

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

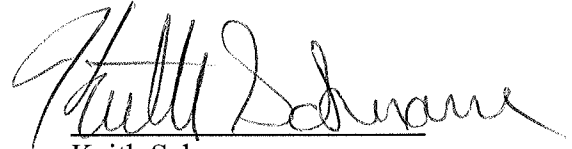
April Session of the April Adjourned Term. 20 04

In the County Commission of said county, on the 13<sup>th</sup> day of April 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 14-30MAR04 for Lien Search Services to Monarch Title Company. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 13<sup>th</sup> day of April, 2004.



Keith Schnarre  
Presiding Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

# Boone County Purchasing

Marlene Ridgway  
Buyer



601 E. Walnut, Rm 209  
Columbia, MO 65201  
(573) 886-4392  
Fax (573) 886-4390

140-2004

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## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: 14-30MAR04 – Lien Search Services  
DATE: April 2, 2004

The Collector's office and the Purchasing department have reviewed the responses received and recommend awarding to Monarch Title Company for having the best bid meeting our specifications. Total cost per lien search is \$47.48. Presently, there has been 429 parcels identified, however, this number generally decreases considerably prior to services being provided. The present contract value is for 252 lien searches for a total of \$11,964.96 to be paid from organization 1150 account 84500. There is \$12,000.00 budgeted for this service.

The bid tabulation is attached.

**Bid Tabulation**  
**14-30MAR04 - Lien Search Services**

4.7.	<b>Pricing</b>	<b>Monarch Title Co.</b>		<b>Boone Central Title</b>	
4.7.1.	Cost per Completed Lien	\$	47.48	\$	75.00
4.8.	Maximum % Increase				
	% 2nd Year		4%		0%
	% 3rd Year		4%		0%
	Addendum		NO		NO

4/2/04

*Purch*

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DATE

NEW

*Monarch* Monarch Title Company

573-441-0725

VENDOR NO.

VENDOR NAME

PHONE #

320 E. Broadway, Suite D

columbia

MO 65201

ADDRESS

CITY

STATE ZIP

140-2004

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
  - Travel
  - Dues
  - Refund
  - Cooperative Agreement
  - Other (Explain):
  - Training
  - Pub/Subscriptions
  - Required Gov Payment
  - Agency Fund Distribution

RECEIVED

APR 02 2004

#14-30MAR04

(Enter Applicable Bid / Sole Source / Emergency Number)

BOONE COUNTY AUDITOR

Ship To Department # 1150

Bill To Department # 1150

Department	Account	Item Description	Qty	Unit Price	Amount
1 5 0	8 4 5 0 0	Lien Search Services	252	47.48	11964.96

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Requesting Official

Auditor Approval

**PURCHASE AGREEMENT  
FOR  
LIEN SEARCH SERVICES**

**THIS AGREEMENT** dated the 13 day of APRIL 2004 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Monarch Title Company, Inc., herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement For Lien Search Services, County of Boone Request for Bid for Lien Search Services, bid number 14-30MAR04 including Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form as well as the Contractor's bid response dated March 15, 2003 executed by Michael H. Dalton behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. In the event of conflict between any of the foregoing documents, the County of Boone Request for Bid for Lien Search Services, bid number 14-30MAR04 including Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, and the un-executed Response Form shall prevail and control over the Contractor's bid response.

2. **Purchases/Services** - This agreement shall commence on the date written above through March 31, 2005 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two additional one year periods, subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

3. **Delivery** - Contractor agrees to deliver each completed Lien Search Document to the Boone County Collector on the next business day after each search has been completed. All information will be submitted in accordance with section 2.2.3. of the original bid documents. Total project completion must be on or before 5:00 p.m. June 18, 2004.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Collector and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay

interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

MONARCH TITLE COMPANY, INC.

BOONE COUNTY, MISSOURI

by MAD atty  
title EXECUTIVE VP

by Boone County Commission  
Keith Scharre  
Keith Scharre, Presiding Commissioner

APPROVED AS TO FORM:  
[Signature]  
County Counselor

ATTEST:  
Wendy S. Noren  
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION  
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

June E Pitchford  
Signature April

4/5/04  
Date

1150-84500  
Appropriation Account

# CERTIFIED COPY OF ORDER

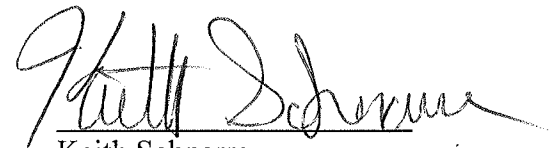
STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned Term. 20 04

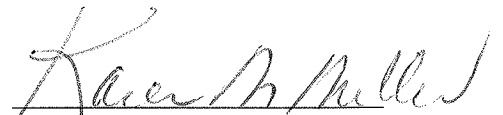
In the County Commission of said county, on the 13<sup>th</sup> day of April 20 04  
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the disposal of surplus property to Kemper Auction as listed in the April 8, 2004 memo from the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign said disposal request forms.

Done this 13<sup>th</sup> day of April, 2004.



Keith Schnarre  
Presiding Commissioner

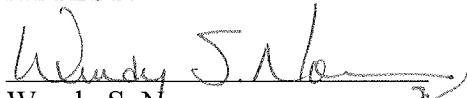


Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission

# Boone County Purchasing

Marlene Ridgway  
Buyer



601 E. Walnut, Room 209  
Columbia, MO 65201  
(573) 886-4392

141-2004

## MEMORANDUM

TO: All Elected Officials and Department Directors  
FROM: Marlene Ridgway  
RE: Surplus Items  
DATE: April 8, 2004

The following items have been identified as surplus. If you are interested in any of these items, please contact the purchasing department no later than April 01, 2004.

Item #	Description	Condition	Office/Department
11373	Minolta Ep4000 copier	Fair	JJC - 1242
No Tag	Law Books	Outdated	PA - 1261
7450	Microfilm Reader/Printer	Poor	Recorder - 1160
No Tag	File Cabinet	Poor	PA - 1261
No Tag	Brown Chair	Fair	Housekeeping - 6101
No Tag	Black & Brown Chair	Fair	Housekeeping - 6101
2408	Gray Cabinet	Fair	Housekeeping - 6101
1875	Tan Desk	Fair	Housekeeping - 6101
No Tag	(6) PARTITIONS 54"X36"	Fair	1242
11373	Minolta EP4000 Copier Machine	Fair	1242
10953	8MM Camcorder	Poor	1255
No Tag	Gray Chair	Fair	1242
No tag	4 drawer file cabinet	Poor	1261
10176	Horn Task Chair Series 6005	Poor	1242
12530	Blk Computer Desk	Good	2040/2045
04904	Brown Cafeteria Chair	Fair	2040/2045
02587	Red Cafeteria Chair	Fair	2040/2045
02580	Blue Cafeteria Chair	Fair	2040/2045
07802	Gray Desk Chair	Fair	2040/2045
02590	Blue Cafeteria Chair	Fair	2040/2045
02571	Red Cafeteria Chair	Fair	2040/2045
02561	Red Cafeteria Chair	Poor	2040/2045
02609	Brown Cafeteria Chair	Fair/Poor	2040/2045
04871	Brown Cafeteria Chair	Fair	2040/2045
10984	Grey Computer Desk	Good	2040/2045
02586	Orange Cafeteria Chair	Poor	2040/2045
02595	Blue Cafeteria Chair	Fair	2040/2045

An Affirmative Action/Equal Opportunity Institution



<i>Item #</i>	<i>Description</i>	<i>Condition</i>	<i>Office/Department</i>
No Tag	Maroon Rolling Chair	Poor	2040/2045
No Tag	Brown Rolling Chair	Poor	2040/2045
02565	Blue Cafeteria Chair	Poor	2040/2045
0407	Blk Rolling Chair	Poor	2040/2045
02593	Red Cafeteria Chair	Poor	2040/2045
07802	Green Rolling Chair	Fair	2040/2045
No Tag	Misc: Headphones, wire, connectors	Unknown	1121
No Tag	Bag Phone	Unknown	1121
11779	Mobile Phone	Unknown	1121
No Tag	Cell Phone	Unknown	1121
12167	Maytag Clothes Dryer	Poor	1255
7100	Motorola P100 Portable Charger & Radio	Good	1255

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STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned Term. 20 04

In the County Commission of said county, on the 13<sup>th</sup> day of April 20 04

the following, among other proceedings, were had, viz:

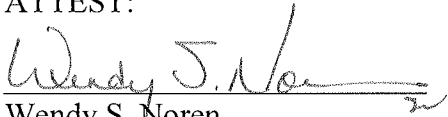
Now on this day the County Commission of the County of Boone does hereby approve the request by Darlene Sutton on behalf of the Friends of Mauller Road to adopt 1.1 miles of Mauller Road from Route VV to Creasy Springs Road for litter control.

Done this 13<sup>th</sup> day of April, 2004.



Keith Schnarre  
Presiding Commissioner

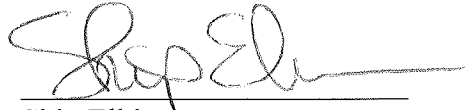
ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

BOONE COUNTY PUBLIC WORKS  
ADOPT-A-ROADWAY  
INFORMATION SHEET

142-2004

DATE 3/29/04

Mauler Road  
ROAD NAME

1.1 miles  
TOTAL LENGTH FOR ADOPTION (MINIMUM OF ONE (1) MILE)

From Route VV To Creasy Springs Road  
STARTING POINT OF ADOPTION ENDING POINT OF ADOPTION

Friends of Mauler Road  
ORGANIZATION NAME (To appear on sign)

Carlene Sutton  
CONTACT PERSON

1001 W. Mauler Road  
MAILING ADDRESS

Columbia, MO 65202  
CITY, STATE, ZIP

573-882-8273 (days)  
573-442-4028 (eve.) 573-882-9410 fulfilled@centurytel.net  
TELEPHONE NUMBER FAX NUMBER E-MAIL ADDRESS

To Be Responsible for the Following: (Please check any that apply)

Brush Control

Litter Control

Mowing of Roadside

Please return to Boone County Public Works  
5551 Highway 63 South, Columbia, Missouri 65201

Or Fax to 573-875-1602

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

County of Boone

April Session of the April Adjourned

Term. 20 04

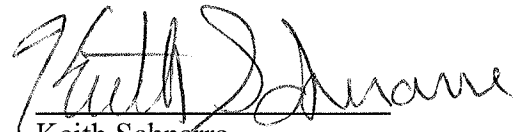
In the County Commission of said county, on the

13<sup>th</sup> day of April 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Economic Development Agreement with the Centralia Area Chamber of Commerce. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 13<sup>th</sup> day of April, 2004.

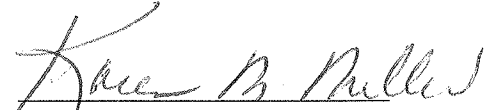


Keith Schnafre  
Presiding Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

143-2004

**ECONOMIC DEVELOPMENT AGREEMENT**

**THIS AGREEMENT**, dated the 13 day of APRIL, 2004 is made by the Commissioners of Boone County, Missouri and the Centralia Area Chamber of Commerce. It is agreed that the Centralia Chamber of Commerce will provide specific economic development services related to Northern Boone County in exchange for payment Four Thousand Dollars (\$4,000.00), payable upon signature of this Agreement are intended to promote economic development activities that will, in the short term as well as the long term, generate additional tax revenues due to increased economic activity which will be of benefit to the government of Boone County and the citizens at large and which economic activity is hereby agreed to be good, sufficient and adequate consideration for the funds paid and the services received under this agreement.

The specific services which are provided in exchange for the payment mentioned above are described as follows: Funds will be used to produce an updated map, market existing business and recruit new business along with maintaining current economic development efforts.

These services shall be provided by the Centralia Chamber of Commerce during calendar year 2004. The Centralia Chamber of Commerce agrees to document all expenditures of funds so provided upon request of the County for accounting and auditing purposes.

**BOONE COUNTY, MISSOURI  
BY BOONE COUNTY COMMISSION**

*Keith Schumme*  
Presiding Commissioner

**CENTRALIA AREA CHAMBER  
OF COMMERCE**

*Loray Myers*  
President  
*Dorothy Zedler*  
Executive Director

ATTEST:

*Wendy J. Noren*  
Wendy Noren, County Clerk

APPROVED AS TO FORM:

*[Signature]*  
Boone County Counselor

**CERTIFICATION:**  
In accordance with RSMo 50.660, I  
Hereby certify that a sufficient un-  
Encumbered appropriation balance  
Exists and is available to satisfy the  
Obligations(s) incurred by this  
Contract. (Note: Certification is not  
Required for a term and supply contract  
Or where the terms of the contract do  
Not result in a measurable county  
Obligation.)

1510-8-6686      \$4,000.00

*Jane Pitchford by KF*      4/6/04  
Auditor      Date

