

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
Director of Purchasing Melinda Bobbitt
Road Maintenance Superintendent Chet Dunn
Crew Leader Mike Glasscock
Director of Information Technology Aron Gish
Systems Analysis Supervisor Connie Chamberlain
Boone County Assessor Tom Schauwecker
Chief Appraiser Kenneth Moore
PW Office Administrator Jane Telander
Account Specialist Margaret Green
Boone County Collector Pat Lensmeyer
Account Tansy Johnson
Administrative Assistant Kelle Westcott
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 9:33 a.m.

Employee of the Quarter

1. Employee of the 4th Quarter 2011 Presentation

Kelle Westcott was present on behalf of this item. Ms. Westcott presented the following nominees.

Tracy Cleeton – Ms. Cleeton is a Deputy Sheriff. Ms. Cleeton was described as very professional, always friendly, and willing to help out.

Margaret Green – Ms. Green is an Account Specialist with Public Works. Ms. Green was described as courteous and helpful to citizens, goes out of her way to help other members of the department, has a positive attitude, makes the extra effort to do any assignment well, and helps coworkers fix their mistakes. Ms. Green was on the job for only two days when Columbia got 20 inches of snow last year, and she answered phones that were ringing off the hook.

Jane Telander was present to say something on behalf of Ms. Green. Ms. Telander stated she is very pleased that Ms. Green was nominated for Employee of the Quarter. Ms. Telander stated when Ms. Westcott joined Resource Management; she was very worried

they were in trouble at Public Works. Ms. Telander stated they were very lucky to find Ms. Green, and stated that Ms. Green is a very dedicated, helpful employee.

Connie Chamberlain – Ms. Chamberlain is a Systems Analysis Supervisor. The person who nominated her stated that they do not know what Systems Analysis is, but they do know that if they need someone to figure out if the computer system is capable of doing something, they can count on Ms. Chamberlain for that answer. Ms. Chamberlain was characterized as polite, understanding, a good listener who is able to handle tense situations in a professional manner, and a dedicated County employee.

Aron Gish was present to say something on behalf of Ms. Chamberlain. Mr. Gish stated Ms. Chamberlain joined his department in 2009. Mr. Gish stated Ms. Chamberlain is critical to their ongoing day to day operations. Mr. Gish stated she is very loyal and dedicated.

Richard Bernard – Mr. Bernard is a Deputy Collector. Mr. Bernard projects a positive and professional image to the public and coworkers, is respectful and helpful to all staff members (including many temporary workers), is always available to assist others, and never makes them feel inadequate when they have a question.

Pat Lensmeyer was present to say something on behalf of Mr. Bernard. Ms. Lensmeyer stated Mr. Bernard has been working with her for several years. Ms. Lensmeyer stated she was pleased and surprised he is a nominee because he works behind the scenes. Ms. Lensmeyer stated she is very fortunate to work with Mr. Bernard. Ms. Lensmeyer stated he exemplifies professionalism.

Judy Engle – Ms. Engle is a Senior Account Specialist. Ms. Engle was described as kind and courteous, while providing terrific customer service to both the public and other departments. Ms. Engle has taken additional responsibilities over the past year, and maintained a positive attitude in the process.

Tansy Johnson was present to say something on behalf of Ms. Engle. Ms. Johnson stated Ms. Engle has been in the office for a year and a half, and is the most senior staff member. Ms. Johnson stated she is very honored to say something on her behalf.

Mike Glasscock – Mr. Glasscock is an Operations Supervisor for the Public Works Department. Mr. Glasscock was described as polite, and one who takes initiative. Mr. Glasscock has proven to be upbeat and easy to work with in his new position, and he takes the time to learn the needs and requirements of others.

Chet Dunn was present to say something on behalf of Mr. Glasscock. Mr. Dunn stated Mr. Glasscock has worked for the department for 25 years. Mr. Dunn stated he has stepped up into the supervisor role. Mr. Dunn stated Mr. Glasscock is good with the public, and takes a common sense approach to find solutions to problems.

Kenneth Mohr – Mr. Mohr is a Chief Appraiser and the Boone County Employee of the Quarter for the 4th quarter of 2011. Mr. Mohr was described as going the extra mile to provide excellent customer service.

Tom Schauwecker was present to say something on behalf of Mr. Mohr. Mr. Schauwecker stated Mr. Mohr was hired by Don Fenton in 1989. Mr. Schauwecker stated he received an email in January from a taxpayer, which prompted this nomination. Mr. Schauwecker stated the email said that the taxpayer wanted to recognize the great customer service he received from Mr. Mohr. The citizen stated Mr. Mohr told him that the taxpayers are the bosses, and he was treated like one. The citizen stated it is wonderful in this day and age to be able to write such positive feedback concerning one of his daily interactions. Mr. Schauwecker stated Mr. Mohr went to the Missouri Department of Records and helped the citizen find a VIN number. Mr. Schauwecker stated he would like to thank the Commission for reviewing salaries, because Mr. Mohr left for about 2 ½ years to work at Boone County National Bank. Mr. Schauwecker stated Mr. Mohr was named Employee of the Month, and Employee of the year at BCNB. Mr. Schauwecker stated he came home in 2009. Mr. Schauwecker stated he would like to congratulate all of the nominees.

Commissioner Miller stated she wanted to congratulate everybody, and echo what was said about each and every one of them. Commissioner Miller stated it is getting tougher and tougher due to the longevity of employees, and because of the elected officials and directors professionalism which makes the employees that much better. Commissioner Miller stated she would like to thank the nominees for staying with the County through thick and thin, and stated they will do what they can to make their lives better.

Commissioner Atwill stated in his short tenure with the County, it has been his pleasure to see the high quality of talent and expertise that is exhibited by the staff and all the people involved. Commissioner Atwill stated it has been a joy to stand up and promote this quality of character of employees. Commissioner Atwill stated congratulations to all; it is a pleasure to work with you.

Purchasing

2. Bid award to Image Technologies 06-20JAN12 - Photocopier Maintenance: Circuit Clerk (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Request for Quote 06-20JAN12 – Photocopier Maintenance: Circuit Clerk closed on January 20, 2012. Two bids were received. Recommendation for award is:

Sumner Group Inc. dba Image Technologies a Division of Datamx

Circuit Clerk: Image Technologies will replace their Canon Image Runner 5000 with an

Image Runner 5570 with the same functionality. Maintenance for 2012 for 300,000 copies is \$1,560.00 with overage billed at \$0.0052/copy. Maintenance pricing is firm for a total of five years.

Invoices will be paid from 1221 – Circuit Clerk, account 60050 – Equipment Service Contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

3. Bid award to Verslues Construction Company for bid 04-19JAN12 – Alternative Sentencing Center – Mechanical Unit Replacement (second reading, first read 1/19/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 04-19JAN12 – Alternative Sentencing Center – Mechanical Unit Replacement to Verslues Construction Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 70-2012**

4. Amendment Number Two – 01-27JAN11 – Lawn Care Maintenance and Seasonal Grounds Services (second reading, first read 2/9/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve amendment number two to 01-27JAN11 – Lawn Care Maintenance and Seasonal Grounds Services with Poehlmann’s Lawn & Landscape, LLC. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 71-2012**

Sheriff’s Department

5. Budget amendment to account for expenses and revenue related to the contract for MU Security (second reading, first read 1/31/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to account for expenses and

revenue related to the contract for MU security:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	3528	Sheriff	Reimb Personnel/ Projects		31,433.00
1251	10100	Sheriff	Salaries & Wages		26,543.00
1251	10200	Sheriff	FICA		2,031.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 72-2012**

Commission

6. Public Comment

7. Commissioner Reports

The meeting adjourned at 9:50 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner