

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Josh Norberg

The meeting was called to order at 9:30 a.m.

The following students were present from Southern Boone High School in Ashland, MO, were present:

Hayley Wren, Tasha Rippetto, Kelby Wheeler, Lauren Evans, Rachelle Cunningham, Eric Fasciotti, Brian Schrader, Ysabel Yrigoyen, Jaclyn Richardson, Alyson Durham, Alayna Nieters, Macey Isenberg, Shelby Lewis, Emily Salings, Allisha Roberts, Leah Haes, Alyssa Hurst, and Nikki Carollo.

Health Department

Kris Vellema, Health Department, was present on behalf of this item.

1. Order for Abatement – 23441 S. Missouri Riverview Drive, Hartsburg

Ms. Vellema stated she has contacted the property owner and the nuisance has not been taken care of. Therefore, she is requesting this order for abatement so the Health Department can proceed with the clean up.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 23441 South Missouri Riverview Drive, Hartsburg.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 138-2008**

Human Resources

Betty Dickneite, Director of Human Resources, was present on behalf of this item.

2. Recruitment Advertising Policy (first reading)

Ms. Dickneite stated the following advertising policy will be put in place upon approval from the commission:

All advertisements for employment must be nondiscriminatory and in compliance with all applicable laws and regulations.

This Advertising Policy describes the guidelines Boone County Human Resources uses for placing advertisements for vacant positions.

- 1) Detailed advertising for vacant positions will be placed in the Columbia Daily Tribune only one time per month, designated for the Sunday closest to the middle of each month.
- 2) All other Sundays of the month, a display ad which includes a list of vacant positions will be placed in the Columbia Daily Tribune referring applicants to the County's website for more details. No specific details of vacant positions (i.e. duties/minimum qualifications, etc.) will be included unless turnover occurs and creates a newly vacated position or when temporary seasonal positions need to be filled.
- 3) Human Resources will continue to take advantage of no cost/low cost advertising opportunities such as posting open positions on University websites and mailers to churches and other similar organizations.
- 4) All types of advertisements not described above will be reviewed and approved by the Boone County Commission on a case-by-case basis.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

County Clerk

Wendy Noren, County Clerk, was present on behalf of these items.

3. Request to Alter Township Boundary (first reading)

Ms. Noren stated she received an ordinance from the City of Columbia annexing property located on the south side of Gans Road in south Columbia. She stated the property is currently located in Rock Bridge Township, and because of the annexation, she would have to print an extra ballot style for this property. She is requesting the township boundary be altered to move the property from Rock Bridge Township to Columbia Township so it can be included in the ward that it was located in prior to annexation.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

4. Budget Revision for Filing Cabinet (first reading)

Ms. Noren stated the cost of the filing cabinet being purchased by the County Clerk’s Office is more than the original budget. She is requesting to move \$249 from the Milage account into the Furniture and Fixtures account to cover the extra cost.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Sheriff’s Department

5. Budget Amendment to Increase Permit Revenue/Expenditure Budget (first read on 3/6/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase the Permit Revenue/Expenditure Budget:

Department	Account	Department Name	Account Name	Decrease	Increase
2550	03320	Sheriff Revolving Fund	Permits (revenue)		\$18,024
2550	71100	Sheriff Revolving Fund	Outside Services		\$7,638

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 139-2008**

Court Administrator

6. Budget Amendment for Intensive Intervention Grant (first read on 3/6/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for Intensive Intervention Grant:

Department	Account	Department Name	Account Name	Decrease	Increase
1243	03451	Judicial Grants	State Grant Reimb		\$5,078
1243	10100	Judicial Grants	Salary & Wages		\$4,717
1243	10200	Judicial Grants	FICA		\$361

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 140-2008**

7. Budget Amendment for Probation Services Grant (first read on 3/6/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for Probation Services Grant:

Department	Account	Department Name	Account Name	Decrease	Increase
1243	03451	Judicial Grants	State Grant Reimb		\$38,638
1243	10100	Judicial Grants	Salary & Wages		\$30,450
1243	10200	Judicial Grants	FICA		\$2,330
1243	10300	Judicial Grants	Health Ins		\$4,750
1243	10325	Judicial Grants	Disability Ins		\$113
1243	10350	Judicial Grants	Life Ins		\$53
1243	10375	Judicial Grants	Dental Ins		\$356
1243	10500	Judicial Grants	401A Match		\$586

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 141-2008**

Public Works

8. Request for Utility Easement (first read on 3/13/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the easement request by Boone Electric Cooperative as attached.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 142-2008**

Miscellaneous

9. Budget for Renovation of IV-D Law Office (first reading)

Commissioner Miller stated this is to set up the budget for the renovation of the IV-D law office, and it will transfer residual cash remaining in Funds 400 and 404 into a capital project fund for the IV-D Law Office Remodel Project.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

10. Request for Use of Commission Chambers

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the use of the Commission Chambers on March 30, 2008, from 1:00 p.m. through 3:00 p.m. for the Central Missouri Athletic Association.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 143-2008**

11. Commissioner Reports

There were no commissioner reports

12. Public Comment

There was no public comment.

The meeting adjourned at 10:10 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Ken Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner