

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Purchasing Department

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Approval of Request to Dispose of Miscellaneous Public Works Items

Commissioner Miller moved to approve the request for disposal of miscellaneous Public Works items as listed in the memo (dated January 5, 2005) from the Purchasing Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 8-2005**

B. First Reading of Bid 58-07DEC04 (Seasonal Grounds and Lawn Care Services Term and Supply)

Heather Turner stated the bid for Seasonal Grounds and Lawn Care Services Term and Supply for the Facilities Maintenance Department closed on December 7, 2004. Five bids were received. Purchasing and the Facilities Maintenance Department recommend award to the low bidder, Top Care, Inc.

This Term and Supply contract will be paid out of department 6100 Facilities Maintenance, account 60400 Grounds Maintenance and department 1610 Parks and Recreation, account 60400 Grounds Maintenance. The budgeted amount for FY2005 for Seasonal Grounds and Lawn Care Services is \$33,000.00.

Commissioner Miller asked if Top Care, Inc. is a local company. Ms. Turner stated they are based out of St. Louis but have one local office.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading of Bid 82-20DEC04 (Body Armor Term and Supply)

Heather Turner stated the bid for Body Armor Term and Supply was issued on December 3, 2004 and closed on December 20, 2004. Four bids were received. The low bid from Safety & Security International was non-responsive as they did not return Addendum Number One which was a mandatory requirement of the bid. Purchasing and the Sheriff's Department recommend award to Ed Roehr for submitting the lowest and best bid for Boone County.

This is a Term and Supply contract and invoices will be paid out of organizations 1251 – Sheriff and 1255 – Corrections – account 23300 – Uniforms. Department 1251 has \$4,745 and department 1255 has \$2,500 budgeted for Body Armor.

Commissioner Miller asked even if the addendum had been returned they could not provide the stab proof vest. Ms. Turner stated the department does not know because many items were changed in addendum one and that is why it was mandatory to return it.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Information Technology – Second Reading and Approval of Request or Administrative Authority to Purchase Laptop Computers, Personal Computers, Peripherals and Printers from Cooperative Contracts for FY05

Commissioner Elkin moved to approve the request from Information Technology for Administrative Authority to Purchase Laptop Computers, Personal Computers, Peripherals and Printers from Cooperative Contracts for FY05.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 9-2005**

Subject: Public Works

A. Second Reading and Approval of Revenue Sharing Contracts

- **City of Ashland**
- **City of Centralia**
- **Centralia Special Road District**
- **City of Columbia**
- **City of Hallsville**
- **City of Harrisburg**
- **City of Huntsdale**
- **City of McBaine**
- **City of Rocheport**
- **City of Sturgeon**

Commissioner Miller moved to approve the following revenue sharing contracts and authorize the Presiding Commissioner to sign said agreements:

ENTITY	CONTRACT AMOUNT
City of Ashland	\$100,000
City of Centralia	\$80,000
Centralia Special Road District	\$101,000
City of Columbia	\$308,000
City of Hallsville	\$60,000
City of Harrisburg	\$29,950
City of Huntsdale	\$7,000
City of McBaine	\$5,400
City of Rocheport	\$32,656
City of Sturgeon	\$20,000

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 10-2005**

B. First Reading of Consultant Service Agreements

- **A Civil Group (Trails West Subdivision Drainage Project)**
- **Engineering Surveys and Services (Lake of the Woods Subdivision Phase I)**
- **Terracon (Geotechnical Services)**

Allison Anderson, Project Engineer, was present on behalf of this item.

Allison Anderson stated the agreement with A Civil Group is for surveying work for the Trails West Subdivision Drainage Project in the amount of \$6,270. This is a stormwater drainage project.

The agreement with Engineering Surveys and Services is for the completion of the preliminary design documents done in 2000 for the Lake of the Woods Subdivision Phase I in the amount of \$20,000. This project is a two phase project, one phase will be stormwater drainage and the other will be pavement repair.

The agreement with Terracon is for geotechnical services for seven sites where multi-span culverts will be replaced in the amount of \$19,600.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Change Order #1 for the Ludwick Blvd Project

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated this change order is for \$21,423 for more concrete repair work and additional yard work for the Ludwick Boulevard project. The City of Columbia is also contributing to this project.

Mr. Watkins requested the second reading of this item be waived as the contractor has already been paid. Commissioner Miller stated she did not have a problem with this but noted Mr. Watkins needed to have these approved under the proper procedures by having first and second readings.

There was no objection to the request to waive the second reading.

Commissioner Miller moved to approve Change Order #1 for Ludwick Boulevard project in the amount of \$21,423.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 11-2005**

Subject: Planning and Zoning – Adopt Findings of Fact and Conclusion of Law

Stan Shawver, Planning and Building Inspections Director, was present on behalf of these items.

Stan Shawver stated these items were approved at the December 28, 2004 Commission meeting.

A. Approval of Request by Loren Boger for a permit for a kennel on 23.65 acres located at 3150 N Rte Z, Columbia

Commissioner Elkin moved to adopt the Findings of Fact and Conclusion of Law and Decision for the Conditional Use Permit request by Loren and Kimberly Boger for a kennel located at 3150 N Rte Z, Columbia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 12-2005**

B. Approval of Request by Teresa Shaw for a permit for a seasonal deer/game processing facility on 17.38 acres located at 6400 W Hwy WW, Harrisburg

Commissioner Miller moved to adopt the Findings of Fact and Conclusion of Law and Decision for the Conditional Use Permit request by Teresa Shaw for a permit for a seasonal deer/game processing facility on 17.38 acres located at 6400 W Hwy WW, Harrisburg.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 13-2005**

Subject: Prosecuting Attorney's Office – First Reading of Budget Amendment

Commissioner Miller stated this budget amendment is for the Victim Response Team Grant for October to December 2004. The total of this budget amendment is \$11,762.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Treasurer’s Office – Second Reading and Approval of Budget Revision

Commissioner Miller moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1140-10100: Treasurer – Salary and Wages	\$7,600.00	
1140-71107: Treasurer – Bank Fees		\$7,600.00

Said budget revision is to cover bank fees for 2004.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 14-2005**

Subject: First Reading of the following contracts:

- Boone County Soil & Water Conservation District
- Central MO Humane Society
- Extension Council
- Boone County Historical Society

Commissioner Schnarre stated these are annual contracts and the following amounts are approved in the budget.

- Boone County Soil & Water Conservation District - \$15,000
- Central MO Humane Society - \$9,680
- Extension Council - \$150,000
- Boone County Historical Society - \$21,000

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of the following contracts:

- Big Brothers/Big Sisters
- Boys & Girls Town of MO
- Cedar Creek Therapeutic Riding Center
- Mid-MO Legal Services
- Phoenix Programs
- Voluntary Action Center
- Rainbow House - Child Advocacy Center
- Centro Latino
- Reality House - Offender Evaluation Program
- Boone Co Council on Aging - Senior Connect
- Eldercare Center - Adult Day Care
- Rainbow House - Clinical Services
- Rainbow House - Crisis Care
- Rainbow House - Emergency Foster Care
- Boone Early Childhood Partners - Childcare Tuition Assistance
- Harrisburg Preschool Year-Round Child Care
- Central Mo Food Bank Network - Food Bank Pantry
- OATS Inc - Elderly & Handicapped Transportation
- Services for Independent Living - Transportation

Commissioner Schnarre stated these are annual contracts and the following amounts are approved in the budget.

- Big Brothers/Big Sisters - \$2,000
- Boys & Girls Town of MO \$1,000
- Cedar Creek Therapeutic Riding Center - \$1,000
- Mid-MO Legal Services - \$6,000
- Phoenix Programs - \$3,000
- Voluntary Action Center - \$2,500
- Rainbow House - Child Advocacy Center - \$2,350
- Centro Latino – \$1,200
- Reality House - Offender Evaluation Program - \$13,000
- Boone Co Council on Aging - Senior Connect - \$13,250
- Eldercare Center - Adult Day Care - \$2,000
- Rainbow House - Clinical Services - \$1,000
- Rainbow House - Crisis Care - \$1,500
- Rainbow House - Emergency Foster Care - \$4,500
- Boone Early Childhood Partners - Childcare Tuition Assistance - \$1,000
- Harrisburg Preschool Year-Round Child Care - \$12,750
- Central Mo Food Bank Network - Food Bank Pantry - \$15,000
- OATS Inc - Elderly & Handicapped Transportation - \$8,000

- Services for Independent Living – Transportation- \$2,000

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Legislative Consultant Service Agreement

Commissioner Schnarre stated this is the Legislative Consultant Service Agreement with Burnett and Associates for \$24,500 for 2005.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting with an appropriate order for approval.

Subject: Appointment to the Job Classification Committee

Commissioner Schnarre stated the Personnel Advisory Committee recommended appointing Sheriff Dwayne Carey to the Job Classification Committee.

Sheriff Carey stated this was a passion of former Sheriff Boehm's and he would like to continue the work on the Job Classification Committee.

Commissioner Elkin moved to appoint Sheriff Dwayne Carey to the Job Classification Committee.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 15-2005**

Commissioner Reports

Commissioner Schnarre

Notice of Voluntary Annexation

Commissioner Schnarre stated the voluntary annexation of 20.05 acres of land located on the south side of Thompson Road, east of the City limits, owned by Charles N. and Carol J. Lee, trustees has been approved by the City Council.

Commissioner Miller

No reports at this time.

Commissioner Elkin

Criminal Justice Administration Coordination Meeting

Commissioner Elkin stated he attended the Criminal Justice Administration Coordination monthly meeting on Tuesday. There was a Judicial Parole Update. There are currently six people in the Judicial Parole program. He explained how the courts decide if a person is a candidate for this program. He believes this is a good topic for the Judicial Task Force.

Also, Captain Warren Brewer discussed population trends at the Boone County Jail.

There was no public comment.

The meeting adjourned at 2:00 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner