

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Edward H. Robb
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Collector Patricia Lensmeyer
Director of Purchasing Melinda Bobbitt
Administrative Assistant Kelle Westcott
Chief Appraiser Kenny Mohr
Fleet Superintendent Greg Edington
Deputy Collector Barbara Youngblood
Chief Deputy Collector Cheri Sapp
Apprentice Appraiser Leslie Skouby
Deputy County Clerk Cameron Clarke

The meeting was called to order at 1:32 p.m.

Collector

1. Employee of the 2nd Quarter Presentation

Kelle Westcott from Resource Management Department was present to award the Employee of the 2nd Quarter. Ms. Westcott stated it was her pleasure to present the nominees for employee of the 2nd quarter. Ms. Westcott asked Leslie Skouby, Greg Edington, Barbara Youngblood, and Cheri Sapp and their elected official or representative to come forward.

Ms. Westcott stated the first nominee was Leslie Skouby; an Apprentice Appraiser in the Assessor's office. Ms. Westcott stated Ms. Skouby answers one of the busiest phone lines in the County. Ms. Westcott stated Ms. Skouby has a calming voice, exudes confidence, and is pleasant to both taxpayers and coworkers. Ms. Westcott stated the qualities that made Ms. Skouby a nominee are that she is hardworking, respectful, and is willing to do her part on anything that needs to be done.

Ms. Westcott stated the second nominee was Greg Edington, a Fleet Superintendent for the Public Works Department. Ms. Westcott stated Mr. Edington is professional, courteous, pays attention to detail, and is a pleasant person to work with. Ms. Westcott stated Mr. Edington is also knowledgeable, a good communicator, and has strong writing skills which makes it enjoyable for departments to work with him.

Ms. Westcott stated the third nominee was Barbara Youngblood, a Deputy Collector. Ms. Westcott stated Ms. Youngblood demonstrates great customer service with her

upbeat, friendly, and positive attitude. Ms. Westcott stated Ms. Youngblood makes a great coworker because she is friendly, dependable, and willing to help others. Ms. Westcott stated Ms. Youngblood is eager to take on new tasks, and is always willing to make the best of any situation.

Ms. Westcott stated the Boone County Employee of the 2nd Quarter is Cheri Sapp, the Chief Deputy Collector. Ms. Westcott stated Ms. Sapp is always courteous, informative, and patient with the public. Ms. Westcott stated Ms. Sapp handles difficult situations with firmness and fairness while keeping her cool. Ms. Westcott stated Ms. Sapp is organized, and a positive, upbeat team player which makes her terrific to work with.

Commissioner Elkin spoke about Greg Edington. Commissioner Elkin stated Mr. Edington is *the* training committee for Public Works, *the* IT guy, *the* facilities maintenance guy, and is on call when the County gets a lot of snow. Commissioner Elkin stated Mr. Edington is the go-to guy in his department. Commissioner Elkin stated Mr. Edington has been with the County for many years and done many things.

Kenny Mohr spoke about Leslie Skouby. Mr. Mohr stated Ms. Skouby is an apprentice appraiser, and will hopefully have her appraiser license within a year. Mr. Mohr stated Ms. Skouby has worked for the County since June 2010. Mr. Mohr stated Ms. Skouby answers the main line for real estate calls coming into the Assessor's office, and it gets very busy, especially during reassessment periods and tax season. Mr. Mohr stated Ms. Skouby handles this very well, and is very courteous, kind, and willing to take on big tasks.

Pat Lensmeyer spoke about her employees Barbara Youngblood and Cheri Sapp. Ms. Lensmeyer stated she has the wonderful opportunity to work with both of these ladies everyday. Ms. Lensmeyer stated Ms. Youngblood is often the first person the public sees, and is beautiful on the inside and out. Ms. Lensmeyer stated Ms. Youngblood is a genuine, wonderful representative of the Collector's office.

Ms. Lensmeyer stated she did not know what they would do without Ms. Sapp. Ms. Lensmeyer stated this award is long overdue for Ms. Sapp. Ms. Lensmeyer stated Ms. Sapp should win this award quarterly. Ms. Lensmeyer stated Ms. Sapp is one of a kind, and the Collector's office is very lucky to have her.

Commissioner Miller stated she appreciates Ms. Sapp's tenure at the County, and knows she has been a big asset to the Collector's office.

Commissioner Robb told Ms. Sapp congratulations.

2. **2011 Tax Sale Surplus Report (first and second reading)**

Boone County Collector Patricia Lensmeyer was present on behalf of this item. Ms. Lensmeyer stated this year the total made was \$37,780.90. Ms. Lensmeyer stated this

amount will be turned over to the County Treasurer to hold for the benefit of the recorded owners. Ms. Lensmeyer stated if it is unclaimed, it goes to the benefit of the school district.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby acknowledge the 2011 Tax Sale Surplus Report presented by the Boone County Collector in the amount of \$37,780.90.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 350-2011**

3. Tax Collection Agreement between Boone County and the City of Columbia (first reading)

Boone County Collector Patricia Lensmeyer was present on behalf of this item. Ms. Lensmeyer stated the County has agreements with the municipalities in Boone County we collect taxes for. Ms. Lensmeyer stated the library and special business district is under the City of Columbia's agreement. Ms. Lensmeyer stated the special business district is not levying a property tax going forward, and they're replacing those funds with the community improvement district assessment. Ms. Lensmeyer stated there was a discussion that in order to collect this assessment in a similar way to how we collect property taxes, the County would need statutory changes approved by the State Legislature. Ms. Lensmeyer stated the Chapter 67 section that covers special assessments for a SID requires that delinquent special assessments go through the circuit court, similar to what you do for delinquent personal property taxes. Ms. Lensmeyer stated this is not very effective for a County Collector. Ms. Lensmeyer stated she was somewhat successful in getting the law changed for Boone County to allow her to collect it, and enforce it similar to a real estate tax. Ms. Lensmeyer stated it will be a separate bill, mailed at the same time. Ms. Lensmeyer stated the addendum to the tax collection agreement has received all of the appropriate signatures, and is now just waiting for Commission approval. Ms. Lensmeyer stated this agreement allows her to continue to collect City taxes, plus the special assessment district.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Purchasing

4. Cooperative Contract 27 – Body Armor with Ed Roehr Safety Products Company (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms.

Bobbitt read the following memo:

Purchasing and the Sheriff's Office request permission to utilize Callaway County cooperative contract 27 – Body Armor with Ed Roehr Safety Products Company of St. Louis, Missouri.

This is a Term and Supply contract and invoices will be paid from departments 1255 – Corrections, 2902 – Corrections, LE Sales Tax, 1251 – Sheriff, 2901 – Sheriff Operations, LE Sales Tax, account 23300 – Uniforms.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. Bid award to Gibbs General Printing for bid 36-04AUG11 – Pre-Printed Envelopes (second reading, first read 8/30/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 36-04AUG11 – Pre-Printed Envelopes to Gibbs General Printing. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 351- 2011**

Commission

6. Agreement between Boone County and City of Centralia for economic growth and development (first reading)

Commissioner Elkin stated this is the last installment of the County's economic support for the Centralia Chamber of Commerce. Commissioner Elkin stated the County started out at \$5,000 and it has slowly decreased. Commissioner Elkin stated he informed the Chamber last fall that this would be the last year. Commissioner Elkin stated the County will still be a member of Centralia's Chamber of Commerce.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

7. Approve Closed Session authorized per RSMo 610.021(2) at 10:15 am on 9/6/2011 (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of

Boone does hereby authorize a closed meeting on Tuesday, September 6, 2011, at 10:15 a.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021 (2) RSMo. to discuss the leasing, purchase or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 352-2011**

8. Approve Closed Session authorized per RSMo 610.021(1) at 1:00 pm on 9/6/2011 (first and second reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, September 6, 2011, at 1:00 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021 (1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 353-2011**

9. Public Comment

10. Commissioner Reports

The meeting adjourned at 1:51 p.m.

Attest:

Edward H. Robb
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner