

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Joshua Norberg

The meeting was called to order at 9:30 a.m.

The following students from Southern Boone County High School were present for Good Government Day: Karen Persinger (teacher), Josh Cooperrider, Aly Schreiber, Brittany Trussell, Jacob Huskey, Alana Simpson, Beth Keene, Sam Gray, Kalli Travlos, Jackieann Russell, Kayla Lewis, Ashley Westhoff, and Megan Kelly.

1. Employee of the 4th Quarter Recognition

Kelle Westcott presented the awards for Employee of the 4th Quarter.

The nominees were:

James Barnes, Information Technology Department
Crystal Homan, Sheriff's Department - Corrections Division
Robert Sapp, Public Works Department - Road Maintenance Division

The Employee of the 4th Quarter was Juliet (Julie) Schultz of the Boone County Prosecuting Attorney's Office, Child Support Enforcement Division. Julie is a Child Support Enforcement Technician and is very helpful to clients, taking time to answer all their questions and going the extra mile to get cases resolved. Clients really respect her and like working with her. She is very educated in her field and others go to her for answers or ideas. She is always willing to help people, in and out of the office, and is very dedicated to her work.

Sheriff's Department

Chad Martin, Sheriff's Department, was present on behalf of this item.

2. Budget Revision for Probate Hearing Room Teleconference (first reading)

Mr. Martin stated the Sheriff's Department submitted a request for a budget revision to move \$15,000 out of contingency to cover the expenses we incurred in setting up the Mental Health side of the Probate hearing video teleconference project.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Information Technology

Aron Gish, Director of Information Technology, was present on behalf of this item.

3. Addition to PC Replacement Plan

Mr. Gish stated he is requesting authority to add 4 PC monitors to the final PC Replacement plan for FY 2009. He stated the PC monitors in question were removed during budget tightening at the end of 2008. There was an oversight in that those monitors are going to be used as “trickle downs” for other locations, so they need to be added back into the plan.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request to add four (4) PC Monitors to the final PC Replacement plan for FY 2009.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 48-2009**

Purchasing

Melinda Bobbitt and Tyson Boldan, Purchasing, were present on behalf of these items.

4. 59-09DEC08 – Physical Fitness RFP (first reading)

Mr. Boldan stated the Request for Proposal for Physical Fitness Term & Supply closed on December 9, 2008. Four bids were received.

The evaluation committee consisted of the following:

- Greg Edington, Fleet Operations Superintendent
- Tasha Reynolds, Benefits/Risk Analysis
- Gary German, Captain Sheriff’s Department

The evaluation committee recommends award to Wilson’s Fitness as per their attached evaluation report. This is a term and supply contract and invoices will be paid from Department 6030 – Worker’s Comp Loss Control, Account 71101 – Professional Services. \$28,500.00 is budgeted for this purchase.

Tasha Reynolds, County Clerk’s Office, stated after we toured the facilities, we thought that Wilson’s offered a strong nutrition program, which is a nice benefit. They also have very clean

facilities, new equipment, and multiple locations to choose from.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. Amendment Number One – 92/2007 – Radios and Radio Related Installation and Repair (first reading)

Ms. Bobbitt stated we have experienced problems with Wireless USA completing radio installations in our law enforcement vehicles in a timely manner and within the terms of our contract agreement. This amendment removes the “exclusive contract” paragraph and will allow us to utilize other vendors for this service.

Commissioner Miller stated she thought the reason we had Wireless USA is because they were the only vendor.

Ms. Bobbitt stated we did have problems getting other vendors in the past, but a new vendor has become available.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. 3-080916LD – 2009 Light Duty Half Ton Trucks (first reading)

Ms. Bobbitt stated Purchasing and Public Works request permission to utilize the Missouri Department of Transportation contract for Light Duty Half Ton Trucks with Putnam Chevrolet of California, Missouri, per the attached memo from Greg Edington.

Purchase is for two trucks at a cost of \$23,483.00 each. One truck will be paid from Department 2040 – Public Works Maintenance Operations, Account 92400 – Replacement Auto/Trucks, and the other truck will be paid from Department 2045 – Public Works Design & Construction, Account 92400 – Replacement Auto/Trucks. \$24,000 was budgeted for each truck.

The Purchasing Department requests permission for disposal of the following:

1994 Ford ½ Ton Pickup Truck, fixed asset tag 8684, vin #1FTDF15Y3RNB35123
2002 Chevrolet Blazer, fixed asset tag 13396, vin # 1GNDDT13W42K208153

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

7. Request for Vehicle Disposal (first read on 2/3/09)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the request for surplus disposal by auction of five (5) Ford Crown Victorias per the attached memorandum. It is further ordered the Presiding Commissioner is hereby authorized to sign said disposal forms.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 49-2009**

8. Sole Source Renewals for 2009 (first read on 2/3/09)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the renewal of the attached list of sole source vendors for 2009.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 50-2009**

Child Support Services

9. Budget Revision for Moving Expenses (first read on 2/3/09)

Commissioner Miller stated this is to move money to cover the moving expenses for IV-D.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for moving expenses:

Department	Account	Department Name	Account Name	Decrease	Increase
1123	86800	Emergency & Contingency	Emergency Fund	\$2,430.00	
1263	71100	IV-D	Outside Services		\$2,430.00

Commissioner Pearson seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 51-2009**

Public Works

Jane Telander, Public Works, was present on behalf of these items.

10. Consultant Agreements Round 3 (first reading)

Ms. Telander stated these are more general consultant agreements. They are the standard annual contracts.

Commissioner Miller stated this round is with HDR Engineering, Inc., and Harrington & Cortelyou.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

11. Request for Temporary Overhire

Ms. Telander stated we had two new positions in Public Works, and it takes some time to go through out posting procedure. In the meantime, we have a temporary employee who has been working for us for quite some time who is eligible to move into a permanent position, but because the promotions and transfers have not all sorted out, he is still in temporary status without benefits. We are requesting permission to fill one position code with two people temporarily. It is not a budgetary overhire, it is just a position code overhire. That would allow this employee to become full time and receive benefits while we make our transfers and promotions.

Commissioner Pearson asked when he started.

Ms. Telander stated he has been a temporary employee for about a year and a half.

Commissioner Miller stated they know they are going to hire him.

Ms. Telander stated that is correct.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request from the Boone County Public Works Department for a temporary overhire into Maintenance Worker II position # 94. Effective immediately, the Department will be authorized to promote temporary employee, Dustin Friedli into this position which is currently filled. The overhire situation will be allowed for up to 60 days pending the completion of the transfer/promotion process related to currently posted vacancies.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 52-2009**

12. Consultant Agreements Round 2 (first read on 2/3/09)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the General Consultant Services Agreements with the following entities:

Allstate Consultants
CM Engineering
Hanson Professional Services, Inc.
KAW Valley Engineering
Olsson Associates

It is further ordered the Presiding Commissioner is hereby authorized to sign said agreements.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 53-2009**

13. Fairway Meadows Subdivision Drainage Improvements (first read on 2/3/09)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Agreement for Consultant Services with Engineering Surveys and Services for the Fairway Meadows Subdivision Drainage Improvements. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 54-2009**

Miscellaneous

14. Courthouse Expansion Project – Change Order #11

Commissioner Miller stated this change order is for the fire doors. They had not come up with a workable solution at the beginning of the project, so they worked through the process as it went along. The first option was for a drop down door, but that cost \$115,000. An acceptable alternative was the sliding door. These doors slide closed in the event of a fire, sealing off the side of the building where the fire is located. It still allows access to the corridor between the north and south portions of the building.

Commissioner Elkin asked if the original plan had budgeted the \$115,000 for the drop down

doors.

Commissioner Miller stated there was no budget established at the beginning because they had not worked out the solution. That was an oversight on the contractor's part.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign Change Order #11 in the amount of \$29,368.60 for the Courthouse Expansion Project.

Commissioner Pearson seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 55-2009**

15. Agreement for Outside Counsel Services

Commissioner Pearson stated this is for an ongoing legal issue.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Agreement for Outside Counsel Services with Rogers, Ehrhardt & Weber, LLC. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 56-2009**

16. Public Infrastructure Development and Security Agreement (first reading)

Commissioner Elkin stated this is the situation with the bond for the Woodlands Plat 5. This covers the bonding to ensure that the grass that was planted in December comes up.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

17. Records Preservation Agreement (first reading)

Commissioner Miller stated this is an agreement with the Boone County Historical Society to preserve the old County records books that we have on microfilm.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

18. 2009 Homemaker/Personal Care & Respite Agreement (first reading)

Commissioner Elkin stated this is just our standard annual agreement for respite care.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

19. Economic Development Agreement for 2009 Show-Me Games (first reading)

Commissioner Pearson stated the Show-Me Games bring in a lot of revenue every year, and it is important that we keep them here in Columbia. He stated this agreement plays a small role in making that happen.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

20. Commissioner Reports

There were no commissioner reports.

21. Public Comment

There was no public comment.

The meeting adjourned at 10:07 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin

District II Commissioner