

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 338

PRESENT WERE: Presiding Commissioner Daniel K. Atwill  
District II Commissioner Skip Elkin  
Director of Resource Management Stan Shawver  
GIS Manager Jason Warzinik  
Buyer Tyson Boldan  
Deputy County Clerk Cameron Clarke

District I Commissioner Karen M. Miller was absent.

The meeting was called to order at 1:32 p.m.

## **GIS**

### **1. Geography Awareness Week Proclamation Request (first reading)**

GIS Manager Jason Warzinik was present on behalf of this item. Mr. Warzinik stated the proclamation request has come through the Missouri Geographic Alliance. Mr. Warzinik stated this year's Geographic Awareness Week theme is "adventure in your own community." Mr. Warzinik stated since GIS and geography are used throughout County and City governments, they are trying to get as many entities as possible to sign the proclamation. Mr. Warzinik stated Geographic Awareness Week was started in 1987 when President Ronald Reagan signed the proclamation at the federal level. Mr. Warzinik stated nothing has been done in Boone County thus far, but this year they are teaming up with other GIS consortium entities and the University of Missouri to put on an event Wednesday at City Hall.

Commissioner Elkin asked if the proclamation is sent to Shannon White, or if the County will keep it.

Mr. Warzinik stated there are two copies, one to keep and one to send back to her.

Commissioner Atwill stated to have a Geographic Awareness Week; we are going to be more aware of our Geography?

Mr. Warzinik stated it will hopefully create an awareness of how geography plays a role in our daily lives.

Commissioner Elkin asked if there is a deadline for this.

Mr. Warzinik stated the only deadline is that Geographic Awareness Week is coming up

in two weeks.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**Purchasing**

**2. Bid award to AAF International for bid 44-28SEP11 – HVAC Filters Term and Supply (first reading)**

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

The bid for HVAC Filters Term & Supply closed on September 28, 2011. Seven bids were received. Purchasing and the Facilities Maintenance Department recommend award to AAF International, for offering the lowest and best bid for Boone County.

This is a term and supply contract and will be paid from department 6100 – Facilities Grounds Maintenance, account 23050 – Other Supplies. \$3,200.00 was budgeted this purchase.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**3. Cooperative contract 11019-Retail Maintenance Repair and Operating Commodities and Related Services with Home Depot, and Applied Industrial Technologies (second reading, first read 11/1/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of U.S. Communities cooperative contract 11019-RFP – Retail Maintenance Repair and Operating Commodities and Related Services with Home Depot and Applied Industrial Technologies. It is further ordered the Presiding Commissioner is hereby authorized to sign said contracts.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 444-2011**

**4. Bid award to Absolute Comfort Technologies for bid 43-21SEP11 – Generator Inspection Services Term and Supply (second reading, first read 11/1/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 43-21SEP11 – Generator Inspection Services Term and Supply to

Absolute Comfort Technologies. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 445-2011**

**Prosecuting Attorney**

**5. Budget revision to cover costs of trial expenses (second reading, first read 11/1/2011)**

Commissioner Elkin stated when we budget for the Prosecuting Attorney’s office, we never know how many trials, defendants, and expert witnesses there will be. Commissioner Elkin stated it has been a busy year with several homicides, so this budget revision transfers money out of the emergency fund to cover these expenses.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover the costs of trial expenses:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	7,500.00	
1262	84700	Victim Witness	Witness Expenses		7,500.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 446-2011**

**Public Works**

**6. Budget revision to cover fuel costs (second reading, first read 11/1/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover an anticipated shortage in the fuel budget:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	86800	Public Works – Main	Emergency	75,000.00	
2040	59000	Public Works – Main	Motorfuel/Gasoline		75,000.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 447-2011**

Commissioner Elkin stated it is very difficult because you don't know what fuel prices or consumption will be. Commissioner Elkin stated even though Public Works buys all of the fuel, they get reimbursed for the Sheriff's Department and the Assessor's Office.

**Commission**

**7. Public Comment**

**8. Commissioner Reports**

The meeting adjourned at 1:42 p.m.

Attest:

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Daniel K. Atwill  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner