CERTIFIED COPY OF ORDER

STATE OF MISSOURI	1	April Session of the April Adjourned		
County of Boone	ea.	26 th	April	11
In the County Commission of s	said county, on the	day of		20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 10-23Mar11 Ready Mix Concrete/Cement Term and Supply to CON-AGG of MO LLC dba Columbia Ready Mix. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 26th day of April, 2011.

ATTEST: SENKT

Wendy S. Noren Clerk of the County Commission

Zdwan

Edward H. Robb Presiding Commissioner

Karen M. Miller District I Commissioner

Skip Elkin District II Commissioner

Boone County Purchasing

Tyson Boldan Buyer



601 E.Walnut, Room 208 Columbia, MO 65201 Phone: (573) 886-4392 Fax: (573) 886-4390

MEMORANDUM

TO:	Boone County Commission
FROM:	Tyson Boldan
DATE:	April 18, 2011
RE:	10-23MAR11 – Ready Mix Concrete/Cement Term and Supply

The Bid for Ready Mix Concrete/Cement Term and Supply closed on March 23, 2011. One bid was received. Purchasing and the Public Works recommend award to Con-AGG of MO, LLC, DBA Columbia Ready Mix as the Primary Supplier for offering the lowest and best bid for Boone County. (A second bid has recently been issued for a secondary supplier for ready mix concrete/cement).

This is a term and supply contract. Contract will be paid from department 2040 –PW Maintenance Operations, account 26000 – Pavement Repairs Material. \$140,000 is budget for this service.

ATT: Bid Tabulation

cc: Chet Dunn, Public Works Bid File

10-23MAR11 - Ready Mix Concrete/Cement Term and Supply BID TABULATION

	BID TABULATION					
4.7.	PRICING			Conn-Agg of MO		
	Description	Unit of Measure	Estimated Quantity	Unit Price	Extended Price	
4.7.1.	3500 PSI in 28 days (Five Bag Mix, minimum) without transportation	Cubic Yard	100 cubic yards	\$70.00	\$700.00	
4.7.2.	4500 PSI in 28 days (Six Bag Mix, minimum) without transportation	Cubic Yard	600 cubic yards	\$75.00	\$45,000.00	
4.7.3.	3500 PSI in 3 hours (8 Bag Mix, minimum - High Early) without transportation	Cubic Yard	100 cubic yards	N/A		
4.7.4.	Maximum Delivery Time Included in Cost	Hours		1 1/2 hrs		
4.7.5.	Transportation			\$23.00		
4.7.5.1.	Full Load Rate: > 3 CY/full load	Full Load		N/A		
4.7.5.2.	Short Load Rate:					
4.7.5.2.1.	Less than one yard			\$50.00		
	1-1/4 to 2 Yards			\$50.00		
4.7.5.2.3.	2-1/4 to 3 Yards			\$50.00		
4.7.5.2.4.	Holding Charges			50/hr		
4.7.5.3.	Stop Rate (charge to stop at other job sites to complete the delivery over mile apart (Bidder must complete the mileage blank)	Each		\$50.00/Stop		
4.7.6.	Extra Charges					
4.7.6.1.	Hot water: Winter Service - Add	Cubic Yard		\$5.25		
4.7.6.2.	Calcium Chloride, ½ % Add	Cubic Yard		\$1.25		
4.7.6.3.	Calcium Chloride, 1% Add	Cubic Yard		\$2.50		
4.7.6.4.	Calcium Chloride, 2% Add	Cubic Yard		\$5. <u>00</u>		
4.7.6.5.	Retarder: Summertime - Add	Cubic Yard		\$3.00		
4.7.6.6.	Indicate any additional charges not included above.					
4.8.	PRICING - MISCELLANEOUS MAT	TERIALS				
	Description	Unit of Measure	Estimated Quantity	Unit Price	Extended Pr <u>ice</u>	
4.8.1.	Reinforcing Steel Rod 1/2 X 20'	Each	400	\$7.75	\$3,100.00	
4.8.2.	Wire Mesh, 10 ga. 6" x 6" mesh	Each	10	\$90.00	\$900.00	
4.8.3.	Expansion Board, 1/2" x 4" x 5'	Each	100	\$2.25	\$225.00	
4.8.4.	Reinforcing Steel Rod, 5/8" x 20'	Each	200	\$8.50	\$1,700.00	
4.8.5.	Reinforcing Steel Rod, 3/4" x 20'	Each	200	N/A	N/A	
4.8.6.	5" Loop Ties (5,000 per Roll)	Per Roll	5	\$55.00	\$2 <u>75.00</u>	
4.8.7.	7" Loop Ties (5,000 per Roll)	Per Roll	5	N/A	N/A	
4.8.9.	9" Loop Ties (5,000 per Roll)	Per Roll	5	N/A	N/A	
4.9.	Maximum % Increase 1st Renewal Period			0		
4.10.	Maximum % Increase 2nd Renewal Period			0		
4.12.	COOP?			No)	

PURCHASE AGREEMENT FOR READY MIX CONCRETE/CEMENT TERM AND SUPPLY

Commission Order # 165 - 2011

Primary Supplier

THIS AGREEMENT dated the 26 day of 4 2011 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and CON-AGG of MO. LLC dba Columbia Ready Mix, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for Ready Mix Concrete/Cement Term and Supply, County of Boone Request for Bid for Ready Mix Concrete/Cement Term and Supply, bid number 10-23MAR11, any applicable addenda, and the Contractor's bid response dated March 22, 2011 and executed by Alan Barnes on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Request for Bid and any applicable addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall be for the period May 1, 2011 through April 30, 2012 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two (2) additional one-year periods subject to the pricing clauses in the Contractor's bid response. This agreement may be extended beyond the expiration date by order of the County on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

3. *Purchase* - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response. **CON-AGG of Missouri (dba Columbia Ready Mix)** shall act as the primary supplier and shall furnish all items bid, as needed and as ordered by the County. If proposed delivery schedule is not acceptable for the County, the County will contact and schedule the items and delivery with the secondary contracted supplier.

4. *Delivery* - Contractor agrees to deliver the items as specified within one day after receipt of order.

5. *Billing and Payment* - All billing shall be invoiced to the **Boone County Public Works Department** and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. *Binding Effect* - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. *Entire Agreement* - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. *Termination* - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CON-AGG OF MISSOURI, LLC dba COLOMBIA READY MIX title

address

BOONE COUNTY, MISSOURI by: Boone County-Commission

Edward H. Robb, Presiding Commissioner

APPROVED AS TO FORM: County Counselor

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

2040/26000 Term/Supply H|9|112040/20000 Feature SupplyDateAppropriation Account Signature

County of Boone	Purchasing Department
4. Response Form	
4.1. Company Name:	
CON-AGG of MO, LLC dba Columbia Ready Mix	
4.2. Address:	
2600 N. Stadium Blvd.	
4.3. City/Zip:	
Columbia, MO 65202	
4.4. Phone Number:	
573-445-3901	
4.5. Fax Number:	
573-446-0147	
4.6. Federal Tax ID: 43–1765061	
4.6.1. () Corporation	
() Partnership - Name () Individual/Proprietorship - Individual Name	
(X) Other (Specify) <u>LLC</u>	

4.7. PRICING

READY MIX CONCRETE

	Description	Unit of Measur		Jnit Pric	è	Estimated Quantity	Ex	tended Price
	3500 PSI in 28 days (Five Bag Mix,							
4.7	.1. minimum) without transportation	Cubic Ya	rd <u>\$</u>	70.00) cubic yards	<u> \$_</u>	700.00
	4500 PSI in 28 days (Six Bag Mix,							
4.7		Cubic Ya	rd <u>\$</u> 7	75.00	600	cubic yards	\$	<u>45,000.00</u>
,	3500 PSI in 3 hours (8 Bag Mix, minimum		-		}			
4.7.		Cubic Yar	d <u>\$</u>	N/A	100	cubic yards	\$	N/A
	Maximum Delivery Time Included in	ļ ļ						
4.7.	4. Cost	Hours	<u> </u>	1/2 hr	<u>s </u>		<u> </u>	· · · · · · · ·
4.7.4	5. Transportation	РСҮ	2	3.00				
4.7.5.1	. Full Load Rate: > 3 CY/full load	Full Load	¢N	/ ^				
+	the present of your and the second	<u> </u>	<u>\$ N</u>	/ A				
4.7.5.2	Short Load Rate:							
4.7.5.2.1	Less than one yard	Load	<u>\$</u> 50	.00				
4.7.5.2.2	1-1/4 to 2 Yards	Load	\$ 50	.00				
4.7.5.2.3.	2-1/4 to 3 Yards	Load	\$ 50	.00	11. Jan 1. Jan 1			
4.7.5.2.4.	Holding Charges		\$ 50	.00/hr	indus and a second second			
**************************************	Stop Rate (charge to stop at other job sites			·····	1	<u> </u> .	مستنقله ومسور	
	to complete the delivery over 5 mile	чүүл. 						
	apart (Bidder must complete the mileage		Martin Park	:				
4.7.5.3.	blank)	Each	\$ 50.	00/St	bp			
· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·				:		
4.7.6.	Extra Charges				;			
4.7.6.1	Hot water: Winter Service - Add	Cubic Yard	\$ 5.2	5				
4.7.6.2.	Calcium Chloride, 1/2 % Add	Cubic Yard	\$ 1.2	5				

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4.7.6.3.	Calcium Chloride, 1% Add	Cubic Yard	\$ 2.50	and and all the states and a state of the states and a state of the states and a state of the states and a state	
4.7.6.4.	Calcium Chloride, 2% Add	Cubic Yard	\$ 5.00	a a a fair ann a a suaranna	
4.7.6.5.	Retarder: Summertime - Add	Cubic Yard	\$_3.00	and a second	
4.7.6.6.	Indicate any additional charges not included above.	1999		· · · · ·	
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	t 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		5		
4.8.	PRICING - MISCELLANEOUS MATERI	terring in the second distance of			
	Description	Unit of Measure	Unit Price	Estimated Quantity	Extended Price
4.8.1.	Reinforcing Steel Rod 1/2 X 20'	Each	\$_7.75	400	\$3,100.00
4.8.2.	Wire Mesh, 10 ga. 6" x 6" mesh	Each	\$ 90.00	10	\$ 900.00
4.8.3.	Expansion Board, 1/2" x 4" x 5'	Each	\$ <u>2.25</u>	100	<u>\$ 225.00</u>
4.8.4.	Reinforcing Steel Rod, 5/8" x 20'	Each	<u>\$ 8.50</u>	200	\$1,700.00
4.8.5.	Reinforcing Steel Rod, 3/4" x 20'	Each	\$ <u>N/A</u>	200	\$ <u>N/A</u>
4.8.6.	5" Loop Ties (5,000 per Roll)	Per Roll	<u>\$ 55.00</u>	5	\$ <u>275.00</u>
4.8.7.	7" Loop Ties (5,000 per Roll)	Per Roll	<u>\$ N/A</u>	5	<u>\$ N/A</u>
4.8.9.	9" Loop Ties (5,000 per Roll)	Per Roll	\$ N/A	5	\$ N/A

Maximum Percentage Increase for each potential renewal period:

- 4.9. % 1st Renewal Period
 - X % 2nd Renewal Period
- 4.10. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.10.1. Authorized Representative (Sign By Hand):

- 4.10.2. Type or Print Signed Name: Alan Barnes
- 4.10.3. Today's Date: <u>March 22, 2011</u>

4.11. Delivery Days After Receipt of Order: _____One _____

4.12. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of <u>Boone</u>))ss State of <u>Missouri</u>)

My name is <u>Alan Barnes</u>. I am an authorized agent of <u>Columbia</u> <u>Ready Mix</u> (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

2-22-11 Date

Alan Barnes Printed Name

Subscribed and sworn to before me this 22 day of Magazet, 2011.

2002 nnd Notary Public



Boone County Purchasing Melinda Bobbitt, CPPB

Director



601 E.Walnut, Room 208

Columbia, MO 65201

Fax: (573) 886-4390

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling. The link for that form is: http://www.uscis.gov/files/nativedocuments/save-mou.pdf

Additional information may be obtained from: http://www.uscis.gov/files/nativedocuments/MOU.pdf

Phone: (573) 886-4391

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

1.	I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
2.	I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.
3.	I have provided a completed application for a birth certificate pending in the State of Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

(Please complete and return with Contract)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, <u>Federal Register</u> (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Alan Barnes Vice President	
Name and Title of Authorized Representative	
Act	March 22, 2011
Signáture	Date



Boone County Purchasing 601 E. Walnut, Room 209 Columbia, MO 65201

Request for Bid (RFB)

<u>Tyson Boldan, Buyer</u>

(573) 886-4392 - Fax: (573) 886-4390 Email: tboldan@boonecountymo.org

	Bid Data
Bid Number:	10-23MAR11
Commodity Title:	Ready Mix Concrete/Cement Term and Supply
DIRECT BID FORM	AT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT
	Bid Submission Address and Deadline
Day / Date:	Wednesday, March 23, 2011
Time:	10:30 A.M. (Bids received after this time will be returned unopened)
Location / Mail Address:	Boone County Purchasing Department
	Boone County Johnson Building
	601 E. Walnut, Room 209
	Columbia, MO 65201
Directions:	The Johnson Building is located on the Northeast corner at 6 th Street and Walnut
	Street. Enter the building from the East Side. Wheel chair accessible entrance is
	available on the West side of the building.
	Bid Opening
-	Wednesday, March 23, 2011
	10:30 A.M. C.S.T.
Location / Address:	
	601 E. Walnut, Room 213
	Columbia, MO 65201
	Bid Contents
1.0:	Introduction and General Conditions of Bidding
2.0:	Primary Specifications
3.0:	Response Presentation and Review
4.0:	Response Form
	Standard Terms and Conditions

- 1. Introduction and General Conditions of Bidding
- 1.1. **INVITATION** The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.

- 1.2.1. County This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate: *Purchasing* The Purchasing Department, including its Purchasing Director and staff. *Department(s) or Office(s)* The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought. *Designee* The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. Bidder / Contractor / Supplier These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate. Bidder Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.

Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.

- 1.2.3. **Bid** This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined.
- 1.2.4. **Response -** The written, sealed document submitted according to the Bid instructions.
- 1.3. BID CLARIFICATION Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addendums, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility -** The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment -** If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
 - 1.4. AWARD Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County also reserves the right to not award any item or group of items if the services can be obtained from cooperative MMPPC or other government contracts under more favorable terms.
- 1.5. **CONTRACT EXECUTION -** This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence -** In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
 - 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2

^{1.2.} **DEFINITIONS**

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Ready Mix Concrete and Cement Products Term and Supply.**
- 2.2. CONTRACT PERIOD Any Term and Supply Contract resulting from this Bid will have an initial term from May 1, 2011 through April 30, 2012 and may be automatically renewed for up to an additional two (2)-years unless canceled by the Purchasing Director in writing prior to a renewal term.
- 2.3. **CONTRACT EXTENSION** The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **DESIGNEE** Chet Dunn, Manager, Road Maintenance Operations, Boone County Public Works Department, 5551 Highway 63 South, Columbia, MO 65201. Phone (573) 449-8515.
- 2.5.1. **BID CLARIFICATION -** Any questions or clarifications concerning bid documents should be addressed to Tyson Boldan, Buyer, 601 E. Walnut, Room 209, Columbia, Missouri 65201. Telephone (573) 886-4392 Fax (573) 886-4390, E-mail: tboldan@boonecountymo.org.
- 2.6. **DELIVERY -** All items will be delivered to various locations within the County of Boone on an as needed basis and as determined by the Public Works department representative.
- 2.6.1. Delivery Terms FOB Destination to various locations within the County of Boone Missouri.
- 2.7. **PRICING** Contract will be awarded on a firm price for the initial one-year contract period. Prices are subject to adjustment thereafter, effective on the renewal date and must remain firm through the end of the renewal period.
- 2.7.1. **Price Increase:** It shall be the responsibility of the Contractor to notify the County sixty (60) days prior to the end of the current contract period of any pending price increase which will take effect at the beginning of the ensuing renewal period.
- 2.7.2. The County reserves the right to award to more than one (1) supplier. The Boone County Public Works department will purchase products from the plant offering the most competitive pricing as determined by the transportation cost and/or unit price per cubic yard as bid by vendor. Boone County will evaluate the total cost from each plant and will purchase Ready Mix Concrete/Cement from the source that constitutes the most economical purchase for the delivery site (as determined by Boone County).
- 2.7.3. The County reserves the right at all times to obtain materials from the Bidder submitting the next lowest bid in the event the awarded Contractor is unable to supply and/or haul material when and as needed by the County. Each Bidder submitting a bid agrees it will supply and/or haul Ready Mix Concrete/Cement at the prices indicated in its bid in the event of such contingency. The County will award a primary contractor and may also award secondary contractors.

County of Boone

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES -** Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. Submittal Package Submit, to the location specified on the title page, three (3) complete copies of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. Advice of Award A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION -** We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
 - 3.5. **EVALUATION PROCESS** Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. Method of Evaluation We will evaluate submitted responses in relation to all aspects of this Bid.
- 3.5.2. Acceptability We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. Endurance of Pricing Your pricing must be held until contract execution or 60 days, whichever comes first.

4

County of	f Boone	
4 .	Response Form	
4.1.	Company Name:	
4.2.	Address:	-
4.3.	City/Zip:	-
4.4.	Phone Number:	_
4.5.	Fax Number:	-
4.6.	Federal Tax ID:	
4.6.1.	 () Corporation () Partnership - Name () Individual/Proprietorship - Individual Name	

4.7. **PRICING**

4./.	READY MIX CONCRETE				
	Description	Unit of Measure	Unit Price	Estimated Quantity	Extended Price
4.7.1.	3500 PSI in 28 days (Five Bag Mix, minimum) without transportation	Cubic Yard	\$	100 cubic yards	\$
4.7.2.	4500 PSI in 28 days (Six Bag Mix, minimum) without transportation	Cubic Yard	\$	600 cubic yards	\$
4.7.3.	3500 PSI in 3 hours (8 Bag Mix, minimum - High Early) without transportation	Cubic Yard	\$	100 cubic yards	\$
4.7.4.	Maximum Delivery Time Included in Cost	Hours			
4.7.5.	<u>Transportation</u>			· · · · · · · · · · · · · · · · · · ·	
4.7.5.1.	Full Load Rate: > 3 CY/full load	Full Load	\$		
4.7.5.2.	Short Load Rate:	· · · · · · · · · · · · · · · · · · ·			
4.7.5.2.1.	Less than one yard		<u>\$</u>		
4.7.5.2.2.	1-1/4 to 2 Yards		\$		
4.7.5.2.3.	2-1/4 to 3 Yards		\$		
4.7.5.2.4.	Holding Charges		<u>\$</u>		
4.7.5.3.	Stop Rate (charge to stop at other job sites to complete the delivery over mile apart (Bidder must complete the mileage blank)	Each	<u>s</u>		
4.7.6.	Extra Charges				
4.7.6.1.	Hot water: Winter Service - Add	Cubic Yard	\$		
4.7.6.2.	Calcium Chloride, ½ % Add	Cubic Yard	<u>\$</u>		

4.7.6.3.	Calcium Chloride, 1% Add	Cubic Yard	\$		
4.7.6.4.	Calcium Chloride, 2% Add	Cubic Yard	\$		
4.7.6.5.	Retarder: Summertime - Add	Cubic Yard	\$		
4.7.6.6.	Indicate any additional charges not included above.				
			\$		
			\$		
4.8.	PRICING - MISCELLANEOUS MATERL	ALS			
	Description	Unit of Measure	Unit Price	Estimated Quantity	Extended Pric
4.8.1.	Reinforcing Steel Rod 1/2 X 20'	Each	\$	400	\$
4.8.2.	Wire Mesh, 10 ga. 6" x 6" mesh	Each	\$	10	\$
4.8.3.	Expansion Board, 1/2" x 4" x 5'	Each	\$	100	\$
4.8.4.	Reinforcing Steel Rod, 5/8" x 20'	Each	\$	200	\$
4.8.5.	Reinforcing Steel Rod, 3/4" x 20'	Each	\$	200	\$
4.8.6.	5" Loop Ties (5,000 per Roll)	Per Roll	\$	5	<u>\$</u>
4.8.7.	7" Loop Ties (5,000 per Roll)	Per Roll	\$	5	\$
					1

Maximum Percentage Increase for each potential renewal period:

4.9. ____% 1st Renewal Period

% 2nd Renewal Period

4.10. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

- 4.10.1. Authorized Representative (Sign By Hand):
- 4.10.2. Type or Print Signed Name:
- 4.10.3. Today's Date:_____
 - 4.11. Delivery Days After Receipt of Order:
 - 4.12. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of)
State of)ss

My name is _______ [Bidder]. This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Affiant

Date

Printed Name

Subscribed and sworn to before me this ____ day of ______, 20____.

)

Notary Public

7

<u>Boone County Purchasing</u> Melinda Bobbitt, CPPB

Director



601 E.Walnut, Room 208

Columbia, MO 65201

Phone:(573) 886-4391

Fax: (573) 886-4390

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling. The link for that form is: http://www.uscis.gov/files/nativedocuments/save-mou.pdf

Additional information may be obtained from: <u>http://www.uscis.gov/files/nativedocuments/MOU.pdf</u>

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- ____1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
- ____2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.
- _____3. I have provided a completed application for a birth certificate pending in the State of ______. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

(Please complete and return with Contract)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, <u>Federal Register</u> (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Standard Terms and Conditions

 OIIS
 Boone County Purchasing

 601 E. Walnut, Room 208
 Columbia, MO 65201

 Melinda Bobbitt, CPPB,
 Director of Purchasing

 Phone: (573) 886-4391 – Fax: (573) 886-4390

- 1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
- 2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
- 4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
- 5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
- 6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
- 7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
- 8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
- 9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
- 10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
- 11. No bid transmitted by fax machine or **e-mail** will be accepted. **U.S. mail only.**
- 12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
- 13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.

- 14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
- 15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.



Boone County Purchasing 601 E. Walnut, Room 208 Columbia, MO 65201

"No Bid" Response Form

Melinda Bobbitt, CPPB, Director of Purchasing (573) 886-4391 - Fax: (573) 886-4390

"NO BID RESPONSE FORM"

NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this "No Bid" Response Form to our office, the FAX number is (573) 886-4390.

Bid: 10-23MAR11 - Ready Mix Concrete Cement Term and Supply

Business Name:
Address:
Telephone:
Contact:
Date:
Reason(s) for not bidding:



Search - Current Exclusions

- >Advanced Search
- > Multiple Names
- > Exact Name and SSN/TIN
- > MyEPLS
- > Recent Updates
- > Browse All Records

View Cause and Treatment Code Descriptions

- > Reciprocal Codes
- > Procurement Codes
- > Nonprocurement Codes

Agency & Acronym Information

- > Agency Contacts
- > Agency Descriptions
- > State/Country Code Descriptions

OFFICIAL GOVERNMENT USE ONLY

- > Debar Maintenance
- > Administration
- > Upload Login

EPLS Search Results

Search Results for Parties Excluded by

Firm, Entity, or Vessel : Con-AGG of MO State : MISSOURI Country : UNITED STATES As of 08-Apr-2011 2:39 PM EDT Save to MyEPLS

Your search returned no results.

Back New Search Printer-Friendly

Resources

> Search Help

- >Advanced Search Tips
- > Public User's Manual
- >FAQ
- > Acronyms
- > Privacy Act Provisions
- > News

Reports

- >Advanced Reports
- > Recent Updates
- > Dashboard

Archive Search - Past Exclusions

- > Advanced Archive Search
- > Multiple Names
- > Recent Updates
- > Browse All Records

Contact Information

> For Help: Federal Service Desk

<u>)</u>

ACORD [®] CERT	IFICATE OF LIA	BILITY INSUR	ANCE		(MM/DD/YYYY) 4/2011
THIS CERTIFICATE IS ISSUED AS A M CERTIFICATE DOES NOT AFFIRMATIV BELOW. THIS CERTIFICATE OF INSU REPRESENTATIVE OR PRODUCER, AN	MATTER OF INFORMATION ONLY VELY OR NEGATIVELY AMEND, JRANCE DOES NOT CONSTITUT	Y AND CONFERS NO RIGHTS EXTEND OR ALTER THE C	UPON THE CERTIFIC	ATE HO BY TH	DLDER. THIS IE POLICIES
IMPORTANT: If the certificate holder is the terms and conditions of the policy, of certificate holder in lieu of such endorse	certain policies may require an e				
PRODUCER	ement(s).	CONTACT Carly Sambaling			
		PHONE (SEC) AS2 000	FAX		82-1888
The McIntyre Group		PHONE (A/C, No, Ext): (856) 482-9900	(A/C, No	1: (856)4	82-1888
220 Lake Drive East		E-MAIL ADDRESS: Csambalino@mcis			
Suite 210		PRODUCER CUSTOMER ID #00000253			
Cherry Hill NJ 080	102				NAIC #
INSORED		INSURER A Liberty Mutua			23035
Con-Agg of MO, L.L.C.		INSURER B: Liberty Insur			42404
		INSURER C:Starr Indemn:	ty & Liability	Co.	38318
2604 N. Stadium Blvd.		INSURER D :			
Columbia MO 652	002				<u> </u>
		INSURER F :			
	IFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES O INDICATED. NOTWITHSTANDING ANY REQ CERTIFICATE MAY BE ISSUED OR MAY PE EXCLUSIONS AND CONDITIONS OF SUCH PI	QUIREMENT, TERM OR CONDITION ERTAIN, THE INSURANCE AFFORD	OF ANY CONTRACT OR OTHER ED BY THE POLICIES DESCRIB BEEN REDUCED BY PAID CLAIM	2 DOCUMENT WITH RESP ED HEREIN IS SUBJECT IS.	PECT TO	WHICH THIS
				TS	
GENERAL LIABILITY			EACH OCCURRENCE	\$	1,000,000
X COMMERCIAL GENERAL LIABILITY			DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000
A CLAIMS-MADE X OCCUR	TB2~631-509969-021	3/31/2011 3/31/2012	MED EXP (Any one person)	\$	10,000
			PERSONAL & ADV INJURY	5	1,000,000
			GENERAL AGGREGATE	\$	2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X JECT X LOC			PRODUCTS - COMP/OP AGG	-	2,000,000
			COMBINED SINGLE LIMIT (Ea accident)	\$	2,000,000
	AS2-631-509969-031	3/31/2011 3/31/2012	BODILY INJURY (Per person)	\$	
		BODILY INJURY (Per accide		\$	
SCHEDULED AUTOS			PROPERTY DAMAGE (Per accident)	\$	
X NON-OWNED AUTOS				\$	
				\$	
C UMBRELLA LIAB X OCCUR		2/21/2011 2/21/2012	EACH OCCURRENCE	-	25,000,000
X EXCESS LIAB CLAIMS-MADE	SISCCCL00019311	3/31/2011 3/31/2012	AGGREGATE		25,000,000
				\$	
X RETENTION \$ 0				\$	
B WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			X WC STATU- TORY LIMITS ER		
ANY PROPRIETOR/PARTNER/EXECUTIVE			E.L. EACH ACCIDENT	\$	1,000,000
(Mandatory In NH) If yes, describe under	WA7-63D-509969-011	3/31/2011 3/31/2012	E.L. DISEASE - EA EMPLOYEE	\$	1,000,000
DESCRIPTION OF OPERATIONS below			E.L. DISEASE - POLICY LIMIT		1,000,000
C Contractor's Equipment	MASIINY00000111	3/31/2011 3/31/2012	Policy Limit	\$ 2	25,000,000
			Deductible	\$	10,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES Boone County is named as additiona written contract executed prior to	1 insured with respect to		lity Policy, if req	uired	by a
CERTIFICATE HOLDER					
(573) 886-4390		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE			
THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED ACCORDANCE WITH THE POLICY PROVISIONS.					
Boone County Purchasing		·			ļ
601 E. Walnut	AUTHORIZED REPRESENTATIVE				

Room 208 Columbia, MO 65201

Anthony

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anthony D. madrily.

	Additional Named Insureds	
Other Named Insureds		-
Quarry Properties, L.L.C.	Additional Named Insured	

Subtera, L.L.C.

Underground Records Management, L.L.C.

Additional Named Insured

Additional Named Insured

166 **CERTIFIED COPY OF ORDER** April Session of the April Adjourned Term. 20 11 STATE OF MISSOURI ea. **County of Boone** 26^{th} April 11 In the County Commission of said county, on the 20 day of

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby reappoint Tom Satalowich to the Road & Bridge Advisory Committee for a term beginning 4/26/2011 and ending 4/26/2015.

Done this 26th day of April, 2011.

ATTEST: Novents Wendy S. Noren

Clerk of the County Commission

Edward H. Robb Presiding Commissioner

-2011

Kåren M. Miller **District I Commissioner**

Skip Elkin District II Commissioner

Ed Robb, Presiding Commissioner Karen M. Miller, District I Commissioner Skip Elkin, District II Commissioner



Boone County Government Center 801 E. Walnut, Room 333 Columbia, MO 65201 573-886-4305 • FAX 573-886-4311 E-mail: commission@boonecountymo.org

Boone County Comm	nission	A Lern's
BOONE COUNTY BOARD OR COM APPLICATION FORM	A Comment	
Board or Commission: Road & Bridge Advisory Committee	9	Term: <u>4/5/2011</u>
Current Township: Rock Bridge	Todays's Date:	4/5/2011
Name: Tom Satalowich		
Home Address: 6030 Rock Quarry Road	Zip Code:	65201
Business Address:	Zip Code:	
Home Phone: Work Phone: Fax: E-mail:	CENTUR fstat@ tren quility_not	rtal. NET
Qualifications: <u>RECORDON M.5</u>	Bogad	
15 Chaire Columbia/Bo	Co BI 2	FHEA Th.
Past Community Service:		
References:		

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

erv Applicant Signature

Return Application To: Boone County Commission Office Boone County Government Center 801 East Walnut, Room 333 Columbia, MO 65201 Fax: 573-886-4311