

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commission Skip Elkin
Deputy County Clerk Kristina Johnson

The meeting was called to order at 1:30 p.m.

Circuit Court

Kathy Lloyd from the Circuit Clerk's Office was present on behalf of these items.

1. Budget Amendment to increase revenue and expenditure budget for Probation Services Grant (first reading)

Kathy Lloyd stated this is an annual grant that the County receives from the Division of Youth Services to have diversion training here in our circuit. This is awarded effective July 1, and so this budget amendment will be for the funds that will be expended between July 1, and the end of the year. Ms. Lloyd stated that the amendment is a little late because there has been some adjustments in the contract with the Division of Youth Services as we have been working through our budget with the County. \$ 40,079.00 was the amount we expect to expend through December and then we will do a new budget amendment for the remainder of that portion of the grant in next years budget.

Commissioner Miller asked for whom this position was for.

Ms. Lloyd stated this is for two Deputy Officers. Generally what we do is we hire people into the grant funded position and when a state funded position becomes available they are moved to those.

Commissioner Pearson inquired if the total amount of the grant was \$80,894.10.

Ms. Lloyd stated that is for the remainder of the year.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

2. Budget Amendment to increase revenue and expenditure budget for the Intensive

Intervention Grant (first reading)

Ms. Lloyd stated that this is funded through the Division of Youth services as a diversion grant. This funding is on the same cycle as the last, so this will be from July through December. A portion of this grant is to be used to fund family counselors.

Commissioner Pearson inquired if the total amount of this grant for both years was \$6,538.90.

Ms. Lloyd stated that is correct.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

Purchasing

3. 60-20OCT09 Electrical Services Term and Supply (first reading)

Commissioner Elkin stated the Bid for emergency Electrical Services Term and Supply closed on October 20, 2009. Two bids were received. Purchasing and the Facilities Maintenance Department recommend the primary provider award to Americas Full Line Electrical Services, LLC and award of secondary provider to Meyer Electric Company, Inc., for offering the best bids for Boone County. This is a term and supply contract. Contract will be paid from department 6100 – Facilities and Ground maintenance account 60100 – Building Repairs. \$9,400.00 is budget for this term and supply.

Commissioner Miller asked why Coastal did not bid. Especially since they are the County's term and supply currently.

Commission Elkin said he had no idea.

Commissioner Miller asked if Commissioner Elkin knew who Americas Full Line Electrical Services is.

Commissioner Elkin stated that he did not know.

Commissioner Miller stated they were the lowest.

Commissioner Pearson stated the percentage for renewals is a lot smaller as well.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Prosecuting Attorney's Office

4. Emergency Fund request for Trial Expenses for Prosecutor’s Office (second reading, first read on 11/3/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Prosecuting Attorney’s Office, to cover costs of trial expenses for homicide trials as well as the other jury trials scheduled between now and the end of the year:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	8500.00	
1262	84700	Victim Witness	Witness Expense		6000.00
1262	84800	Victim Witness	Transcripts		1500.00
1262	84600	Victim Witness	Court Costs		1000.00

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 518-2009**

Human Resources

5. Fair Labor Standards Act (FLSA) status designations of Chief Appraiser a newly created position, to Exempt status (second reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the recommended classification for the position of Chief Appraiser in the Assessor’s Office as exempt under the Fair Labor Standards Act (FLSA) status designations.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 519-2009**

6. FLSA status designation of Buyer/ Senior Buyer to Exempt status (second reading, first read on 11/3/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the recommended classification for the positions of Buyer and Senior Buyer in the Purchasing Office as exempt under the Fair Labor Standards Act (FLSA) status designations.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 520-2009**

7. Family and Medical Leave Act Policy (FMLA) changes (second reading, first read on 11/3/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the changes to the Family and Medical Leave Act Policy (FMLA) as proposed by the Boone County Human Resources Department.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 521-2009**

8. Recommendation from Job Classification Committee (second reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request to establish pay range 67 for a new Director's Position with class code # 1060. This will occur when the Design and Construction Division transfers under the Planning and Building Inspection Director. Exact job title of the Director and position code # to be established at a later date.

Commissioner Miller seconded the motion.

Commissioner Pearson stated for the record the County is not creating an additional position. The new pay range is rather a reflection of increased duties that are going to be assumed by the Director of the Planning and Building Inspection when the Design and Construction Division becomes part of that. This will end up saving the County money.

There was no public comment.

The motion carried 3 to 0. **Order 522-2009**

Public Works

9. Budget Revision for Bridge Sealant Applicator (second reading, first read on 11/3/2009)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to purchase a skid mounted deck seal spray

applicator for Public Works:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	92300	Public Works- Main	Rpl Mach & Equip	2,450.00	
2040	91300	Public Works- Main	Machinery & Equip		2,450.00

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order 523-2009**

Sheriff’s Department

10. Reclassify position #346 (second reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Sheriff’s Department request to reclassify position # 346 from Receptionist at pay range 18, to Office Specialist at pay range 20.

Commissioner Miller seconded the motion.

Commissioner Pearson stated this will provide the Sheriff with greater flexibility in the use of this position with regards to the work load that will be allotted to them.

There was no public comment.

The motion carried 3 to 0. **Order 524-2009**

Miscellaneous

11. Public Comment

Jack Donelon from 578 N. Grace Lane. Mr. Donelon stated there is a problem with speeding at Rocky Mount and Grace lane. Mr. Donelon stated that there have been numerous times when he was backing out of his driveway and was almost hit. Mr. Donelon stated that he contacted the Public Works Department and he received a letter in response that was not signed, stating that the Engineers who studied the situation up there believed that the vehicles driving the posted speed limit would provide ample time for the people living on that street to pull out of their driveway. The letter also stated that if he was not satisfied with this information to contact the Sheriff’s Department. Mr. Donelon stated that he contacted the Sheriff’s Department and spoke to Brian Leer. Mr. Donelon stated that Brian Leer was very nice and Monday morning at eight o’clock a police officer had parked in his driveway. Between five after eight, and ten to nine the officer gave out five citations. The officer had stated that he would be back because this was a very lucrative area. The trouble is everything is fine for two or three days after the

officer is there and then everything goes back to the way it was before. Speed bumps are out of the question. The only thing that I can think is if a stop sign is put in maybe people would at least slow down some. I am saying that if there are five citations in less than an hour, there is a problem.

Commissioner Elkin stated that maybe they could meet with the City and Public Works and see if there is some other thing that the County can do about traffic because I will tell you that when they extend down to Old Hawthorne the traffic is only going to get that much worse. I mean this is a residential area.

Commissioner Miller stated the street is a collector's street and that Public Works would not put a stop sign on it. Chief Burton from the City has a traffic unit now and he maybe in a position to help out.

Commissioner Pearson inquired what the average speed of the traffic was.

Mr. Donelon stated that he did not know but the officer stated that he was giving a five mile an hour leeway.

Commissioner Pearson stated thank you for coming in and speaking with us.

Mr. Donelon stated he just hoped something could be done.

Commissioner Elkin stated he would call the Chief.

12. Commissioner Reports

Commissioner Miller stated that she met with the President of the Bonne Femme Estates Homeowners Association about the ball-field. Commissioner Miller stated Tom Mendenhall has met with the Kinsey's as well as Rick Rose and he is not getting anywhere. Commissioner Miller stated she would host a meeting with the Kinsey's, Mr. Rose, and our staff to lay out some conditions. This is to provide a recommendation to the Commissioner's. Commissioner Miller requested the other Commissioner's provide thoughts and requests about the baseball-field.

Commissioner Elkin stated the Airport Advisory met yesterday and had mentioned that occupancy for the flights are over eighty percent.

Commissioner Miller stated that is wonderful and the money from the federal government may no longer be needed.

Commissioner Elkin stated they are not sure they want to take that route until there is a major company that might invest in a regular stop.

Commissioner Pearson stated he was with the Boone County Family Resources last night and

they had the audit. The audit was done by Williams Keepers. Commissioner Pearson stated they did a really good job and there narrative was designed for people that were not accountants. There was one thing that the company pointed out might change which was a “segregation of duties” issue. One person on payroll was doing two things.

The meeting adjourned at 2:12 p.m.

Attest:

Kenneth M. Pearson
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner