	0.12	0.36	-	0.48	-	-	-	-	-	0.48	0.12
Bad Check /Tax. Administrator	1.00	1.00	-	-	-	0.75	0.25	-	-	1.00	-
Account Specialist	1.00	1.00	1.00	-	-	0.75	0.25	-	-	2.00	1.00
Account Specialist PT Pool	0.25	0.25	-	-	-	0.25	-	-	-	0.25	-
Subtotal	35.57	34.27	22.75	3.48	-	1.75	0.75	5.00	-	33.73	(0.54)
Child Support Enforcement:											
Assistant Prosecuting Attorney I	1.00	1.00	-	-	1.00	-	-	-	-	1.00	-
Child Support Administrator	1.00	1.00	-	-	-	-	-	-	-	-	(1.00)
Child Support Budget Administrator	-	-	-	-	1.00	a	-	-	-	1.00	1.00
Child Support Technician	3.50	3.50	-	-	4.00	b	-	-	-	4.00	0.50
Legal Secretary	1.00	1.00	-	-	1.00	-	-	-	-	1.00	-
Receptionist	1.00	1.00	-	-	-	b	-	-	-	-	(1.00)
Subtotal	7.50	7.50	-	-	7.00	-	-	-	-	7.00	(0.50)
Total FTEs	43.07	41.52	22.75	3.48	7.00	1.75	0.75	5.00	-	40.73	(1.04)
Overtime	\$ 32,750	\$ 24,800	\$ 20,000	\$ 1,500	\$ -	\$ 2,900	\$ 900	\$ 3,500	\$ -	\$ 28,800	\$ 4,000

- a) The Child Support Administrator was re-classified to Child Support Budget Administrator
b) The Receptionist position was eliminated and a part-time Child Support Technician was increased to full-time.
c) Grant ended April 30, 2011.

Prosecuting Attorney Operations

Department Numbers 1261, 1262, 1264, 2600, 2610, 2620, 2630, 2640, 2903, 2971, 2981

Mission

The Prosecuting Attorney is an elected official who represents the State of Missouri in all criminal matters arising within Boone County. In addition, the Prosecuting Attorney's Office also provides a Victim Response Team, tax collections on behalf of the State of Missouri, and Non-Sufficient Funds (NSF) check collection on behalf of county residents and businesses.

The Prosecuting Attorney is also responsible for child support enforcement within the County; the cost for these services is fully reimbursed by the State of Missouri and is accounted for within a separate budget immediately following this section.

Budget Highlights

Federal stimulus funding received as part of the American Recovery and Reinvestment Act (ARRA) ended mid-year 2011. These monies funded additional personnel resources for the Prosecuting Attorney's office.

A vacant Legal Secretary position was replaced with an Investigator position within the Prop L budget (#2903) for FY 2012. There are no other significant changes to the budget.

Prosecuting Attorney Operations

Performance Measures

Performance Measure	2010 Actual	2011 Estimated	2012 Projected
Number of Felonies Filed	1,540	1,660	1,675
Number of Misdemeanors Filed	4,389	3,400	3,500
Number of Traffic Cases Filed	3,427	3,550	3,500
Total Number of Cases Filed	9,356	8,610	8,675

Annual Budget

1261 PROSECUTING ATTORNEY

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
100	GENERAL FUND							
3411	INTERGOVERNMENTAL REVENUE FEDERAL GRANT REIMBURSE	58,855	58,855	58,855	58,855	0	79,003	34
	SUBTOTAL *****	58,855	58,855	58,855	58,855	0	79,003	34
	CHARGES FOR SERVICES							
3528	REIMB PERSONNEL/PROJECTS	26,203	25,346	25,346	25,346	0	25,346	0
3560	COLLECTION FEES	45,913	40,000	70,000	70,000	0	70,000	75
3574	P.A. FEES	127,830	140,000	125,000	125,000	0	125,000	10-
	SUBTOTAL *****	199,947	205,346	220,346	220,346	0	220,346	7
	TOTAL REVENUES *****	258,802	264,201	279,201	279,201	0	299,349	13
	PERSONAL SERVICES							
10100	SALARIES & WAGES	1,098,150	1,127,181	1,118,441	1,149,184	1,955	1,158,652	2
10110	OVERTIME	16,065	20,000	18,500	20,000	0	20,000	0
10120	HOLIDAY WORKED	68	500	159	250	0	250	50-
10200	FICA	82,332	87,797	84,818	89,461	150	90,186	2
10300	HEALTH INSURANCE	106,020	108,063	108,063	108,062	0	108,062	0
10325	DISABILITY INSURANCE	4,020	4,170	4,170	3,332	7	3,361	19-
10350	LIFE INSURANCE	1,178	1,205	1,205	1,069	0	1,069	11-
10375	DENTAL INSURANCE	7,945	8,098	8,098	8,099	0	8,099	0
10400	WORKERS COMP	5,540	4,903	4,903	4,634	6	4,843	1-
10500	401(A) MATCH PLAN	5,791	8,002	6,255	7,985	0	7,985	0
10510	CERF-EMPLOYER PD CONTRIBUTION	2,914	3,200	2,915	0	0	3,200	0
	SUBTOTAL *****	1,330,026	1,373,119	1,357,527	1,392,076	2,118	1,405,707	2
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	27,675	25,505	26,845	26,845	0	26,845	5
23000	OFFICE SUPPLIES	9,748	15,196	15,196	12,984	0	12,984	14-
23001	PRINTING	265	925	650	800	0	800	13-
23050	OTHER SUPPLIES	102	250	250	250	0	250	0
23200	AMMUNITION	0	0	260	275	0	275	0
23300	UNIFORMS	0	100	100	100	0	100	0
23850	MINOR EQUIP & TOOLS (<\$1000)	326	275	485	275	0	275	0
	SUBTOTAL *****	38,119	42,251	43,786	41,529	0	41,529	1-
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	5,115	5,235	5,165	5,670	0	5,670	8
37200	SEMINARS/CONFERENCE/MEETING	1,755	1,745	1,420	1,650	0	1,650	5-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	461	532	700	539	0	539	1
37230	MEALS & LODGING-TRAINING	2,629	3,162	2,050	2,945	0	2,945	6-
	SUBTOTAL *****	9,960	10,674	9,335	10,804	0	10,804	1
	UTILITIES							
48000	TELEPHONES	9,457	11,000	10,500	11,000	264	11,264	2
48050	CELLULAR TELEPHONES	628	648	1,139	1,068	0	1,068	64
	SUBTOTAL *****	10,085	11,648	11,639	12,068	264	12,332	5
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	6,723	6,720	8,500	9,300	0	9,300	38
59030	MOTOR VEHICLE LICENSE FEE	55	154	99	50	0	50	67-
59100	VEHICLE REPAIRS/MAINTENANCE	1,093	3,000	2,070	1,500	0	1,500	50-
59105	TIRES	460	690	345	690	0	690	0
59200	LOCAL MILEAGE	230	1,000	500	1,000	0	1,000	0
	SUBTOTAL *****	8,563	11,564	11,514	12,540	0	12,540	8

Prosecuting Attorney Operations

1261 PROSECUTING ATTORNEY
100 GENERAL FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
60050	EQUIP & BLDG MAINTENANCE							
60200	EQUIP SERVICE CONTRACT	3,555	3,566	3,566	3,566	0	3,566	0
60200	EQUIP REPAIRS/MAINTENANCE	167	300	250	300	0	300	0
	SUBTOTAL *****	3,722	3,866	3,816	3,866	0	3,866	0
	CONTRACTUAL SERVICES							
71000	INSURANCE AND BONDS	62	35	30	0	0	0	0
71100	OUTSIDE SERVICES	0	1,000	685	1,000	0	1,000	0
71500	BUILDING USE/RENT CHARGE	140,360	152,599	152,599	121,073	0	121,073	20-
71600	EQUIP LEASES & METER CHR	205	205	134	71	0	71	65-
	SUBTOTAL *****	140,627	153,839	153,448	122,144	0	122,144	20-
	FIXED ASSET ADDITIONS							
91301	COMPUTER HARDWARE	198	0	0	0	0	0	0
92300	REPLCMNT MACH & EQUIP	0	0	0	0	10,500	10,500	0
92400	REPLCMNT AUTO/TRUCKS	0	23,425	23,425	0	0	0	0
	SUBTOTAL *****	198	23,425	23,425	0	10,500	10,500	55-
	TOTAL EXPENDITURES *****	1,541,303	1,630,386	1,614,490	1,595,027	12,882	1,619,422	0

1262 VICTIM WITNESS

100 GENERAL FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
3411	FEDERAL GRANT REIMBURSE	46,083	51,817	61,909	48,774	0	63,519	22
	SUBTOTAL *****	46,083	51,817	61,909	48,774	0	63,519	22
	CHARGES FOR SERVICES							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL REVENUES *****	46,083	51,817	61,909	48,774	0	63,519	22
	PERSONAL SERVICES							
10100	SALARIES & WAGES	115,767	115,420	127,671	133,968	0	156,885	35
10110	OVERTIME	547	500	1,500	1,500	1,000	1,500	200
10120	HOLIDAY WORKED	0	0	196	200	0	200	0
10200	FICA	4,575	8,709	7,890	10,378	0	10,378	19
10300	HEALTH INSURANCE	9,500	13,062	13,062	14,250	0	14,250	9
10325	DISABILITY INSURANCE	192	360	360	317	3	317	11-
10350	LIFE INSURANCE	105	146	146	141	0	141	3-
10375	DENTAL INSURANCE	712	979	979	1,068	0	1,068	9
10400	WORKERS COMP	217	336	336	366	4	366	8
10500	401(A) MATCH PLAN	405	948	780	1,053	0	1,053	11
	SUBTOTAL *****	132,022	140,460	152,920	163,241	1,007	186,158	32
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	176	415	355	318	0	318	23-
23000	OFFICE SUPPLIES	1,198	1,940	1,940	1,940	0	1,940	0
23001	PRINTING	325	250	250	250	0	250	0
23050	OTHER SUPPLIES	21	250	250	250	0	250	0
23850	MINOR EQUIP & TOOLS (<\$1000)	530	750	550	750	0	750	0
	SUBTOTAL *****	2,253	3,605	3,345	3,508	0	3,508	2-
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	200	400	400	400	0	400	0
37200	SEMINARS/CONFERN/MEETING	345	430	230	460	0	460	6
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	75	182	154	154	0	154	15-
37230	MEALS & LODGING-TRAINING	513	734	454	758	0	758	3
	SUBTOTAL *****	1,133	1,746	1,238	1,772	0	1,772	1
	UTILITIES							
48000	TELEPHONES	1,889	1,950	1,750	1,890	0	1,890	3-
	SUBTOTAL *****	1,889	1,950	1,750	1,890	0	1,890	3-
	OTHER							
84010	RECEPTION/MEETINGS	134	150	80	150	0	150	0
84600	COURT COSTS	3,645	3,500	2,371	3,500	0	3,500	0
84700	WITNESS EXPENSES	7,163	13,000	9,950	6,000	0	6,000	53-
84800	TRANSCRIPTS-CRIMINAL	4,862	4,850	1,600	5,000	0	5,000	3
	SUBTOTAL *****	15,805	21,500	14,001	14,650	0	14,650	31-
	TOTAL EXPENDITURES *****	153,104	169,261	173,254	185,061	1,007	207,978	22

Prosecuting Attorney Operations

1264 PA RETIREMENT

100 GENERAL FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
86790	MO PROSECUTOR'S RETIREMEN	7,752	7,752	7,752	7,752	0	7,752	0
	SUBTOTAL *****	<u>7,752</u>	<u>7,752</u>	<u>7,752</u>	<u>7,752</u>	<u>0</u>	<u>7,752</u>	<u>0</u>
	TOTAL EXPENDITURES *****	7,752	7,752	7,752	7,752	0	7,752	0

2600 PA TRAINING

260 PA TRAINING FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
3540	DEFENDANT CRT COSTS&RECOURPMENT	4,438	4,500	4,500	4,700	0	4,700	4
	SUBTOTAL *****	<u>4,438</u>	<u>4,500</u>	<u>4,500</u>	<u>4,700</u>	<u>0</u>	<u>4,700</u>	<u>4</u>
	INTEREST							
3711	INT-OVERNIGHT	1	2	3	2	0	2	0
3712	INT-LONG TERM INVEST	33	37	17	17	0	17	54-
3798	INC/DEC IN FV OF INVESTMENTS	22-	20-	11	11	0	11	155-
	SUBTOTAL *****	<u>11</u>	<u>19</u>	<u>31</u>	<u>30</u>	<u>0</u>	<u>30</u>	<u>57</u>
	TOTAL REVENUES *****	4,449	4,519	4,531	4,730	0	4,730	4
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	1,830	1,725	1,640	1,380	0	1,380	20-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	830	664	587	588	0	588	11-
37230	MEALS & LODGING-TRAINING	2,717	3,225	1,369	2,700	0	2,700	16-
	SUBTOTAL *****	<u>5,377</u>	<u>5,614</u>	<u>3,596</u>	<u>4,668</u>	<u>0</u>	<u>4,668</u>	<u>16-</u>
	TOTAL EXPENDITURES *****	5,377	5,614	3,596	4,668	0	4,668	16-

2610 PA TAX COLLECTION

261 PA TAX COLLECTION FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
3560	COLLECTION FEES	45,913	40,000	70,000	70,000	0	70,000	75
	SUBTOTAL *****	<u>45,913</u>	<u>40,000</u>	<u>70,000</u>	<u>70,000</u>	<u>0</u>	<u>70,000</u>	<u>75</u>
	INTEREST							
3711	INT-OVERNIGHT	15	15	20	20	0	20	33
3712	INT-LONG TERM INVEST	326	300	132	132	0	132	56-
3798	INC/DEC IN FV OF INVESTMENTS	211-	160-	63	63	0	63	139-
	SUBTOTAL *****	<u>130</u>	<u>155</u>	<u>215</u>	<u>215</u>	<u>0</u>	<u>215</u>	<u>38</u>
	TOTAL REVENUES *****	46,043	40,155	70,215	70,215	0	70,215	74
	PERSONAL SERVICES							
10100	SALARIES & WAGES	37,947	62,512	62,346	64,064	0	64,064	2
10110	OVERTIME	1,148	3,400	3,165	2,900	0	2,900	14-
10200	FICA	2,990	4,851	5,012	5,122	0	5,122	5
10300	HEALTH INSURANCE	0	0	0	7,125	0	7,125	0
10325	DISABILITY INSURANCE	0	206	0	166	0	166	19-
10350	LIFE INSURANCE	0	0	0	70	0	70	0
10375	DENTAL INSURANCE	0	0	0	534	0	534	0
10400	WORKERS COMP	154	191	135	180	0	180	5-
10500	401(A) MATCH PLAN	0	0	0	526	0	526	0
	SUBTOTAL *****	<u>42,240</u>	<u>71,160</u>	<u>70,658</u>	<u>80,687</u>	<u>0</u>	<u>80,687</u>	<u>13</u>
	MATERIALS & SUPPLIES							
22000	POSTAGE	648	1,400	1,300	1,400	0	1,400	0
22500	SUBSCRIPTIONS/PUBLICATIONS	310	310	332	332	0	332	7
23000	OFFICE SUPPLIES	749	1,000	1,000	1,000	0	1,000	0
23001	PRINTING	0	75	0	75	0	75	0
23050	OTHER SUPPLIES	0	50	0	50	0	50	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	100	0	100	0	100	0
	SUBTOTAL *****	<u>1,707</u>	<u>2,935</u>	<u>2,632</u>	<u>2,957</u>	<u>0</u>	<u>2,957</u>	<u>0</u>
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	100	10	100	0	100	0
	SUBTOTAL *****	<u>0</u>	<u>100</u>	<u>10</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>
	TOTAL EXPENDITURES *****	43,948	74,195 300	73,300	83,744	0	83,744	12

Prosecuting Attorney Operations

2620 PA CONTINGENCY

262 PA CONTINGENCY FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
	CHARGES FOR SERVICES							
3569	OTHER FEES	19,850	20,000	19,965	20,000	0	20,000	0
	SUBTOTAL *****	<u>19,850</u>	<u>20,000</u>	<u>19,965</u>	<u>20,000</u>	<u>0</u>	<u>20,000</u>	<u>0</u>
	INTEREST							
	SUBTOTAL *****	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL REVENUES *****	19,850	20,000	19,965	20,000	0	20,000	0
	CONTRACTUAL SERVICES							
71105	LEGAL SERVICES	0	500	0	500	0	500	0
	SUBTOTAL *****	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0</u>
	OTHER							
84600	COURT COSTS	1,526	3,000	1,915	3,000	0	3,000	0
84700	WITNESS EXPENSES	5,635	6,500	9,094	6,500	0	6,500	0
84800	TRANSCRIPTS-CRIMINAL	12,721	9,500	8,916	9,500	0	9,500	0
85400	CRIMINAL INVESTIGATION	79	500	75	500	0	500	0
	SUBTOTAL *****	<u>19,964</u>	<u>19,500</u>	<u>20,000</u>	<u>19,500</u>	<u>0</u>	<u>19,500</u>	<u>0</u>
	TOTAL EXPENDITURES *****	19,964	20,000	20,000	20,000	0	20,000	0

Prosecuting Attorney Operations

2630 PA BAD CHECK COLLECTIONS

263 PA BAD CHECK FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM FY BUD
3560	CHARGES FOR SERVICES COLLECTION FEES	65,715	75,000	55,000	56,000	0	56,000	25-
	SUBTOTAL *****	65,715	75,000	55,000	56,000	0	56,000	25-
	INTEREST							
3711	INT-OVERNIGHT	17	25	0	0	0	0	0
3712	INT-LONG TERM INVEST	386	450	0	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	220-	250-	173	0	0	0	0
	SUBTOTAL *****	184	225	173	0	0	0	0
	MISCELLANEOUS							
3892	DEPOSIT OVERAGE	54	65	39	25	0	25	61-
	SUBTOTAL *****	54	65	39	25	0	25	61-
	TOTAL REVENUES *****	65,953	75,290	55,212	56,025	0	56,025	25-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	75,377	38,249	34,823	34,417	0	34,417	10-
10110	OVERTIME	1,149	900	900	900	0	900	0
10200	FICA	9,010	2,994	3,886	2,701	0	2,701	9-
10300	HEALTH INSURANCE	17,480	10,687	10,687	3,562	0	3,562	66-
10325	DISABILITY INSURANCE	457	141	200	99	0	99	29-
10350	LIFE INSURANCE	194	119	119	35	0	35	70-
10375	DENTAL INSURANCE	1,310	801	801	267	0	267	66-
10400	WORKERS COMP	451	105	153	95	0	95	9-
10500	401(A) MATCH PLAN	988	772	390	263	0	263	65-
	SUBTOTAL *****	106,419	54,768	51,959	42,339	0	42,339	22-
	MATERIALS & SUPPLIES							
22000	POSTAGE	1,354	1,275	945	950	0	950	25-
23000	OFFICE SUPPLIES	1,138	1,000	500	500	0	500	50-
23001	PRINTING	1,007	875	300	300	0	300	65-
23050	OTHER SUPPLIES	0	250	0	50	0	50	80-
23850	MINOR EQUIP & TOOLS (<\$1000)	510	300	0	100	0	100	66-
	SUBTOTAL *****	4,011	3,700	1,745	1,900	0	1,900	48-
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	430	430	430	0	0	0	0
	SUBTOTAL *****	430	430	430	0	0	0	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	502	502	502	502	0	502	0
	SUBTOTAL *****	502	502	502	502	0	502	0
	OTHER							
86896	DEPOSIT SHORTAGE	0	50	0	5	0	5	90-
	SUBTOTAL *****	0	50	0	5	0	5	90-
	TOTAL EXPENDITURES *****	111,362	59,450	54,636	44,746	0	44,746	24-

Prosecuting Attorney Operations

2640 PA FORFEITURE MONEY

264 PA FORFEITURE FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
	INTEREST							
3711	INT-OVERNIGHT	9	9	9	9	0	9	0
3712	INT-LONG TERM INVEST	202	175	63	63	0	63	64-
3798	INC/DEC IN FV OF INVESTMENTS	131-	0	30	30	0	30	0
	SUBTOTAL *****	79	184	102	102	0	102	44-
	MISCELLANEOUS							
3835	SALE OF COUNTY FIXED ASSET	0	0	116	0	0	0	0
	SUBTOTAL *****	0	0	116	0	0	0	0
	TOTAL REVENUES *****	79	184	218	102	0	102	44-
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFERENCE/MEETING	0	575	0	575	0	575	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	0	750	0	750	0	750	0
37230	MEALS & LODGING-TRAINING	0	1,125	0	750	0	750	33-
	SUBTOTAL *****	0	2,450	0	2,075	0	2,075	15-
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	2,130	0	1,000	0	1,000	53-
	SUBTOTAL *****	0	2,130	0	1,000	0	1,000	53-
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	0	3,000	2,745	0	0	0	0
91301	COMPUTER HARDWARE	0	2,100	2,012	0	0	0	0
91302	COMPUTER SOFTWARE	0	800	207	0	0	0	0
92301	REPLC COMPUTER HDWR	0	2,550	3,235	0	0	0	0
92302	REPLC COMPUTER SOFTWARE	0	470	718	0	0	0	0
	SUBTOTAL *****	0	8,920	8,917	0	0	0	0
	TOTAL EXPENDITURES *****	0	13,500	8,917	3,075	0	3,075	77-

2903 PROSECUTING ATTRNY-LE SALES TX

290 LAW ENFORCEMENT SERVICES FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
	PERSONAL SERVICES							
10100	SALARIES & WAGES	219,082	222,060	215,541	240,313	0	240,313	8
10110	OVERTIME	2,617	2,500	3,500	2,500	1,000	3,500	40
10200	FICA	16,444	17,178	16,665	18,575	0	18,575	8
10300	HEALTH INSURANCE	23,750	23,750	23,750	23,750	0	23,750	0
10325	DISABILITY INSURANCE	793	821	821	696	3	699	14-
10350	LIFE INSURANCE	264	265	265	235	0	235	11-
10375	DENTAL INSURANCE	1,780	1,780	1,780	1,780	0	1,780	0
10400	WORKERS COMP	802	673	673	655	4	659	2-
10500	401(A) MATCH PLAN	1,020	1,755	1,155	1,755	0	1,755	0
10510	CERF-EMPLOYER PD CONTRIBUTION	1,401	1,560	1,374	0	0	1,560	0
	SUBTOTAL *****	267,955	272,342	265,524	290,259	1,007	292,826	7
	MATERIALS & SUPPLIES							
23000	OFFICE SUPPLIES	797	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL *****	797	1,000	1,000	1,000	0	1,000	0
	DUES TRAVEL & TRAINING							
37000	DUES & PROF CERTS/LICENSE	1,540	1,590	1,160	1,180	0	1,180	25-
37200	SEMINARS/CONFERENCE/MEETING	460	460	535	460	0	460	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	266	152	154	154	0	154	1
37230	MEALS & LODGING-TRAINING	774	734	425	600	0	600	18-
	SUBTOTAL *****	3,040	2,936	2,274	2,394	0	2,394	18-
	UTILITIES							
48000	TELEPHONES	1,774	1,860	1,992	2,340	0	2,340	25
	SUBTOTAL *****	1,774	1,860	1,992	2,340	0	2,340	25
	TOTAL EXPENDITURES *****	273,568	278,138	270,790	295,993	1,007	298,560	7

Prosecuting Attorney Operations

2971 PA - VIOLENCE AGAINST WOMEN

297 RECOVERY ACT GRANTS - REIMB

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
	INTERGOVERNMENTAL REVENUE							
3411	FEDERAL GRANT REIMBURSE	113,893	39,528	37,118	0	0	0	0
	SUBTOTAL *****	<u>113,893</u>	<u>39,528</u>	<u>37,118</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL REVENUES *****	113,893	39,528	37,118	0	0	0	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	95,400	33,048	31,069	0	0	0	0
10200	FICA	7,080	2,529	2,305	0	0	0	0
10300	HEALTH INSURANCE	9,500	3,168	3,168	0	0	0	0
10325	DISABILITY INSURANCE	351	122	108	0	0	0	0
10350	LIFE INSURANCE	105	35	35	0	0	0	0
10375	DENTAL INSURANCE	712	240	240	0	0	0	0
10400	WORKERS COMP	353	101	101	0	0	0	0
10500	401(A) MATCH PLAN	390	270	135	0	0	0	0
	SUBTOTAL *****	<u>113,893</u>	<u>39,513</u>	<u>37,161</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES *****	113,893	39,513	37,161	0	0	0	0

2981 JAG - RECOVERY ACT/STIMULUS

298 RECOVERY ACT STIMULUS FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
	INTERGOVERNMENTAL REVENUE							
3411	FEDERAL GRANT REIMBURSE	29,637	0	5,053	0	0	0	0
	SUBTOTAL *****	<u>29,637</u>	<u>0</u>	<u>5,053</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	INTEREST							
3711	INT-OVERNIGHT	7	0	0	0	0	0	0
3712	INT-LONG TERM INVEST	142	0	0	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	997	0	0	0	0	0	0
	SUBTOTAL *****	<u>1,147</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL REVENUES *****	30,784	0	5,053	0	0	0	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	7,744	0	0	0	0	0	0
10200	FICA	592	0	0	0	0	0	0
	SUBTOTAL *****	<u>8,336</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	FIXED ASSET ADDITIONS							
91300	MACHINERY & EQUIPMENT	5,052	0	0	0	0	0	0
92300	REPLCMNT MACH & EQUIP	20,676	0	0	0	0	0	0
	SUBTOTAL *****	<u>25,728</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EXPENDITURES *****	34,065	0	0	0	0	0	0

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Child Support Enforcement

Department Number 1263

Mission

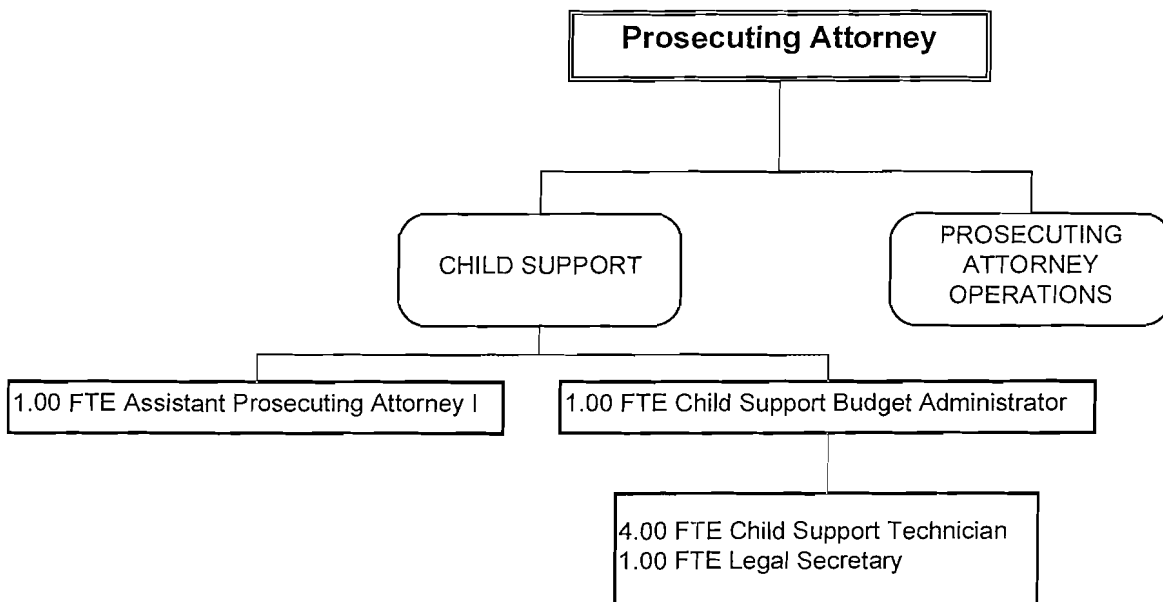
The Family Support Division of the Boone County Prosecutor's Office represents the State of Missouri in establishing paternity and support orders, establishing state debt orders, and in enforcing and modifying existing court orders. The Division pursues civil and criminal remedies for enforcement. Activities are carried out pursuant to a cooperative agreement with the State of Missouri and all costs are reimbursed according to the terms of this agreement. Boone County Family Support Division follows the mission of the Missouri Division of Child Support Enforcement: Establish, enforce and monitor the financial responsibility of parents for the support of their children. Core Values include: Respect, Participatory Leadership, Diversity, Honesty, Communicate Clearly with Staff and Public, Provide a Service to the Public, and Open Mindedness.

Budget Highlights

All of the costs (including depreciation on fixed assets) are eligible for state reimbursement. This normally results in 100% coverage of all operating costs as well as cost recovery of allowable indirect costs.

Beginning January 2010, the state reduced funding to this program which required eliminating one full-time position and reducing another position to part-time. In FY 2012, the state further reduced funding, resulting in an additional .50 FTE reduction.

Organizational Chart



Child Support Enforcement

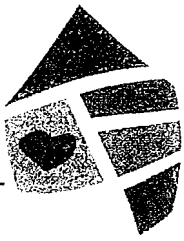
Annual Budget

1263 IV-D

100 GENERAL FUND

ACCT	DESCRIPTION	2010 ACTUAL	2011 BUDGET + REVISIONS	2011 PROJECTED	2012 CORE REQUEST	2012 SUPPLEMENTAL REQUEST	2012 ADOPTED BUDGET	%CHG FROM PY BUD
INTERGOVERNMENTAL REVENUE								
3465	FEDERAL REIMBURSE EXPENSES	405,851	413,395	413,395	388,909	0	388,909	5-
SUBTOTAL *****		405,851	413,395	413,395	388,909	0	388,909	5-
MISCELLANEOUS								
3826	PRIOR YEAR COST REPAYMENT	22	0	0	0	0	0	0
SUBTOTAL *****		22	0	0	0	0	0	0
TOTAL REVENUES *****		405,873	413,395	413,395	388,909	0	388,909	5-
PERSONAL SERVICES								
10100	SALARIES & WAGES	279,637	278,605	245,588	263,142	0	263,142	5-
10110	OVERTIME	8	0	17	0	0	0	0
10120	HOLIDAY WORKED	66	0	0	0	0	0	0
10200	FICA	19,340	21,313	17,302	20,130	0	20,130	5-
10300	HEALTH INSURANCE	38,000	38,000	38,000	33,250	0	33,250	12-
10325	DISABILITY INSURANCE	1,044	1,030	1,030	763	0	763	25-
10350	LIFE INSURANCE	426	424	424	329	0	329	22-
10375	DENTAL INSURANCE	2,848	2,848	2,848	2,492	0	2,492	12-
10400	WORKERS COMP	975	835	835	710	0	710	14-
10500	401 (A) MATCH PLAN	2,340	2,808	1,845	2,457	0	2,457	12-
10600	UNEMPLOYMENT BENEFITS	8,216	1,514	0	0	0	0	0
SUBTOTAL *****		352,902	347,377	307,889	323,273	0	323,273	6-
MATERIALS & SUPPLIES								
22000	POSTAGE	1,397	1,700	1,400	1,700	0	1,700	0
22500	SUBSCRIPTIONS/PUBLICATIONS	579	500	500	500	0	500	0
23000	OFFICE SUPPLIES	2,177	4,535	4,535	4,334	0	4,334	4-
23001	PRINTING	0	550	550	550	0	550	0
23850	MINOR EQUIP & TOOLS (<\$1000)	1,109	300	597	300	0	300	0
SUBTOTAL *****		5,262	7,585	7,582	7,384	0	7,384	2-
DUES TRAVEL & TRAINING								
37000	DUES & PROF CERTS/LICENSE	400	490	490	515	0	515	5
37200	SEMINARS/CONFEREN/MEETING	280	330	330	330	0	330	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	246	580	580	580	0	580	0
37230	MEALS & LODGING-TRAINING	442	700	700	700	0	700	0
SUBTOTAL *****		1,368	2,100	2,100	2,125	0	2,125	1
UTILITIES								
48000	TELEPHONES	3,972	4,530	4,530	4,530	0	4,530	0
48002	DATA COMMUNICATIONS	0	0	0	1,040	0	1,040	0
48100	NATURAL GAS	906	3,000	2,300	3,000	0	3,000	0
48200	ELECTRICITY	4,069	5,700	4,200	5,700	0	5,700	0
48300	WATER	181	264	264	264	0	264	0
48400	SOLID WASTE	504	504	504	504	0	504	0
48600	SEWER USE	184	226	226	226	0	226	0
SUBTOTAL *****		9,818	14,224	12,024	15,264	0	15,264	7
EQUIP & BLDG MAINTENANCE								
60050	EQUIP SERVICE CONTRACT	961	1,883	1,883	1,350	0	1,350	28-
60125	CUSTODIAL/JANITORIAL SERV	6,000	6,000	6,000	6,000	0	6,000	0
60200	EQUIP REPAIRS/MAINTENANCE	0	0	187	200	0	200	0
SUBTOTAL *****		6,961	7,883	8,070	7,550	0	7,550	4-
CONTRACTUAL SERVICES								
70050	SOFTWARE SERVICE CONTRACT	1,724	2,070	2,070	1,860	0	1,860	10-
71000	INSURANCE AND BONDS	0	170	119	145	0	145	14-
71100	OUTSIDE SERVICES	1,520	2,500	2,500	2,500	0	2,500	0
71500	BUILDING USE/RENT CHARGE	12,539	13,801	13,801	13,208	0	13,208	4-
71600	EQUIP LEASES & METER CHRG	7	0	0	0	0	0	0
SUBTOTAL *****		15,790	18,541	18,490	17,713	0	17,713	4-
FIXED ASSET ADDITIONS								
91302	COMPUTER SOFTWARE	0	99	75	0	0	0	0
SUBTOTAL *****		0	99	75	0	0	0	0
TOTAL EXPENDITURES *****		392,105	397,809	356,230	373,309	0	373,309	6-

Decimal values have been truncated.



Rainbow House
CHILDREN'S EMERGENCY SHELTER
REGIONAL CHILD ADVOCACY CENTER
HOMELESS YOUTH PROGRAM

1611 Towne Drive Columbia, MO 65202 (p) 573 474 6600 (f) 573 474 5992 www.Rainbowhousecolumbia.org

May 7, 2013

Missouri Department of Public Safety
Office of the Director
Post Office Box 749
Jefferson City, MO 65102

RE: Letter of Collaboration – Case Specialist
Boone County Prosecuting Attorney's Office

Dear Review Committee:

This letter of collaboration is being sent on behalf of the Boone County Prosecuting Attorney's Office and their request for VOCA funding for the Case Specialist.

Rainbow House staff work hand in hand with the Case Specialist. The Case Specialist is a respected member of our Boone County Investigative team. Our staff relies on his expertise in assisting victims and their families navigate the often confusing and frustrating criminal justice process.

Those who choose to serve crime victims and their families are an integral part of Boone County's coordinated response to child abuse in our community. The Case Specialist facilitates the restoration of victims and families while assisting our team in holding offender's accountable for their crimes.

We fully support the efforts of the Boone County Prosecuting Attorney's Office in seeking continued VOCA funding for the Case Specialist and encourage you to favorably consider their grant application.

Sincerely,

Jamie Bakutes

Administrative Director

Rainbow House Regional Child Advocacy Center



Memorandum of Agreement

Domestic Violence is perhaps the largest violence issue our society deals with. It permeates our families, our schools, our workplaces and every facet of our social and criminal justice systems.

Each year, more than 1,000 women – almost three per day – die because of domestic violence at the hands of a husband, boyfriend, or other “intimate.” The project known as the DOMestic Violence Enforcement Unit (DOVE) is a continued collaborative effort of the Boone County Sheriff’s Department, the Columbia Police Department, the Boone County Prosecutor’s Office, and True North of Columbia. The Domestic Violence Enforcement Unit’s (DOVE) mission is to investigate selected domestic violence cases, promote deterrence, assist victims, interrupt the cycle of violence and its continuation from one generation to the next, and aid local and regional efforts to respond to domestic violence. This project is currently funded through the STOP Violence Against Women Grant Program.

SAFETY AND DIGNITY

The first desire for the victims of domestic violence and sexual assault is that they are made safe and treated with dignity.

All victims of domestic and sexual violence deserve to be treated with dignity and respect. True North of Columbia provides emergency shelter for victims of domestic violence in Columbia, Missouri and the surrounding mid-Missouri area. Highly trained professional and volunteer staff members are available twenty four hours a day, seven days a week to address the issues of domestic violence. Emergency shelter, counseling, advocacy, and referral service to other agencies are some of what is provided by True North. Additionally, True North has a twenty four hour hotline with an advocate system for both court and non-court related issues. With the help of this funding, True North provides a victim advocate who is an active member of the DOVE Unit. This close, cooperative relationship allows for immediate response to selected calls of domestic violence. This collaborative effort provides twenty four hour assistance in obtaining Orders of Protection. All services provided directly or indirectly are

done so to insure the safety and dignified treatment of domestic violence survivors.

BALANCING THE SYSTEM

The civil court system should accommodate and support the domestic violence victim in a non-intimidating atmosphere.

Often the victims who are most at risk are the same persons who are most intimidated by the civil court system designed to afford them protection.

With the help of this project the DOVE Unit members strive to offset some of the disadvantages victims of domestic violence often suffer as a consequence of having been in a violent relationship. The Domestic Violence Enforcement Unit helps victims find assistance to follow through with and obtain full orders of protection that include an entire range of relief. This is a critical part of any comprehensive effort to accomplish long-term solutions to these problems.

RESPONSE AND INVESTIGATION

The initial response to domestic violence and the ensuing investigation so often affect or determine the final outcome.

In many, if not most instances, the initial point of contact for domestic violence is law enforcement. It is crucial that this response be more than cursory. The attitudes and actions of the first responding law enforcement officers often shape the relationship that the victim has with the legal and criminal justice system. That first responding officer's investigation and follow-up investigation largely determines the ability of the judicial and criminal justice system to respond to the needs of the victim. Four law enforcement officers staff the Domestic Violence Enforcement Unit. The Boone County Sheriff's Department provides one deputy to the program, and the Columbia Police Department provides two officers to the program. The Domestic Violence Enforcement Unit investigators review all reported domestic violence cases in Boone County. The program members immediately respond on cases where it is evident their services would be able to assist the investigation and provide vital services to the domestic violence victim. The Domestic Violence Enforcement Unit

investigators also assist in training and educating other law enforcement officers in the Boone County, Missouri, area concerning domestic violence cases and/or other cases involving violence against women (such as sexual assault, rape, etc.) These investigators are also available to offer technical assistance relating to domestic violence cases to other departments in the central Missouri geographical area.

PROSECUTION AND COURTS

The effective handling of domestic violence cases in the judicial system is a key element. Abusers must be held accountable for past conduct and intervention must occur to alter future conduct.

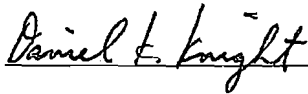
The Boone County Prosecutor's Office has three assistant prosecuting attorneys assigned to the Domestic Violence Enforcement Unit. Having three attorneys dedicated to domestic violence prosecution enables us to increase victim contact and expedite the disposition of these cases in the Boone County judicial system. Once abusers are identified it is crucial that they be dealt with effectively and efficiently. The Domestic Violence Enforcement Unit prosecution component provides direction on handling offenders and ensures that cases are managed in a consistent and appropriate fashion. With the implementation of the Domestic Violence docket in Boone County in September 2008, domestic violence cases have been given the utmost priority. This includes a quicker return date on bonds (10 days), expedited settings for preliminary hearings, and consolidation of the cases on four distinct dockets with one judge and a set group of prosecutors and public defenders. The expedited court process improves the level of service to victims of domestic violence and ensures that offenders begin serving a jail sentence or treatment in a timely fashion. The addition of a domestic assault court coordinator (DACC) has been vital to the court's ability to concentrate on cases involving domestic violence. This person serves as the court's liaison to prosecutors, defense counsel, and law enforcement, and aids in the efficient adjudication of domestic violence cases. The DACC is especially critical to the implementation and monitoring of the court's batterers' intervention program, MEND.

DOMESTIC VIOLENCE ENFORCEMENT UNIT GOAL

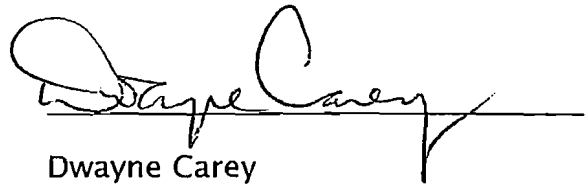
Establishment of arrest, summoning, prosecution, and court appearance policies which provide for initial appearance in court on charges for actions resulting in domestic violence targeting women within nine working days of the offense.

Through the STOP Violence Against Women Grant funding, DOVE partnerships have strengthened the law enforcement and criminal justice system's response to domestic violence targeting women, and have increased the utilization of services available to women who are victims of domestic violence and have enabled us to develop and implement collaborative community-based systemic programs to address domestic violence targeting women.

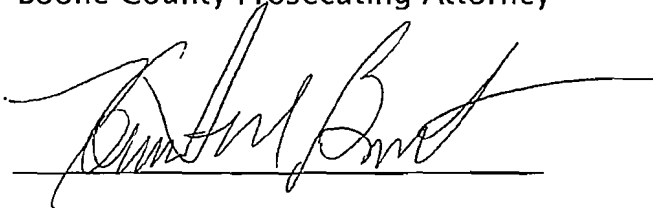
Agencies, and we the undersigned individuals, herein express our support of this Memorandum of Agreement and the protocols as written for the Domestic Violence Enforcement Unit.



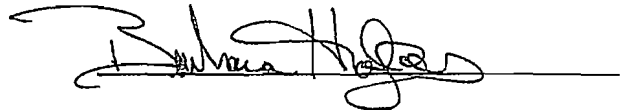
Daniel K. Knight
Boone County Prosecuting Attorney



Dwayne Carey
Sheriff, Boone County



Ken Burton
Chief of Police, Columbia



Barbara Hodges
Executive Director
True North of Columbia, Inc.



Christy Blakemore
Circuit Clerk, Boone County

Date: February 2013



Daniel K. Knight
Boone County Prosecuting Attorney
 705 E. Walnut Street
 Columbia, Missouri 65201-4485

Office (573) 886-4100
 Fax (573)-886-4148

Victim Services Survey

We need your help in evaluating our services to victims of crime in Boone County. Please take a few minutes to answer the following questions about your contact with our office. All responses will be kept confidential. We appreciate your assistance as we try to improve the quality of our services to victims of crime in our community.

Advocate:

1. Enter the name of the advocate you worked with:

2. The advocate worked with me via: (select all that apply)

Choose:

- Email
- Letter
- Phone conversation
- Personal conversation

3. (Answer only if applicable.) I chose not to receive advocate services because:

Victim Advocate:

- 1. Helped me understand my rights as a crime victim. Yes No
- 2. Helped me understand my role in the court process. Yes No
- 3. Assisted me in creating a safety plan. Yes No n/a

Prosecutor:

1. Enter the name of the prosecutor you worked with:

2. The prosecutor worked with me via: (select all that apply)

Choose:

- Email
- Letter
- Phone conversation
- Personal conversation

Additional Information:

1. The prosecutor's office provided me with a list of local community resources. (Please include verbal information provided over the phone or in person. Yes No
2. The prosecutor's office provided me with information about the criminal justice system process and my individual case. (Please include verbal information provided over the phone or in person.) Yes No

Please add comments or suggestions to help us improve our services to victims of crime.

3.

4. Age _____
5. Ethnic Origin _____
6. Gender _____
7. Case Number (optional) _____

433 -2013

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 26th day of September 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Juvenile Division grant application for Fostering Court Improvement and authorizes the electronic signature of the Presiding Commissioner for said grant application.

Done this 26th day of September, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren *DKB*
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill

Presiding Commissioner

Karen M. Miller
Karen M. Miller

District I Commissioner

ABSENT
Janet M. Thompson
District II Commissioner

We continue to focus on goals of Engaging and Motivating parents, Resources within our community, Youth involvement in the Court process, and Increasing Timely Reunification. Training is an area of need that often arises in an effort to accomplish our goals. We would anticipate using funds for training in purchasing training materials, lunch and/or snacks and paying for trainers if necessary. We would anticipate having four trainings. Our circuit also holds a yearly Guardian ad Litem training. Children's Division is frequently unable to send any of their staff to the training due to lack of training funds. We would request training funds to pay for Children's Division staff to attend the annual Guardian ad Litem training if desired.

Fostering Court Improvement JCIP Sub-grant: Local Court Enhancements (FY14)

The Fostering Court Improvement sites are measured on pre-determined outcomes including permanency, timeliness, and child safety measures. In addition, the Children's Division Quality Assurance Specialists provide child welfare data to the local project sites. Strategies are then developed to address areas of deficiency which are identified in the outcome measurements. Funding is available up to \$3000 for each of the twelve project sites to assist them in their ability to implement strategies to improve services and outcomes for children and families. Each site will be required to submit funding request on this form, along with budgets and justification for their request in terms of the child welfare goals they hope to achieve and how the funding will support such. Reimbursement would be made in accordance with approved budgets after costs have been incurred.

Budget Request

1. Please break down your funding request:

Budget Line Item	Approximate Cost	Budget Line Item	Approximate Cost
a. Lunch-food	\$2,200.00	e.	
b. Training	\$800.00	f.	
c.		g.	
d.		h.	

2. Total Budget Request **\$3,000.00**

3. Specific County to be reimbursed:

Justification (attach additional sheets, if necessary)

1. How will this funding enhance your courts ability to meet outcomes for children and families?

Our FCI team continues to meet monthly. These meetings are always scheduled over the lunch hour as it is the one time that most everyone has availability. We have approximately 20-25 people who attend each meeting. These meetings allow us to review our tasks and objectives in order to meet our goals. It is also an opportunity for our team to evaluate our progress and determine what does and does not work. We are requesting funds to cover the cost of lunch provided at twelve meetings for approximately 25 people. As part of FCI goals, we are also holding roundtable luncheons with our contract attorneys in order to address concerns, case management and planning as well as ways to improve communication between the guardian ad litem, indigent parent attorney, team members and child. We plan on hosting four of these roundtable discussions during the grant period. (See Attachment)

2. Provide a timeline and description of how the funding will be used.

(Funding must be spent prior to September 30, 2014 and OSCA must be billed prior to October 5, 2014.)

Monthly FCI meetings, providing lunches, beginning in October, 2013 and running through September, 2014. (twelve meetings) Contract Attorney roundtables luncheons with CD and JO staff – December, 2013; March, 2014; June, 2014; and September, 2014. Trainings would be held beginning in November, 2013 and running through September, 2014. The Guardian ad Litem training is scheduled for November 11, 2013.

For OSCA Internal Use Only

Yes

No

- | | | |
|---|--|--|
| 1. Does this request fall within the scope of the Fostering Court Improvement Program? | | |
| 2. Does this request meet the requirements of the DHHS-ACF requirements for uses of these grant funds? | | |
| 3. Is it clear that funding will be expended by September 30, 2014 and billed to OSCA before October 5, 2014? | | |
| 4. Are there any special terms or conditions attached to this award? | | |

Authorization (please both sign and print your name)

Circuit Thirteenth Judicial Circuit Court	Signature – Presiding Judge	Date
OSCA	Division of Court Business Services	Date

Return to:

**Office of State Courts Administrator, Contracts Section
2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110**

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 2d 3

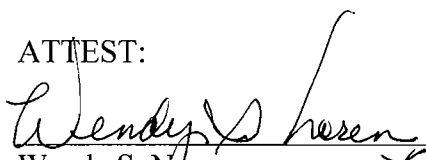
In the County Commission of said county, on the 26th day of September 20 13

the following, among other proceedings, were had, viz:

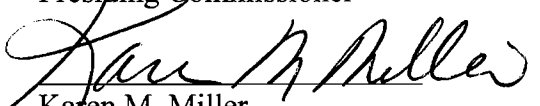
Now on this day the County Commission of the County of Boone does hereby approve the application for participation in the Tax Credit for Contribution Program made by the County Commission on behalf of Special Olympics of Missouri, Inc. The Program, an authorized function of the Missouri Development Finance Board, through Section 100.286(6) RSMo, creates the opportunity for the granting of a tax credit equal to 50% on the value of any eligible contribution to the Board by any taxpayer. It is further ordered that the Associate Commissioner for the Northern District of Boone County is authorized to sign the application on behalf of the Commission.

Done this 26th day of September, 2013.

ATTEST:


Wendy S. Noren *W.S.N.*
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner

ABSENT
Janet M. Thompson
District II Commissioner



TAX CREDIT FOR CONTRIBUTION PROGRAM

Program Guidelines and Application

**Calendar Year Application Deadlines
(Beginning C.Y. 2013)**

May 15th AND September 30th

**MISSOURI DEVELOPMENT FINANCE BOARD
GOVERNOR OFFICE BUILDING
200 MADISON STREET, SUITE 1000
P.O. BOX 567
JEFFERSON CITY, MISSOURI 65102
(573) 751-8479**

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CONTRIBUTION TAX CREDIT PROGRAM OVERVIEW

The Missouri Development Finance Board (the “Board”) is authorized by Section 100.286(6) of the Missouri Statutes (the “Tax Credit Statute”) to grant a tax credit equal to 50% on the value of any eligible contribution to the Board by any taxpayer. To be eligible for the credit, the contribution must be made to one of three funds established by the Board’s statutes: the Industrial Development and Reserve Fund, the Infrastructure Development Fund, or the Export Finance Fund.

I. ELIGIBILITY

There are four eligibility requirements under the Contribution for Tax Credit Program: A. Applicant Eligibility; B. Project Eligibility; C. Contributor/Donor Eligibility; and D. Contribution/Donation Eligibility.

A. Applicant Eligibility

To be eligible, an applicant must be a local political subdivision, a local governmental entity created on behalf of or for the benefit of a local political subdivision, or a state agency. Applications from local governments must be authorized by duly adopted resolutions or ordinances of the elected governing body, and signed by the chief elected official or designated city representative. A duly executed copy of the authorizing resolution must be attached to the application. Applications from state agencies must be signed by the agency director.

B. Project Eligibility

For contributions made to the Infrastructure Development Fund and for which the applicant is requesting a grant of contribution proceeds from the Board, the project must qualify as a public infrastructure facility as determined under Chapter 100.255(9) and (14) of the Board’s statutes. The Infrastructure Fund is the only fund from which the Board is authorized to make a grant of proceeds from. Grants can only be made to local governments and state agencies, and only for land acquisition and attendant depreciable capital costs incurred or to be incurred on improvements to real property for qualified public infrastructure projects. Proceeds cannot be granted to pay for operating costs, short-term assets that are typically expensed, rolling stock, or furniture, fixtures and equipment having a depreciable life of less than five (5) years.

“Infrastructure facilities” means the highways, streets, bridges, water supply and distribution systems, mass transportation facilities and equipment, telecommunication facilities, jails and prisons, sewers and sewage treatment facilities, wastewater treatment facilities, airports, railroads, reservoirs, dams and waterways in this State, acquisition of blighted real estate and the improvements thereon, demolition of existing structures and preparation of sites in anticipation of development, public facilities and any other improvements provided by any form of government or development agency.

“Public facility” means any facility or improvements available for use by the general public including facilities for which user or other fees are charged on a nondiscriminatory basis.

Contributions may be made to other Board funds from which the Board can use the proceeds to capitalize Board-operated small business loan or loan guarantee programs or other qualified uses as set forth in Board statutes.

C. Contributor/Donor Eligibility

Any taxpayer making a contribution to the Board, including any charitable organization that is exempt from federal income tax and whose Missouri unrelated business taxable income, if any, would be subject to the state income tax imposed under Chapter 143, may, subject to certain limitations, be eligible to receive the credit.

The Tax Credit Statute entitles the Donor (individuals, estates, trusts, and corporations) to receive a credit upon any tax otherwise due under Chapter 143 (excluding Chapters 143.192 to 143.261), Chapter 147, and Chapter 148 of the Missouri Statutes. The exclusions are certain withholding taxes identified in the Tax Credit Statute. The amount of the credit is equal to 50% of the value of the contribution as determined under Contribution Eligibility below. Each Donor should consult his or her tax advisor before making a Contribution.

If the Donor is a for-profit private corporation or person, the Board will not use the Contribution in a manner which will **directly or indirectly benefit** the Donor beyond the benefit conferred by the credits, unless the Donor demonstrates to the sole satisfaction of the Board that such use is based upon fair market value considerations and is an arms-length transaction from the Donor.

D. Contribution/Donation Eligibility

The amount (or value) of each Contribution shall be determined by the Board as follows:

Cash — The amount of cash Contributions shall be the face amount of such Contribution.

Marketable Securities — The amount (or value) of marketable securities shall be the proceeds received by the Board from the liquidation of such marketable securities in accordance with the Donor's instructions approved and accepted by the Board, less the Board's costs of selling such securities.

Unmarketable Securities — Unmarketable securities are not eligible for contribution.

Real Property — The value of Contributions consisting of real property shall be the lesser of two independent MAI appraisals completed less than 12 months prior to the donation with the following restrictions applied:

- Title must be held free and clear by the donor and all taxes and assessments must be paid current;
- A current, clean Phase 1 Environmental Site Assessment as deemed acceptable by the Board must be submitted with the application on all non-residential real estate;
- Transactional costs associated with the valuation, acquisition, sale or transfer of real property are not eligible to receive credits.

All determinations by the Board of the amount (or value) of each Contribution shall, absent manifest error, be conclusive and binding upon the Contributors and the Applicant. No other forms of contribution, including non-cash donations of materials, labor, in-kind or professional services, are eligible. The Board reserves the right to reject any Contribution.

II. DONOR USE OF THE TAX CREDIT

Upon acceptance of Contributions and submission of the necessary forms, the Donor will be issued a certificate evidencing the tax credit in an amount equal to 50% of the amount of the Contribution. All forms necessary to submit a contribution and qualify for the credit are in Exhibit E attached.

The Tax Credit Statute provides that Tax Credits are to be taken in the taxpayer's current tax year, although such credit may be carried forward for up to five years. Credits may be sold for not less than 75% or more than 100% of their par value, provided that all credits must be claimed within 10 years of the date the Contribution is made. Tax Credits issued by the Board are not "refundable" and cannot be "carried-back," but can be carried forward to offset future tax liabilities for up to five years. These credits cannot be used to amend a previously filed return by the original contributor or any subsequent assignee for any tax year beyond the immediately preceding tax year in which the credit is acquired, and only if that preceding tax year return has not yet been filed with Department of Revenue.

To effectuate a sale or transfer, the assignor and assignee must complete and submit a Form L to the Board. A sample Form L is attached in Exhibit F.

III. TOTAL ANNUAL CREDIT AMOUNTS, LAPSE OF CREDITS

The Board is authorized to approve and award up to \$10 million in credits (equaling up to \$20 million in contributions) per calendar year. Of this \$10 million in credits, \$1 million has been set aside for applications from small cities and rural areas only. (cities with a population less than 50,000 and counties less than 200,000 in population) Any calendar year credits not approved and awarded by the Board lapse at the end of the calendar year and do not carry-forward to the following year.

Section 100.286(8) of the Board's statutes provides that the \$10 million limitation may be exceeded by mutual agreement of the Commissioner of the Office of Administration, the Director of the Department of Economic Development, and the Director of the Department of Revenue provided that such approval is essential to ensure retention or attraction of investment in Missouri. The Board cannot approve more than \$25 million in tax credits during any calendar year.

IV. APPLICATION SUBMISSION PROCESS AND FUNDING ROUNDS (CYCLES)

The Board will consider Applications twice a year following the completion of two funding cycles, the first ending April 30 and the second ending September 30. The Board expects to divide the total available amount equally between the two cycles but is not required to do so. Applications for each cycle must be received by the Board on or before the last day of the cycle. Incomplete applications will not be considered and will be returned to the Applicant together with an explanation of why the Board has determined it is not complete.

The Board may request that Applicant's present their Application at a meeting of the Board. Applicants may be required to submit additional materials to the Board. The Board normally meets the third Tuesday of each month. Prior to submission of a final application, the Applicant may request it be allowed to make a presentation to the Board at a monthly meeting preceding the deadline to solicit input from the Board regarding its project.

Any allocation not used in the first cycle will carry-forward into the second cycle. Any tax credits not approved and awarded by the Board lapse at the end of the calendar year and do not carry-forward to the following year.

The Board reserves the right to exempt Applications from these deadlines and to allocate any and all of the remaining annual allocation at any time. The threshold for this consideration is purposely high and the Application must demonstrate that the project results in substantial public benefit and requires prompt consideration to achieve the benefit. Such benefit could include substantial private job creation, high economic impact to the State, and/or high financial leverage of other monies.

All applications are subject to approval at the sole discretion of the Board. The amount of any approval may be less than the amount requested.

V. BOARD FEES

There is no application fee for submissions. A 4% fee on the value of the Contribution Amount will be accessed on approved applications and deducted from contributions made to the Board.

VI. APPLICATION FORM AND SUBMISSION

The application form begins on page 9 and concludes on page 27. When submitting applications, please submit only the application form and supplemental narrative attachments further explaining the project, and economic impact studies (not required for projects in a small city/rural area) prepared for the project. Benefits, outcomes and measurements should be clear, concise, and quantifiable. Methodologies used in estimating benefits and outcomes should be clearly explained.

Narrative attachments should contain a brief heading denoting its subject matter, be single-sided, typed, with either an 11 or 12-point font, with approximately 1-inch margins. The application

and attachments may be bound into binders or other type folders, but should not be stapled either in whole or component parts. Submission of one complete application is sufficient.

Applications are to be submitted to the Board's main office.

VII. EVALUATION CRITERIA

Once the Board determines that the Application is eligible for tax credits under the Program the Board will evaluate applications based upon the following criteria:

<u>Criteria</u>	<u>Criteria Weighting</u>
State Economic Impact	30%
Local Governmental Financial Participation in the Project	20%
Ratio of Total Private to Public Investment in the Project	20%
The "But For" Test	20%
Public Purposes	10%

Explanation of Evaluation Criteria:

State Economic Impact -This criteria will assess the projected benefit of the Project on state and local taxes. It includes such factors as the number and quality of jobs the project will create, the promotion of tourism, elimination of blighted conditions and total project investment.

Local Governmental Financial Participation in the Project - This criteria will assess the amount of local support for the Project. Direct and indirect support will be considered.

Ratio of Public to Private Investment in the Project – This criteria will assess the private contribution to the cost of the Project to the total state and local support for the Project.

The "But For" Test – This criteria will assess the extent to which the Project would not proceed but for the approval of the assistance requested from the Board. It includes an assessment that the charitable contributions can be raised and whether the Project is sustainable without additional assistance from the state. It will also include an assessment of the importance of the public infrastructure facilities to the state and local government.

Public Purposes – This criteria will assess the extent the Project will support other public policy goals including encouraging investment in distressed and blighted areas, enhancing employment opportunities to disadvantaged persons and businesses, and/or providing funding to support the construction or expansion of facilities resulting in the expansion of the delivery of services that benefit public health, safety and welfare, and/or the promotion of tourist and cultural facilities.

The decision to accept any Contribution with stated conditions will be made by the members of the Board after consideration of the foregoing factors. The Board reserves the right to approve in whole or in part or reject any request, and to request any additional information it deems necessary.

VIII. APPROVAL

Approval of the Application shall be evidenced by action of the members of the Board at a duly called meeting of the Board. Any approval may include conditions which must be satisfied prior to the issuance of Tax Credits.

Each Applicant and Project Beneficiary will be required to execute a Tax Credit Agreement containing the terms on which the Board will accept Contributions and the requirements for expending such Contributions, including requirements regarding compliance with the Board's standard guidelines and practices.

SPECIAL NOTICE

The Tax Credit Accountability Act of 2004 (Senate Bill 1099, Sections 135.800 through 135.830, RSMo) makes several changes to the tax credit programs, specifically:

- Processing tax credit applications;
- Annual reporting requirements; and,
- Penalty provisions

Changes in Processing of Tax Credits (Section 135.815, RSMo)
--

Prior to the Missouri Development Finance Board (“Board”) authorization of a tax credit, the Board will contact the Departments of Revenue and Insurance and verify that the applicant does not owe any delinquent income, sales, use taxes, or insurance taxes, or interest or penalties on such taxes. If a delinquency exists, the amount of tax credits issued will be reduced by the amount of the delinquency. After satisfying all delinquencies, the remaining credits shall be issued.

Reporting Requirements (Section 135.805, RSMo)
--

Certain tax credit recipients are required to annually report information pertaining to the project that received the tax credits to the Board. The statute requires that a full year pass after the issuance of the tax credits before the SB 1099 reporting requirements must be met. The earliest date that reporting may be required is June 30, 2006.

The Redevelopment category of tax credits, which includes the Missouri Development Finance Board Tax Credit Program, requires recipients to annually report for three (3) years following the date of issuance of the tax credits to the Board the following information:

- Whether the property is used for residential, commercial or governmental purposes;
- Projected or actual project cost and labor cost; and,
- Date of completion

Penalty Provisions (Section 135.810, RSMo)
--

Failure to meet the annual reporting requirements or fraud in the application process shall subject such person or entity to penalties, if determined by a court.

If the annual report is ninety (90) days past due, the Board shall send notice by registered mail to the last known address of the person or entity who is required to complete the annual report. The notice shall inform the person or entity of the past due report and the pending penalties and their respective deadlines.

If the annual report is six (6) months past due, the Board shall notify the Department of Revenue that the taxpayer is subject to penalties because of failure to report.

Such penalties include the following:

- Failure to report for six (6) months but less than one year shall equal a penalty of two percent (2%) of the value of the tax credits issued for each month of the delinquency.
 - EXAMPLE: Entity authorized to utilize \$10,000 in tax credits. Annual report is due June 30, 2006; however, the entity does not submit the report until March 30, 2007. The entity is nine (9) months delinquent and the penalty would equal 2% multiplied by \$10,000 for nine (9) months or \$1800.
- Failure to report for more than one (1) year shall equal a penalty of ten percent (10%) of the value of the credits issued for each month of the delinquency, not to exceed one hundred percent (100%) of the tax credit value.
 - EXAMPLE: Entity authorized to utilize \$10,000 in tax credits. Annual report is due June 30, 2006; however, the entity does not submit the report until March 30, 2008. The entity is twenty-one (21) months delinquent and the penalty would equal 10% multiplied by \$10,000 for twenty-one (21) months or \$21,000; however, the statute limits the penalty to the amount of the tax credits, therefore, the penalty would be \$10,000.

The taxpayer shall be liable for any penalties as of December 31 of any tax year and the liability shall be due as of the filing date of the taxpayer's next income tax return.

If the taxpayer is not required to file an income tax return, the taxpayer's liability for penalties shall be due as of April 15th of each year.

The Director of the Department of Revenue shall offset any tax credits claimed on a filed tax return against an outstanding penalty before applying such credits to the tax year against which they were originally claimed.

Any nonpayment of liability for penalties shall be subject to the same provisions of law as a liability for unpaid income taxes, including but not limited to, interest and penalty provisions.

Penalties shall remain the obligation of the person or entity obligated to complete the annual report without regard to any transfer of the credits.

Closed Records (Sections 610.255 and 620.014, RSMo)

Prior to August 28, 2004, and pursuant to Section 620.014, DED had the authority to close certain records except for the name of the tax credit recipient and the amount of the tax credit. SB 1099 removes this broad exception, but DED and the Board retains the authority to close records or documents that "relate to financial investments in a business, or sales projections or other business plan information which may endanger the competitiveness of a business" or as also allowed by law.

EXHIBIT A

Application

County

SOMO

MISSOURI DEVELOPMENT FINANCE BOARD

TAX CREDIT FOR CONTRIBUTION PROGRAM APPLICATION

The undersigned Applicant hereby submits this Application and requests the Missouri Development Finance Board (the "Board") accept a Contribution, and, to the extent described herein, apply the proceeds of such Contribution for the purpose of financing the Project described below (the "Project") pursuant to the Board's Tax Credit for Contribution Program.

The undersigned has read the Board's Tax Credit for Contribution Program Description and Guidelines.

Date: 9.23.2013 Total Estimated Project Budget/Cost \$
Total Amount of Proposed Contribution: \$
Total Tax Credit Amount (50% of Contribution): \$
Name: County of Boone
Address: 801 East Walnut
City: Columbia County: Boone Zip Code: 65201
Contact: Janet M. Thompson Telephone: 573.886.4305
Title: Associate Commissioner Fax: 573.886.4311
E-mail: jthompson@boonecountymmo.org

A. THE APPLICANT

1. Organization:

What type of governmental entity is the Applicant?
County government

2. Legal or In-House Counsel to the Applicant:

Firm Name:
Address: 801 East Walnut
City: Columbia State: MO Zip Code: 65201
Contact: C.J. Dykhouse Telephone: 573886-4313
Title: County Counselor Fax: 573.886.4413

3. What is the total population of the Applicant? 168,535 (2012 estimate)

4. In which state legislative District(s) is the Project located:

House: 50 Senate: 19
In which U.S. Congressional District: 04

5. Taxpayer Identification Number: 12464848

6. Facility's NAICS* Number: 624120

(Use the NAICS number for the facility(s) to be constructed or improved with the contribution.)

*NAICS — North American Industry Classification System. The Federal Office of Management and Budget (OMB) adopted the NAICS as the industry classification system used by the statistical agencies of the United States. NAICS replaces the 1987 Standard Industrial Classification (SIC). The NAICS is used for classifying business establishments to assist with gathering data related to measuring productivity, unit labor costs, and the capital intensity of production, employment and other information. Missouri businesses are assigned a NAICS when the company files a "Report to Determine Liability Status" with the Missouri Department of Labor and Industrial Relations, Division of Employment Security to determine Unemployment Tax Liability. Normally, a general business employer becomes liable for the tax and responsible for providing unemployment insurance for its workers when it:

- Pays \$1,500 in wages (cash and in-kind) in a calendar quarter, or
- Has an employee in some portion of a day in each of 20 different weeks, or
- Becomes liable under the Federal Unemployment Tax Act (FUTA) and employs a worker in Missouri, or
- Acquires and continues without interruption substantially all the business of a liable employer.

B. THE PROJECT

1. Project Description:

Type of Project:

- Construction of new infrastructure
- Acquisition of real estate
- Construction of new facilities
- Acquisition of existing facilities
- Additions or improvements to existing facilities
- Acquisition of equipment

Business Address/Location of Project Site:

5491 E. Bonne Femme Church Road Columbia Boone
(Street) (City) (County)

Legal Description of Property:

Please see attachment xxx

What is the expected date of commencement of construction of the Project?

Date: May 1, 2016

What is the date the Project is expected to commence operations?

Date: June 1, 2017

2. Project Costs:

On the following table, state the costs reasonably necessary for the acquisition of the site and/or construction of the proposed Project together with any machinery and equipment in connection therewith, including any utilities hook-up, access roads, or appurtenant structures.

<u>Description of Estimated Project Costs</u>		Non- Contribution <u>Amount</u>	Cost Financed With Contribution <u>Proceeds</u>
A.	Acquisition of Land	\$ 705,000	\$
	Acquisition of Existing Buildings	\$	\$
B.	Infrastructure Costs:	\$	\$
	1. Filling, grading and provision of drainage	\$	\$
	2. Storm water retention	\$	\$
	3. Installation and extension of utilities (offsite):	\$	\$
	a. water	\$	\$
	b. sewer	\$	\$
	c. sewage treatment	\$	\$
	d. gas	\$	\$
	e. electricity	\$	\$
	f. communications and similar facilities	\$	\$
	4. Installation and extension of utilities (onsite):	\$	\$
	a. water	\$	\$
	b. sewer	\$	\$
	c. sewage treatment	\$	\$
	d. gas	\$	\$
	e. electricity	\$	\$
	f. communications and similar facilities	\$	\$
	5. Construction, Extension or Improvement of Roads and/or Rail Lines	\$	\$
	6. Extension of sidewalks and curbing	\$	\$
	7. Elimination of Blight (please describe)	\$	\$
	*8. Other (please describe)	\$ 1,280,905	\$
C.	Facility Construction Costs (exclude inventory and working capital):		
	1. Architectural and Engineering	\$	\$ 812,200
	2. Site Preparation	\$	\$ 1,543,895
	3. Materials	\$	\$
	4. Labor	\$	\$
	5. Construction Contracts	\$ 4,519,837	\$ 1,643,905
	6. Utilities Connection	\$	\$
	7. Paving and Landscaping	\$	\$
D.	Renovation Costs	\$	\$
E.	Machinery and Equipment	\$ 919,250	\$
F.	Furniture and Fixtures	\$	\$
G.	Interest During Construction		
	From _____ To _____	\$	\$
H.	Accounting, Legal, Miscellaneous	\$	\$
I.	Contingency	\$ 1,075,008	\$
	TOTAL PROJECT COSTS	\$ 8,500,000	\$ 4,000,000

*Other costs: document reproduction (\$18,150) and ??? (\$1,262,755)

Source of Funds:

State amount and sources of financing for all of the Project costs listed above.

<u>Sources</u>	<u>Amount</u>
Contribution Proceeds	<u>\$ 4,000,000</u>
Applicant's Funds (Describe Sources)	<u>\$ 0</u>
Federal Funds (Describe Sources)	<u>\$ 0</u>
State Funds (Describe Sources)	<u>\$ 0</u>
Private Funds (non-Contributions)	<u>\$ 8,500,000</u>
Other (Describe Sources)	<u>\$ 0</u>
TOTAL	<u>\$ 125,000,000</u>

**NEW QUESTION -
Laurie - please
advise

Describe all State, Federal, Private or Other funding sources listed above. (Include agency and program name, respective amounts and when commitment was received.)

3. Certified Minority (MBE) and Women-Owned Business Enterprise (WBE) Participation

The Board encourages the involvement of minority and women-owned businesses as certified by either the Missouri Office of Administration (OA) for State agency applications, or the municipality submitting the application for local projects. If the application is from a local government, please attach a copy of the Applicant's MBE/WBE Policy and Procedures pertaining to this subject, or the link to the local government's web site where this information can be obtained. If the Applicant has policies and procedures in place, adherence to these policies and procedures will be a stipulation of the use of Contributions. If policies are not in place, please denote same and note that you will be required to contact OA to develop a plan to address this matter. The Office of Administration list of certified businesses by region can be found at <http://oeo.mo.gov/> for those communities that do not maintain their own certification program.

Please estimate the number of each type business the Applicant and/or Principal User expects to utilize in the construction and equipping of the Project.

	<u>No. of Firms</u>	<u>Amount</u>
Minority Business Enterprise (MBE)	<u>See note</u>	<u>\$</u>
Women Business Enterprise (WBE)	<u>See note</u>	<u>\$</u>

Please note that the MDFB will require the Applicant, or Principal User if different from the Applicant, to submit a written report upon the completion of the Project providing the number of firms used, dollar amount of contracted value, and brief description of the type work or services contacted for each category above.

Note: It is the goal of the Principal User to utilize certified MBE/WBEs whenever possible.

4. Ownership:

Present legal owner of Project site:

Special Olympics Missouri

If presently owned by Applicant, indicate date of purchase, reason for purchase, and current use of site:

The land was purchased in transactions on 5/27/2008 and 11/4/2008 for the purpose of constructing the Training for Life campus.

The land is owned by the Principal User/Project Beneficiary and is not developed.

Is there a relationship legally or by virtue of common control between either the current Project user or owner or the proposed Project owner and user or seller of the Project:

Yes No If yes, please give details.

5. Employment:

New Full-Time Jobs _____ Average Wage _____

Part-Time Jobs _____ Average Wage _____

Temporary Jobs _____ Average Wage _____

Jobs during Construction _____

Average Wage _____

Estimated length of Construction period 13 months

C. **FINANCIAL INFORMATION**

1. Financial Statements:

Attach audited financial statements for at least the last three (3) fiscal years, including the most recent interim statement (not more than 90 days old).

2. Financial Difficulties:

Has the Applicant, or any corporation formed by or on behalf of the Applicant, ever defaulted on its debt obligations, been involved in bankruptcy, creditor's rights, or receivership proceedings, or been involved in criminal proceedings bearing on the handling of financial matters?

Yes No If yes, please give details.

3. Litigation:

Is the Applicant presently involved in any litigation which could have a material effect on its financial solvency?

Yes No If yes, please give details.

4. Please list the Applicant's general fund and other key fund surpluses (or deficits) for the last four years.

Year	General Fund () for deficits	_____ Fund () for deficits	_____ Fund () for deficits
2012	10,624,189	_____	_____
2011	9,094,103	_____	_____
2010	7,951,377	_____	_____
2009	7,394,435	_____	_____

5. Has the Applicant ever defaulted on any obligation or failed to appropriate for any lease or any other annual appropriation obligation during the last 20 years?

Yes No If yes, please give details.

D. PROJECT REVENUES (Not required for projects in small cities/rural areas)

Attach a cost benefit analysis showing the total tax revenues generated that will be collected by the local governmental jurisdictions and the State as a result of the Project, and the cost of all local and state governmental assistance provided to the Project. Revenues and costs should be identified by each recipient or payee (private and governmental).

E. IDENTIFICATION OF CONTRIBUTORS

Has the Applicant identified who the contributors would be?

Yes No

If Yes, please list below or attach a list of names of potential contributors.

Sources of funds include: Knights of Columbus, pending, amount to be determined; J.E. and L.E. Mabee Foundation, to be requested (TBR), \$1,000,000; Missouri ID Tax Credits to be used by principal and major gift donors, TBR, \$4,000,000; other principal gift donations, TBR, \$2,000,000; other major gifts, TBR, \$1,000,000; other fundraising, TBR, \$300,000+, final amounts to be determined. 1,478 donor prospects and 1,678 major gift prospects have been identified.

If No, please explain why the Applicant believes such Contributions are likely to be obtained.

When does the Applicant expect the Contributions to be ready to be made? Please be as specific as possible.

Between now and the end of the capital campaign in March 2016.

F. USE OF THE PROJECT

If the Project will be used for (or will substantially benefit) an entity in addition to the Applicant, please complete Exhibit C for such user of beneficiary.

G. CERTIFICATION OF APPLICANT

The undersigned hereby represents and certifies that, to the best knowledge and belief of the undersigned, this Application contains no information or data, contained herein or in the exhibits or attachments, that is false or incorrect.

Dated this 23rd day of September, 20 13

SIGNATURE: [Handwritten Signature]
NAME: Janet M Thompson
TITLE: Associate Commissioner

Certification

- I certify that I am an authorized representative of the applicant and as such am authorized to make the statement of affirmation contained herein.
- I certify that the applicant does NOT employ illegal aliens and that the applicant has complied with federal law (8 U.S.C. § 1324a) requiring the examination of an appropriate document or documents to verify that an individual is not an unauthorized alien.
- I understand that if the applicant is found to have employed an illegal alien in Missouri and did not for that employee examine the document(s) required by federal law, that the applicant shall be ineligible for any state-administered or subsidized tax credit, tax abatement or loan for a period of five years following any such finding.
- I attest that I have read and understand the Missouri Development Finance Board Tax Credit Program guidelines, specifically as it relates to the Tax Credit Accountability Act of 2004 (SB 1099).
- I hereby agree to allow representatives of the Department and Board access to the property and applicable records as may be necessary for the administration of this program.

Program Assessment and Administrative Fees are due upon execution of a Tax Credit Agreement in an amount equal to 4% of the amount of all authorized Contributions.

STATE OF MISSOURI

(SS)

COUNTY/CITY OF Boone

On this 23 day of September, 2013, before me, Cheri SAPP, a Notary Public in and for said state, personally appeared Janet M. Thompson, known to me to be the person who executed the Certification and acknowledged and states on his/her oath to me that he/she executed the same for the purposes therein stated.

[Handwritten Signature] Notary Public

(SEAL)

CHERI SAPP
Notary Public - Notary Seal
State of Missouri
County of Boone
My Commission Expires August 9, 2017
Commission # 13470380

My commission expires

8.9.2017

(Rev. August 1, 2013)

EXHIBIT B

Project Narratives

*****Please see attachment xxx for responses to all questions in Exhibit B.***

Please address each of the following statements. (Provide separate attachments as necessary.)

1. Provide a description of the project, including land, buildings, improvements, machinery and equipment to be acquired or constructed, and the principal use of the facilities once complete.
2. Describe the public policy objective(s) that will be supported by the Project.
3. Describe and quantify the project's primary beneficiaries or targeted audience/clientele served.
4. Explain the economic impact this project will have on the State of Missouri and the community in which it is located.
5. Explain the non-economic benefits this project will have on the community and State.
6. Describe the local Governmental financial support for the project, both direct and indirect.
7. How did you determine the amount of local city/county cash or local non-profit cash to be dedicated to the project?
8. If the Principal Beneficiary or User of the Facility is a not-for-profit, describe the fundraising history of the organization and how they intend to be successful in raising funds using tax credits.
9. Explain how this project will be financially self-sustainable upon completion.

EXHIBIT C

Project User Beneficiary Information

PROJECT USER BENEFICIARY INFORMATION

(Only to be completed when the Project will be used by or will benefit a non-profit or for profit business or other private person.)

A. THE PROJECT USER OR BENEFICIARY

Name: Special Olympics Missouri, Inc.
Address: 1001 Diamond Ridge, Suite 800
City: Jefferson City State: MO Zip Code: 65109-6839
Contact: Laurie K. Shadoan Telephone: (573) 635-1660
Title: Chief Advancement Officer Fax: (573) 635-8233

1. Business Organization:

- Corporation
 C-Corporation
 S-Corporation
 LLC
- Partnership (General Limited)
 Sole Proprietorship
- Publicly Held
 Privately Held

Is the Project User or the Beneficiary a subsidiary or affiliated directly with any other organization?

- Yes No

If so, indicate relationship and name of related organization. ^Laurie - Wh t is the rel tionship?

Relationship:

Name: SOMO Endowment Fund

Is the Project User or the Beneficiary a 501(c)(3) corporation?

Yes No

Lurie - I think these addresses are for businesses. Do you want to replace with residence addresses?

2. Officers and Directors

<u>Title</u>	<u>Name</u>	<u>Address of Residence</u>
President	Randy Reddick, Chair	837 Albers Lane, Bethalto, IL
Vice President	Phil Cook, Vice Chair	206 S Roney, Carl Junction, MO
Secretary	Jeanie Byland	200 E Walnut Street, Columbia, MO
Treasurer	LeeAnn Barrett	1199 E Morgan Street, Booneville, MO
Directors	Randy Boehm	3801 Barrington Dr., Columbia, MO
	Charlie Bernskoetter	5203 Glovers Ford Rd, Jefferson City, MO
	Greg Brown	505 Hobbs Rd, Jefferson City, MO
	Rob Eichelberger	17416 Dunkles Drive, Booneville, MO

3. Principal Stockholders, Members or Partners:

<u>Name</u>	<u>%</u>	<u>City/State</u>
Special Olympics Missouri	100	Jefferson City, MO
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Legal Counsel to the Project User or the Beneficiary:

Name: Melissa Vighi, Lashley & Baer PC
Address: 714 Locust Street
City, State, ZIP: St. Louis, MO 63101
Telephone: (314) 436-8430
Fax: (314) 621-6844

5. Project User or the Beneficiary's Principal Banker:

Name: Central Bank
Address: 238 Madison Street
City, State, ZIP: Jefferson City, MO 65101
Telephone: (573) 634-1111
Fax: (573) 634-1237

6. Project User or the Beneficiary's Current Operations:

Briefly, describe the Project User's or the Beneficiary's operations, including description of existing products, facilities, services and in general, its method of operations, customers, clients and suppliers.

Special Olympics Missouri (SOMO) serves more than 16,000 Missouri residents with intellectual disabilities with programming in sports, health, and education that transforms the lives of these individuals beyond the playing field. For more than 42 years, SOMO has operated from scattered sites through the state, without centralized storage facilities, and without athletic facilities readily accessible by athletes/coaches.

7. Financial Statements:

Attach audited financial statements for at least the last three (3) fiscal years, including the most recent interim statement (not more than 90 days old).

8. Relationship to the Project:

Describe in detail the Project User's or the Beneficiary's relationship to the Project described in the Application to which this Exhibit is attached.

Special Olympics Missouri, Inc., (SOMO) will be the sole owner of the facilities described in the Application. The facility will be used by SOMO to serve more than 16,000 Missouri residents with intellectual disabilities through sports camps, health screenings, coach and volunteer training, and leadership programs. The facility will also provide centralized administrative space, inventory storage, and meeting facilities, both for SOMO and the community.

B. CERTIFICATION OF PROJECT USER OR THE BENEFICIARY

The undersigned hereby represents and certifies that, to the best knowledge and belief of the undersigned, this Exhibit and the Application to which it relates contains no information or data contained herein or in the exhibits or attachments, is true and correct.

Dated this _____ day of _____, 20 ____

SIGNATURE: _____
NAME: _____
TITLE: _____

Certification

- I certify that I am an authorized representative of the project user or beneficiary and as such am authorized to make the statement of affirmation contained herein.
- I certify that the project user or beneficiary does NOT employ illegal aliens and that the applicant has complied with federal law (8 U.S.C. § 1324a) requiring the examination of an appropriate document or documents to verify that an individual is not an unauthorized alien.
- I understand that if the project user or beneficiary is found to have employed an illegal alien in Missouri and did not, for that employee examine the document(s) required by federal law, that the project user or beneficiary shall be ineligible for any state-administered or subsidized tax credit, tax abatement or loan for a period of five years following any such finding.
- I attest that I have read and understand the Missouri Development Finance Board Tax Credit Program guidelines, specifically as it relates to the Tax Credit Accountability Act of 2004 (SB 1099).
- I hereby agree to allow representatives of the Department and Board access to the property and applicable records as may be necessary for the administration of this program.

EXHIBIT D

Certification of Alien Employment

Missouri Development Finance Board

CERTIFICATION OF ALIEN EMPLOYMENT†

I certify that I am an authorized representative of the applicant and as such am authorized to make the statement of affirmation contained herein.

I certify that the applicant does NOT employ illegal aliens and that the applicant has complied with federal law (8 U.S.C. §1324a) requiring the examination of an appropriate document or documents to verify that an individual is not an unauthorized alien.

I understand if the applicant is found to have employed an illegal alien in Missouri and did not, for that employee, examine the document(s) required by federal law, that the applicant shall be ineligible for any state-administered or subsidized tax credit, tax abatement or loan for a period of five years following any such finding.

[Signature]
Name (signature)

September 23, 2013
Date

Janet M. Thompson
Name (printed or typed)

County of Boone/Special Olympics of Misso
Applicant/Project Name (printed or typed)

Associate Commissioner, Boone County Missouri
Title (printed or typed)

Subscribed and sworn to before me this 23 day of September, 2013
I am commissioned as a notary public within the County of Boone, State
of Missouri. My commission expires 8.9.2013.

SEAL

[Signature]
Notary Public

CHERI SAPP
Notary Public - Notary Seal
State of Missouri
County of Boone
My Commission Expires August 9, 2017
Commission # 13470380

† House Bill 701— Section 1.1. CERTIFICATION OF ALIEN EMPLOYMENT

Effective August 28, 1999, legislation was enacted pursuant to House Bill 701, Section 1 and 2 as follows:

Section 1.1. The state of Missouri hereby proclaims that no employer who employs illegal aliens shall be eligible for any state-administered or subsidized tax credit, tax abatement or loan from the state. The director of each agency administering or subsidizing a tax credit, tax abatement or loan pursuant to chapter 32, 100, 135, 253, 447 or 620, RSMo, shall place in such agency's criteria for eligibility for such credit, abatement, exemption or loan a signed statement of affirmation by the applicant that such applicant employs no illegal aliens. Any individual, individual proprietorship, corporation, partnership, firm or association that is found by the director of the agency administering the program to have negligently employed an illegal alien in this state shall be ineligible for any state-administered or subsidized tax credit, tax abatement or loan pursuant to chapter 32, 100, 135, 253, 447 or 620, RSMo, for five years following such determination; provided, however, that the director of the agency administering such credit, abatement, exemption or loan may, in the director's discretion, elect not to apply such administrative action for a first-time occurrence. Any person, corporation, partnership or other legal entity that is found to be ineligible for a state-administered or subsidized tax credit, tax abatement, or loan pursuant to this subsection may make an appeal with the administrative hearing commission pursuant to the provisions of Chapter 621, RSMo. "Negligent", for the purposes of this subsection means that a person has failed to take the steps necessary to comply with the requirements of 8 U.S.C. 1324a with respect to the examination of an appropriate document or documents to verify whether the individual is an unauthorized alien.

2. Beginning August 28, 1999, any individual, individual proprietorship, corporation, partnership, firm or association that knowingly accepts any state-administered or subsidized tax credit, tax abatement or loan in violation of subsection 1 of this section shall upon conviction be guilty of a class A misdemeanor, and such action may be brought by the attorney general in Cole county circuit court.

Section 2. Tax credits issued pursuant to sections 135.400, 135.750 and 320.093, RSMo, shall be subject to oversight provisions. Effective January 1, 2000, notwithstanding the provisions of section 32.057, RSMo, the board, department or authority issuing tax credits shall annually report to the office of administration, president pro tem of the senate, the speaker of the house of representatives, and the joint committee on economic development regarding tax credits issued pursuant to sections 135.400, 135.750 and 320.093, RSMo, which were issued in the previous fiscal year. The report shall contain, but not be limited to, the aggregate number and dollar amount of tax credits issued by the board, department or authority, the number and dollar amount of tax credits claimed by taxpayers, and the number and dollar amount of tax credits unclaimed by taxpayers as well as the number of years allowed for claims to be made. This report shall be delivered no later than November of each year.

2. The reporting requirements established pursuant to subsection 1 of this section shall also apply to the department of economic development and the Missouri development finance board established pursuant to section 100.265, RSMo. the Department and the Missouri development finance board shall report on the tax credit programs which they respectively administer that are authorized under the provisions of chapters 32, 100, 135, 178, 253, 348, 447, and 620, RSMo.

02/2004

EXHIBIT E

Form 100



Missouri Development Finance Board
**VERIFICATION OF CONTRIBUTION TO THE
 INFRASTRUCTURE DEVELOPMENT FUND**

MISSOURI FORM

100

RSMo. Section 100.286.6

A Missouri Form 100 must be used when making a contribution to an approved project. Contributions can be in the form of a check, wire transfer, or marketable securities. Checks must be payable to the "Missouri Development Finance Board" and not to the project title. Application must be approved prior to due date of tax return.

CONTRIBUTOR / CONTRIBUTION

Individual's Name or Name of Business Making the Contribution

Attention:	Title
------------	-------

Address	City	State	ZIP Code
---------	------	-------	----------

Federal ID No. (FEIN)	Missouri Tax ID No.	Social Security Number(s)
-----------------------	---------------------	---------------------------

Telephone Number	Fax Number	E-mail
------------------	------------	--------

Amount of the Contribution <small>(In the case of marketable securities, the amount of contribution equals the net liquidated proceeds)</small>	Date the Contribution was Made	Project Name
\$		

Issued for Calendar Year	or Tax Year Beginning	Ending
--------------------------	-----------------------	--------

TAXPAYER TYPE (check one)

<input type="checkbox"/> Corporation	<input type="checkbox"/> Fiduciary	<input type="checkbox"/> Individual Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> S-Corporation	<input type="checkbox"/> Individual
--------------------------------------	------------------------------------	--	--------------------------------------	--	-------------------------------------

If the taxpayer is a Fiduciary, Partnership, or S-Corporation, or other entity with a flow through tax treatment, identify the names, social security numbers, and proportionate share of ownership of each beneficiary, partner, or shareholder. The aggregate proportionate shares or percent of total ownership may not exceed 100%. Attached a separate sheet if necessary.

Name(s)	Social Security Number(s)	% Ownership Year End
		%
		%
		%
		%

VERIFICATION OF CONTRIBUTION

- I certify that I am an authorized representative of the Contributor and as such am authorized to make the statement of affirmation contained herein.
- I certify under penalties of perjury, that a contribution was made to the Infrastructure Development Fund by the subject taxpayer on the date and in the amount indicated above.

Signature of Contributor	Date

TO BE COMPLETED BY THE MISSOURI DEVELOPMENT FINANCE BOARD

Signature of Missouri Development Finance Board Representative	Date

RETURN COMPLETED FORM TO:	<u>Mailing Address</u>	<u>UPS or Fed-Ex Overnight Address</u>
	Missouri Development Finance Board P.O. Box 567 Jefferson City, Missouri 65102	Missouri Development Finance Board 200 Madison Street, Suite 1000 Jefferson City, Missouri 65101

EXHIBIT F

Form L



**Missouri Development Finance Board
INFRASTRUCTURE DEVELOPMENT FUND TAX CREDIT
REQUEST FOR TRANSFER**

MISSOURI FORM

L

The Missouri Form L must be used when transferring Infrastructure Development Fund Tax Credits. A separate Form L must be submitted for each tax credit voucher being requested.

ASSIGNOR / Current Certificate Holder

Date	Name of Assignor(s)		
Federal ID No. (FEIN)	Missouri Tax ID No.	Social Security Number(s)	
Contact Person	Title		
Address	City	State	ZIP Code
Telephone Number	Fax Number	E-mail	

TRANSFER

Amount of Approved Tax Credit \$	Approved Tax Credit Number	Date of Contribution	Date of Transfer
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Per RSMo Section 100.286 (7), credits may be sold for no less than seventy-five percent (75%) of the par value of such credits or an amount not to exceed 100% of annual earned credits.

Amount of Tax Credits Sold	Discount Rate	Sale Price
\$	%	\$

Total Amount of Credit to be Transferred	\$
--	----

CERTIFICATION

- I certify that I am an authorized representative of the Assignor and as such am authorized to make the statement of affirmation contained herein.
- I certify under penalties of perjury, information contained in this document and attachments are complete, true, and correct to the best of my knowledge and belief.

Assignor Signature(s)	Title
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Print Name(s)	Date
---------------	------

NOTARY FOR ASSIGNOR

Appeared before me this ____ day of _____, 20____, _____ to me personally known to be the person who executed the above certification, and acknowledged and states on his/her oath to me that he/she executed the same for the purpose therein stated.

State of	County (or City of St. Louis)	
Notary Public Printed Name	My Commission Expires	Notary Public Seal/Stamp
Notary Public Signature		

RETURN COMPLETED FORM TO:	<u>Mailing Address</u> Missouri Development Finance Board P.O. Box 567 Jefferson City, Missouri 65102	<u>UPS or Fed-Ex Overnight Address</u> Missouri Development Finance Board 200 Madison Street, Suite 1000 Jefferson City, Missouri 65101
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Missouri Development Finance Board
**INFRASTRUCTURE DEVELOPMENT FUND TAX CREDIT
 REQUEST FOR TRANSFER**

MISSOURI FORM

L

ASSIGNEE / New Certificate Holder

Name of Assignee(s)			
Federal ID No. (FEIN)	Missouri Tax ID No.	Social Security Number(s)	
Contact Person	Title		
Address	City	State	ZIP Code
Telephone Number	Fax Number	E-mail	

ASSIGNEE/TAXPAYER TYPE (check one)

<input type="checkbox"/> Corporation	<input type="checkbox"/> Fiduciary	<input type="checkbox"/> Individual Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> S-Corporation	<input type="checkbox"/> Individual
Issued for Calendar Year	or Tax Year Beginning			Ending	
If the taxpayer is a Fiduciary, Partnership, or S-Corporation, or other entity with a flow through tax treatment, identify the names, social security numbers, and proportionate share of ownership of each beneficiary, partner, or shareholder. The aggregate proportionate shares or percent of total ownership may not exceed 100%. Attach a separate sheet if necessary.					
Name(s)	Social Security Numbers		% Ownership Year End		
			%		
			%		
			%		
			%		

The taxpayer acquiring credits (the assignee), may use the acquired credits to offset up to 100% of the tax liabilities otherwise imposed by RSMO Chapter 143, excluding withholding tax imposed by Sections 143.191 to 143.261, RSMo Chapter 147, or RSMo Chapter 148. Per RSMo 100.286 (7), notwithstanding any other provision of law to the contrary, the amount received by the assignor such credit shall be taxable as income of the assignor, and the excess of the par value of such credit above the price paid shall be taxable as income of the assignee. These credits cannot be used to amend a previously filed return by the original contributor or any subsequent assignee for any tax year beyond the immediately preceding tax year, if that return has not yet been filed, in which the credit was acquired.

CERTIFICATION

- I certify that I am an authorized representative of the Assignee and as such am authorized to make the statement of affirmation contained herein.
- I certify under penalties of perjury, information contained in this document and attachments are complete, true, and correct to the best of my knowledge and belief.

Assignee Signature(s)	Title
Print Name(s)	Date

NOTARY FOR ASSIGNEE

Appeared before me this ___ day of _____, 20___, _____ to me personally known to be the person who executed the above certification, and acknowledged and states on his/her oath to me that he/she executed the same for the purpose therein stated.

State of	County (or City of St. Louis)	
Notary Public Printed Name	My Commission Expires	Notary Public Seal/Stamp
Notary Public Signature		

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
1000	CASH & INVEST IN TREASURY	5,408,276.13	.00
1006	CHG IN FV OF INVESTMENTS	183,537.16	.00
1025	CASH HELD IN TRUST-OTHER	1.96	.00
1075	CASH ON HAND (PD PROPTX BILLS)	.00	.00
1080	PETTY CASH	25.00	.00
1082	PETTY CASH-SHERIFF INVSTGATION	7,000.00	.00
1083	CHANGE FUND - P & Z	50.00	.00
1084	CHANGE FUND - RECORDER	200.00	.00
1085	CHANGE FUND - COLLECTOR	1,175.00	.00
1086	CHANGE FUND - SHERIFF	100.00	.00
1087	CHANGE FUND - PURCHASING	25.00	.00
1205	INTEREST RECEIVABLE	9,182.03	.00
1206	INTEREST RECEIVABLE-OTHER	71.28	.00
1210	ACCOUNTS RECEIVABLE	.00	.00
1211	ACCOUNTS RECEIVABLE-OTHER	.00	.00
1215	ACCOUNTS RECEIVABLE- P CARD	38.67	.00
1220	COMMISSIONS RECEIVABLE	.00	.00
1270	PROPERTY TAXES RECEIVABLE	.00	.00
1271	PROPERTY TAXES REC- DELINQUENT	.00	.00
1280	SALES TAXES RECEIVABLE	.00	.00
1285	DUE FROM OTHER FUNDS	.00	.00
1290	DUE FROM OTHER GOVERNMENT	.00	.00
1293	LOAN REC-NEIGH. IMPRV DST	3,027.34	.00
1400	PREPAID EXPENSES	.00	.00
1450	SECURITY DEPOSITS	.00	.00
1499	P-CARD SUSPENSE	.00	.00
1550	ADVANCE TO OTHER FUND	.00	.00
	TOTAL ASSETS *****	5,612,709.57	.00
2907	APPROPRIATION CONTROL	.00	26,261,040.00
2908	ESTIMATED REVENUE	24,399,916.00	.00
2911	FUND BAL APPRPTD CONTROL	1,861,124.00	.00
	TOTAL BUDGETARY *****	.00	.00
2009	P-CARD PAYABLE	.00	.00
2010	ACCOUNTS PAYABLE	.00	463.64
2014	WAGES PAYABLE	.00	.00
2016	LAND SURVEY PAYABLE	.00	5,685.40
2017	PAYROLL LIABILITIES	.00	4,729.14
2018	CHLDRN'S TRUST FND PAYABL	.00	2,983.00
2020	MO HOUSING TRUST FND PYBL	.00	7,483.00
2021	RECORDERS POOL PAYABLE	.00	5,354.00
2101	FICA PAYABLE	.00	.00
2102	FEDERAL W/H PAYABLE	.00	.00
2103	STATE W/H PAYABLE	.00	.00
2106	CITY CR UNION DED PAYABLE	.00	.00
2107	HEALTH INS DED - DEPENDANT	.00	.00
2108	UNITED WAY DED PAYABLE	.00	.00
2109	GARNISHMENTS	.00	5.57
2111	NATIONWIDE 457 DEDUCT PAYABLE	.00	.00
2112	LIFE INS DED PAYABLE	.00	5,197.24

BALANCE SHEET FOR: 8/31/2013
 100 GENERAL FUND

REPORT RUN DATE: 9/19/2013
 REPORT RUN TIME: 17:22:11

RUN BY: BCPUBLIC PAGE: 2

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
2115	FITNESS PROGRAM DEDUCTIONS	.00	.00
2116	MIZZOU CR UNION PAYABLE	.00	.00
2117	DENTAL INS DED PAYABLE	.00	.00
2118	CAFETERIA PLAN PAYABLE	.00	.00
2119	CERF PENSION DEDUCTION PAYABLE	.00	.00
2120	CERF 401(A) DEDUCTION PAYABLE	.00	.00
2121	CERF 457 DEDUCTION PAYABLE	2.00	.00
2122	CERF PENSION BUY-BACK POST-TAX	.00	.00
2123	MOST TUITION SAVING DED PAYBLE	.00	.00
2320	DUE TO OTHERS	.00	59,100.47
2321	DUE TO OTHER GOVERNMENT	.00	335.44
2322	DUE TO OTHR GOVT-SHF SLRY SUPP	.00	5,950.00
2400	SECURITY DEPOSITS	.00	2,310.00
2401	SECURITY DEPOSITS-CRTHSE PLAZA	.00	200.00
2406	FUNDS HELD PAY TO MARSHAL	.00	.00
2460	UNEARNED REVENUE	.00	5,002.24
2461	DEFERRED PROPERTY TAX REVENUE	.00	.00
	TOTAL LIABILITIES *****	.00	104,797.14
2909	ENCUMBRANCE CONTROL	960,275.61	.00
2910	ENCUMBRANCE CONTRA	.00	960,275.61
	TOTAL ENCUMBRANCES *****	.00	.00
2905	EXPENDITURE CONTROL	16,025,446.31	.00
2906	REVENUE CONTROL	.00	10,964,304.67
2912	FND BAL APPROP PY ENC	.00	6,935.12
2913	BEG FUND BAL (UNRESERVED)	.00	10,488,662.53
2930	FUND BALANCE RESERVED-DEBT SVC	.00	35,694.30
2932	FUND BALANCE RESVD-LT LOAN/NID	.00	3,027.34
2933	FUND BALANCE RESERVED - OTHER	.00	34,734.78
	TOTAL EQUITIES *****	.00	5,507,912.43
	TOTAL ASSETS	5,612,709.57	.00
	TOTAL LIABILITIES & EQUITIES	.00	5,612,709.57

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/EXPENDITURES	ENCUMBRANCES	REVENUES/EXPEND + ENCB	% OF BUDGET	REMAINING BALANCE	% REMAINING
3001 REAL ESTATE CY	2,258,000.00	.00	2,258,000.00	17,592.51	.00	17,592.51	0	2,240,407.49	99
3002 PERSONAL PROPERTY CY	494,000.00	.00	494,000.00	.39	.00	.39	0	493,999.61	99
3003 RAILROAD AND UTILITY CY	86,000.00	.00	86,000.00	.00	.00	.00	0	86,000.00	100
3004 REPLACEMENT SURTAX/GEN CY	240,000.00	.00	240,000.00	611.75-	.00	611.75-	0	240,611.75	100
3011 REAL STATE PY	45,000.00	.00	45,000.00	36,927.80	.00	36,927.80	82	8,072.20	17
3012 PERSONAL PROPERTY PY	50,000.00	.00	50,000.00	37,861.45	.00	37,861.45	75	12,138.55	24
3013 RAILROAD & UTILITY PY	.00	.00	.00	.00	.00	.00	0	.00	0
3055 OTHER PROP TAX PASS THRU	.00	.00	.00	.00	.00	.00	0	.00	0
CLASS 3000 TOTALS *****	3,173,000.00	.00	3,173,000.00	91,770.40	.00	91,770.40	2	3,081,229.60	97
3110 SALES TAXES	12,413,000.00	.00	12,413,000.00	5,968,988.68	.00	5,968,988.68	48	6,444,011.32	51
CLASS 3100 TOTALS *****	12,413,000.00	.00	12,413,000.00	5,968,988.68	.00	5,968,988.68	48	6,444,011.32	51
3210 MEDICOM	89,200.00	.00	89,200.00	42,961.42	.00	42,961.42	48	46,238.58	51
3220 CHARTER COMMUNICATIONS	49,000.00	.00	49,000.00	28,301.19	.00	28,301.19	57	20,698.81	42
CLASS 3200 TOTALS *****	138,200.00	.00	138,200.00	71,262.61	.00	71,262.61	51	66,937.39	48
3311 LIQUOR	118,938.00	.00	118,938.00	117,288.35	.00	117,288.35	98	1,649.65	1
3312 AUCTION	300.00	.00	300.00	150.00	.00	150.00	50	150.00	50
3313 MERCHANTS AND MANUFACTURE	11,125.00	.00	11,125.00	850.00	.00	850.00	7	10,275.00	92
3315 MARRIAGE	19,500.00	.00	19,500.00	13,191.00	.00	13,191.00	67	6,309.00	32
3316 LICENSES OTHER	3,100.00	.00	3,100.00	2,799.00	.00	2,799.00	90	301.00	9
3320 PERMITS	151,545.00	.00	151,545.00	183,219.00	.00	183,219.00	120	31,674.00-	20-
3321 WASTE WATER CONST. PERMIT	28,280.00	.00	28,280.00	24,525.00	.00	24,525.00	86	3,755.00	13
3322 LAND DISTURBANCE PERMIT	1,625.00	.00	1,625.00	1,657.50	.00	1,657.50	102	32.50-	2-
3323 FOOD INSPECTION FEES	41,500.00	.00	41,500.00	30,404.19	.00	30,404.19	73	11,095.81	26
3325 ATV PERMITS	150.00	.00	150.00	75.00	.00	75.00	50	75.00	50
CLASS 3300 TOTALS *****	376,063.00	.00	376,063.00	374,159.04	.00	374,159.04	99	1,903.96	0
3410 FED REINH . USDA	33,620.00	.00	33,620.00	10,782.78	.00	10,782.78	32	22,837.22	67
3411 FEDERAL GRANT REIMBURSE	370,453.00	19,559.00	390,012.00	189,341.49	.00	189,341.49	48	200,670.51	51
3412 GRANT CHILDREN INITIATIVE	.00	.00	.00	.00	.00	.00	0	.00	0
3420 FEDERAL INCENTIVE PROGRAM	10,000.00	.00	10,000.00	2,200.00	.00	2,200.00	22	7,800.00	78

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/EXPENDITURES	ENCUMBRANCES	REVENUES/EXPEND + ENCR	% OF BUDGET	REMAINING BALANCE	\$ REMAINING
3422 REIMB/REV - OTHER GOVT/CIRCUITS	50,000.00	.00	50,000.00	21,050.00	.00	21,050.00	42	38,950.00	57
3445 FINANCIAL INSTITUTION TAX	3,300.00	.00	3,300.00	.00	.00	.00	0	3,300.00	100
3446 COUNTY STOCK INSURANCE	1,500.00	.00	1,500.00	3,986.15	.00	3,986.15	265	2,486.15-	165-
3451 STATE REIMB-GRANT/PROGRAM/OTHR	309,652.00	2,330.00	311,982.00	160,037.05	.00	160,037.05	51	151,944.95	48
3465 FEDERAL REIMBURSE EXPENSES	241,100.00	.00	241,100.00	129,462.73	.00	129,462.73	53	111,637.27	46
3467 STATE REIMB-EXTRADITION	25,000.00	.00	25,000.00	3,583.55	.00	3,583.55	14	21,416.45	85
3468 STATE REIMB-TRANSPORTING	30,000.00	.00	30,000.00	27,668.07	.00	27,668.07	92	2,331.93	7
3469 STATE REIMB-CRIMINAL COSTS	52,700.00	.00	52,700.00	22,314.00	.00	22,314.00	42	30,386.00	57
3471 REIMBURSEMENT CALLAWAY	99,500.00	.00	99,500.00	42,335.56	.00	42,335.56	42	57,164.44	57
3472 PRIS HOUS-COUNTY/OTHRGOVT	250.00	.00	250.00	50.00	.00	50.00	20	200.00	80
3473 CHG. OF VEHUE REIMB. -I.G.	8,000.00	.00	8,000.00	3,349.15	.00	3,349.15	41	4,650.85	58
3475 DYS CONTRACTS	10,000.00	.00	10,000.00	5,750.00	.00	5,750.00	57	4,250.00	42
3476 STATE REIMB-PRISONER BD.	700,000.00	.00	700,000.00	331,809.21	.00	331,809.21	47	368,190.79	52
3477 STATE REIMB-DEL CHIL HOME	90,000.00	.00	90,000.00	33,530.00	.00	33,530.00	37	56,470.00	62
3490 FISH & WILDLIFE PILOT	1,200.00	.00	1,200.00	.00	.00	.00	0	1,200.00	100
3493 FOREST CROPLAND PILOT	420.00	.00	420.00	.00	.00	.00	0	420.00	100
3494 PRISONER HOUSING-US MARSHALS	750.00	.00	750.00	.00	.00	.00	0	750.00	100
3495 PRISONER HOUSING-COLUMBIA	1,000.00	.00	1,000.00	1,519.00	.00	1,519.00	151	519.00-	51-
3496 PRISONER HOUSING-FEDERAL BOP	25,000.00	.00	25,000.00	10,169.00	.00	10,169.00	40	14,831.00	59
CLASS 3400 TOTALS *****	2,063,445.00	21,889.00	2,085,334.00	998,937.74	.00	998,937.74	47	1,086,396.26	52
3501 ADMINISTRATIVE FEE	.00	.00	.00	30.00	.00	30.00	0	30.00-	0
3502 ANIMAL CONTROL HICHOCHITP FEE	.00	.00	.00	24.00	.00	24.00	0	24.00-	0
3506 CERTIFICATE OF REDEMPTION FEE	2.00	.00	2.00	.00	.00	.00	0	2.00	100
3508 DUPLICATE TAX RECEIPT	7,905.00	.00	7,905.00	3,486.00	.00	3,486.00	44	4,419.00	55
3509 DEED FEE	9.00	.00	9.00	.25	.00	.25	2	8.75	97
3510 COPIES	107,773.00	.00	107,773.00	89,992.29	.00	89,992.29	83	17,780.71	16
3511 COST OF TAX SALE REIMBURS	47,478.00	.00	47,478.00	13,948.03	.00	13,948.03	29	33,529.97	70
3515 IMPOUNDMENT FEES	3,500.00	.00	3,500.00	1,675.00	.00	1,675.00	47	1,825.00	53
3516 BOARDING FEES	3,500.00	.00	3,500.00	2,460.00	.00	2,460.00	70	1,040.00	29
3518 INMATE MED FEES (RECOUPMENT)	20,000.00	.00	20,000.00	14,283.04	.00	14,283.04	71	5,716.96	28
3519 TRAINING COST REIMBURSMT	260.00	.00	260.00	.00	.00	.00	0	260.00	100
3523 PER DIEM PARENTAL PAYMENT	27,000.00	.00	27,000.00	9,773.99	.00	9,773.99	36	17,226.01	63

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/ EXPENDITURES	ENCUMBRANCES	REVENUES/ EXPEND + ENCM	% OF BUDGET	REMAINING BALANCE	% REMAINING
3524 HOKE DETENTION PER DIEM	85,200.00	.00	85,200.00	41,665.05	.00	41,665.05	48	43,534.95	51
3525 REIMB. SPECIAL PROJECTS	5,000.00	.00	5,000.00	3,020.96	.00	3,020.96	60	1,979.04	39
3526 REIMBURSEMENT FOR ELECTRON	15,000.00	.00	15,000.00	20,042.85	.00	20,042.85	133	5,042.85	33
3528 REIMB PERSONNEL/PROJECTS	314,591.00	.00	314,591.00	173,279.38	.00	173,279.38	55	141,311.62	44
3529 OVERTIME HOLDS	500.00	.00	500.00	.00	.00	.00	0	500.00	100
3540 DEFERRANT CRT COSTRECOUPMENT	27,888.00	.00	27,888.00	19,247.98	.00	19,247.98	69	8,640.02	30
3550 COMMISSIONS	1,531,500.00	.00	1,531,500.00	179,902.66	.00	179,902.66	11	1,351,597.34	88
3553 COMMISSIONS- PHONES	88,000.00	.00	88,000.00	36,013.35	.00	36,013.35	40	51,986.65	59
3555 NEAL REIMBURSEMENT	700.00	.00	700.00	405.00	.00	405.00	57	295.00	59
3558 ATTORNEY FEES	2,000.00	.00	2,000.00	3,583.97	.00	3,583.97	179	1,583.97	79
3559 PUBLIC ADM. FEES	120,000.00	.00	120,000.00	54,993.24	.00	54,993.24	45	65,006.76	54
3560 COLLECTION FEES	91,603.00	.00	91,603.00	77,368.42	.00	77,368.42	84	14,234.58	15
3562 REAL ESTATE FEES	601,520.00	.00	601,520.00	465,097.75	.00	465,097.75	77	136,422.25	22
3563 CIVIL PROCESS FEES	20,000.00	.00	20,000.00	4,243.37	.00	4,243.37	21	15,756.63	78
3569 OTHER FEES	23,125.00	.00	23,125.00	12,773.67	.00	12,773.67	55	10,351.33	44
3570 CIRCUIT CLERK FEES	63,000.00	.00	63,000.00	35,739.23	.00	35,739.23	56	27,260.77	43
3572 SHERIFF'S FEES	190,000.00	.00	190,000.00	74,461.03	.00	74,461.03	39	115,538.97	60
3574 P.A. FEES	110,000.00	.00	110,000.00	64,278.61	.00	64,278.61	58	45,721.39	41
3577 COLL. DEL. FEES & COMM	182,721.00	.00	182,721.00	76,996.95	.00	76,996.95	42	105,724.05	57
3560 TAX SUPPLEMENT FEES	22,500.00	.00	22,500.00	8,752.92	.00	8,752.92	38	13,747.08	61
3581 DRUG COURT FEES	300.00	.00	300.00	228.50	.00	228.50	76	71.50	23
3590 INSPECTION FEES	100.00	.00	100.00	30.00	.00	30.00	30	70.00	70
3596 ABATEMENT COST REIMBURSEMENT	4,000.00	.00	4,000.00	1,052.27	.00	1,052.27	26	2,947.73	73
CLASS 3600 TOTALS *****	3,716,675.00	.00	3,716,675.00	1,488,849.76	.00	1,488,849.76	40	2,227,825.24	59
3615 FINES AND FORFEITURES	10,000.00	.00	10,000.00	5,756.75	.00	5,756.75	57	4,243.25	42
CLASS 3600 TOTALS *****	10,000.00	.00	10,000.00	5,756.75	.00	5,756.75	57	4,243.25	42
3710 INTEREST	16,885.00	8,500.00	25,385.00	12,818.17	.00	12,818.17	50	12,566.83	49
3711 TMR-OVERNIGHT	3,360.00	.00	3,360.00	2,591.15	.00	2,591.15	77	768.85	22
3712 INT-LONG TERM INVEST	35,000.00	.00	35,000.00	22,523.32	.00	22,523.32	64	12,476.68	35
3719 INT-FINANCIAL INST TAX	50.00	.00	50.00	.17	.00	.17	0	49.83	99
3723 INT - AIDS	50.00	.00	50.00	8.79	.00	8.79	17	41.21	82

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/EXPENDITURES	ENCUMBRANCES	REVENUES/EXPEND + ENCL	% OF BUDGET	REMAINING BALANCE	% REMAINING
3798 INC/DEC IN FV OF INVESTMENTS	.00	.00	.00	37,374.90	.00	37,374.90	0	37,374.90	0
CLASS 3700 TOTALS *****	55,345.00	8,500.00	63,845.00	566.70	.00	566.70	0	63,278.30	99
3820 LAND & BLDG RENT/LEASE	169,394.00	.00	169,394.00	76,726.00	.00	76,726.00	45	92,668.00	54
3821 BLDG RENT	30,152.00	.00	30,152.00	15,136.00	.00	15,136.00	50	15,016.00	49
3822 OTHER LEASE REVENUE	100.00	.00	100.00	163.92	.00	163.92	163	63.92	63
3823 HOSPITAL LEASE	1,790,000.00	.00	1,790,000.00	1,338,350.79	.00	1,338,350.79	74	451,649.21	25
3826 PRIOR YEAR COST REPAYMENT	15,575.00	.00	15,575.00	67,862.42	.00	67,862.42	435	52,287.42	335
3830 SALES	82,700.00	.00	82,700.00	60,450.66	.00	60,450.66	73	22,249.34	26
3835 SALE OF COUNTY FIXED ASSET	9,939.00	.00	9,939.00	7,247.75	.00	7,247.75	72	2,691.25	27
3880 CONTRIBUTIONS	100.00	.00	100.00	6,901.00	.00	6,901.00	901	6,801.00	801
3882 RESTITUTION REIMB./SETTLEMENTS	.00	.00	.00	36,301.12	.00	36,301.12	0	36,301.12	0
3885 TRAVEL/TRAINING EXPENSE RETIR	.00	.00	.00	635.00	.00	635.00	0	635.00	0
3887 ADMIN & INDIRECT COST RETIR	242,755.00	.00	242,755.00	242,204.82	.00	242,204.82	99	550.18	0
3890 MISCELLANEOUS	1,130.00	.00	1,130.00	5,034.44	.00	5,034.44	445	3,994.44	345
3891 DIVIDENDS/REBATES	14,490.00	.00	14,490.00	23,403.99	.00	23,403.99	161	8,913.99	61
3892 DEPOSIT OVERAGE	.00	.00	.00	62.00	.00	62.00	0	62.00	0
3894 RETURNED CHECK PENALTY	2,750.00	.00	2,750.00	1,175.25	.00	1,175.25	42	1,574.75	57
CLASS 3800 TOTALS *****	2,359,085.00	.00	2,359,085.00	1,881,655.16	.00	1,881,655.16	79	477,429.84	20
3917 OTL: FROM SPECIAL REVENUE FUND	.00	64,714.00	64,714.00	64,714.00	.00	64,714.00	100	.00	0
3945 INSURANCE RECOVERIES/PROCEEDS	.00	.00	.00	17,643.83	.00	17,643.83	0	17,643.83	0
CLASS 3900 TOTALS *****	.00	64,714.00	64,714.00	82,357.83	.00	82,357.83	127	17,643.83	27
TOTAL REVENUES *****	24,304,813.00	95,103.00	24,399,916.00	10,964,304.67	.00	10,964,304.67	44	13,435,611.33	55
10100 SALARIES & WAGES	11,700,472.00	5,978.00	11,714,450.00	7,181,201.47	.00	7,181,201.47	61	4,533,248.53	38
10110 OVERTIME	499,752.00	.00	499,752.00	339,291.27	.00	339,291.27	67	160,460.73	32
10115 SHIFT DIFFERENTIAL	47,225.00	.00	47,225.00	29,697.61	.00	29,697.61	62	17,527.39	37
10120 HOLIDAY WORKED	93,073.00	.00	93,073.00	50,628.63	.00	50,628.63	54	42,447.37	45
10200 FICA	945,865.00	421.00	946,286.00	557,583.41	.00	557,583.41	58	388,702.59	41
10300 HEALTH INSURANCE	1,304,159.00	791.00	1,304,950.00	875,611.68	.00	875,611.68	67	429,338.32	32
10325 DISABILITY INSURANCE	31,438.00	19.00	31,457.00	19,398.21	.00	19,398.21	61	12,058.79	38

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/EXPENDITURES	ENCUMBRANCES	REVENUES/EXPEND + ENCUM	% OF BUDGET	REMAINING BALANCE	% REMAINING
10350 LIFE INSURANCE	12,889.00	9.00	12,908.00	7,853.26	.00	7,853.26	60	5,054.74	39
10375 DENTAL INSURANCE	130,168.00	80.00	130,248.00	87,237.22	.00	87,237.22	66	43,010.78	33
10400 WORKERS COMP	202,543.00	196.00-	202,347.00	185,933.01	.00	185,933.01	91	16,413.99	8
10500 401(A) MATCH PLAN	96,406.00	53.00	96,459.00	46,905.90	.00	46,905.90	48	49,553.10	51
10510 EMP-EMPLOYER PD CONTRIBUTION	12,447.00	.00	12,447.00	7,108.90	.00	7,108.90	57	5,338.10	42
10600 UNEMPLOYMENT BENEFITS	28,000.00	.00	28,000.00	19,496.54	.00	19,496.54	69	8,503.46	30
10850 VEHICLE ALLOWANCE	16,047.00	.00	16,047.00	11,108.88	.00	11,108.88	69	4,938.12	30
CLASS 10000 TOTALS *****	15,128,494.00	7,155.00	15,135,649.00	9,419,052.99	.00	9,419,052.99	62	5,716,596.01	37
22000 POSTAGE	281,085.00	.00	281,085.00	149,521.06	.00	149,521.06	53	131,563.94	46
22005 BULK MAIL FEES/PERMITS	2,800.00	.00	2,800.00	2,425.00	.00	2,425.00	86	375.00	13
22010 SHIPPING CHARGES	3,020.00	.00	3,020.00	1,295.15	.00	1,295.15	42	1,724.85	57
22500 SUBSCRIPTIONS/PUBLICATIONS	40,500.00	700.00	41,200.00	24,700.40	12,078.36	36,778.76	89	4,421.24	10
23000 OFFICE SUPPLIES	122,908.00	50.00	122,958.00	51,344.09	.00	51,344.09	41	71,613.91	58
23001 PRINTING	60,451.00	.00	60,451.00	21,036.46	.00	21,036.46	34	39,414.54	65
23005 ELECTRON SUPPLIES	.00	1,388.00	1,388.00	1,387.77	.00	1,387.77	99	.23	0
23007 COURT REPORTER SUPPLIES	1,800.00	.00	1,800.00	68.79	.00	68.79	3	1,731.21	96
23015 COMPUTER SUPPLIES	5,120.00	.00	5,120.00	2,501.57	.00	2,501.57	48	2,618.43	51
23016 MAGNETIC MEDIA	11,010.00	.00	11,010.00	5,171.73	.00	5,171.73	46	5,838.27	53
23017 COMPUTER PAPER	6,800.00	.00	6,800.00	1,659.81	.00	1,659.81	24	5,140.19	75
23018 PRINTER SUPPLIES	67,950.00	.00	67,950.00	38,317.16	.00	38,317.16	56	29,632.84	43
23020 MICROFILM/FILM	5,000.00	.00	5,000.00	4,076.95	.00	4,076.95	81	923.05	18
23025 RESIDENT SUPPLIES	28,000.00	700.00-	27,300.00	12,388.86	.00	12,388.86	45	14,911.14	54
23026 INTRAK/INDICENT SUPPLIES	6,000.00	.00	6,000.00	7,063.23	.00	7,063.23	117	1,063.23-	17-
23027 INMATE WORK/INCENTIVE SUPPLY	57,700.00	.00	57,700.00	8,222.99	.00	8,222.99	14	49,477.01	85
23030 KITCHEN SUPPLIES	17,750.00	.00	17,750.00	8,981.24	.00	8,981.24	50	8,768.76	49
23031 CUSTODIAL SUPPLIES	10,035.00	.00	10,035.00	5,156.87	.00	5,156.87	51	4,878.13	48
23035 MAINTENANCE SUPPLIES	10,265.00	.00	10,265.00	15,073.38	.00	15,073.38	82	1,191.62	17
23050 OTHER SUPPLIES	115,604.00	500.00	116,104.00	62,632.91	.00	62,632.91	53	53,471.09	46
23200 AMMUNITION	23,338.00	.00	23,338.00	4,874.06	.00	4,874.06	20	18,463.94	79
23201 AMMUNITION (LESS-LETUAL)	10,278.00	.00	10,278.00	5,672.92	.00	5,672.92	55	4,605.08	44
23300 UNIFORMS	57,887.00	.00	57,887.00	12,698.23	.00	12,698.23	21	45,188.77	78
23305 UNIFORM MAINTENANCE	8,800.00	.00	8,800.00	4,966.67	.00	4,966.67	56	3,833.33	43

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/EXPENDITURES	ENCUMBRANCES	REVENUES/EXPEND + ENCB	% OF BUDGET	REMAINING BALANCE	% REMAINING
23150 RESERVE/EXPLORER PRGM SUPPLIES	2,285.00	.00	2,285.00	329.50	.00	329.50	14	1,955.50	05
23400 FOOD	246,900.00	.00	246,900.00	134,759.88	200.00	134,959.88	54	111,940.12	45
23501 PRESCRIPTION DRUGS	90,000.00	.00	90,000.00	67,688.81	.00	67,688.81	75	22,311.19	24
23502 NON-PRES. MED. SUPPLIES	9,950.00	.00	9,950.00	7,055.31	.00	7,055.31	70	2,894.69	29
23600 MEDICAL EQUIPMENT	1,500.00	.00	1,500.00	761.12	.00	761.12	50	738.88	49
23850 MINOR EQUIP & TOOLS (<\$1000)	43,691.00	2,800.00	46,491.00	29,300.54	.00	29,300.54	63	17,190.46	36
23855 FURNITURE/FIXTURE <\$1000	5,635.00	650.00	6,285.00	865.40	.00	865.40	13	5,419.60	06
23860 VEHICLE EQUIPMENT <\$1000	.00	699.00	699.00	929.35	.00	929.35	132	230.35-	32-
26000 PAVEMENT REPAIRS MATERIAL	320.00	.00	320.00	.00	.00	.00	0	320.00	100
26100 PIPE & LUMBER	.00	.00	.00	.00	.00	.00	0	.00	0
26300 MATERIAL & CHEMICAL SUPP.	3,100.00	.00	3,100.00	465.10	.00	465.10	15	2,634.90	84
26600 STRAT/TRAFFIC/CONSBT SIGNS	500.00	.00	500.00	.00	.00	.00	0	500.00	100
CLASS 20000 TOTALS *****	1,365,982.00	6,087.00	1,372,069.00	693,392.31	12,278.36	705,670.67	51	666,398.33	48
37000 DUES & PROF CERTIFCTN/LICENSE	49,294.00	425.00	49,719.00	44,675.10	.00	44,675.10	89	5,043.90	10
37200 SEMINARS/CONFERENCE/MEETING	12,974.00	.00	12,974.00	19,518.90	.00	19,518.90	59	13,455.10	40
37210 TRAINING/SCHOOLS	29,945.00	3,734.00	33,679.00	18,126.58	.00	18,126.58	53	15,552.42	46
37220 TRAVEL (AIRFARE, MILEAGE, ETC)	26,216.00	339.00-	25,877.00	10,363.20	.00	10,363.20	40	15,513.80	59
37230 MEALS & LODGING-TRAINING	52,157.00	6,143.00	58,300.00	25,188.82	.00	25,188.82	43	33,111.18	56
37235 MEALS & LODGING - OTHER	350.00	.00	350.00	309.18	.00	309.18	88	40.82	11
37240 REGISTRATION/TUITION	8,800.00	.00	8,800.00	4,871.00	.00	4,871.00	55	3,929.00	44
CLASS 30000 TOTALS *****	199,736.00	9,963.00	209,699.00	123,052.78	.00	123,052.78	58	86,646.22	41
48000 TELEPHONES	150,146.00	300.00	150,446.00	79,084.60	.00	79,084.60	52	71,361.40	47
48002 DATA COMMUNICATIONS	24,204.00	141.00	24,345.00	12,584.11	.00	12,584.11	51	11,760.89	48
48050 CELLULAR TELEPHONES	44,973.00	.00	44,973.00	22,958.17	.00	22,958.17	51	22,014.83	48
48100 NATURAL GAS	62,317.00	.00	62,317.00	32,701.28	.00	32,701.28	52	29,615.72	47
48200 ELECTRICITY	189,915.00	.00	189,915.00	92,537.18	.00	92,537.18	48	97,377.82	51
48300 WATER	31,428.00	.00	31,428.00	11,526.59	.00	11,526.59	36	19,899.41	63
48400 SOLID WASTE	6,834.00	.00	6,834.00	3,836.71	.00	3,836.71	56	2,997.29	43
48500 STORM WATER UTILITY	1,140.00	.00	1,140.00	655.20	.00	655.20	57	484.80	42
48600 SEWER USE	22,542.00	.00	22,542.00	12,665.14	.00	12,665.14	56	9,876.86	43
CLASS 40000 TOTALS *****	531,497.00	441.00	531,938.00	268,548.98	.00	268,548.98	50	265,389.02	49

100 GENERAL FUND

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/ EXPENDITURES	ENCUMBRANCES	REVENUES/ EXPEND + ENCM	% OF BUDGET	REMAINING BALANCE	% REMAINING
59000 MOTORFUEL/GASOLINE	354,975.00	.00	354,975.00	183,218.41	.00	183,218.41	51	171,756.59	48
59010 FUEL SURCHARGE - REIMB TO R&B	10,105.00	.00	10,105.00	5,818.00	.00	5,818.00	57	4,287.00	42
59025 MOTOR VEHICLE TITLE EXP	215.00	.00	215.00	158.01	.00	158.01	73	56.99	26
59030 MOTOR VEHICLE LICENSING EXP	944.00	.00	944.00	725.13	.00	725.13	76	218.87	23
59100 VEHICLE REPAIRS/MAINTENANCE	79,829.00	.00	79,829.00	44,328.17	.00	44,328.17	55	35,500.83	44
59105 TIRES	31,050.00	.00	31,050.00	13,180.94	.00	13,180.94	42	17,869.06	57
59110 MECHANICS CHARGE - REIMB R&B	22,708.00	.00	22,708.00	11,310.29	.00	11,310.29	49	11,397.71	50
59200 LOCAL MILEAGE	30,240.00	650.00-	29,590.00	11,072.01	.00	11,072.01	37	18,517.99	62
59300 PARKING	25.00	.00	25.00	.00	.00	.00	0	25.00	100
CLASS 50000 TOTALS *****	530,091.00	650.00-	529,441.00	269,810.96	.00	269,810.96	50	259,630.04	49
60050 EQUIP SERVICE CONTRACT	182,219.00	1,037.00	183,256.00	112,498.86	325.00	112,823.86	61	70,432.14	38
60100 BLDG REPAIRS/MAINTENANCE	27,327.00	.00	27,327.00	11,403.76	.00	11,403.76	41	15,923.24	58
60125 CUSTODIAL/JANITORIAL SERV	8,300.00	3,880.00-	4,420.00	1,700.00	.00	1,700.00	38	2,720.00	61
60150 PEST CONTROL	1,012.00	.00	1,012.00	601.00	.00	601.00	59	411.00	40
60200 EQUIP REPAIRS/MAINTENANCE	53,955.00	5,968.00-	47,987.00	26,160.73	.00	26,160.73	54	21,826.27	45
60250 EQUIPMENT INSTALLATION CHARGES	1,500.00	1,661.00	3,163.00	1,924.44	.00	1,924.44	60	1,238.56	39
60400 GROUNDS MAINTENANCE	44,364.00	391.00-	43,973.00	38,018.35	1,623.18	39,641.53	90	4,331.47	9
CLASS 60000 TOTALS *****	318,677.00	7,539.00-	311,138.00	192,307.14	1,948.18	194,255.32	62	116,882.68	37
70050 SOFTWARE SERVICE CONTRACT	186,299.00	2,268.00	188,567.00	116,197.06	7,977.82	124,174.88	65	64,392.12	34
71000 INSURANCE AND BONDS	1,150.00	.00	1,150.00	180.00	.00	180.00	15	970.00	84
71001 AUTO PHYSICAL DAMAGE INS	24,625.00	.00	24,625.00	27,168.00	.00	27,168.00	110	2,543.00	10-
71002 AUTO LIABILITY INS	49,650.00	.00	49,650.00	56,312.00	.00	56,312.00	113	6,662.00	13-
71003 INLAND MARINE INS	2,500.00	.00	2,500.00	2,543.00	.00	2,543.00	101	43.00	1-
71004 PROPERTY INSURANCE	207,985.00	.00	207,985.00	195,752.00	.00	195,752.00	94	12,233.00	5
71006 ERRORS & OMISSIONS INS	12,500.00	.00	12,500.00	11,324.39	.00	11,324.39	90	1,175.61	9
71007 LAW ENFORCEMENT INS	124,500.00	.00	124,500.00	124,403.00	.00	124,403.00	99	97.00	0
71008 GENERAL LIABILITY INS	53,700.00	350.00-	53,350.00	50,788.56	.00	50,788.56	95	2,561.44	4
71009 D.P. EQUIP-INSURANCE	.00	.00	.00	8,263.00	.00	8,263.00	0	8,263.00	0
71010 CRIME INSURANCE	2,945.00	.00	2,945.00	2,766.00	.00	2,766.00	93	179.00	6
71011 PUBLIC OFFICIALS BOND	16,000.00	.00	16,000.00	10,575.00	.00	10,575.00	66	5,425.00	33
71016 AUTO CLAIMS DEDUCTIBLE	16,000.00	.00	16,000.00	14,024.31	.00	14,024.31	87	1,975.69	12

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/ EXPENDITURES	ENCUMBRANCES	REVENUES/ EXPEND. + ENCUM	% OF BUDGET	REMAINING BALANCE	% REMAINING
71010 OTHER CLAIMS DEDUCTIBLE	2,000.00	.00	2,000.00	19,561.63	.00	19,561.63	978	17,561.63	878
71020 UNINSURED CLAIMS	4,000.00	.00	4,000.00	.00	.00	.00	0	4,000.00	100
71100 OUTSIDE SERVICES	935,560.00	1,700.00	933,860.00	420,221.66	291,198.88	711,420.54	76	222,439.46	23
71101 PROFESSIONAL SERVICES	473,851.00	8,386.00	482,237.00	285,560.29	99,371.62	384,931.91	79	97,305.09	20
71102 ENGINEERING SERVICES	1,000.00	.00	1,000.00	.00	.00	.00	0	1,000.00	100
71104 ADMINISTRATIVE SERVICES	13,248.00	.00	13,248.00	4,107.50	.00	4,107.50	26	11,240.50	73
71105 LEGAL SERVICES	23,300.00	.00	23,300.00	1,568.33	.00	1,568.33	6	21,731.67	93
71107 BANK/CREDIT CARD SERVICE FEES	22,870.00	.00	22,870.00	8,967.82	.00	8,967.82	39	13,902.18	60
71108 CHECK PRINTING CHARGES	2,750.00	.00	2,750.00	1,154.35	.00	1,154.35	41	1,595.65	58
71116 SERVICES/SUPERVISOR	4,000.00	.00	4,000.00	1,642.50	.00	1,642.50	41	2,357.50	58
71500 BUILDING USE/RENT CHARGE	1,400,103.00	.00	1,400,103.00	924,138.00	.00	924,138.00	66	475,965.00	33
71501 PARKING	42,802.00	.00	42,802.00	42,802.00	.00	42,802.00	100	.00	0
71525 DISPOSAL CHARGES	16,300.00	.00	16,300.00	7,086.24	.00	7,086.24	43	9,213.76	56
71600 EQUIP LEASES & METER CHRG	49,865.00	6,137.00	56,002.00	20,174.89	.00	20,174.89	36	35,827.11	63
71700 EQUIPMENT RENTALS	700.00	.00	700.00	89.18	.00	89.18	12	610.82	87
71900 ANIMAL CONTROL	178,652.00	.00	178,652.00	133,989.00	44,663.00	178,652.00	100	.00	0
CLASS 70000 TOTALS *****	3,871,555.00	14,741.00	3,886,296.00	2,491,840.06	443,211.32	2,935,051.38	75	951,244.62	24
83100 AWARDS	750.00	162.00	588.00	14.99	.00	14.99	2	573.01	97
83160 RECYCLING & DUMP FEES	1,100.00	.00	1,100.00	.00	.00	.00	0	1,100.00	100
83170 FEES-PERMIT/LICENS/INSP/CERTIF	350.00	.00	350.00	535.00	.00	535.00	152	185.00	52
83920 DTO: TO DEBT SERVICE FUND	60,000.00	.00	60,000.00	60,000.00	.00	60,000.00	100	.00	0
83922 DTO: TO SPECIAL REVENUE FUND	250,000.00	.00	250,000.00	250,000.00	.00	250,000.00	100	.00	0
84000 FOOD/LODGING JURIES	25,000.00	.00	25,000.00	2,312.66	.00	2,312.66	9	22,687.34	90
84005 JURORS PARKING	9,000.00	.00	9,000.00	3,787.75	.00	3,787.75	42	5,212.25	57
84010 RECEPTION/MEETINGS	5,310.00	.00	5,310.00	1,935.19	.00	1,935.19	36	3,374.81	63
84050 DEBT RETIREMENT-PRINCIPAL	350,000.00	.00	350,000.00	350,000.00	.00	350,000.00	100	.00	0
84100 INTEREST EXPENSE	16,113.00	.00	16,113.00	36,110.61	.00	36,110.61	99	2.39	0
84200 OTHER CONTRACTS	98,871.00	.00	98,871.00	37,034.94	61,836.06	98,871.00	100	.00	0
84300 ADVERTISING	32,600.00	668.00	33,268.00	17,799.72	.00	17,799.72	53	15,468.28	46
84400 PUBLIC NOTICES	12,698.00	.00	12,698.00	6,221.15	.00	6,221.15	48	6,476.85	51
84500 TITLE SEARCH	34,025.00	.00	34,025.00	17,715.52	.00	17,715.52	52	16,309.48	47

100 GENERAL FUND

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/ EXPENDITURES	ENCUMBRANCES	REVENUES/ EXPEND + ENCM	% OF BUDGET	REMAINING BALANCE	% REMAINING
84600 COURT COSTS	166,500.00	.00	166,500.00	81,537.61	.00	81,537.61	48	84,962.39	51
84700 WITNESS EXPENSES	7,300.00	.00	7,300.00	2,717.54	.00	2,717.54	37	4,582.46	62
84800 TRANSCRIPTS-CRIMINAL	5,000.00	.00	5,000.00	1,600.16	.00	1,600.16	32	3,399.84	67
84801 TRANSCRIPTS-CIVIL	1,250.00	.00	1,250.00	.00	.00	.00	0	1,250.00	100
85400 CRIMINAL INVESTIGATION	20,000.00	.00	20,000.00	1,422.23	.00	1,422.23	7	18,577.77	92
85600 EXTRADITION EXPENSE	25,000.00	.00	25,000.00	10,677.10	.00	10,677.10	42	14,322.90	57
85605 PRISONER TRANSPORT-INSTAT	1,000.00	.00	1,000.00	416.32	.00	416.32	41	583.68	58
85610 HOSPITAL COSTS	60,000.00	.00	60,000.00	29,205.66	.00	29,205.66	48	30,794.34	51
85620 OTHER MEDICAL	210,140.00	.00	210,140.00	128,902.23	76,634.29	205,536.52	97	4,603.48	2
85900 COUNTY ELECTION EXPENSE	70,000.00	26,583.00	96,583.00	96,582.25	.00	96,582.25	99	.75	0
86300 TESTING	39,600.00	.00	39,600.00	22,195.16	10,416.69	32,611.85	82	6,988.15	17
86606 ON-SITE SEWAGE PROGRAM	86,838.00	.00	86,838.00	65,128.50	21,709.50	86,838.00	100	.00	0
86610 HUMANE SOCIETY	10,260.00	.00	10,260.00	10,260.00	.00	10,260.00	100	.00	0
86615 INDIGENT BURIALS	5,000.00	.00	5,000.00	1,750.00	.00	1,750.00	35	3,250.00	65
86640 DENTAL ASSISTANCE	5,000.00	.00	5,000.00	3,750.00	1,250.00	5,000.00	100	.00	0
86648 RENT/UTIL ASST(HIV/AIDS)	44,156.00	.00	44,156.00	1,160.00	.00	1,160.00	2	42,996.00	97
86655 ENERGY ASSISTANCE PROGRAM	7,000.00	.00	7,000.00	5,250.00	1,750.00	7,000.00	100	.00	0
86670 EMERGENCY MANAGEMENT	156,450.00	.00	156,450.00	18,180.87	.00	18,180.87	11	138,269.13	88
86675 EXTENSION COUNCIL	111,000.00	.00	111,000.00	83,250.00	27,750.00	111,000.00	100	.00	0
86680 DEPT OF HEALTH & COMM SRV	1,028,863.00	.00	1,028,863.00	771,647.25	257,215.75	1,028,863.00	100	.00	0
86682 COMMUNITY SERV ADVS COMM	19,523.00	.00	19,523.00	9,761.50	9,761.50	19,523.00	100	.00	0
86685 ECONOMIC DEVELOP-REDI	35,000.00	.00	35,000.00	26,250.00	8,750.00	35,000.00	100	.00	0
86687 ECON DEVELOP - SHOW-ME GAMES	18,000.00	.00	18,000.00	18,000.00	.00	18,000.00	100	.00	0
86689 BOONE CO HISTORICAL SOCIETY	10,000.00	.00	10,000.00	10,000.00	.00	10,000.00	100	.00	0
86790 MO PROSECUTOR'S RETIREMEN	7,752.00	.00	7,752.00	4,522.00	.00	4,522.00	58	3,230.00	41
86800 EMERGENCY	750,000.00	84,813.00	665,187.00	.00	.00	.00	0	665,187.00	100
86882 TIF SALES TAX PAYMENTS	1,200.00	.00	1,200.00	286.38	.00	286.38	23	913.62	76
86883 UNCOLLECTIBLE ACCOUNT EXPENSE	.00	.00	.00	35,214.78	.00	35,214.78	0	35,214.78	0
86896 DEPOSIT SHORTAGE	100.00	.00	100.00	28.00	.00	28.00	28	72.00	72
86897 FICA/FED W/H OVER AND SHORT	.00	.00	.00	3.55	.00	3.55	0	3.55	0
86898 OVER AND SHORT	55.00	.00	55.00	.95	.00	.95	1	55.95	101
86900 MISCELLANEOUS	4,000.00	.00	4,000.00	2,354.99	.00	2,354.99	58	1,645.01	41
86910 FY ENCUMBRANCES NOT USED	.00	.00	.00	42.70	.00	42.70	0	42.70	0

100 GENERAL FUND

ACCOUNT	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	BUDGET + ADJUSTMENTS	REVENUES/ EXPENDITURES	ENCUMBRANCES	REVENUES/ EXPEND + ENCN	% OF BUDGET	REMAINING BALANCE	% REMAINING
CLASS 80000 TOTALS *****	3,821,804.00	57,724.00-	3,764,080.00	2,225,470.86	477,073.79	2,702,544.65	71	1,061,535.35	28
91000 OFFICE EQUIPMENT	7,200.00	8,500.00	15,700.00	15,210.00	.00	15,210.00	96	490.00	3
91300 MACHINERY & EQUIPMENT	16,076.00	7,296.00	23,372.00	8,589.15	2,832.00	11,421.15	48	11,950.85	51
91301 COMPUTER HARDWARE	69,830.00	14,860.00	84,690.00	29,840.48	5,082.26	34,922.74	41	49,767.26	58
91302 COMPUTER SOFTWARE	37,572.00	6,113.00-	31,459.00	12,838.21	1,022.36	13,860.57	44	17,598.43	55
92000 REPLCMENT OFFICE EQUIP	19,100.00	.00	19,100.00	12,783.00	.00	12,783.00	66	6,317.00	33
92100 REPLCMENT FURN & FIXTURES	8,450.00	975.00	9,425.00	8,153.84	971.80	9,125.64	96	299.36	3
92300 REPLCMENT MACH & EQUIP	113,225.00	36,537.00	149,762.00	94,701.26	15,855.54	110,556.80	73	39,205.20	26
92301 REPLC COMPUTER HWWR	114,851.00	1,740.00-	113,111.00	91,728.79	.00	91,728.79	81	21,382.21	18
92302 REPLC COMPUTER SOFTWARE	1,386.00	.00	1,386.00	.00	.00	.00	0	1,386.00	100
92400 REPLCMENT AUTO/TRUCKS	70,725.00	.00	70,725.00	68,125.50	.00	68,125.50	96	2,599.50	3
CLASS 90000 TOTALS *****	458,415.00	60,315.00	518,730.00	341,970.23	25,763.96	367,734.19	70	150,995.81	29
TOTAL EXPENDITURES *****	26,228,251.00	32,789.00	26,261,040.00	16,025,446.31	960,275.61	16,985,721.92	64	9,275,318.08	35

BOONE COUNTY, MISSOURI

**BALANCE SHEET - GOVERNMENTAL FUNDS
December 31, 2011**

	Major Funds					Total Governmental Funds
	General Fund	Road and Bridge Fund	Law Enforcement Services Fund	Series 2008 GO Bond Sewer NID	Nonmajor Governmental Funds	
ASSETS						
Cash and cash equivalents	\$ 6,363,562	3,425,584	—	41,607	925,101	10,755,854
Investments	213,391	5,405,573	1,161,782	42,740	6,728,801	13,532,287
Accrued interest	18,534	6,868	890	28	6,204	32,524
Accounts receivable	199,420	147,617	—	—	127,098	474,135
Commissions receivable	138,346	1,147	—	—	192,528	332,021
Property taxes receivable	506,617	209,767	—	—	—	716,384
Assessments receivable	—	—	—	954,352	945,990	1,900,342
Sales taxes receivable	2,229,265	2,226,658	554,953	—	1,945	5,012,821
Loans receivable from other funds	69,999	—	—	—	—	69,999
Due from other funds	21,734	—	—	—	177	21,911
Due from other governments	248,632	204,953	—	—	93,368	546,953
Advance to other funds	84,269	—	—	—	—	84,269
Prepaid items	13,189	8,907	—	—	3,419	25,515
Restricted assets:						
Cash and cash equivalents	330,579	—	—	—	2,377,384	2,707,963
Total assets	\$ 10,437,537	11,637,074	1,717,625	1,038,727	11,402,015	36,232,978
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 740,202	738,470	28,405	—	151,005	1,658,082
Wages payable	391,239	108,196	43,809	—	29,130	572,374
Accrued liabilities	57,047	9,542	3,833	—	2,553	72,975
Due to other funds	177	—	—	—	21,734	21,911
Due to other governments	177	—	—	—	70	247
Due to others	36,418	1,500	—	—	1,134	39,052
Advance from other funds	—	—	—	—	59,002	59,002
Deferred revenue	118,174	39,250	—	937,171	934,291	2,028,886
Loans payable to other funds	—	—	—	—	69,999	69,999
Total liabilities	1,343,434	896,958	76,047	937,171	1,268,918	4,522,528
Fund balances:						
Nonspendable	13,189	8,907	—	—	3,419	25,515
Restricted	400,578	10,731,209	1,641,578	101,556	8,547,373	21,422,294
Committed	—	—	—	—	1,356,472	1,356,472
Assigned	2,653,339	—	—	—	239,244	2,892,583
Unassigned	6,026,997	—	—	—	(13,411)	6,013,586
Total fund balances	9,094,103	10,740,116	1,641,578	101,556	10,133,097	31,710,450
Total liabilities and fund balances	\$ 10,437,537	11,637,074	1,717,625	1,038,727	11,402,015	36,232,978

BOONE COUNTY, MISSOURI

**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL
FUNDS TO THE STATEMENT OF NET ASSETS**

December 31, 2011

Total fund balance - total governmental funds \$ 31,710,450

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities (excluding internal service fund capital assets) are not financial resources and, therefore, are not reported in the fund financial statements. 92,427,023

Some of the County's property taxes and special assessments will be collected after the 60-day availability period and are deferred in the fund financial statements. However, revenue for this amount is recognized in the government-wide financial statements, net of allowance for uncollectible amounts. 1,961,611

Internal service funds are used by management to charge the cost of building and custodial maintenance and self-insurance to the individual governmental funds, generally on a cost-reimbursement basis. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets. 5,434,210

Long-term liabilities applicable to the County's governmental activities (excluding internal service fund accrued compensated absences) are not due and payable in the current period and, accordingly, are not reported as liabilities within the fund financial statements. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities - both current and long-term - are reported on the government-wide statement of net assets. Discounts, premiums, bond issuance costs are reported in the governmental fund financial statements when the debt was issued, whereas these amounts are deferred and amortized over the life of the debt as an adjustment to interest expense on the government-wide financial statements.

Balances as of December 31, 2011 are:

Accrued interest on long-term debt	(128,117)
Bonds payable	(7,323,336)
Unamortized premiums	(42,696)
Unamortized bond issuance costs	183,293
Accrued compensated absences	<u>(1,108,625)</u>

Total net assets - governmental activities - statement of net assets \$ 123,113,813

BOONE COUNTY, MISSOURI

**STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS**

For The Year Ended December 31, 2011

	Major Funds					Total Governmental Funds
	General Fund	Road And Bridge Fund	Law Enforcement Services Fund	Series 2008 GO Bond Sewer NID DNR	Nonmajor Governmental Funds	
REVENUES						
Property taxes	\$ 3,131,488	1,293,422	—	—	—	4,424,910
Assessments	—	—	—	68,391	275,087	343,478
Sales taxes	12,162,398	12,524,018	3,035,421	—	268,814	27,990,651
Other taxes	141,583	—	—	—	—	141,583
Licenses and permits	369,537	10,742	—	—	75,989	456,268
Intergovernmental	2,030,178	1,334,926	8,110	—	768,201	4,141,415
Charges for services	3,481,018	252,854	—	—	1,771,017	5,504,889
Fines and forfeitures	12,597	—	—	—	31,361	43,958
Investment income	213,118	61,967	8,033	320	66,192	349,630
Interfund services provided	554,288	31,376	—	—	—	585,664
Miscellaneous:						
Hospital lease revenue	1,703,198	—	—	—	500,000	2,203,198
Contributions	—	—	—	—	6,950	6,950
Other	248,726	3,700	—	—	77,284	329,710
Total revenues	24,048,129	15,513,005	3,051,564	68,711	3,840,895	46,522,304
EXPENDITURES						
Current:						
General government operations	5,603,684	—	—	—	1,192,054	6,795,738
Law enforcement and judicial	14,071,644	—	2,582,678	—	842,369	17,496,691
Environment, protective inspection, and infrastructure	776,560	12,860,360	—	—	178,955	13,815,875
Community health and public services	1,337,639	—	—	—	38,825	1,376,464
Economic vitality	54,000	—	—	—	—	54,000
Beautification and recreation	48,576	—	—	—	167,062	215,638
Interfund services used	31,376	350,000	—	—	204,288	585,664
Capital outlay	382,746	655,471	338,476	—	1,752,567	3,129,260
Debt service:						
Principal retirement	460,000	—	—	48,800	194,807	703,607
Interest and fiscal charges	106,865	—	—	24,056	161,958	292,879
Total expenditures	22,873,090	13,865,831	2,921,154	72,856	4,732,885	44,465,816
REVENUES OVER (UNDER) EXPENDITURES	1,175,039	1,647,174	130,410	(4,145)	(891,990)	2,056,488
OTHER FINANCING SOURCES (USES)						
Transfers in	100,212	—	—	60	370,259	470,531
Transfers out	(195,452)	—	—	—	(275,079)	(470,531)
Issuance of General Obligation Bonds, including premium	—	—	—	—	562,132	562,132
Insurance proceeds	11,281	—	—	—	—	11,281
Sale of capital assets	51,646	6,939	25,042	—	—	83,627
Total other financing sources (uses)	(32,313)	6,939	25,042	60	657,312	657,040
NET CHANGE IN FUND BALANCES	1,142,726	1,654,113	155,452	(4,085)	(234,678)	2,713,528
FUND BALANCES, beginning of year	7,951,377	9,086,003	1,486,126	105,641	10,367,775	28,996,922
FUND BALANCES, end of year	\$ 9,094,103	10,740,116	1,641,578	101,556	10,133,097	31,710,450

BOONE COUNTY, MISSOURI

**RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES TO
THE STATEMENT OF ACTIVITIES
For The Year Ended December 31, 2011**

Net change in fund balances - governmental funds - statement of revenues, expenditures, and changes in fund balances \$ 2,713,528

Amounts reported for governmental activities in the statement of net assets are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets that meet the capitalization threshold is allocated over their estimated useful lives and recorded as depreciation expense. This is the amount by which such capital outlays (\$3,129,521) were less than depreciation expense (\$4,858,846) in the current period. (1,729,325)

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, contributed capital assets) is to increase net assets. (38,090)

Revenues in the statement of activities (net of allowance for uncollectible amounts) that do not provide current financial resources are not reported as revenues in the fund financial statements. This amount represents the extent to which revenues not providing current financial resources in the current fiscal year exceeded revenues not providing current financial resources in the prior fiscal year (which are recognized in the fund financial statements in the current year). 559,767

Internal service funds are used by management to charge the cost of building and custodial maintenance and self-insurance to the individual governmental funds. The net income of internal service funds attributable to governmental activities is reported on the statement of activities. 550,934

Bond proceeds are reported as financing sources in governmental funds financial statements and thus increase fund balance. In the statement of net assets, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, governmental funds report repayment of principal on bonds payable and capital leases as an expenditure. However, repayment of principal is not recognized as an expense in the statement of activities; instead, it reduces the liability in the statement of net assets.

Debt issued during the current year: Special and general obligation bonds payable	\$ (562,132)	
Annual principal payments on bonds payable and capital leases	<u>703,607</u>	
		141,475

Under the modified accrual basis of accounting used in the governmental funds financial statements, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.

This adjustment combines the net changes of the following:

Accrued compensated absences	(77,939)	
Accrued interest on bonds	(467)	
Premiums on debt issuances, net of amortization	6,366	
Deferred bond issuance costs, net of amortization	<u>11,547</u>	
		<u>(60,493)</u>

Change in net assets - governmental activities - statement of activities \$ 2,137,796

BOONE COUNTY, MISSOURI

BALANCE SHEET - GOVERNMENTAL FUNDS
December 31, 2010

	Major Funds						Total Governmental Funds
	General Fund	Road & Bridge Fund	Law Enforcement Services Fund	Neighborhood Improvement Districts	Series 2008 GO Bond Sewer NID DNR	Nonmajor Governmental Funds	
ASSETS							
Cash and cash equivalents	\$ 2,708,213	6,479,519	—	192	—	3,252,846	12,440,770
Investments	2,947,912	752,197	1,014,230	10,800	69,984	7,168,347	11,963,470
Accrued interest	15,629	33,325	4,058	566	—	41,989	95,567
Accounts receivable	191,357	21,092	—	—	—	127,667	340,116
Commissions receivable	126,430	764	—	—	—	187,236	314,430
Property taxes receivable	494,467	208,623	—	—	—	—	703,090
Assessments receivable	—	—	—	—	1,035,902	300,200	1,336,102
Sales taxes receivable	2,245,769	2,243,833	560,980	—	—	965	5,051,547
Loans receivable from other funds	66,426	—	—	—	—	—	66,426
Due from other funds	42,875	619	—	—	—	16,467	59,961
Due from other governments	324,585	216,342	—	—	—	234,091	775,018
Advance to other funds	28,240	—	—	—	—	—	28,240
Due from others	59,967	—	—	—	—	14,876	74,843
Prepaid items	23,013	—	—	—	—	1,589	24,602
Restricted assets:							
Cash and cash equivalents	469,212	—	—	60	88	834,397	1,303,757
Total assets	9,744,095	9,956,314	1,579,268	11,618	1,105,974	12,180,670	34,577,939
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable	758,201	667,907	46,963	15,582	—	774,165	2,262,818
Short-term notes payable	—	—	—	550,000	—	—	550,000
Wages payable	393,349	120,520	42,145	—	—	32,016	588,030
Accrued liabilities	61,339	10,477	4,034	—	—	2,906	78,756
Due to other funds	619	28,546	—	—	—	30,796	59,961
Due to other governments	1,058	—	—	—	—	190	1,248
Due to others	33,861	1,500	—	—	—	1,854	37,215
Advance from other funds	—	—	—	—	—	28,240	28,240
Deferred revenue	544,291	41,361	—	—	1,000,333	322,338	1,908,323
Loans payable to other funds	—	—	—	66,426	—	—	66,426
Total liabilities	1,792,718	870,311	93,142	632,008	1,000,333	1,192,505	5,581,017
Fund balances:							
Reserved for:							
Loan receivable	66,426	—	—	—	—	—	66,426
Prepaid items	23,013	—	—	—	—	299	23,312
Reserved for NID projects	—	—	—	60	—	—	60
Debt service	469,072	—	—	—	105,641	2,831,365	3,406,078
Security deposits	140	—	—	—	—	—	140
Encumbrances	186,233	1,421,438	8,264	—	—	159,973	1,775,910
Unreserved							
Designated for capital improvements	—	1,039,400	250,000	—	—	—	1,289,400
Designated for out-of-county housing	—	—	629,000	—	—	—	629,000
Undesignated, reported in:							
General fund	7,206,493	—	—	—	—	—	7,206,493
Special revenue funds	—	6,625,165	598,860	(620,450)	—	4,689,103	11,292,678
Capital project funds	—	—	—	—	—	3,307,425	3,307,425
Total fund balances	7,951,377	9,046,003	1,486,126	(620,390)	105,641	10,988,165	28,996,922
Total liabilities and fund balances	\$ 9,744,095	9,956,314	1,579,268	11,618	1,105,974	12,180,670	34,577,939

BOONE COUNTY, MISSOURI
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL
FUNDS TO THE STATEMENT OF NET ASSETS
December 31, 2010

	Total fund balance -- total governmental funds
	\$ 28,996,922
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities (excluding internal service fund capital assets) are not financial resources and, therefore, are not reported in the fund financial statements.	89,376,672
Some of the County's property taxes and special assessments will be collected after the 60-day availability period and are deferred in the fund financial statements. However, revenue for this amount is recognized in the government-wide financial statements, net of allowance for uncollectible amounts.	1,401,844
Internal service funds are used by management to charge the cost of building and custodial maintenance and self-insurance to the individual governmental funds, generally on a cost-reimbursement basis. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.	4,883,276
Long-term liabilities applicable to the County's governmental activities (excluding internal service fund accrued compensated absences) are not due and payable in the current period and, accordingly, are not reported as liabilities within the fund financial statements. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities -- both current and long-term -- are reported on the government-wide statement of net assets. Discounts, premiums, bond issuance costs are reported in the governmental fund financial statements when the debt was issued, whereas these amounts are deferred and amortized over the life of the debt as an adjustment to interest expense on the government-wide financial statements.	(127,650)
Balances as of December 31, 2010 are:	
Accrued interest on long-term debt	(127,650)
Bonds payable	(7,470,075)
Unamortized premiums	(43,798)
Unamortized bond issuance costs	171,746
Accrued compensated absences	(1,030,686)
	\$ 116,158,251

BOONE COUNTY, MISSOURI

**STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For The Year Ended December 31, 2010**

	Major Funds						Total Governmental Funds
	General Fund	Road & Bridge Fund	Law Enforcement Services Fund	Neighborhood Improvement Districts	Series 2008 GO Bond Sewer NID DNR	Nonmajor Governmental Funds	
REVENUES							
Property taxes	\$ 2,967,101	1,233,426	—	—	—	—	4,190,527
Assessments	—	—	—	583,971	105,535	72,651	762,157
Sales taxes	11,579,077	11,932,107	2,892,065	—	—	257,763	26,661,012
Other taxes	149,297	—	—	—	—	—	149,297
Licenses and permits	445,159	8,644	—	—	—	58,738	512,541
Intergovernmental	2,484,261	1,336,154	—	123,676	—	991,691	4,935,782
Charges for services	3,612,767	283,825	—	—	—	1,692,337	5,588,929
Fines and forfeitures	9,431	—	—	—	—	31,415	40,846
Investment income	31,913	48,399	5,758	2,420	18	70,228	158,736
Interfund services provided	379,052	33,034	—	—	—	—	412,086
Miscellaneous:							
Hospital lease revenue	1,678,028	—	—	—	—	500,000	2,178,028
Contributions	—	—	—	—	—	49,416	49,416
Other	353,628	3,874	215	—	—	77,161	434,878
Total revenues	23,689,714	14,869,463	2,898,038	710,067	105,553	3,801,400	46,074,235
EXPENDITURES							
Current:							
General government operations	6,108,836	—	—	—	—	1,587,517	7,696,353
Law enforcement and judicial	13,966,963	—	2,515,735	—	—	944,408	17,427,106
Environment, protective inspection, and infrastructure	813,512	13,313,960	—	866,931	—	—	14,994,403
Community health and public services	1,386,249	—	—	—	—	36,715	1,422,967
Economic vitality	55,000	—	—	—	—	—	55,000
Beautification and recreation	55,487	—	—	—	—	10,064	65,551
Interfund services used	33,034	250,000	—	—	—	129,052	412,086
Capital outlay	885,381	659,236	318,864	—	—	3,848,312	5,711,793
Debt service:							
Principal retirement	290,000	—	—	—	686,600	163,000	1,139,600
Interest and fiscal charges	118,115	—	—	—	30,401	175,014	323,530
Total expenditures	23,712,577	14,223,196	2,834,599	866,931	717,001	6,894,085	40,248,389
REVENUES OVER (UNDER) EXPENDITURES	(22,863)	646,267	63,439	(156,864)	(611,448)	(3,092,685)	(3,174,154)
OTHER FINANCING SOURCES (USES)							
Transfers in	601,067	3,629	—	—	717,080	606,579	1,928,355
Transfers out	(63,629)	—	—	(717,596)	—	(618,456)	(1,399,681)
Proceeds of General Obligation Bonds	—	—	—	327,675	—	—	327,675
Proceeds of Special Obligation Bonds	—	—	—	—	—	830,000	830,000
Insurance proceeds	28,954	5,293	—	—	—	—	34,247
Sale of capital assets	13,413	69,075	—	—	—	6,926	89,414
Total other financing sources (uses)	579,805	77,997	—	(389,921)	717,080	825,049	1,810,010
NET CHANGE IN FUND BALANCES	556,942	724,264	63,439	(546,785)	105,632	(2,267,636)	(1,364,144)
FUND BALANCES, beginning of year	7,394,435	8,361,739	1,422,687	(73,605)	9	13,255,801	30,361,066
FUND BALANCES, end of year	\$ 7,951,377	9,086,003	1,486,126	(620,390)	105,641	10,988,165	28,996,922

BOONE COUNTY, MISSOURI

**RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES TO
THE STATEMENT OF ACTIVITIES
For The Year Ended December 31, 2010**

Net change in fund balances - governmental funds - statement of revenues, expenditures, and changes in fund balances \$ (1,364,144)

Amounts reported for governmental activities in the statement of net assets are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets that meet the capitalization threshold is allocated over their estimated useful lives and recorded as depreciation expense. This is the amount by which such capital outlays (\$6,325,398) exceeded depreciation expense (\$5,900,634) in the current period. 424,764

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, contributed capital assets) is to increase net assets. 753,898

Revenues in the statement of activities (net of allowance for uncollectible amounts) that do not provide current financial resources are not reported as revenues in the fund financial statements. This amount represents the extent to which revenues not providing current financial resources in the current fiscal year exceeded revenues not providing current financial resources in the prior fiscal year (which are recognized in the fund financial statements in the current year). 1,117,679

Internal service funds are used by management to charge the cost of building and custodial maintenance and self-insurance to the individual governmental funds. The net income of internal service funds attributable to governmental activities is reported on the statement of activities. (163,982)

Bond proceeds are reported as financing sources in governmental funds financial statements and thus increase fund balance. In the statement of net assets, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, governmental funds report repayment of principal on bonds payable and capital leases as an expenditure. However, repayment of principal is not recognized as an expense in the statement of activities; instead, it reduces the liability in the statement of net assets.

Debt issued during the current year: Special and general obligation bonds payable	(1,157,675)	
Annual principal payments on bonds payable and capital leases	<u>1,139,600</u>	
		(18,075)

Under the modified accrual basis of accounting used in the governmental funds financial statements, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.

This adjustment combines the net changes of the following:

Accrued compensated absences	(72,777)	
Accrued interest on bonds	(7,647)	
Premiums on debt issuances, net of amortization	5,839	
Deferred bond issuance costs, net of amortization	<u>26,925</u>	
		<u>(47,660)</u>

Change in net assets - governmental activities - statement of activities \$ 702,480

435-2013

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 2d 3

In the County Commission of said county, on the 26th day of September 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby amend Commission Order 424-2013 to add the appointment of Preston Bass to the Central Missouri Events Center Task Force.

Done this 26th day of September, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren *DKB*
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

ABSENT

Janet M. Thompson
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 19th day of September 20 13

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint the following individuals to the Central Missouri Events Center Task Force, to evaluate the available options for future use, following the expiration of the County's contractual management agreement with TAG Events LLC, of the property known as the Central Missouri Events Center (CMEC), home to the Boone County Fair:

Roger Wilson, chair; Members: Bill View; Frank Glenn; David Ritchie; Mick Wilson; Bondi Wood; Hardeep Bhullar; David Gill; Don Copenhaver; Nonie Dudley; Marie Pasley; Karl Skala; Anna Marie Knipp; Joel Bullard; Jeff Cook; David Vaught; Crystal Allen-Kemp, Jay Turner, David Thomas and Nathan Martin.

The Task Force will research public opinion about the continued viability of the CMEC as a County-owned and operated multi-purpose recreational and educational facility; and will study and consider potential uses for the CMEC, and the economic costs and benefits of the CMEC to the County in particular and the community at large. The Task Force will present its findings to the County Commission no later than December 3, 2013.

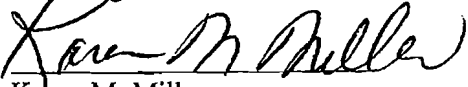
Done this 19th day of September, 2013.

ATTEST:

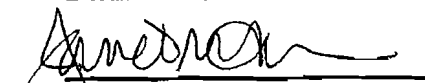
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner