

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

the following, among other proceedings, were had, viz:

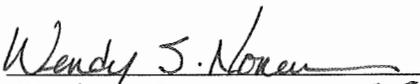
Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2540-23001: Sheriff Civil Charges – Printing	\$500.00
2540-23850: Sheriff Civil Charges – Minor Equipment and Tools	\$3,640.00
2540-92301: Sheriff Civil Charges – Replacement Computer Equipment	\$4,170.00
2540-91400: Sheriff Civil Charges – Auto/Truck	\$20,716.00

Said budget amendment is to set up an expenditure account for the use of the Sheriff's Civil Charges Fund.

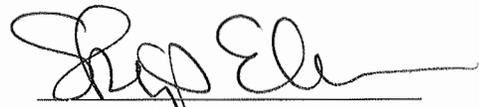
Done this 1st day of October, 2002.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Don Stamper
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

1st 09/17
2nd 10/03

SEP 12 2002

9/11/02

EFFECTIVE DATE

FOR AUDITORS USE

421-2002

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2540	02572	Sheriff's	Civil Charges	500.00	
2540	23001	Sheriff Civil Charges	Printing		500.00
2540	23850	"	Minor Equip / tools		3,640.00
2540	92301	"	Rept Comp. Hardware		4,170.00
2540	91400	"	Auto truck		20,716.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):

To set up expenditure account for use of the Sheriff's Civil Charges Fund.
Est expenditure budget Dept 2540

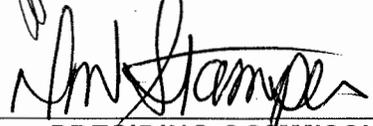


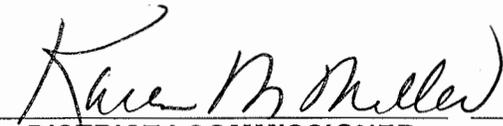
Requesting Official

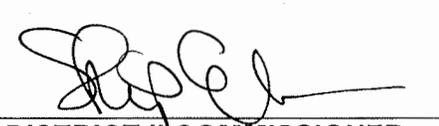
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

 Auditor's Office 


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



Corsair Controls, Inc.
190 Woodcrest Drive
Highland, Illinois 62249
Phone (618) 654-8322
Fax (618) 654-4403

Corsair Controls, Inc.

September 10, 2002

Warren Brewer
Boone County Jail
2121 County Drive
Columbia, Missouri 62222

Re: Touchscreen Quotations

Major Brewer,

I have compiled five options for you to choose from for new desktop touchscreen monitors. They are divided into two categories, flat panel and CRT monitors. The CRT monitors are the same ones you now are using in the control rooms. The flat panel desktop monitors are similar to the units you see in the local computer stores except they are fitted with a touchscreen. The following chart will give the respective prices.

17" CRT, plastic case, desktop display	\$1,675.00 each
19" CRT, plastic case, desktop display	\$2,658.00 each
21" CRT, plastic case, desktop display	\$3,051.00 each
* 17.1" TFT, flat panel, desktop display	\$2,085.00 each
18.1" TFT, flat panel, desktop display	\$3,173.00 each

- x 2
POD A (1)
POD B (1)

Remember that the viewable area of a flat panel display the dimension of the monitor. A CRT monitors may be described as a 17" monitor but the true viewable area is a minimum of 1" smaller than claimed.

The setup and configuration for the monitor is simple to do. If the County will take this responsibility we can assist from our office for no charge. If you want Corsair to configure and setup there will be a charge of \$455.00.

If there are any questions please feel free to call.

Yours truly,

Alan Thuenemann

PATROL CARS - 2003 MODEL YEAR
(Statewide)

NO B/W

Contract Number: C103008001

Contractor: Joe Macheus Ford

Line Item 001

Commodity Service Code: 07006

MAKE/MODEL: 2003 Ford Crown Victoria Police Interceptor

PRICE: \$19,916.00
+ 860.00

EQUIPMENT INCLUDED IN PRICE

\$ 20,716.00
\$ 21,000 - Total

- V-8, 4.6 Liter Gasoline Engine
- Heavy-Duty Cooling System
- Auxiliary Engine Oil Cooler
- Rear Wheel Drive
- Air Conditioning
- 4 speed Automatic Transmission with Overdrive
- 3.27 to 1 Rear Axle Ratio
- Cruise Control
- Heavy Duty Power Steering with Oil Cooler and without Speed Sensitive Variable Assist
- Heavy-Duty Fade Resistant Four Wheel Disc Brakes with Power Booster
- Heavy-Duty Front and Rear Springs and Shock Absorbers
- Heavy-Duty Front and Rear Stabilizer Bars
- 135 Ampere, Heavy Duty Alternator
- 78 Ampere Hour, Battery
- Automatic Truck Release
- Heavy Duty Front Bucket Seats
- Reinforced Cloth Fabric Rear Bench Seat
- Standard production solid color exterior and standard interior trim

- AM/FM Radio
- Radio Noise Suppression Package
- Power Windows and Door Locks
- Electric Rear Window Defroster
- Full carpeting, both front and rear & floor mats
- Protective body side moldings
- Intermittent Wipers
- Tilt Steering Wheel
- Speedometer, Police Type, 0-140 MPH. Certified for Accuracy within Two Percent
- Five Tires, P225/60VR16 Goodyear RSA Blackwall, V Speed Rated
- Five wheels, heavy duty, 16" x 7", Equipped with Full Wheel Covers
- Front License Bracket
- Spotlight Provision, Left Hand with 6" Unity Halogen Spotlight Installed
- Auxiliary Dome Lamp, High Intensity
- Single Key Locking System

AVAILABLE OPTIONS

Line Item 002 - \$ 800.00

Comfort convenience package, to include power driver's seat, side air bags, speed control, and AM/FM stereo with cassette.

Line Item 003 - \$ 155.00

Heavy duty split front seat, with folding center arm rest, reinforced for increased support and durability covered with regular production interior cloth fabric.

Line Item 004 - \$185.00 credit

Speed control, delete

Line Item 005 - \$ 26.00 credit

Full wheel covers, delete and replace with standard police hub caps

DELIVERY: 120 days after receipt of order - Subject to delays.

Fund 254: Sheriff Civil Charges Fund
Solvency Analysis
Prepared by Auditor's Office
9-17-2002

Fund Balance 1-1-2002 (Account 2913) 0.00

Plus: Actual Revenues 2002
 Charges for Services 50,000.00
 Interest 106.60
 50,106.60

Less: Budgeted Expenditures 2002

	Current Budget	Budget Revision/ Amendment	Total		Actual YTD Expenditures + Encumbrances	Remaining Budget
Class 1	0.00	0.00	0.00		0.00	0.00
Class 2	0.00	4,140.00	4,140.00		0.00	4,140.00
Class 3	0.00	0.00	0.00		0.00	0.00
Class 4	0.00	0.00	0.00		0.00	0.00
Class 5	0.00	0.00	0.00		0.00	0.00
Class 6	0.00	0.00	0.00		0.00	0.00
Class 7	0.00	0.00	0.00		0.00	0.00
Class 8	0.00	0.00	0.00		0.00	0.00
Class 9	0.00	24,906.00	24,886.00		0.00	24,886.00
	<u>0.00</u>	<u>29,046.00</u>		(29,026.00)	<u>0.00</u>	<u>29,026.00</u>

Anticipated Fund Balance 12-31-2002 21,080.60

9/16/02

FY 2002
Budget Amendments/Revisions
Sheriff Civil Charges (2540)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	9/12/02	23001	Printing	500		Establish expenditure budget	
		23850	Minor Equipment & Tools	3,640			
		92301	Replace Computer Hardware	4,170			
		91400	Auto/Trucks	20,716			

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

October Session of the August Adjourned Term. 20 02

County of Boone

In the County Commission of said county, on the

1st day of October 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1262-03411: Victim Witness – Federal Grant Reimbursement	\$10,106.00
1262-10100: Victim Witness – Salaries and Wages	\$9,298.00
1262-10200: Victim Witness – FICA	\$711.00
1262-10325: Victim Witness – Disability	\$43.00
1262-10350: Victim Witness – Life Insurance	\$8.00
1262-10400: Victim Witness – Workman's Compensation	\$46.00

Said budget amendment is to establish a budget for the Victim Witness Grant for October 1, 2002 to December 31, 2002.

Done this 1st day of October, 2002.



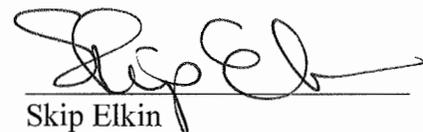
Don Stamper
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

REQUEST FOR BUDGET AMENDMENT

1st 09/17
2nd 10/03

BOONE COUNTY, MISSOURI

9/16/02

EFFECTIVE DATE

FOR AUDITORS USE

422-2002

Department					Account					Department Name	Account Name	(Use whole \$ amounts)	
												Decrease	Increase
1	2	6	2		0	3	4	1	1	Victim Witness	Fed Grant Reimb		10,106
					1	0	1	0	0		Salaries & Wages		9,298
					1	0	2	0	0		FICA		711
					1	0	3	2	5		Disability		43
					1	0	3	5	0		Life Insurance		8
					1	0	4	0	0		Workman's Comp		46

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):

Victim Witness Grant 10/1-12/31/2002

Bonnie Jackson

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
 - A fund-solvency schedule is attached.
- Comments:

Auditor's Office *ae*

[Signature]

PRESIDING COMMISSIONER

[Signature]

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

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9/16/02

Budget Amendment - Victim Response Team Grant 10/1/2002 to 12/31/2002

	<u>Account</u>	<u>Account Name</u>	<u>Salary Per Hour</u>	<u>Hours 10/1-12/31</u>	<u>Rate * Hours</u>
Crime Victim Counselor	10100	Salaries & Wages	17.61	528	\$9,298
	10200	FICA (7.65%)			711
	10325	Disability (.0046)			43
	10350	Life Insurance (\$2.75/mo)			8
	10400	Workman's Comp (.0049)			46
					<u>\$10,106</u>

9/16/02

FY 2002
Budget Amendments/Revisions
PA Tax Collection (2610)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	9/16/02	3411	Fed Grant Reimb	10,106		VOCA Grant 10/1-12/31/02	Since revenues equal expenditures, the net affect of this budget amendment is zero.
		10100	Salaries & Wages	9,298			
		10200	FICA	711			
		10325	Disability	43			
		10350	Life Insurance	8			
		10400	Workman's Comp	46			



MISSOURI DEPARTMENT OF PUBLIC SAFETY
 OFFICE OF THE DIRECTOR
 AWARD OF CONTRACT

P.O. Box 749
 Jefferson City, Missouri 65102
 Phone: (573) 751-4905

Contractor Name Boone, County of		
Project Title Victim Response Team		
Contract Period FROM < 10/01/2002 TO < 09/30/2003	State/Federal Funds Awarded \$48,932.00	Contract Number 2000-VOCA-0103

Award is hereby made in the amount and for the period shown above to the **Boone, County of**. This award is subject to compliance with the general conditions governing grants and contracts, as well as, any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

This award is subject to Special Conditions (if the box is checked, see attached).

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

 Authorized Official Date

Bonnie J. Adkins 9-12-02
 Project Director Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the Director of the Department of Public Safety.

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

June C. Pitchford 9/16/02
 Auditor Date

 Director, Department of Public Safety

October 1, 2002
 Award Date

Missouri Department of Public Safety

AWARD CONTINUATION SHEET

Page 2 of 2

CONTRACT NUMBER: 2000-VOCA-0103

AWARD DATE: October 1, 2002

AGENCY: Boone, County of

SPECIAL CONDITIONS

1. The grantee assures that it will comply with the applicable conditions of VOCA and the applicable Program Guidelines outlined by the Office for Victims of Crime (OVC) and the Missouri Department of Public Safety in the 2002 Victims of Crime Act Application Packet.
2. The grantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide and the Missouri Department of Public Safety's Financial and Administrative Guidelines for Contracts in the 2002 Victims of Crime Act Application Packet.
3. The grantee authorizes the Office for Victims of Crime (OVC) and /or the Office of the Comptroller (OC), and its representatives, and the Missouri Department of Public Safety and its representatives, access to and the right to examine all records, books, papers, or documents related to the VOCA crime victim assistance grant.
4. The grantee agrees to implement provisions to assist victims in seeking crime victim compensation benefits by coordinating its activities with victim's compensation. Such assistance may include identifying and notifying crime victims of the availability of compensation, assisting them with application forms and procedures, obtaining necessary documentation, and /or checking on claim status.

ACCEPTANCE OF SPECIAL CONDITIONS:

AUTHORIZED OFFICIAL

DATE

Bonnie J. Adkins 9-12-02
PROJECT DIRECTOR DATE

VOCA CERTIFIED ASSURANCES

AGENCY NAME: Boone, County of

PROJECT TITLE: Victim Response Team

In addition to the general terms contained in the *Application Packet*, the applicant is also conditioned upon and subject to compliance with the following assurances.

1. The applicant assures that it will comply, and all its subcontractors will comply, with the applicable provisions of Title I of the *Omnibus Crime Control and Safety Streets Act of 1986*, as amended; *Missouri Department of Public Safety Financial and Administrative Guidelines for Contracts*; the *OJP OC Financial and Administrative Guide for Grants*; and other applicable federal laws, orders, circulars or regulations.
2. The applicant agrees to maintain the records necessary to evaluate the effectiveness of the project.
3. Subgrant Award Reports for VOCA and STOP are due with the award documents and no later than 30 days from the beginning of the contract period.
4. VOCA and STOP contractors must submit a report, on the form provided by the Department of Public Safety, six months after the beginning date of the contract which outlines the status of the project from both a financial and a programmatic standpoint.
5. The applicant agrees to submit, within 15 days of the project period ending date, a performance report which will include a summary description of the project; the data collected on the performance indicators included in the program description of the application package; the results of the evaluation process; and a brief assessment of impact.
6. The applicant agrees to comply with the provisions outlined in the Program Description for the Victims of Crime Act.
7. **Travel:** Expenditures for travel must be supported and documented by signed travel vouchers. Hotel/motel and meal receipts must be on file. Maximum amounts have been established for mileage, meals and other expenses. **Check with the Department of Public Safety for current rates.**
8. **Equipment:** Expenditures for equipment must be in accordance with the approved budget. All items of equipment must be assigned an inventory number and be readily identifiable as being purchased with Missouri Department of Public Safety funds.
9. **Supplies\Operating Expenses:** Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers must support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved. The titles of films, brochures, and other "miscellaneous items", not specifically outlined in the approved budget, must be submitted to the Missouri Department of Public Safety, Office of the Director, for approval **prior** to purchasing same.
10. **Personnel:** The applicant assures that any personnel costs shall be supported by time and attendance records and that proper records shall be maintained to adequately substantiate time spent to carry out the specific objectives for which the contract was approved.

If less than 100% of an employee's salary is supported by the contract – either through federal funding or local match funding – that employee must keep a timesheet of all activities to document the percentage of time spent on the project. Only actual time spent on the project may be claimed. The timesheets must include the date, the beginning time, a brief description of, and the ending time for each task performed by the employee. If less than 100% of an employee's salary is supported by the contract – either through the federal funding or the local match funding – but the employee is spending 100% of her/his time on the project as supported by the employee's job description, this requirement may be waived at the discretion of the Department of Public Safety.
11. **Local Share:** The approved match must be expended within the period for which federal funds are available for expenditure under the approved contract. Records must be maintained to show the amount and timing of the match. These records are subject to audit in the same manner and to the same extent as books and records dealing with federal funds.

Failure to provide the approved match may result in your agency being required to refund the federal share to the Missouri Department of Public Safety.

12. **Interest:** The applicant assures that federal funds will not be used to pay interest or any other financial costs.
13. **Budget Revisions:** Prior approval must be received from the Missouri Department of Public Safety, Office of the Director, for certain changes in the budget as outlined below:
 - a. Change in project site.
 - b. Changes which increase or decrease the total cost of the project.
 - c. Change in approved budget categories in excess of 10 percent of the total award amount. Movement of dollars between approved budget categories is approved up to 10 percent of the total award amount, provided there is no change in project scope. When the cumulative changes exceed 10 percent of the total award amount or change the scope of the project, prior approval is required.
 - d. Change in or temporary absence of the project director or authorized official.
 - e. Successor in interest and name change agreements.
 - f. Change in scope of the programmatic activities or purpose of the project.

If a budget or programmatic revision is required, the request for a change must be submitted and approved at least 30 days prior to the proposed change on a *Request to Revise the Budget* form. Applicant must submit requests to revise the budget 60 days prior to the end of the contract period.

14. **Contractual Services:** The applicant assures that the following general requirements will be followed when subcontracting for work or services contained in this proposal:
 - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation, and length of time over which the services will be provided which shall not exceed the length of the grant period.
 - b. A copy of all written contracts for contractual or consultant services must be forwarded to the Missouri Department of Public Safety, Office of the Director, upon their ratification.
 - c. Payments must be supported by statements providing the services rendered and supporting the period covered.
 - d. Any contract or agreement for service of \$3,000 or more which is not entered into as a result of competitive bidding procedures (or if only one bid is received) must receive prior approval from the Missouri Department of Public Safety, Office of the Director.
 - e. Individual rates cannot exceed \$250.00 per day without prior approval.

15. **Sole Source Procurement:** When only one bid is received or only one vendor is contacted, the purchase is deemed to be sole source procurement. Sole source procurement on purchases with an individual cost from \$3,000 to \$100,000 requires prior approval by the Department of Public Safety.

In addition, sole source procurement for amounts in excess of \$100,000 requires prior U.S. Department of Justice approval.

16. The applicant shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.
17. The applicant certifies that all expendable and non-expendable property purchased with funds awarded under this contract shall be used for victim assistance purposes only.
18. The applicant assures that federal block grant funds made available will not be used to supplant state and local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for the activities of this project (Supplanting does not apply to non-profit organizations).
19. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety, Office of the Director, shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this contract.
20. **Audit:** The applicant agrees to provide an annual audit of their organization, if required, in accordance with the provisions of Office of Management and Budget Circulars applicable to their organization.
21. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Missouri Department of Public Safety, Office of the Director, may require. This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues, and in response to requests from the Department of Justice.
22. The applicant assures that, if required to formulate an Equal Employment Opportunity Program (EEOP) in accordance with 28 CFR 42.301 et seq., it will submit a certification to the Missouri Department of Public Safety that it has a current EEOP on file which meets the requirements therein.
23. The applicant assures that, in connection with the furnishing of services under this contract, it will comply and any subcontractors will comply with all applicable requirements and provisions of the Americans with Disabilities Act (ADA).

24. The applicant assures that it will comply, and all its subcontractors will comply, with the non-discrimination requirements of the Victims of Crime Act, 42 U.S.C. Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and the Department of Justice regulations on disability discrimination 28 CFR Part 35 and Part 39.
25. The applicant assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs, U.S. Department of Justice.
26. If the applicant is a law enforcement agency, the applicant assures that the agency is in compliance with sections 590.100 to 590.180, RSMo. Section 590.180, subsection 2 states that "any law enforcement agency which employs a peace officer who is not certified as required by sections 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety or criminal justice purposes."
27. If the applicant is a law enforcement agency, the applicant assures that the agency is in compliance with the provisions of Section 43.505, RSMo relating to uniform crime reporting, and Section 590.650, RSMo relating to racial profiling.
28. The applicant assures that it will provide the eligible direct victim services, as may be required, set forth in Missouri's Constitutional Amendment for **Victims' Rights and Section 595.209, RSMo**. (These eligible direct victim services do not include general witness assistance).
29. The Missouri Department of Public Safety, Office of the Director reserves the right to terminate any contract entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the contractor. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the contractor under the contract shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri. The contractor shall be entitled to receive just and equitable compensation for that work completed prior to the effective date of termination.
30. An award of contract, entered into as a result of this application, shall not bind or purport to bind the Department of Public Safety for any contractual commitment in excess of the original contract period contained in such an award of contract. However, the Department of Public Safety shall have the right, at its sole discretion, to renew any such award of contract on a year-to-year basis. Should the Department of Public Safety exercise its right to renew the contract, the renewal shall be subject to the terms set forth by the Department of Public Safety in the documents developed for such renewal. Failure to comply with such terms set forth by the Department of Public Safety will result in the forfeiture of such a renewal option.
31. It is understood and agreed upon that, in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

Failure to comply with any of the foregoing certified assurances could result in funds being withheld until such time as the contractor takes appropriate action to rectify the incident(s) of non-compliance.

The applicant hereby certifies, by signature, acceptance of the terms and conditions specified or incorporated by reference herein, including those stated in the contract application.

Authorized Official

DATE

Bonnie J. Adkins 9-12-02

Project Director DATE

VENDOR ACH/EFT VERIFICATION FORM

If your agency currently receives DPS grant payments via electronic transfer of funds, please complete this verification document and submit with your grant Award documents. If your agency does not currently receive DPS grant payments via electronic transfer or if your agency is a new grant recipient, and you would like to have your DPS reimbursements electronically deposited, please complete the attached Vendor ACH/EFT Application form and submit it with your Award documents for this grant.

Agency (Vendor) Name: Boone County Prosecutor

Current DPS Contract #(s): 2000-VOCA-0006

New Grant Contract #: 2000-VOCA-0103
(As shown on the enclosed Award of Contract)

By signing below you acknowledge that your agency currently receives reimbursement of DPS grant funds via electronic transfer and requests to continue receiving reimbursement of funds via electronic transfer for the grant indicated on the enclosed Award of Contract.

Signature of Authorized Official

Date



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE FOR VICTIMS OF CRIME
**SUBGRANT AWARD
REPORT**

The purpose of this report is to collect basic information on subgrant recipients and their programs in a manner that is convenient to report and analyze. This report must be completed in full and submitted by the State agency (grantee) within ninety (90) days from the date of the award of a subgrant to a local victim assistance program. A Subgrant Award Report must be completed for each program receiving Victims of Crime Act funding. Send the original and one (1) copy to: Office for Victims of Crime, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

1. a. SUBGRANTEE AGENCY NAME AND ADDRESS (Including Zip Code):
Boone County Prosecuting Attorney
705 E. Walnut
Columbia, Missouri 65201-4485

b. TELEPHONE NUMBER AND AREA CODE: 573-886-4100

c. CONGRESSIONAL DISTRICT: 9

2. FEDERAL GRANT NUMBER:

3. PURPOSE OF VOCA SUBGRANT AWARD: (Check one)

a. START UP A NEW VICTIM SERVICES PROJECT

b. CONTINUE A VOCA FUNDED VICTIM PROJECT FUNDED IN A PREVIOUS YEAR

c. EXPAND OR ENHANCE AN EXISTING PROJECT NOT FUNDED BY VOCA IN THE PREVIOUS YEAR

d. START UP A NEW NATIVE AMERICAN VICTIM SERVICES PROJECT

e. EXPAND OR ENHANCE AN EXISTING NATIVE AMERICAN PROJECT

4. a. CRIME VICTIM ASSISTANCE FUNDS AWARDED: \$ 48932.00

b. STATE AWARD NUMBER: 2000-VOCA-0103

c. PROJECT BEGIN DATE: 10/1/02

d. PROJECT END DATE: 9/30/03

5. SUBGRANT MATCH (Financial support from other sources):

a. VALUE OF IN-KIND MATCH: \$ _____

b. CASH MATCH: \$ 12300.00

c. TOTAL MATCH: \$ 12300.00

6. THESE VOCA FUNDS WILL PRIMARILY BE USED TO: (Check one)

a. EXPAND SERVICES INTO A NEW GEOGRAPHIC AREA

b. OFFER NEW TYPES OF SERVICES

c. SERVE ADDITIONAL VICTIM POPULATIONS

d. CONTINUE EXISTING SERVICES TO CRIME VICTIMS

e. OTHER

7. FOR THIS VICTIM SERVICES PROGRAM INDICATE:

a. NUMBER OF PAID STAFF: 2 (Full-time equivalents)

b. HAS THE VICTIM SERVICES PROGRAM RECEIVED A VOLUNTEER WAIVER?

1. YES NO

2. IF NO, INDICATE THE NUMBER OF VOLUNTEER STAFF: 6 (Full-time equivalents)

8. IDENTIFY ANY OR ALL OF THE VOCA GRANT THAT WILL BE USED TO MEET THE PRIORITY AND UNDERSERVED REQUIREMENTS

a. CHILD ABUSE \$ 978.64

b. DOMESTIC VIOLENCE \$ 17,615.52

c. SEXUAL ASSAULT \$ 978.64

d. UNDERSERVED

1. DU/DWI CRASHES \$ 489.32

2. SURVIVORS OF HOMICIDE VICTIMS \$ 978.64

3. ASSAULT \$ 2446.60

4. ADULTS MOLESTED AS CHILDREN \$ 0

5. ELDER ABUSE \$ 489.32

6. ROBBERY \$ 1467.96

7. OTHER VIOLENT CRIMES \$ 2935.92

9. TYPE OF IMPLEMENTING AGENCY (Check the appropriate boxes)

a. CRIMINAL JUSTICE - GOVERNMENT:

1. LAW ENFORCEMENT 4. COURT

2. PROSECUTION 5. CORRECTIONS

3. PROBATION 6. OTHER

b. NONCRIMINAL JUSTICE - GOVERNMENT:

1. SOCIAL SERVICES 4. HOSPITAL

2. MENTAL HEALTH 5. OTHER

3. PUBLIC HOUSING

c. PRIVATE NON-PROFIT:

1. HOSPITAL 4. SHELTER

2. RAPE CRISIS 5. MENTAL HEALTH AGENCY

3. RELIGIOUS ORGANIZATION 6. OTHER

d. NATIVE AMERICAN TRIBE OR ORGANIZATION:

1. ON RESERVATION 2. OFF RESERVATION

e. OTHER:

10. PROVIDE THE TOTAL AMOUNTS OF FUNDING ALLOCATED TO VICTIM SERVICES BASED ON THE SUBGRANTEE'S CURRENT FISCAL YEAR BUDGET

FUNDING SOURCES	CURRENT YEAR
a. FEDERAL (Excluding VOCA)	64,500.00
b. VOCA FUNDS	48932.00
c. STATE	57491.49
d. LOCAL	
e. OTHER	

11. IDENTIFY THE VICTIM(S) TO BE SERVED THROUGH THIS VOCA-FUNDED PROJECT (VOCA grant plus Match) BY CHECKING THE TYPE OF CRIME(S):

a. <input checked="" type="checkbox"/>	CHILD PHYSICAL ABUSE	g. <input type="checkbox"/>	ADULTS MOLESTED AS CHILDREN
b. <input checked="" type="checkbox"/>	CHILD SEXUAL ABUSE	h. <input checked="" type="checkbox"/>	SURVIVORS OF HOMICIDE VICTIMS
c. <input checked="" type="checkbox"/>	DU/DWI CRASHES	i. <input checked="" type="checkbox"/>	ROBBERY
d. <input checked="" type="checkbox"/>	DOMESTIC VIOLENCE	j. <input checked="" type="checkbox"/>	ASSAULT
e. <input checked="" type="checkbox"/>	ADULT SEXUAL ASSAULT	k. <input checked="" type="checkbox"/>	OTHER VIOLENT CRIMES
f. <input checked="" type="checkbox"/>	ELDER ABUSE	l. <input checked="" type="checkbox"/>	OTHER Burglary/Property Damage

12. CHECK THE SERVICES TO BE PROVIDED BY THIS VOCA-FUNDED PROJECT (VOCA grant plus Match)

a. <input checked="" type="checkbox"/>	CRISIS COUNSELING	h. <input checked="" type="checkbox"/>	CRIMINAL JUSTICE SUPPORT/ADVOCACY
b. <input checked="" type="checkbox"/>	FOLLOWUP CONTACT	i. <input type="checkbox"/>	EMERGENCY FINANCIAL ASSISTANCE
c. <input type="checkbox"/>	THERAPY	j. <input type="checkbox"/>	EMERGENCY LEGAL ADVOCACY
d. <input type="checkbox"/>	GROUP TREATMENT	k. <input checked="" type="checkbox"/>	ASSISTANCE IN FILING COMPENSATION CLAIMS
e. <input type="checkbox"/>	CRISIS HOTLINE COUNSELING	l. <input checked="" type="checkbox"/>	PERSONAL ADVOCACY
f. <input type="checkbox"/>	SHELTER/SAFE HOUSE	m. <input checked="" type="checkbox"/>	TELEPHONE CONTACTS (Information and referral)
g. <input checked="" type="checkbox"/>	INFORMATION AND REFERRAL (In-person)	n. <input type="checkbox"/>	OTHER

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1170-10100: Information Technology – Salaries and Wages	\$11,954.00
1170-10200: Information Technology - FICA	\$915.00
1170-10300: Information Technology – Health Insurance	\$742.00
1170-10325: Information Technology – Disability Insurance	\$55.00
1170-10350: Information Technology – Life Insurance	\$9.00
1170-10375: Information Technology – Dental Insurance	\$65.00
1170-10400: Information Technology – Worker’s Compensation	\$40.00
1170-10500: Information Technology – 401(A) Match	\$163.00
1170-03528: Information Technology – Reimburse Personnel	\$13,943.00
2110-71101: Collector – Professional Services	\$13,943.00

Said budget amendment is to establish an expenditure budget to pay salary/wages for new Computer Programmer/Analyst in the Information Technology Department and to establish a revenue/expenditure budget to transfer funds from the Tax Maintenance Funds to the General Fund to cover the cost of the new position.

Done this 1st day of October, 2002.

REQUEST FOR BUDGET AMENDMENT

REF 1500
SEP 18 2002

BOONE COUNTY, MISSOURI

1st 09/17
2nd 10/03

9/16/02

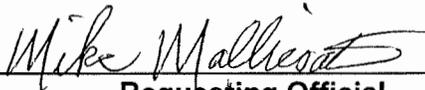
EFFECTIVE DATE

FOR AUDITORS USE

423-2002

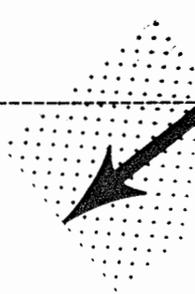
Department				Account				Department Name	Account Name	(Use whole \$ amounts)		
										Decrease	Increase	
1	1	7	0	1	0	1	0	0	Information Technology	Salaries & Wages		11,954
1	1	7	0	1	0	2	0	0	Information Technology	FICA		915
1	1	7	0	1	0	3	0	0	Information Technology	Health Insurance		742
1	1	7	0	1	0	3	2	5	Information Technology	Disability Insurance		55
1	1	7	0	1	0	3	5	0	Information Technology	Life Insurance		9
1	1	7	0	1	0	3	7	5	Information Technology	Dental Insurance		65
1	1	7	0	1	0	4	0	0	Information Technology	Workers Comp		40
1	1	7	0	1	0	5	0	0	Information Technology	401(A) Match		163
1	1	7	0	0	3	5	2	8	Information Technology	Reimb personnel		13,943

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **Computer Programmer/Analyst Agreement**


Requesting Official

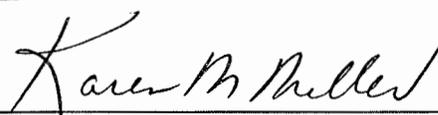
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
 A fund-solvency schedule is attached.
 Comments:



Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

SENIOR

2002 BUDGET AMENDMENT FOR NEW PROGRAMMER/ANALYST FOR REMAINDER OF BUDGET YEAR 2002

SALARY

ASSUMES YEARLY SALARY OF \$47,088; HOURLY SALARY OF \$22.64.

IF NEW EMPLOYEE BEGINS OCTOBER 1, THEN THE SALARY EXPENSE FOR THE REST OF THE YEAR IS \$11,953.92.

SALARY IS BASED ON 66 WORKING DAYS; 66 DAYS * 8 HOURS * \$22.64.

FICA

FICA EXPENSE \$11,953.92 * .0765 = \$914.47

DISABILITY INSURANCE

DISABILITY INSURANCE EXPENSE \$11953.92 * .0046 = \$54.99

WORKERS COMP

WORKERS COMP EXPENSE \$11953.92 * .0033 = \$39.45

HEALTH INSURANCE

HEALTH INSURANCE EXPENSE \$2965/12 * 3 MONTHS = \$741.25

DENTAL INSURANCE

DENTAL INSURANCE EXPENSE \$260/12 * 3 MONTHS = \$65.00

LIFE INSURANCE

LIFE INSURANCE EXPENSE \$33/12 * 3 MONTHS = \$8.25

401(a) MATCH PLAN

401(a) MATCH PLAN \$650/12 * 3 MONTHS = \$162.50

TOTAL SALARY AND RELATED EXPENSES FOR REMAINDER OF 2002 \$13,939.83

9/16/02

FY 2002
Budget Amendments/Revisions
Information Technology (1170)

BR #	Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
	1	9/13/02	10100	Salaries & Wages	11,954		Computer Programmer/Analyst Agreement	Revenues equal expenditures so the net effect of this budget amendment is zero.
			10200	FICA	915			
			10300	Health Insurance	742			
			10325	Disability Insurance	55			
			10350	Life Insurance	9			
			10375	Dental Insurance	65			
			10400	Workers Comp	40			
			10500	401(A) Match	163			
			3528	Reimb Personnel/Projects	13,943			

1st 09/17
2nd 10/03

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

9-16-02

EFFECTIVE DATE

FOR AUDITORS USE

423-2002

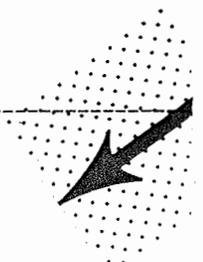
Department					Account					Department Name	Account Name	(Use whole \$ amounts)	
												Decrease	Increase
2	1	1	0		7	1	1	0	1	Collector	Professional Services		\$13,943.

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): Estimated expenses related to hiring of programmer/analyst for remainder of fiscal year 2002.

Patricia A. Leismeyer
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:



re

Auditor's Office
Alm Stamp

PRESIDING COMMISSIONER

Karen M. Miller

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER

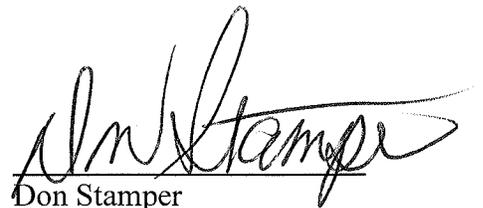
BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

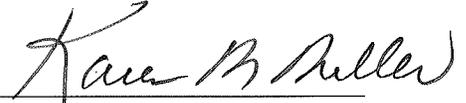
9/16/02

FY 2002
Budget Amendments/Revisions
Tax Maintenance (2110)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	8/13/02	3577	Coll Del Fees & Comm	14,500		House Bill No 1634	
2	9/16/02	71101	Professional Services	13,943		Computer Programmer/Analyst Agreement	



Don Stamper
Presiding Commissioner

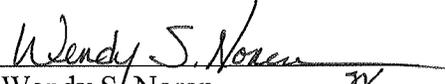


Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

ATTEST:



Wendy S. Noren
Clerk of the County Commission

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request by Brad and Shelly Wooldridge to Amend a permit issued on April 27, 1993 for a kennel by reducing the permit area from 9.0 acres to 5.0 acres, located at 9535 I-70 Drive Northeast, Columbia.

Done this 1st day of October, 2002.

Don Stamper
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request by Bruce M. Bauer to rezone from A-1 (Agriculture) to A-2 (Agriculture) of 20 acres, more or less, located at 3851 E. Biggs Road, Ashland.

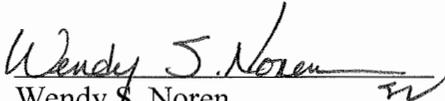
Done this 1st day of October, 2002.


Don Stamper
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

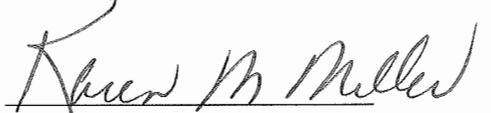
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the petition by Matthew and Angela Sherman to vacate and re-plat Lot 8 County Downes Subdivision Block VI. The vacation is not to take place until the re-plat is approved.

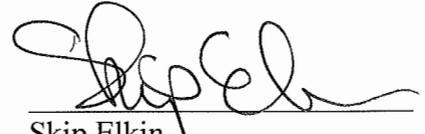
Done this 1st day of October, 2002.



Don Stamper
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

the following, among other proceedings, were had, viz:

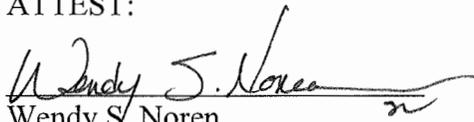
Now on this day, the County Commission of the County of Boone does hereby approve the request by R. Realty L.L.C. for a Conditional Use Permit to allow a salvage yard on 15.13 acres, located at 8250 E. Highway 22, Centralia, with the following conditions:

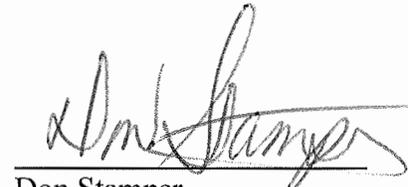
- The permit is limited to 8 months
- All mobile homes or other vehicles are to be removed
- There will be no further salvageable material taken to the property

The purpose of this permit is to allow for removal of materials from the property.

Done this 1st day of October, 2002.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Don Stamper
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept Yates Acres Plat. It is further ordered that the Presiding Commissioner be hereby authorized to sign said plat.

Done this 1st day of October, 2002.



Don Stamper
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

ATTEST:



Wendy S. Noren
Clerk of the County Commission

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 1st day of October 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept Tomlin Hills Lakes Plat. It is further ordered that the Presiding Commissioner be hereby authorized to sign said plat.

Done this 1st day of October, 2002.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Don Stamper
Don Stamper
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

October Session of the August Adjourned Term. 20 02

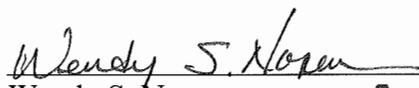
In the County Commission of said county, on the 1st day of October 20 02

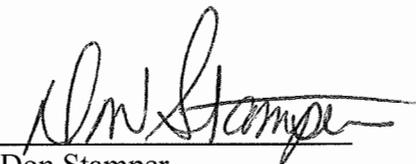
the following, among other proceedings, were had, viz:

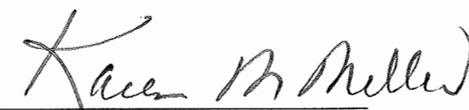
Now on this day, the County Commission of the County of Boone does hereby authorize a closed session on Friday, October 4, 2002 at 11:00 a.m. in Room 243 of the Roger B. Wilson Boone County Government Center as authorized by Section 610.021 (2) to discuss the leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

Done this 1st day of October, 2002.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Don Stamper
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner