

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Captain Chad Martin  
Director of Purchasing Melinda Bobbitt  
Director of Resource Management Stan Shawver  
Director of Facilities Maintenance Bob Davidson  
Boone County Clerk Wendy Noren  
Deputy County Clerk Cameron Clarke

The meeting was called to order at 1:30 p.m.

**Purchasing**

**1. Bid Opening: 23-26APR12 - Boone County Fairgrounds Coliseum Light Fixture Replacement**

Bid Tabulation	Meyer Electric	Energy Enterprises, GHI & Neier
Base Bid	\$54,540.00	\$58,126.50
Bid Option 1	\$46,852.00	\$47,138.00
Bid Option 2	\$24,891.00	\$19,500.00

Bid Tabulation	Coastal Electric	Schneider Electric	Stidham Electric
Base Bid	\$64,169.00	\$45,763.00	\$32,439.00
Bid Option 1	\$53,762.00	\$52,214.00	\$61,418.00
Bid Option 2	\$22,000.00	\$27,365.00	\$25,570.00

**2. Sole Source Purchase – 108-123112SS – Annual Software Maintenance for Work Order Management with Maintenance Connection (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Facilities Maintenance Department and Sheriff Department request permission to purchase Annual Software Maintenance for Work Order Management Software from Maintenance Connection of Davis, California.

This is proprietary software maintenance for software that was purchased from a bid in

2007. Annual maintenance is \$2,696.40 for Facilities Maintenance and will be paid from 6100 – Facilities and Grounds Maintenance, 70050 – Software Service Contract (\$2,697 remains in the account) and \$1,512.00 for the Sheriff Department from account 1256 – Sheriff / Corrections Building HK/Maintenance, 70050 – Software Service Contract (\$1,512 remains in account).

Commissioner Elkin asked if this maintenance work order will replace what we have now.

Director of Facilities Maintenance Bob Davidson stated no, this is maintenance on what we already have.

Ms. Bobbitt stated we usually bid maintenance for so many years, and that has come to pass. Ms. Bobbitt stated this just gets another maintenance agreement in place.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**3. Bid award to Cross Midwest Tire Inc. for bid 17-29MAR12 – Tires - Heavy Truck and Large Equipment Term and Supply (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Bid for Tires-Heavy Truck and Large Equipment Term and Supply closed on March 29, 2012. Five bids were received. Purchasing and Public Works recommend award to Cross Midwest Tire Inc., for offering the lowest and best bid for Boone County.

This is a term and supply contract and invoices will be paid from department 2040 – Public Works Maintenance Operations, account 59105 Tires. The budgeted amount for these services is \$110,000.00 for 2012. \$98,460.82 is the remaining balance.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**4. Amendment Number Three – MM58 – Bituminous Material (first and second reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Contract *MM58 – Bituminous Material* was approved by commission for award on March 15, 2011, commission order 102-2011 by split award by low bid by line item to Vance Brothers, Coastal Energy and Missouri Petroleum. Due to proposed increases for

this next renewal period, the primary and secondary suppliers have changed for the period April 1, 2012 through June 30, 2012. The award for this renewal period is:

**Vance**

**Secondary Supplier:** SS-1, EA-90, EA-90P

**Coastal Energy**

**Primary Supplier:** PEP, AEP

**Secondary Supplier:** CRS-2, MC-3000, CRS-2P, MC-800, MC-30, EA-90P

**Missouri Petroleum**

**Primary Supplier:** CRS-2, MC-3000, SS-1, CRS-2P, MC-800, MC-30, EA-90, EA-90P

These are Term and Supply contracts and invoices will be paid from department 2040 - PW Maintenance Operations, account number 26400 - Road Oil.

Commissioner Miller asked how much the prices went up.

Ms. Bobbitt stated Missouri Petroleum went up 2%, Vance went up 10%, and Coastal Energy didn't go up.

Commissioner Miller asked if that was why we only wanted to do a short contract.

Commissioner Elkin stated they're not doing long contracts anymore anyway.

Ms. Bobbitt stated the longest contract is for only three months.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve amendment number three to MM58 – Bituminous Material with Vance Brothers, Coastal Energy, and Missouri Petroleum. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendments.

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order # 211-2012**

**5. RFP Award to WirelessUSA for bid 08-06MAR12 – Intercom System Replacement (second reading, first read 4/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award request for proposal 08-06MAR12 – Intercom System Replacement to WirelessUSA. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 212-2012**

**6. Budget Revision for Intercom System Replacement (second reading, first read 4/24/2012)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover a shortage in the Juvenile Justice Center's budget for a new intercom system:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1242	92300	Juvenile Justice Center	Replace Machine & Equip.		2,682.00
1123	86800	Emergency & Contingency Emergency	Emergency & Contingency Emergency		2,682.00

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order # 213-2012**

**7. Bid Award to A Uniform Life for bid 13-09MAR12 – Corrections Uniforms Term and Supply (second reading, first read 4/24/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 13-09MAR12 – Corrections Uniforms Term and Supply to A Uniform Life. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 214-2012**

**Resource Management**

**8. Budget Amendment to distribute funds to cover SW Conference expenses (first reading)**

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated when we had the MS4 conference this year, we turned a profit. Mr. Shawver stated all of the money went into the Miscellaneous Fund, and an appropriate use has been found. Mr. Shawver stated they would like to send two employees to a Stormwater Conference at the end of August in Denver, Colorado. Mr. Shawver stated this is reallocating the funds through the budget process to cover those expenses.

Commissioner Miller asked if the other expenses are a part of the conference.

Mr. Shawver stated yes, there were some materials that had to be bought.

Commissioner Atwill asked what the profit from the MS4 conference was.

Mr. Shawver stated \$4,800.

Commissioner Miller stated that's pretty good for the first time. Commissioner Miller stated she thinks there was a lot of interest; Georganne Bowman hit a lick with seeing the need across the state to try to understand what DNR and EPA are doing, and just get to know each other.

Mr. Shawver stated they received very good feedback. Mr. Shawver stated they tried to provide for everything ahead of time, and it went off without a hitch.

Commissioner Atwill asked how many attendees they had.

Mr. Shawver stated 135.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

### **Sheriff's Department**

#### **9. Public notice of FY 2012 Edward Byrne Memorial Justice Assistance Grant application (second reading, first read 4/24/2012)**

Captain Chad Martin was present on behalf of this item.

Commissioner Atwill opened the public hearing on this item.

No public was present to comment on this item.

Commissioner Atwill closed the public hearing on this item.

#### **10. Edward Byrne Memorial Justice Assistance Grant (first and second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the grant application by Boone County, Missouri for the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant in the amount of \$39,542, of which 60% will be split with the City of Columbia. It is further ordered the Presiding Commissioner is hereby authorized to sign said application.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 215-2012**

Commissioner Atwill asked who Edward Byrne is.

Captain Martin stated he was a Police Officer that was killed in the line of duty, and has had a grant program named after him for a number of years.

**11. FY 2012 Justice Assistance Grant Intergovernmental Agreement (second reading, first read 4/24/2012)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the intergovernmental agreement between the City of Columbia and Boone County, Missouri for the Edward Byrne Memorial Justice Assistance Grant. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order 216-2012**

**County Clerk**

**12. Cooperative agreement with University of Missouri under FVAP Ease Grant (first reading)**

Boone County Clerk Wendy Noren was present on behalf of this item. Ms. Noren stated this is for our Federal Voting Systems Program grant that was announced earlier. Ms. Noren stated this is the intergovernmental agreement with the University of Missouri. Ms. Noren stated there will probably be several more over the course of things. Ms. Noren stated this has been through everybody and our point of contact. Ms. Noren stated County Counselor CJ Dykhouse originally drafted this agreement. Ms. Noren stated this is a multi-year grant that will run through 2018.

Commissioner Miller stated there is no cost to the County; it's really a real win.

Ms. Noren stated it will be a statewide project.

**Commission**

**13. Region F Multi-Agency Coordination Concept (first reading)**

Commissioner Miller stated this is what Zim Schwartze has been talking to the Commission about. Commissioner Miller stated if there was an event, the County Commission would authorize the use of County equipment, not any other department or elected official. Commissioner Miller stated there were some changes we requested, and she got those taken care of. Commissioner Miller stated this is just so we're totally in understanding of what we're sending to other places. Commissioner Miller stated it talks about when it would be activated, how it would be activated, and what our roles and responsibilities are. Commissioner Miller stated she knows they've been working on getting these intergovernmental agreements so they know what people have in case of an emergency.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**14. Public Comment**

**15. Commissioner Reports**

The meeting adjourned at 1:53 p.m.

Attest:

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Daniel K. Atwill  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner