

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. Second Reading and Approval of Request to Dispose of a 1994 Ford Ranger

Melinda Bobbitt stated the Purchasing Department is requesting permission to dispose of the following:

1994 Ford Ranger Truck
VIN #: 1FTCR10U0RUC96512

Purchasing and Public Works recommend trying GovDeals for the initial disposal. If we are not successful, then we will use one of the car auctions for the disposal.

Commissioner Elkin moved to authorize the disposal of a 1994 Ford Ranger (VIN 1FTCR10U0RUC96512).

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 26-2005**

B. Second Reading and Approval of Request to Dispose of Computer/Peripheral Surplus Equipment

Melinda Bobbitt stated Purchasing has identified a list of computer/peripheral equipment for disposal. The Purchasing Department is requesting approval for disposal through GovDeals or Kemper Auction Services.

Mrs. Bobbitt noted there is a link on Purchasing's web page to GovDeals so people can see what is listed on the County's site.

Commissioner Elkin moved to authorize the disposal of computer/peripheral surplus equipment as listed on the January 18, 2005 memo from the Purchasing Department.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 27-2005**

C. First Reading of Sole Source Renewals for 2005

Melinda Bobbitt stated Purchasing has received requests from departments to renew on-going sole source approvals. We are requesting approval to renew the attached list of sole source vendors for another year, ending on December 31, 2005.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

D. First Reading of Amendment #1 to Bid 74-09DEC03 (Law Enforcement Equipment - Term and Supply with OMB Police Supply and Streicher's)

Melinda Bobbitt stated the Purchasing department received notification from Law Enforcement Equipment Company that they are closing effective January 1, 2005. Attached is Amendment Number One which adds the items that we were purchasing from them to the next low bidders, OMB Police Supply and Streicher's.

This contract is paid from accounts 1251 Sheriff, 1255 Corrections, 2901 Sheriff Operations LE Sales Tax, 2902 Corrections LE Sales Tax, 2500 Sheriff Forfeiture Fund and accounts 23300 Uniforms, 23850 Minor Equipment and Tools, and 23050 Other Supplies.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Road and Bridge Advisory Committee – Second Reading and Approval of Recommendation for Variances for Good Time Acres Neighborhood Improvement District

Commissioner Schnarre moved to approve the recommendation from the Road and Bridge Advisory Committee for the following variance:

- The Boone County Public Works Department requests that the department be allowed to design and construct streets and storm drainage systems within the Good Time Acres N.I.D. with a resulting 8.8' of clear traffic lane width remaining during a 10 year frequency storm event, rather than the required 10' required by the Boone County Roadway Regulations-Chapter II Road, Bridge, and Right of Way Regulations (Revised May 13, 2004), Appendix F, Section 3 - Flow in Streets, Paragraph 3.02 - Permissible spread of water, C. Local Streets.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 28-2005**

Commissioner Elkin moved to approve the recommendation from the Road and Bridge Advisory Committee for the following variance:

- The Boone County Public Works Department requests that the department be allowed to design and construct streets within the Good Time Acres N.I.D. using a curb and gutter width less than the standard 30" width (back of curb to edge of gutter) but not less than an 18" width (back of curb to edge of gutter), as required by the Boone County Roadway Regulations-Chapter II Road, Bridge, and Right of Way Regulations (Revised May 13, 2004), Section 232 - Concrete Curb and Gutter, Paragraph 232.1; which references Appendix B-1, Standard Construction Drawing 110.02 - Local Road with Curb and Gutter - Typical Cross Sections

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 29-2005**

Subject: Second Reading and Approval of the following contracts:

- Columbia Special Business District
- Centralia Chamber of Commerce
- Show-Me State Games

Commissioner Elkin moved to approve the following contracts and authorize the Presiding Commissioner to sign said contracts:

AGENCY	CONTRACT AMOUNT
Centralia Area Chamber of Commerce	\$4,000.00
Columbia Special Business District	\$7,000.00
Show-Me State Games	\$20,000.00

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 30-2005**

Subject: Commission – First Reading of Request to Reclassify Secretary Position to Receptionist Position

Commissioner Schnarre stated the Commission Office would like to reclassify a secretary position to a receptionist position. The duties of this person are more in line with a receptionist position. He requested the second reading be waived for this item.

There was no objection to this request.

Commissioner Elkin moved to approve the request by the Commission Office to reclassify one secretary position (job code 1014) to a receptionist position (job code 1023). Said reclassification shall be effective immediately.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 31-2005**

Subject: Authorize Closed Session (610.021.2 RSMo.)

Commissioner Schnarre moved to authorize a closed session on Friday, January 20, 2005 at 2:30 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(2) to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 32-2005**

Commissioner Reports

Commissioner Schnarre

Boone Electric Cooperative C.A.S.H./H.E.L.P. Programs

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on December 1, 2004 was \$79,698.11. Donations during December were \$2,579.14, interest was \$53.03 and disbursements were \$3,964.50. The end balance was \$78,365.78.

The beginning balance of the H.E.L.P. program on December 1, 2004 was \$18,421.21. Donations during December were \$2,019.38, interest was \$12.26 and disbursements were \$1,124.18. The end balance was \$19,328.67.

Notice of Voluntary Annexation

Commissioner Schnarre stated there will be a concept review meeting on January 24, 2005 at 10:00 a.m. in the City of Columbia's Planning Department Conference room to discuss the proposed voluntary annexation of land on the east side of Sinclair Road south of Muirfield Drive.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 1:43 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner