

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

July Session of the July Adjourned

Term. 20 04

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby establish:

AN ORDER ORDERING PROJECT NUMBER 9643, SUMMERS LANE NEIGHBORHOOD IMPROVEMENT DISTRICT IMPROVEMENTS TO BE MADE AND AUTHORIZING THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI, TO OBTAIN FINANCING, REIMBURSE ITSELF AND RECORD WITH RECORDER OF DEEDS.

WHEREAS, pursuant to Sections 67.453 to 67.475, inclusive, RSMo, named the Neighborhood Improvement District Act (the "Act"), the County Commission of Boone County, Missouri has heretofore determined that Summers Lane Neighborhood Improvement District Project number 9643 to be advisable and ordered plans and specifications for the Project to be prepared by Commission Order 262-2004; and

WHEREAS, plans and specifications for said Project, including the estimated cost, were submitted to the County Commission, an assessment roll was prepared and, pursuant to notice duly given, a hearing was held on the proposed improvements and assessments:

NOW, THEREFORE, BE IT ORDERED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI:

Section 1. The plans and specifications for the Summers Lane Neighborhood Improvement District Project, Project Number 9643, providing for an estimate cost of \$73,266.00 will be assessed against property benefited by the improvements, are hereby determined to be final and complete and the improvements described therein are ordered to be made.

Section 2. The County of Boone expects to make expenditures on and after the date of passage of this Order in connection with the Project, and the County of Boone intends to reimburse itself for such expenditures with the proceeds of notes or bonds of the County of Boone. The maximum principal amount of notes or bonds expected to be issued for the Project is \$92,000.00.

Section 3. The County of Boone hereby authorizes the Treasurer to issue temporary notes pursuant to the Act to finance the costs of the Project until the Project is completed and final costs are determined for the purpose of making assessments against the owners of property within the district.

Section 4. This Order and the proposed assessment roll for the Project, a copy of which is attached hereto as **Exhibit A**, is ordered and directed to be filed by the Clerk of Boone County, in the real estate records of the Recorder of Deeds of Boone County, Missouri.

Section 5. This Order shall be in full force and effect from and after its passage.

Done this 13th day of July, 2004.



ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

absent

Keith Schnarre
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner



Recorded in Boone County, Missouri
Date and Time: 07/13/2004 at 11:05:33 AM
Instrument #: 2004020525 Book:02546 Page:0066
Grantor: BOONE COUNTY COMMISSION
Grantee: SUMMERS LANE NEIGHBORHOOD IMPROVEME...

Instrument Type: ODR
Recording Fee: \$30.00 E
No. of Pages: 4

Bettie Johnson
Bettie Johnson, Recorder of Deeds



**RECORDER OF DEEDS CERTIFICATE
BOONE COUNTY, MISSOURI
EXEMPT DOCUMENT**

This document has been recorded under exempt status pursuant to RSMo 59.310.4 and this certificate has been added to your document in compliance with the laws of the State of Missouri.



Bettie Johnson
Recorder of Deeds
801 E Walnut, Room 132
Columbia, Missouri 65201
573-886-4345

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 2004

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby award bid 37-22JUN04 for a Tandem Axle Dump Truck to Scheppers Motor Company. The County Commission of the County of Boone does hereby authorize the disposal of the following:

- One (1) 1994 International 4900 Truck, Serial #HTSDAAN2SH655720
- One (1) 1994 Larson L510 Dry Material Spreader, Serial #101194, ID #3112
- One (1) 1995 Good Roads Plow, Serial #58791, ID #3001
- One (1) 1991 Good Roads Plow, Serial #58792, ID #3015
- One (1) 1991 Good Roads Plow, ID #3002


It is further ordered that the Acting Presiding Commissioner be hereby authorized to sign said contract and disposal request forms.


Done this 13th day of July, 2004.

ATTEST:


Wendy S. Noren
Clerk of the County Commission

absent
Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Alice Winkelman, CPPB
Buyer



601 E. Walnut, Room 209
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

278-2004

MEMORANDUM

TO: Boone County Commission
FROM: Alice Winkelman, CPPB
DATE: July 8, 2004
RE: 37-22JUN04 – Tandem Axle Dump Truck

The Bid for the Tandem Axle Dump Truck for Public Works closed on June 22, 2004. Purchasing and the Public Work's department recommend award to Scheppers Motor Co., the only bid response received. Attached is the evaluation memo from Public Works supporting the award recommendation.

The contract for \$121,422 will be paid out of department 2040 - PW Maintenance Operations, account numbers 92300 – Replacement of Auto & Truck, and 92400 - Replacement of Machinery & Equipment. The original budget is for \$138,500.

The Purchasing Department requests approval for trade-in of the following:

- One (1) 1994 International 4900 Truck, Serial #HTSDAAN2SH655720
- One (1) 1994 Larson L510 Dry Material Spreader, Serial #101194, ID #3112
- One (1) 1995 Good Roads Plow, Serial #58791, ID #3001
- One (1) 1991 Good Roads Plow, Serial #58792, ID #3015
- One (1) 1991 Good Roads Plow, ID #3002

The disposal forms are attached.

The bid tabulation is attached for your review.

ATT: Bid Tabulation
PW Memo
Disposal Form

cc: David Mink, Public Works
Bid File

Bid Tabulation

37-22JUN04 -Tandem Axle Dump Truck

			Al Scheppers Motor Co	
	Description	QTY	Unit Price	Extended Price
4.7.1	2005 Tandem Axle Dump Truck	1	\$63,645.00	\$63,645.00
4.7.2	Dump Truck Body	1	\$18,060.00	\$18,060.00
4.7.3	Central Hydraulic/Controller System	1	\$18,370.00	\$18,370.00
4.7.4	V-Box Material Spreader	1	\$15,410.00	\$15,410.00
4.7.6	Snow Plow	1	\$5,125.00	\$5,125.00
4.7.7	TOTAL:			\$120,610.00
	Optional Items			
4.7.8	Snow Plow	2	\$5,025.00	\$10,050.00
4.7.9.	Pre-Wetting System	1	\$2,945.00	\$2,945.00
4.7.10.	"Pro-Link Plus " Diagnostic Tool	1	\$1,662.00	\$1,662.00
4.8.	Trade-In Vehicle and Equipment			
4.8.1	1994 International 4900 Truck w/ Heil 10 foot Dump Body		\$	9,600.00
4.8.2	1994 Larson L510 Dry Material Spreader		\$	200.00
4.8.3	1995 Good Roads Plow		\$	500.00
4.8.4	1991 Good Roads Plow		\$	200.00
4.8.5.	1991 Good Roads Plow		\$	400.00
4	TOTAL Trade- In Equipment:			\$10,900.00
4.14	Warranty descriptions		See Bid	
4.12	Co-op?		Yes	
4.13	Delivery ARO		90 to 120 days from date of Order	

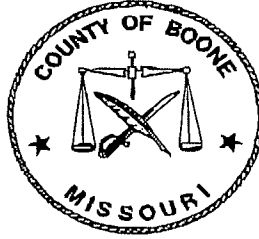
No Bids

Columbia Freightliner
Maxwell Trailers
Riggins R-Co Inc.
Beck Motors

Knapheide Truck
Bear Cat
Utility Trailer Co

Boone County Public Works

Gregory P. Edington
Fleet Operations Superintendent
Maintenance Operations Division



5551 Highway 63 South
Columbia, Missouri 65201-9711
(573) 449-8515 ext (226)
FAX (573) 875-1602
EMAIL: gregedington@boonecountymo.org

Date: Tuesday, June 22, 2004
To: Alice Winkelman, Melinda Bobbitt
From: Greg Edington *GE*
Subject: Tandem Axle Truck Bid; Bid Number 37-22JUN04

The following are budgeted amounts for the purchase of items contained in the above bid:

Cost Center: 2040

Account Number	Description	Budgeted Amount
92400	Single Axle Truck	\$82,000
92300	3 Snow plows	\$16,000
92300	3 Material Spreaders	\$40,500
	TOTAL:	\$138,500

Due to changing operations, it was in the best interest of the Department to acquire a tandem axle truck instead of a single axle truck. A tandem axle truck can haul approximately twice as much material than a single axle truck, thus increasing productivity two-fold. The main reason for the use of single axle trucks in the department was to effectively treat subdivisions during snow events and for some applications on gravel roads to access areas that would not accommodate a tandem truck. Most areas in the County are accessible by a tandem truck and snow/ice control in Subdivisions is currently contracted out to smaller trucks.

The Department wishes to purchase a tandem axle dump truck with a plow and ground speed spreader. Also included in the bid was to purchase an electronic tool to enable the mechanics the ability to work on engine, brake, computer, and transmission systems in existing and new trucks. An additional two spreaders were budgeted but next years truck replacements would indicate that we will be replacing single axle trucks with tandems. The spreaders that were budgeted would not work for both single axle and tandem applications, therefore the purchases will be delayed for future truck acquisition. The plows that were bid can be utilized on any tandem or single axle truck.

A summary of requested items found in the bid from Al Scheppers are as follows:

Account Number	Description	Budgeted Amount
92400	Tandem Axle Truck (minus \$9,600 trade)	\$54,045
92400	Dump Bed	\$18,060
92400	Hydraulic Controls	\$18,370
92300	3 Snow plows (minus \$1,100 trade)	\$14,075
92300	1 Material Spreader (minus \$200 trade)	\$15,210
92300	Pro Link scan tool	\$1,662
	TOTAL:	\$121,422

There was some concern by the Department that only one bid was received. We reviewed amounts paid by other local entities for their latest tandem axle trucks and found that a comparison was not justified because the County specified a significantly heavier truck and included a stainless steel spreader. The bid received was comparable to last years bid for tandem trucks/spreaders/plows with an increase due to the higher price of steel. There was a decrease from last year due to the omission of GPS equipment. We also contacted other vendors and they stated that they did not have the time to dedicate to the bid.

The Department recommends award of bid #37-22JUN04 to Al Scheppers Motors as the only bid. Furthermore, the company meets all specifications included in the bid.

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 7-1-4 FIXED ASSET TAG NUMBER: 8823
 DESCRIPTION: 1994 Larson L510 Dry Material Spreader
 REQUESTED MEANS OF DISPOSAL: Trade-In
 OTHER INFORMATION: Serial # 101194
BCPW ID # 3112
 CONDITION OF ASSET: POOR
 REASON FOR DISPOSITION: Equipment Replacement
 DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A
 DEPARTMENT: 2040 SIGNATURE: [Signature]

AUDITOR

ORIGINAL PURCHASE DATE 11/30/94
 ORIGINAL COST \$5,301 1604
 ORIGINAL FUNDING SOURCE 2741-E&B TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT _____
 INDIVIDUAL _____
 ____ TRADE ____ AUCTION ____ SEALED BIDS
 ____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 278-2004
 DATE APPROVED 13 JULY 2004
 SIGNATURE [Signature: Karen M. Miller]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 7-1-04 FIXED ASSET TAG NUMBER: Missing
 DESCRIPTION: 1991 Good Roads Snow Plow
 REQUESTED MEANS OF DISPOSAL: Trade-In

OTHER INFORMATION: Serial # ~~58792~~ Missing
BCPW ID# 3002
 CONDITION OF ASSET: FAIR

REASON FOR DISPOSITION: Equipment Replacement

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A

DEPARTMENT: 2040 SIGNATURE [Signature]

AUDITOR

ORIGINAL PURCHASE DATE _____
 ORIGINAL COST _____
 ORIGINAL FUNDING SOURCE _____ TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT _____
 INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 278-2004
 DATE APPROVED 13 July 2004
 SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 7-1-04 FIXED ASSET TAG NUMBER: 11037

DESCRIPTION: 1991 food Road Snow Plow

REQUESTED MEANS OF DISPOSAL: Trade-In

OTHER INFORMATION: Serial # 58792

BCAW ID# 2015
CONDITION OF ASSET: FAIR

REASON FOR DISPOSITION: Equipment Replacement

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A

DEPARTMENT: 2040

SIGNATURE Frankie Lee

AUDITOR

ORIGINAL PURCHASE DATE 6/1/97
ORIGINAL COST 43,600 .1604
ORIGINAL FUNDING SOURCE 2741-RelB TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 278-2004

DATE APPROVED 13 JULY 2004

SIGNATURE Ken M. Miller

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 7-1-04 FIXED ASSET TAG NUMBER: 7902

DESCRIPTION: 1995 food Roads Snow Plow

REQUESTED MEANS OF DISPOSAL: Trade-In

OTHER INFORMATION: Serial # 58791

BCAW ID# 3001

CONDITION OF ASSET: FAIR

REASON FOR DISPOSITION: Equipment Replacement

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A

DEPARTMENT: 2040 SIGNATURE [Signature]

AUDITOR

ORIGINAL PURCHASE DATE 12/28/90
ORIGINAL COST 73,600 1604
ORIGINAL FUNDING SOURCE 2741-REB TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE ____ AUCTION ____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 278-2004

DATE APPROVED 13 JULY 2004

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 7-1-04 FIXED ASSET TAG NUMBER: 8761
 DESCRIPTION: 1994 International 4900 Truck
 REQUESTED MEANS OF DISPOSAL: Trade-In
 OTHER INFORMATION: Serial # HTS DAA N25H 655720
 CONDITION OF ASSET: FAIR
 REASON FOR DISPOSITION: Vehicle Replacement
 DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A
 DEPARTMENT: 2040 SIGNATURE [Signature]

AUDITOR

ORIGINAL PURCHASE DATE 11/21/94
 ORIGINAL COST \$41,950 1605
 ORIGINAL FUNDING SOURCE 2741-P&B TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____
 LOCATION WITHIN DEPARTMENT _____
 INDIVIDUAL _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 278-2004
 DATE APPROVED 13 JULY 2004
 SIGNATURE [Signature]

7/1/04

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DATE

12

A1 Scheppers Motor Co.

800-962-6324

VENDOR NO.

VENDOR NAME

PHONE #

1722 Southridge Dr.

Jefferson City

MO 65109

ADDRESS

CITY

STATE ZIP

278-2004

BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

RECEIVED

JUL 01 2004

BOONE COUNTY AUDITOR

#37-22JUN04

(Enter Applicable Bid / Sole Source / Emergency Number)

Bill To Department #

Ship To Department #

Department				Account				Item Description	Qty	Unit Price	Amount
2	0	4	0	9	2	4	0	Tandem Axle Dump Truck (less \$9,600 trade-in)	1	54045.00	54045.00
2	0	4	0	9	2	4	0	Dump Bed	1	18060.00	18060.00
2	0	4	0	9	2	4	0	Central Hydraulic/Controller System	1	18370.00	18370.00
2	0	4	0	9	2	3	0	Snowplow (less \$1,100 trade-ins)	3	4691.66	14075.00
2	0	4	0	9	2	3	0	V-box Material Spreader (less \$200 trade-in)	1	15210.00	15210.00
2	0	4	0	9	2	3	0	Pro Link scan/diagnostic tool	1	1662.00	1662.00
								CLERK'S OFFICE			
								*DO NOT UNSTAPLE THESE PAGES			
								*THE ONLY ACTION NEEDED IS TO WRITE THE COMM ORDER # ON THE FORM AND RETURN TO AUDITOR'S OFFICE.			
								TOTAL			121422.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

David [Signature] 7/1/04
Requesting Official

[Signature]
Auditor Approval

**PURCHASE AGREEMENT FOR
TANDEM AXLE DUMP TRUCK**

THIS AGREEMENT dated the 13 day of JULY 2004 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Scheppers Motor Co.**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Tandem Axle Dump Truck, bid number **37-22JUN04** including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms & Conditions, as well as the Contractor's bid response dated June 22, 2004 executed by A. H. Wagner, on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, and Standard Terms & Conditions shall prevail and control over the Contractor's bid response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with one (1) tandem axle truck with dump truck body and central hydraulic/controller system; one V-box material spreader; three (3) snowplows, one (1) diagnostic tool; as well as trade-in of one (1) 1994 International 4900 Truck VIN #1HTSDAAN2SH655720, one (1) 1994 Larson L510 Dry Material Spreader ID #3112, one (1) 1995 Good Roads Plow ID #3001, two (2) 1991 Good Roads Plows ID #3002 and #3015, in conformity with the bid specifications for a total cost of One Hundred Twenty-One Thousand Four Hundred Twenty-Two Dollars (\$121,422.00).

3. **Delivery** - Contractor agrees to install and deliver the equipment per the bid specifications and within one hundred twenty (120) days after receipt of order.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

SCHEPPERS MOTOR CO.

BOONE COUNTY, MISSOURI

by Abel Wagner
title Sales Manager

by: Boone County Commission
Karen M. Miller
KAREN M. MILLER, ACTING & PRESIDING
COMMISSIONER

APPROVED AS TO FORM:
[Signature]
County Counselor

ATTEST:
Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 55.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

Jane C. Pitchford
Signature hyse

7/16/04
Date

2040-92300 / 92400 -
\$121,422.00

Appropriation Account

CERTIFIED COPY OF ORDER

July Session of the July Adjourned

Term. 2004

STATE OF MISSOURI }
County of Boone } ea.

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 43-24JUN04 for Utility Dump Salt Spreaders and Snowplows to Knapheide Truck Equipment. It is further ordered that the Acting Presiding Commissioner be hereby authorized to sign said contract and disposal request forms.

Done this 13th day of July, 2004.

absent
Keith Schnarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

Boone County Purchasing

Alice Winkelman, CPPB
Buyer



601 E. Walnut, Room 209
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

279-2004

MEMORANDUM

TO: Boone County Commission
FROM: Alice Winkelman, CPPB
DATE: July 8, 2004
RE: 43-24JUN04 – Utility Dump Salt Spreaders and Snowplows

The Bid for the Utility Dump Salt Spreaders and Snowplows for Public Works closed on June 24, 2004. Purchasing and the Public Work's department recommend award to Knapheide Truck Equipment, the only bid response received.

The contract for \$20,495.00 will be paid out of department 2040 - PW Maintenance Operations, account number 91300 – Machinery & Equipment. The original budget is for \$18,000.

The bid tabulation is attached for your review.

ATT: Bid Tabulation

cc: David Mink, Public Works
Bid File

Bid Tabulation

43-24JUN04 - 2004 Utility Salt Spreaders and Snowplows

			Knapheide	
4.7.	Pricing	QTY	Unit Price	Extended Price
4.7.1.	Salt Spreader	2	\$ 4,485.00	\$ 8,970.00
4.7.2.	Optional Items			
4.7.3.	6" Side Extensions	2	\$ 395.00	\$ 790.00
4.7.4.	Inverted "V"	2	In Spreader Pricing	
4.7.5.	Auger Assembly	2	Not Available	
4.8.	Subtotal (4.7.3 - 4.7.5)			\$ 790.00
4.9.	Snowplow	2	\$ 2,915.00	\$ 5,830.00
4.10.	Flat Dump Bed w/Hoist	1	\$ 7,895.00	\$ 7,895.00
4.11.	Trade-in on service body	1	\$ 2,200.00	\$ 2,200.00
4.12.	Subtotal (4.10.minus 4.11.)			\$ 5,695.00
	Grand Total			\$ 20,495.00
	Describe any Deviations		Meet all Specs	
	Warranty		1 Yr. warranty	
			Parts & Labor	
	Co-op		Yes	
	ARO		45 Days	

No Bids

Albert Buick Honda GMC
Utility Trailer CO.

7/1/04

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DATE

553

W Knapheide Truck Equipment

VENDOR NO.

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE ZIP

279-2004

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

RECEIVED

JUL 01 2004

SW
#43-24JUN04

(Enter Applicable Bid / Sole Source / Emergency Number)

BOONE COUNTY AUDITOR

Bill To Department #

Ship To Department #

Department	Account	Item Description	Qty	Unit Price	Amount
0 4 0	9 1 3 0 0	Salt Spreader	2	4485.00	8970.00
0 4 0	9 1 3 0 0	Snowplow	2	2915.00	5830.00
2 0 4 0	9 1 3 0 0	Flat Dump Bed with Hoist	1	7895.00	7895.00
2 0 4 0	9 1 3 0 0	Trade-in on service body	1	(2200.00)	(2200.00)
TOTAL					20495.00

CLERK'S OFFICE

*DO NOT UNSTAPLE THESE PAGES

*THE ONLY ACTION NEEDED IS TO WRITE THE
COMM ORDER # ON THE FORM AND RETURN TO
AUDITOR'S OFFICE.

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

David M. S. 7/1/04
Requesting Official

re
Auditor Approval

**PURCHASE AGREEMENT FOR
UTILITY DUMP SALT SPREADERS AND SNOWPLOWS**

THIS AGREEMENT dated the 13 day of JULY 2004 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Knapheide Truck Equipment**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Motor Grader, bid number **43-24JUN04** including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms & Conditions, as well as the Contractor's bid response dated June 21, 2004 executed by Ronald Lehman, on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, and Standard Terms & Conditions shall prevail and control over the Contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with two salt spreaders, two snowplows, one flat dump bed with hoist, and trade-in of one service body, in conformity with the bid specifications for a total cost of Twenty Thousand Four Hundred Ninety-Five Dollars (\$20,495.00).
3. **Delivery** - Contractor agrees to install and deliver the equipment per the bid specifications and within forty-five (45) days after receipt of order.
4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

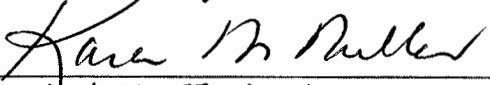
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

KNAPHEIDE TRUCK EQUIPMENT

BOONE COUNTY, MISSOURI

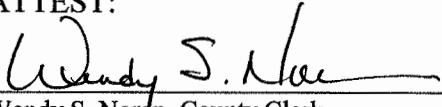
by _____
title _____

by: Boone County Commission

KAREN M. MILLER, ACTING PRESIDING COMMISSIONER

APPROVED AS TO FORM:

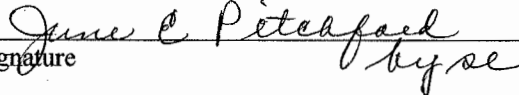
County Counselor

ATTEST:


Wendy S. Noron, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 55.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)


Signature

7/6/04
Date

2040-91300 - \$20,495.00

Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

July Session of the July Adjourned

Term. 20 04

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:

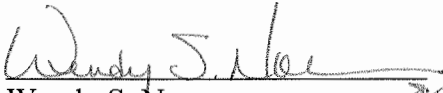
Now on this day the County Commission of the County of Boone does hereby award bid 04-09MAR04 for GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed to Applied Ecological Services. It is further ordered that the Acting Presiding Commissioner be hereby authorized to sign said contract. The County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1750-03411: Bonne Femme Creek Watershed: Federal Grant Reimbursement	\$15,090.00
1750-71100: Bonne Femme Creek Watershed: Outside Services	\$15,090.00


Said budget amendment is to condense a four year contract period into one year.

Done this 13th day of July, 2004.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission

absent
 Keith Scharre
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

280-2004

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: May 11, 2004
RE: 04-09MAR04 – GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed

The Request for Proposal for the *GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed* closed on March 9, 2004. Three proposal responses were received.

The evaluation committee consisted of the following:

Terry Freuh – Boone County Watershed Conservationist
Bill Florea – Senior Planner – Boone County Planning & Building Inspection
Jason Warzinik – GIS Program Manager – Boone County Information Technology
Robert Jacobson – Research Hydrologist – U.S. Geological Survey
Robert N. Lerch – Soil Scientist – USDA – ARS

The evaluation committee recommends award to Applied Ecological Services per their attached evaluation report. Total contract price of \$70,380 will be paid from department 1750 – Bonne Femme Creek Watershed, account 71100 – Outside Services.

ATT: Evaluation Report
Bid Tabulation

cc: Terry Freuh, Planning & Building
Stan Shawver, Planning & Building
Bid File

Evaluation Report for Request for Proposal 04-09MAR04 – GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed

I. OFFEROR #1: University of Missouri-Columbia

It has been determined that **University of Missouri-Columbia** has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

It has been determined that **University of Missouri-Columbia** has submitted a **non-responsive** proposal.

Method of Performance:

Strengths:

UMC has a detailed description of GIS layer development and it seems to be of good quality. The geomorphic assessment appears to be thorough and natural resource base assessment is adequate. They will collect stream geomorphological data for use in the Subwatershed analysis.

A strength for their proposal is the local knowledge and collaboration with Dr. Hammer for the Geomorphic Stability and Stream Sensitivity analyses. They also provided a timeline for delivery of GIS products and the overall sensitivity analysis.

Data availability/familiarity is good. The proposal cites FGDC standards, metadata and common projection. The Karst map they propose to use is USDA (not geology), but could also use photos, DEM. The geomorphology study is a plus. They offer optional SWAT modeling. They have itemized the GIS layer costs.

Concerns:

They will not do hydrological modeling within the budget they propose. Their proposal is more heavily weighted towards GIS than we probably need and not enough on modeling. Their percent impervious is being calculated from 2000 LandSat data which is four years old, and the precision is not as good as we would like. The proposal seems to be weak in Stream System Response to Land Use Change. The modeling package (FAPRI add-on) adds quite a bit of expense and does not include fine calibration of model that appears to be a strong point of SWAT which is also not included in the base bid.

How good are Boone County paper map sources for losing/gaining? How valid is a windshield survey of point pollution? Aren't other EPA/DNR sources available that are more accurate? Commitment to continuation/finalization of geomorphology assessment is unclear.

In their proposal, it appears that they are planning to provide or offer to develop County analysis interfaces for ArcGIS so we can run our own models. We are not sure if that is something we are interested in being able to do in-house. ArcGIS interface development is expensive.

UMC does not address training county personnel to use product.

Experience/Expertise of Offeror:

Strengths:

Extensive experience with GIS and experience with weighted multi-criteria assessments. They have 10+ years doing projects and a strong geomorphic background. They also have a strong GIS background for project coordinator. They are locally based and familiar with specifics of our location.

UMC cites an example of having performed a watershed sensitivity analysis in the Columbia/Boone County area. They will have stream geomorphology data to be collected under supervision of PhD. with knowledge of local conditions.

Concerns:

UMC has no hydrological modeling experience other than possible subcontractor. The proposal response does not actually say who would do the work at CARES but only who would be the project coordinator. Other than Dr. Hammer, there is no expertise in engineering or natural resource science.

There is a concern that if student labor is involved in a GIS project, more time will be required for us to conduct quality control and assurance on the GIS data being delivered.

Summary of University of Missouri-Columbia Proposal Response:

The proposal conveys a clear understanding of the needs and desired approaches for the project. It provides useful detail on the data criteria for the GIS layers, and offers the added feature of collaborating with Dr. Hammer for field studies that would accurately document the current and future geomorphic stability of Gans and Clear Creeks. The additional costs for the needed hydrologic modeling may be problematic with the limited funds we have available. It also seems to be strong in data collection and GIS development. The approach to the natural resource base assessment part of the subwatershed sensitivity analysis is good. The proposal appears weak in the area of stream response to changes in land use, which is the fundamental purpose of the project.

Strong overall product offered, especially with multiple-criteria methodology to produce final sensitivity assessment. Geomorphology component has potential to be important contribution but County should determine strength of commitment. Optional minimally calibrated SWAT modeling would be very useful and cost effective as proposed. Benefits to County of local contractor should be considered: interaction with county staff, including field trips and outreach, may be an important contribution.

It appears they plan to give the County all the GIS analysis interfaces for ArcGIS so we can run the models with the GIS data. The County is not sure if that is something we are interested in being able to do in-house.

After reviewing University of Missouri-Columbia's presentation, the evaluation committee decided not to enter into negotiations with them. We were not convinced the 30 meter (100 foot) resolution would accurately capture impervious cover, especially when there are options at the 1 meter (3 foot) resolution. The evaluation committee believes the ArcIMS interface is not worth the extra cost, especially when there are other components of the RFP (modeling) which are left out. In addition, and of greatest importance, they do not include modeling in their offer. Modeling is extremely important to the analysis, and was explicitly requested in the RFP.

II. OFFEROR #2: Landplan Engineering, P.A. – Kansas City, MO

It has been determined that Landplan Engineering, P.A. has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

It has been determined that Landplan Engineering, P.A. has submitted a **non-responsive** proposal.

Method of Performance:

Strengths:

No strengths were identified. There was not enough information provided besides the inclusion of additional personnel with local experience and emphasis on public/stakeholder involvement. They did not provide enough information on the actual project.

Concerns:

Lack of detail in the proposal makes evaluation difficult. Fundamental aspects of the proposal are not described in sufficient detail, e.g., no data quality criteria for the GIS layers are described, the specific approach for the natural resource base assessment is not described, and the specific approach to the hydrologic modeling is not described.

Big Concern: Very little detail about how they will do what they say they will and what models they will use. There is no information on how they will develop the GIS data. There was no itemization of cost of the different aspects of the project. They do not seem to understand the intent of the RFP: "...that progressively improve facilities..."; "The cost model will then map costs against the selected improvements." No details regarding how they will develop Watershed Sensitivity Index.

Out of 57 pages, only 4 pages addressed their work plan for the GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed.

Experience/Expertise of Offeror:

Strengths:

They have been around for 30 years and emphasize communication. They appear to have extensive experience with engineered (i.e. structural) solutions and experience with Denver's Urban Drainage and Flood Control District. Struble-Urban Hydrology; Philips-design of stormwater collection systems. Landplan has broad experience in the area of urban development.

Breadth and depth of experience, examples of previous work are evident. Qualifications of all personnel appear excellent.

Concerns:

The firm appears to be more focused on construction of infrastructure/development than protecting resources, and they do not have experience with watershed planning. They have mostly an engineering approach (not much resource science expertise).

Landplan identifies two firms that they would partner with but there is a lack of detail regarding which will be responsible for which portion of the project. The proposal seems to miss the general thrust of the RFP. They focus on developing a plan and cost estimates for plan implementation, which is not the purpose of the project.

Local contractor (Terracon) expertise is dominantly geotechnical rather than surface water or GIS.

Summary of Landplan Engineering, P.A. Proposal Response:

This proposal does not give sufficient detail into methods, data sources and final products. The firms have very impressive track records and personnel have very strong qualifications, especially in the engineering aspects of the work. The "Additional GIS components" portion of the bid is not described (or the description is not apparent), and GIS component costs are not itemized, so it is unclear what the cost estimates would actually cover. The proposal is very weak on detail. And the overall thrust of the response indicates a lack of understanding of the project. They provided ample information and examples about previous projects, but very little detail about how they would do the GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed.

The evaluation committee is not interested in short-listing this Offeror.

III. OFFEROR #3: Applied Ecological Services, Inc. – West Dundee, IL

It has been determined that Applied Ecological Services, Inc. has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

It has been determined that Applied Ecological Services, Inc has submitted a **non-responsive** proposal.

Method of Performance:

Strengths:

Applied Ecological Services provided an extremely detailed description of how they will do what, with associated breakdown in costs. They have clarified with potential partners their relationships and covered a wide-range of issues that are of importance to the project. They focus on quality of data input into the model. Modeling is included in the package. Subwatershed sensitivity analysis includes human activity (20-year build out).

They use IKONOS 1-meter resolution data from 2004 to enhance the 30-meter land cover data for detailed impervious surface computations, thereby increasing the accuracy of their mapping. In addition, they provide detailed data quality for all GIS layers; the inclusion of a three-step process to determine watershed vulnerability; providing recommendations for policy changes; proposed project communication and FTP site. Provide emphasis on ecological carrying capacity. Inclusion of new IKONOS imagery for LU/LC and impervious area is *very* good idea. This would very effectively set up the County for future high-resolution monitoring. They place emphasis on ecological carrying capacity. Emphasis on final report is good. Proposal demonstrates initial research into data availability, partnerships. Standards, projections, and metadata cited. AES cites published methodology for sensitivity analysis. Inclusion of HEC-HMS to drive sensitivity analysis is good.

They provide a project site and ftp for file transfer between County and AES.

Concerns:

Extent of field work – number of cross sections, in particular – for stream sensitivity model is not well described. Description of how HEC-HMS will be used needs clarification, especially concept of carrying capacity (= flood conveyance?).

This concern was addressed in the Best and Final Offer. They stated they would do 1-3 cross-sections per subwatershed, along with pebble counts. This is a standard engineering approach to gathering information to determine manning's-n, a necessary coefficient representing surface roughness in hydrologic models such as HEC-HMS. The carrying capacity they were discussing refers to the increased volume of water a stream can convey without damaging the structure and habitat within the stream.

Experience/Expertise of Offeror:

Strengths:

Worked on innovative, ecologically based projects all over the country and their approach considers natural resources first. They work on cutting-edge of stormwater BMPs and have a multi-disciplinary team with many years of experience in many places around the country.

Applied cites direct experience in environmental assessment and analysis and have relevant and specific experience in conducting this type of work (particularly the Indian Creek watershed master plan).

Previous projects indicate familiarity and success with previous projects with similar scope and resolution. Inclusion of Space Imaging expertise as partner is very big plus. Inclusion (even emphasis) on ecological input is a strong plus. They have strong qualifications for all personnel.

The use of new technology such as IKONOS imagery is a plus as well as it looks like they often work with ESRI software.

Concerns:

They have not worked in the social and geophysical setting of central Missouri and have a lack of a local affiliate for contractor team; this may put constraints on interactions between contractor and County.

They do have a local office in Kansas City that has been opened up recently (approximately 2 years ago), and are working on many projects in the greater Kansas City area. Although this is not the same as central Missouri, the evaluation committee believes there are enough similarities that project work would not be adversely impacted.

Summary of Applied Ecological Services, Inc Proposal Response:

The proposal is comprehensive in addressing almost every aspect of our RFP. In addition, it offers an innovative and much more accurate approach to computing impervious surface using the IKONOS imagery data. The proposal conveys a strong understanding of our project needs and specifically addresses all aspects with detailed information. The proposed watershed vulnerability assessment (Phase V) is especially a strong-point with the appropriate emphasis on a hydrologic model (HEC-HMS) that can include the impact of projected impervious surface and BMPs on sub-watershed hydrology. Lastly, this proposal covers all needed aspects of the RFP at the overall lowest cost (considering that the hydrologic modeling is included and not out-sourced as per the CARES proposal).

RECOMMENDATION: Our recommendation is Applied Ecological Services.

SUMMARY:

This evaluation report represents our subjective opinion of each offeror's strengths and concerns and is based upon our analysis of the relevant facts, as contained in each offeror's proposal. We have assigned points to each offeror for the evaluation category of Method of Performance and Experience/Expertise of the Offeror, as documented on the attached Evaluation Report Form.

We recommend that the County of Boone – Missouri award contract to Applied Ecological Services for the services of RFP 04-09MAR04.

EVALUATION REPORT FORM

PURCHASING DEPARTMENT - BOONE COUNTY - MISSOURI

REQUEST FOR PROPOSAL NUMBER - *04/09/04 MAR04 GIS + subwatershed sensitivity Analysis for the Boone Farm watershed*
 Melinda Bobbitt, CPPB
 Director of Purchasing

	NAME OF OFFEROR	Design and Features of the Proposed System - Method of Performance <i>45</i> (points)	Experience/Expertise of Contractor and Method of Performance <i>30</i> (points)	TOTAL SUBJECTIVE POINTS (<i>75</i> pts.)	For Purchasing Use Only	
					COST POINTS INSERTED BY PURCHASING (<i>25</i> pts.)	TOTAL POINTS (Max 100 pts.)
1	UMC - CARES	30	20	50	25	75
2	Applied Ecological Services	45	30	75	23	98
3	Landplan Engineering, P.A.	10	25	35	12	47

We hereby attest that the subjective points assigned to each offeror above were scored pursuant to the established evaluation criteria and represent our best judgement of the subjective areas of the offerors' proposals. We have attached a brief narrative which highlights some, but not necessarily all, of the reasons for our evaluation of the proposals as indicated by the scores above. Our comments represent our opinions only and do not represent the position of the Purchasing Department of Boone County, Missouri, or any other party. In addition, we understand that the cost points will be calculated and added by the Purchasing Department to arrive at the total points.

W. Terry Frueh 4/23 *W. Terry Frueh* *Watershed Cons.* *P&B*
 Evaluator's Signatures Date Evaluator's Printed Names Title Dept.

B. Il Florea 4/23/2004 *B. Il Florea* *Senior Planner* *Planning*
 Evaluator's Signatures Date Evaluator's Printed Names Title Dept.

Robert Jacobson 4/23/2004 *Robert Jacobson* *Research Hydrologist* *U.S. Geological Survey*
 Evaluator's Signatures Date Evaluator's Printed Names Title Dept.

Robert N. Lerch 4/23/2004 *Robert N. Lerch* *Soil Scientist* *USDA-ARS*
 Evaluator's Signatures Date Evaluator's Printed Names Title Dept.

Jason Warzirik 4/23/2004 *Jason Warzirik* *GIS Program Manager* *Boone County IT*
 Evaluator's Signatures Date Evaluator's Printed Names Title Dept.

RFP OPENING (Names of Offerors Read Only)

OFFERORS	Proposed
Applied Ecological Services, Inc. - West Dundee, IL	\$69,780
Landplan Engineering, P.A. - Kansas City, MO	\$69,500
University of Missouri - Columbia, MO	\$91,639

NO BIDS
PlanGraphics, Inc. - Grankfort, KY
Larkin Group - Kansas City, MO
C.L. Richardson Construction - Ashland, MO
Buck Engineering - Cary, NC
Double Check Company - Kansas City, MO
Intuition Logic - St. Louis, MO

Opened: Marlene Ridgway

Recorded: Debbie Crutchfield

Date: March 16, 2004

Time: 10:30 a.m.

5/11/04

PURCHASE REQUISITION BOONE COUNTY, MISSOURI



DATE
New vendor
VENDOR NO.

Applied Ecological Services, Inc.

847-844-9385

VENDOR NAME

PHONE #

120 West Main Street
ADDRESS

West Dundee
CITY

IL 60118
STATE ZIP

280-2004

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

RECEIVED
MAY 13 2004

#04-09MAR04
(Enter Applicable Bid / Sole Source / Emergency Number)

BOONE COUNTY AUDITOR

Bill To Department #

Ship To Department #

Department	Account	Item Description	Qty	Unit Price	Amount
1	7 5 0	Kickoff, Goals, and Objectives	1		2000.00
	7 5 0	Data Gathering and Creation	1		15680.00
1	7 5 0	GIS Database Synthesis and Preparation	1		400.00
1	7 5 0	Progress Report #1	1		300.00
1	7 5 0	Existing Resource Base Maps and Graphics	1		500.00
1	7 5 0	Watershed Sensitivity Model	1		31500.00
1	7 5 0	Progress Report #3	1		300.00
1	7 5 0	BMP's	1		5000.00
1	7 5 0	Policy Changes	1		3000.00
1	7 5 0	Technical Assistance and Data Management	1		3000.00
1	7 5 0	Project FTP Site	1		700.00
1	7 5 0	Develop Final Report	1		8000.00
		TOTAL			70380.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Requesting Official

Auditor Approval

**PURCHASE AGREEMENT FOR
GIS AND SUBWATERSHED SENSITIVITY ANALYSIS FOR THE BONNE
FEMME WATERSHED**

THIS AGREEMENT dated the 13 day of JULY 2004 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Applied Ecological Services, Inc.**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a **GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed**, County of Boone Request for Proposal for a GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed, proposal number **04-09MAR04** including Instructions and General Conditions, Introduction and General Information, Scope of Services, Proposal Submission Information, the unexecuted Response Page, Addendum Number One, Addendum Number Two, Best and Final Offer Number One, as well as the Contractor's proposal response dated March 12, 2004, executed by Iva McRoberts, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with proposal response may be permanently maintained in the County Purchasing Office proposal file for this proposal if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the proposal specifications including Instructions and General Conditions, Introduction and General Information, Scope of Services, Proposal Submission Information, Addendum Number One, Addendum Number Two, the Best and Final Offer Number One, and the unexecuted Response Page shall prevail and control over the Contractor's proposal response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to furnish and deliver to Boone County, a GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed as identified and responded to in the Contractor's Response Page. The GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed will be provided as required in the proposal specifications and in conformity with the contract documents for the prices set forth in the Contractor's proposal response for a purchase price of \$69,780.00. In addition, the Contractor will provide from the Best and Final Offer, Progress Report Number One for \$300.00 and Progress Report Number Three for \$300.00 for a total contract price of **\$70,380.00**.

3. **Delivery** - The Contractor shall provide timeline option number two that is detailed in the Best and Final Offer, with the timeline beginning in October 2004. Contractor agrees the completion date to furnish and deliver the GIS and Subwatershed Sensitivity Analysis for the Bonne Femme Watershed, shall be no later than the end of May 2005.

4. **Billing and Payment** - All billing shall be invoiced to the County Planning and Building Inspection department, attention: Terry Frueh, and may only include the prices listed in the Contractor's proposal response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

APPLIED ECOLOGICAL SERVICES, INC.

By: Mark J. Cherry 20 July '04
Title: Senior Ecologist

BOONE COUNTY, MISSOURI

By: Boone County Commission
Karen H. Miller
KAREN H. MILLER, ACTING PRESIDING COMMISSIONER

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 55.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane C. Peterford 6/24/04 1750-71100 - \$70,380.00
Signature hyse Date Appropriation Account

1st Read 7/1
2nd 7/13

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

RECEIVED

JUN 22 2004

BOONE COUNTY AUDITOR

6/23/04

EFFECTIVE DATE

FOR AUDITORS USE

280-2004

Department					Account					Department Name	Account Name	(Use whole \$ amounts)	
												Decrease	Increase
1	7	5	0		0	3	4	1	1	Bonne Femme	Federal Grant Reimb		15,090
1	7	5	0		7	1	1	0	0		Outside Services		15,090

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **Condensed 4 year contract reduced to 1 year**

[Signature]

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.

Comments:

[Signature]
Auditor's Office

absent
PRESIDING COMMISSIONER

[Signature]
DISTRICT I COMMISSIONER

[Signature]
DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

6/24/04

FY 2004
Budget Amendments/Revisions
Bonne Femme Creek Watershed

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	6/4/04	3411 71100	Federal Grant Reimb Outside Services	15,090 15,090		Condensed 4 year contract period into 1 year	See attached spreadsheet for 2004 Budget and YTD Actuals

LEDGER YEAR	DEPT	ACCOUNT TYPE	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	BUD	TITLEXP	BUD-ACT
2004	1750	E	70000	71100	OUTSIDE SERVICES	55,290	.00	55,290.00
2004	1750	R	3400	3411	FEDERAL GRANT REIMBURSE	118,183	10,530.47	107,652.53

FINAL TOTALS

*** END OF REPORT ***

STATE OF MISSOURI
DEPARTMENT OF NATURAL RESOURCES

Bob Holden, Governor • Stephen M. Mahfood, Director

www.dnr.mo.gov

May 25, 2004

Bill Florea
Senior Planner
Boone County Planning and Inspection
Boone County Government Center
801 E Walnut
Columbia, Mo 65201-7730

Dear Bill:

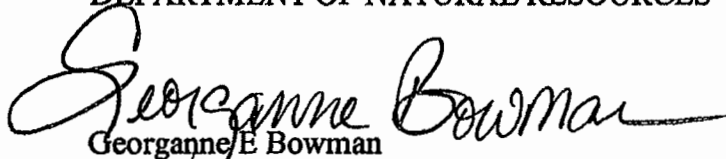
Thank you for your letter dated May 18, 2004. I understand your concern regarding the 319 subgrant budget. Often grants accrue expenses that exceed the 60/40 match requirement, during the first years of the grant. These same projects will then exceed that match rate, during the next few years. The final budget at the end of the grant, must have the 60/40 expenses documented for the grant.

Please proceed with the contract award for the GIS and Subwatershed Sensitivity Analysis for the Land Use Planning and Water Quality Restoration in the Bonne Femme Creek Watershed. The cost of the contractual services will be reimbursable as they are spent. The project has budgeted \$84,929 for this subcontract. DNR will accept less than the 60/40 match during this budget year, with the understanding that the match will equal the 60/40 required for federal 319 grant funds at the end of the grant period.

If you have specific questions, please do not hesitate to contact me at (573) 526-1157 or by mail at Missouri Department of Natural Resources, Water Protection Program, P.O. Box 176, Jefferson City, MO 65102-0176. Thank you.

Sincerely,

DEPARTMENT OF NATURAL RESOURCES



Georganne E Bowman
Environmental Specialist,
Nonpoint Source Unit

Integrity and excellence in all we do





DIRECTOR
STAN SHAWVER

Boone County Planning and Building Inspection

BOONE COUNTY GOVERNMENT CENTER
801 E. WALNUT ROOM 210 COLUMBIA, MO 65201-7730
(573) 886-4330 FAX (573) 886-4340

May 18, 2004

Georganne Bowman
Missouri Department of Natural Resources
P.O. Box 176
Jefferson City, MO 65102

Via E-mail and U.S. Mail

RE: Land Use Planning and Water Quality Restoration in the Bonne Femme Creek
Watershed G03-NPS-16

Dear Georganne:

The County's evaluation committee has completed its review of the responses to the Request for Proposal for GIS and Subwatershed Sensitivity Analysis. We are now in the process of preparing a contract award recommendation to the County Commission.

As you will recall, the grant application proposed that the \$84,929 allocated to this item would be spent in more or less equal installments in each of the four years of the grant program. However, the duration of the contract will be approximately one year with full payment due upon completion.

Our local match was budgeted to keep pace with expenditures. While the County will meet its match obligation over the four-year grant period, the accelerated payment for GIS and Subwatershed Sensitivity Analysis will cause a temporary imbalance in the 60-40 federal reimbursement to local match ratio. The County Auditor has requested that I verify that expenditures for the contractual services will be reimbursable as they are spent.

The county will not approve the contract and budget revision until this verification is received. Please respond as early as is convenient for you.

Sincerely,

Bill Florea, AISP
Senior Planner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 04

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1420-84200: Social Services – Other Contracts	\$3,753.00
1420-03451: Social Services – State Reimbursement	\$3,753.00

Said budget amendment is to increase funding for July 2003 through June 2004.

The County Commission of the County of Boone does hereby approve Contract Amendment #10 for the Child Assessment Center Services with the Missouri Children’s Services Division. It is further ordered that the Acting Presiding Commissioner be hereby authorized to sign said amendment.

Done this 13th day of July, 2004.

absent
Keith Schnarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 04

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following recommendations from the Road and Bridge Advisory Committee:

For A Civil Group at the location of Kinkade Crossing:

- To waive the requirement of a 1000' maximum length cul-de-sac and allow Honey Lane to be built as a 2500' cul-de-sac until the southern portion of the property is developed. The roadway is required to be stubbed for future access.
- To waive the requirement of 32-foot pavement section and allow 28-foot wide pavement section.

Done this 13th day of July, 2004.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

absent
Keith Schnarre
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

282

Contract No. AOC8000200

CONTRACT AMENDMENT

NO. 10

The subject Agreement for Child Assessment Center Services entered into on October 1, 1997 between the Missouri Children's Division (formerly referred to as the Division of Family Services) and the contractor, Boone County, Missouri, is hereby amended as follows:

The agreement shall continue in full force and effect through June 30, 2004.

Paragraph #4 is modified as follows: "4. The contractor agrees to provide the services and activities defined and described herein, during the contract year July 1, 2003 through June 30, 2004. The contractor further agrees to spend the aforementioned \$121,339.70 in accordance with the budget categories and amounts, for Child Assessment Center Services, as indicated in the revised 2004 budget for the Rainbow House, attached to this agreement. However, with prior approval of the Division, the contractor may transfer funds between budgeted categories. The revised 2004 budget for the Rainbow House is attached hereto, and is made a part of this agreement, and set forth fully herein.

This amendment shall be effective July 1, 2003. All other terms and conditions of the contract, or any amendment thereto, shall remain unchanged. In witness thereof, the parties hereto execute this agreement.

Kare M. Miller

Authorized Representative,
of the Contractor

281-2004

7/13/04

Date

Shari Allen

Authorized Representative,
of the Division

8-04-04

Date

Rainbow House Regional Child Advocacy Center
State Grant Budget
June 1, 2003 - May 31, 2004
Revised May 2004

Category	Total	Revised Total
Salaries	\$69,346.00	\$69,346.00
Payroll Taxes	\$5,548.00	\$5,548.00
Employee Benefits	\$5,150.00	\$5,150.00
Professional Fees	\$15,500.00	\$19,253.00
Supplies	\$992.70	\$992.70
Telephone	\$3,800.00	\$3,800.00
Postage and Shipping	\$1,200.00	\$1,200.00
Occupancy	\$5,500.00	\$5,500.00
Maintenance & Equipment Rental	\$500.00	\$500.00
Printing and Publications	\$400.00	\$400.00
Membership & Dues	\$350.00	\$350.00
Travel & Transportation	\$1,000.00	\$1,000.00
Conferences & Meetings	\$500.00	\$500.00
Insurance	\$7,800.00	\$7,800.00
Capital Improvement/Major Equipment	\$0.00	\$0.00
	\$117,586.70	\$121,339.70

*Revised
Feb 04*



BOB HOLDEN
GOVERNOR

MISSOURI
DEPARTMENT OF SOCIAL SERVICES
FAMILY SUPPORT DIVISION

P.O. BOX 2320
JEFFERSON CITY
65103
Telephone: 573-751-3221

RELAY MISSOURI
for hearing and speech impaired
TEXT TELEPHONE
1-800-735-2966
VOICE
1-800-735-2466

August 4, 2004

cc: Diana, Auditor

Wendy S. Noren, County Clerk
Boone County, Missouri
Attn: June Pitchford
801 E. Walnut, #236
Columbia, MO 65201

Dear Contractor:

This is regarding the contract between the Children's Division (formerly the Division of Family Services) and Boone County, Missouri, for Child Assessment Center (CAC) Services, numbered AOC8000200.

Enclosed is a fully executed copy of your recent contract amendment. If you have any questions regarding your contract, feel free to contact me at 751-2075.

Sincerely,

Dirk B. Elrod
Contract Management Unit

cc: CAC Director

6/17/04

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

281-2004

DATE

2945

Rainbow House

573-474-3558

VENDOR NO.

VENDOR NAME

PHONE #

2302 N Oakland Gravel Road
ADDRESS

Columbia
CITY

MO 65202
STATE ZIP

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain): Grant
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department # 1420

Bill To Department # 1420

Department				Account				Item Description	Qty	Unit Price	Amount
1	4	2	0	8	4	2	0 0	Jun03-May 2004 additional funding to Child Advocacy Grant	1	3753.00	3753.00
CLERK'S OFFICE											

*DO NOT UNSTAPLE THESE PAGES

*THE ONLY ACTION NEEDED IS TO WRITE THE
COMM ORDER # ON THE FORM AND RETURN TO
AUDITOR'S OFFICE.

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Requesting Official

Auditor Approval

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

RECEIVED
JUN 17 2004

06/17/04

EFFECTIVE DATE

BOONE COUNTY AUDITOR

FOR AUDITORS USE

281-2004

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	4	2	0	8	4	2	0	0	Social Services	Other Contracts		3753.00
1	4	2	0	0	3	4	5	1	Social Services	State Reimb-Grant/Program/Other		3753.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **Child Advocacy Grant June –May 2 received additional funding. Total grant for the State's Year July 2003 thru June 2004 increased to \$121,339.70. Contract Amendment 10 attached. Money is not paid to vendor until funding is received from the State.**

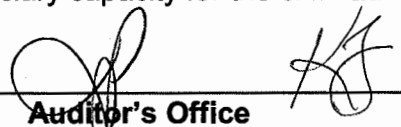


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached. *N/A*
- Comments: Grant given by the State of Missouri to contracted child advocacy center. The County acts in a fiduciary capacity for the child advocacy program.

Commission agenda



Auditor's Office

absent

PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



June 9, 2004

Boone County Auditor's Office
801 E Walnut
Columbia, MO 65202

RECEIVED
JUN 10 2004
BOONE COUNTY AUDITOR

ATTN: Diana

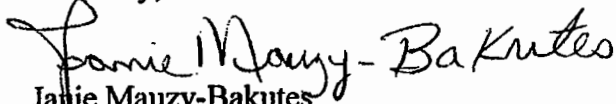
**RE: RAINBOW HOUSE CHILD ADVOCACY CENTER
SIGNATURE FROM COUNTY COMMISSION
FOR FY04 BUDGET/CONTRACT AMENDMENT**

Dear Sir:

On June 7, 2004, we received the attached Contract Amendment from the Children's And Family Support Division in Jefferson City. We are requesting that our Presiding Commissioner, Keith Schnarre, sign the Amendment and return it to our agency so we may obtain the proper signature before returning it to Mr. Elrod. As per our discussion by telephone, Mr. Schnarre signed the contract last year and is considered our Fiscal Agent.

We appreciate your continued assistance to our agency.

Sincerely,


Janie Mauzy-Bakutes
Coordinator, Child Advocacy Center





BOB HOLDEN
GOVERNOR

MISSOURI
DEPARTMENT OF SOCIAL SERVICES
CHILDREN'S DIVISION
P.O. BOX 88
JEFFERSON CITY, MO
65103
TELEPHONE: 573-522-8024

Relay Missouri
for hearing and speech impaired
TEXT TELEPHONE
1-800-735-2068
VOICE
1-800-735-2468

June 7, 2004

Wendy S. Noren, County Clerk
Boone County, Missouri
Attn: June Pitchford
801 E. Walnut, #236
Columbia, MO 65201

Dear CAC Contractor:

This is regarding the contract between the Children's Division (formerly called the Division of Family Services) and Boone County, Missouri, for Child Assessment Center (CAC) Services.

Recently, the amount of appropriated state funds used to support CAC contracts, was increased. As you know, the Rainbow House budget submitted to the Children's Division (CD) was approved and subsequently you signed a contract amendment based on the new budget.

Due to the urgency of this situation and per request of the CAC Network, the amendment had to be faxed. The faxed version of the amendment is final (no originals will follow) and attached for your records.

If you have any questions, contact me at (573) 751-2075.

Sincerely,

A handwritten signature in black ink, appearing to read "Dirk B. Elrod".

Dirk B. Elrod
Contract Management Unit

cc: Cindy Gibson, CD
CAC Director, Rainbow House

**Rainbow House Regional Child Advocacy Center
State Grant Budget
June 1, 2003 - May 31, 2004
Revised May 2004**

Category	Total	Revised Total
Salaries	\$69,346.00	\$69,346.00
Payroll Taxes	\$5,548.00	\$5,548.00
Employee Benefits	\$5,150.00	\$5,150.00
Professional Fees	\$15,500.00	\$19,253.00
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Occupancy	\$5,500.00	\$5,500.00
Maintenance & Equipment Rental	\$500.00	\$500.00
Printing and Publications	\$400.00	\$400.00
Membership & Dues	\$350.00	\$350.00
Travel & Transportation	\$1,000.00	\$1,000.00
Conferences & Meetings	\$500.00	\$500.00
Insurance	\$7,800.00	\$7,800.00
Capital Improvement/Major Equipment	\$0.00	\$0.00
	\$117,586.70	\$121,339.70

*Revised
Feb 04*

2003	Budget Grant/06/01/03	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total Expenditure for contract yr	Diff	May 04 Addtl \$\$ revised budget	Diff	
Cap Improv	500.00													-	500.00	-	-	
Supplies	1,792.70		44.04	182.97	59.98	54.75	345.47	20.95	174.77	109.32	-	152.12		1,144.37	648.33	992.70	(151.67)	
Trns	6,500.00		1,757.03	327.38	327.37	1,101.65	327.37	2,533.07	1,046.75	723.22	331.20	738.80		9,213.84	(2,713.84)	7,800.00	(1,413.84)	
Mntc & Eq	500.00				52.66	-	232.05	-	-	170.46	-	148.75		603.92	(103.92)	500.00	(103.92)	
Printg/pub	700.00		8.58		66.00	35.00	101.50	129.00	37.62	37.07	-	684.98		1,099.75	(399.75)	400.00	(699.75)	
Membersh	350.00	60.00				270.00	25.00	-	50.00	-	94.50	30.00		529.50	(179.50)	350.00	(179.50)	
Travel & en	1,000.00			170.24	42.28	198.07	45.72	-	298.18	97.89	-	244.49		1,096.87	(96.87)	1,000.00	(96.87)	
Postage/sh	1,200.00	62.05	54.10	26.88	20.16	53.30	255.05	274.69	33.08	42.82	86.73	294.82		1,203.68	(3.68)	1,200.00	(3.68)	
Printing/Co	1,000.00			46.68	20.67	51.89	76.49	39.61	86.25	15.00	38.71	41.30		416.60	583.40	500.00	83.40	
Prof fees	15,000.00	1,800.00	2,618.66	2,464.96	1,800.78	1,346.89	765.34	1,182.32	1,392.22	1,465.25	1,019.69	2,573.58		18,429.67	(3,429.67)	19,253.00	823.33	
Occupancy	4,500.00	378.57	418.24	574.74	407.80	800.75	470.41	396.51	499.32	938.90	419.36	479.68		5,784.28	(1,284.28)	5,500.00	(284.28)	
Payroll tax	5,548.00	474.51	475.88	472.93	505.14	331.06	467.36	468.59	616.60	583.48	605.10	518.18		5,518.83	29.17	5,548.00	29.17	
Benefits	5,650.00	631.01	443.26	443.26	456.85	404.63	404.63	404.63	423.28	423.28	423.28	323.08		4,781.19	868.81	5,150.00	368.81	
Total	69,346.00	5,986.34	5,980.38	5,850.09	6,259.43	4,066.34	5,806.34	5,870.34	6,619.64	6,432.44	6,710.84	6,039.88		65,622.06	3,723.94	69,346.00	3,723.94	
Telephone	4,000.00	391.90	84.98	622.04	297.96	327.13	324.93	321.47	337.62	271.35	313.28	272.90		3,565.56	434.44	3,800.00	234.44	
TOTALS	117,586.70	9,784.38	11,885.15	11,182.17	10,317.06	9,041.46	9,647.66	11,641.18	11,615.33	11,310.48	10,042.69	12,542.56	-	119,010.12	(1,423.42)	121,339.70		
							req'd, pd \$9674.66	Request \$27 less to correct									total across	
							overpymt \$27.00 Nov error											

OK 1-27-07

ADP 4-15-07

How much will State pay on this?

APSCR ACCOUNTS PAYABLE ONLINE - VIEW ONLY ADDIANA . . . 16:54
 AP # 2004 2567 AP Date 4/14/2004 Separate N Hold N Finalized Y 6/15
 Vendor 2945 RAINBOW HOUSE Bid PROF SVCS
 Check Number 108249 4/15/2004

Dept.	Acct.	Invoice	Remittance Advice/Description	Amount Paid
1420	84200	DEC 2003	BOONE COUNTY/CHILD ADVOCACY	11,614.18
SOCIAL SERVICES				
OTHER CONTRACTS				

F2=Key Scr F3=Exit
 F6=Show Vendor F8=Show PO
 F10=Show Check F11=Switch Line Mode F13=Top F14=Bottom

Total AP Amount 11,614.18 Bottc

FY 2004
 Budget Amendments/Revisions
 Social Services (1420)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	3/10/2004	84200 3451	Other Contracts State Grant Reimbursement		4,907 4,907	Reduce budget for 2003/2004 Child Advocacy Grant	
2	6/17/2004	84200 3451	Other Contracts State Grant Reimbursement	3,753 3,753		Increase budget for 2003/2004 Child Advocacy grant -contract amendment #10	

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 04

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:

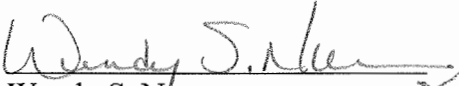
Now on this day the County Commission of the County of Boone does hereby approve the following recommendation from the Road and Bridge Advisory Committee:

For Allstate Consultants at the location of Settlers Ridge, Plat 1:


- To waive the requirement that sidewalks and driveway entrances will be built on corner lots prior to the acceptance of the roadways for county maintenance. Both the engineer and developer have provided assurance that these items will be constructed to the appropriate standard at the time of home construction on each lot in question.


Done this 13th day of July, 2004.

ATTEST:


Wendy S. Noren
Clerk of the County Commission

absent
Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 04

In the County Commission of said county, on the

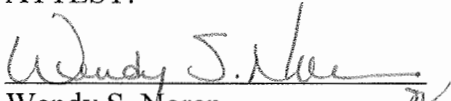
13th day of July 20 04

the following, among other proceedings, were had, viz:

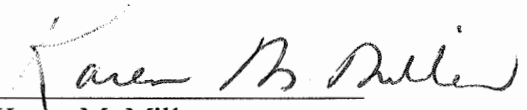
Now on this day the County Commission of the County of Boone does hereby approve the request from the Boone County Public Works Department to over hire in Maintenance Worker IV position #9, while the incumbent in this position pursues a long term disability designation.

Done this 13th day of July, 2004.

ATTEST:


Wendy S. Noren
Clerk of the County Commission

absent
Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER



STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 04

County of Boone

In the County Commission of said county, on the

13th day of July 20 04

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize a closed session on Wednesday, July 14, 2004 at 11:00 a.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(3) RSMo. to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Done this 13th day of July, 2004.

absent

Keith Schnarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

County of Boone

July Session of the July Adjourned

Term. 2004

In the County Commission of said county, on the

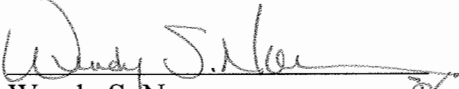
13th day of July 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve attached bond resolution. It is further ordered that the Acting Presiding Commissioner be hereby authorized to sign said resolution.

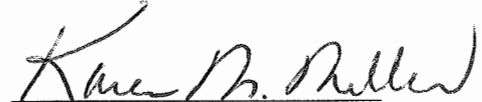
Done this 13th day of July, 2004.

ATTEST:


Wendy S. Noren
Clerk of the County Commission

absent

Keith Schnarre
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

EXCERPT OF MINUTES OF MEETING

The County Commission of Boone County, Missouri, met in regular session at the Boone County Government Center in Columbia, Missouri, on July 13, 2004, at 10:00 a.m., and the following officials were present or absent as indicated:

	<u>Present/Absent</u>
Keith Schnarre, Presiding Commissioner	<u>Absent</u>
Karen M. Miller, District I Commissioner	<u>Present</u>
Skip Elkin, District II Commissioner	<u>Present</u>
Wendy S. Noren, Clerk of the County Commission	<u>Present</u>

The Presiding Commissioner declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

* * * * *

The matter of providing for the offering for sale not to exceed \$7,000,000 principal amount of Hospital Revenue Bonds (Boone Hospital Center Project), of the County came on for consideration and was discussed.

Commissioner Elkin presented and moved the passage of a Resolution entitled as follows:

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF HOSPITAL REFUNDING AND IMPROVEMENT REVENUE BONDS (BOONE HOSPITAL CENTER) OF BOONE COUNTY, MISSOURI.

The motion to pass the foregoing Resolution was seconded by Commissioner Miller. Thereupon, the Resolution was read and considered, the question being put to a roll call vote, the vote thereon was as follows:

Aye: Commissioner Elkin, Commissioner Miller

Nay: _____

The Presiding Commissioner declared the motion carried and the Resolution duly passed.

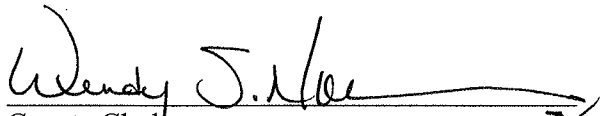
* * * * *

(Other Proceedings)

* * * * *

There being no further business to come before the meeting, on motion duly made, seconded and carried by unanimous vote, the meeting thereupon was adjourned.

(SEAL)


County Clerk

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF HOSPITAL
REFUNDING AND IMPROVEMENT REVENUE BONDS (BOONE HOSPITAL
CENTER) OF BOONE COUNTY, MISSOURI.**

1. Boone County Missouri (the "County"), together with the Board of Trustees of Boone County Hospital (the "Board"), owns an acute care hospital and related facilities, known as Boone Hospital Center (the "Hospital"), pursuant to sections 205.160 to 205.379, inclusive, of the Revised Statutes of Missouri, as amended (the "Act").

2. The Board is duly constituted, established and elected pursuant to the Act and has the authority under the Act to operate, maintain and manage the Hospital, to enter into contracts for the use, operation or management of the Hospital and, with the consent of the County Commission, to enter into leases of the Hospital.

3. The Board has entered into an Amended and Restated Lease dated January 1, 2001 (as heretofore or hereafter amended, the "Lease"), with CH Allied Services, Inc., a Missouri nonprofit corporation (the "Lessee"), currently in effect through December 31, 2010, pursuant to which the Lessee has full management, control and use of the Hospital.

4. The County Commission is authorized pursuant to the Act to issue and sell revenue bonds of the County for the purpose of providing funds for the acquisition, construction, equipment, improvement, extension, repair and furnishing of hospitals and related facilities, provided that the principal of and interest on such revenue bonds shall be payable solely from the net income and revenues arising from the operation of such hospitals and related facilities after providing for the cost of operation and maintenance thereof.

5. Pursuant to Indenture of Trust dated as of December 1, 2002 (the "Original Indenture"), among the County, the Board and UMB Bank, n.a., as Trustee, the County has heretofore issued its Hospital Refunding Revenue Bonds (Boone Hospital Center), Series 2002, in the original principal amount of \$29,470,000, and currently outstanding in the principal amount of \$27,445,000.

6. The Board desires to acquire, construct, improve, extend, repair, equip and furnish the existing facilities of and make additions and renovations to the Hospital (the "2004 Project"), with the proceeds of revenue bonds of the County to be issued under the Act, on a parity with the Series 2002 Bonds.

7. The Board has requested the County Commission to issue its Hospital Revenue Bonds (Boone Hospital Center Project), in a principal amount not to exceed \$7,000,000 (the "Bonds") to provide funds to finance the 2004 Project, and the County Commission has found and determined that it is necessary and advisable and will promote the general health and welfare of the County and of its inhabitants for the County to issue, sell and deliver the Bonds under the Original Indenture, as supplemented by the First Supplemental Indenture, to provide funds for the 2004 Project.

8. Raymond James & Associates, Inc. (the "Underwriter"), and associates, are serving as underwriters for the Bonds and Jaffray & Co. is serving as the County's Financial Advisor (the "Financial Advisor").

9. The County desires to authorize the Underwriter to proceed with the offering for sale of the Bonds; and

10. One of the duties and responsibilities of the Underwriter is to prepare and distribute a Preliminary Official Statement and a final Official Statement relating to the Bonds; and

11. The County desires to authorize the Underwriter and the Financial Advisor to proceed with the preparation and distribution of the Preliminary Official Statement relating to the Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The Underwriter is hereby authorized to proceed with the offering for sale of the Bonds in an amount not to exceed \$7,000,000, the proceeds of which are to be used as described above, subject to approval of the documents and the terms of the Bonds by the County Commission.

Section 2. The County Commission hereby authorizes the Underwriter and the Financial Advisor to prepare a Preliminary Official Statement relating to the Bonds and consents to the use and public distribution by the Underwriter of the Preliminary Official Statement in connection with the offering for sale of the Bonds.

Section 3. For the purpose of enabling the Underwriter to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission, the appropriate officers of the County are hereby authorized, if requested, to provide the Underwriter a letter or certification to the effect that the County deems the information contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by Rule 15c2-12(b)(1), and to take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Underwriter to comply with the requirements of such Rule.

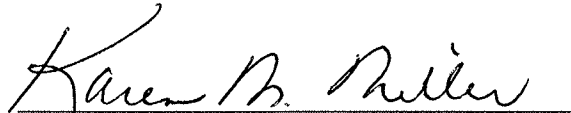
Section 4. The County agrees to provide to the Underwriter within seven business days of the date of the purchase contract for the Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Underwriter, whichever is earlier, sufficient copies of a final Official Statement to enable the Underwriter to comply with the requirements of Rule 15c2-12(b)(4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 5. The Presiding Commissioner and other officers and representatives of the County are hereby authorized and directed to take such other action as may be necessary to carry out the offering for sale of the Bonds.

Section 6. This Resolution shall be in full force and effect from and after its passage by the County Commission.

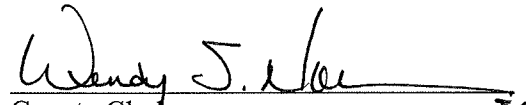
PASSED by the County Commission this 13th day of July, 2004.

(SEAL)



Presiding Commissioner, Acting

ATTEST:



County Clerk

NOTICE OF MEETING

Public notice is hereby given that a meeting of the County Commission of Boone County, Missouri, will be held at the Boone County Government Center in Columbia, Missouri, on July 13, 2004, at 10:00 a.m., to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Resolution authorizing the offering for sale of hospital revenue bonds for the benefit of Boone Hospital Center.
2. Other matters.

The meeting will be open to the public.

DATED: July 12, 2004.

WENDY NOREN
Clerk of the County Commission