

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Senior Environmental Health Specialist Kala Gunier
Boone County Auditor June Pitchford
Fleet Superintendent Greg Edington
Captain Chad Martin
Cindy Garrett
Deputy County Clerk Cameron Clarke

The meeting was called to order at 9:31 a.m.

Health Department

1. Abatement of a property located at 901 Sun Valley Drive (first and second reading)

Senior Environmental Health Specialist Kala Gunier was present on behalf of this item. Ms. Gunier stated complaints are received about this property every year. Ms. Gunier stated there is still furniture in the back yard. Ms. Gunier stated the bid is \$90. Ms. Gunier stated this property has gone back and forth between going into foreclosure and not.

Commissioner Atwill asked who owns the property.

Ms. Gunier stated a man by the name Christopher Slate. Ms. Gunier stated it is impossible to reach him at his phone number in the phone book.

Commissioner Elkin asked why a letter was sent to First National Bank and Trust.

Ms. Gunier stated letters are sent to the lender if there is a loan, because the ordinance requires a letter be sent to a “party of interest.” Ms. Gunier stated this property is a rental.

Commissioner Miller stated the Commissioners have spoken with the County Counselor about changing the ordinance for chronic abusers.

Ms. Gunier stated it is needed if possible.

Commissioner Atwill confirmed the abatement process with Ms. Gunier.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 901 Sun Valley Drive (parcel #'s 17-315-12-01-037.00 01.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 422-2011**

Auditor

- 2. Budget amendment to transfer money out of the General Fund for amounts received as reimbursement for bullet proof vests from a grant in 2006 (first reading)**

Boone County Auditor June Pitchford was present on behalf of this item. Ms. Pitchford stated this is a small amount, but it requires a budget amendment to correct an error from 2006. Ms. Pitchford stated when the Sheriff's Department and the Court began collaborating this year on grant reimbursement; they discovered that the proceeds from a similar grant were deposited into the general fund instead of the administration of justice fund. Ms. Pitchford stated at that time, the County needed to replace a number of bullet proof vests for the Court Marshals. Ms. Pitchford stated because of the budgetary impact, the court elected to jump start this by using money from their administration of justice fund. Ms. Pitchford stated in coordinating the grant proceeds, they were inadvertently deposited into the general fund. Ms. Pitchford stated this was discovered when they were working on this year's grant. Ms. Pitchford stated this budget amendment will take money out of the general fund and place it back in the administration of justice fund. Ms. Pitchford stated this fund is administered by the Circuit Court.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Public Works

- 3. Vehicle Replacement for FY 2011 (first reading)**

Fleet Superintendent Greg Edington was present on behalf of this item. Mr. Edington stated in 2000 the Design and Construction Department purchased a large 4 door pickup. Mr. Edington stated the truck was transferred to the Maintenance Operations Division in 2003-2004. Mr. Edington stated the truck has been utilized to pull a crack seal machine and 3 to 4 crew members. Mr. Edington stated earlier this year it developed an engine noise they thought they could correct. Mr. Edington stated it has

progressively gotten worse, and it is an internal problem. Mr. Edington stated approximately \$18,265 has been spent on repairs and maintenance for this truck, which puts it right at the 56-57% maintenance dollars to capital expenditure ratio. Mr. Edington stated at 60% they like the vehicle to be replaced. Mr. Edington stated they thought the truck would make it another year or two, but with the engine noise it is probably not worth the cost to fix it. Mr. Edington stated they would like to purchase a more usable vehicle. Mr. Edington stated they can purchase a snow plow and spreader next year for a new truck, which they cannot do for the current truck.

Commissioner Miller asked if they would trade this truck in.

Mr. Edington stated it would be traded.

Commissioner Miller stated this sounds reasonable to her because it makes no sense to get into an engine.

Mr. Edington stated he doesn't think it's worth fixing. Mr. Edington stated they would like to purchase a four wheel drive, one ton, crew cab truck that they can pull the crack seal machine with.

Commissioner Atwill asked if a new truck could be purchased for \$25,000.

Mr. Edington stated there is \$5,000 left in the vehicle replacement account where he would like to transfer the \$25,000, so he could for around \$30,000.

Commissioner Atwill asked if that included the trade-in value.

Mr. Edington stated the trade has to be treated separately, because that money has to go into their revenue account.

Commissioner Atwill was surprised a truck could be purchased for \$30,000.

Commissioner Miller stated it is possible with State contracts.

Commissioner Atwill asked if the truck would be used.

Commissioner Elkin stated it would be a new 4 wheel drive vehicle.

Commissioner Miller stated bulk purchases on state-wide contracts are where you get the savings.

Mr. Edington stated government pricing with dealers is a whole lot lower than retail. Commissioner Elkin stated in the past, the County has contracted snow removal in subdivisions, but it has now been phased out. Commissioner Elkin stated this will put an additional vehicle in the fleet that will be capable of fighting snow. Commissioner

Elkin stated this will be a significant savings.

Commissioner Atwill asked how many snow removal vehicles can be launched in a big snow.

Mr. Edington stated there are 15 tandem axle trucks, 8 motor graders, and 5 small one-ton trucks with plows and spreaders.

Commissioner Miller stated the County does the best job of any governmental entity in Boone County. Commissioner Miller stated the County trucks leave their plows down because the County streets connect to the City streets.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Family Court Services

4. Fostering Court Improvement JCIP Sub-grant: Local Court Enhancement (first and second reading)

Cindy Garrett was present on behalf of this item. Ms. Garrett stated JCIP stands for the Juvenile Court Improvement Project. Ms. Garrett stated this is the fourth year they have applied for this grant. Ms. Garrett stated the grant is \$3,000 every year. Ms. Garrett stated they have been using the money for monthly court improvement meetings with collaborative team members to discuss how to best meet the needs of foster youth. Ms. Garrett stated lunch is provided at these meetings. Ms. Garrett stated there are also quarterly collaborative meetings with contract attorneys to determine how to best meet the needs of abused and neglected children. Ms. Garrett stated lunch is also provided for these meetings. Ms. Garrett the food items cost about \$2,000. Ms. Garrett stated they also belong to a people finder's subscription service to help locate family members of youth in foster care. Ms. Garrett stated the last item is for training. Ms. Garrett stated this is a reimbursed fund, so they must initially pay for everything, but are reimbursed afterwards.

Commissioner Atwill confirmed there is no County match.

Mr. Garrett stated that is correct.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the grant application by Boone County, Missouri for the Fostering Court Improvement JCIP Sub-grant: Local Court Enhancement.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 423-2011**

Human Resources

5. Bereavement leave policy update (second reading, first read 10/13/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby rescind Commission Order 398-2011 and authorize up to two (2) hours funeral leave with pay to attend the funeral of a Boone County co-worker upon approval by the Administrative Authority.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 424-2011**

Sheriff's Department

6. Budget revision to cover criminal investigations equipment (first reading)

Captain Chad Martin was present on behalf of this item. Captain Martin stated the Sheriff's Department is requesting a budget revision to move \$1,070 from a Class 8 criminal investigation account to a class 9 account to abide by Commission purchasing rules for computer hardware and software. Captain Martin stated over the last two homicide investigations they have encountered some proprietary surveillance equipment that they have had difficulty getting access to at the department. Captain Martin stated they are setting up a forensic digital video recording station to analyze home video from all the disparate systems. Captain Martin stated the crew from the last two homicides had some struggles analyzing these surveillance videos. Captain Martin stated computer equipment is a fixed asset and must be purchased out of class 9 funds.

Commissioner Elkin asked if there are any ongoing maintenance costs.

Captain Martin stated no.

Commissioner Atwill confirmed the problem is that the Sheriff's Department wants to be able to decipher video recorded on anything out there.

Captain Martin stated the Sheriff's Department only has one time lapse VCR machine, and a small CRT monitor to watch time lapse stuff, and convert VHS to DVD. Captain Martin stated there is no current central location, and nothing to analyze digital forensics. Captain Martin stated the software that will allow them to analyze these videos does not fall under the County enterprise license, and doesn't require an asset tag. Captain Martin stated the software program is called Snagit.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Commission

7. Consent to BHC application for sign variance (first and second reading)

Commissioner Miller stated BHC has applied to the City of Columbia for a variance to put big words on the side of the building that doesn't meet the sign regulations. Commissioner Miller stated the County owns the property, so the Commissioners must sign an agreement stating they agree with the variance.

Commissioner Atwill stated the illustrations look good.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby consent to the application filed by Thomas M. Schneider on behalf of the Board of Trustees of Boone County Hospital for a variance from the Columbia Board of Adjustment to allow east wall signage of 678.8 square feet and logo of 188.5 square feet.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 425-2011**

8. Approval of Lease Estoppel Certificate for The Bluffs Ground Lease (first and second reading)

Commissioner Elkin stated the County has a lease hold arrangement with the Bluffs. Commissioner Elkin stated the County owns the ground, but the Bluffs own the building. Commissioner Elkin stated the Bluffs want to refinance their long term debt through HUD. Commissioner Elkin stated the County has to agree to this.

Commissioner Miller stated the County Counselor has been working on this and has signed off on the agreement. Commissioner Miller stated when the County Counselor signs off on something she doesn't worry about it. Commissioner Miller stated the County Counselor has stated this is a formality.

Commissioner Atwill confirmed this has no cost associated with it for the County. Commissioner Miller stated the Bluffs follow regulations where they honor half of their clientele for the indigent (Medicaid). Commissioner Miller stated this guarantees that the less able in the community have a nice place to spend their senior years. Commissioner Miller stated they have honored this agreement and have done a good job for the County.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Ground Lease Estoppel Certificate between the Boone County Senior Citizen Services Corporation and Boone County, Missouri. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 426-2011**

9. Public Comment

10. Commissioner Reports

Commissioner Atwill reported he attended a Farm Bureau meeting, and they have a very good source in Washington D.C. to report about what's going on. Commissioner Atwill stated he met with a number of officeholders, and there is a roundtable meeting on October 24th. Commissioner Atwill stated past commissioners have been invited to talk about what they think about the past, present, and future.

Commissioner Miller reported she went to the Industrial Development Authority meeting on October 17, 2011. Commissioner Miller stated the meeting was a formality because they just had to elect officers and audit. Commissioner Miller also reported when she was getting ready to leave the meeting, she noticed the doors to the atrium were open after hours. Commissioner Miller stated there needs to be a plan to lock up when the housekeepers are not here.

The meeting adjourned at 10:10 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner